Waipuna
Halswell-Hornby-Riccarton Community Board
AGENDA

Notice of Meeting:
An ordinary meeting of the Waipuna/Halswell-Hornby-Riccarton Community Board will be held on:

Date: Wednesday 13 February 2019
Time: 4.30pm
Venue: Boardroom, Fendalton Service Centre, Corner Jeffreys and Clyde Roads, Fendalton

Membership
Chairperson
Deputy Chairperson
Members
Mike Mora
Helen Broughton
Natalie Bryden
Vicki Buck
Jimmy Chen
Catherine Chu
Anne Galloway
Ross McFarlane
Debbie Mora

5 February 2019

Matthew Pratt
Manager Community Governance, Halswell-Hornby-Riccarton
941 5428
matthew.pratt@ccc.govt.nz
www.ccc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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Strategic Framework

The Council’s Vision – Christchurch is a city of opportunity for all.
Open to new ideas, new people and new ways of doing things – a city where anything is possible.

Whiria ngā whenu o ngā papa
Honoa ki te mau rua tāukiuki
Bind together the strands of each mat
And join together with the seams of respect and reciprocity.
The partnership with Papatipu Rūnanga
reflects mutual understanding and respect,
and a goal of improving the economic,
cultural, environmental and social
wellbeing for all.

Overarching Principle
Partnership – Our people are our taonga – to be treasured and encouraged. By working together we can create a city that uses their skill and talent, where we can all participate, and be valued.

Supporting Principles
Accountability
Affordability
Agility
Equity
Innovation

Community Outcomes
What we want to achieve together as our city evolves

Strong communities
Strong sense of community
Active participation in civic life
Safe and healthy communities
Celebration of our identity through arts, culture, heritage and sport
Valuing the voices of children and young people

Liveable city
Vibrant and thriving central city, suburban and rural centres
A well connected and accessible city
Sufficient supply of, and access to, a range of housing
21st century garden city we are proud to live in

Healthy environment
Healthy waterways
High quality drinking water
Unique landscapes and indigenous biodiversity are valued
Sustainable use of resources

Prosperous economy
Great place for people, business and investment
An inclusive, equitable economy with broad-based prosperity for all
A productive, adaptive and resilient economic base
Modern and robust city infrastructure and community facilities

Strategic Priorities
Our focus for improvement over the next three years and beyond

Enabling active citizenship and connected communities
Maximising opportunities to develop a vibrant, prosperous and sustainable 21st century city
Climate change leadership
Informed and proactive approaches to natural hazard risks
Increasing active, public and shared transport opportunities and use
Safe and sustainable water supply and improved waterways
Halswell-Hornby-Riccarton Community Board – Community Board Plan 2017-2019

Community Outcomes and Priorities

1. **Strong Communities**
   **Outcomes for the Halswell-Hornby-Riccarton Community Board area:**
   1.1 A range of social and recreational initiatives which build and develop community wellbeing.
   1.2 Culturally inclusive and celebrates diversity.

   **Our Board Priorities are to:**
   **Community**
   1.3 Support and encourage the involvement of children and young people in all aspects of community life including decision making.
   1.4 Support and advocate for initiatives that address poverty issues and improve the well-being of families and individuals.
   1.5 Support and advocate for activities for older adults in the ward to reduce social isolation.
   1.6 Advocate for culturally inclusive practices, where diversity is supported.
   1.7 Consider disability access across all projects.
   1.8 Ensure partnerships are created and strengthened with community organisations, schools and the University of Canterbury.
   1.9 Foster the development of leadership and celebrate this across the wards.

   **Community Board Engagement**
   1.10 Advocate for the promotion and accessibility of the Community Board and its members so as to enhance more active participation and transparency in the Board’s decision-making.
   1.11 Supporting and enabling consultation to gain clear views from the community.

   **Social Wellbeing**
   1.12 Advocate for safe, well-run and attractive social housing and strategies that reduce homelessness in the city.
   1.13 Support the creation of safe, accessible and connected places for people to meet in the community.
   1.14 Support local events and activities that bring communities together.
   1.15 Support innovative projects that enhance social wellbeing.

2. **Liveable City**
   **Outcomes for the Halswell-Hornby-Riccarton Community Board area:**
   2.1 Residents feel safe in their communities and neighbourhoods.
   2.2 Residents have ready access to parks and greenspace for recreational facilities and activities.
   2.3 The cultural, natural and built heritage is acknowledged, valued and enhanced.
   2.4 Children are provided with fun and safe environments.
   2.5 Community facilities are provided that meet the needs of communities.
   2.6 A safe, efficient and sustainable transport and local roading network.

   **Our Board Priorities are to:**
   **Roading and Transport**
   2.7 Work with schools and community groups to ensure safe crossings and road networks near schools and along key transit routes.
   2.8 Support public transport and cycling initiatives that promote increased usage.

   **Planning**
   2.9 Advocate for improvements to parks, greenspace and recreational facilities.
   2.10 Advocate for the protection of the quality of residential living.
   2.11 Monitor the issues of green field subdivisions and increasing intensification across the ward.
   2.12 Advocate for the community facing the challenges of growth.
   2.13 Advocate and make decisions on effective traffic management measures that contribute to meeting the needs and connectivity of local communities.
   2.14 Monitor planning issues and support community concerns through appropriate channels.
Community Facilities and Playgrounds
2.15 Ensure the new Riccarton Community Centre and the Hornby Library and Customer Services and South West Leisure Centre meet the needs of the community.
2.16 Advocate for the timely provision of local facilities to meet the needs of growing local communities.
2.17 Ensure that usage of Council facilities is being optimised.
2.18 Advocate for the provision of quality playgrounds throughout the wards.

Heritage
2.19 Support and advocate for the enhancement and protection of local heritage assets.

3. Healthy Environment
Outcomes for the Halswell-Hornby-Riccarton Community Board area:
3.1 A commitment to protect and improve the local environment.
3.2 Climate change and environmental sustainability is considered by the Community Board in its decision making, including for all new facilities.

Our Board Priorities are to:
3.3 Support and advocate to maintain clean drinking water and high standards of air quality.
3.4 Monitor pollution issues, quarrying effects and compliance of consents.
3.5 Support local communities on land use, and air and water quality issues and where appropriate, advocate for and represent any community concerns arising.
3.6 Monitor and respond on parks and tree issues raised by the community.
3.7 Encourage and support the implementation of local sustainable greenspace use initiatives, for example, food forests and community gardens.
3.8 Support and advocate for initiatives aimed at addressing climate change.

4. Prosperous Economy
Outcomes for the Halswell-Hornby-Riccarton Community Board area:
4.1 Strong local business communities.
4.2 An environment where innovative projects are trialled and supported.
4.3 Has a strong social enterprise sector.

