

Shirley/Papanui Community Board AGENDA

Notice of Meeting:

An ordinary meeting of the Shirley/Papanui Community Board will be held on:

Date: Wednesday 31 August 2016
Time: 4.00pm
Venue: Board Room, Papanui Service Centre,
Corner Langdons Road and Restell Street, Papanui

Membership

Chairperson	Mike Davidson
Deputy Chairperson	Aaron Keown
Members	Jo Byrne
	Pauline Cotter
	Ali Jones
	Emma Norrish
	Barbara Watson

24 August 2016

Judith Pascoe
Community Board Advisor
941 5414
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Role of the Shirley/Papanui Community Board

Chair	Mike Davidson
Membership	Aaron Keown (Deputy Chair), Jo Byrne, Emma Norrish, Barbara Watson, Pauline Cotter, Ali Jones
Quorum	Half of the members if the number of members (including vacancies) is even, or a majority of members if the number of members (including vacancies is uneven.
Meeting Cycle	Twice monthly on the first and third Wednesdays of the month.

The role of the community board is to:

- Represent, and act as an advocate for, the interests of its community; and
- Consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board; and
- Maintain an overview of services provided by the territorial authority within the community; and
- Prepare an annual submission to the territorial authority for expenditure within the community; and
- Communicate with community organisations and special interest groups within the community; and
- Undertake any other responsibilities that are delegated to it by the territorial authority.

Shirley/Papanui Community Board Objectives For the 2013-2016 Triennium

These objectives have been agreed to by the Shirley/Papanui Community Board. They are intended to guide decision-making and provide a basis for the Board's advocacy work now and in the future. These objectives will be achieved through partnerships with the community, community organisations, local businesses, government agencies and the Christchurch City Council.

- Develop relationships with the community
 - Raise Board profile and strengthen communication
 - Work co-operatively with other wards and community boards
- Advocate for the community
 - Empowering, enabling, supporting local communities
 - Giving the community its own voice and sense of involvement
- Infrastructure projects
 - Give the community an understanding of what is happening in the wards
- Environmental projects
 - Contribute to a sustainable, healthy city.

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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SHIRLEY-PAPANUI COMMUNITY BOARD SMALL GRANTS FUND

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1. Apologies

An apology was received from Aaron Keown.

2. Declarations of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes

That the minutes of the Shirley/Papanui Community Board meeting held on [Wednesday, 17 August 2016](#) be confirmed (refer page 5).

4. Deputations by Appointment

4.1 Positive Youth Development Scheme Report – Jackson Watt

Jackson Watt will attend to report back to the Board on his attendance at the Junior World Men's Softball Championships held in Michigan, USA in July 2016

4.2 Positive Youth Development Scheme Report – Jarvis Hansen

Jarvis Hansen will attend to report back to the Board on his attendance at the Junior World Athletic Championships held in Poland in July 2016.

5. Presentation of Petitions

There were no petitions received at the time the agenda was prepared.

Shirley/Papanui Community Board OPEN MINUTES

Date: Wednesday 17 August 2016
Time: 4.00pm
Venue: Board Room, Papanui Service Centre,
Corner Langdons Road and Restell Street, Papanui

Present

Chairperson	Mike Davidson
Deputy Chairperson	Aaron Keown
Members	Jo Byrne
	Ali Jones
	Emma Norrish
	Barbara Watson

17 August 2016

Judith Pascoe
Community Board Advisor
941 5414
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- Part A** **Matters Requiring a Council Decision**
Part B **Reports for Information**
Part C **Decisions Under Delegation**
-

The agenda was dealt with in the following order.

1. Apologies

Part C

Community Board Resolved SPCB/2016/00120

It was resolved on the motion of Member Davidson, seconded by Member Watson that the apology from Pauline Cotter be accepted.

Member Davidson/Member Watson

Carried

2. Declarations of Interest

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes

Part C

Community Board Resolved SPCB/2016/00121

Community Board Decision

That the minutes of the Shirley/Papanui Community Board meeting held on Wednesday, 3 August 2016 be confirmed.

Member Watson/Member Norrish

Carried

4. Deputations by Appointment

Part B

4.1 Positive Youth Development Scheme Report – Casebrook Intermediate School

Casebrook Intermediate School pupils attended to report back to the Board on their attendance at the Leadership Training 2016 programme.

Part B

The Chairperson thanked the Casebrook Intermediate School pupils for their deputation.

4.2 Kaputone Community Heritage Orchard – Leon Hendren

Mr Leon Hendren and John Parry, Ranger, updated the Board on the Kaputone Community Heritage Orchard project. More fruit trees have been planted. The orchard will eventually be part of the Styx “Source to Sea” walkway and plans for managing public access are being developed.

Part B

The Chairperson thanked Mr Hendren and Mr Parry for their deputation.

4.3 Spencerville Surf Life Saving Club Rebuild – Grant Edwards

Grant Edwards updated the Board on the progress of the rebuild of the Spencerville Surf Life Saving Club facility. The final design of the purpose-built facility has been confirmed and resource consents sought. Completion is planned in time for the new facility to open for the 2017/18 summer season. Contingency plans are being developed to cover the 2016/17 season.

Providing a supply of potable water to the new building requires a solution, however Council staff are working with the Surf Life Saving Club to achieve a satisfactory and cost-effective outcome.

Part B

The Chairperson thanked Mr Edwards for his deputation.

5. Presentation of Petitions

Part B

There was no presentation of petitions.

8. St James Avenue Proposed P120 Parking Restrictions

Board Discussion

The Board agreed to consider the report on the proposed installation of P120 parking restrictions at this point in the meeting.

**Community Board Resolved SPCB/2016/00122
(original Staff Recommendations accepted without change)**

Part C

The Shirley/Papanui Community Board **resolved** to:

1. Approve that the parking of vehicles be restricted to a maximum period of 120 minutes on the north-west side of St James Avenue commencing at a point 108 metres south-west of its intersection with Harewood Road and extending in a south-westerly direction for a distance of 76.5 metres. This restriction is to apply Monday to Friday from 8.00am to 6.00pm;
2. Approve that the stopping of vehicles be prohibited at any time on the south-eastern side of St James Avenue commencing at its intersection with Harewood Road and extending in a south-westerly direction for a distance of 12 metres;

3. Approve that the parking of vehicles be restricted to a maximum period of 120 minutes on the south-eastern side of St James Avenue commencing at a point 12 metres south-west of its intersection with Harewood Road and extending in a south-westerly direction for a distance of 63 metres. This restriction is to apply Monday to Friday from 8.00am to 6.00pm;
4. Approve that the parking of vehicles be restricted to a maximum period of 120 minutes on the south-eastern side of St James Avenue commencing at a point 210.5 metres south-west of its intersection with Harewood Road and extending in a south-westerly direction for a distance of 64 metres. This restriction is to apply Monday to Friday from 8.00am to 6.00pm.

Member Jones/Member Byrne

Carried

4.4 Deputation regarding St James Avenue Proposed P120 Parking Restrictions – Maria Tyrie and Russell Lucas

The Board agreed to receive a late deputation from Maria Tyrie and Russell Lucas regarding the St James Avenue Proposed P120 Parking Restrictions.

Ms Tyrie and Mr Lucas expressed concern that the installation of P120 Parking Restrictions at the northern end of St James Avenue to remediate the issue of all-day parking by members of the public working in the locality would result in the problem moving to the southern end of St James Avenue.

The Board thanked Ms Tyrie and Mr Lucas for their deputation and encouraged them to come back to the Board should further issues arise once the P120 Parking Restrictions were installed.

Part B

The Chairperson thanked Ms Tyrie and Mr Lucas for their deputation.

6. Staff Briefing

Antony Shadbolt, Landscape Architect/Ecologist, briefed the Board on Harewood Nursery, 303 Radcliffe Road, Rongoa Maori sites and the Ka Putahi Creek walkway. Native flora plantings along these sites will assist in the spread of native bird populations in the urban environment.

Community Board Decisions under Delegation

Part B

The Shirley/Papanui Community Board noted the information supplied during the Staff Briefing.

**7. Proposed New St Albans Community Centre
Board Discussion**

The Board discussed the major change in the external appearance of the proposed new St Albans Community Centre Concept Design from that originally presented and expressed concern that the changes proposed were not in keeping with St Alban's traditional environment.

The Board also discussed the workability of the stage design, the cost of the facility and what was included in this cost.

Staff Recommendations

That the Shirley/Papanui Community Board resolve to:

1. Approve the Concept Design for the new St Albans Community Centre provided under Option 1 of this report and authorise staff to proceed with completing design, consenting, procurement and construction work to deliver the new facility.

Community Board Resolved SPCB/2016/00123

Part C

The Shirley/Papanui Community Board **resolved** to:

1. Approve the Concept Design for the new St Albans Community Centre provided under Option 1 of this report.
2. Authorise staff to proceed with completing design, consenting, procurement and construction work to deliver the new facility and request that the developed design considers external cladding that is more economic and in keeping with a more traditional appearance for the area.

Member Byrne/Member Norrish

Carried

Note: Member Keown wished his vote against Item Number 6.15 of the Report on the Proposed New St Albans Community Centre regarding the total budget for the project be recorded.

9. Cranford Street Proposed No Stopping Restrictions

Community Board Resolved SPCB/2016/00124

(original Staff Recommendations accepted without change)

Part C

The Shirley/Papanui Community Board **resolved** to:

1. Approve that the stopping of vehicles be prohibited at any time on the south-west side of Cranford Street commencing at a point 199 metres south-east of its intersection with Main North Road and extending in a south-easterly direction for a distance of 31 metres;
2. Approve that the stopping of vehicles be prohibited at any time on the south-west side of Cranford Street commencing at a point 305 metres south-east of its intersection with Main North Road and extending in a south-easterly direction for a distance of 42 metres.

Member Byrne/Member Davidson

Carried

10. Application to the Shirley/Papanui Community Board's 2016/2017 Discretionary Response Fund - Angus Lachlan McWilliam

Community Board Resolved SPCB/2016/00125
(original Staff Recommendations accepted without change)

Part C

The Shirley/Papanui Community Board **resolved** to:

1. Approve a grant of \$518 from its 2016/17 Discretionary Response Fund to Angus Lachlan McWilliam towards attending the Junior Tall Blacks training camp and Under23 Nationals.

Member Jones/Member Byrne

Carried

11. Shirley/Papanui Community Board Area Update

11.1 Groynes Park Road Name Plaque

The Board noted that discussions have been held with the developers' consultant however the subdivision is currently on hold. The installation of a plaque will be followed up when work recommences on the subdivision.

11.2 School Drop-Off Zone on Westminster Street

The Board noted that in response to requests from the St Albans Residents' Association (SARA) and the St Albans School community that a school drop-off zone is being designed by Stronger Christchurch Infrastructure Rebuild Team (SCIRT) for Westminster Street. A plan has been provided to the Board.

A similar drop-off zone was requested for Courtenay Street and could be included in a future street renewal project.

11.3 Mairehau Primary School - Mahars Road Frontage

The Board received a memorandum from the Transport Engineer regarding the addition of Mahars Road to the list of proposed School Speed Zones.

The Mahars Road School Speed Zone is currently scheduled to be installed in the 2018/19 financial year.

11.4 Shirley Community Centre Project

The Board was updated on initial progress regarding the Shirley Community Centre project.

11.5 Fruit Tree Planting – Courtenay Street

The Board received information from the Infrastructure Rebuild Liaison Officer that the landscaped area at the intersection of Courtenay Street and Roosevelt Avenue will include plantings of fruit trees as requested by residents.

Community Board Resolved SPCB/2016/00126

Part B

The Shirley/Papanui Community Board **resolved** to:

1. Receive the Area Update.

Member Keown/Member Jones

Carried

12. Application to the Shirley/Papanui Community Board's 2016/2017 Discretionary Response Fund - Burnside High School

Community Board Resolved SPCB/2016/00127

(original Staff Recommendations accepted without change)

Part C

The Shirley/Papanui Community Board **resolved** to:

1. Approve a grant of \$200 to be paid retrospectively from its 2016/17 Youth Development Fund once it is established in November 2016 to Burnside High towards the costs of Connor Hill participating in the Spirit of Adventure Trophy Voyage from 30 October to 3 November 2016.

