

**Waihoru**  
**Spreydon-Cashmere Community Board**  
**AGENDA**

---

**Notice of Meeting:**

An ordinary meeting of the Waihoru/Spreydon-Cashmere Community Board will be held on:

**Date:** Friday 17 August 2018  
**Time:** 8.00am  
**Venue:** Boardroom, Beckenham Service Centre,  
66 Colombo Street, Beckenham

---

**Membership**

Chairperson	Karolin Potter
Deputy Chairperson	Melanie Coker
Members	Helene Mautner
	Phil Clearwater
	Lee Sampson
	Tim Scandrett

---

**14 August 2018**

Arohanui Grace  
Manager Community Governance, Spreydon-Cashmere  
941 6663  
arohanui.grace@ccc.govt.nz  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted.  
If you require further information relating to any reports, please contact the person named on the report.

**To view copies of Agendas and Minutes, visit:**  
<https://www.ccc.govt.nz/the-council/meetings-agendas-and-minutes/>



Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

---

## TABLE OF CONTENTS

C	1.	Apologies.....	4
B	2.	Declarations of Interest.....	4
C	3.	Confirmation of Previous Minutes .....	4
B	4.	Public Forum .....	4
B	5.	Deputations by Appointment.....	4
B	6.	Presentation of Petitions .....	4
C	7.	Briefings Parks Sector South & Banks Peninsula .....	13

## STAFF REPORTS

C	8.	Spreydon-Cashmere 2018-19 Youth Achievement and Development Scheme - St Thomas of Canterbury College .....	15
C	9.	Waihoru/Spreydon-Cashmere Community Board Area Report - August 2018.....	19
B	10.	Elected Members' Information Exchange .....	32

## **1. Apologies**

At the close of the agenda no apologies had been received.

## **2. Declarations of Interest**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

## **3. Confirmation of Previous Minutes**

That the minutes of the Spreydon-Cashmere Community Board meeting held on [Tuesday, 7 August 2018](#) be confirmed (refer page 5).

## **4. Public Forum**

A period of up to 30 minutes may be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

It is intended that the public forum session will be held at 8am.

## **5. Deputations by Appointment**

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

## **6. Presentation of Petitions**

There were no petitions received at the time the agenda was prepared.

---

## Waihoru Spreydon-Cashmere Community Board OPEN MINUTES

---

**Date:** Tuesday 7 August 2018  
**Time:** 5.00pm  
**Venue:** Boardroom, Beckenham Service Centre,  
66 Colombo Street, Beckenham

---

**Present**

Chairperson	Karolin Potter
Deputy Chairperson	Melanie Coker
Members	Helene Mautner
	Phil Clearwater
	Lee Sampson

---

7 August 2018

Arohanui Grace  
Manager Community Governance, Spreydon-Cashmere  
941 6663  
arohanui.grace@ccc.govt.nz  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

To view copies of Agendas and Minutes, visit:  
[www.ccc.govt.nz/Council/meetingminutes/agendas/index](http://www.ccc.govt.nz/Council/meetingminutes/agendas/index)

- Part A**      **Matters Requiring a Council Decision**  
**Part B**      **Reports for Information**  
**Part C**      **Decisions Under Delegation**
- 

The agenda was dealt with in the following order.

**1. Apologies**

**Part C**

**Community Board Resolved SCCB/2018/00084**

**Community Board Decision**

That an apology for absence from Tim Scandrett be received and accepted.

Lee Sampson/Helene Mautner

Carried

**2. Declarations of Interest**

**Part B**

Helene Mautner declared an interest in a public forum presentation by the Ōpāwaho Heathcote River Network and took no part in the presentation or the Board's discussion.

**3. Confirmation of Previous Minutes**

**Part C**

**Community Board Resolved SCCB/2018/00085**

**Community Board Decision**

That the minutes of the Spreydon-Cashmere Community Board meeting held on Friday, 20 July 2018 be confirmed.

Melanie Coker/Lee Sampson

Carried

**4 Public Forum**

**Part B**

**4.1 New Zealand Highland Dancing International Tattoo**

**Part B**

Mhairi McLarin, recipient of a Youth Achievement and Development Fund grant spoke to the Board regarding her experience at New Zealand Highland Dancing International Tattoo in the United States.

After questions from the elected members, the Chairperson thanked Ms McLarin and congratulated her on her achievements.

#### **4.2 Spreydon-Cashmere Community Youth Voices**

##### **Part B**

Isabella Stainthorpe spoke to the Board about the Christchurch Youth Council and partnership event to be held in the Spreydon-Cashmere Ward on the 18 August 2018.

After questions from the elected members, the Chairperson thanked Ms Stainthorpe for her presentation.

#### **4.3 Suburbs Rugby Club**

##### **Part B**

Jason McRoberts and Tai Taimatoaora spoke to the Board on behalf of the Suburbs Rugby Club About the club the initiatives being taken with youth education.

After questions from the elected members, the Chairperson thanked Mr McRoberts and Mr Taimatoaora for their contributions.

#### **4.4 Ōpāwaho Heathcote River Network**

##### **Part B**

Sue Bye and Annabelle Hasselman presented to the Board on the Ōpāwaho Heathcote River Network developments and the significance for the Spreydon-Cashmere Board community.

After questions from the Elected members, the Chairperson thanked Ms Bye and Ms Hasselman for their presentation and for their dedication to the project and its development.

#### **4.5 Korfbal Trip to Netherlands**

##### **Part B**

Jaxon Lange, Ynis Robbie Bach-Strong and Helena Tulia, recipients of a Youth Achievement and Development Fund grant spoke to the Board about their trip to the Netherlands to represent New Zealand at Korfbal.

After questions from the Elected members, the Chairperson thanked Mr Lange, Bach-Strong and Ms Tulia for their participation in the forum and congratulated them for their achievements.

