Waimāero
Fendalton-Waimairi-Harewood Community Board
AGENDA

Notice of Meeting:
An ordinary meeting of the Waimāero/Fendalton-Waimairi-Harewood Community Board will be held on:

Date: Monday 18 February 2019
Time: 4.30pm
Venue: Boardroom, Fendalton Service Centre, Corner Jeffreys and Clyde Roads, Fendalton

Membership
Chairperson
Deputy Chairperson
Members
Sam MacDonald
David Cartwright
Aaron Campbell
Linda Chen
Jamie Gough
Aaron Keown
Raf Manji
Shirish Paranjape
Bridget Williams

12 February 2019

Maryanne Lomax
Manager Community Governance, Fendalton-Waimairi-Harewood
941 6730
maryanne.lomax@ccc.govt.nz
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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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Strategic Framework
The Council’s Vision – Christchurch is a city of opportunity for all. Open to new ideas, new people and new ways of doing things – a city where anything is possible.

Whiria ngā whenu o ngā papa Hono ki te maurua tāukiuki
Bind together the strands of each mat And join together with the seams of respect and reciprocity.

The partnership with Papatipu Rūnanga reflects mutual understanding and respect, and a goal of improving the economic, cultural, environmental and social wellbeing for all.

Overarching Principle
Partnership – Our people are our taonga – to be treasured and encouraged. By working together we can create a city that uses their skill and talent, where we can all participate, and be valued.

Supporting Principles
Accountability
Affordability
Agility
Equity
Innovation
Collaboration
Prudent Financial Management
Stewardship
Wellbeing and resilience
Trust

Community Outcomes
What we want to achieve together as our city evolves

Strong communities
Strong sense of community
Active participation in civic life
Safe and healthy communities
Celebration of our identity through arts, culture, heritage and sport
Valuing the voices of children and young people

Liveable city
Vibrant and thriving central city, suburban and rural centres
A well connected and accessible city
Sufficient supply of, and access to, a range of housing
21st century garden city we are proud to live in

Healthy environment
Healthy waterways
High quality drinking water
Unique landscapes and indigenous biodiversity are valued
Sustainable use of resources

Prosperous economy
Great place for people, business and investment
An inclusive, equitable economy with broad-based prosperity for all
A productive, adaptive and resilient economic base
Modern and robust city infrastructure and community facilities

Strategic Priorities
Our focus for improvement over the next three years and beyond

Enabling active citizenship and connected communities
Maximising opportunities to develop a vibrant, prosperous and sustainable 21st century city

Climate change leadership
Informed and proactive approaches to natural hazard risks
Increasing active, public and shared transport opportunities and use
Safe and sustainable water supply and improved waterways
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1. **Apologies**  
At the close of the agenda no apologies had been received.

2. **Declarations of Interest**  
Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. **Confirmation of Previous Minutes**  
That the minutes of the Waimāero/Fendalton-Waimairi-Harewood Community Board meeting held on **Monday, 4 February 2019** be confirmed (refer page 5).

4. **Public Forum**  
A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

5. **Deputations by Appointment**  
Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

   There were no deputations by appointment at the time the agenda was prepared.

6. **Presentation of Petitions**  
There were no petitions received at the time the agenda was prepared.
Waimāero
Fendalton-Waimairi-Harewood Community Board
OPEN MINUTES

Date: Monday 4 February 2019
Time: 4.32pm
Venue: Boardroom, Fendalton Service Centre, Corner Jeffreys and Clyde Roads, Fendalton

Present
Chairperson Sam MacDonald
Deputy Chairperson David Cartwright
Members Aaron Campbell
Linda Chen
Jamie Gough
Aaron Keown
Raf Manji
Shirish Paranjape
Bridget Williams

Maryanne Lomax
Manager Community Governance, Fendalton-Waimairi-Harewood
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The agenda was dealt with in the following order.

1. Apologies
   There were no apologies.

2. Declarations of Interest
   Part B
   There were no declarations of interest recorded.

3. Confirmation of Previous Minutes
   Part C
   Community Board Resolved FWHB/2019/00001

   That the minutes of the Waimāero/Fendalton-Waimairi-Harewood Community Board meeting held on Monday 10 December 2018, be confirmed.

