Spreydon/Heathcote Community Board
AGENDA

Notice of Meeting:
An ordinary meeting of the Spreydon/Heathcote Community Board will be held on:

Date: Friday 19 August 2016
Time: 8.00am
Venue: Boardroom, Beckenham Service Centre, 66 Colombo Street, Beckenham

Membership
Chairperson Karolin Potter
Deputy Chairperson Melanie Coker
Members Phil Clearwater
 Helene Mautner
 Tim Scandrett
 Rik Tindall

16 August 2016

Faye Collins
Community Board Advisor
941 5108
faye.collins@ccc.govt.nz

www.ccc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

To view copies of Agendas and Minutes, visit:
www.ccc.govt.nz/Council/meetingminutes/agendas/index
Spreydon / Heathcote Community Board
Te Poari Hapori o Te Waimōkihi rāua ko Opāwaho

Vision:
To be an active, visible, accessible, responsive, and imaginative Board that works with individuals and our communities for the common good.

Objectives:

1. Te Poari Hapori o Te Waimōkihi rāua ko Opāwaho (the Spreydon/Heathcote Community Board) honours the Treaty, the partnership it represents by the Crown and Tangata whenua / Maori and its inherent commitment to loyally and cooperatively act reasonably in the utmost good faith with one another.

2. Actively engage and partner with ward communities to advocate for the protection and promotion of social, economic, environmental, and cultural wellbeing.

3. Encourage greater community participation and awareness of the heritage, ecological values, and recreational opportunities of the ward, which includes the Opāwaho/Heathcote River, Port Hills, parks, and reserves.

4. Encourage the ward-wide participation of individuals and all communities, including majority and minority ethnicities, older and younger people, and people with disabilities in public and neighbourhood life.

5. Promote and encourage participation in healthy lifestyles by providing opportunities for sport and recreational activities.

6. Build safer, more robust communities by promoting and facilitating the development of positive neighbourhood identities and social connectedness.

7. To practice and support partnership with the community, good governance, and participation in local body planning and processes.
TABLE OF CONTENTS

C  1.  Apologies................................................................................................................................. 4
B  2.  Declarations of Interest............................................................................................................... 4
C  3.  Confirmation of Previous Minutes .......................................................................................... 4
B  4.  Deputations by Appointment................................................................................................... 4
B  5.  Presentation of Petitions ........................................................................................................... 4

STAFF REPORTS

C  6.  Maldon Street Proposed Revocation of No Stopping Restrictions ........................................... 13
C  7.  Spreydon/Heathcote Community Board 2016/17 Discretionary Response Fund - Rowley Resource Centre ................................................................. 19
B 10. Spreydon/Heathcote Community Board Area Report ................................................................. 29
B 11. Elected Member Information Exchange .................................................................................. 31
B 12. Question Under Standing Orders .............................................................................................. 31
1. **Apologies**
   
   At the close of the agenda no apologies had been received.

2. **Declarations of Interest**
   
   Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. **Confirmation of Previous Minutes**
   
   That the minutes of the Spreydon/Heathcote Community Board meeting held on **Tuesday, 2 August 2016** be confirmed (refer page 5).

4. **Deputations by Appointment**
   
   4.1 Keith Land, Head of Canterbury Land Settlement, will speak on behalf of EQC.

   4.2 Paul Bisby will speak to the Board regarding seating in Ernle Clark Reserve.

   4.3 Christine Blance will address the Board on behalf of Christchurch South Community Gardens Trust

5. **Presentation of Petitions**
   
   There were no petitions received at the time the agenda was prepared.
Spreydon/Heathcote Community Board
OPEN MINUTES

Date: Tuesday 2 August 2016  
Time: 5.00pm  
Venue: Boardroom, Beckenham Service Centre, 66 Colombo Street, Beckenham

<table>
<thead>
<tr>
<th>Present</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Chairperson</td>
<td>Karolin Potter</td>
</tr>
<tr>
<td>Deputy Chairperson</td>
<td>Melanie Coker</td>
</tr>
</tbody>
</table>
| Members          | Phil Clearwater  
|                  | Helene Mautner   
|                  | Tim Scandrett   
|                  | Rik Tindall     |

To view copies of Agendas and Minutes, visit:  
www.ccc.govt.nz/Council/meetingminutes/agendas/index
The agenda was dealt with in the following order.

1. **Apologies**
   
   Part C

   There were no apologies.