### **5. Deputations by Appointment**

##### **Part B**

There were no deputations by appointment.

### **6. Presentation of Petitions**

##### **Part B**

There was no presentation of petitions.

## 7. Traffic and Parking Bylaw 2017 - Administrative Update of Existing Heavy Vehicle Restrictions

Community Board Resolved SCCB/2018/00086 (Original staff recommendations adopted without change)

### Part C

That the Spreydon-Cashmere Community Board:

1. Approves, pursuant to Clause 19 of the Council's Traffic and Parking Bylaw 2017, that heavy vehicles be prohibited on the following roads within the St Martins area (refer **Attachment A**) except where there is no other way reasonably available for the traffic concerned to proceed, and/or bone fide deliveries to or collections from properties on the road;
  - a. Prossers Road (entire length)
  - b. Wades Avenue (Prossers Road to a point 110 metres southwest of Prossers Road)

### General Revocations

2. Approve that any other existing traffic control and/or restriction made under any Act, Rule or Bylaw that is contrary to or in conflict with any of the above recommendations be revoked.

Phil Clearwater/Lee Sampson

Carried

## 8. 225 Worsleys Road - Proposed Road Names Updated Report.

Community Board Resolved SCCB/2018/00087 (Original staff recommendations adopted without change)

### Part C

That the Spreydon-Cashmere Community Board resolve to approve the following road names:

1. 225 Worsleys Road (RMA/2015/3550)
  - Long Acre Drive
  - Caro Lane
  - Aubrey Lane
  - McCullough Lane
  - Old Stone Lane

Phil Clearwater/Lee Sampson

Carried



**9. 2018-19 Spreydon-Cashmere Youth Achievement and Development Fund Application - Evelyn Jean Ponga**

**Community Board Resolved SCCB/2018/00088 (Original staff recommendations adopted without change)**

**Part C**

That the Waihoru/Spreydon-Cashmere Community Board resolve to:

1. Approve a grant of \$250 from its 2018-19 Youth Achievement and Development Fund to Evelyn Jean Ponga towards costs of competing in the Big Sing 2018 National Choir competition 29 August to 2 September 2018 in Wellington.

Melanie Coker/Helene Mautner

Carried

**10. 2018-19 Youth Achievement and Development Fund Application - Leila Mary Dunlop, Rebecca Jane Averis Lee and Ayiana Lo-Fo-Wong**

**Staff Recommendations**

That the Waihoru/Spreydon-Cashmere Community Board resolve to:

1. Approve a grant of \$300 from its 2018-19 Youth Development Fund to Leila Mary Dunlop towards Cashmere High School Musical Tour in the United States America from 22 September 2018 – 12 October 2018.
2. Approve a grant of \$300 from its 2018-19 Youth Development Fund to Rebecca Jayne Averis Lee towards Cashmere High School Musical Tour in the United States America from 22 September 2018 – 12 October 2018.
3. Approve a grant of \$200 from its 2018-19 Youth Development Fund to Ayiana Lo-Fo-Wong towards competing at the National Young Performer Awards – Ballet in Palmerston North in October 2018.

**Community Board Resolved SCCB/2018/00089**

**Part C**

That the Waihoru/Spreydon-Cashmere Community Board resolve to:

1. Approve a grant of \$300 from its 2018-19 Youth Development Fund to Leila Mary Dunlop towards Cashmere High School Musical Tour in the United States America from 22 September 2018 – 12 October 2018.
2. Approve a grant of \$300 from its 2018-19 Youth Development Fund to Rebecca Jayne Averis Lee towards Cashmere High School Musical Tour in the United States America from 22 September 2018 – 12 October 2018.

Helene Mautner/Melanie Coker

Carried

**Community Board Resolved SCCB/2018/00090**

3. Approve a grant of \$250 from its 2018-19 Youth Development Fund to Ayiana Lo-Fo-Wong towards competing at the National Young Performer Awards – Ballet in Palmerston North in October 2018.

Phil Clearwater/Lee Sampson

Carried

## 11. 2018-19 Discretionary Response Fund Application Te Kura Kaupapa Maori o Te Whanau Tahī

Community Board Resolved SCCB/2018/00091 (Original staff recommendations adopted without change)

### Part C

That the Waihoru/Spreydon-Cashmere Community Board:

1. Approves a grant of \$1,800 from its 2018/19 Discretionary Response Fund to Te Kura Kaupapa Maori o Te Whanau Tahī towards the attendance of students at Koroneihana, Ngaruawahia, Hamilton 16 – 21 August 2018.

Helene Mautner/Phil Clearwater

Carried

## 12. 2018-19 Discretionary Response Fund Report - Allocation of "Shape Your Place Toolkit" Monies

Community Board Resolved SCCB/2018/00092 (Original staff recommendations adopted without change)

### Part C

That the Waihoru/Spreydon-Cashmere Community Board:

1. Approves an allocation of \$2,311 from its Discretionary Response Fund to the Board's Community Events project for preparation of a traffic management plan for the Hoon Hay Fiesta/Pacific Series 15 to 17 November 2018.

Lee Sampson/Melanie Coker

Carried

## 13. Elected Members' Information Exchange

### Part B

Board members shared the following information:

**Major Cycleways Route Quarryman's Trail** – Work on the route is nearly complete and an opening is being planned,

**Coronation Hall** – It was noted that there is to be a staff update following the expressions of interest process which has been undertaken for heritage properties.

**Tennyson Street pedestrian safety** - A residents' meeting was held recently to look at concerns about pedestrian safety on Tennyson Street. A working group has been set up.

**Bylaws Review Consultation** - dates are from 1 August to 3 September.

**Ōpāwaho Heathcote River Network** – The river network recently held a workshop to recognise the work of volunteers. Thanks were extended to Helene Mautner.