Our Board Priorities are to:
4.4 Continue to liaise with local business networks.
4.5 Support initiatives that promote a wide range of innovative practices.
4.6 Foster social enterprise initiatives.
4.7 Advocate for Council rate increases to be kept as low as possible.
4.8 Support the provision of more affordable and social housing.
Waipuna/Halswell-Hornby-Riccarton Community Board
13 February 2019

Part A  Matters Requiring a Council Decision
Part B  Reports for Information
Part C  Decisions Under Delegation

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1.  **Apologies**  
   At the close of the agenda no apologies had been received.

2.  **Declarations of Interest**  
   Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3.  **Confirmation of Previous Minutes**  
   That the minutes of the Waipuna/Halswell-Hornby-Riccarton Community Board meeting held on Tuesday 29 January 2019, be confirmed (refer page 7).

4.  **Public Forum**  
   A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

   The public forum will be held at 4.30pm.

5.  **Deputations by Appointment**  
   Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

   There were no deputations by appointment at the time the agenda was prepared.

6.  **Presentation of Petitions**  
   There were no petitions received at the time the agenda was prepared.
Waipuna
Halswell-Hornby-Riccarton Community Board
OPEN MINUTES

Date: Tuesday 29 January 2019
Time: 4.31pm
Venue: Boardroom, Fendalton Service Centre,
Corner Jeffreys and Clyde Roads, Fendalton

Present
Chairperson Mike Mora
Deputy Chairperson Helen Broughton
Members Natalie Bryden
Vicki Buck
Jimmy Chen
Catherine Chu
Anne Galloway
Ross McFarlane
Debbie Mora

29 January 2019

Matthew Pratt
Manager Community Governance, Halswell-Hornby-Riccarton
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The Chairperson introduced and welcomed the new Waipuna/Halswell-Hornby-Riccarton Community Governance Manager, Matthew Pratt.

The agenda was dealt with in the following order.

1. **Apologies**
   
   **Part C**
   Community Board Resolved HHRB/2019/00001

   That the apology received for lateness from Ross McFarlane, be accepted.

   Mike Mora/Helen Broughton

   Carried

   Ross McFarlane arrived at 4.33pm.

2. **Declarations of Interest**

   **Part B**
   There were no declarations of interest recorded.

3. **Confirmation of Previous Minutes**

   **Part C**
   Community Board Resolved HHRB/2019/00002

   That the minutes of the Waipuna/Halswell-Hornby-Riccarton Community Board Extraordinary meeting held on Wednesday 5 December 2018, be confirmed.

   Helen Broughton/Vicki Buck

   Carried

   Community Board Resolved HHRB/2019/00003

   That the minutes of the Waipuna/Halswell-Hornby-Riccarton Community Board meeting held on Tuesday 11 December 2018, be confirmed.

   Helen Broughton/Natalie Bryden

   Carried
4. Public Forum

Part B

4.1 Russell Walters, Robin Odams and Bill Harrington on behalf of Summerset at Wigram and its Residents’ Committee, addressed the Board regarding safety concerns on Awatea Road in the vicinity of the property and sought an advancement of the planned Awatea Road improvements.

After questions from members, the Chairperson thanked Russell Walters, Robin Odams and Bill Harrington for their presentation.

That the Waipuna/Halswell-Hornby-Riccarton Community Board decided to:

1. Refer the matters raised by Summerset at Wigram regarding Awatea Road to staff for consideration including whether development contributions towards the planned road improvements are to be utilised and respond back to the Board.

5. Deputations by Appointment

Part B

5.1 Clarence Reserve – Picnic Table

Joscelyne Silcock, and Kay Risdon of the Central Riccarton Residents’ Association, addressed the Board in support of the Waipuna/Halswell-Hornby-Riccarton Community Board’s 2018-19 Discretionary Response Fund application for a picnic table at the Clarence Reserve.

The Chairperson thanked Joscelyne Silcock and Kay Risdon for their support.

Item 11 of these minutes records the Board’s decision on this matter.

6. Presentation of Petitions

Part B

6.1 Bob Shearing, Mark Lewis and Dell Lu, local business owners, addressed the Board and presented a 135 signatory petition requesting access to Main South Road properties via a turning lane at the Harvard Avenue intersection.

The Prayer of the Petition reads:

As landowners, business owners, delivery people, staff and customers, we request the Community Board to urgently arrange the installation of a turning lane on the Main South Road at Harvard Avenue to re-establish access to properties and business on the north side of Main South Road and to Green Lane.

After questions from members, the Chairperson thanked Bob Shearing, Mark Lewis and Dell Lu for their presentation with it being noted that the Board when previously deciding on the U turn ban for safety reasons did also request that staff respond back to the Board by April 2019 on the installation of a turning lane at this location.

That the Waipuna/Halswell-Hornby-Riccarton Community Board agreed to:

1. Receive the petition regarding the Main South Road and to refer the matters raised to staff for investigation as part of their next response back to the Board.
7. **Notice of Motion - Halswell Swimming Pool Operating Hours**

Community Board Resolved HHRB/2019/00004  (Original Staff Recommendation accepted without change)

**Part B**

That the Waipuna/Halswell-Hornby-Riccarton Community Board decided to:

1. Accept for consideration, the Notice of Motion from Debbie Mora regarding the extension of operating hours of the Halswell Swimming Pool.

Mike Mora/Helen Broughton  
**Carried**

**Board Consideration**

Debbie Mora moved:

That the Waipuna/Halswell-Hornby-Riccarton Community Board ask the Council to seek advice from the Chief Executive on a proposal for extending the operating hours for the summer months of the Halswell Swimming Pool.

With the agreement of the mover, and a majority of the members present, the motion was altered as recorded below.

**Community Board Decided HHRB/2019/00005**

**Part A**

That the Waipuna/Halswell-Hornby-Riccarton Community Board ask the Council to seek advice from the Chief Executive on a proposal for extending the operating hours for the summer months of the Halswell Swimming Pool, including investigating the possibility of funding from Waipuna/Halswell-Hornby-Riccarton Community Board sources in the 2019/2020 financial year should operational expenses not be met by the Annual Plan.

Debbie Mora/Anne Galloway  
**Carried**

8. **Ruapuna Community Liaison Committee - Status Report 2018**

Staff in attendance and Mr Laurie McCallum, Independent Chairperson of the Ruapuna Community Liaison Committee, responded to questions from members.

**Community Board Resolved HHRB/2019/00006 (Original Staff Recommendation accepted without change)**

**Part B**

That the Waipuna/Halswell-Hornby-Riccarton Community Board decided to:


Jimmy Chen/Debbie Mora  
**Carried**
9. **104 Hayton Road - Proposed P10 Parking Restriction**

   Community Board Resolved HHRB/2019/00007 (Original Staff Recommendation accepted without change)

   **Part C**

   That the Waipuna/Halswell-Hornby-Riccarton Community Board resolved:

   1. Under Clauses 7 and 8 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the part of Hayton Road as indicated in Attachment A of the agenda staff report, dated 8/1/2019, is reserved as a parking place for any vehicles, subject to the following restriction: the maximum time for parking of any vehicle is 10 minutes between the hours of 8am and 6pm Monday to Sunday.

