

**Te Pātaka o Rākaihautū**  
**Banks Peninsula Community Board**  
**OPEN MINUTES**

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**Date:** Monday 18 February 2019  
**Time:** 10am  
**Venue:** Little River Service Centre,  
4238 Christchurch-Akaroa Road, Little River

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**Present**

Chairperson	Pam Richardson
Deputy Chairperson	Jed O'Donoghue
Members	Felix Dawson
	Tyrone Fields
	Janis Haley
	Tori Peden
	Andrew Turner

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**18 February 2019**

Joan Blatchford  
Manager Community Governance, Banks Peninsula/Lyttelton  
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Penelope Goldstone  
Manager Community Governance, Banks Peninsula/Akaroa  
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- Part A Matters Requiring a Council Decision  
Part B Reports for Information  
Part C Decisions Under Delegation
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## Mihi/Karakia Timatanga: Tyrone Fields

The agenda was dealt with in the following order.

### 1. Apologies

Part C

Community Board Resolved BKCB/2019/00009

#### Community Board Decision

An apology was received and accepted from John McLister for absence.

Pam Richardson/Jed O'Donoghue

Carried

### 2. Declarations of Interest

Part B

There were no declarations of interest recorded.

### 3. Confirmation of Previous Minutes

Part C

Community Board Resolved BKCB/2019/00010

#### Community Board Decision

That the minutes of the Te Pātaka o Rākaihautū/Banks Peninsula Community Board meeting held on Monday 4 February 2019 be confirmed.

Janis Haley/Tyrone Fields

Carried

### 4. Public Forum

Part B

Mark Malcolm, a Councillor with the Ashburton District Council, spoke regarding public toilets in the Ashburton district, and how that authority has responded to the need for additional toilets due to an increase in tourist numbers, including employing a student over the summer to compile data for central government grant applications.

### 5. Deputations by Appointment

Part B

There were no deputations by appointment.

## 6. Presentation of Petitions

### Part B

There was no presentation of petitions.

## 7. Correspondence - New Zealand Transport Agency - State Highway Signage

### Board Comment

Board members suggested that messages posted on the electronic boards referred to in the correspondence, needed to be relevant to State Highway 75, such as advice for slow vehicles to pull over or advice of when the road was busy with cruise ship traffic.

### Staff Recommendations

That the Banks Peninsula Community Board:

1. Receive the information in the correspondence report dated 18 February 2019

### Community Board Resolved BKCB/2019/00011

### Part B

That the Banks Peninsula Community Board:

1. Receive the information in the correspondence report dated 18 February 2019
2. Write to the New Zealand Transport Agency (NZTA) advising that the Board generally welcomes the proposal but remains concerned that a number of issues the Board has previously and repeatedly raised have still not been addressed, such as passing opportunities, road surface, road traffic safety signs, reminders to pull over etc.
3. Request a representative from NZTA to meet with the Board regarding State Highway 74 and State Highway 75 issues.

Andrew Turner/Janis Haley

Carried

## 8. Akaroa Design and Appearance Advisory Committee

### Staff Recommendations

That the Banks Peninsula Community Board:

1. Receive the minutes from the Akaroa Design and Appearance Advisory Committee meeting dated 30 January 2019.

### Community Board Resolved BKCB/2019/00012

### Part B

That the Banks Peninsula Community Board:

1. Receive the minutes from the Akaroa Design and Appearance Advisory Committee meeting dated 30 January 2019.

2. Notes the committees' comments in regard to Item 5 of the minutes (Temporary Toilet Proposal), and requests an urgent update from staff regarding the use of the Tourism Infrastructure grant for Akaroa toilets and proposals for a permanent solution to toilet issues in Akaroa.
3. Requests that staff consider that the demand for increased toilet facilities in Akaroa will be driven by any expected increase in the underlying number of visitors, notwithstanding that the majority of cruise ship passengers will be received in Lyttelton rather than Akaroa after October 2020.

Andrew Turner/Janis Haley

Carried

## 9. Reserve Management Committee Meeting Minutes

Community Board Resolved BKCB/2019/00013

(Original Staff Recommendation accepted without change)

### Part B

That the Banks Peninsula Community Board:

1. Receive the minutes of the following Reserve Management Committee Meetings:
  - Okains Bay Reserve Management Committee – 4 December 2019

Pam Richardson/Jed O'Donoghue

Carried

## 10. Correspondence - Orton Bradley Park Board Manager's Report

Community Board Resolved BKCB/2019/00014

(Original Staff Recommendation accepted without change)

### Part B

That the Banks Peninsula Community Board:

1. Receive the Orton Bradley Park Managers report for 5 November 2018

Felix Dawson/Tori Peden

Carried

## 11. Elected Members' Information Exchange

### 11.1 Akaroa Wharf Update

#### Part B

The Board **requested** an update from staff on progress with the removal of structures on the Akaroa Wharf, in line with Board resolutions from June and September 2018.

## 11.2 Cruise Ship Action Group

### Part B

The Board **requested** that it be kept informed on the actions carried out by the Cruise Action Group, including having its Terms of Reference and minutes from meetings circulated.

## 11.3 Lyttelton Harbour Structures

### Part B

The Board **requested** that staff seek information from Environment Canterbury on the new structures which have appeared in Lyttelton Harbour after members commented on the unsightly nature of the structures.

## 11.4 Birdlings Flat Maintenance Schedules

### Part B

The Board **requested** information regarding:

1. The maintenance schedule for the grounds around the Birdlings Flat Community Centre and parking area, including whether maintenance could be increased over summer, after it was reported that residents had raised concerns about the lack of maintenance.
2. The ongoing emptying schedule for the septic tank at the Birdlings Flat toilets, after it was reported that there had been instances of it overflowing.

## 11.5 Norman Kirk Memorial Pool

### Part B

The Board **requested** that staff report back on why scheduled openings of the Norman Kirk Memorial Pool ceased on 4 February 2019, when the pool would normally close at the end of February, including the reason for the early closure and why the Board wasn't informed.

## 11.6 Corsair Bay Barrier Arm

### Part B

The Board **requested** that staff report back on the current security arrangements for the Corsair Bay barrier arm, including whether alternative arrangements could be explored, after it was reported that it had been left unlocked again on a recent Saturday night.

## 11.7 Cruise Ships in Akaroa Harbour

### Part B

The Board **requested** information on why cruise ships are now anchoring further down the harbour in Akaroa so that the reason can be communicated to the community.

**11.8 Road Maintenance - Lyttelton to Gebbies Pass**

**Part B**

The Board noted the poor state of the road and roadsides between Lyttelton and Gebbies Pass, and **requested** an update on the ongoing maintenance of the road, and if there are any plans to upgrade the road in the near future.

**Karakia Whakamutunga:** Tyrone Fields

**Meeting concluded at 11.33am.**

**CONFIRMED THIS 4<sup>TH</sup> MARCH DAY OF 2019.**

**PAM RICHARDSON  
CHAIRPERSON**