   Sam MacDonald/Aaron Keown  Carried

4. Public Forum
   There were no public forum presentations.

5. Deputations by Appointment
   Part B
   5.1 Memorial Avenue Investments Limited - Andrew Mason and Sarah Everleigh

   Andrew Mason, Director of Memorial Avenue Investments Limited (MAIL) and Sarah Everleigh, Senior Associate, Anderson Lloyd, addressed the Board in support of the staff memorandum recommending that a heavy vehicle restriction in Avonhead Road and Roydvale Avenue, was not appropriate.

   The Chairperson thanked Andrew Mason and Sarah Everleigh for their deputation.

   Item 12 of these minutes records the Board’s decision on the Heavy Vehicle Restrictions in Avonhead Road and Roydvale Avenue.

   Attachments
   A  Deputation - Memorial Avenue Investments Ltd (MAIL) - Waimaero-Fendalton-Waimairi-Harewood Community Board - 4 February 2019

6. Presentation of Petitions
   There was no presentation of petitions.
7. Correspondence

Correspondence was tabled from Tim Cronin seeking approval for the removal of two silver birch trees outside his property in Carlton Mill Road.

**Community Board Resolved FWHB/2019/00002**

**Part B**

The Fendalton-Waimairi-Harewood Community Board decided to:

1. Receive the information in the tabled correspondence from Tim Cronin.
2. Refer the correspondence from Tim Cronin to staff for investigation and a response back to the Community Board.

Sam MacDonald/David Cartwright

Aaron Campbell asked that his vote against the above decision, be noted.

**Attachments**

A Correspondence - Tim Cronin - Removal of trees - Waimāero-Fendalton-Waimairi-Harewood Community Board - 4 February 2019

8. Normans Road Proposed - School Bus Parking and 30 Minute Parking Restriction

**Community Board Resolved FWHB/2019/00003 (Original Staff Recommendation accepted without change)**

The Waimāero/Fendalton-Waimairi-Harewood Community Board resolved to:

1. Approve the installation of a School Bus Parking area, 8am to 9am and 2pm to 4pm, School days, on the south side of Normans Road commencing at a point 244 metres west of its intersection with Papanui Road and extending in a westerly direction for a distance of 27 metres.
2. Approve the installation of a School Bus Parking area, 8am to 9am and 2pm to 4pm, School days, on the south side of Normans Road commencing at a point 287 metres west of its intersection with Papanui Road and extending in a westerly direction for a distance of 14 metres.
3. Approve that the parking of vehicles be restricted to a maximum period of 30 minutes from 9am to 2pm and 4pm to 6pm on the south side of Normans Road commencing at a point 244 metres west of its intersection with Papanui Road and extending in a westerly direction for a distance of 27 metres.
4. Approve that the parking of vehicles be restricted to a maximum period of 30 minutes from 9am to 2pm and 4pm to 6pm on the south side of Normans Road commencing at a point 287 metres west of its intersection with Papanui Road and extending in a westerly direction for a distance of 14 metres.
5. Approve that any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in this report, are revoked.
6. Approve that these resolutions take effect when parking signage and/or road marking that
evidence the restrictions described in the staff report are in place (or removed in the case
of revocations).

Aaron Campbell/Bridget Williams  Carried

9. **Fendalton-Waimairi-Harewood 2018-19 Discretionary Response Fund -
Applications - Bishopdale Menzshed and Fendalton Park Croquet Club**

Community Board Resolved FWHB/2019/00004 (Original Staff Recommendation accepted without change)

The Waimāero/Fendalton-Waimairi-Harewood Community Board resolved to:

1. Approve a grant of $5,000 from its 2018-19 Discretionary Response Fund to the
   Bishopdale Menzshed towards the purchase and installation of a dust extraction system.

2. Approve a grant of $4,500 from its 2018-19 Discretionary Response Fund to the Fendalton
   Park Croquet Club towards sewer drainage replacement at Fendalton Park.

Aaron Keown/Linda Chen  Carried

10. **Fendalton-Waimairi-Harewood 2018-19 Youth Development Fund -
Applications - David Ni, Claudia Engelbrecht Wilson, Jayda Stewart,
Ellena Firth, Cameron Sidaway, Team Lhotshampa**

In its deliberations, the Board wanted to increase its grant to Team Lhotshampa to $100 each (a total of
$200) and to transfer $10,000 from its 2018-19 Discretionary Response Fund to its 2018-19 Youth
Development Fund.