Member Watson/Member Norrish

Carried

13. Elected Member Information Exchange

Part B

There was no information exchanged at this meeting.

14. Questions Under Standing Orders

Part B

There were no questions under Standing Orders at this meeting.

Meeting concluded at 6:46pm.

CONFIRMED THIS 29th DAY OF AUGUST.

MIKE DAVIDSON
CHAIRPERSON

6. Shirley/Papanui Small Grants Fund Assessment Committee Minutes - 10 August 2016

Reference: 16/997148

Contact: Judith Pascoe judith.pascoe@ccc.govt.nz 941 5414


1. Purpose of Report

The Shirley/Papanui Small Grants Fund Assessment Committee held a meeting on 10 August 2016 and is circulating the Minutes recorded to the Council for its information.

2. Recommendation to Shirley/Papanui Community Board

That the Shirley/Papanui Community Board receives the Minutes from the Shirley/Papanui Small Grants Fund Assessment Committee meeting held 10 August 2016.

Attachments

No.	Title	Page
A 	Minutes Shirley/Papanui Small Grants Fund Assessment Committee - 10 August 2016	14

Signatories

Author	Judith Pascoe - Community Board Advisor
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Shirley/Papanui Small Grants Fund Assessment Committee OPEN MINUTES

Date: Wednesday 10 August 2016
Time: 4pm
Venue: Board Room, Papanui Service Centre,
Corner Langdons Road and Restell Street, Papanui

Present

Chairperson	Mike Davidson
Deputy Chairperson	Aaron Keown
Members	Jo Byrne
	Ali Jones
	Barbara Watson
	Emma Norrish

9 August 2016

Judith Pascoe
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Shirley/Papanui Small Grants Fund Assessment Committee
10 August 2016

Christchurch
City Council 

- Part A **Matters Requiring a Council Decision**
Part B **Reports for Information**
Part C **Decisions Under Delegation**
-

The agenda was dealt with in the following order.

1. Apologies

Community Board Resolved SPSGF/2016/00001

It was resolved on the motion of Chairperson Davidson, seconded by Member Byrne that the apology from Pauline Cotter be accepted.

Chairperson Davidson/Member Byrne

Carried

2. Declarations of Interest

Part B

- Member Byrne declared an interest in Item No. 55100 - Catholic Parish of Mairehau Trust 'St Francis of Assisi' Life and /Food Festival and took no part in the discussion thereon.
- Member Watson declared an interest in Items No. 54949 and 54999 - Northgate Community Services Trust and took no part in the discussion thereon.

3. Confirmation of Previous Minutes

Part C

There were no minutes to confirm.

4. Deputations by Appointment

Part B

There were no deputations by appointment.

5. Presentation of Petitions

Part B

There was no presentation of petitions.

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6. Small Grants Fund Report

Community Board Resolved SPSGF/2016/00002

(original staff recommendation accepted without change)

Part C

The Shirley/Papanui Small Grants Fund Assessment Committee **resolved** to:

1. Approve the 2016/17 Small Grants Fund grants outlined in the following schedule:

No	Organisation Name	Project	Recommendation
00054870	Neighbourhood Trust	Mairehau Community Day 2017	The Shirley/Papanui Small Grants Fund Assessment Committee resolved to grant \$3,750 to the Neighbourhood Trust towards the Mairehau Community Day 2017.
00054621	Neighbourhood Trust	Community Light Party 2016	The Shirley/Papanui Small Grants Fund Assessment Committee resolved to grant \$2,750 to the Neighbourhood Trust towards the Community Light Party 2016.
00054577	Shirley Community Trust	SHINE Festival	The Shirley/Papanui Small Grants Fund Assessment Committee resolved to grant \$3,750 to the Shirley/Community Trust towards the SHINE Festival.
00055082	Avebury House Community Trust	Richmond Community Gala 2017 (Split 50% B/P)	The Shirley/Papanui Small Grants Fund Assessment Committee resolved to grant \$1,000 to the Avebury House Community Trust towards the Richmond Community Gala 2017.
00055156	Avon Hockey Club Inc	Player Resources 2017 Season	The Shirley/Papanui Small Grants Fund Assessment Committee resolved to grant \$300 towards Player Resources 2017 Season.
00054977	Belfast Community Network Inc.	Belfast Emergency Response Plan (BERP)	The Shirley/Papanui Small Grants Fund Assessment Committee resolved to grant \$1,500 to Belfast Community Network Inc. towards the Belfast Emergency Response Plan (BERP).
00054547	Belfast Community Network Inc.	Youth Activities	The Shirley/Papanui Small Grants Fund Assessment Committee resolved to grant \$2,000 to Belfast Community Network Inc. towards Youth Activities.

Shirley/Papanui Small Grants Fund Assessment Committee
10 August 2016

00054544	Belfast Community Network Inc.	Communication and Power	The Shirley/Papanui Small Grants Fund Assessment Committee resolved to grant \$2,000 to Belfast Community Network Inc. towards the costs of communication and power.
00054910	Belfast Friendly Club	Running of Belfast Friendly Club and Entertainment	The Shirley/Papanui Small Grants Fund Assessment Committee resolved to grant \$800 to the Belfast Friendly Club towards the running of the Belfast Friendly Club and Entertainment.
00054851	Belfast Sports and Community Centre Inc.	Junior Section Training Equipment	The Shirley/Papanui Small Grants Fund Assessment Committee resolved to grant \$1,500 to Belfast Sports and Community Centre Inc. towards the Junior Section Training Equipment.
00054812	Christchurch Methodist Mission	Aratupu Preschool and Nursery – Community Outings	The Shirley/Papanui Small Grants Fund Assessment Committee resolved to grant \$2,000 to the Christchurch Methodist Mission towards the Aratupu Preschool and Nursery – Community Outings.
00055022	Christchurch North Presbyterian Church	Holiday Programme	The Shirley/Papanui Small Grants Fund Assessment Committee resolved to grant \$1,300 to the Christchurch North Presbyterian Church towards the costs of the Holiday Programme.
00054968	Christchurch North Presbyterian Church	Preschool Music	The Shirley/Papanui Small Grants Fund Assessment Committee resolved to grant \$170 to the Christchurch North Presbyterian Church towards the costs of Preschool Music.
00055233	Delta Community Support Trust	Richmond Shirley Community Gardening	The Shirley/Papanui Small Grants Fund Assessment Committee resolved to grant \$3000 to the Delta Community Support Trust towards the Richmond Shirley Community Gardening Project.
00054915	Marshland Table Tennis Club	Up to two new tables	The Shirley/Papanui Small Grants Fund Assessment Committee resolved to grant \$500 to the Marshland Table Tennis Club towards the costs of up to two new tables.

Shirley/Papanui Small Grants Fund Assessment Committee
10 August 2016

00054953	Merivale Papanui Cricket Club	Purchase Cricket Balls	The Shirley/Papanui Small Grants Fund Assessment Committee resolved to grant \$500 to the Merivale Papanui Cricket Club towards the purchase of cricket balls.
00055064	New Brighton Men's Probus Club	Day Trips and Outings for Probus Members	The Shirley/Papanui Small Grants Fund Assessment Committee resolved to grant \$500 to the New Brighton Men's Probus Club towards the cost of Day Trips and Outings for Probus Members.
00055417	Nomads United AFC	Football Development Project	The Shirley/Papanui Small Grants Fund Assessment Committee resolved to grant \$2,500 to Nomads United AFC towards their Football Development Project.
00054999	Northgate Community Services Trust	Get Connected Get Well Project	The Shirley/Papanui Small Grants Fund Assessment Committee resolved to grant \$2,500 to Northgate Community Services Trust towards the Get Connected Get Well Project.
00054949	Northgate Community Services Trust	24-7 Youth Worker	The Shirley/Papanui Small Grants Fund Assessment Committee resolved to grant \$3,000 to Northgate Community Services Trust towards the 24-7 Youth Worker.
00055481	Papanui Handiscope Centre	Volunteer Support	The Shirley/Papanui Small Grants Fund Assessment Committee resolved to grant \$595 to the Papanui Handiscope Centre towards Volunteer Support.
00054763	Papanui Senior Citizens Welcome Club	To the running of the Welcome Club	The Shirley/Papanui Small Grants Fund Assessment Committee resolved to grant \$800 to the Papanui Senior Citizens Welcome Club towards the running of the Welcome Club.
00055219	Papanui Youth Development Trust (Te Koru Pou Iho)	Warhammer	The Shirley/Papanui Small Grants Fund Assessment Committee resolved to grant \$800 to the Papanui Youth Development Trust (Te Koru Pou Iho) towards the costs of Warhammer.

Shirley/Papanui Small Grants Fund Assessment Committee
10 August 2016

00055162	Papanui Youth Development Trust (Te Koru Pou Iho)	Whakaoho Community Day	The Shirley/Papanui Small Grants Fund Assessment Committee resolved to grant \$3,000 to the Papanui Youth Development Trust (Te Koru Pou Iho) towards Whakaoho Community Day.
00054909	Redwood Beautifying Association and Garden Club	Bus/Garden trips	The Shirley/Papanui Small Grants Fund Assessment Committee resolved to grant \$795 to the Redwood Beautifying Association and Garden Club towards the cost of Bus/Garden trips.
00054702	Shirley Community Trust	MacFarlane Park Neighbourhood Centre Update	The Shirley/Papanui Small Grants Fund Assessment Committee resolved to grant \$800 to the Shirley Community Trust towards the MacFarlane Park Neighbourhood Centre Update.
00054583	Shirley Community Trust	Shirley Knit and Knatter Project.	The Shirley/Papanui Small Grants Fund Assessment Committee resolved to grant \$700 to the Shirley Community Trust towards the Shirley Knit and Knatter Project.
00054576	Shirley Community Trust	Shirley Bus Trips 2016/17	The Shirley/Papanui Small Grants Fund Assessment Committee resolved to grant \$1,200 to the Shirley Community Trust towards the Shirley Bus Trips 2016-17.
00054574	Shirley Community Trust	Shirley Friday Night Meals	The Shirley/Papanui Small Grants Fund Assessment Committee resolved to grant \$1,500 to the Shirley Community Trust towards the costs of Shirley Friday Night Meals.
00054573	Shirley Community Trust	Shirley Community 'Light Party'	The Shirley/Papanui Small Grants Fund Assessment Committee resolved to grant \$500 to the Shirley Community Trust towards the Shirley Community 'Light Party'.
00055175	Shirley Ladies Probus Club	Bus Trip Funding (Split - 60% Shirley/Papanui, 40% Burwood/Pegasus)	The Shirley/Papanui Small Grants Fund Assessment Committee resolved to grant \$500 to the Shirley Ladies Probus Club towards Bus Trip Funding.
00055225	Shirley Playcentre	Water Pipe Project	The Shirley/Papanui Small Grants Fund Assessment Committee resolved to grant \$700 to the Shirley Playcentre towards the Water Pipe Project.

Shirley/Papanui Small Grants Fund Assessment Committee
10 August 2016

00055314	Shirley Rugby League Football Club Inc	Playing Uniforms for Junior Players	The Shirley/Papanui Small Grants Fund Assessment Committee resolved to grant \$4,000 to the Shirley Rugby League Football Club Inc. towards the costs of playing uniforms for junior players.
00055310	Shirley Rugby League Football Club Inc.	Summer Bills	The Shirley/Papanui Small Grants Fund Assessment Committee resolved to grant \$1,450 to the Shirley Rugby League Football Club Inc. towards Summer Bills.
00055235	St Albans Art Society	Rent for St Albans facility	The Shirley/Papanui Small Grants Fund Assessment Committee resolved to grant \$340 to the St Albans Art Society towards the rent for the St Albans facility.
00055049	Te Ora Hou Otautahi Inc.	Te Pihi Ora Hou After School Boys Mentoring Program	The Shirley/Papanui Small Grants Fund Assessment Committee resolved to grant \$2,000 to Te Ora Hou Otautahi Inc. towards the Te Pihi Ora Hou After School Boys Mentoring Program.