   2. That any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in the agenda staff report, are revoked.

   3. That these resolutions take effect when parking signage and/or road marking that evidence the restrictions described in the agenda staff report are in place or removed in the case of revocations.

   Helen Broughton/Mike Mora  

   **Carried**


   Community Board Resolved HHRB/2019/00008 (Original Staff Recommendation accepted without change)

   **Part C**

   That the Waipuna/Halswell-Hornby-Riccarton Community Board resolved to:


   2. Approve a grant of $190 from its 2018-19 Youth Development Fund to Aditi Sharma towards attending the Vex Robotics National Competition in Auckland from 22 to 24 February 2019.

   3. Approve a grant of $190 from its 2018-19 Youth Development Fund to Alisha Sangwan towards attending the Vex Robotics National Competition in Auckland from 22 to 24 February 2019.


   Helen Broughton/Mike Mora  

   **Carried**

Community Board Resolved HHRB/2019/00009 (Original Staff Recommendation accepted without change)

Part C

That the Waipuna/Halswell-Hornby-Riccarton Community Board resolved to:

1. Approve a grant of $1,200 from its 2018-19 Discretionary Response Fund to the Chinese Joyful Club towards its Older Adults Programme.

2. Approve the allocation of up to $7,000 from its 2018-19 Discretionary Response Fund towards the purchase and installation of a picnic table at the Clarence Reserve in Riccarton.

3. Approve a grant of $500 from its 2018-19 Discretionary Response Fund to the Hornby Rugby Football Club Incorporated towards the purchase of 20 pairs of junior shorts for its 2019 season.

Vicki Buck/Helen Broughton

Carried

12. Elected Members’ Information Exchange

Part B

Board members exchanged information on the following matters:

- Hornby Fun Day – well supported event led by the Greater Hornby Residents’ Association
- Greater Hornby Residents’ Association meeting – proactive in the Hornby area.
- Riccarton Community Centre – possibility of including a half basketball court in car park
- Riccarton Road Upgrade – drop-in sessions
- Carmen Road (State Highway 1) near Main South Road - maintenance issues
- My Council project – progress update requested
- Delta – Board meeting attendance requested
- Halswell Domain Skate Park – positive feedback from the Halswell community.
- Board Requests – some differences in timeframes to initial responses issued
- Local maintenance issues e.g. Westmorland re fire risk
- Holi-Festival of Colours – 2 February 2019
13 Resolution to Exclude the Public

Community Board Resolved HHRB/2019/00010

Part C

That at 5.42pm the resolution to exclude the public set out on pages 45 to 46 of the agenda, be adopted.

Mike Mora/Helen Broughton  
Carried

The public were re-admitted to the meeting at 5.44pm.

Meeting concluded at 5.44pm

CONFIRMED THIS 13TH DAY OF FEBRUARY 2019

MIKE MORA  
CHAIRPERSON
7. Correspondence

Reference: 19/88115
Presenter: Peter Dow, Community Board Adviser

1. Purpose of Report
Correspondence has been received from:

<table>
<thead>
<tr>
<th>Name</th>
<th>Subject</th>
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<tbody>
<tr>
<td>Chapel of the Holy Family Trust</td>
<td>Future operations/structure - information</td>
</tr>
<tr>
<td>Riccarton Bush Trust</td>
<td>Funding support - acknowledgement</td>
</tr>
</tbody>
</table>

2. Staff Recommendations
That the Waipuna/Halswell-Hornby-Riccarton Community Board decide to:

1. Receive the correspondence from the Chapel of the Holy Family Trust regarding changes to the Trust’s structure.
2. Receive the correspondence from the Riccarton Bush Trust thanking the Board for its ongoing support.

Attachments

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<tbody>
<tr>
<td>A</td>
<td>Chapel of the Holy Family Trust</td>
<td>16</td>
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<tr>
<td>B</td>
<td>Riccarton Bush Trust</td>
<td>17</td>
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</table>
28th January 2019

To whom it concerns

Dear Sir/Madam

Re: Proposed winding up of the Chapel of the Holy Family Trust

This letter is to formally advise you that as a Trustee to the Chapel of the Holy Family Trust, it has been agreed by the Trust Board to wind up the Trust and amalgamate the assets into a new Trust incorporating the assets of the Templeton Welfare Council Inc, which will also be wound up.

As the name of the new Trust has not been decided upon, for now it is simply being referred to as the Foundation. It is hoped the new Foundation will be ready to go live on the 1st April 2019 and the existing two Trusts will be wound up some time after that.

The aim of the Foundation is to raise funds from a wide range of funding agencies and individuals and then through the Enrich Chaplaincy Trust and other supporting organisation to deliver services and support to the intellectually disabled community with Christchurch and Canterbury.

The Foundation plans to run an aggressive funding campaign led by Barrer & Co with the aim of creating a substantial endowment fund to allow long term support for the sector.

The Trust Boards of the two organisations are working together establish the new Foundation which will include at least some of the individuals from the existing two Trust Boards as Trustees.

Going forward, a meeting of the Chapel Trust is being planned for February were a formal motion to wind up the Trust will be debated.

As Chair of the Chapel of the Holy Family Trust, I wish to take this opportunity to thank your organisation for the support it has shown over the past sixteen years via the appointment of a person to act as a Trustee to the Trust.

Once the new Foundation is up and running, I am sure it will be in touch and perhaps offer other ways you might be able to continue your commitment to this very vulnerable community.

Yours sincerely

Bob Shearing
Chairman – Chapel of the Holy Family Trust
Halswell-Hornby-Riccarton Community Board
C/- Peter Dow

17 January 2019

Dear Peter,

Last year the Riccarton Bush Trust received $4,371.00 from your Community Board through the Community Response Fund.

The purpose of the monies was to supply display equipment in Riccarton House. Two smart TVs have been purchased with one placed in the morning room which is our main reception area. This screen is used to continually play videos and photos of the house and grounds and we have received very good feedback. The second unit is mobile and is used for Board meetings and also for functions where a screen is required. The intent is to utilize this as part of the educational tours we run.

We got the sets for lower than anticipated and had $905.53 remaining. Following your Board’s approval we are using the remaining funds on our Deans’ Cottage project. We have started upgrading our signage and interpretation throughout the bush, grounds and Dean’s cottage. We have recently installed a Nature’s Treasure trail in the Bush which is interactive for the littlies and are now working on making Dean’s Cottage less “static”.

Would you please convey to the Board our sincere thanks for the funding and also our appreciation for the ongoing support the Trust receives from the staff.