**Staff Recommendations**

That the Waimāero/Fendalton-Waimairi-Harewood Community Board resolve to:

1. Approve the making of a grant of $350 from its 2018-19 Youth Development Fund to David Ni
towards competing at the World's School Festival for rugby in South Africa, from 19 to
31 March 2019.

2. Approve the making of a grant of $350 from its 2018-19 Youth Development Fund to Claudia
Engelbrecht Wilson towards competing at the Dallas International U19 Football Tournament in
United States of America, from 10 to 22 April 2019.

3. Approve the making of a grant of $350 from its 2018-19 Youth Development Fund to Jayda
Stewart towards competing at the Dallas International U19 Football Tournament in the United
States of America, from 10 to 22 April 2019.

4. Approve the making of a grant of $350 from its 2018-19 Youth Development Fund to Ellena
Firth towards competing at the Dallas International U19 Football Tournament in the United
States of America, from 10 to 22 April 2019.

5. Approve the making of a grant of $300 from its 2018-19 Youth Development Fund to Cameron
Sidaway towards attending the Australian Scout Jamboree in Adelaide and the pre-camp in
Sydney, from 30 December 2018 to 14 January 2019.

6. Approve the making of a grant of $75 each totalling $150 from its 2018-19 Youth Development
Fund to Team Lhotshampa towards Aashish Rai and Bikram Subba attending the Tenzing Hillary
Cup Football Tournament in Auckland, from 2 to 3 February 2019.
7. Consider whether the Board wishes to transfer additional funding from its 2018-19 Discretionary Response Fund to their 2018-19 Youth Development Fund.

**Community Board Resolved FWHB/2019/00005**

The Waimāero/Fendalton-Waimairi-Harewood Community Board resolved to:

1. Approve a grant of $350 from its 2018-19 Youth Development Fund to David Ni towards competing at the World’s School Festival for rugby in South Africa, from 19 to 31 March 2019.


3. Approve a grant of $350 from its 2018-19 Youth Development Fund to Jayda Stewart towards competing at the Dallas International U19 Football Tournament in the United States of America, from 10 to 22 April 2019.

4. Approve a grant of $350 from its 2018-19 Youth Development Fund to Ellena Firth towards competing at the Dallas International U19 Football Tournament in the United States of America, from 10 to 22 April 2019.

5. Approve a grant of $300 from its 2018-19 Youth Development Fund to Cameron Sidaway towards attending the Australian Scout Jamboree in Adelaide and the pre-camp in Sydney, from 30 December 2018 to 14 January 2019.

6. Approve a grant of $100 each totalling $200 from its 2018-19 Youth Development Fund to Team Lhotshampa towards Aashish Rai and Bikram Subba attending the Tenzing Hillary Cup Football Tournament in Auckland, from 2 to 3 February 2019.

7. Approve that $10,000 be transferred from the Board’s 2018-19 Discretionary Response Fund to its 2018-19 Youth Development Fund.

Shirish Paranjape/Aaron Keown

Carried


**Community Board Resolved FWHB/2019/00006 (Original Staff Recommendation accepted without change)**

The Waimāero/Fendalton-Waimairi-Harewood Community Board decided to:


David Cartwright/Shirish Paranjape

Carried

In its deliberations, the Board considered the information provided in the deputation from Andrew Mason and Sarah Everleigh regarding Heavy Traffic Restrictions in Avonhead Road and Roydvale Avenue.

While appreciating that the uptake for the Bike Incentive Programme at Jellie Park was small, the Board expressed a desire for an incentive that encouraged users of the facility to cycle to it rather than travel by car.

Item 5 of these minutes details the deputation received on the Heavy Vehicle Restrictions memorandum.

Staff Recommendations

That the Waimāero/Fendalton-Waimairi-Harewood Community Board:


Community Board Resolved FWHB/2019/00007

The Waimāero/Fendalton-Waimairi-Harewood Community Board decided to:


2. Request that staff assess the viability of continuing the Bike Incentive Programme or any other idea of a similar nature.

3. Agree that Heavy vehicle prohibitions not be imposed on Avonhead Road (between Roydvale Avenue and Russley Road) and Roydvale Avenue (between Avonhead Road and Memorial Avenue), and

4. Request that traffic counts be undertaken on Hawthornden Road, once construction of Summerset Retirement Village is substantially complete, to establish the extent to which Hawthornden Road is being used as a thoroughfare for heavy traffic.