**Bowling and Sports Clubs City wide** – concern was expressed that closure of some bowling clubs will leave buildings unoccupied.

### **13.1 Sydenham Cemetery**

#### **Part B**

There are continued drainage issues at Sydenham Cemetery that are causing concern to residents. A staff briefing on the matter was requested.

**Meeting concluded at 6.55pm**

**CONFIRMED THIS 17th DAY OF AUGUST 2018.**

**KAROLIN POTTER  
CHAIRPERSON**



## 7. Briefings Parks Sector South and Banks Peninsula

**Reference:** 18/838435

**Presenter(s):** Al Hardy, Manager Community Parks  
Grant Bunting, Team Leader of Parks Sector South & Banks Peninsula

### 1. Purpose of Report

The Board will be briefed on the following:

Subject	Presenter(s)	Unit/Organisation
The new Parks Sector South and Banks Peninsula Team to the Community Board and explain/define the areas of responsibilities.	Al Hardy, Grant Bunting –	Parks Unit

### 2. Staff Recommendations

[That the Waihoru/Spreydon-Cashmere Community Board:](#)

- [1. Notes the information supplied during the Briefings.](#)

### Attachments

There are no attachments to this report.



## 8. Spreydon-Cashmere 2018-19 Youth Achievement and Development Scheme - St Thomas of Canterbury College

Reference: 18/795836

Presenter(s): Emma Pavey, Community Recreation Advisor

### 1. Purpose and Origin of Report

#### Purpose of Report

- 1.1 The purpose of this report is for the Waihoru/Spreydon-Cashmere Community Board to consider an application(s) received for funding from its 2018-19 Youth Achievement and Development Scheme.
- 1.2 There is currently a balance of \$6,000 remaining in this fund.

#### Origin of Report

- 1.3 This report is to assist the Board to consider an application(s) of funding from St Thomas of Canterbury College towards the cost for the New Zealand Secondary Schools National Tournament in Auckland.

### 2. Significance

- 2.1 The decision(s) in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
  - 2.1.1 The level of significance was determined by the number of people affected and/or with an interest.
  - 2.1.2 Due to the assessment of low significance, no further community engagement and consultation is required.

### 3. Staff Recommendations

That the Waihoru/Spreydon-Cashmere Community Board resolve to:

1. Approve a grant of \$200 from its 2018/19 Youth Achievement and Development Scheme to St Thomas of Canterbury College towards the New Zealand Secondary Schools National.

### 4. Applicant 1 – St Thomas of Canterbury College

- 4.1 St Thomas of Canterbury College are applying on behalf of their Rugby League Team who are competing in the New Zealand Secondary Schools National Rugby League Tournament from 2 – 7 September 2018 in Auckland.
- 4.2 The team consists of 25 students aged 14 years to 18 years of which two live in the Spreydon-Cashmere area, Elisara Vaifale and Joshua Vaifale.
- 4.3 The school competed in the same tournament last year and were placed 4<sup>th</sup> in the Premier Division. They are looking to finish higher this year. This is a significant improvement on the 15<sup>th</sup> place they achieved the previous year after being promoted from the Emerging Schools Division.
- 4.4 Competing in the tournament will provide exposure for the players to provide a pathway for them to progress up into the national teams and pursue a career in rugby league. Last year's team saw two players being selected for the New Zealand Warriors U20s side and another two players are now playing for the Brisbane Broncos and the North Queensland Cowboys. The New

Zealand Secondary Schools National Rugby League Tournament serves as an important forum where talented players are identified and selected for top level sport.

- 4.5 Playing Rugby League in school has also provided the students with a positive learning environment through which they are encouraged to continue their studies as well as developing leadership skills, confidence, self-esteem, building team work and friendships. St Thomas of Canterbury hopes to build on this by taking the team to the National Tournament allowing them an opportunity to play and test themselves against the best school teams in New Zealand and experience a tournament lifestyle of living and travelling together as a team.
- 4.6 A tournament experience is important for the students to learn valuable life skills such as healthier lifestyles and positive choices, helping them to develop a sense of identity and pride in themselves, their team and their community.
- 4.7 Personal statement from Elisara Vaifale – Talofa my name is Elisara Vaifale, I'm a year 12 student at St Thomas of Canterbury College. I am a South Island U17 representative player at rugby league and am looking forward to the opportunity to play at the National Secondary Schools Tournament. I am involved in our schools culture group and play guitar and piano. After finishing school I hope to work as part of Air New Zealand's ground crew at Christchurch Airport.
- 4.8 Personal statement from Joshua Vaifale – Hello, my name is Joshua Vaifale, I'm a Prefect at St Thomas of Canterbury College. Apart from rugby league I also play volleyball and touch and am in the schools 1<sup>st</sup> XV. I play in our church band and can play piano, guitar, bass and drums. My brother (Elisara Vaifale) and I are committed to our church and culture. After finishing school I hope to become a project manager, and then bring my building skills and knowledge to Samoa, to help our community there. Playing at the Secondary School Rugby League Tournament and achieving at it will be a way to give back to our school community and I would like to thank you for helping us get there.
- 4.9 The following table provides a breakdown of the costs for St Thomas of Canterbury College:

<b>EXPENSES – Team Costs</b>	<b>Cost (\$)</b>
Flights	6,212
Accommodation	2,875
Bond	200
Booking Fee	138
Tournament Fee	500
Food & Catering	1,250
Van hire x 2	1,500
Petrol	700
Medical kit	200
<b>Total</b>	<b>\$13,575</b>
<b>Total per student</b>	<b>\$543</b>
<b>Amount Requested</b>	<b>\$4,750</b>

- 4.10 This is the first time Elisara and Joshua has applied for funding.