Many thanks

Bob Shearing
Chairman
Riccarton Bush Trust

Shona Willis, Manager
DDI: 03 341 1018 Mobile: 027 544 0462 Email: manager@riccartonhouse.co.nz
8. Proposed Road Names - Milns Park Subdivision, Halswell

Reference: 18/1244407
Presenter: Paul Lowe, Principal Advisor Resource Consents

1. Purpose and Origin of Report

Purpose of Report
1.1 The purpose of this report is for the Waipuna/Halswell-Hornby-Riccarton Community Board to consider and approve the proposed road names for the Milns Park subdivision in Halswell.

Origin of Report
1.2 This report is staff generated arising from a naming request received from the subdivision developer.
1.3 This report relates to the subdivision of Milns Park at 53 and 85 Milns Road.

2. Significance

2.1 The decision in this report is of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy.
2.1.1 The level of significance was determined by the number of people affected and/or with an interest.
2.1.2 Due to the assessment of low significance, no further community engagement and consultation is required.

3. Staff Recommendations

That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to approve the following new road names:
1. Milns Park (RMA/2016/3384) at 53 and 85 Milns Road
   - Whitburn Avenue
   - Collier Drive
   - Kearns Drive
   - Te Repo Drive
   - Lochhead Avenue
   - Allied Road
   - Mabel Crescent
   - Dunning Way
   - Helen Place

4. Background

4.1 Introduction
4.1.1 Road naming requests have been submitted by the developer for the Milns Park (RMA/2016/3384) subdivision. A preferred name and alternative name for each road have been put forward by the developer.
4.1.2 The recommended road and/or right-of-way names have been checked against existing road names in Christchurch and bordering districts, for duplication, alternative spellings, or other similarities in spelling or pronunciation to avoid the potential for confusion. The recommended names are considered sufficiently different to existing road names.

4.1.3 The recommended road and/or right-of-way names have been checked against the Council’s Roads and Right-of-Way Naming Policy dated 2 November 1993.

4.1.4 The recommended road and/or right-of-way names and types have been checked against the Australian and New Zealand Standard AS/NZS 4819:2011 Rural and urban addressing. The recommended names are considered to be consistent with this Standard unless otherwise started below.

4.1.5 Under the Roads and Right-of-Way Naming Policy the names considered must be requested by the developer. There is not an ability to consider alternative names without first checking whether there are any duplications or similarities with other road and right-of-way names.

4.1.6 Consultation has been undertaken with Land Information New Zealand who have raised no concerns with the proposed road names.

4.1.7 The requests have been accompanied by an explanation of the background to the names which are summarised below.

4.2 Milns Park (RMA/2016/3384)

4.2.1 Road names have been requested by the subdivision developer.

4.2.2 The land subject to this subdivision, was part of the farm of John Miln, for whom Milns Road is named. The proposed names are primarily drawn from the life of John Miln and other previous owners of the site as well as names that hold significance to the developer.

4.2.3 The preferred names are considered relevant under the Policy and have been recommended for approval.

4.2.4 The alternative names appear to be less relevant under the Policy as it is harder to draw a strong local/historical connection to them. This aspect has been raised with the applicant who has outlined that other alternative names in line with the historical ownership and occupation where investigated but were too similar to existing road names. It is acknowledged that this is a challenge for applicants in general, especially when a single name is preferred.

4.2.1 The preferred and alternative names are listed below:

Road 1
- Whitburn Avenue – Whitburn is understood to be the place where John Miln’s mother Catherine lived after his father in Scotland.

Road 2
- Collier Drive – Jean Collier was one of the first New Zealand women to own property in New Zealand.

Road 3
- Kearns Drive – Mabel Alice Kearns owned the property from the 1930’s to 1950’s.

Road 4
- Te Repo Drive – the original name of the John Miln’s estate
Road 5

- Lochhead Avenue – Robert Lochhead is understood to have been an owner of the property in the 1930’s.

Road 6

- Allied Road – This is a name of significance to the family, as it is the name of the first business started by the developer’s father.

Road 7

- Mabel Crescent – Mabel is the name of two of the previous owners – Mabel Kearns (1930’s) and Nyra Mavel Symes (1980’s).

Road 8

- Dunning Way – This is understood to be an area of Perthshire where John Miln was born.

Road 9

- Helen Place – Helen McKenna (nee Thornton) is understood to have been John Miln’s second wife, and sister of his third wife Catherine.

Alternative Names

- Crossgate Avenue – Name of another farm owned by John Miln that was located in Ellesmere.
- Surveyors Drive – John Miln is understood to have been a qualified surveyor and practiced surveying in Canterbury before settling in Halswell.
- States Drive – A place or name of significance to the developer’s family.
- Robdall Drive – A place or name of significance to the developer’s family.
- Dolomite Avenue – A place or name of significance to the developer’s family.
- Annecy Road – A place or name of significance to the developer’s family.
- Frick Crescent – A place or name of significance to the developer’s family.
- Stelvio Way – A place or name of significance to the developer’s family.
- Fraley Place – A place or name of significance to the developer’s family.

Attachments

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<tr>
<td>A 1</td>
<td>Milns Road Subdivision - Site Plan</td>
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Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council’s significance and engagement policy.

**Signatories**

| Authors                          | Laura Braddick, Senior Resource Consents Support Officer  
|                                 | Paul Lowe, Principal Advisor Resource Consents            |
| Approved By                     | John Higgins, Head of Resource Consents 
|                                 | Leonie Rae, General Manager Consenting and Compliance    |
9. 50R Wilmers Road - Transfer of Part Owaka 2 Reserve to the Crown

Reference: 18/1269590
Presenter: Sarah Stuart, Property Consultant

1. Purpose and Origin of Report

Purpose of Report
1.1 The purpose of this report is to seek the recommendation of the Waipuna/Halswell-Hornby-Riccarton Community Board to the Council to resolve to:
   - Dispose of part of the Owaka 2 Local Purpose (Access) Reserve to the Minister of Land Information as the transfer of an existing public work under Section 50 of the Public Works Act 1981 (PWA).

Origin of Report
1.2 This report is initiated by staff in response to a request from The Property Group on behalf of the New Zealand Transport Agency (NZTA) to enter into a Memorandum of Agreement pursuant to the PWA. The affected land is required by the Crown for roading purposes under Section 50 PWA for the extension of the Christchurch Southern Motorway Stage 2 (CSM2) (refer Attachment A).
1.3 Staff do not have a delegation to make a decision regarding the disposal because the land is held as a reserve under the Reserves Act 1977.

2. Significance

2.1 The decisions in this report are of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy (SEP).
2.1.1 The level of significance was determined by applying the Council’s SEP, taking into consideration (amongst other things) the number of people affected and/or with an interest, the level of community interest already apparent for the issue, possible environmental, social and cultural impacts, possible costs/risks to the Council, ratepayers and wider community of carrying out the decision, and whether the impact of the decision can be reversed.
2.1.2 The significance is low because the effect of the decision is localised and has little impact on the community and the environment. Whilst the reserve area is reduced, its function for access is not compromised and the transfer of the land to the Crown will enable construction of CSM2 with continued cycleway provision. There is no risk to the Council, nor any impact on its ability to function. The decision is not practically reversible.
2.1.3 The community engagement and consultation outlined in this report reflect the assessment and the legal requirements.