David Cartwright/Jamie Gough

Carried
13. Elected Members’ Information Exchange

Part B
Board members exchanged information on matters of interest including:

- Taylors Avenue - issues relating to a street tree.
- Pasadena Reserve - tree report timeline.
- Celebrate Bishopdale - the possibility of a rainy day option.
- Bishopdale Mall Business Association - seek information on how the $10,000 grant towards landscaping of the old library site is to be spent.
- Lake Roto Kohatu - toilets and anti-social behaviour issues.

Meeting concluded at 5.32pm

CONFIRMED THIS 18TH DAY OF FEBRUARY 2019

SAM MACDONALD
CHAIRPERSON
7. Correspondence

Reference: 19/133180
Presenter(s): Margaret Henderson, Community Governance Team

1. Purpose of Report
   At the time of printing the agenda, no correspondence had been received.

2. Staff Recommendations
   That the Fendalton-Waimairi-Harewood Community Board:
   1. Receive the information in the correspondence report dated 18 February 2019

Attachments
There are no attachments to this report.
8. Kapuatohe Cottage and Dwelling - Future Use

Reference: 19/45695
Presenter(s): Russel Wedge, Team Leader Parks Policy and Advisory

1. Purpose and Origin of Report

Purpose of Report
1.1 This report is to seek the Waimāero/Fendalton-Waimairi-Harewood Community Board’s approval for the future use of Kapuatohe Cottage and Kapuatohe Dwelling as residential dwellings and for the Property Consultancy Team to commence the process to lease the two properties.

Origin of Report
1.2 This report is staff generated to seek approval for the future use of Kapuatohe Cottage and Kapuatohe Dwelling as residential dwellings and to note that the buildings were identified in a Council Heritage Buildings Report to hold all repair work until a future use of a number of heritage buildings could be determined, Council meeting 5 October 2017 Resolution CNCL/2017/00273.

Kapuatohe Dwellings 665 Main North Road, Belfast
Kapuatohe Cottage 663 Main North Road, Belfast

2. Significance
2.1 The decision in this report is of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy.
2.1.1 The level of significance was determined by completing the significance assessment and took into account the views of the community that were canvassed.
2.1.2 The community engagement and consultation outlined in this report reflect the assessment.

3. Staff Recommendations

That the Waimāero/Fendalton-Waimairi-Harewood Community Board:
1. Approve the future use of Kapuatohe Cottage and Kapuatohe Dwelling to be leased out as residential dwellings once restored through funding from the 2018-2028 Long Term Plan budgets.
2. Delegate to the Manager Property Consultancy the authority to take all necessary steps to negotiate, agree and enter into all necessary documentation on behalf of the Council, as they shall consider necessary or desirable to give effect to the above resolutions.

4. Key Points

4.1 This report supports the Council’s Long Term Plan (2018 - 2028):
   4.1.1 Activity: Parks & Foreshore
   - Level of Service: 6.9.1.6 To manage and maintain Public Monuments, Sculptures, Artworks and Parks Heritage Buildings of significance - Resident satisfaction with presentation of Parks Heritage Buildings: = 70 percent.

4.2 The following feasible options have been considered:
   - Option 1 - Approve the future use as residential dwellings (preferred)
   - Option 2 - Not approve future use as residential dwellings.

4.3 Option Summary - Advantages and Disadvantages (Preferred Option)
   4.3.1 The advantages of this option include:
   - The restoration work will be able to commence
   - The buildings will be able to be leased as residential dwellings
   - The buildings will be able to be included in the operational building maintenance programme which will reduce deterioration of the buildings.

   4.3.2 The disadvantages of this option include:
   - There are no disadvantages with this option.

5. Context

Background

5.1 Since the 2010/11 Christchurch earthquakes, the Council has repaired a large number of Council-owned heritage assets. These were repaired as part of the Council’s Facilities Rebuild Programme and were prioritised in accordance with a number of factors, including community needs.

5.2 In 2017, during at Council PX Meeting, the Council identified a number of Council-owned heritage buildings which had no determine future use (Council Resolved CNCL/2017/00273). These comprised of five buildings located within the central city and referred to as ‘List 2’ or metropolitan heritage buildings, and 17 buildings located outside of the central city and referred to as ‘List 3’ or community heritage buildings. Most of these metropolitan and community buildings were yet to be repaired.