## Attachments

There are no attachments to this report.



## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories

Author	Emma Pavey - Community Recreation Advisor
Approved By	Arohanui Grace - Manager Community Governance, Spreydon-Cashmere



## 9. Waihoru/Spreydon-Cashmere Community Board Area Report - August 2018

Reference: 18/758852

Presenter(s): Faye Collins Community Board Adviser

### 1. Purpose of Report

This report provides information on initiatives and issues current within the Community Board area, to provide the Board with a strategic overview and inform sound decision making.

### 2. Staff Recommendations

That the Waihoru/Spreydon-Cashmere Community Board:

1. Receive the Waihoru/Spreydon-Cashmere Community Board Area Report for August 2018
2. Nominate and approve two Community Board members to attend the Christchurch Youth Council Community Series event to be held in Spreydon Cashmere community board area.
3. Consider submitting/ providing feedback on the following:  
Alcohol Restrictions in Public Places Bylaw 2009.  
Brothels (Location and Commercial Sexual Services Signage) Bylaw 2013.  
Cemeteries Bylaw 2013.  
Freedom Camping Bylaw 2015.  
Public Places Bylaw 2008.  
A strategy for the arts
4. Consider items for inclusion on Newsline, Board Newsletter and the Board Report to the Council's 6 September 2018 meeting.

### 3. Community Board Activities and Forward Planning

#### Memos/Information/Advice to the Board

#### 3.1 Update on Community Heritage Buildings

Staff recently provided an update on the prioritisation process for the Council-owned community heritage buildings that have no future use determined see memorandum attached and previously circulated (see attached).

The expressions of interest from the community received in response to a recent engagement helped to prioritise building repairs and finalise funding for the restoration of these buildings in the Council's 2018-28 Long Term Plan. Funding has been provided in the 2018/19 financial year for repair of Coronation Hall. As a next step staff propose to meet with the Board for direction with regard to local buildings.

Expressions of interest were also sought for four central city buildings: Old Municipal Chambers, Robert McDougall Art Gallery, Thomas Edmonds Band Rotunda and Thomas Edmonds Pavilion were also sought. Investigations are now being undertaken into the viability of the expressions

received a further expression of interest process for Old Municipal chambers and repair strategies.

### 3.2 The future use of 90 Hoon Hay Road as a Community Facility

The attached memorandum, previously circulated has been received in response to the Board's request at its meeting on 5 June 2018 for staff advice on:

- a) The future use of 90 Hoon Hay Road as a community facility and
- b) Possible funding options for improvements to 90 Hoon Hay Road compatible with its use as a community facility, including the installation of a kitchen and features to make the building fully accessible. The identification of a public use that can be rationalised.

Staff advice is that the use of a public building like 90 Hoon Hay Road for a community facility is appropriate. The Property is, however, currently rated at 42% of the Building Code, below Council's policy of 67% compliance for it to operate as a Community Centre. Detailed investigation and structural strengthening will be required to bring it up to Code.

Staff advise that the building requires a kitchen which may require an extension as there currently no room for one. To make the building accessible a modification of current toilet is required to make it accessible is required together with widening of the hallway and door openings.

In order to meet the requirement to satisfy a clearly identified need staff advise that the proponents need to demonstrate usage of the facility in excess of 35% of available time (this is the minimum threshold for Council operated facilities) and show why the needs cannot be met through other facilities in the area. In addition the proponents should provide a robust business case that demonstrates how the renovation of the property and its use as a community facility is sustainable over time. The threshold is the level needed to justify a substantial investment by the ratepayer and/or other funding agencies.

The Strengthening Communities Strategy 2007 Council provides for community facilities and the 2018/28 Long term Plan sets out the number of facilities Council expects to provide within a range of 52-64. Staff point out that current facility developments provided for within the Long term Plan meet this target and there is no room for additional facilities without increasing levels of service or retiring a facility. Staff indicate also that there is no funding for this facility, its conversion, maintenance, repair and renewal over time and other property costs within the Long term Plan. Funding through a Long term Plan LTP or an annual plan process is likely to be highly contestable with numerous competing priorities.

Staff are currently working on developing a Community Facilities Network Plan. The Council declined to approve a number of proposals for additional community facilities made through the Long term Plan process resolving instead to consider them under the provisions of the Community Facilities Network Plan, in future Annual Plans or Long term Plans. The proposal for 90 Hoon Hay Road to become a community facility would therefore need to be considered under the Community Facilities Network Plan once it is operational.

### 3.3 Cracroft Suburb

Staff have advised that the Council's rates and valuation information that incorrectly identified properties located in the Cracroft suburb as being in Hoon Hay or Hoon Hay Valley has now been corrected. The address on rates demands for the affected properties will now show Cracroft. The Resident's Association has been advised of the change.

### 3.2 Board area Consultations/Engagement/Submission opportunities

#### 3.2.1 Bylaw Reviews

Open for feedback: 1st August 2018 - 3rd September 2018

#### 3.2.2 Proposed Amendments to the Brothels Bylaw 2013

A full review of the Brothels (Location and Commercial Sexual Services Signage) Bylaw 2013 has resulted in some minor amendments being proposed.

#### 3.2.3 Alcohol Restrictions in Public Places Bylaw 2018

The Christchurch City Council proposes to make a new alcohol control bylaw to replace the Alcohol Restrictions in Public Places Bylaw 2009 which will automatically expire on 18 December 2018, under the Local Government (Alcohol Reform) Amendment Act 2012

#### 3.2.4 Public Places Bylaw and Policy 2018

The Council is reviewing its Public Places Bylaw and Trading and Events in Public Places Policy to ensure there are reasonable controls to balance public and private uses of public places.

