Akaroa Design and Appearance Advisory Committee
OPEN MINUTES

Date: Wednesday 30 January 2019
Time: 2.30pm
Venue: Akaroa Boardroom, 78 Rue Lavaud, Akaroa

Present
Chairperson Pam Richardson - Banks Peninsula Community Board Representative
Members Janis Haley - Banks Peninsula Community Board Representative
                    Victoria Andrews - Akaroa Civic Trust Representative
                    John Davey – Consultant
                    Dave Margetts – Heritage NZ
                    Milly Woods – Heritage NZ
                    Lynda Wallace - Community Representative
Staff Maria Admaski – Asset Engineer – Buildings & Heritage (by Virtual
Meeting Room)
                    Kent Wilson – Senior Planner (by Virtual Meeting Room)
                    Aliesha Esker – Engagement Advisor (by Skype)
                    Liz Carter – Community Board Advisor
                    Fi Smith – Support Officer

30 January 2019

Liz Carter
Community Board Advisor
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www.ccc.govt.nz/Council/meetingminutes/agendas/index
The agenda was dealt with in the following order.

1. **Apologies**
   
   **Part C**
   
   **Committee Decision**
   
   Apologies were received and accepted from William Fulton.

2. **Declarations of Interest**
   
   **Part B**
   
   There were no declarations of interest recorded.

3. **Confirmation of Previous Minutes**
   
   **Part C**
   
   **Committee Resolved ADAA/2019/00001**
   
   **Committee Decision**
   
   That the minutes of the Akaroa Design and Appearance Advisory Committee meeting held on Wednesday, 3 October 2018 be confirmed.

   Victoria Andrews/Lynda Wallace  
   Carried

4. **Deputations by Appointment**
   
   **Part B**
   
   There were no deputations by appointment.

5. **Temporary Toilet Proposal - 82 Beach Road, Akaroa**
   
   **Committee Comment**
   
   Planning staff outlined the rules and conditions in relation to the area where it was proposed to install the temporary toilet block on the Britomart Reserve.

   Committee members had a number of concerns with the proposal, including:
   
   - Toilets being highly visual on that site
   - Impact on the Akaroa Historic Area
   - Proximity of the site to the Akaroa Wharf
   - Length of time that it is proposed the toilets would be on site
• Visual impact on other heritage structures on the site
• Intrusion into one of the few green spaces in Akaroa

Staff Recommendations

That the Akaroa Design and Appearance Advisory Committee:

1. Receive the information in the report.
2. Provide comment as appropriate.

Committee Decisions under Delegation

Part C

That the Akaroa Design and Appearance Advisory Committee:

1. Receive the information in the report.
2. Provide the following comments on the proposal:

   The visual impact of the toilet block is unacceptable and incompatible with its surroundings where it will have a negative impact on the open green space, the Akaroa Historic Area, the heritage setting and the community.

6. Akaroa Design and Appearance Advisory Committee - Meeting Schedule 2019

   Committee Resolved ADAA/2019/00002

   Original Staff Recommendation accepted without change.

Part C

That the Akaroa Design and Appearance Advisory Committee:

1. Adopt the following meeting schedule from 13 February to 4 September 2019:

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Location</th>
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<tbody>
<tr>
<td>Wednesday 13 February</td>
<td>2.30pm</td>
<td>Akaroa Boardroom</td>
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<tr>
<td>Wednesday 6 March</td>
<td>2.30pm</td>
<td>Akaroa Boardroom</td>
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<td>Wednesday 3 April</td>
<td>2.30pm</td>
<td>Akaroa Boardroom</td>
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<td>Wednesday 1 May</td>
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<td>Wednesday 5 June</td>
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<td>Wednesday 3 July</td>
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<td>Wednesday 7 August</td>
<td>2.30pm</td>
<td>Akaroa Boardroom</td>
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<tr>
<td>Wednesday 4 September</td>
<td>2.30pm</td>
<td>Akaroa Boardroom</td>
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   *Note: Meetings will only be held if there are plans or other business to consider.

Victoria Andrews/Janis Haley  Carried
7. Committee Members’ Exchange of Information

7.1 Akaroa Character Area Overlay
Part B
The Committee requested a copy of the final document showing the Akaroa Character Area Overlay, as per the draft presented to the Committee in June 2017.

7.2 117 Rue Jolie
Part B
The Committee requested information on why plans for the remodelling of the dwelling at 117 Rue Jolie, Akaroa were not brought to this Committee for comment.

7.3 Black Cat Signage
Part B
The Committee noted that the signage erected by the Black Cat business was contrary to the recommendations of this Committee, and members requested a briefing on the compliance of signage in Akaroa.

Meeting concluded at 3.37pm.

CONFIRMED THIS 6th DAY OF MARCH 2019

PAM RICHARDSON
CHAIRPERSON