2. **Declarations of Interest**

   Part B

   There were no declarations of interest recorded.

3. **Confirmation of Previous Minutes**

   Part C

   **Community Board Resolved SHCB/2016/00078**

   That the minutes of the Spreydon/Heathcote Community Board meeting held on Friday 15 July 2016, be confirmed.

   Rik Tindall/Tim Scandrett  

   Carried

4. **Deputations by Appointment**

   Part B

   4.1 **Climbing Boulders in Christchurch**

   Chris Brown, local resident, addressed the Community Board on climbing boulders and said that he would like to see these installed on areas of public land to help replace what was lost to the sport of rock climbing through rock face collapse during the earthquakes. He described the artificial boulders as generally being three or more metres high, designed to look aesthetically pleasing and with varying degrees of difficulty.

   Chris explained that the boulders can be installed either individually or in small groups with the cost of construction and installation with a bark surround likely to be in the range of $15,000 to $20,000 for a single boulder.

   After questions from members, the Chairperson thanked Chris Brown for his deputation.

   Staff in attendance addressed the Board and answered questions from members regarding the current Council programme for installation of climbing boulders in parks across the city. The programme has been underway for the past eight years with boulders installed at a number of sites. Installation of boulders is often considered as part of a park or playground redevelopment.
Community Board Resolved SHCB/2016/00079

Part B

The Spreydon/Heathcote Community Board decided to request that staff investigate and provide advice on the installation of climbing boulders on suitable areas in the Spreydon/Heathcote ward, given that there are currently none of these features within the ward.

Helene Mautner/Phil Clearwater Carried

5. Presentation of Petitions

Part B

There was no presentation of petitions.

6. Staff Briefings

Rose Street/Barrington Street Intersection and Halswell/Hoon Hay Roads Intersection

Chris Gregory, Head of Transport, spoke to the Board regarding traffic and parking issues on Rose Street. He indicated that a report on the installation of parking restrictions on Rose Street requested by residents was currently being prepared and was likely to be ready for the Board’s next meeting.

The Board noted the information provided in the briefing.

7. Lease Surrender - Spreydon Bowling Club and Granting of New Lease to Kereru Sports Club

Community Board Resolved SHCB/2016/00080

Community Board Decision Under Delegation (Original Staff Recommendation Accepted without Change)

Part C

The Spreydon/Heathcote Community Board resolved to:

1. Approve a new ground lease to Kereru Sports and Cultural Club Incorporated over an area of approximately 3338m² on Spreydon Domain being part of Reserve 3824 a recreation reserve identified in Certificate of Title CT657/52, for a period of 33 years broken into three terms of 11 years at an annual rental set in accordance with the Council’s Sports Lease Charges Policy, subject to:

   1.1 Public notification under the Reserves Act 1977 being completed and no sustainable objections being received.

2. Authorise the Property Consultancy Manager to administer and conclude the terms and conditions of the lease including, but not limited to:

   2.1 In the event that there are objections through the notification process under section 119 of the Reserves Act that cannot be resolved and need to be determined through a hearing appoint a hearings panel comprised of an independent
commissioner(s) that has the power to receive, consider, and determine any objections by rejection or upholding them.

2.2 Finalising the Deed of Lease to Kereru Sports and Cultural Club Incorporated;

2.3 Approving terms and conditions of any hire and sublease arrangements for utilisation of the grounds and buildings subject to the lease area.

Rik Tindall/Melanie Coker

Community Board Decided SHCB/2016/00081

Part A

That the Spreydon/Heathcote Community Board recommends that the Council approves the surrender of lease dated 12 July 1982 (having a final expiry of 11 July 2024) to Spreydon Bowling Club Incorporated over that part of the land located at Spreydon Domain on Domain Terrace identified as Reserve 3824 District of Canterbury.

Helene Mautner/Rik Tindall

Part B

The Spreydon/Heathcote Community Board decided to request that staff provide a report for the lease of the building to “Manuka Cottage” (Addington Community House Incorporated).

Phil Clearwater/Melanie Coker

Carried unanimously

8. Manuka Cottage Capital Endowment Fund Project

Community Board Resolved SHCB/2016/00082

Community Board Decision under Delegation (Original Staff Recommendation Accepted without Change)

Part C

That the Spreydon/Heathcote Community Board resolved to:

1. Approve the concept plan (drawing LP360602) for the location of Manuka Cottage on Cornelius O’Connor Reserve including associated landscaping and car parking.