5.3 In compliance with the Council resolution in 5.2, funding for restoration work on Kapuatohe Dwelling was approved in the Long Term Plan 2018-2028 (LTP) for year 2018/19 and for year 2019/20 ($370,000). Funding for Kapuatohe Cottage was approved for year 2019/20 ($26,000).

5.4 In February to March 2018 a public engagement process was undertaken to provide an opportunity for any interested parties to submit an informal application in any of the heritage buildings in List 3. One applicant indicated an interest in operating a commercial service business based in Kapuatohe Dwelling. This proposed activity would not comply with the recommended future use identified in the Kapuatohe Historic Reserve Management Plan 2010, which has recommended the property is used as a tenanted residence (refer 5.8 below).
6. Reserves Act 1977

6.1 The Kapuatohe Dwelling, 665 Main North Road, has been classified as a reserve for historic purposes under the Reserves Act 1977 (NZ Gazette Notice, 6 May 1982, Issue 50, page 1510). The Kapuatohe Cottage, 663 Main North Road, is also subject to the Reserves Act 1977.

6.2 Any future use of these buildings is subject to the Reserves Act 1977 and should be in keeping with the historic purpose to protect the historic values of the properties. The lease of the buildings as residential dwellings is compliant with the Reserves Act 1977 section 18, Historic Reserves. The properties were leased as residential dwellings before the earthquakes in 2010-2011.

Kapuatohe Historic Reserve Management Plan 2010

6.3 The Reserve Management Plan for the Kapuatohe Dwelling and Kapuatohe Cottage was adopted by the Christchurch City Council in 2010. Under section 4.4 Tenancy of Historic Buildings of the Management Plan, page 14 states:

“The maintenance of an even temperature and moisture regime within historic buildings is fundamental to extending the life of such buildings. A suitable environment is most easily achieved when the building is occupied as a home. It is therefore important that the Council continue to lease the former schoolmaster’s house and crofter’s cottage as tenanted residences.”

Future use

6.4 Staff from the Procurement Team and Legal Service Team have reviewed the process to determine the future use of the List 3 heritage buildings (refer 5.3 Council resolution above). Taking into consideration the Reserve Act 1977 classification and the Reserve Management Plan they have recommended that Kapuatohe Dwelling and Kapuatohe Cottage should be leased out as residential dwellings.

7. **Option 1 - Approve the future use as residential dwellings (preferred)**

**Option Description**
7.1 Approve the future use of Kapuatohe Cottage and Kapuatohe Dwelling as residential dwellings.

**Significance**
7.2 The level of significance of this option is low and consistent with section 2 of this report.
7.3 Engagement requirements for this level of significance are reflected in the assessment.

**Impact on Mana Whenua**
7.4 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

**Community Views and Preferences**
7.5 A community engagement plan to publicise the List 3 buildings was extensively undertaken in February - March 2018. The process involved a website page with information on each of the buildings and links to documents specific to each building. Articles were placed in Newsline and local newspapers, as well as signs on each of the buildings.
7.6 For the Kapuatohe Dwelling four responses were received. One response was for a commercial service business and three responses recommended to tenant the building out as a residential dwelling, although the respondents did not want to lease the property themselves. There were no responses received for the Kapuatohe Cottage.

**Alignment with Council Plans and Policies**
7.7 This option is consistent with Council’s Plans and Policies.

**Financial Implications**
7.8 Cost of Implementation - Funds ($396,000) to complete the restoration of the buildings has been allocated in the Capex FY2018-20 LTP.
7.9 Maintenance/Ongoing Costs - these are included in the operational building maintenance budget.

**Legal Implications**
7.11 There is no legal context, issue or implication relevant to this decision as the building is up to the Council’s agreed New Building Standard (NBS) 67%.
7.12 This report has been reviewed and approved by the Legal Services Unit.

**Risks and Mitigations**
7.13 There is minimal risk with this option as it complies with the Reserves Act 1977 and the Reserve Management Plan for the Kapuatohe Dwelling and Kapuatohe Cottage, 2010.

**Implementation**
7.14 Implementation dependencies - the commencement of the restoration work can only start once the Community Board has approved the future use of the two buildings as residential dwellings.
7.15 Implementation timeframe - restoration work can commence straight away.
Option Summary - Advantages and Disadvantages
7.16 The advantages of this option include:

- The restoration work will be able to commence.
- The buildings will be able to be leased as residential dwellings.
- The buildings will be able to be included in the operational building maintenance programme which will reduce further deterioration of the buildings.