#### 3.2.5 Cemeteries Bylaw and Handbook Review

The Christchurch City Council is required to periodically review all bylaws and has carried out a review of its 2013 Cemeteries Bylaw, together with a review of the Cemeteries Handbook which contains the detail of the rules and requirements for cemeteries. These reviews are intended to ensure that Council's controls for cemeteries reflect changing circumstances, are effective, easy to administer and user friendly.

#### 3.2.6 Barrington Street Safety Improvements - Barrington Mall

Changes to Barrington Street are being proposed to make it safer for people accessing Barrington Mall.

Open for feedback: 31st July 2018 - 22nd August 2018

#### 3.2.7 A Strategy for the Arts

Alongside Creative New Zealand, ChristchurchNZ, Rata Foundation and other key supporters, the Council is developing a new citywide strategy for the arts that maps out the steps to be taken. The goal is to create a broad, inclusive strategy that covers all forms of arts and creativity in Christchurch, and makes sure the city continues to value its creative side, so that in 10 years, Christchurch has a reputation as a truly creative city that embraces the arts.

Open for feedback until 27th August 2018.

The Board is asked to consider if it wishes to lodge submissions on any of the above and if so which it would like to submit on. Submissions close on 3 September 2018.

### 3.3 Annual Plan and Long Term Plan matters

Nothing to report.

### 3.4 Board Reporting

The Board is asked to consider which matters it would like to suggest as articles for the Council's Newsline and/or the Community Board Newsletter.

#### 4. Community Board Plan – Update against Outcomes

4.1 Staff continue to work through the priority actions identified at the last Board workshop reviewing the Community Board Plan progress. A further workshop to review progress and identify priorities is currently being organised.

##### 4.2 Age Friendly Spreydon-Cashmere

The Spreydon-Cashmere Community Board Plan 2017-19 includes the creation of an Age-Friendly action plan that the Community Board agreed to develop in April 2017. Following the launch of the Age friendly initiative on 4 July 2018 nominations for an Age Friendly Spreydon-Cashmere Steering Group are currently being sought with a view to the group being underway by 21 August 2018.

#### 5. Significant Council Projects in the Board Area

##### 5.1 Strengthening Community Fund Projects

Grants from the 2018/19 Strengthening Communities Fund

At the meeting on 20 July 2018 the Board approved grants from its 2018/19 Strengthening Communities Fund to:

Addington Net	\$13,000
Manuka Cottage Addington Community House Incorporated	\$15,000
Project Esther Trust	\$20,000
Christchurch South Community Gardens Trust	\$15,000
Church Army New Zealand – Canterbury Kids Coach	\$18,000
Kereru Sports & Cultural Club Incorporated	\$6,000
Suburbs Rugby Football Club Incorporated	\$4,000
Sydenham Junior Cricket Club	\$2,000
Southern United Hockey Club Incorporated	\$792
St Mary's Anglican Church -Addington Fun Fair and Concert	\$1,500

##### 5.2 Other partnerships with the community and organisations

###### 5.2.1 Cashmere Carnival

A local group's proposal to run a Board sponsored event in Cashmere has been accepted as part of the Spreydon-Cashmere Community Event Project. Planning is underway for The Cashmere Carnival to be held on McMillan Reserve in October.

##### 5.3 Community Facilities (updates and future plans)

Nothing to report.

##### 5.4 Infrastructure projects underway

###### 5.4.1 MCR Quarryman's Trail

Construction of the Quarryman's Trail cycle route is nearing completion.

## 6. Significant Community Issues, Events and Projects in the Board Area

### 6.1 Opawaho/Heathcote River Network Volunteers Workshop

On Saturday 28 July, the Opawaho/Heathcote River Network held a workshop in the Spreydon-Cashmere Community Board Room to celebrate two years since inception, acknowledge the work and progress of volunteers caring for the river environs, learn from each other and other projects, and take stock of how well group dynamics and projects are working. Key speakers were Tim Logan of Te Ara Kakariki Trust, Hamish Fairburn from Conservation Volunteers NZ, and Mandy Black CCC Parks Ranger. Taniya Jenkins also spoke about the Avon-Heathcote Estuary Ihutai Trust when taking the workshop session. Environment Canterbury and the Community Board were thanked for their support of the network. The network found that participant feedback produced important input about how volunteer groups work. Network representatives gave a brief update presentation to the Community Board on 7 August.

### 6.2 Events

#### 6.2.1 Community Service Awards Ceremony

The Board holds an annual event to present Community Service and Youth Service Awards to individuals and/or groups to recognise significant voluntary service benefiting the local community.

Areas of activity regularly include service in sport, recreation, child or youth activities, older adults sector, disability sector, social and economic well-being, culture, church, education, or the physical environment.

Youth Service Awards are presented to those aged 25 and under, to recognise individual effort rather than that of a group or organisation.

This year the Spreydon-Cashmere Community Service Awards Ceremony was held on 14 August at the Old Stone House. In total there were 47 award recipients comprising five group awards, eight individual awards, and five youth awards.

Unfortunately, eight recipients were unable to attend the presentation ceremony.

#### 6.2.2 Breeze Walking Festival

This year the Breeze Walking Festival will be held from the 29 September to Sunday 14 October 2018. Now in its seventh year, the festival offers 50 free walks with a range of easy, medium and challenging routes. Many of the walks combine the chance to learn more about nature, culture, history and new developments around our city and region.

The opening weekend sees the return of the popular feature walk 'Dogs Day Out' that begins with a guided scenic walk in the Heathcote Valley and then the opportunity to explore Ferrymead Heritage Park at your leisure with doggie-tram rides, free micro chipping for Christchurch registered dogs, and lots of treats for dog lovers. New additions to the 2018 event are: Discover Quail Island, Walking Netball, walk from the Malthouse to Cracroft along the Heathcote River, view the Historic Glentunnel Museum and surrounds, the stunning Hinewai to Look Out trek, explore the East with the Rawhiti Roam and the NEW Allright? Amble in Waimakariri. Back by popular demand are the exciting and interactive walks designed specifically for pre-schoolers and children: the Gruffalo Explorers, Pukeko Stomp and the ever muddy Going on a Bear Hunt, as well as many other family friendly walks.

