

**Waihoru**  
**Spreydon-Cashmere Community Board**  
**AGENDA**

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**Notice of Meeting:**

An ordinary meeting of the Waihoru/Spreydon-Cashmere Community Board will be held on:

**Date:** Tuesday 3 July 2018  
**Time:** 5.00pm  
**Venue:** Boardroom, Beckenham Service Centre,  
66 Colombo Street, Beckenham

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**Membership**

Chairperson	Karolin Potter
Deputy Chairperson	Melanie Coker
Members	Helene Mautner
	Phil Clearwater
	Lee Sampson
	Tim Scandrett

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**27 June 2018**

Arohanui Grace  
Manager Community Governance, Spreydon-Cashmere  
941 6663  
arohanui.grace@ccc.govt.nz  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted.  
If you require further information relating to any reports, please contact the person named on the report.

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Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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## 1. Apologies

At the close of the agenda no apologies had been received.

## 2. Declarations of Interest

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

## 3. Confirmation of Previous Minutes

That the minutes of the Spreydon-Cashmere Community Board meeting held on [Friday, 15 June 2018](#) be confirmed (refer page 5).

## 4. Public Forum

A period of up to 30 minutes may be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

It is intended that the public forum session will be held at <Approximate Time>

OR

There will be no public forum at this meeting

## 5. Deputations by Appointment

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

## 6. Presentation of Petitions

There were no petitions received at the time the agenda was prepared.

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## Waihoru Spreydon-Cashmere Community Board OPEN MINUTES

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**Date:** Friday 15 June 2018  
**Time:** 8.00am  
**Venue:** Boardroom, Beckenham Service Centre,  
66 Colombo Street, Beckenham

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**Present**

Chairperson	Karolin Potter
Deputy Chairperson	Melanie Coker
Members	Helene Mautner
	Phil Clearwater
	Lee Sampson

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15 June 2018

Arohanui Grace  
Manager Community Governance, Spreydon-Cashmere  
941 6663  
arohanui.grace@ccc.govt.nz  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

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- Part A**      **Matters Requiring a Council Decision**  
**Part B**      **Reports for Information**  
**Part C**      **Decisions Under Delegation**
- 

The agenda was dealt with in the following order.

**1. Apologies**

**Part C**

**Community Board Resolved SCCB/2018/00060**

**Community Board Decision**

That the apologies from Tim Scandrett for absence and Phil Clearwater for early departure be accepted.

Melanie Coker/Lee Sampson

Carried

**2. Declarations of Interest**

**Part B**

Melanie Coker and Lee Sampson declared an interest in Item 9 - Spreydon-Cashmere 2017/18 Discretionary Response Fund Summit Road Society, and Phil Clearwater declared an interest in that part of Item 7 - Proposed Parking Restrictions - Ashgrove Terrace, Clarence Street South, Dyers Pass Road, Somerfield Street, Centaurus Road Lincoln Road, Albert Terrace that related to Lincoln Road. The members took no part in the Board's discussion and/or voting on the relevant items.

**3. Confirmation of Previous Minutes**

**Part C**

**Community Board Resolved SCCB/2018/00061**

**Community Board Decision**

That the minutes of the Spreydon-Cashmere Community Board meeting held on Tuesday, 5 June 2018 be confirmed.

Melanie Coker/Helene Mautner

Carried

**4. Public Forum**

**Part B**

There were no public forum presentations.

**5. Deputations by Appointment**

**Part B**

There were no deputations by appointment.

## 6. Presentation of Petitions

### Part B

There was no presentation of petitions.

## 7. Proposed Parking Restrictions - Ashgrove Terrace, Clarence Street South, Dyers Pass Road, Somerfield Street, Centaurus Road Lincoln Road, Albert Terrace

### Board Comment

The Board noted advice from staff present that an objection to the proposal for No Stopping restrictions in Ashgrove Terrace is still being investigated and agreed that this proposal should not be considered until the investigation has been completed. The matter will be left to lie on the table in the meantime.

### Staff Recommendations

That the Spreydon-Cashmere Community Board:

#### Ashgrove Terrace – Attachment A

1. Approve that the stopping of vehicles be prohibited at any time in the verge referred to as 'Area A - Proposed No Stopping Restrictions in Verge as indicated on Attachment A, drawing TG132745, dated 31/1/2018, attached to the agenda for this meeting.

#### Clarence Street South – Attachment B

2. Approve that the stopping of vehicles be prohibited at any time in the parts of road referred to as 'Area A - Proposed No Stopping Restrictions' as indicated on Attachment B, drawing TG132774, dated 9/03/2018, attached to the agenda for this meeting.