2. Approve the removal of the 30 trees in Cornelius O’Connor Reserve.

3. Approve the concept design plans for the Manuka Cottage building.

4. Approve items 1, 2 and 3 to be subject to gaining all required consents and no site work to start prior to consents being gained.

Part B

The Spreydon/Heathcote Community Board decided to request that staff provide a report for the lease of the building to “Manuka Cottage” (Addington Community House Incorporated).
9. **Discretionary Response Fund Report - St Thomas of Canterbury College**

**Staff Recommendation**

That the Spreydon/Heathcote Community Board approves a grant of $800 to St Thomas of Canterbury College towards the New Zealand Secondary Schools Rugby League National Tournament.

**Board Consideration**

In considering the report and recommendation, the Board noted that successful applications to the Youth Achievement and Development Fund for attendance of individual residents at national events would normally result in a grant of $250.

As this application relates to attendance at the tournament by four students who live in the Spreydon/Heathcote ward a consistent funding approach was considered appropriate.

**Community Board Resolved SHCB/2016/00083**

**Part C**

The Spreydon/Heathcote Community Board resolved to approve the making of a grant of $1,000 to St Thomas of Canterbury College towards the New Zealand Secondary Schools Rugby League National Tournament.

Phil Clearwater/Tim Scandrett  
Carried

10. **Spreydon/Heathcote Community Board 2016/17 Discretionary Response Fund - Application - Christchurch South Community Gardens Trust**

**Community Board Resolved SHCB/2016/00084**

**Community Board Decision under Delegation (Original Staff Recommendation Accepted without Change)**

**Part C**

The Spreydon/Heathcote Community Board resolved to approve the making of a grant of $4,600 to Christchurch South Community Gardens Trust towards the Computer Systems Capacity Improvement and Networking project.

Helene Mautner/Phil Clearwater  
Carried
11. Spreydon/Heathcote Community Board Area Report

Community Board Resolved SHCB/2016/00085

Community Board Decision (Original Staff Recommendation Accepted without Change)

Part B

The Spreydon/Heathcote Community Board decided to receive the Spreydon/Heathcote Community Board Area Report.

Melanie Coker/Rik Tindall

Community Board Resolved SHCB/2016/00086

Part C

Community Board Decision under Delegation (Original Staff Recommendation Accepted without Change)

That the Spreydon/Heathcote Community Board resolved to make a further grant of $2,000 from its 2016/17 Strengthening Communities Fund to the SHARP Trust, towards the Rowleyz SHARP programme.

Rik Tindall/Helene Mautner

Community Board Resolved SHCB/2016/00087

Part C

Community Board Decision under Delegation (Original Staff Recommendation Accepted without Change)

The Spreydon/Heathcote Community Board resolved to make a grant of $1,000 from its 2016/17 Discretionary Response Fund to the 2016/17 Off the Ground Fund and delegate the power to make grants from the fund to the Board Chairperson in consultation with Board members.

Rik Tindall/Melanie Coker

Community Board Resolved SHCB/2016/00088

Part C

Community Board Decision (Original Staff Recommendation Accepted without Change)

The Spreydon/Heathcote Community Board resolved to:

1. Retrospectively adopt the Board submission on the Christchurch City Council’s Draft Multicultural Strategy as finalised at a Board workshop on 31 July 2016 and lodged that day.
2. Adopt the Board submission to the Christchurch City Council Draft Housing Policy as finalised at a Board workshop on 31 July 2016.

Helene Mautner/Melanie Coker Carried

12. Elected Member Information Exchange

The Board received information from members on the following:

12.1 Sydenham Cemetery clean up with assistance from the Volunteer Student Army.
12.2 The Spreydon/Heathcote Youth Board.
12.3 Olivia Podmore, a recent recipient of a grant from the Youth Achievement and Development fund will be competing in cycling events at the Olympic Games in Rio de Janeiro.
12.4 Summit Road Protection Authority - anti-social driving concerns.
12.5 Water quality in Bells Creek.

Tim Scandrett left the meeting at 7:02 pm.

13. Questions Under Standing Orders

Part B
There were no questions under Standing Orders at this meeting.

Meeting concluded at 7.03pm.