3. Staff Recommendations

That the Waipuna/Halswell-Hornby-Riccarton Community Board recommend that the Council resolve to:
1. Dispose of the part of reserve land highlighted green on the plan in the agenda report as Attachment A (subject to survey) for roading purposes to the Minister for Land Information, as a transfer of an existing public work under Section 50 of the Public Works Act 1981:
   a. Being Part Lot 2 DP 447519, held in title 564911 as Local Purpose (Access) Reserve.
2. Delegate authority to the Property Consultancy Manager to do all things necessary at his sole discretion to give effect to this resolution and transactions.

4. **Key Points**
   4.1 This report supports the [Council’s Long Term Plan (2015 - 2025)](https://www.christchurchcity.govt.nz):
      4.1.1 Activity: Road Operations
         - Level of Service: 10.0.1 Provide journey reliability on specific strategic routes
   4.2 The following options have been considered:
      - Option 1 – Agree to dispose of the Required Land (preferred).
      - Option 2 – Do not agree to dispose of the Required Land.
   4.3 Option Summary - Advantages and Disadvantages (Option 1)
      4.3.1 The advantages of this option include:
         - The Crown can acquire the land by agreement rather than by compulsion under the PWA.
         - Represents a collaborative approach consistent with the Council’s goals for reliability on strategic routes and continuity of cycleways.
         - Enables the construction of the CSM2 which will:
            - reduce traffic and congestion in the built up areas of Hornby and Templeton creating a more pleasant environment for residents.
            - improve safety and reduce fatal and serious crashes by 40 per cent.
            - reduce commuter travel time.
            - improve provisions for walking, cycling, and public transport.
            - improve access, connectivity, and freight efficiency.
      4.3.2 The disadvantages of this option include:
         - A net reduction of 107m² in the overall area of reserve land. This will have no impact on the utility and operation of the reserve land. The compensation payable to the Council by the Crown, reflects this reduction.
         - The cost of staff time, noting that legal costs will be reimbursed by the Crown.
   4.4 Option Analysis
      4.4.1 Option 1 is the recommended option because it allows a more straightforward and cooperative process aligned to the Council’s goals for reliability on strategic routes and continuity of cycleways. Option 2 is not considered to be a viable alternative because whilst the end result is essentially the same (the Required Land is acquired by the Crown (through compulsory powers), the process is more fraught and has the potential to impact on construction timeframes.
5. Context/Background

Land Required by the Crown

5.1 The Crown requires part of the parcel of Council owned land at 50R Wilmers Road for the construction of the Halswell Junction Road on ramp and realignment of the cycleway as part of the greater CSM2 project.

5.2 The required land is subject to the Reserves Act 1977 and comprises:

- 107m² approximately, being part Lot 2 DP 447519, held in title 564911 as Local Purpose (Access) Reserve.
- This is an irregular shaped strip and a long narrow parcel running along the Halswell Junction Road frontage to be used for road widening in conjunction with a new interchange (roundabout).
- The Required Land is shown as highlighted in green below (as also shown in Attachment A).

- The existing fence (lined in red) will be replaced along the new boundary (lined in purple).

5.3 The Required Land will be used to construct the Halswell Junction Road on ramp with the cycleway realigned to ensure continuity. Cycleway realignment is necessary because the on-ramp will be built over part of the existing cycleway.

5.4 The Owaka 2 reserve has the potential to be developed as part of a network of access linkages between Council greenspaces and drainage reserves and residential areas/transport routes. Such development would easily link into the existing cycleway and the underpass providing a pedestrian/cycle link between Warren Park and other parks to the north, and Knights Stream Park to the south.

5.5 There is no impact on the current or likely future uses of the reserve from this proposal.

5.6 Design plans are provided in Attachment B.
5.7 The Board is asked to recommend that the Council resolve to dispose of this parcel of reserve land for roading purposes to the Minister for Land Information as a transfer of an existing public work under section 50 of the PWA.

Compensation

5.8 The parties have agreed to base the compensation payable on the rate assessed for the recent PWA transfer of the Owaka Basin Reserve land at 412R Halswell Junction Road. The compensation to be paid to the Council by the Crown is $6,500, based on a rate of $60/m².

5.9 The Crown will reimburse the Council’s reasonable legal costs.

Process

5.10 The formal process for the disposal of the land and its change of status to legal road, is provided in Attachment C.

5.11 The Crown will obtain all ministerial consents required and attend to the legalisation process.

6. Option 1 – Agree to dispose of the required land

Option Description

6.1 Agree to transfer the required land to NZTA under section 50 of the PWA.

Significance

6.2 The level of significance of this option is low consistent with section 2 of this report.

6.3 Engagement requirements for this level of significance are appropriate.

Impact on Mana Whenua

6.4 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

6.5 These have not been specifically sought but are presumed to be similar to those taken into account by NZTA as part of the designation process for the adjacent land also required for CSM2.

Alignment with Council Plans and Policies

6.6 This option is consistent with the Council’s Plans and Policies

6.6.1 Inconsistency – Not applicable

6.6.2 Reason for inconsistency – Not applicable

6.6.3 Amendment necessary – Not applicable

Financial Implications

6.7 Cost of Implementation – Cost of staff time. The Council will receive $6,500 plus GST (if any) as compensation, and reasonable legal costs will be reimbursed.

6.8 Maintenance/Ongoing Costs – The disposal of a small part of the reserve will have little impact on costs which will continue to be part of ongoing operational expenses from existing Parks budgets.

6.9 Funding source – Not applicable

Legal Implications

6.10 The required process associated with this transaction is outlined in Attachment C.
6.11 Section 50 of the PWA enables the Council to dispose of land to the Minister for Land Information for a public work, whether of the same kind or not, if reasonable provisions for satisfying the requirements of the public interest in that work will continue to exist (s50(1) PWA).

6.12 The agreement relating to the sale and purchase of a public work pursuant to section 50 of the PWA may contain such provisions as the Minister and the local authority think fit (s50(2) PWA).

6.13 The provisions of the PWA as to the disposal of land held for a public work do not apply (section 50(3) PWA).

6.14 Consent from the Minister of Conservation is required to revoke the reserve status (s24 Reserves Act 1977) and to enable the Minister for Land Information to set the reserve land apart for a public work (s52 PWA).

6.15 There is no need to revoke the reserve status under the usual reserve revocation process as sections 50 and 52 of the PWA have the effect of removing it.

**Risks and Mitigations**

6.16 The risk that the Minister of Conservation declines to revoke the reserve status and to allow the land to be set apart for a public work.

6.17 Risk to the CSM2 project caused by the Minister of Conservation’s declination. This risk is borne by NZTA. There will be no change to the status quo for the Council and therefore no associated risk.