7.17 The disadvantages of this option include:

- There are no disadvantages with this option.

8. Option 2 - Not approve future use as residential dwellings

Option Description
8.1 The Community Board does not approve the future use of Kapuatohe Dwelling and Kapuatohe Cottage as residential dwellings.

Significance
8.2 The level of significance of this option is low and consistent with section 2 of this report.
8.3 Engagement requirements for this level of significance are consistent with the report.

Impact on Mana Whenua
8.4 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences
8.5 A community engagement plan to publicise the List 3 buildings was extensively undertaken in February - March 2018. The process involved a website page with information on each of the buildings and links to documents specific to each building. Articles were placed in Newsline and local newspapers, as well as signs on each of the buildings.
8.6 For the Kapuatohe Dwelling four responses were received. One response was for a commercial service business and three responses recommended to tenant the building out as a residential dwelling, although none of the respondents wanted to lease the property themselves. There were no responses for the Kapuatohe Cottage.

Alignment with Council Plans and Policies
8.7 This option is consistent with Council’s Plans and Policies.

Financial Implications
8.8 Cost of Implementation - The funding in the LTP FY2018/19 would not be activated.
8.9 Maintenance/Ongoing Costs - Not applicable.
8.10 Funding source - The funding in the LTP FY2018/19 would not be activated.

Legal Implications
8.11 There is not a legal context, issue or implication relevant to this decision.
8.12 This report has not been reviewed and approved by the Legal Services Unit.
Risks and Mitigations
8.13 There is a risk the funding in the LTP FY2018/19 may not be carried forward to FY2019/20. This may result in there being no funding available in future years to complete the restoration of the buildings. The buildings could start to deteriorate if they are not occupied in the future.

Implementation
8.14 Implementation dependencies - the restoration work cannot commence until a future use for the buildings has been approved by the Community Board.

8.15 Implementation timeframe - dependent upon the resolution from the Community Board.

Option Summary - Advantages and Disadvantages
8.16 The advantages of this option include:
- There are no advantages.

8.17 The disadvantages of this option include:
- Funding may be unavailable in future years
- The buildings will remain untenanted and susceptible to further deterioration
- Restoration of the buildings will remain uncompleted.

Attachments
There are no attachments to this report.

Confirmation of Statutory Compliance
Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).
(a) This report contains:
   (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
   (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council’s significance and engagement policy.

Signatories
<table>
<thead>
<tr>
<th>Author</th>
<th>Russel Wedge - Team Leader Parks Policy &amp; Advisory</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved By</td>
<td>Mary Richardson - General Manager Citizen and Community</td>
</tr>
<tr>
<td></td>
<td>Andrew Rutledge - Head of Parks</td>
</tr>
</tbody>
</table>

Reference: 19/107540
Presenter(s): Lisa Gregory, Community Recreation Adviser

1. Purpose and Origin of Report

   Purpose of Report
   1.1 The purpose of this report is for the Waimāero/Fendalton-Waimairi-Harewood Community Board to consider an application for funding from its 2018-19 Discretionary Response Fund from the organisation(s) listed below.

<table>
<thead>
<tr>
<th>Funding Request Number</th>
<th>Organisation</th>
<th>Project Name</th>
<th>Amount Requested</th>
<th>Amount Recommended</th>
</tr>
</thead>
<tbody>
<tr>
<td>00058762</td>
<td>Burnside Park Rugby Football Club</td>
<td>Sewer Drainage Relining at Burnside Park</td>
<td>$13,584</td>
<td>$6,792</td>
</tr>
</tbody>
</table>

   1.2 There is currently a balance of $41,042 remaining in the fund.

   Origin of Report
   1.3 This report is staff generated as a result of applications being received.

2. Significance

   2.1 The decision(s) in this report is of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy.

   2.1.1 The level of significance was determined by the number of people affected and/or with an interest.

   2.1.2 Due to the assessment of low significance, no further community engagement and consultation is required.

3. Staff Recommendations

   That the Waimāero/Fendalton-Waimairi-Harewood Community Board:

   1. Approve a grant of $6,792 from their 2018-19 Discretionary Response Fund to the Burnside Rugby Football Club towards relining of the clay sewer line that extends from the Rugby Football Club through to the boundary at Burnside Park.