CONFIRMED THIS 19TH DAY OF AUGUST 2016

KAROLIN POTTER
CHAIRPERSON
6. Maldon Street Proposed Revocation of No Stopping Restrictions

Reference: 16/830190
Contact: Ryan Rolston ryan.rolston@ccc.govt.nz 941 8516

1. Purpose and Origin of Report

Purpose of Report
1.1 The purpose of this report is for the Spreydon/Heathcote Community Board to revoke No Stopping restrictions on the cul de sac of Maldon Street in Sydenham and impose a P10 parking restriction on the parking that is created, in accordance with Attachment A.

Origin of Report
1.2 This report is staff generated in response to a request from a business on the street.

2. Significance

2.1 The decisions in this report are of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy.

2.1.1 The level of significance was determined by assessment of the magnitude of the problem and the number of properties affected by the preferred option.

2.1.2 The community engagement and consultation outlined in this report reflect the assessment.

3. Staff Recommendations

That the Spreydon/Heathcote Community Board:

1. Revoke that the stopping of vehicles be prohibited at any time on Maldon Street commencing at a point 94 metres from the northern kerbline’s intersection with Hawdon Street and extending around the cul-de-sac head in a clockwise direction to a point 94 metres from the southern kerbline intersection with Hawdon Street.

2. Approve that the parking of vehicles be restricted to a maximum period of 10 minutes on the northern side of Maldon Street, commencing at a point 94 metres east of its intersection with Hawdon Street and extending in an easterly direction for a distance of 18 metres.

4. Key Points

4.1 This report supports the Council’s Long Term Plan (2015 - 2015)

4.1.1 Activity: Parking

- Level of Service: 10.3.8 Optimise operational performance

4.2 The following feasible options have been considered:

- Option 1 – Revoke No Stopping Restrictions and install P10 Parking Restriction (preferred option)

- Option 2 – Do Nothing

4.3 Option Summary - Advantages and Disadvantages (Preferred Option)
4.3.1 The advantages of this option include:

- Creates four car parking spaces in an area with high parking demands
- Supported by businesses

4.3.2 The disadvantages of this option include:

- Reduce space for manoeuvring at the cul de sac head

5. Context/Background

5.1 A business owner contacted Council seeking that the no stopping around the Maldon Street cul de sac is removed. The business has no off street parking, or the ability to provide it. Subsequently the business owner also requested that the parking outside the premise created by revoking the No Stopping restriction be limited to 10 minute parking.

5.2 The demand for parking exceeds supply on the street. There is no short stay parking on the street.

5.3 The no stopping was installed in 2012 at the request of a business owner. At that time the no stopping restriction was supported by one business owner and opposed by one business owner. It was suggested that short stay parking be considered to off-set the loss of parking by creating parking turnover. However, there is no short stay parking on the street presently.

5.4 Due to the isolated location of the commercial cul de sac and high parking demands, the no stopping restrictions are ineffectual and conflict with the desired operation of the street by adjacent businesses.
6. **Option 1 - Revoke No Stopping Restriction and Install P10 Parking (preferred)**

**Option Description**

Revoke the existing No Stopping restriction on the Maldon Street cul de sac head. This will create four parking spaces. Apply P10 parking outside a business, in accordance with the request from the business owner. **Significance**

6.2 The level of significance of this option is low and is consistent with section 2 of this report.

**Impact on Mana Whenua**

6.3 This option does not involve a significant decision in relation to land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

**Community Views and Preferences**

6.4 This option was requested by a business owner.

6.5 All businesses fronting the cul de sac were contacted in person, and all support the removal of the No Stopping restriction.

6.6 Businesses were asked if there was a desire for short stay parking on the street. There was no support for short stay parking, except where requested and proposed under this option.

**Alignment with Council Plans and Policies**

6.7 This option is consistent with Council’s Plans and Policies.

**Financial Implications**

6.8 Cost of Implementation - $600 to remove parking lines and install parking signs

6.9 Maintenance / Ongoing Costs - Covered under the area maintenance contract and effect will be minimal to the overall asset.

6.10 Funding source - Traffic Operations Budget.

**Legal Implications**

6.11 Part 1, Clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides Council with the authority to install and revoke parking restrictions by resolution.

6.12 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping restrictions and traffic control devices.

**Risks and Mitigations**

6.13 Not applicable.

**Implementation**

6.14 Implementation dependencies - Community Board approval.

6.15 Implementation timeframe - Approximately four weeks once the area contractor receives the request.

**Option Summary - Advantages and Disadvantages**

6.16 The advantages of this option include:

- Increases the number of parking spaces
- Supported by businesses.