2. Decline the 2016/17 Small Grants Fund applications outlined in the following schedule:

No	Organisation Name	Project	Recommendation
00055100	Catholic Parish of Mairehau Trust 'St Francis of Assisi'	Life and Food Festival	The Shirley/Papanui Small Grants Fund Assessment Committee resolved to decline the application from the Catholic Parish of Mairehau Trust 'St Francis of Assisi' for the Life and Food Festival.
00055534	Nomads United AFC	Administration and Management Support	The Shirley/Papanui Small Grants Fund Assessment Committee resolved to decline the application from Nomads Unite AFC for Administration and Management Support.

3. Delegate authority to the Committee Chairperson and a member of the Committee to confirm the minutes of the meeting.

Member Keown/Chairperson Davidson

Carried

Shirley/Papanui Small Grants Fund Assessment Committee
10 August 2016

Christchurch
City Council 

7. Elected Member Information Exchange

Part B

There was no information exchanged at this meeting.

8. Questions Under Standing Orders

Part B

There were no questions under Standing Orders at this meeting.

Meeting concluded at 4.11pm.

CONFIRMED THIS 17th DAY OF AUGUST.

EMMA NORRISH
COMMITTEE MEMBER

MIKE DAVIDSON
CHAIRPERSON

7. Worthington Contracting Ltd site at 40 Guild Street - Regulatory Compliance Unit Memo regarding resolution SPCB/2016/00091

Reference: 16/847558

Contact: Andrea Horton-Gaskin

andrea.hortongaskin@ccc.govt.nz

039415162

Purpose of Report

- 1.1 This report has been prepared following a Shirley/Papanui Community Board Meeting on 6 July 2016, where a deputation requested that Council staff address concerns from residents in relation to Worthington Contracting Limited.

2. Staff Recommendations

That the Shirley/Papanui Community Board:

1. Receive the information in the attached Worthington Contracting Ltd memo.

Attachments

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Signatories

Authors	Andrea Horton-Gaskin - Team Leader Compliance and Investigations Tracey Weston - Head of Regulatory Compliance
Approved By	Tracey Weston - Head of Regulatory Compliance Brendan Anstiss - Acting General Manager Consenting and Compliance

Christchurch City Council
Regulatory Compliance Unit

Memorandum

DATE: Friday 19 August 2016
FROM: Andrea Horton-Gaskin, Compliance and Investigations Team Leader
Tracey Weston, Head of Regulatory Compliance
TO: Community Board Adviser (*Shirley/Papanui*)
SUBJECT: WORTHINGTON CONTRACTING LTD

This memo has been prepared following a Shirley/Papanui Community Board Meeting on 6 July 2016, where a resolution requested that Council staff address the following points:

1. Request that staff urgently investigate the compliance of Worthington Contracting Limited (Worthingtons) with the conditions of their resource consent taking into consideration the complaints received from residents as per the tabled correspondence. See Appendix A for a copy of the letter of complaint.
2. Requested that staff investigate alternative solutions to alleviate the residents' problems with regard to the operations of Worthington Contracting Limited at the current site.
3. Request that staff approach Environment Canterbury (ECan) about the number of complaints received regarding dust from the site and what actions have been taken.
4. Request that a report on the above be provided to the Board as a matter of urgency.

It was also requested that staff investigate the compliance of Worthingtons taking into consideration the complaints of another resident, see Appendix B for a copy of this email.

Legislative Overview:

To assist with the recovery of the City following the earthquake on 22 February 2011, the government passed the Canterbury Earthquake Recovery (Permitted Activities) Order 2011 enabling the Council to permit the temporary establishment of displaced businesses, accommodation and depots involved in the earthquake rebuild to locations that would not otherwise be permitted under the City Plan/District Plan.

Temporary permitted activities require compliance with the standards of the relevant public notice at the time of the original application. The standards for each permitted activity vary depending on the type of temporary activity and the specific zoning within the City Plan or Banks Peninsula District Plan. The standards aim to ensure effects generated by the activity are compatible in the surrounding environment. A copy of the appropriate standards is provided in Appendix C.

The operation of the Worthington's yard was approved for use in May 2012 as a permitted temporary activity under the Order in Council. The attached temporary accommodation letter in Appendix D sets out the standards that Worthington Contracting Limited has to adhere to. As a permitted activity a Resource Consent was not required for this activity and therefore, they do not fall under the requirement of a regular monitoring regime. Attendance on site by Christchurch City Council (CCC) Compliance officers is usually as a result of a complaint. Based on Council records to date, no application has been made for a more permanent consent for this site.

The Greater Christchurch Regeneration Act 2016 allows for an automatic extension through to 30 June 2021 for temporary activities established under the Canterbury Earthquake (Resource Management Act Permitted Activities) Order 2011.

Response to Board enquiries:

1. *Investigation into the compliance of Worthington Contracting Limited with the conditions of their resource consent taking into consideration the complaints received from residents as per the tabled correspondence.*

A depot operated by Worthingtons is located at 40 Guild Street. Current owners of the site are the Social Service Council of the Diocese of Christchurch. Worthingtons currently lease the land. The northern portion of the land has been given back to the community in the form of Church Hill Park and Worthingtons have been maintaining these grounds. The area of the site is 16,643 m² and access is gained from Stapletons Road and Guild St. The site is zoned a Special Purpose (Hospital) zone (site of the former Churchill Hospital) as identified in the Christchurch City Plan. An aerial photo of the site taken in 2016 is shown below.



Figure 1 - Aerial photo of site taken in 2016

In summary, the complaints received relate to: operating hours, run-off, noise, dust and vibration, further details regarding investigation into compliance with the standards in Appendix 3 are outlined below.

Operating hours:

There have been several complaints about operations occurring outside of their permitted hours as set out in the City Plan. An abatement notice was issued on 11 June 2014 that required the company to cease operating outside the hours of 7am to 7 pm. This abatement notice remains in effect. Worthingtons have indicated that their work hours are Monday to Friday 7am – 6pm and some Saturday work 7am – 2pm. Worthingtons do not generally operate on Sundays as they are aware that they operate in a sensitive residential environment.

Run-off:

CCC have received complaints concerning sediment laden water constantly pooling near the Stapleton's Road entrance. It is suspected that this pooling of water occurs because the roads/pipes and sumps near the entrance to the site are now out of alignment following earthquakes and the sumps on the road are not operating sufficiently. Run off from this area is directed to a sump on site that is emptied when required.

Noise:

Early morning noise assessments were done by Christchurch City Council's Environmental Health team on 15th July 2014 and on 24th July 2014 outside 72 and 74 Stapletons Road. The results of the testing on 15 July 2014 confirmed an exceedance of 5.4 dBA Leq above the Plan limit of 50 dBA Leq, which is significant but not deemed to be nuisance or excessive noise. The result of the testing on 24 July 2014 confirmed background noise levels in exceedance of 4.3 dB LAeq above the Plan limit of 50 dBA Leq, with no activity occurring at the temporary depot and storage facility. Worthingtons were advised to limit operation to the permitted hours of 7am to 7pm.

Dust:

The CCC have received a total of 10 complaints regarding dust emitting from the site, five complaints were received during the Summer of 2015. Three were found to relate to specific incidences where air borne dust was causing a nuisance to local residents on a particularly windy day (4 October 2015) in which numerous complaints from many sites around Christchurch were received. The complaint made on 1 November 2015 occurred as a result of Worthingtons turning the automated sprinkler system off over the weekend following the wet weather the week prior. Following this instance Worthingtons were directed to turn the sprinklers on first thing in the morning prior to operating vehicles on site and turned the sprinklers back on to the automated system on the Monday.

Site Coverage:

Standard 7 of the permitted temporary activity standards that depots must adhere to requirements that the activity must not cover greater than 50% or 5000m² in area of the site. Based on an assessment of the 2016 aerial photo, it shows that more than 50% of the site is used as a temporary depot and storage facility and that the activity is greater than 5000m² in area of the site. During a recent site meeting Worthingtons have committed to reducing the footprint of their activity if it exceeds 50%. Compliance with this standard is currently under investigation by Council's Compliance team. CCC recommend that Worthingtons clearly define the area in which the activities occur and limit the land area involved.

Future operations on the site:

Christchurch City Council compliance staff visited Worthingtons site on 26 July 2016 and met with Russell Worthington (Director) and Marie Wilson (Asset Manager). They discussed how the site operations are complying with the relevant standards and how mitigation measures could be employed to ensure on-going compliance of their operations.

Worthingtons have indicated that they are currently undertaking a significant amount of rebuild work in the surrounding suburbs, however, once this reduces this site location will no longer be viable to them. They forecast that the site is likely to be required for another year at this stage.

Worthingtons are aware that if further complaints regarding site operations are received by CCC and subsequent investigations reveal that Worthingtons did not effectively monitor their control measures formal enforcement action could be taken for breaching the applicable standard.

2. Investigation of alternative solutions to alleviate the residents' problems with regard to the operations of Worthington Contracting Limited at the current site.

As a result of the complaints received and investigated by CCC's Compliance Team, Worthingtons have employed the following mitigation measures to address the residents' complaints.

Operating hours mitigation measures:

There are no rules/conditions of consents/standards that prohibit operation on a Sunday with the hours of 7am to 7pm that can be enforced. In regards to complaints about the operation on a Sunday, Worthingtons have indicated in the past that their work hours are Monday to Friday 7am – 6pm and some Saturday work 7am – 2pm. They have not been operating on Sundays as they have stated that they are aware that they are operating in a residential environment.

Run-off mitigation measures

- ☐ A speed bump and a sump were installed in November 2014 on the driveway on Stapletons Road to prevent water flowing out on to Stapletons Road.
- ☐ Run-off is channelled towards the sumps by grading the surface of the site.
- ☐ Installation of an additional sump is being considered by Worthingtons to address ponding issues.
- ☐ Erosion and sediment control fences are installed around some of the stockpiles of finer grade soils.
- ☐ Reticulation of ponding water to the sprinkler system is also being considered by Worthingtons.

Dust mitigation measures:

- ☐ An automated sprinkler system and wheel wash have been installed on site
- ☐ CCC have advised Worthingtons to keep truck speeds down on site to prevent the mobilisation of fine particulate matter.
- ☐ Become more reactive when it comes to using the sprinklers i.e. prior to high wind conditions and not during as this is too late.
- ☐ Trucks exit through the wheel wash onto Guild Street.
- ☐ Setting sprinklers on auto during Summer for between 10 and 20 mins per hour.
- ☐ The use of a fire hose to drench the areas of the site that the sprinklers do not cover.
- ☐ Sprinklers are operated in the morning during Summer prior to driving vehicles on the site.
- ☐ Awareness of weather forecasts to pre-empt the use of sprinklers.

Noise mitigation measures:

- ☐ Site operations are strictly kept to the hours permitted by the standard i.e. 7am-7pm on any given day
- ☐ Staff do not access the site prior to 7am
- ☐ Council recommend that additional noise assessments be undertaken on the properties at 84a and 84b Slater Street.

Future monitoring:

Following the automatic extension for temporary activities through to 30 June 2021, the Council's compliance team have taken the decision to assess the risk of remaining activities and will inspect those sites that pose a high risk more regularly.

3. Complaint regarding dust from the site received by Environment Canterbury (ECan) and what actions have been taken

Environment Canterbury has investigated complaints regarding dust from this site.

In total 20 calls have been received by ECan between December 2013 and December 2015 that related to the discharge of dust. No formal action has been taken as a result of these complaints as they have not been substantiated by ECan staff. This may be due to the short duration of the incidents. For example;

- ☐ they may have been associated with truck movements on site, which could have ceased by the time a staff member checked the site
- ☐ the company may have realised that there was a dust problem and turned the sprinkler system on.

In a number of other cases complaints related to discharges which were not occurring at the time of the call, and so were recorded as non-substantiated. If the discharge is not occurring at the time of the call the caller will be informed that their complaint will be noted for the record, and they will be asked to contact Environment Canterbury again when the discharge is occurring this allows the responding officer to substantiate the complaint.

Following the receipt of five complaints regarding dust between December 2013 and September 2014 and discussion with residents, an ECan case officer was assigned to the site and a site visit was made in September 2014.