#### Dyers Pass Road – Attachment C

3. Approve that the stopping of vehicles be prohibited at any time in the parts of road referred to as 'Area A - Proposed No Stopping Restrictions' as indicated on Attachment C, drawing TG132015, dated 7/5/2018, attached to the agenda for this meeting.

#### Somerfield Street – Attachment D

4. Approve that the stopping of vehicles be prohibited at any time in the parts of road referred to as 'Area A - Proposed No Stopping Restrictions' as indicated on Attachment D, drawing TG132016, dated 7/5/2018, attached to the agenda for this meeting.

#### Centaurus Road – Attachment E

5. Approve that the stopping of vehicles be prohibited at any time in the parts of road referred to as 'Area A, Area B - Proposed No Stopping Restrictions' as indicated on Attachment E, drawing TG132785, dated 27/03/2018, attached to the agenda for this meeting.
6. Approve that a marked bus stop be installed in the parts of road referred to as 'Area C - Proposed Marked Bus Stop' as indicated on Attachment E, drawing TG132785, dated 27/3/2018, dated 07/05/2018, attached to the agenda for this meeting.

#### Lincoln Road – Attachment F

7. Approve that the parking of vehicles be restricted to a maximum period of sixty minutes in the parts of road referred to as 'Area A - Proposed P60 Parking Restrictions' as indicated on Attachment F, drawing TG132796, dated 05/04/2018, attached to the agenda for this meeting.

Albert Terrace – Attachment G

8. Approve that the parking of vehicles be restricted to a maximum period of sixty minutes in the parts of road referred to as 'Area A - Proposed P60 Parking Restriction' as indicated on Attachment G, drawing TG132013, dated 07/05/2018, attached to the agenda for this meeting.

**Community Board Resolved SCCB/2018/00062**

**Part C**

That the Spreydon-Cashmere Community Board:

Clarence Street South – Attachment B

2. Approves that the stopping of vehicles be prohibited at any time in the part of Clarence Street referred to as 'Area A - Proposed No Stopping Restrictions' as indicated on Attachment B, drawing TG132774, dated 9/03/2018, attached to the agenda for this meeting.

Dyers Pass Road – Attachment C

3. Approves that the stopping of vehicles be prohibited at any time in the part of Dyers Pass Road referred to as 'Area A - Proposed No Stopping Restrictions' as indicated on Attachment C, drawing TG132015, dated 7/5/2018, attached to the agenda for this meeting.

Somerfield Street – Attachment D

4. Approves that the stopping of vehicles be prohibited at any time in the parts of Somerfield Street referred to as 'Area A - Proposed No Stopping Restrictions' as indicated on Attachment D, drawing TG132016, dated 7/5/2018, attached to the agenda for this meeting.

Centaurus Road – Attachment E

5. Approves that the stopping of vehicles be prohibited at any time in the parts of Centaurus Road referred to as 'Area A, Area B - Proposed No Stopping Restrictions' as indicated on Attachment E, drawing TG132785, dated 27/03/2018, attached to the agenda for this meeting.
6. Approves that a marked bus stop be installed in the part of Centaurus Road referred to as 'Area C - Proposed Marked Bus Stop' as indicated on Attachment E, drawing TG132785, dated 27/3/2018, dated 07/05/2018, attached to the agenda for this meeting.
7. Revokes the existing bus stop markings and parking restrictions on the south side of Centaurus Road, commencing at its intersection of Ramahana Road and extending in a easterly direction for 50 metres.

Albert Terrace – Attachment G

8. Approves that the parking of vehicles be restricted to a maximum period of sixty minutes in the part of Albert Terrace referred to as 'Area A - Proposed P60 Parking Restriction' as indicated on Attachment G, drawing TG132013, dated 07/05/2018, attached to the agenda for this meeting.