Copies of the Breeze Walking Festival booklet are available in all local Libraries, Sport and Recreation Centre or online at [www.ccc.govt.nz/walkingfestival](http://www.ccc.govt.nz/walkingfestival)

## 7. Parks, Sports and Recreation Update (bi-monthly)

August 2018

The parks maintenance contractor is busy preparing for springtime; sourcing staff and equipment to meet the work demand

Current Maintenance Programme:

Scheduled Parks Maintenance Programme for August:

<b>Activity</b>	<b>Frequency per month</b>
Ornamental mowing	2
Amenity mowing	2
Ornamental garden maintenance	2
Winter sport field mowing	4
Winter sport cricket block maintenance	2
Winter sport line marking	3
Chemical weed control	1
Bin Emptying	As required
Play and Fitness Equipment Check	1
Drinking Fountain Clean	4

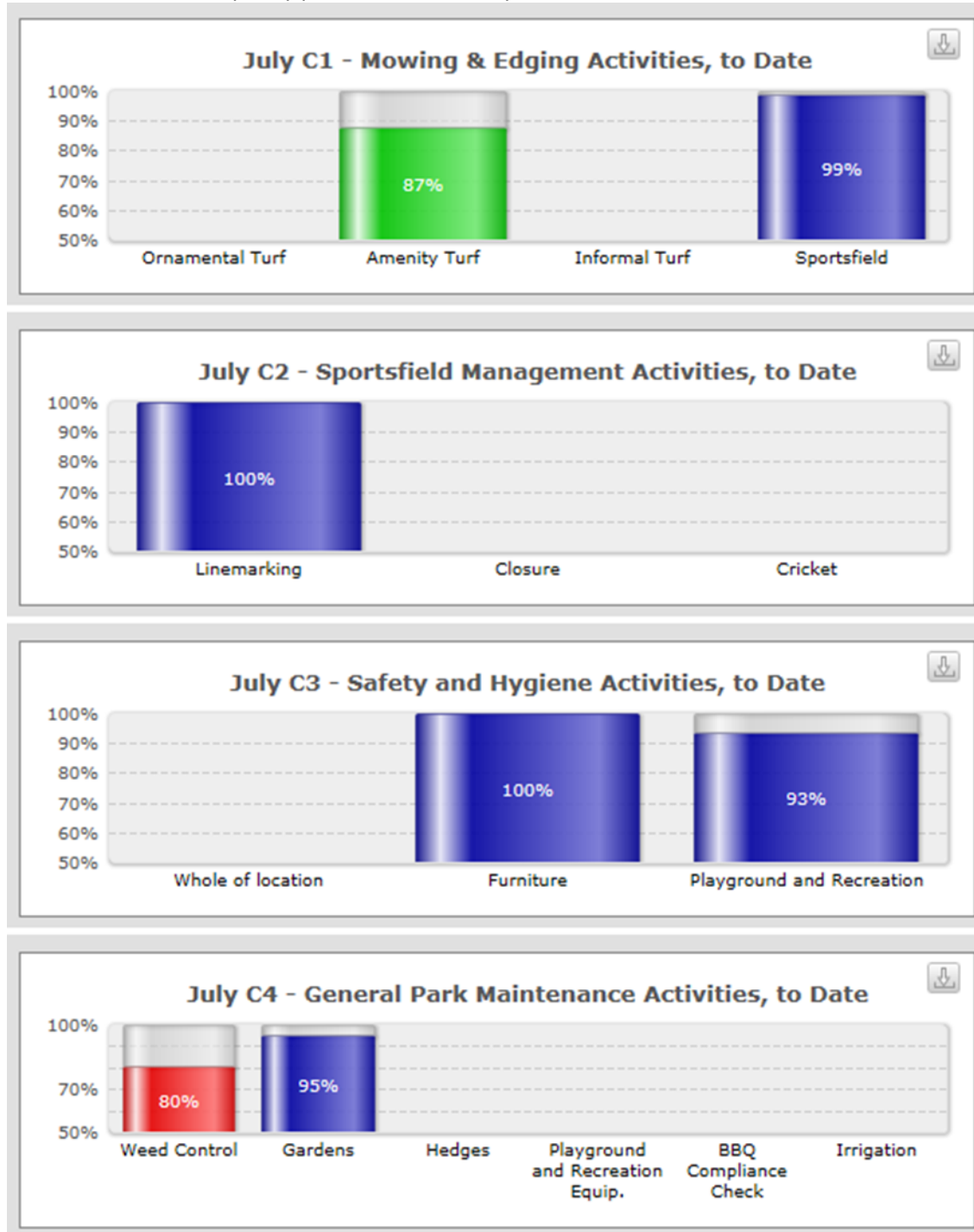
Scheduled Parks Maintenance Programme for September:

<b>Activity</b>	<b>Frequency per month</b>
Ornamental mowing	4
Amenity mowing	3
Ornamental garden maintenance	2
Winter sport field mowing	2
Mowing Cricket Outfield	4
Sport line marking	2
Chemical weed control	1
Bin Emptying	As required
Play and Fitness Equipment Check	1
Drinking Fountain Clean	4





Contractor's audited quality performance for July was 91%; details below:



Item 9

## 8. Community Board Funding Update

Funding update attached.