6.17 The disadvantages of this option include:
7. **Option 2 - Do Nothing**

**Option Description**
7.1 Retain existing no stopping restrictions

**Significance**
7.2 The level of significance of this option is low and is consistent with section 2 of this report.

**Impact on Mana Whenua**
7.3 This option does not involve a significant decision in relation to land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

**Community Views and Preferences**
7.4 This option is not supported by businesses

**Alignment with Council Plans and Policies**
7.5 This option is consistent with Council’s Plans and Policies.

**Financial Implications**
7.6 Cost of Implementation - $0
7.7 Maintenance / Ongoing Costs - Covered under the area maintenance contract and effect will be minimal to the overall asset.
7.8 Funding source - Not applicable.

**Legal Implications**
7.9 Not applicable.

**Risks and Mitigations**
7.10 Not applicable.

**Implementation**
7.11 Implementation dependencies - Not applicable.
7.12 Implementation timeframe - Not applicable.

**Option Summary - Advantages and Disadvantages**
7.13 The advantages of this option include:
   - Maximises manoeuvring space on the cul de sac
7.14 The disadvantages of this option include:
   - Limits the number of parking spaces in a high parking demand area.
   - Not supported by businesses
Item 6

Attachments

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Maldon Street Proposed Parking Changes Layout Plan</td>
<td>18</td>
</tr>
</tbody>
</table>

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:
   (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
   (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council’s significance and engagement policy.

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Ryan Rolston - Senior Traffic Engineer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved By</td>
<td>Steve Parry - Manager Traffic Operations</td>
</tr>
<tr>
<td></td>
<td>Steffan Thomas - Operations Manager</td>
</tr>
</tbody>
</table>
7. Spreydon/Heathcote Community Board 2016/17 Discretionary Response Fund - Application - Rowley Resource Centre

Reference: 16/875834
Contact: Jay Sepie Jay.sepie@ccc.govt.nz 941 5102

1. Purpose and Origin of Report

Purpose of Report
1.1 The purpose of this report is for the Spreydon/Heathcote Community Board to consider an application for funding from their 2016/17 Discretionary Response Fund from the organisation(s) listed below.

<table>
<thead>
<tr>
<th>Funding Request Number</th>
<th>Organisation</th>
<th>Project Name</th>
<th>Amount Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>55723</td>
<td>Rowley Resource Centre</td>
<td>Rebuild Garage</td>
<td>$5,000</td>
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</tbody>
</table>

Origin of Report
1.2 This report is to assist the Community Board consider an application for funding from Rowley Resource Centre Inc.

2. Significance

2.1 The decision in this report is of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy.

2.1.1 The level of significance was determined by the number of people affected and/or with an interest.

2.1.2 Due to the assessment of low significance, no further community engagement and consultation is required.

3. Staff Recommendations

That the Spreydon/Heathcote Community Board:

1. Approves a grant of $5,000 to Rowley Resource Centre towards the Rebuild Garage project.

4. Key Points

4.1 At the time of writing, the balance of the Discretionary Response Fund is as detailed below.

<table>
<thead>
<tr>
<th>Total Budget 2015/16</th>
<th>Granted To Date</th>
<th>Available for allocation</th>
<th>Balance If Staff Recommendation adopted</th>
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<tbody>
<tr>
<td>$62,813</td>
<td>$22,400</td>
<td>$40,413</td>
<td>$35,413</td>
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</table>

4.2 Based on the current Discretionary Response Fund criteria, the application listed above is eligible for funding.

4.3 The attached Decision Matrix provides detailed information for the application. This includes organisational details, project details, financial information and a staff assessment.
Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).
(a) This report contains:
   (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
   (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Jay Sepie - Community Development Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved By</td>
<td>Arohanui Grace - Manager Community Governance, Spreydon/Heathcote</td>
</tr>
</tbody>
</table>
**2016/17 DRF SPREYDON-HEATHCOTE DECISION MATRIX**

<table>
<thead>
<tr>
<th>Organisation Name</th>
<th>Project Name and Description</th>
<th>Total Cost</th>
<th>Contribution sought towards</th>
<th>Staff Recommendation</th>
<th>Priority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rowley Resource Centre Inc</td>
<td>Garage Rebuild To repair and upgrade the Rowley Resource Centre garage into a meeting space and workshop for local community connection, recreation, and learning activities.</td>
<td>$5,000</td>
<td>Garage replacement costs - $5,000</td>
<td>$5,000 (100% requested)</td>
<td>2</td>
</tr>
</tbody>
</table>

**Organisation Details**
- Service Base: 89 Rowley Avenue
- Legal Status: Incorporated Society
- Established: 1/01/1993
- Target groups: older people, people with disabilities, ethnically diverse people, and general community.