Environment Canterbury discussed the concerns that had been raised by residents with the Worthingtons. The company were advised that, in addition to complying with Christchurch City Council's requirements they were also required to comply with Rule AQL38 relating to dust in Environment Canterbury's Natural Resources Regional Plan. The company agreed to review the measures that they implemented to mitigate the discharge of dust from the site. They agreed to the following:

- ☐ Ensuring that their trucks always entered the site through the Stapletons Road gate and exit the site onto Guild Street through the wheel wash.
- ☐ Limit the speed of the trucks entering and leaving the yard.
- ☐ Operating the sprinkler system that was being used to dampen down the yard, more frequently during dry weather.

Following the implementation of the changes that were made, complaints made to the Pollution Hotline became less frequent. There were another three complaints in 2015 and there have been no calls relating to the discharge of dust from the site during 2016.



Tracey Weston
Head of Regulatory Compliance

Appendix A

From: [REDACTED]
Sent: Sunday, 19 June 2016 7:35 p.m.
To: [REDACTED]
Cc: [REDACTED]
Subject: Letter to the Chair, Shirley-Papanui Community Board regarding Worthingtons on Stapletons Rd.

To the Chair, Shirley-Papanui Community Board

I am writing to ask that the Council monitor the dust and large heavy traffic volumes and speed that are the result of Worthington Contractors being allowed to use 2/38 Guild St as a base without proper community consultation.

I own a property at [REDACTED] that we vacated in 2014 because of the dust, noise and traffic on the road because of Worthington's gravel trucks use of Stapletons Rd. We attempted to sell the property at that time, which had been fully repaired by EQC and was in top notch condition as well. The house was turned in at auction and I believe that the state of the road, and the fact that Worthington was permitted to use Stapletons Rd as a base until 2016 was a contributing factor.

In the end, we rented the house instead of selling it and, even now, when we seek renters for the property they are concerned about the dust, noise, speed of traffic, and heavy use of the road by Worthington Contractors. I was at my property over the weekend and noticed two Worthington Trucks travelling at full speed (one in each direction) without obeying the 30 km sign that is presently erected in the street. I have spoken to my neighbours and they have noticed fast speed, dust, and noise as well.

I understand that Worthington has been allowed to extend its residency on Guild St/Stapletons Rd. without the community being consulted again, and I would like to ask the Council is this the usual process for granted such businesses (gravel moving) in a residential area? And, can it outlien to me what process was used when granting Worthington's use of land on Stapletons Rd for a non-complying activity in a residential area?

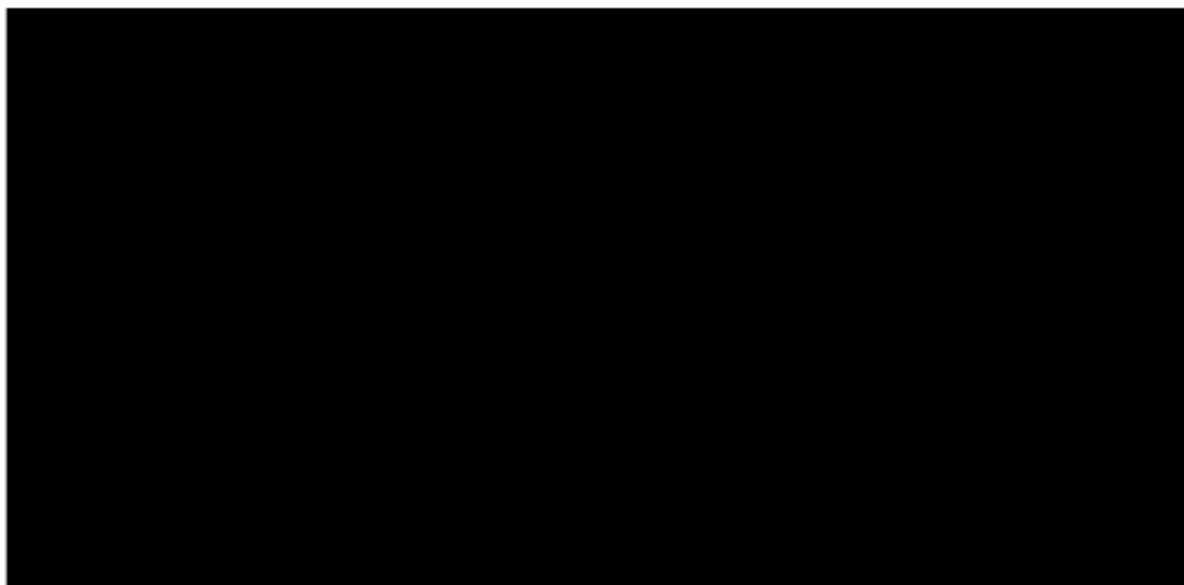
I also would like to ask the Council, if it is monitoring the state of Stapletons Rd., the speed, dust, and noise from the heavy trucks travelling to and from Worthington? Also, what remediation will the Council or Worthington be doing on Stapletons Rd to return Stapletons Rd to its residents and to its pre-earthquake state before Worthington was allowed to base its gravel operations down on Stapletons Rd.?

I thank you for consideration of these matters and look forward to your answers to my queries

Regards

[REDACTED]
[REDACTED]

Appendix B



From: [REDACTED]
Sent: Wednesday, 20 July 2016 4:17 p.m.
To: [REDACTED]
Cc: [REDACTED]
Subject: Fwd: Dept at Guild St.

Dear [REDACTED]

I'm writing to you to voice my disappointment and frustration re the roll over of the consent for Worthingtons to continue to operate their Depot from what used to be the old peoples home site running from Guild St, with access from both Guild St and Stapeltons Rd.

The emergency/temporary consent was granted after the earthquakes to meet the needs of the moment. That moment has well passed and for the council to grant a roll over of the temporary consent for another 5 years is very unpalatable. As a land owner [REDACTED] we are appalled. Not consultation has needed to be entered into due to the nature of the consent, yet our daily lives are impacted by the operation of this dept.

So you ask how are we impacted?

Firstly, on this site was a landscaped older peoples residence, now we look at piles of varying gravels and dirt, concrete blocks at times, pipes and dirt tracks.

Secondly, the operation of the site is from 7.00 am –7.00pm with some random infringements of vehicles moving outside of these hrs. So I put it to you how would you like your morning call to be trucks banging over water wash ramps and graders loading tucks and trucks being washed as your

morning wake up sounds... this is a suburb not industrial area.

Thirdly, dust... on-going, especially in drier months, mitigated in part by sprinkler systems, impact on garden , inside and outside house is an on-going cost eg getting venation blinds cleaned.

Fourthly, when the digger/loader is moving around(it is on caterpillar tracks) the vibration set up shakes the house and is a reminder of the earthquakes, so brings immediate stress to me.

Fifthly, we are economically impacted with the on-going consent. As we were aware of the consent in place we have been waiting to market a section we have at [REDACTED] until the consent concluded. To have it rolled over for another 5 years with out consultation is a blow to us financially, with the section backing onto the site there is little hope of a sale until the Depot is concluded.

Sixthly, many times there is run off from the site that is entering the creek from a pipe discharging from the property or just running down the sides of the creek edge. The run off is usually discoloured, impacts the stream with a change of colour and is causing a silt build up. The run of is directly connected to the truck wash on site, but not exclusively impacted by the truck wash off. The sprinkler system also causes run off into the creek. The sprinkler system isnt on in these wetter months but there is still run off and discolouration. I have contacted Ecan on 2 occasions but although they may have visited the site they have not visited [REDACTED] the creek where the runoff is visible and almost daily, I also have numerous video records of the run off from the past yr, as I find it distressing but ECAN hasnt contacted me to date with a txt number to send any data too. Its only a feeling but their response sends the message to me that my concern and recorded evidence isn't valid.

Seventhly our section [REDACTED] is a large garden section and the presence of a working yard next to us impacts the enjoyment and times spent in the garden.

Sorry [REDACTED] to moan on, I really don't know if there is any thing that can change the situation. As we have only just found out that the council has allocated the roll over I wonder how many other home owners in the area will be shocked to find this has happened. I havent even started to list things like the trucks damage to the local roads, truck noise in surrounding streets etc.

Is there any thing to be done?

Regards

[REDACTED]

Appendix C:
Standards for Permitted Temporary Accommodation
and Temporary Depots and Storage Facilities
(Public Notices published in The Press on 9 April 2011 and 21 December 2011)

CHRISTCHURCH CITY COUNCIL

Standards for Permitted Temporary Accommodation and Temporary Depots and Storage Facilities

Under Clause 7 (3)(a) and 8(3)(a) of the Canterbury Earthquake (Resource
Management Act Permitted Activities) Order 2011

CHRISTCHURCH CITY PLAN

1. These standards apply to **retailing, office, travellers accommodation, food and beverage outlets, places of entertainment, education activity, recreation activity, day care, health facilities, and spiritual facilities** as defined in the City Plan that have been displaced from their normal place of business because of:
 - a) damage to, or destruction of, land or structures caused directly or indirectly by the Canterbury earthquake;
 - b) subsequent repair or reconstruction of structures or essential services;
 - c) land remediation works;
 - d) risk of damage to land or structures, or of injury to those inhabitants or passers-by, including risk arising because of the state of adjacent structures.

Despite anything to the contrary in the Christchurch City Plan, the activities described above are permitted in the **Business 1, Business 2, Business 3, Business 3B, Business 4, Central City, and Special Purpose Zones** as identified in the Planning Maps within the Christchurch City Plan IF the temporary accommodation and the activity comply with the following standards:

1. Be connected to or be serviced by:
 - a) a means of sanitary sewage disposal;
 - b) a potable water supply that meets the standards of the Canterbury District Health Board and NZ Fire Service
 - c) a method of discharging stormwater that does not discharge stormwater on to adjoining properties or adversely affect water quality;
 - d) a power supply;
2. Comply with the noise standards for the zone in the City Plan;
3. Comply with the signage standards for the zone in the City Plan;
4. Do not generate more than an additional 500 vehicle trips per day to and from a site;
5. Activities involving the sale liquor are restricted to the hours of operation between 7am and 11pm if adjoining or across the road from a living zone.
6. Provide a minimum of two parking spaces per 100m² of Gross Floor Area (2 space minimum) dedicated to the activity;
7. New structures must be one storey and relocate-able;
8. Existing structures being retrofitted must be able to be easily adapted to a permitted use in accordance with the underlying City Plan zoning at the cessation of use;
9. New structures must be setback a minimum of 3 metres from any road boundary;
10. Not require the alteration or destruction of any building or tree scheduled in the City Plan;
11. Have access from an existing road or a Council/Government provided road or carriageway;
12. Upon cessation of the temporary use or the expiry of the time limit under the Canterbury Earthquake (Resource Management Act Permitted Activities) Order 2011, the site must be remediated to its original state and be left clean and tidy;
13. Not involve subdivision of land;
14. Not create any significant adverse effects (relating, but not limited, to noise, dust, mud, light spill, odour, traffic generation, refuse disposal, animal control and visual amenity) that will, in the opinion of a Council Enforcement or Health Officer, cause nuisance for occupiers of surrounding sites. If any significant adverse do arise, then the Council can impose additional requirements or conditions to avoid, remedy or mitigate those adverse effects.

These standards were published in Public Notices in The Press on 9 April 2011 and 21 December 2011

2. These standards apply to **office, retailing (except in Living Zones), educational activity, day care, health facilities, recreation activity, and spiritual facilities** as defined in the Christchurch City Plan that have been displaced from their normal place of business because of:

- a) damage to, or destruction of, land or structures caused directly or indirectly by the Canterbury earthquake;
- b) subsequent repair or reconstruction of structures or essential services;
- c) land remediation works;
- d) risk of damage to land or structures, or of injury to those inhabitants or passers-by, including risk arising because of the state of adjacent structures.