Helene Mautner/Melanie Coker

**Carried**

**Community Board Resolved SCCB/2018/00063**

**Part C**

That the Spreydon-Cashmere Community Board:

Lincoln Road – Attachment F

7. Approve that the parking of vehicles be restricted to a maximum period of sixty minutes in the part of Lincoln Road referred to as 'Area A - Proposed P60 Parking Restrictions' as indicated on Attachment F, drawing TG132796, dated 05/04/2018, attached to the agenda for this meeting



Helene Mautner/Lee Sampson

Carried

## **8. Spreydon-Cashmere Youth Achievement and Development Fund Application - Jessica Jane Tater**

**Community Board Resolved SCCB/2018/00064 (Staff recommendations adopted without change)**

### **Part C**

That the Spreydon-Cashmere Community Board:

1. Approves a grant of \$50 from its 2017/18 Youth Achievement and Development Fund to Jessica Jane Tater towards attending the Youth Australian and New Zealand Association for the Advancement of Science 2018 conference 8-13 July 2018 in Melbourne.
2. Approves a grant of \$300 from its 2017/18 Discretionary Response Fund to Jessica Jane Tater towards attending the Youth Australian and New Zealand Association for the Advancement of Science 2018 Conference 8-13 July 2018 in Melbourne.

Lee Sampson/Melanie Coker

Carried

## **9. Spreydon-Cashmere 2017/18 Discretionary Response Fund Summit Road Society**

**Community Board Resolved SCCB/2018/00065 (Staff recommendation adopted without change)**

### **Part C**

That the Spreydon-Cashmere Community Board:

1. Approves a grant of \$45,000 from its 2017/18 Discretionary Response Fund to the Summit Road Society towards the Predator Free Port Hills initiative.

Phil Clearwater/Helene Mautner

Carried

## **10. Waihoru/Spreydon-Cashmere Community Board Area Report - June 2018**

### **Staff Recommendations**

That the Spreydon-Cashmere Community Board:

1. Receives the Spreydon-Cashmere Community Board Area Report for June 2018.
2. Agrees the matters to be included in its report to Council.
3. Agrees which matters it would like suggest as articles for the Council's Newsline and /or the next Community Board Newsletter.

**Community Board Resolved SCCB/2018/00066**

**Part B**

That the Spreydon-Cashmere Community Board:

1. Receives the Spreydon-Cashmere Community Board Area Report for June 2018.
2. Agrees the following matters be included in its report to Council include:
  - Age Friendly Spreydon- Cashmere.
  - Addington Book Launch.
  - Board Representatives meeting with Christchurch Resettlement Services.
3. Agrees it would like to suggest the following matters as articles for the Council's Newslite and /or the next Community Board Newsletter:
  - Age Friendly Spreydon- Cashmere.
  - Addington Book Launch.
  - Board Representatives meeting with Christchurch Resettlement Services.
  - Neighbourhood support's Gets Ready Database Tool.

Helene Mautner/Melanie Coker

Carried

**10.1 Accruals and Carry Forwards 2017/18**

**Community Board Resolved SCCB/2018/00067**

**Part C**

That the Spreydon-Cashmere Community Board:

That taking into account accruals and carry forwards, all unallocated community board project funds in the 2017/18 as of 30 June 2018 be transferred back to the 2017/18 Discretionary Response Fund and that all funds in the 2017/18 Discretionary Response Fund as of 30 June 2018 be carried forward to the 2018/19 Discretionary Response Fund.

Melanie Coker/Lee Sampson

Carried

**11. Elected Members' Information Exchange**

**Part B**

Board members exchanged information on matters of current interest.

- Residents of Paulger Courts Retirement Village are concerned about poplar trees on Green Park street which they claim are shading properties and the fallen leaves are creating slip hazards.
- It was noted that the Council continues to invest large sums in water-related matters including land drainage and water supply as these involve complex issues such as flooding and chlorination.

Phil Clearwater left the meeting at 09:14 a.m.

- One of the recipients of an edible Garden award has recently shared her gardening knowledge in a presentation at Rowley Resource Centre.
- Canterbury Neighbourhood Support meeting has produced a new pamphlet on its Gets Ready Database tool.
- The Food Resilience Network is interested in identifying any areas of Council land that may be able to be used for community food production.
- The Summit Road Society has two events planned for Also there are also upcoming events on for 30th June 2018: a Predator Free Port Hills workshop at 1pm to 3pm at St Martins School Hall and a Mid-Winter Event at 7pm at the Sign of the Kiwi.

**Meeting concluded at 10am.**

**CONFIRMED THIS 3<sup>rd</sup> DAY OF JULY 2018**

**KAROLIN POTTER**  
**CHAIRPERSON**



## 7. Spreydon-Cashmere 2018/19 Discretionary Response Fund Report - Community Board Projects

Reference: 18/499161

Presenter(s): Emma Pavey, Community Recreation Advisor

### 1. Purpose and Origin of Report

#### Purpose of Report

- 1.1 The purpose of this report is for the Spreydon-Cashmere Community Board to consider an application for funding from its 2018/19 Discretionary Response Fund from the organisation(s) listed below.