- Project Volunteer hours: 1000
- Number of project participants: 25

**Alignment with Council Strategies**
- Strengthening Communities
- Community Board Objectives 2, 4, 5, 6

**CCC Funding History**
- 2015/16 - $3,500 (projects) SGF
- 2015/16 - $30,000 (wages) KLP
- 2014/15 - $1,800 (Home Maintenance for Women) SGF
- 2014/15 - $65,000 (Rent and Wages) KLP
- 2013/14 - $65,000 (Rent and Wages) KLP
- 2013/14 - $3,000 (Community Projects) SGF

**Other Sources of Funding (this project only)**
- EQC - $14,157.71
- Lotteries Facilities Grant - $15,000
- Internal fundraising - $1,500

**Staff Assessment**
The Rowley Resource Centre is a local focal point for community development in the Rowley/Hoon Hay area. It provides a community worker and supports diverse group projects. The centre is also host to the network of agencies and community groups that service this low income area.

Last year the centre moved to new premises at 89 Rowley Avenue as a result of receiving a Capital Endowment Fund grant to purchase the property. The storage and meeting spaces in this converted residential property are limited and have restricted the growth of community activity at the centre. The garage rebuild will provide more activity space without compromising the outdoor spaces available.

The Centre has secured a Lotteries facility grant towards this project, and will also utilise an EQC settlement for damage to the garage. The need to rebuild the garage with workshop and meeting space to suitable standards means that the costs are significantly higher than a simple garage replacement, as reflected in the project costs from three quotes.

Reference: 16/926056
Contact: Sol Smith Sol.smith@ccc.govt.nz (03) 941-6634

1. Purpose and Origin of Report

Purpose of Report
1.1 The purpose of this report is for <enter text> to consider an application for funding from their 2015/16 Discretionary Response Fund from the organisation(s) listed below.

<table>
<thead>
<tr>
<th>Funding Request Number</th>
<th>Organisation</th>
<th>Project Name</th>
<th>Amount Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>5027</td>
<td>Huntsbury Preschool</td>
<td>Cleaner Costs</td>
<td>$3,800</td>
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</table>

Origin of Report
1.2 This report is to assist the Community Board consider an application for funding from Huntsbury Preschool.

2. Significance

2.1 The decision(s) in this report is of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy.

2.1.1 The level of significance was determined by the number of people affected and/or with an interest.

2.1.2 Due to the assessment of low significance, no further community engagement and consultation is required.

3. Staff Recommendations

That the Spreydon/Heathcote Community Board:

1. Approves a grant of $3,800 to Huntsbury Preschool towards Cleaner Costs.

4. Key Points

4.1 At the time of writing, the balance of the Discretionary Response Fund is as detailed below.

<table>
<thead>
<tr>
<th>Total Budget 2016/17</th>
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<td>$28,210</td>
<td>$34,603</td>
<td>$30,803</td>
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4.2 Based on the current Discretionary Response Fund criteria, the application listed above is eligible for funding.

4.3 The attached Decision Matrix provides detailed information for the application. This includes organisational details, project details, financial information and a staff assessment.
Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76-81 Local Government Act 2002).

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(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council’s significance and engagement policy.

Signatories

<table>
<thead>
<tr>
<th>Author</th>
<th>Sol Smith - Community Development Advisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved By</td>
<td>Matthew McLintock - Community Governance Manager</td>
</tr>
</tbody>
</table>
## 2016/17 DRF Spreydon-Heathcote Decision Matrix

<table>
<thead>
<tr>
<th>Organisation Name</th>
<th>Project Name and Description</th>
<th>Total Cost</th>
<th>Contribution sought towards</th>
<th>Staff Recommendation</th>
<th>Priority</th>
</tr>
</thead>
</table>
| Huntsbury Preschool Incorporated | Cleaner costs  
This project is to cover the costs of a cleaner at Huntsbury Preschool | $4,800  
$3,800  
(70% requested) | Cleaner | $3,800 | 2 |