4. Key Points

   4.1 At the time of writing, the balance of the 2018-19 Discretionary Response Fund is as below.

<table>
<thead>
<tr>
<th>Total Budget 2018/19</th>
<th>Granted To Date</th>
<th>Available For Allocation</th>
<th>Balance If Staff Recommendation Adopted</th>
</tr>
</thead>
<tbody>
<tr>
<td>$121,784</td>
<td>$80,742</td>
<td>$41,042</td>
<td>$34,250</td>
</tr>
</tbody>
</table>

   4.2 Based on the current Discretionary Response Fund criteria, the application listed above is eligible for funding.

   4.3 The attached Decision Matrix provides detailed information for the application. This includes organisational details, project details, financial information and a staff assessment.
Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:
   (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
   (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Lisa Gregory - Community Recreation Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved By</td>
<td>Maryanne Lomax - Manager Community Governance, Fendalton-Waimairi-Harewood</td>
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</table>
### 2018/19 DRF FENDALTON-WAIMAIRE-HAREWOOD DECISION MATRIX

<table>
<thead>
<tr>
<th>Item No.: 9</th>
<th>Funding History</th>
<th>Request Budget</th>
<th>Staff Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Organisation Name</strong></td>
<td><strong>2018/19 - $1,700 (Junior Rugby Administration and Development) SCF FWR</strong>&lt;br&gt;<strong>2018/19 - $6,000 (Junior Rugby Administration and Development) SCF FWR</strong>&lt;br&gt;<strong>2017/18 - $6,000 (Junior Rugby Administration and Development) SCF FWR</strong>&lt;br&gt;<strong>2016/12 - $5,000 (Junior Rugby Administration and Development) SCF FWR</strong></td>
<td><strong>Budget</strong>:&lt;br&gt;<strong>Total Cost: $20,376</strong>&lt;br&gt;<strong>Requested Amount: $13,564</strong></td>
<td><strong>$ 6,792</strong>&lt;br&gt;That the Fendalton-Waimairi-Harewood Community Board resolves to make a grant of $6,792 from their 2018-19 Discretionary Response Fund to the Burmese Rugby Football Club towards relining of the clay sewer line that extends from the Rugby Football Club through to the boundary at Burnside Park.</td>
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<tr>
<th>Name and Description</th>
<th>Sewer Drainage Relining at Burnside Park&lt;br&gt;Relining of approximately 35m of the clay sewer line that extends from the Rugby Football Club through to the boundary at Burnside Park.</th>
<th><strong>Other Sources of Funding</strong></th>
<th><strong>Priority</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Funding History</strong></td>
<td><strong>Alignment with Council Strategies and Board Objectives</strong></td>
<td>$6,792 - CCC Part Contribution</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>• Strengthening Communities Strategy&lt;br&gt;• Physical Recreation and Sport Strategy&lt;br&gt;• A range of social and recreational initiatives which build and develop community well-being are delivered</td>
<td><strong>Alignment with Council Funding Outcomes</strong>&lt;br&gt;• Support, develop and promote capacity&lt;br&gt;• Community participation and awareness&lt;br&gt;• Provide community based programmes&lt;br&gt;• Reduce or overcome barriers</td>
<td><strong>How Much Will The Project Do? (Measures)</strong></td>
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<td></td>
<td><strong>How Will Participants Be Better Off?</strong>&lt;br&gt;The successful completion of this project will allow the Burmese Rugby Football Club and Burmese Squash Club to remain open. All club members and the public will therefore benefit from this project being completed with the facilities functioning comedy. The Council-owned toilet facilities will also remain open and available for use by the general public. This project will allow the building to meet Health and Safety obligations as set by the Council.</td>
<td><strong>Staff Assessment</strong>&lt;br&gt;The Burmese Rugby Football Club and Burmese Squash Club have joint ownership of the clubrooms located at Burnside Park, with the Christchurch City Council providing public toilets. Following the clearing of blockages along the tree root line, the contractors reported there were cracks and damage to the sewer line. The report recommended that a renewal of the lateral line is needed to stop the blockages from happening again. The Rugby Football Club, the Squash Club and the Council-owned toilets all feed into this line. The recommended work is relining of the clay sewer line rather than open trenching and pipe-bursting, as this method has less joins. The liner is one piece so there will be no tree root infiltration, and reinstatement will be kept to a bare minimum. The Christchurch City Council has worked with the arborists and given the number of trees along the line, the relining of the pipe ensures there is no impact on the trees. The only digging work will be in two locations, and this will be hydro-excavated to avoid any root damage to the trees. There has already been additional works done by the Christchurch City Council outside of the boundary to update the connection. This work has been completed and the next step of pipe relining is ready to commence. The total cost of the work is $20,376 and two clubs are requesting $13,564 between them. The Christchurch City Council who provides the public toilets will be covering the remaining third being $6,792.</td>
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| **Organisation Details:** | **Service Base:** 342 Avonhead Road, Burmese<br>**Legal Status:** Incorporated Society<br>**Established:** 28/09/1957<br>**Staff:** 3<br>**Volunteers:** 150<br>**Annual Volunteer Hours:** 4,932<br>**Participants:** 5,000<br>**Target Groups:** Sports and Recreation<br>**Networks:** Canterbury Rugby Football Union, NZ Rugby Football Union, Touch Canterbury, Touch NZ |