6.18 Residual risk rating: the rating of the risk is low

**Implementation**

6.19 Implementation dependencies - dependant on the consent of the:

- Minister of Conservation to revoke the reserve status
- Minister for Land information to set the land apart for a public work and then declare it to be road.

6.20 Implementation timeframe is 18 to 24 months. The land will be surveyed when construction is complete and then declared road. Weather permitting, the motorway is expected to be completed and open to traffic in late summer 2020/autumn 2021.

**Option Summary - Advantages and Disadvantages**

6.21 The advantages of this option include:

- The Crown can acquire the land by agreement rather than by compulsion under the PWA.
- Represents a collaborative approach consistent with Council's goals for reliability on strategic routes and continuity of cycleways.
- Enables the construction of the CSM2 which will:
  - reduce traffic and congestion in the built up areas of Hornby and Templeton creating a more pleasant environment for residents
  - improve safety and reduce fatal and serious crashes by 40 per cent
  - reduce commuter travel time
  - improve provisions for walking, cycling, and public transport
  - improve access, connectivity, and freight efficiency

6.22 The disadvantages of this option include:
• A net reduction of 107m\(^2\) in the overall area of reserve land. This will have no impact on the utility and operation of the reserve land. The compensation payable to the Council by the Crown, reflects this reduction.

• The cost of staff time, noting that legal costs will be reimbursed by the Crown.

7. **Option 2 – Do not agree to dispose of the required land**

7.1 **Option Description**

7.2 Do not agree to transfer the required land to NZTA under section 50 of the PWA.

7.3 **Significance**

7.4 See paragraphs 6.2 and 6.3 above.

7.5 **Impact on Mana Whenua**

7.6 See paragraph 6.4 above.

7.7 **Community Views and Preferences**

7.8 See paragraph 6.5 above.

7.9 **Alignment with Council Plans and Policies**

7.10 See paragraphs 6.7 to 6.9 above.

7.11 **Financial Implications**

7.12 Cost of Implementation – Cost of staff time. The Council will receive compensation determined by independent registered valuation. Reasonable legal costs will be reimbursed.

7.13 Maintenance/Ongoing Costs – see paragraph 6.8 above.

7.14 Funding source – Not applicable

7.15 **Legal Implications**

7.16 See paragraphs 6.10 to 6.15 above.

7.17 **Risks and Mitigations**

7.18 See paragraphs 6.16 to 6.18 above.

7.19 **Implementation**

7.20 Implementation dependencies - dependant on:

• NZTA following the process for compulsory acquisition as outlined in the PWA

• Consent of Minister of Conservation to revoke the reserve status

• Consent Minister for Land information to set the land apart for a public work and then declare it to be road.

7.21 Implementation timeframe – One to two years to work through the above processes.

7.22 **Option Summary - Advantages and Disadvantages**

7.23 The advantages of this option include:

• No advantages are identified. NZTA’s power to compulsorily acquire the land means the end result will be the same i.e. the required land will be transferred to the Crown.

7.24 The disadvantages of this option include:

• Represents an uncooperative approach inconsistent with the Council’s goals for reliability on strategic routes and continuity of cycleways.
- Potential delays to the completion of CSM2 due to the need for the Crown to work through the process of compulsory acquisition.

## Attachments

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</tr>
</tbody>
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## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Author</td>
<td>Sarah Stuart, Property Consultant</td>
</tr>
<tr>
<td>Approved By</td>
<td>Angus Smith, Manager Property Consultancy</td>
</tr>
<tr>
<td></td>
<td>Bruce Rendall, Head of Facilities, Property and Planning</td>
</tr>
<tr>
<td></td>
<td>Andrew Rutledge, Head of Parks</td>
</tr>
</tbody>
</table>
REQUIRED LAND

The land requirement of approximately 107m² is shown shaded green. The current fenceline depicted in red will be replaced along the new boundary.
Process of disposal and legalisation

1.1 The agreement is entered into by the parties acting pursuant to section 50 PWA. This enables a local authority to dispose of an existing public work to another Minister or local authority for an alternative public work.

1.2 The resolution of the Council to dispose of the Required Land will provide the authority for the Council to sign the Memorandum of Agreement pursuant to the PWA.

1.3 The Council, in the signed agreement, consents to the Required Land being declared road for the purposes of section 114 PWA. The Council resolution to dispose of the land under section 50 PWA, and the signed agreement, will be provided by the Crown to the Minister of Conservation for her consent under section 52(2) of the PWA.

1.4 The Minister of Conservation’s consent and all other relevant documents are then provided by the Crown to the Minister for Land Information for his approval to publish a gazette under section 20 PWA declaring the reserve to be set apart for another public work and then declared to be a road.

1.5 The provisions of the PWA as to the disposal of land held for a public work do not apply (section 50(3) PWA).
10. Knights Stream Park/Longhurst, Halswell - Proposed Intersection Controls

Reference: 18/1263620
Presenter: Edwin Tiong, Traffic Engineer, Traffic Operations

1. Purpose and Origin of Report

Purpose of Report
1.1 The purpose of this report is for the Waipuna/Halswell-Hornby-Riccarton Community Board to resolve additional traffic controls identified within the Knights Stream Park and Longhurst subdivisions in Halswell.

Origin of Report
1.2 This report is staff generated in response to requests from the Waipuna/Halswell-Hornby-Riccarton Community Board to investigate the conformity and consistency of all intersection controls within the Knights Stream Park and Longhurst subdivisions.

2. Significance

2.1 The decisions in this report are of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy.

2.1.1 The level of significance was determined by comparing factors relating to this decision against the criteria set out in the Council’s Significance and Engagement Policy.

2.1.2 The community engagement and consultation outlined in this report reflect the assessment.

3. Staff Recommendations

That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to:

1. Approve that under section 10.3 of Land Transport Rule, Traffic Control Devices 2004, that a Give Way control be placed against Greenaway Street at its intersection with Hamill Road, referred to as ‘Proposed RG-6 Give Way Sign and Marking’ and as indicated in the agenda Attachment A, Drawing TG133701, Issue 1, dated 14 January 2019, forming part of the resolution.

2. Approve that under section 10.3 of Land Transport Rule Traffic Control Devices 2004, that a Give Way control be placed against Noodlum Way at its intersection with Caulfield Avenue, referred to as ‘Proposed RG-6 Give Way Sign and Marking’ and as indicated in the agenda Attachment B, Drawing TG133701, Issue 1, dated 14 January 2019, forming part of the resolution.

3. Approve that under section 10.3 of Land Transport Rule Traffic Control Devices 2004, that a Give Way control be placed against Greenwich Street at its intersection with Richmond Avenue, referred to as ‘Proposed RG-6 Give Way Sign and Marking’ and as indicated in the agenda Attachment C, Drawing TG133701, Issue 1, dated 14 January 2019, forming part of the resolution.