## Attachments

No.	Title	Page
A <a href="#">↓</a>	UPDATE ON HERITAGE BUILDINGS	27
B <a href="#">↓</a>	Board Funding Update	28
C <a href="#">↓</a>	Memorandum on The future use of 90 Hoon Hay Road as a community facility	29

## Signatories

<b>Author</b>	Faye Collins - Community Board Advisor
<b>Approved By</b>	John Filsell - Head of Community Support, Governance and Partnerships

## Christchurch City Council

### Memorandum

**DATE:** 18 JULY 2018

**FROM:** BRENT SMITH, PRINCIPAL ADVISOR CITIZENS AND COMMUNITY

**TO:** ALL COMMUNITY BOARD MEMBERS

**SUBJECT:** UPDATE ON COMMUNITY HERITAGE BUILDINGS

**CC:** GOVERNANCE MANAGERS  
COMMUNITY BOARD ADVISERS  
EXECUTIVE LEADERSHIP TEAM

Dear community board members,

I wanted to update you on the prioritisation process for the Council-owned community heritage buildings that have no future use determined.

We received a total of 56 applications from groups and individuals across all the buildings except Chokebore Lodge.

The applications received from the community helped us prioritise building repairs and finalise funding for the restoration of these buildings in the Council's 2018-28 Long Term Plan. Now that the LTP has been approved, we are able to move to the next stage of the process. As this is a new process and we received a wide range of responses, we are still working through the application process, which includes checks with our leasing, legal and procurement teams.

On advice from these teams, we will shortly be seeking recommendations from community boards on whether you would like us to proceed with commercial or community-focussed applications for each of the buildings. We will confirm dates for these meetings as soon as possible. Once we have received direction from community boards we are planning to carry out a more formal request for proposal process.

Alongside this process, and now that funding is confirmed, we can also begin programming the restoration of these buildings. All the buildings, apart from the Sign of the Takahe which has been restored, are yet to be repaired.

As you're aware, we also ran an expressions of interest (EOI) process for four central city buildings: Old Municipal Chambers, Robert McDougall Art Gallery, Thomas Edmonds Band Rotunda and Thomas Edmonds Pavilion. The expressions of interest process for these buildings closed on 3 April.

After reviewing the EOIs, staff made a number of recommendations about next steps that should be undertaken to help determine a future use for these buildings, which Councillors considered at the 7 June 2018 meeting. The Council gave the green light to begin the next stage of the process, which includes investigating the viability of the EOIs received, carrying out a further EOI process for Old Municipal Chambers and carrying out further investigations into repair strategies.

**Brent Smith**  
Principal Advisor  
Citizens and Community

HPE: 18/730684

7/24/17	Project/Service/Description/Group	Allocation 2018/19
2018/19	Spreydon/Heathcote Strengthening Communities Fund	
	Budget to 30/06/2019	\
	DRF Carryforward from 2017/18 DRF	31,491
	Total DRF Budget for 2017/18	31,491
2018/19	Discretionary Response Fund	Allocated
	Transfer to Off the Ground Fund	\$ 1,000
	Transfer to Youth Achievement Fund	\$ 7,000
	Transfer to Communicating with the Community Fund	
	Cashmere Bowls Inc	\$ 1,200
	Cashmere Netball Club	\$ 400
	Huntsbury Preschool	\$ 500
	Events Funding	\$ 8,000
	Youth Achievement and Development	\$ 7,000
	Neighbourhood Week	\$ 3,000
	Spreydon-Cashmere Off the Ground	\$ 1,000
	Shape Your Place Toolkit - Traffic Management Plan	\$ 2,311
	Te Kura Kaupapa Maori o Te Whanau Tahī	\$ 1,800
	Sub total	\$ 25,211
	Total Remaining in this fund	\$ 6,280
2018/19	Youth Achievement and Development Fund	Allocated
	Transfer from DRF	\$ 7,000
	Maddison Moore - Trampolining Nationals	250
	Leila Dunlop - Music Tour USA	\$ 300
	Thomas Burns - Tae Kwon Do	\$ 500
	Evelyn Ponga - Big Sing	\$ 250
	Ayiana Lo-Fo Wong - Ballet	\$ 250
	Rebecca Lee - Music Tour USA	\$ 300
	Subtotal	\$ 1,850
	Total Remaining in this fund	\$ 5,150
2018/19	Off the Ground Fund Allocation	Allocated
	Transfer from DRF	\$ 1,000
	Workshop for Opawaho Heathcote River Network	\$ 250
	Butterfly Protection - Ernle Clark	\$ 250
	Somerfield Community Pantry	\$ 250
	Total disbursed	\$ 750
	Total Remaining in this fund	\$ 250
2018/19	Communicating with the Community (461/124/5/29)	Allocated
	Transfer from DRF	
	Subtotal	\$0.00
	Total Remaining in this fund	\$0.00

## Christchurch City Council

### Memorandum

**Date:** 1 August 2018

**From:** Paul McKeefry, Community Facilities Specialist,  
Community Support, Governance & Partnership Unit

**To:** Waihoru/Spreydon-Cashmere Community Board

**Cc:** John Filsell, Head of Community Support, Governance & Partnership Unit,  
Customer & Citizen Group

**RE:** Community Board Resolution SCCB/2018/00056 Future Use of 90 Hoon Hay Road (former Children's Library)

#### Purpose

This memo aims to fulfil the requirements of the resolution made at the 05/06/18 Waihoru/Spreydon-Cashmere Community Board (Board) Meeting, it provides advice on:

- the future use of 90 Hoon Hay Road (the Property) as a community facility, and
- possible funding options for improvements to this facility to make it compatible with its use as a community facility, including the installation of a kitchen and features to make the building fully accessible.

#### Background

On 1 July 2016, a lease was granted to the Rowley Resource Centre ("Rowley") to operate a community facility out of the former Hoon Hay Children's Library at 90 Hoon Hay Road. Rowley intended to manage the facility on a temporary basis until the Hoon Hay Community Association could be formed and incorporated. Rowley requested that their lease be terminated and gave notice to end their lease on 31 July 2017 once negotiations were completed with the Hoon Hay Community Association.