### Other Sources of Funding (this project only)
- Funds on hand

### Staff Assessment
The Huntsbury Preschool is a community based preschool, run as a parent cooperative. They offer a nurturing and stimulating environment that encourages and challenges children's individual development within a strong parent and staff partnership. They are based at Huntsbury community center, they are required to clean up after each session which includes putting away all furniture, equipment and toys to leave an empty space for other community groups to use. This requires 2 parent helpers every day, volunteering for 1 1/2 hours tidying up. Many preschool parents are struggling to commit time. This task is an additional burden and they even consider looking into other early childhood education options in the area. Therefore, they are planning to get additional professional help for the daily clean-up. A self-review will be looking into the most efficient way to do this. They are already employing a cleaner on Fridays to clean the floors. The Preschool would like the cleaner to work a further 90 minutes daily to relieve one volunteer parent helper. Employing a professional cleaner will be more time-efficient and will allow the teachers to concentrate on the children only. The Preschool are based at the Huntsbury Community Center and connect with the wider community through activities for parents outside of school hours. The preschool are working towards further wider community based activity. It has become a place that many former residents and students reconnect back to the "Hill".

Reference: 16/931530
Contact: Emma Pavey Emma.pavey@ccc.govt.nz 03 941 5107

1. Purpose and Origin of Report

Purpose of Report
1.1 The purpose of this report is to provide the Spreydon/Heathcote Community Board with an update of the amount in the Spreydon/Heathcote 2016/17 Discretionary Response Fund and to seek approval for an allocation from the fund to the Hoon Hay Lights Project.

Origin of Report
1.2 This report is staff generated.

2. Significance

2.1 The decision(s) in this report is of low significance in relation to the Christchurch City Council’s Significance and Engagement Policy.

2.1.1 The level of significance was determined by the number of people affected and/or with an interest.

2.1.2 Due to the assessment of low significance, no further community engagement and consultation is required.

3. Staff Recommendations

That the Spreydon/Heathcote Community Board approves the allocation of all available funds remaining in the Spreydon/Heathcote 2016/17 Discretionary Response Fund as at 30 August 2016 to the Hoon Hay Lights project for the construction of lights at the basketball court at Hoon Hay Park.

4. Key Points

4.1 At the time of writing the amount currently in the Spreydon/Heathcote 2016/17 Discretionary Response Fund is $28,326.19. $3,302 of this fund was a donation from the former Hoon Hay Children’s Library tagged for child related projects in the ward. This amount will be carried over into the next term leaving a balance of $25,024.19 available. The fund will close as at 30 August 2016 and there will be no carry overs but new allocations to the fund will be made in the new term.

4.2 Two applications for grants from the 2016/17 Discretionary Response Fund have been received and reports have been prepared and are to be presented to the Spreydon/Heathcote Community Board meeting on the 19 August 2016 (see below).
5. **Context/Background**

**Discretionary Response Fund 2016/17**

5.1 An application has been received from Huntsbury Preschool Incorporated requesting a grant of $3,800 from the Discretionary Response Fund 2016/17. A staff report has been prepared on the application with a recommendation for a grant of $3,800.

5.2 An application has been received from Rowley Resource Centre requesting a grant of $5,000 from the Discretionary Response Fund 2016/17. A staff report has been prepared on the application with a recommendation for a grant of $5,000.

5.3 If staff recommendations on these outstanding applications are adopted a total of $8,800 will be allocated from the Discretionary Response Fund 2016/17 leaving an unallocated balance for the Spreydon/Heathcote 2016/17 Discretionary Response Fund of $16,224.19.

**Hoon Hay Lights Project**

5.4 A deputation was made by a group of local youth at the Spreydon/Heathcote Community Board meeting on the 19 February 2016. The group, which is part of Cross Over Trust, discussed the possibility of having lights installed on the basketball court on Hoon Hay Park. The group has fund raised a considerable amount to date and continue to raise further funds towards the lights.

5.5 This lighting proposal was presented to the Parks Unit which has indicated support for the project and after a number of internal and onsite meetings with the local youth, design concepts are being produced around the ideas proposed with a view to this being progressed as a Parks Unit project.

**Attachments**

There are no attachments to this report.

**Confirmation of Statutory Compliance**

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

   (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

   (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council’s significance and engagement policy.