4. Approve that under section 10.3 of Land Transport Rule Traffic Control Devices 2004, that a Give Way control be placed against Greenwich Street at its intersection with Denali Street, referred to as ‘Proposed RG-6 Give Way Sign and Marking’ and as indicated in the agenda Attachment D, Drawing TG133701, Issue 1, dated 14 January 2019, forming part of the resolution.
5. That any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in the agenda staff report, are revoked.

6. That these resolutions take effect when parking signage and/or road marking that evidence the restrictions described in the agenda staff report are in place or removed in the case of revocations.

4. Key Points

4.1 The recommendations in this report are consistent with the anticipated outcomes of the Traffic Safety and Efficiency Service Plan in the Council’s Long Term Plan (2018 - 2028)

4.2 The following feasible options have been considered:
   - Option 1 – Proposed Give Way Controls (Preferred Option)
   - Option 2 - Do Nothing

4.3 Option Summary - Advantages and Disadvantages (Preferred Option)

4.3.1 The advantages of this option include:
   - The proposed Give Way controls at the intersections of Greenaway Street/Hamill Road, Noodlum Way/Caulfield Avenue, Greenwich Street/Richmond Avenue and Greenwich Street/Denali Street would make the intersections safer for all road users and clearer as who should give way to who.

4.3.2 The disadvantages of this option include:
   - None identified

5. Context/Background

5.1 The Knights Stream Park and Longhurst subdivisions were constructed in accordance with the approved engineering plans associated with the subdivisions resource consent conditions. The subdivisions have been developed in various stages and the most recent stage of the Knights Stream Park subdivision was completed in 2017.

5.2 A report was presented to the Community Board on 11 September 2018 to resolve the existing intersection controls within the Knights Stream Park and Longhurst subdivisions.

5.3 The Board identified an inconsistency in the intersection controls within the Knights Stream Park and Longhurst subdivisions and requested that staff further investigate the matter.

5.4 Staff have identified an additional four intersections that require intersection controls within Knights Stream Park and Longhurst subdivisions, namely:
   - Greenaway Street onto Hamill Road;
   - Noodlum Way onto Caulfield Avenue;
   - Greenwich Street onto Richmond Avenue; and
   - Greenwich Street onto Denali Street.

5.5 Part of Caulfield Avenue and Richmond Avenue is currently classified as a Local Road under the Christchurch City Council Road Classification Maps, but staff believe this will change to a Collector Road once Richmond Avenue is connected to John Paterson Drive that joins to the State Highway roundabout.

5.6 This will give a consistent approach to the whole area involved and the progressive subdivision developments over recent years, which has been applied to almost the entire area. Normal
practice is to not install intersection controls on local roads, however intersection controls have to be applied by law in some instances e.g. at cross roads. This can also reasonably be applied to a local road in a situations where a local road connects a major arterial road to a collector road e.g. Denali Street where Greenwich Street comes onto it.

5.7 In regard to private ownership of lanes and rights-of-way, the Council has no jurisdiction over these private lanes and rights-of-way.
6. **Option 1 – Proposed Give Way Controls (preferred)**

**Option Description**

6.1 Approve Give Way controls as shown on *Attachments A to D* at the intersections of Greenaway Street onto Hamill Road, Noodlum Way onto Caulfield Avenue, Greenwich Street onto Richmond Avenue and Greenwich Street onto Denali Street respectively.

**Significance**

6.2 The level of significance of this option is low and is consistent with section 2 of this report. Engagement requirements for this level of significance includes the consultation with the owner and occupier of any property likely to be injuriously affected by the option.

**Impact on Mana Whenua**

6.3 This option does not involve a significant decision in relation to land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

**Community Views and Preferences**

6.4 No property owners and residents have been consulted or advised of the recommended option as the proposed Give Way controls would make the intersections safer for all road users and easier for them to comply with legislation.

**Alignment with Council Plans and Policies**

6.5 This option is consistent with the Council’s Plans and Policies.

**Financial Implications**

6.6 Cost of Implementation - $2,000 for the installation of traffic controls, plus $750 for consultation and the preparation of this report.

6.7 Funding source - Traffic Operations Budget

6.8 Maintenance/Ongoing Costs - Covered under the area maintenance contract and effects will be minimal to the overall asset.

**Legal Implications**

6.9 Section 10.3 of the Land Transport Rule: Traffic Control Devices 2004 states that an intersection that has a Give Way control, must have appropriate signs and markings.

6.10 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping restrictions and traffic control devices.

6.11 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

**Risks and Mitigations**

6.12 Not applicable

**Implementation**

6.13 Implementation dependencies - Community Board approval

6.14 Implementation timeframe - Approximately six weeks once the area contractor receives the request

**Option Summary - Advantages and Disadvantages**

6.15 The advantages of this option include:

- Refer to paragraph 4.3.1 above.
6.16 The disadvantages of this option include:
- Refer to paragraph 4.3.2 above.

7. Option 2 - Do Nothing

Option Description
7.1 Leave the Greenaway Street/Hamill Road, Noodlum Way/Caulfield Avenue, and Greenwich Street/Richmond Avenue, and Greenwich Street/Denali Street intersections as uncontrolled intersections.

Significance
7.2 The level of significance of this option is low and is consistent with section 2 of this report.

Impact on Mana Whenua
7.3 This option does not involve a significant decision in relation to land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences
7.4 Not applicable

Alignment with Council Plans and Policies
7.5 This option is consistent with the Council’s Plans and Policies.

Financial Implications
7.6 Cost of Implementation - $750 for consultation and the preparation of this report
7.7 Maintenance/Ongoing Costs - $0
7.8 Funding source – Existing staff budgets

Legal Implications
7.9 There is not a legal context, issue or implication relevant to this option.

Risks and Mitigations
7.10 Not applicable

Implementation
7.11 Implementation dependencies - Not applicable
7.12 Implementation timeframe - Not applicable

Option Summary - Advantages and Disadvantages
7.13 The advantages of this option include:
- None identified

7.14 The disadvantages of this option include:
- It does not make the intersections safer for all road users for the intersections at Greenaway Street/Hamill Road, Noodlum Way/Caulfield Avenue, and Greenwich Street/Richmond Avenue, and Greenwich Street/Denali Street.
Attachments

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<td>Greenwich Street/Richmond Avenue - Proposed Give Way Control - Drawing TG133701 - For Board Approval</td>
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</tr>
<tr>
<td>D</td>
<td>Greenwich Street/Denali Street - Proposed Give Way Control - Drawing TG133701 - For Board Approval</td>
<td>46</td>
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</tbody>
</table>

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:
   (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
   (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Edwin Tiong, Traffic Engineer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved By</td>
<td>Stephen Wright, Senior Traffic Engineer</td>
</tr>
</tbody>
</table>

Reference: 19/63841
Presenter: Karla Gun, Community Development Advisor

1. Purpose and Origin of Report

Purpose of Report
1.1 The purpose of this report is for the Waipuna/Halswell-Hornby-Riccarton Community Board to consider applications for funding from its 2018-19 Discretionary Response Fund from the organisations below.