The Hoon Hay Community Association (proponents) were advised that their lease will be short-term until the future of the Property is determined by Council as it is part of the properties-for-review process.

The Proponents also been advised that any future use and long term lease may be subject to a robust public process.

The lease details are:

<b>Lessee:</b>	Hoon Hay Community Association
<b>Premises:</b>	90 Hoon Hay Road
<b>Leased Area:</b>	Approximately 830 square meters
<b>Lease Commencement:</b>	1 August 2017
<b>Lease Term:</b>	1.5 years broken into 3 terms of 6 months each
<b>Final Expiry Date:</b>	31 January 2019
<b>Annual Rental:</b>	\$1

### **The future use of 90 Hoon Hay Road as a community facility**

On 5 June 2018 the Board resolved that the future of the Property was conditional upon:

- The identification of a public use that can be rationalised.
- Satisfies a clearly identified need.
- Is supported by a sound and robust business case.
- Supports Council's strategies.
- Has established funding in the Council's Annual and Long Term Plans.
- Has an intended internal owner who supports retention for the alternative public use and holds an appropriate budget provision within the Long Term Plan.

Accordingly staff advice has been provided under these headings.

### **The identification of a public use that can be rationalised.**

The use of a public building for a community facility is appropriate and there are many examples of this city wide.

The Property is not physically capable of functioning as a community facility. Its current rating against code is 42%, below Council's policy of 67%. It will require detailed investigation and structural strengthening. This cost cannot be reliably ascertained without further work.

The building requires a kitchen. An extension is required as there currently is no kitchen onsite, nor room for one. The cost to build a kitchen in a 30 sqm extension to the south side of the building is approximately \$120K to \$150K with the following specifications:

- Timber frame walls
- Brick cladding
- Concrete slab floor, with concrete strip footing
- Roof construction being corrugated steel sheeting, diagonal timber sarking and timber rafters, steel portal frame support

To make the building accessible a modification of current toilet is required to make it accessible for those with disabilities. The hallway width will need to be expanded and door openings to 940mm needs to be undertaken. The cost is estimated at approximately \$30,000 (with the assumption that this will be carried out with the kitchen extension build).

Estimates are high level and have been provided by Council's facilities team based on similar work undertaken recently.

### **Satisfies a clearly identified need**

In order to meet the requirement to satisfy a clearly identified need the proponents need to demonstrate usage of the facility in excess of 35% of available time (this is the minimum threshold for Council operated facilities). They will also need to demonstrate why the needs cannot be met through the various other facilities in the area. This includes facilities provided by Council and others, the CINCH data base offers a reasonably good snap shot of facilities available. The proponents will need to demonstrate that they have made reasonable endeavours to secure alternatives.

### **Is supported by a sound and robust business case**

The proponents should provide a robust business case that demonstrates how the renovation of the Property and its use as a community facility is sustainable over time. The threshold is the level needed to justify a substantial investment by the ratepayer and/or other funding agencies. Increasingly Council and other funding agencies are asking how the proponents will work with others in the sector to provide a more compelling case for investment. It is suggested that this is covered in a business case.



### **Supports Council's strategies**

Under the Strengthening Communities Strategy 2007 Council provides community facilities. The 2018/28 Long term Plan sets out the number of facilities Council expects to provide within a range of 52-64. Current facility developments within the LTP meet this target, there is no room for additional facilities without increasing levels of service or retiring a facility.

As minuted in the Council Long Term Plan Open Minutes dated 22 June 2018 and 26 June 2018, Council Resolved (CLTP/2018/00017) that staff to complete the Community Facilities Network Plan as soon as practicable; and approves an additional \$170,000 operational expenditure in 2018/19 to expedite this. Council declined to approve a number of proposals for additional community facilities made through the LTP process resolving instead to consider them under the provisions of the Community Facilities Network Plan in future Annual Plans or LTP's. It follows that any proposal for a community facility at the Property would need to be considered under the Community Facilities Network Plan.

### **Has established funding in the Council's Annual and Long Term Plans**

There is no funding for this facility, its conversion, maintenance, repair & renewal over time and other property costs within the LTP. It is not a current level of service.

### **Has an intended internal owner who supports retention for the alternative public use and holds an appropriate budget provision within the Long Term Plan**

Should the Council support the Property being converted into a community facility as a level of service in the LTP the natural "internal owner" would be the community facilities portfolio. There is currently no budget for the conversion or operation of the Property in the LTP. The community facilities portfolio currently runs at a deficit primarily due the maintenance requirements of aging or non-fit-for-purpose facilities.

### **Possible funding options for improvements to this facility to make it compatible with its use as a community facility, including the installation of a kitchen and features to make the building fully accessible**

At a high level the cost to convert the Property into a community facility to a level required by the Board ranges from about \$150K to \$180K not including seismic strengthening. Added to this will be the ongoing cost to maintain and renew the facility and keep it in a condition necessary to deliver agreed levels of service.

Funding options include but are not limited to:

- Council funding through an LTP or an annual plan process. This is likely to be highly contestable with numerous competing priorities.
- Council funding through a funding scheme. This is likely to be contestable and the project may face difficulties meeting the requisite criteria.
- Philanthropic funding. Philanthropic funding is increasingly difficult to attain, a community purpose helps, a robust business case and proven community need will also help.
- Commercial funding. Very unlikely unless the funding entity has defined community outcomes.
- Sponsorship. Again, unlikely due to the exposure a potential sponsor would attain.

Council officers are happy to discuss the contents of this memo with the Board at their convenience.

## 10. Elected Members' Information Exchange

---

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.