Funding Request Number	Organisation	Project Name	Amount Requested
#58215	Spreydon-Cashmere Community Board	2018/19 Youth Achievement and Development Scheme	\$7,000
#58217	Spreydon-Cashmere Community Board	Neighbourhood Week	\$3,000
#58235	Spreydon-Cashmere Community Board	Off the Ground Fund	\$1,000
#58214	Spreydon-Cashmere Community Board	Community Events	\$8,000

#### Origin of Report

- 1.2 This report is staff generated as a result of applications being received.

### 2. Significance

- 2.1 The decision(s) in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 2.1.1 The level of significance was determined by the number of people affected and/or with an interest.
- 2.1.2 Due to the assessment of low significance, no further community engagement and consultation is required.

### 3. Staff Recommendations

That the Spreydon-Cashmere Community Board:

- Approves a grant of \$7,000 towards the 2018/19 Youth Achievement and Development Scheme and establishes the Spreydon-Cashmere 2018/19 Youth Achievement and Development Scheme Fund.
- Approves a grant of \$3,000 towards Neighbourhood Week.
- Approves a grant of \$1,000 towards the Off the Ground Fund and establishes the Spreydon-Cashmere 2018/19 Off the Ground Fund.
- Approves a grant of \$8,000 towards Community Events.

## 4. Key Points

- 4.1 At the time of writing, the balance of the Discretionary Response Fund is as detailed below.

Total Budget 2018/19	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$TBA	\$TBA	\$TBA	\$TBA

- 4.2 Based on the current Discretionary Response Fund criteria, the application listed above is eligible for funding.
- 4.3 The attached Decision Matrix provides detailed information for the application. This includes organisational details, project details, financial information and a staff assessment.

## Attachments

No.	Title	Page
A <a href="#">↓</a>	Spreydon Cashmere Community Board - Community Board Projects Decision Matrix	15
B <a href="#">↓</a>	Spreydon-Cashmere Community Board - Board Projects Community Events Decision Matrix	18

## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories

Author	Emma Pavey - Community Recreation Advisor
Approved By	Arohanui Grace - Manager Community Governance, Spreydon-Cashmere

## 2018/19 DRF SPREYDON-CASHMERE DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00058215	<div>Organisation Name</div> <div>Spreydon-Cashmere Community Board</div>	<div>Project Name and Description</div> <div>2018/19 Youth Achievement and Development Scheme</div> <div>The Youth Development and Achievement Scheme provides financial assistance to 12 to 25 year olds in personal development and growth and for representation at events.</div>	<div>Total Cost</div> <div>\$ 7,000</div> <div>\$ Requested</div> <div>\$ 7,000</div> <div>(100% requested)</div>	<div>Contribution sought towards</div> <div>Youth Achievement and Development Scheme - \$7,000</div>	<div>Staff Recommendation</div> <div>\$ 7,000</div> <div>That the Spreydon-Cashmere Community Board approves a grant of \$7,000 from its 2018/19 Discretionary Response Fund towards the Youth Achievement and Development Scheme.</div>	<div>Priority</div> <div>2</div>
<div>Organisation Details</div> <div>Service Base: 66 Colombo Street</div> <div>Legal Status: N/A</div> <div>Established: N/A</div> <div>Target groups: Children, Youth, Adults</div> <div>Annual Volunteer hours: N/A</div> <div>Number of project participants: 1,000</div> <div>Alignment with Council Strategies</div> <div><div>Strengthening Communities Strategy</div><div>Youth Strategy</div><div>Physical Recreation and Sport Strategy</div><div>Community Board Plan</div></div> <div>CCC Funding History</div> <div>2017/18 - \$2,000 (Youth Achievement and Development Scheme) DRF</div> <div>2017/18 - \$5,000 (Youth Achievement and Development Scheme) DRF</div> <div>2016/17 - \$7,500 (Youth Achievement and Development Scheme) DRF</div> <div>2015/16 - \$7,500 (Youth Achievement and Development Scheme) DRF</div>			<div>Other Sources of Funding (this project only)</div> <div>Nil</div> <div>Staff Assessment</div> <div>Applicants aged 12 to 25 years inclusive can complete an application form requesting financial assistance in personal development and growth, and for representation at events. Each application will be assessed by the appropriate staff member and a report presented to the Board for its consideration.</div> <div>In making recommendations to the Spreydon-Cashmere Community Board staff will comment on the extent of additional funds that the individual/group has sourced from other funders, and the amount of fundraising undertaken and also the level at which the group or individual is performing in their chosen field.</div> <div>As a guideline, a subsidy of up to \$500 for events/projects requiring international travel (excluding Oceania), up to \$350 for events/projects within Oceania and up to \$250 for events/projects within New Zealand will be recommended. The level of achievement, overall cost of the trip, date of selection, financial hardship and other special circumstances may impact on these guidelines.</div>			