Despite anything to the contrary in the Christchurch City Plan, the activities described above are permitted in the **Living (excluding retailing), Open Space, Rural and Cultural Zones** as identified in the Planning Maps within the Christchurch City Plan IF the temporary accommodation and the activity comply with the following standards:

- 1. Be connected to or be serviced by:
 - a) a means of sanitary sewage disposal;
 - b) a potable water supply that meets the standards of the Canterbury District Health Board and NZ Fire Service
 - c) a method of discharging stormwater that does not discharge stormwater on to adjoining properties or adversely affect water quality;
 - d) a power supply;
- 2. Living Zones: Accommodate a maximum of 10 staff and/or students (total)
Open Space, Rural and Cultural Zones: Accommodate a maximum of 10 FTE staff and/or students (total);
- 3. For existing preschools, a maximum increase of 30% in children and staff numbers. (No other requirements or standards in this notice apply in this case, except that where new buildings or extensions to existing buildings are proposed to accommodate the increase these must comply with standards 9 – 12 below);
- 4. In the Cultural and Open Space Zones, new preschools are permitted up to a maximum of 60 staff and/or students (no other requirements or standards in this notice apply in this case);
- 5. Comply with the noise and hours of operation standards for the zone;
- 6. Signage is restricted to a maximum area of 3 m².
- 7. Provide a minimum of 1 parking space per 3 FTE staff and/or students (total) dedicated to the activity;
- 8. A maximum of 100 vehicle trips per day to and from a site accessed by a local road or 250 vehicle trips per day to and from a collector or arterial road;
- 9. New structures must be one storey and relocate-able;
- 10. Existing structures being retrofitted must be able to be easily adapted to a permitted use in accordance with the underlying zoning at cessation of use;
- 11. New structures must be set back a minimum 3 metres from any road boundary and/or any internal site boundary (i.e. boundary with a neighbouring property);
- 12. Not require the alteration or destruction of any building or tree scheduled in the City Plan;
- 13. Have access directly or indirectly from an existing road or a Council/Government provided road or carriageway;
- 14. Upon cessation of the temporary use or the expiry of the time limit under the Canterbury Earthquake (Resource Management Act Permitted Activities) Order 2011, the site must be remediated to its original state and be left clean and tidy;
- 15. Not involve subdivision of land;
- 16. Not create any significant adverse effects (relating, but not limited, to noise, dust, mud, light spill, odour, traffic generation, refuse disposal, animal control and visual amenity) that will, in the opinion of a Council Enforcement or Health Officer, cause nuisance for occupiers of surrounding

These standards were published in Public Notices in The Press on 9 April 2011 and 21 December 2011

sites. If any significant adverse do arise, then the Council can impose additional requirements or conditions to avoid, remedy or mitigate those adverse effects.

17. No more than one temporary accommodation activity is permitted per existing title in the Living Zones.

These standards were published in Public Notices in The Press on 9 April 2011 and 21 December 2011

3. These standards apply to **industrial activity** as defined in the City Plan that has been displaced from its normal place of business because of:

- a) damage to, or destruction of, land or structures caused directly or indirectly by the Canterbury earthquake;
- b) subsequent repair or reconstruction of structures or essential services;
- c) land remediation works;
- d) risk of damage to land or structures, or of injury to those inhabitants or passers-by, including risk arising because of the state of adjacent structures.

Despite anything to the contrary in the Christchurch City Plan, the activity described above is permitted in the **Business 3, Business 3B, Business 4, Business 5, Business 6, Business 7 and Special Purpose Zones** as identified in the Planning Maps in the Christchurch City Plan IF the temporary accommodation and the activity comply with the following standards:

- 1. Be connected to or be serviced by:
 - a) a means of sanitary sewage disposal;
 - b) a potable water supply that meets the standards of the Canterbury District Health Board and NZ Fire Service
 - c) a method of discharging stormwater that does not discharge stormwater on to adjoining properties or adversely affect water quality;
 - d) a power supply;
- 2. Comply with the noise standards for the zone in the City Plan;
- 3. Comply with the signage standards for the zone in the City Plan;
- 4. Do not generate more than 500 additional vehicle trips per day to and from a site;
- 5. Provide a minimum of one parking space per 100m² of Gross Floor Area dedicated to the activity;
- 6. New structures must be one storey and relocate-able;
- 7. Existing structures being retrofitted must be able to be easily adapted to a permitted use in accordance with the underlying City Plan zoning at the cessation of use;
- 8. New structures must be setback a minimum of 3 metres from any road boundary;
- 9. Not require the alteration or destruction of any building or tree scheduled in the City Plan;
- 10. Have access from an existing road or a Council/Government provided road or carriageway;
- 11. Upon cessation of the temporary use or the expiry of the time limit under the Canterbury Earthquake (Resource Management Act Permitted Activities) Order 2011, the site shall be remediated to its original state and be left clean and tidy;
- 12. Not involve subdivision of land;
- 13. Not create any significant adverse effects (relating, but not limited, to noise, dust, mud, light spill, odour, traffic generation, refuse disposal, animal control and visual amenity) that will, in the opinion of a Council Enforcement or Health Officer, cause nuisance for occupiers of surrounding sites. If any significant adverse do arise, then the Council can impose additional requirements or conditions to avoid, remedy or mitigate those adverse effects.

These standards were published in Public Notices in The Press on 9 April 2011 and 21 December 2011

4. These standards apply to **residential activity involving one accommodation unit** as for persons that have been displaced from their normal place of residence because of:

- a) damage to, or destruction of, land or structures caused directly or indirectly by the Canterbury earthquake;
- b) subsequent repair or reconstruction of structures or essential services;
- c) land remediation works;
- d) risk of damage to land or structures, or of injury to those inhabitants or passers-by, including risk arising because of the state of adjacent structures.

Despite anything to the contrary in the Christchurch City Plan, the activity described above is permitted in the **Living, and Rural Zones** as identified in the Planning Maps in the Christchurch City Plan IF the temporary accommodation and the activity comply with the following standards:

- 1. Be connected to or be serviced by:
 - a) a means of sanitary sewage disposal;
 - b) a potable water supply that meets the standards of the Canterbury District Health Board and NZ Fire Service;
 - c) a method of discharging stormwater that does not discharge stormwater on to adjoining properties or adversely affect water quality;
 - d) a power supply;
- 2. New structures must be one storey and relocate-able;
- 3. Any signage must comply with the signage standards in the City Plan;
- 4. New structures must be set back a minimum 3 metres from any road boundary and 1 metre from any internal site boundary (i.e. boundary with neighbouring property) and any other building on the site. These set back requirements may be varied for structures provided by the Department of Building and Housing by the Resource Consents Manager or Planning Administration Manager;
- 5. Site coverage of total buildings must not exceed 60% of the site. These site coverage requirements may be varied for a structures provided by the Department of Building and Housing by the Resource Consents Manager or Planning Administration Manager. ;
- 6. Not require the alteration or destruction of any building scheduled in the City Plan;
- 7. Not require the alteration or destruction of any tree scheduled in the City Plan, unless otherwise authorised by the Resource Consents Manager or Planning Administration Manager for structures provided by the Department of Building and Housing;
- 8. Have access directly or indirectly from an existing road or a Council/Government provided road or carriageway;
- 9. Upon cessation of the temporary use or the expiry of the time limit under the Canterbury Earthquake (Resource Management Act Permitted Activities) Order 2011, the site must be remediated to its original state and be left clean and tidy;
- 10. Not involve subdivision of land;
- 11. Not create any significant adverse effects (relating, but not limited, to noise, dust, mud, light spill, odour, traffic generation, refuse disposal, animal control and visual amenity) that will, in the opinion of a Council Enforcement or Health Officer, cause nuisance for occupiers of surrounding sites. If any significant adverse do arise, then the Council can impose additional requirements or conditions to avoid, remedy or mitigate those adverse effects.

These standards were published in Public Notices in The Press on 9 April 2011 and 21 December 2011

5. These standards apply to residential activity involving **two or more accommodation units** for persons that have been displaced from their normal place of residence because of:

- a) damage to, or destruction of, land or structures caused directly or indirectly by the Canterbury earthquake;
- b) subsequent repair or reconstruction of structures or essential services;
- c) land remediation works;
- d) risk of damage to land or structures, or of injury to those inhabitants or passers-by, including risk arising because of the state of adjacent structures.

Despite anything to the contrary in the Christchurch City Plan, the activity described above is permitted in the **Open Space, Living, Cultural and Special Purpose Zones** as identified in the Planning Maps in the Christchurch City Plan IF the temporary accommodation and the activity comply with the following standards:

- 1. Be connected to or be serviced by
 - a) a means of sanitary sewage disposal;
 - b) a potable water supply that meets the standards of the Canterbury District Health Board and NZ Fire Service
 - c) a method of discharging stormwater that does not discharge stormwater on to adjoining properties or adversely affect water quality;
 - d) a power supply.
- 2. Ancillary structures and activities associated with the temporary accommodation are permitted including ablution blocks, kitchens, laundries, site management offices, car parking etc;
- 3. New structures must be one storey and relocate-able;
- 4. Existing structures being retrofitted must be able to be easily adapted to a permitted use in accordance with the underlying zoning at cessation of use;
- 5. New structures must be set back a minimum 6 metres from any road boundary. This set back requirement may be varied for structures provided by the Department of Building and Housing if authorised by the Resource Consents Manager or Planning Administration Manager;
- 6. New structures must be set back 3 metres from any internal site boundary (i.e. boundary with neighbouring property) and any other buildings on the site with a facing window. This set back requirement may be varied for structures provided by the Department of Building and Housing if authorised by the Resource Consents Manager or Planning Administration Manager;
- 7. In the Living Zones, new structures must be setback a minimum of 3 metres from a road boundary and 1 metre from any internal boundary and other structures on the site. Where there is a facing window, the minimum setback from other buildings is 3 metres. These set back requirements may be varied for structures provided by the Department of Building and Housing if authorised by the Resource Consents Manager or Planning Administration Manager;
- 8. The maximum site coverage of structures on the site is 60%, unless otherwise authorised by the Resource Consents Manager or Planning Administration Manager for structures provided by the Department of Building and Housing;
- 9. Signage is restricted to a maximum area of 3 m²
- 10. A concept plan is required to be approved by the Resource Consents Manager or Planning Administration Manager. The concept plan shall show structures, access, services, car parking and amenities
- 11. Where there are in excess of 3 additional accommodation units (i.e. 4 or more) on a site, a site management plan or management agreement is required to be approved by the Resource Consents Manager or Planning Administration Manager. The plan must outline how day to day operations on the site will be managed so as to minimise any potential nuisance to surrounding sites/areas;
- 12. One car park must be provided on the site or within 200m from the edge of the overall site for each accommodation unit;
- 13. Not require the alteration or destruction of any building scheduled in the City Plan;

These standards were published in Public Notices in The Press on 9 April 2011 and 21 December 2011

14. Not require the alteration or destruction of any tree scheduled in the City Plan, unless otherwise authorised by the Resource Consents Manager or Planning Administration Manager for structures provided by the Department of building and Housing;
15. Have access directly or indirectly from an existing road or a Council/Government provided road or carriageway;
16. Upon cessation of the temporary use or the expiry of the time limit under the Canterbury Earthquake (Resource Management Act Permitted Activities) Order 2011, the site must be remediated to its original state and be left clean and tidy;
17. Not involve subdivision of land;
18. Not create any significant adverse effects (relating, but not limited, to noise, dust, mud, light spill, odour, traffic generation, refuse disposal, animal control and visual amenity) that will, in the opinion of a Council Enforcement or Health Officer, cause nuisance for occupiers of surrounding sites. If any significant adverse do arise, then the Council can impose additional requirements or conditions to avoid, remedy or mitigate those adverse effects.