<table>
<thead>
<tr>
<th>Funding Request Number</th>
<th>Organisation</th>
<th>Project Name</th>
<th>Amount Requested</th>
<th>Amount Recommended</th>
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<tr>
<td>00058756</td>
<td>Community Development Network Trust</td>
<td>Hornby Youth Hangout at Hei Hei Community Centre</td>
<td>$2,388</td>
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</tr>
<tr>
<td>00058758</td>
<td>Knights Stream School</td>
<td>Tunnel House Project</td>
<td>$4,035</td>
<td>$4,035</td>
</tr>
</tbody>
</table>

1.2 There is currently a balance of $65,196 remaining in the fund.

Origin of Report
1.3 This report is staff generated as a result of applications being received.

2. Significance

2.1 The decisions in this report are of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy.

2.1.1 The level of significance was determined by the number of people affected and/or with an interest.

2.1.2 Due to the assessment of low significance, no further community engagement and consultation is required.

3. Staff Recommendations

That the Waipuna/Halswell-Hornby-Riccarton Community Board resolve to:

1. Approve a grant of $2,388 from its 2018-19 Discretionary Response Fund to the Community Development Network Trust towards the venue hire of Hei Hei Community Centre.

2. Approve a grant of $4,035 from its 2018-19 Discretionary Response Fund to the Knight Stream School towards a tunnel house.

4. Key Points

4.1 At the time of writing, the balance of the 2018-19 Discretionary Response Fund is as below.

<table>
<thead>
<tr>
<th>Total Budget 2017/18</th>
<th>Granted To Date</th>
<th>Available for allocation</th>
<th>Balance if Staff Recommendation adopted</th>
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<tr>
<td>$179,411</td>
<td>$99,092</td>
<td>$71,619</td>
<td>$65,196</td>
</tr>
</tbody>
</table>
4.2 Based on the current Discretionary Response Fund criteria, the applications above are eligible for funding.

4.3 Decision Matrices (refer Attachments A and B) provide information on the applications including organisational, project and financial details, and a staff assessment.

### Attachments

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</tr>
</tbody>
</table>

### Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:
   (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
   (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council’s significance and engagement policy.

### Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Karla Gunby, Community Development Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved By</td>
<td>Matthew Pratt, Community Governance Manager, Halswell-Hornby-Riccarton</td>
</tr>
</tbody>
</table>
## 2018/19 DRF HALSWELL-HORNBY-RICCARTON DECISION MATRIX

<table>
<thead>
<tr>
<th>Priority Rating</th>
<th>Organisation Name</th>
<th>Project Name and Description</th>
<th>Total Cost</th>
<th>Contribution sought towards</th>
<th>Staff Recommendation</th>
<th>Priority</th>
</tr>
</thead>
</table>
| Four            | Community Development Network Trust | Venue Change for Hornby Youth Hangout to Hei Hei Community Centre  
Community Development Network Trust (CDN) is seeking funding toward venue hire for the Hei Hei Community Centre for the Hornby Youth Hangout for two afternoons a week during the school term. | $2,388       | $2,388 - Venue Hire         | $2,388               | 2        |

### Organisation Details

- **Service Base:** 44 Elizabeth Street, Riccarton  
- **Legal Status:** Charitable Trust  
- **Established:** 3/10/1996  
- **Target groups:** Young people in Hornby  
- **Annual Volunteer hours:** 9161  
- **Number of project participants:** 150

### Alignment with Council Strategies

- Halswell-Hornby-Riccarton Community Board Priority - 1.3, 1.4, 1.6, 1.9  
- Strengthening Communities Strategy  
- Youth Strategy

### CCC Funding History

- **2018/19 - $1,932 (Hornby Hoops) DRF**  
- **2018/19 - $53,000 (CDN Youth Work) SCF**  
- **2017/18 - $54,000 (CDN Youth Work) SCF**  
- **2016/17 - $50,000 (Wages) KLP**  
- **2016/17 - $1,200 (Sports Programme Funding) DRF**  
- **2016/17 - $15,000 (Riccarton Bus Lounge Project) Contract**  
- **2015/16 - $50,000 (Wages) DRF Metro**

### Other Sources of Funding (this project only)

- **Nil**

### Staff Assessment

The Community Development Network Trust (CDN) has been running the Hornby Youth Hangout since 2009. It engages with young people across the Hornby community.

This programme (originally based in the Wycola Ave Community Link building) has been particularly useful for connecting with young people who are disengaged or are hanging out at the park but wouldn't be inclined to come to more formal programmes. Through the hangout CDN youth workers are able to build connections with these young people and invite them to be a part of sports programmes, clubs, youth groups and camps.

The current space is at the back of the old Branstion School site. This has been shared with Hope Youth but due to school changes, this building will be quite inaccessible for young people who are not already connected with the youth organisations. CDN's assessment is that returning to the Hei Hei area is a much more accessible location for young people. The Link building is too small to be considered at this time.

Staff, volunteer and programme costs are covered through other funding. This application is for the rent of the facility for Wednesday and Thursday nights from 3 to 5.30pm during term time in 2019.

This booking does not affect any other bookings in the hall. Having regular youth workers in the area will also be a positive boost to the area and skate park.
## 2018/19 DRF HALSWELL-HORNBY-RICCATON DECISION MATRIX

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<tr>
<td>Four</td>
<td>Knights Stream School</td>
<td>Project Tunnel House</td>
<td>$ 4,035</td>
<td>Tunnel House purchase - $4,035</td>
<td>$ 4,035</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Knights Stream Primary School is seeking funding towards the purchase of a tunnel house for their school garden.</td>
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</table>

### Organisation Details
- Service Base: 1 Killarney Avenue, Halswell
- Legal Status: School Board of Trustees
- Established: 5/08/2017
- Target groups: Students at Knight Stream school
- Annual Volunteer hours: 200
- Number of project participants: 100

### Alignment with Council Strategies
- Halswell-Hornby-Riccarton Community Board Priority - 1.3, 1.4.1, 1.9, 1.15
- Strengthening Communities Strategy

### CCC Funding History
- Nil

### Other Sources of Funding (this project only)
- Nil

### Staff Assessment
Knights Stream Primary on Killarney Ave, Halswell wish to embark on a project of growing mingimigi to give to new families and as gifts to speakers and guests in the school. Mingimigi would also be gifted to the community.

Knights Stream Primary has been gifted the name Mingimigi Hautoa by Taumutu. Hautoa means 'courageous'; mingimigi is the native coprosma.

The school has a number of enrolled children who have expressed interest in taking responsibility for developing and maintaining a school garden. As part of the schools development, the Board wish to purchase a tunnel house to grow mingimigi and other plants to start this project.

The initiative is additional to the school’s Ministry of Education funded activities, as such the Board have no funds to purchase a tunnel house. Knights Stream Primary opens in Term One 2019 and has not been able to fundraise to contribute towards the initiative.
12. Elected Members’ Information Exchange

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.