## 2018/19 DRF SPREYDON-CASHMERE DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00058217	<b>Organisation Name</b>	<b>Project Name and Description</b>	<b>Total Cost</b>	<b>Contribution sought towards</b>	<b>Staff Recommendation</b>	<b>Priority</b>
	Spreydon-Cashmere Community Board	<b>Neighbourhood Week</b> Neighbourhood Week is an opportunity for neighbours to connect with each other by means of coming together for a small event or gathering. This fund offers a contribution towards the cost of the event.	\$ 4,000 <b>\$ Requested</b> \$ 4,000 (100% requested)	Neighbourhood Week Events - \$3,000	<b>\$ 3,000</b> That the Spreydon-Cashmere Community Board approves a grant of \$3,000 from its 2018/19 Discretionary Response Fund towards Neighbourhood Week.	2
<div> <div> <b>Organisation Details</b>                      Service Base: 66 Colombo Street                      Legal Status: N/A                      Established: N/A                      Target groups: Children, Youth, Adults, Families, Older Adults                      Annual Volunteer hours: N/A                      Number of project participants:                 </div> <div> <b>Alignment with Council Strategies</b> <ul style="list-style-type: none"> <li>Strengthening Communities</li> <li>Children and Youth Policy</li> <li>Community Board Plan</li> </ul> <b>CCC Funding History</b>                      2017/18 - \$3,000 (Neighbourhood Week) DRF                      2016/17 - \$3,000 (Neighbourhood Week) DRF                 </div> </div> <div> <b>Other Sources of Funding (this project only)</b>                      Nil   <b>Staff Assessment</b>                      This project encourages a sense of belonging, strengthens neighbourhood cohesion, develops neighbourhood pride and community links through the part funding of local events during Neighbourhood Week. It is hoped that the 2018/19 Neighbourhood Week will be marketed as 'Summer with your Neighbours' and will be advertised across the city. Applications are sought in August and then collated and presented to the Community Board for a decision in September/October, before the commencement of Neighbourhood Week. Each year approximately 40 applications are received and given consideration to, for a contribution towards the costs of their event. Neighbourhood Week is administered and supported by the Spreydon-Cashmere Community Governance staff.                 </div>						



## 2018/19 DRF SPREYDON-CASHMERE DECISION MATRIX

<b>Priority Rating</b>	
One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

<b>00058235</b>	<b>Organisation Name</b>	<b>Project Name and Description</b>	<b>Total Cost</b>	<b>Contribution sought towards</b>	<b>Staff Recommendation</b>	<b>Priority</b>
	Spreydon-Cashmere Community Board	<b>Spreydon-Cashmere Off the Ground Fund</b> To provide a small fast access fund to residents and organisations in Spreydon-Cashmere for one-off projects that build community and enhance wellbeing.	\$ 1,000 <b>\$ Requested</b> \$ 1,000 (100% requested)	Grants budget - \$1,000	<b>\$ 1,000</b> That the Spreydon-Cashmere Community Board approves a grant of \$1,000 from its 2018/19 Discretionary Response Fund towards the Spreydon-Cashmere Off The Ground Fund.	2