These standards were published in Public Notices in The Press on 9 April 2011 and 21 December 2011

6. These standards apply to:

- a) **depots or storage facilities for transport purposes, or for use by tradespersons, service providers, or contractors, if those depots or facilities are reasonably incidental to any construction work** (as defined in section 6 of the Construction Contracts Act 2002 undertaken for the purpose of the Canterbury Earthquake Response and Recovery Act 2010); and
- b) land and structures used for—
 - i) **such activities as the delivery, transit, distribution, or storage of vehicles, machinery, equipment, materials, food, emergency supplies, debris and waste materials, or other relevant things;**
 - or
 - ii) **the provision of services.**

Despite anything to the contrary in the Christchurch City Plan, the activities described above are permitted in the **Open Space, Business, Central City, Rural Quarry, and Special Purpose Zones** as identified in the Planning Maps in the Christchurch City Plan IF those activities comply with the following standards:

- 1. Be connected to or be serviced by:
 - a) a means of sanitary sewage disposal;
 - b) a potable water supply that meets the standards of the Canterbury District Health Board and NZ Fire Service
 - c) a method of discharging stormwater that does not discharge stormwater on to adjoining properties or adversely affect water quality;
 - d) a power supply;
- 2. New structures must be one storey and relocate-able;
- 3. Existing structures being retrofitted must be able to be easily adapted to a permitted use in accordance with the underlying zoning at cessation of use;
- 4. New structures must be set back a minimum of 6 metres from any road boundary
- 5. Provide a minimum of two parking spaces per 100m² of Gross Floor Area, dedicated to the activity;
- 6. Not generate more than 500 additional vehicle trips per day to and from the site;
- 7. In the Open Space, Central City and Special Purpose Zones the activity must not cover greater than 50% or 5000m² in area of the site;
- 8. In the Open Space, Central City and Special Purpose Zones the hours of operation are limited to between 7am and 7pm;
- 9. In the Open Space, Central City and Special Purpose Zones the activity shall comply with the Business 4 zone noise standards in the City Plan;
- 10. In the Business and Rural Quarry Zones, the activity must comply with the applicable zone noise standard in the City Plan;
- 11. Any exterior lighting shall be directed away from adjoining properties & roads and comply with the underlying zone glare standards in the City Plan;
- 12. Employ dust mitigation measures such as brooming, watering and removal of debris, etc, to prevent dust, sand and materials causing a nuisance beyond the subject site
- 13. Not require the alteration or destruction of any building or tree scheduled in the City Plan;
- 14. Have access directly or indirectly from an existing road or a Council/Government provided road or carriageway;
- 15. Upon cessation of use or the expiry of the time limit under the Canterbury Earthquake (Resource Management Act Permitted Activities) Order 2011, the site must be remediated to its original state and be left clean and tidy state;
- 16. Not involve subdivision of land;
- 17. Signage is restricted to a maximum area of 5m².
- 18. Not create any significant adverse effects (relating, but not limited, to noise, dust, mud, light spill, odour, traffic generation, refuse disposal, animal control and visual amenity) that will, in the opinion of a Council Enforcement or Health Officer, cause nuisance for occupiers of surrounding sites. If any significant adverse do arise, then the Council can impose additional requirements or conditions to avoid, remedy or mitigate those adverse effects.

These standards were published in Public Notices in The Press on 9 April 2011 and 21 December 2011

BANKS PENINSULA DISTRICT PLAN

7. These standards apply to **retail premises, offices, visitor facilities, health care services, places of assembly, community facilities, kohanga reo, and marae** as defined in the Banks Peninsula District Plan that have been displaced from their normal place of business because of:
- damage to, or destruction of, land or structures caused directly or indirectly by the Canterbury earthquake;
 - subsequent repair or reconstruction of structures or essential services;
 - land remediation works;
 - risk of damage to land or structures, or of injury to those inhabitants or passers-by, including risk arising because of the state of adjacent structures.

Despite anything to the contrary in the Banks Peninsula District Plan, the activities described above are permitted in the **Town Centre Zone, Industrial Zone and Boat Harbour Zones** as identified in the Planning Maps within the Banks Peninsula District Plan IF the temporary accommodation and the activity comply with the following standards:

- Be connected to or be serviced by:
 - a means of sanitary sewage disposal;
 - a potable water supply that meets the standards of the Canterbury District Health Board and NZ Fire Service;
 - a method of discharging stormwater that does not discharge stormwater on to adjoining properties or adversely affect water quality;
 - a power supply;
- Comply with the noise standards for the zone in the District Plan, with the exception that the provisions applying to the Port Influences Overlay Area need not be complied with;
- Signage is restricted to a maximum area of 4m² except for the Town Centre Zone where the maximum is 2m².
- Not generate more than 400 additional vehicle trips per day to and from a site;
- Activities involving the sale of liquor are restricted to the hours of operation between 7 am and 11 pm if adjoining or across the road from a Residential, Residential Conservation, Small Settlement or Papakainga Zone.
- Provide a minimum of two on-site parking spaces per 100m² of Gross Floor Area (2 space minimum), with the exception that no on site parking need be provided for sites within the Town Centre Zone in Lyttelton;
- New structures must be one storey and relocate-able;
- Existing structures being retrofitted must be able to be easily adapted to a permitted use in accordance with the underlying District Plan zoning at the cessation of use;
- New structures must be setback a minimum of 3 metres from any road boundary and any internal site boundary (i.e. boundary with neighbouring property), with the exception that boundary setbacks need not be provided on sites within the Town Centre Zone in Lyttelton. However, if an adjoining site(s) is/are located within the Small Settlement, Residential or Residential Conservation Zones then a 3 metre setback shall be provided along the common site boundary;
- Not require the external alteration of any building within the Town Centre Zone, or alteration or destruction of any building or tree scheduled in the District Plan;
- Have access directly or indirectly from an existing road or a Council/Government provided road or carriageway;
- Upon cessation of the temporary use or the expiry of the time limit under the Canterbury Earthquake (Resource Management Act Permitted Activities) Order 2011, the site must be remediated to its original state and be left clean and tidy state;
- Not involve subdivision of land;
- Not create any significant adverse effects (relating, but not limited, to noise, dust, mud, light spill, odour, traffic generation, refuse disposal, animal control and visual amenity) that will, in the opinion of a Council Enforcement or Health Officer, cause nuisance for occupiers of surrounding sites. If any significant adverse do arise, then the Council can impose additional requirements or conditions to avoid, remedy or mitigate those adverse effects.

These standards were published in Public Notices in The Press on 9 April 2011 and 21 December 2011

8. These standards apply to **retail premises, offices, health care services, places of assembly, community facilities, kohanga reo, and marae** as defined in the Banks Peninsula District Plan that have been displaced from their normal place of business because of:

- a) damage to, or destruction of, land or structures caused directly or indirectly by the Canterbury earthquake;
- b) subsequent repair or reconstruction of structures or essential services;
- c) land remediation works;
- d) risk of damage to land or structures, or of injury to those inhabitants or passers-by, including risk arising because of the state of adjacent structures.

Despite anything to the contrary in the Banks Peninsula District Plan, the activities described above are permitted in the **Residential, Residential Conservation, Small Settlement Zone, Papakainga, Rural, Rural Residential and Recreation Reserve Zones** as identified in the Planning Maps within the Banks Peninsula District Plan IF the temporary accommodation and the activity comply with the following standards:

- 1. Be connected to or be serviced by:
 - a) a means of sanitary sewage disposal;
 - b) a potable water supply that meets the standards of the Canterbury District Health Board and NZ Fire Service
 - c) a method of discharging stormwater that does not discharge stormwater on to adjoining properties or adversely affect water quality;
 - d) a power supply;
- 2. Accommodate a maximum of ten full time equivalent (FTE) staff and/or students;
- 3. For existing preschools, a maximum increase of 30% in children and staff numbers (no other requirements or standards in this notice apply in this case);
- 4. Comply with the noise and hours of operation standards for the zone, with the exception that the provisions applying to the Port Influences Overlay need not be complied with;
- 5. Signage is restricted to a maximum area of 2m²;
- 6. Provide a minimum of one on-site parking space per 3 FTE staff / student;
- 7. A maximum of 200 additional vehicle trips per day to and from a site;
- 8. New structures must be one storey and relocate-able;
- 9. Existing structures being retrofitted must be able to be easily adapted to a permitted use in accordance with the underlying zoning at cessation of use;
- 10. New structures must be set back a minimum 3 metres from any road boundary and any internal site boundary (i.e. boundary with neighbouring property), with the exception that the road and internal setbacks for sites within the Residential Conservation Zone may be reduced to a minimum of 1.5 metres;
- 11. Not require the external alteration of any building within the Residential Conservation Zone, or alteration or destruction of any building or tree scheduled in the City Plan;
- 12. Have access directly or indirectly from an existing road or a Council/Government provided road or carriageway;
- 13. Upon cessation of the temporary use or the expiry of the time limit under the Canterbury Earthquake (Resource Management Act Permitted Activities) Order 2011, the site must be remediated to its original state and be left clean and tidy;
- 14. Not involve subdivision of land;
- 15. Not create any significant adverse effects (relating, but not limited, to noise, dust, mud, light spill, odour, traffic generation, refuse disposal, animal control and visual amenity) that will, in the opinion of a Council Enforcement or Health Officer, cause nuisance for occupiers of surrounding sites. If any significant adverse do arise, then the Council can impose additional requirements or conditions to avoid, remedy or mitigate those adverse effects.

These standards were published in Public Notices in The Press on 9 April 2011 and 21 December 2011

9. These standards apply to **industrial activities** as defined in the Banks Peninsula District Plan that have been displaced from their normal place of business because of:

- a) damage to, or destruction of, land or structures caused directly or indirectly by the Canterbury earthquake;
- b) subsequent repair or reconstruction of structures or essential services;
- c) land remediation works;
- d) risk of damage to land or structures, or of injury to those inhabitants or passers-by, including risk arising because of the state of adjacent structures.

Despite anything to the contrary in the Banks Peninsula District Plan, the activities described above are permitted in the **Industrial, Port or Boat Harbour Zones** as identified in the Planning Maps within the Banks Peninsula District Plan IF the temporary accommodation and the activity comply with the following standards:

- 1. Be connected to or be serviced by:
 - a) a means of sanitary sewage disposal;
 - b) a potable water supply that meets the standards of the Canterbury District Health Board and NZ Fire Service;
 - c) a method of discharging stormwater that does not discharge stormwater on to adjoining properties or adversely affect water quality;
 - d) a power supply;
- 2. Comply with the noise standards for the zone in the District Plan, with the exception that the provisions of the Port Influences Overlay Area need not be complied with;
- 3. Signage is restricted to a maximum area of 4m²;
- 4. Not generate more than 250 additional vehicle trips per day to and from a site;
- 5. Provide a minimum of two off road parking spaces per 100m² of Gross Floor Area;
- 6. New structures must be one storey and relocate-able;
- 7. Existing structures being retrofitted must be able to be easily adapted to a permitted use in accordance with the underlying District Plan zoning at the cessation of use;
- 8. New structures must be setback a minimum of 3 metres from any road boundary and any internal site boundary (i.e. boundary with neighbouring property), with the exception that the above setback need not be provided for sites within the Industrial Zone. However, if adjoining site(s) are located within a Residential, Residential Conservation or Small Settlement Zone, a 3 metre setback must be provided;
- 9. Not require the alteration or destruction of any building or tree scheduled in the City Plan;
- 10. Have access directly or indirectly from an existing road or a Council/Government provided road or carriageway;
- 11. Upon cessation of the temporary use or the expiry of the time limit under the Canterbury Earthquake (Resource Management Act Permitted Activities) Order 2011, the site must be remediated to its original state and be left clean and tidy;
- 12. Not involve subdivision of land;
- 13. Not create any significant adverse effects (relating, but not limited, to noise, dust, mud, light spill, odour, traffic generation, refuse disposal, animal control and visual amenity) that will, in the opinion of a Council Enforcement or Health Officer, cause nuisance for occupiers of surrounding sites. If any significant adverse do arise, then the Council can impose additional requirements or conditions to avoid, remedy or mitigate those adverse effects.

These standards were published in Public Notices in The Press on 9 April 2011 and 21 December 2011

10. These standards apply to **residential activity involving one accommodation unit** for persons that have been displaced from their normal place of residence because of:

- (a) damage to, or destruction of, land or structures caused directly or indirectly by the Canterbury earthquake;
- (b) subsequent repair or reconstruction of structures or essential services;
- (c) land remediation works;
- (d) risk of damage to land or structures, or of injury to those inhabitants or passers-by, including risk arising because of the state of adjacent structures.