**Signatories**

<table>
<thead>
<tr>
<th>Author</th>
<th>Emma Pavey - Community Recreation Advisor</th>
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<tr>
<td>Approved By</td>
<td>Arohanui Grace - Manager Community Governance, Spreydon/Heathcote</td>
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</tbody>
</table>
10. Spreydon/Heathcote Community Board Area Report

Reference: 16/949741

Contact: Faye Collins  faye.collins@ccc.govt.nz  941 5108

1. **Board and Community Activities**
   1.1 Upcoming meetings for September:
      - Tuesday 6 September 2016 at 5.00pm
      - Friday 16 September 2016 at 8.00am

2. **Consultation Calendar**
      - As a result of the changes to the Long Term Plan 2015-25 the council is proposing to amend the Councils Development Contributions Policy (2015) to ensure the policy remains consistent with the Long Term Plan.

3. **Funding Update**
   3.1 A funding update is attached.

4. **Community Governance Team updates**
   4.1 Local staff will provide verbal updates on ward projects and activities.

5. **Staff Recommendations**
   That the Spreydon/Heathcote Community Board:
   1. Receive the report.

**Attachments**

<table>
<thead>
<tr>
<th>No.</th>
<th>Title</th>
<th>Page</th>
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</thead>
<tbody>
<tr>
<td>A</td>
<td>Funding Update 19 August 2016</td>
<td>30</td>
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</tbody>
</table>

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<table>
<thead>
<tr>
<th>Author</th>
<th>Faye Collins - Community Board Advisor</th>
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<tbody>
<tr>
<td>Approved By</td>
<td>Arohanui Grace - Manager Community Governance, Spreydon/Heathcote</td>
</tr>
<tr>
<td>Project/Service/Description/Group</td>
<td>Allocation 2016/17</td>
</tr>
<tr>
<td>----------------------------------</td>
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<tr>
<td><strong>2016/17</strong> Spreydon/Heathcote Strengthening Communities Fund</td>
<td></td>
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<tr>
<td>Budget</td>
<td>62,813</td>
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<tr>
<td>Total DRF Budget for 2016/17</td>
<td>62,813</td>
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<td><strong>2016/17</strong> Discretionary Response Fund</td>
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<tr>
<td>Transfer to Off the Ground Fund</td>
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<tr>
<td>Transfer to Youth Achievement Fund</td>
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<tr>
<td>Transfer to Communicating with the Community Fund</td>
<td>$ 1,500</td>
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<tr>
<td>05.07.16 Iona Hay Community Centre Steering Group - Start Up Project</td>
<td>$ 1,500</td>
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<td>05.07.16 Older Adults Network Events</td>
<td>$ 2,400.00</td>
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<tr>
<td>09.07.16 Jennifer Smith - Australian Law Students Association Conference</td>
<td>$ 500</td>
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<tr>
<td>13.07.16 Rowley Avenue School b- AMHS Games Sports Tournament 2016</td>
<td>$ 4,812</td>
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<tr>
<td>02.08.16 St Thomas of Canterbury College</td>
<td>$ 800</td>
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<tr>
<td>02.08.16 Christchurch South Community Gardens Trust</td>
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<tr>
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<td><strong>2016/17</strong> Youth Achievement and Development Fund</td>
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<tr>
<td>Set up of Youth Achievement Award</td>
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<tr>
<td>Total Remaining in this fund</td>
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<tr>
<td><strong>2016/17</strong> Off the Ground Fund Allocation</td>
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<td>Transfer from DRF</td>
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<td>15.07.16 Set up of Off the Ground Fund</td>
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<td>Total disbursed</td>
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<tr>
<td><strong>2016/17</strong> Communicating with the Community</td>
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<tr>
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<tr>
<td>Set up of Communicating with the Community Fund</td>
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</tr>
<tr>
<td>Total disbursed</td>
<td></td>
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11. Elected Member Information Exchange

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

12. Question Under Standing Orders

Any member of the local authority may at any meeting of the local authority at the appointed time, put a question to the Chairperson, or through the Chairperson of the local authority to the Chairperson of any standing or special committee, or to any officer of the local authority concerning any matter relevant to the role or functions of the local authority concerning any matter that does not appear on the agenda, nor arises from any committee report or recommendation submitted to that meeting.

Wherever applicable, such questions shall be in writing and handed to the Chairperson prior to the commencement of the meeting at which they are to be asked.