<b>Organisation Details</b> Service Base: 66 Colombo St, Cashmere Legal Status: Other Established: Target groups: General community Annual Volunteer hours: Number of project participants: <b>Alignment with Council Strategies</b> <ul style="list-style-type: none"> <li>Strengthening Communities</li> <li>Community Board Outcomes: Strong Communities, Prosperous Economy, Healthy Environment, Liveable City</li> </ul> <b>CCC Funding History</b> 2017/18 - \$1,000 (OTGF) DRF 2016/17 - \$1,000 (OTGF) DRF 2015/16 - \$4,000 (OTGF) DRF	<b>Other Sources of Funding (this project only)</b> N/A <b>Staff Assessment</b> The Off The Ground Fund was set up in May 2013 by the Spreydon/Heathcote Community Board to provide rapid financial assistance to residents or groups in the ward who had a small community idea that could make a big difference, especially for voluntary activity that supported earthquake recovery. In subsequent years the Community Board has recognised the ongoing value in making this rapid access grant of up to \$250 for local opportunities. The demand for this grant assistance has been modest but steady, and very much appreciated by the recipients. Payment is made upon the proof of expenditure, along with a brief account of the project and photographs as appropriate. The fund is administered by the Spreydon-Cashmere Community Governance staff, who collaborate on recommendations for each application before the Spreydon-Cashmere Community Board makes a decision for staff to implement. This process takes approximately five working days.
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2018/19 DRF SPREYDON-CASHMERE DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00058214	<b>Organisation Name</b>  Spreydon-Cashmere Community Board	<b>Name and Description</b>  <b>Community Events</b>  This project is for two community events in the Spreydon-Cashmere area to celebrate the local communities and cultures, and to utilise the local recreational assets and strengths of community organisations. The events to be held will be the Hoon Hay Fiesta in November 2018 and Hoon Hay Hoops in October 2018.	<b>Funding History</b>  2017/18 - \$8,000 (Community Events) DRF 2017/18 - \$8,000 (Community Event Fund Project) DRF 2016/17 - \$17,000 (Community Events) DRF 2015/16 - \$22,000 (Community Events) DRF  <b>Other Sources of Funding</b> Nil	<b>Request Budget</b>  <b>Total Cost</b> \$ 8,000  <b>Requested Amount</b> \$ 8,000 <b>100% percentage requested</b>  <b>Contribution Sought Towards:</b> Hoon Hay Fiesta - \$7,000 Hoon Hay Hoops - \$1,500	<b>Staff Recommendation</b>  <b>\$ 8,000</b>  That the Spreydon-Cashmere Community Board approves an allocation of \$8,000 from its 2018/19 Discretionary Response Fund towards Community Events.	<b>Priority</b>  <b>2</b>
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<b>Organisation Details:</b>  Service Base: 66 Colombo Street Legal Status: N/A Established: N/A Staff – Paid: N/A Volunteers: N/A Annual Volunteer Hours: N/A Participants: 700 Target Groups: Children, Youth, Adults, Families, Older Adults, Diverse Communities  Networks: N/A  <b>Organisation Description/Objectives:</b> N/A	<b>Alignment with Council Strategies and Board Objectives</b> <ul style="list-style-type: none"><li>Events Strategy</li><li>Strengthening Communities Strategy</li><li>Physical Recreation and Sport Strategy</li><li>Children and Youth Strategies</li><li>Arts Policy and Strategy</li><li>Community Board Plan</li></ul> <b>Alignment with Council Funding Outcomes</b> <ul style="list-style-type: none"><li>Support, develop and promote capacity</li><li>Community participation and awareness</li><li>Increase community engagement</li><li>Enhance community and neighbourhood safety</li><li>Provide community based programmes</li><li>Reduce or overcome barriers</li><li>Foster collaborative responses</li></ul> <b>How Much Will The Project Do? (Measures)</b> <p>Hoon Hay Fiesta will attracts over 700 children, young people and their families. It is coordinated by five community group representatives and offers 30 community stalls. There will be free children's activities and stage performances from a range of school, community and cultural groups.</p> <p>Hoon Hay Hoops is a 3V3 basketball competition for youth that will attract approximately 30 teams.</p> <b>How Will Participants Be Better Off?</b> <p>The events will enable key organisations in the ward to work together towards a common goal. Community groups will have the opportunity to promote their group and raise awareness in the wider community, network with each other and attract new members.</p> <p>Children and young people will have the opportunity to showcase their talents and perform on stage.</p> <p>Children, young people and families will be able to try new activities for free and spend time having fun together in a local green space.</p> <p>Youth will compete against each other in a 3V3 competition that is organised by local youth.</p>	<b>Staff Assessment</b> <p>Hoon Hay Fiesta brings the community together to celebrate the diversity of their community and showcase the many talented people living there. Hoon Hay Fiesta continues to grow in strength and popularity. The event is coordinated by a planning committee that is overseen by the Community Recreation Advisor. The committee have developed a Kaupapa for the event and are instrumental in engaging community groups, performers and volunteers on the day.</p> <p>The event will be held at Hoon Hay Park on Thursday 16th November 2018 due to a public holiday on Friday 17th November 2018. The event complements a significant amount of ongoing community work in the area. It brings together local groups, organisations and agencies to raise awareness, celebrate their work and strengthen their relationships with each other and the community. It also offers an opportunity for children to perform on stage, helping to build confidence as the children are encouraged to practice and develop their performances leading up to the event. Hoon Hay Fiesta is a free event offering participants the opportunity to take part in activities they may not otherwise be able to do.</p> <p>This is the third year that Hoon Hay Hoops will be held after the event developed from feedback from local children and youth wishing to have a 3V3 basketball competition rather than a Skate Jam. Hoon Hay Hoops is a collaboration between two community groups and a group of local youth who help to plan and run the event, overseen by the Community Recreation Advisor.</p> <p>Last year the competition had 28 teams taking part with registrations being received firstly from local teams before the remaining spaces were offered to the wider community to ensure the competition was good. The competition is open to mixed teams with additional promotion planned for 2018 to encourage more female participation.</p> <p>Hoon Hay Hoops will be held in October 2018 at Hoon Hay Park and may be combined with the opening of the basketball lights project which is scheduled to be completed by the end of September.</p>
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## 8. Spreydon-Cashmere 2018/19 Discretionary Response Fund