Despite anything to the contrary in the Banks Peninsula District Plan, the activities described above are permitted in the **Residential, Residential Conservation, Small Settlement, Papakainga, Recreation Reserve, Rural Residential, and Rural Zones** as identified in the Planning Maps within the Banks Peninsula District Plan IF the temporary accommodation and the activity comply with the following standards:

- 1. Be connected to or be serviced by:
 - a) a means of sanitary sewage disposal;
 - b) a potable water supply that meets the standards of the Canterbury District Health Board and NZ Fire Service;
 - c) a method of discharging stormwater that does not discharge stormwater on to adjoining properties or adversely affect water quality;
 - d) a power supply;
- 2. New structures must be one storey and relocate-able;
- 3. New structures must be set back a minimum 3 metres from any road boundary and 1 metre from any internal site boundary (i.e. boundary with neighbouring property) and any other building on the site, with the exception that the road and internal setbacks for sites within the Residential Conservation Zone may be a minimum of 1.5 metres. These setback requirements may be varied for structures provided by the Department of Building and Housing if authorised by the Resource Consents Manager or Planning Administration Manager;
- 4. Site coverage of total buildings must not exceed 50% of the site, with the exception that site coverage may be up to 80% of a site located within the Residential Conservation Zone. These site coverage requirements may be varied for structures provided by the of Building and Housing if authorised by the Resource Consents Manager or Planning Administration Manager;
- 5. Not require the external alteration or destruction of any building scheduled within the District Plan;
- 6. Not require the alteration or destruction of any tree scheduled within the District Plan, unless otherwise authorised by the Resource Consents Manager or Planning Administration Manager for structures provided by the Department of Building and Housing.
- 7. Have access directly or indirectly from an existing road or a Council/Government provided road or carriageway;
- 8. Upon cessation of the temporary use or the expiry of the time limit under the Canterbury Earthquake (Resource Management Act Permitted Activities) Order 2011, the site must be remediated to its original state and be left clean and tidy;
- 9. Not involve subdivision of land;
- 10. Signage must comply with the underlying zone signage provisions in the District Plan;
- 11. Not create any significant adverse effects (relating, but not limited, to noise, dust, mud, light spill, odour, traffic generation, refuse disposal, animal control and visual amenity) that will, in the opinion of a Council Enforcement or Health Officer, cause nuisance for occupiers of surrounding sites. If any significant adverse do arise, then the Council can impose additional requirements or conditions to avoid, remedy or mitigate those adverse effects.

These standards were published in Public Notices in The Press on 9 April 2011 and 21 December 2011

11. These standards apply to **residential activity involving two or more accommodation units** for persons that have been displaced from their normal place of residence because of:

- a) damage to, or destruction of, land or structures caused directly or indirectly by the Canterbury earthquake;
- b) subsequent repair or reconstruction of structures or essential services;
- c) land remediation works;
- d) risk of damage to land or structures, or of injury to those inhabitants or passers-by, including risk arising because of the state of adjacent structures.

Despite anything to the contrary in the Banks Peninsula District Plan, the activities described above are permitted in the **Residential and Recreation Reserve Zones** as identified in the Planning Maps within the Banks Peninsula District Plan IF the temporary accommodation and the activity comply with the following standards:

- 1. Be connected to or be serviced by:
 - a) a means of sanitary sewage disposal;
 - b) a potable water supply that meets the standards of the Canterbury District Health Board and NZ Fire Service;
 - c) a method of discharging stormwater that does not discharge stormwater on to adjoining properties or adversely affect water quality;
 - d) a power supply;
- 2. Ancillary structures and activities associated with the temporary accommodation are permitted including ablution blocks, kitchens, laundries, site management offices, car parking etc;
- 3. New structures must be one storey and relocate-able;
- 4. Existing structures being retrofitted must be able to be easily adapted to a permitted use in accordance with the underlying zoning at cessation of use;
- 5. New structures must be set back a minimum 3 metres from any road boundary and any internal site boundary (i.e. boundary with neighbouring property). Where there is a facing window, the minimum setback from other buildings is 3 metres. These setback requirements may be varied for structures provided by the Department of Building and Housing if authorised by the Resource Consents Manager or Planning Administration Manager;
- 6. One car park must be provided on the overall site or within 200m of the overall site for each accommodation unit;
- 7. Not require the external alteration or destruction of any building scheduled in the District Plan;
- 8. Not require the alteration or destruction of any tree scheduled in the District Plan, unless otherwise authorised by the Resource Consents Manager or Planning Administration Manager for structures provided by the Department of Building and Housing.
- 9. The maximum site coverage of structures on the site is 60%, unless otherwise authorised by the Resource Consents Manager or Planning Administration Manager for structures provided by the Department of Building and Housing;
- 10. Have access directly or indirectly from an existing road or a Council/Government provided road or carriageway;
- 11. Upon cessation of the temporary use or the expiry of the time limit under the Canterbury Earthquake (Resource Management Act Permitted Activities) Order 2011, the site must be remediated to its original state and be left clean and tidy;
- 12. Not involve subdivision of land;
- 13. Signage is restricted to a maximum area of 2m²;
- 14. In the Residential Zones, new structures must be setback a minimum of 3 metres from a road boundary and 1 metre from any internal boundary and other structures on the site. Where there is a facing window, the minimum setback from other buildings is 3 metres. These setback requirements may be varied for structures provided by the Department of Building and Housing if authorised by the Resource Consents Manager or Planning Administration Manager;;

These standards were published in Public Notices in The Press on 9 April 2011 and 21 December 2011

15. A concept plan is required to be approved by the Resource Consents Manager or Planning Administration Manager. The concept plan shall show structures, access, services, car parking and amenities;
16. Where there are in excess of 3 additional accommodation units (i.e. 4 or more) on a site, a site management plan or management agreement is required to be approved by the Resource Consents Manager or Planning Administration Manager. The plan must outline how day to day operations on the site will be managed so as to minimise any potential nuisance to surrounding sites/areas;
17. Not create any significant adverse effects (relating, but not limited, to noise, dust, mud, light spill, odour, traffic generation, refuse disposal, animal control and visual amenity) that will, in the opinion of a Council Enforcement or Health Officer, cause nuisance for occupiers of surrounding sites. If any significant adverse do arise, then the Council can impose additional requirements or conditions to avoid, remedy or mitigate those adverse effects.

These standards were published in Public Notices in The Press on 9 April 2011 and 21 December 2011

12. These standards apply to

- a) **depots or storage facilities for transport purposes, or for use by tradespersons, service providers, or contractors, if those depots or facilities are reasonably incidental to any construction work** (as defined in section 6 of the Construction Contracts Act 2002 undertaken for the purpose of the Canterbury Earthquake Response and Recovery Act 2010; and
- b) **land and structures used for—**
 - i) **such activities as the delivery, transit, distribution, or storage of vehicles, machinery, equipment, materials, food, emergency supplies, debris and waste materials, or other relevant things;**
 - or
 - ii) **the provision of services.**

Despite anything to the contrary in the Banks Peninsula District Plan, the activities described above are permitted in the **Town Centre, Industrial, Port and Recreation Reserve Zones** as identified in the Planning Maps in the Banks Peninsula District Plan IF those activities comply with the following standards:

- 1. Be connected to or be serviced by:
 - a) a means of sanitary sewage disposal;
 - b) a potable water supply that meets the standards of the Canterbury District Health Board and NZ Fire Service;
 - c) a method of discharging stormwater that does not discharge stormwater on to adjoining properties or adversely affect water quality;
 - d) a power supply;
- 2. New structures must be one storey and relocate-able;
- 3. Existing structures being retrofitted must be able to be easily adapted to a permitted use in accordance with the underlying zoning at cessation of use;
- 4. New structures must be set back a minimum 6 metres from any road boundary and any internal site boundary (i.e. boundary with neighbouring property), with the exception that the road and internal setbacks for sites within the Town Centre Zones may be reduced to a minimum of 3 metres;
- 5. Provide a minimum of two on-site parking spaces per 100m² of Gross Floor Area (2 space minimum);
- 6. Not generate more than 400 additional vehicle trips per day to and from a site;
- 7. Not cover greater than 50% or 5000m² in area of the site;
- 8. Comply with the noise standards for the Industrial Zone in the District Plan;
- 9. Not require the alteration or destruction of any building or tree scheduled in the District Plan;
- 10. Have access directly or indirectly from an existing road or a Council/Government provided road or carriageway;
- 11. Upon cessation of the temporary use or the expiry of the time limit under the Canterbury Earthquake (Resource Management Act Permitted Activities) Order 2011, the site must be remediated to its original state and be left clean and tidy state;
- 12. Not involve subdivision of land;
- 13. Signage is restricted to 4m² except in the Town Centre Zone where the maximum area is 2m²;
- 14. Not create any significant adverse effects (relating, but not limited, to noise, dust, mud, light spill, odour, traffic generation, refuse disposal, animal control and visual amenity) that will, in the opinion of a Council Enforcement or Health Officer, cause nuisance for occupiers of surrounding sites. If any significant adverse do arise, then the Council can impose additional requirements or conditions to avoid, remedy or mitigate those adverse effects.

These standards were published in Public Notices in The Press on 9 April 2011 and 21 December 2011

Glossary

Accommodation unit – means a structure of no more than 150m² in gross floor area for the purpose of providing temporary residential accommodation. The unit may include facilities normally associated with residential accommodation such as a kitchen, living area, bathroom, toilet and bedrooms. Accommodation unit may also include a campervan or caravan.

All terms used in these public notices are defined in either:

1. Canterbury Earthquake (Resource Management Act Permitted Activities) Order 2011
2. Christchurch City Plan or Banks Peninsula District Plan (Definitions)
3. Glossary for the Public Notice
4. English dictionary

The terms are required to be interpreted in the order above as specific terms have been defined.

These standards were published in Public Notices in The Press on 9 April 2011 and 21 December 2011

Appendix D:
Temporary Accommodation Approval Letter

Attachment E Item 7

29th May 2012

Sharon Worthington
Worthington Contracting Ltd
PO Box 168
RANGIORA 7440

Dear Sharon

**APPLICATION FOR TEMPORARY DEPOT & STORAGE FACILITY RMA92019934
ADDRESS 40 GUILD STREET**

I am pleased to confirm that your proposal to establish temporary depot and storage facility on the above property complies with the requirements and standards of the Canterbury Earthquake (Resource Management Act Permitted Activities) Order 2011 and is therefore a permitted activity.

PLEASE NOTE THE FOLLOWING IMPORTANT INFORMATION:

1. The Canterbury Earthquake (Resource Management Act Permitted Activities) Order 2011 **expires on 18 April 2016**. Occupation of the site by the temporary depot and storage facility will need to cease on or before that date unless a resource consent has been applied for and obtained.
2. **This letter only gives authorisation for the temporary depot and storage facility in terms of planning requirements** (i.e. under the sections of the Resource Management Act administered by the Christchurch City Council). All other statutory requirements and regulations applying to the activity or the site (e.g. building consent, liquor licensing, health licensing, animal control, resource consent from Environment Canterbury, Ministry of Education standards) must also be complied with.
3. **A building consent is likely to be required where building work is proposed, or if there is a change of use of a building.** You can check this by contacting our Duty Building Consent Officer on 941-8999. Please make reference to this letter when applying for any necessary building consent.
4. Ongoing compliance with the standards in the Public Notice dated 9 April 2011 is required for the activity to remain on the site for the duration of the permitted activity period.

Of particular importance, the activity must not create any significant adverse effects (e.g. noise, traffic generation, visual amenity, refuse disposal, animal control, dust, mud, light spill, odour or any other effect) that will, in the opinion of a Council Enforcement or Health Officer, cause nuisance for occupiers of surrounding sites. If any significant adverse effects arise, then the Council can impose additional requirements or conditions to avoid, remedy or mitigate those adverse effects.
5. The establishment of this temporary activity shall not create or give rise to any existing use right in respect of the land, the activity, or any associated structure (in accordance with clause 5/3 of the Canterbury Earthquake (Resource Management Act Permitted Activities) Order 2011).
6. Please note that establishing temporary accommodation on a property may have implications for insurance or other matters that are outside the Council's jurisdiction.

Please contact me if you have any questions about this letter.

