## Audit and Risk Management Committee
### OPEN MINUTES

<table>
<thead>
<tr>
<th>Date:</th>
<th>Friday 1 February 2019</th>
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</thead>
<tbody>
<tr>
<td>Time:</td>
<td>3:31pm</td>
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<td>Venue:</td>
<td>Council Chambers, Level 2, Civic Offices, 53 Hereford Street, Christchurch</td>
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</tbody>
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**Present**
- Chairperson: Ms Kim Wallace
- Deputy Chairperson: Deputy Chair Raf Manji
- Members: Councillor Vicki Buck, Councillor Phil Clearwater, Councillor Pauline Cotter, Mayor Lianne Dalziel, Deputy Mayor Andrew Turner, Mr Mark Russell, Mr Michael Rondel

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1 February 2019

**Principal Advisor**
Carol Bellette
General Manager Finance and Commercial

**Mark Saunders**
Committee and Hearings Advisor
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The agenda was dealt with in the following order.

1. **Apologies**
   - **Part C**
   - **Committee Resolved ARCM/2019/00001**
   - **Committee Decision**
     - That the apology from Councillor East be accepted.
     - Ms Wallace/Councillor Cotter

2. **Declarations of Interest**
   - **Part B**
   - There were no declarations of interest recorded.

3. **Confirmation of Previous Minutes**
   - **Part C**
   - **Committee Resolved ARCM/2019/00002**
   - **Committee Decision**
     - That the minutes of the Audit and Risk Management Committee meeting held on Monday, 12 November 2018 be confirmed.
     - Ms Wallace/Deputy Chair Manji

4. **Public Forum**
   - **Part B**
   - There were no public forum presentations.

5. **Deputations by Appointment**
   - **Part B**
   - There were no deputations by appointment.

6. **Presentation of Petitions**
   - **Part B**
   - There was no presentation of petitions.
7. Committee-Only Time with Auditors for Public Excluded Items

Part B
It was noted that under its Terms of Reference, the Committee should meet with the internal and the external auditors without Management present at each meeting where external reporting is approved, and at other meetings if requested by any of the parties. This Committee-only time with the auditors to be part of the consideration of a relevant item on the public excluded agenda and requested during the consideration of the item.

8. Audit NZ Report to Council on the 2017/18 Audit of the Christchurch City Council

Committee Resolved ARCM/2019/00003 (Original Staff Recommendations Accepted without Change)

Part C
That the Audit and Risk Management Committee:

1. Receives the information and notes the recommendations made by Audit New Zealand in the Audit New Zealand Management Report relating to the audit of the financial statements and annual report for the year ended 30 June 2018 and management’s responses to these.

Mr Russell/Councillor Clearwater Carried

Committee Decided ARCM/2019/00004 (Original Staff Recommendations Accepted without Change)

Part A
That the Audit and Risk Management Committee recommends that the Council:


Deputy Mayor/Ms Wallace Carried

9 Resolution to Exclude the Public

Committee Resolved ARCM/2019/00005

Part C
That David Seath of Deloitte remain after the public have been excluded for Item 11, Draft Annual Plan 2019/20 to be presented to the Council Annual Plan meeting on 12 Feb 2019, of the public excluded agenda as he has knowledge that is relevant to that item and will assist the Committee.

AND

That at 3:52pm the resolution to exclude the public set out on pages 42 to 43 of the agenda be adopted.

Ms Wallace/Councillor Clearwater Carried
The public were re-admitted to the meeting at 4:25pm.

Meeting concluded at 4:26pm.

CONFIRMED THIS 8<sup>th</sup> DAY OF MARCH 2019

KIM WALLACE
CHAIRPERSON