Cashmere Bowling Club Inc

Cashmere Netball Club

Halswell Scout Group

Huntsbury Pre School

**Reference:** 18/619024

**Presenter(s):** Emma Pavey, Community Recreation Advisor; Sol Smith, Community Development Advisor

### 1. Purpose and Origin of Report

#### Purpose of Report

- 1.1 The purpose of this report is for the Waihoru/Spreydon-Cashmere Community Board to consider an application for funding from its 2018/19 Discretionary Response Fund from the organisation(s) listed below.

Funding Request Number	Organisation	Project Name	Amount Requested
#57761	Cashmere Bowling Club Inc	Outdoor Equipment and Greenskeeper	\$4,500
#57843	Cashmere Netball Club	Volunteer Recognition	\$1,200
#57943	Halswell Scout Group	Insurance for Halswell Scout Group Building and Equipment	\$3,175
#58176	Huntsbury Pre School	Purchase of two tablets	\$826

- 1.2 There is currently a balance of \$TBA remaining in the fund

#### Origin of Report

- 1.3 This report is staff generated as a result of applications being received.

### 2. Significance

- 2.1 The decision(s) in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 2.1.1 The level of significance was determined by the number of people affected and/or with an interest.
- 2.1.2 Due to the assessment of low significance, no further community engagement and consultation is required.

### 3. Staff Recommendations

That the Spreydon-Cashmere Community Board:

- Approves a grant of \$700 from its 2018/19 Discretionary Response Fund to Cashmere Bowling Club Inc towards the Outdoor Equipment/Greenskeeper.
- Approves a grant of \$400 from its 2018/19 Discretionary Response Fund to Cashmere Netball Club towards Volunteer Recognition.

3. Approves a grant of \$500 from its 2018/19 Discretionary Response Fund to Halswell Scout Group towards Insurance for Halswell Scout Group Building and Equipment.
4. Approves a grant of \$500 from its 2018/19 Discretionary Response Fund to Huntsbury Preschool Incorporated towards the purchase of two tablets project.

#### 4. Key Points

- 4.1 At the time of writing, the balance of the 2018/19 Discretionary Response Fund is as below.

Total Budget 2018/19	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$TBA	\$TBA	\$TBA	\$TBA

- 4.2 Based on the current Discretionary Response Fund criteria, the application listed above is eligible for funding.
- 4.3 The attached Decision Matrix provides detailed information for the application. This includes organisational details, project details, financial information and a staff assessment.

#### Attachments

No.	Title	Page
A <a href="#">↓</a>	Spreydon Cashmere 2018-19 Discretionary Response Fund Decision Matrix	21

#### Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

#### Signatories

Author	Emma Pavey - Community Recreation Advisor
Approved By	Arohanui Grace - Manager Community Governance, Spreydon-Cashmere

## 2018/19 DRF SPREYDON-CASHMERE DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00057761	Organisation Name	Project Name and Description	Total Cost	Contribution sought towards	Staff Recommendation	Priority
	Cashmere Bowling Club Inc	<b>Outdoor Equipment/Greenkeeper</b>  This project seeks a contribution towards a Greenskeeper to maintain the bowling greens to a competition level and towards the cost to purchase a hedge trimmer to maintain the hedges around the Club.	\$ 6,682  <b>\$ Requested</b>  \$ 4,500 (67% requested)	Greenkeeper - \$3,500 Equipment - \$1,000	<b>\$ 700</b>  That the Spreydon-Cashmere Community Board resolve to approve the making of a grant of \$700 to Cashmere Bowling Club Inc towards the Outdoor Equipment and Greenkeeper project.	2