Yours sincerely



Amanda Vallis
Planner

Civic Offices, 53 Hereford Street, Christchurch 8011
PO Box 73013, Christchurch 8154
Phone: 03) 941-8999, Fax: 03) 941-8792
www.ccc.govt.nz

8. Shirley/Papanui Community Board Area Update

Reference: 16/948952

Contact: Judith Pascoe judith.pascoe@ccc.govt.nz 941 5414

1. Board Activities

- 1.1 Edgware Village Workshop – 5.30-7.15pm, Monday 29 August, Mainland Football Head Office, 127 Cranford Street.
- 1.2 Information recently sent to the Board included:
 - 1.2.1 Memo re Suburban Parking Policy development
 - 1.2.2 Freedom Camping Bylaw Amendment consultation booklet
 - 1.2.3 Tree removal Emmett Street

2. Community Activities

2.1 Pedestrian Refuge Main North Road and traffic movements Loftus Road

The Notice of Motion approved by the Board was presented at the 14 July Council Meeting. The Council accepted the Notice of Motion and directed this to the Infrastructure, Transport and Environment Committee for their meeting on 1 September. Further information will come to the Board after that date.

2.2 Shirley Community Centre Rebuild

Process

The Council has allocated funding of \$2.57 million to cover the capital costs of the rebuild of the Shirley Community Centre. This project is in Tranche 1 of the Community Facilities Rebuild Programme.

Information from the Project Manager indicates a timeframe of around 18-24 months from approval of the concept design through to the opening of the new facility plus the time needed for the consultation process.

'Soft' consultation with the Shirley community by the Shirley/Papanui Community Development Advisers regarding the rebuild of a facility in Shirley has already started and will continue until 17 November to be followed by a community conversation.

The Board wishes to proceed with this project and suggests that a process similar to that put in place for the rebuild of the St Albans Community Centre be followed.

Accordingly the Board may wish to ask for delegated authority for this project from the Council, including the delegation of authority to make decisions from the recommendations of the Working Party and from staff.

A suggested recommendation is as follows:

That the Shirley/Papanui Community Board recommend to the Council that the Council delegates the necessary authority to the Shirley/Papanui Community Board for decisions regarding the rebuild and future management of the Shirley Community Centre at either 10 Shirley Road or any other selected site.

A draft Terms of Reference is attached (refer **Attachment A**) to the report for the Board's comments. It is suggested that the approval of this be delayed until the start of the next electoral term.

Similarly it is suggested that the formation of any Working Party and the arrangements for any first meeting also be delayed until the start of the next electoral term.

Site Selection

The Project Manager has provided the following information regarding site selection for the proposed Shirley Community Centre.

The site at 10 Shirley Road is 9042 square metres more or less and is owned by the Council and is held in trust for local purpose (site for a community centre). The site is shown below in Figure 1 and is bordered by Shirley Road, Chancellor Street, Slater Street and Dudley Creek. The local Playcentre holds a separate lease over the area shown within the red border of approximately 769m².

The site is subject to Part 9 of the Ngai Tahu Claims Settlement Act 1998 (which provides for certain disposals relating to the land to which the certificate of title relates to be offered for purchase or lease to the Te Runanga O Ngai Tahu in certain circumstances).

Moderate to significant signs of liquefaction were observed on the site following the 22 February and 13 June 2011 earthquakes. The site and immediate surrounding area is classified as "N/A - Urban Nonresidential", however surrounding residential properties have been mapped as "Technical Category 3" (TC3, blue) indicating moderate to significant land damage from liquefaction is possible in future significant earthquakes. A geotechnical report has been produced and has been circulated separately for members' information. The report provides recommendations for the foundations of a new structure.



Figure 1 - 10 Shirley Road site aerial photograph pre Community Centre demolition. Playcentre lease area shown by red border

A list of all Council owned properties within a 1.5km radius of 10 Shirley Road will be produced to identify any suitable alternative sites to enable a decision on the site for the new Community Centre to be made in the new term. 10 Shirley Road has the advantage of a generous ground area and is designated specifically for the purpose of community facilities.

2.3 Staff Updates

- The Community Recreation Adviser will update the board on the Sports Report Card and Westminster depot buildings
- The Community Development Adviser will provide an update on the soft engagement completed for the 10 Shirley Road rebuild
- The Community Development Adviser will provide an update on the planned CCC/HNZ redevelopment in Shirley.

3. Funding Update

3.1 Refer to **Attachment B**.

2 Staff Recommendations

That the Shirley/Papanui Community Board:

1. Receive the report.

Attachments

No.	Title	Page
A ↓	Shirley Community Centre Working Party Terms of Reference August 2016	54
B ↓	Shirley Papanui Community Board DRF and YDF Tracker 2016-17 as at 18 August 2016	57

Signatories

Author	Judith Pascoe - Community Board Advisor
Approved By	Gary Watson - Manager Community Governance, Burwood/Pegasus

Draft Terms of Reference: Shirley Community Facility Working Party

August 2016

Funding of \$2.57 million has been made available in the Christchurch City Council Long Term Plan in the 2016/17 financial year for the rebuild of the Shirley Community Centre.

The Shirley/Papanui Community Board (to become the Papanui/Innes Community Board in October 2016) have identified this as a priority project and have instructed officers to begin this project in the 2016/2017 financial year to allow construction in the 2017/2018 financial year. The Board are the decision makers to the project under delegated authority from the Council and as such, will make decisions in an end-to-end process including the scope, design, funding, construction and management of the facility.

The role of the Working Party

The Shirley Community Facility Working Party (Working Party) will provide strategic direction and leadership to ensure that any community facilities built in Shirley and funded by the Council meet the needs of the Shirley Community.

The Working Party will work with the community to finalise a site and a design to recommend to the Papanui/Innes Community Board for adoption.

The Shirley Community Facility Working Party will be formed by the Papanui/Innes Community Board in the upcoming electoral term with a membership of Community Board members, community representatives and Christchurch City Council staff.

Term

These Terms of Reference are anticipated to continue until such time as a decision is made by the Community Board to construct a community facility in Shirley and a decision is made on the ongoing management of the building.

Membership

Membership of the St Albans Community Facility Working Party will comprise of:

- ☐ Three members of the Papanui/Innes Community Board as nominated by the Board, alternatively full Board membership could also be considered.
- ☐ Five members representing the Shirley community as agreed by the Papanui/Innes Community Board.
- ☐ An independent chairperson with no voting rights will be considered.
- ☐ Appropriate Christchurch City Council staff (non-voting)

Role of CCC Staff

- ☐ Council staff will provide technical support to the Working Party on all aspects of a community facility rebuild process and on any other matters which arise during the process.
- ☐ Appropriate staff have full speaking rights within the Working Party but will have no voting rights.

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Responsibilities

The Shirley Community Facility Working Party will:

- ☐ Review existing community facilities and previous documentation relating to community facilities.
- ☐ Work within the agreed parameters and funding as outlined above.
- ☐ Consult with the community on the possible use of a new facility and analyse community engagement findings around the design of the building to meet community needs
- ☐ Undertake wider engagement with the community on the possible uses and design of a new facility that takes into consideration the funding parameters, the Council decision-making framework and any third-party provision of funding.
- ☐ Ensure appropriate consultation on the provision of disability access.
- ☐ Consider consultation on Art work to include in the building.
- ☐ Consider community input into the landscaping and use of the balance of the site.
- ☐ Consideration to be given to internal items such as catering items and other internal removable items.
- ☐ Consult with the community on the recommended draft concept design.
- ☐ Recommend to the Papanui/Innes Community Board/Council on the adoption of a draft concept design for finalisation.
- ☐ Will receive the final design for comment and presentation to the Community Board.
- ☐ Receive information on the tender process, the preferred tenderer and timelines for construction and occupation of the building. The tender process will follow the Christchurch City Council standard tender process.
- ☐ No design changes will be made after the Papanui/Innes Community Board has signed off the formal design. Any changes will be managed by the Project Manager
- ☐ Work with staff on the furnishings, floor coverings, colours, fixtures and fittings and any other interior design matters.
- ☐ Be provided with quarterly updates on the construction process.

Ways of Working

The Shirley Community Facility Working Party will:

- ☐ Work together and with the community in an open and collaborative way
- ☐ Share all communications and information between members and with member groups (but respecting any confidential information).
- ☐ Make decisions by consensus.
- ☐ Note that all members of the working party have equal standing and be respectful of opposing views, noting that Council Staff members have full speaking rights but do not have voting rights.
- ☐ Make all decisions based on the information provided.

Community Board

The Papanui/Innes Community Board will:

- ☐ Honour the intention of the recommendations of the Working Party.

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Administration

- ☐ The Shirley Community Facility Working Party will meet as and when required.
- ☐ Council staff will be responsible for scheduling meetings, minute-taking, information dispersal, agenda preparation and preparation of reports to the Papanui/Innes Community Board and/or Council.
- ☐ Council staff will provide a report back to the Papanui/Innes Community Board subsequent to each Working Party meeting through the independent chair and project manager

Role of the Independent Chairperson

- ☐ Chair the meetings
- ☐ Use consensus decision-making process
- ☐ Actively facilitate the discussion
- ☐ Negotiate any blockages
- ☐ Resolve dissension between members
- ☐ Liaise with the Board Chair
- ☐ Liaise with staff prior to the meeting and on an ongoing basis
- ☐ Be flexible
- ☐ Understand the community involvement in the process and the Community Board decision-making processes
- ☐ Understand the role of the community governance staff and the technical and project management staff role in the giving of advice.

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Item 8

Attachment A

Shirley/Papanui Community Board
2016/17 Discretionary Response and Positive Youth Development Scheme Allocations

Shirley/Papanui Discretionary Response Fund Project/Service/Description/Group	Allocation 2013/14	Board Approval
Interim Discretionary Response Fund Budget 2016/17	\$ 5,000	
Unallocated balance carried forward from 2015/16 Allocation	\$ 12,319	
Amount Transferred to Positive Youth Development Scheme	\$ -	
Balance for Allocation in Discretionary Response Fund	\$ 17,319	
Positive Youth Development Scheme - Opening Balance allocation	\$ -	
Positive Youth Development Scheme BALANCE	\$ -	
Discretionary Response Fund - Interim Allocation	\$ 17,319	
Neighbourhood Trust (Inclusive Holiday Programmes)	\$ 4,000	6-Jul-16
St Thomas Canterbury College R/L Team (NZ Sec Sch Rugby League National Tournament, Papakura, AK - Aug 2016)	\$ 800	10-Jul-16
Gaiteon Gebremedhin (Australian Secondary Schools' Cross Country Championships - Aug 2016)	\$ 500	20-Jul-16
Te Ora Hou Otautahi Inc (Te Pahi Ora Hou After School Mentoring Programme for Boys)	\$ 2,000	3-Aug-16
Shirley Papanui Community Board (Neighbourhood Week 2016)	\$ 4,000	3-Aug-16
Canterbury Cook Island Sports (Sports Culture and Language)	\$ 5,000	3-Aug-16
Eloise Antoinette Clark (Papanui High School Cultural Tour of Japan - Sep 2016)	\$ 500	3-Aug-16
Angus Lachlan McWilliam (Junior Tall Blacks Training Camp and Under23 Nationals)	\$ 518	17-Aug-16
Burnside High School for Connor Hill (Spirit of Adventure Trophy Voyage - 30 Oct to 3 Nov 2016) Retrospective Nov 16	\$ 200	17-Aug-19
Discretionary Response Fund BALANCE	\$ 199	
Total Balance of unallocated DRF / PYDS	\$ 199	

APRM: 16/754248

Opened: 01/07/16

9. Elected Member Information Exchange

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

10. Question Under Standing Orders

Any member of the local authority may at any meeting of the local authority at the appointed time, put a question to the Chairperson, or through the Chairperson of the local authority to the Chairperson of any standing or special committee, or to any officer of the local authority concerning any matter relevant to the role or functions of the local authority concerning any matter that does not appear on the agenda, nor arises from any committee report or recommendation submitted to that meeting.

Wherever applicable, such questions shall be in writing and handed to the Chairperson prior to the commencement of the meeting at which they are to be asked.

11. Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987.

I move that the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7.

Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE RELEASED
12	PROPERTY PURCHASE OPPORTUNITY 130 CALEDONIAN AVE	S7(2)(B)(II), S7(2)(I)	PREJUDICE COMMERCIAL POSITION, CONDUCT NEGOTIATIONS	TO PROTECT THE PROPERTY OWNER IN TERMS OF THEIR VIEWS ON THE SALE OR OTHERWISE OF THEIR PROPERTY AND THE COUNCIL IN TERMS OF IT'S DELIBERATIONS TO PURCHASE OR NOT.	Upon agreement with the property owner or following the current property owner selling the property