| **Organisation Description/Objectives:**<br>To provide well organised and administered support and leadership to our volunteers who offer their time and expertise managing and coaching rugby teams. The ability to have paid administrative staff allows our rugby club to function effectively so that our coaches and managers can focus on player development and coaching. The Burmese Rugby Club serves the community of the greater northwest area of Christchurch and the presence of a healthy sporting environment promotes community well-being and contributes to the learning of core life values and basic life skills. |

Reference: 19/107913

Presenter(s): Lisa Gregory, Community Recreation Advisor

1. Purpose and Origin of Report

Purpose of Report

1.1 The purpose of this report is for the Waimāero/Fendalton-Waimairi-Harewood Community Board to consider an application received for funding from its 2018-19 Youth Development Fund.

1.2 There is currently a balance of $10,350 remaining in this fund.

Origin of Report

1.3 This report is staff generated as a result of an application being received.

2. Significance

2.1 The decision(s) in this report is of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy.

2.1.1 The level of significance was determined by the number of people affected and/or with an interest.

2.1.2 Due to the assessment of low significance, no further community engagement and consultation is required.

3. Staff Recommendations

That the Waimāero/Fendalton-Waimairi-Harewood Community Board resolve to:

1. Approve a grant of $100 from its 2018-19 Youth Development Fund to Beth Donaldson towards competing at the Netfest 6-a-side Netball Tournament in Wellington, from 14 to 18 March 2019.

4. Applicant - Beth Donaldson

4.1 Beth is a 22 year old University student living in Ilam and her team Storm Thunder has been selected to compete at the Netfest 6-a-side Netball Tournament in Wellington, from 14 to 18 March 2019.

4.2 Sport has always been a big part of Beth’s life and she has played netball from a very young age. Beth’s current team, Storm Thunder, plays in the Howzat Super League 6-a-side competition in Christchurch.

4.3 Beth manages her sports commitments with her university study. She also works part time during the University year and is involved in the community where she has recently mentored a primary school student and volunteered at Community Law on their phone lines.

4.4 Beth feels this trip will be beneficial to her as she works towards progressing in her sport. Beth attended the same tournament in 2018 and felt that the experience helped improve her game tremendously.

4.5 Beth has been busy fundraising by selling chocolates and her team will hold one more fundraiser before they depart. Beth and is trying to fund a majority of the trip herself through her part time work.
4.6 The following is the cost for Beth’s trip.

<table>
<thead>
<tr>
<th>EXPENSES</th>
<th>Cost ($)</th>
</tr>
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<tbody>
<tr>
<td>Airfares</td>
<td>106</td>
</tr>
<tr>
<td>Accommodation</td>
<td>260</td>
</tr>
<tr>
<td>Registration Fee</td>
<td>35</td>
</tr>
<tr>
<td>Food</td>
<td>25</td>
</tr>
<tr>
<td>Van rental / petrol</td>
<td>85</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$511</strong></td>
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4.7 This is the first time the applicant has applied for funding from the Community Board.

Attachments
There are no attachments for this report.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).
(a) This report contains:
   (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
   (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council’s significance and engagement policy.

Signatories

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11. Elected Members’ Information Exchange

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.