<b>Organisation Details</b> Service Base: 12 Crichton Terrace Legal Status: Incorporated Society Established: 6/11/2063 Target groups: Older Adults Annual Volunteer hours: 250  Number of project participants: 50  <b>Alignment with Council Strategies</b> <ul style="list-style-type: none"> <li>Physical Recreation and Sport Strategy</li> <li>Strengthening Communities Strategy</li> <li>Older Adults Strategies</li> <li>Board Objectives 2, 3, 4, 5, 7</li> </ul> <b>CCC Funding History</b> Nil	<b>Other Sources of Funding (this project only)</b> User Fees - \$1,182 Fund raising - \$1,000  <b>Staff Assessment</b> Cashmere Bowling Club Inc registered as an Incorporated Society in 1963. They have a membership base of 50 members which has decreased over recent years. The Club plays both indoor and outdoor bowls with the members paying approximately \$220 per year.  Due to the decreasing membership base and increase in utility costs the Club has rented out part of their building to a ballet club as additional income. This rental income covers the insurance, power and rates costs. The Club runs trivia and housie nights to raise funds towards the operational costs and occasionally hosts events for outside groups.  There are 15 volunteers who help with the running of the Club and one paid part time administration position. Due to a volunteer retiring the Club has lost the person who trims their hedges two to three times a year. The Club has also engaged with a company to maintain their greens and is seeking financial assistance to help with both of these costs.
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## 2018/19 DRF SPREYDON-CASHMERE DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00057843	Organisation Name	Project Name and Description	Total Cost	Contribution sought towards	Staff Recommendation	Priority
	Cashmere Netball Club Inc	<b>Recognition of Volunteers 2018 Season</b> Cashmere Netball Club is seeking support to be able to recognise their volunteers by means of a token gift at the end of the season.	\$ 1,900 <b>\$ Requested</b> \$ 1,200 (63% requested)	Volunteers Recognition - \$1,200	<b>\$ 400</b> That the Spreydon-Cashmere Community Board resolve to approve the making of a grant of \$400 to Cashmere Netball Club Inc towards the Recognition of Volunteers 2018 project.	2

<b>Organisation Details</b> Service Base: Private Address Legal Status: Incorporated Society Established: 17/12/2001 Target groups: Children, Youth, Adults, Families Annual Volunteer hours: 1750  Number of project participants: 180  <b>Alignment with Council Strategies</b> <ul style="list-style-type: none"> <li>Physical Recreation and Sport Strategy</li> <li>Strengthening Communities Strategy</li> <li>Children and Youth Strategies</li> <li>Community Board Plan</li> </ul> <b>CCC Funding History</b> 2014/15 - \$400 (Volunteer Recognition) SGF	<b>Other Sources of Funding (this project only)</b> We will also approach local businesses seeking donations of goods/services towards volunteer recognition.  <b>Staff Assessment</b> The Cashmere Netball Club has been operating since 1964 and has their clubrooms at the Cashmere Club. The Club's main objective is to develop the game of netball and encourage young adults to develop their skills so they can progress what they have learned and apply this later in their adult life. The Club has a membership base of approximately 180 members ranging from seven years of age to over forty with memberships costing \$110 to \$190 depending on the age of the member. The Club has 20 teams. Each team has a coach and manager who volunteers three to four hours per week. A number of parents volunteer their time to assist with the junior games but this is becoming increasingly difficult for families to manage what with other demands on their time. There is also a core committee made up of volunteers who provides administrative functions such as uniform and equipment management, trials and team selection, arranging club functions and fundraising. The Club would like to be able to recognise the huge effort and commitment shown by their volunteers by providing a token gift at the end of the season.
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## 2018/19 DRF SPREYDON-CASHMERE DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

<b>00057943</b>	<b>Organisation Name</b>  Halswell Scout Group	<b>Project Name and Description</b>  <b>Insurance for Halswell Scout Group Building and Equipment</b>  This is a split application with 61% Halswell-Hornby-Riccarton.  The Halswell Scout Group is seeking funding towards insurance costs for the Halswell Scout Hall on the Halswell Domain.	<b>Total Cost</b>  \$ 6,175  <b>\$ Requested</b>  \$ 3,175  (51% requested)	<b>Contribution sought towards</b>  Insurance/Equipment - \$3,175	<b>Staff Recommendation</b>  <b>\$ 500</b>  That the Spreydon-Cashmere Community Board resolve to approve the making of a grant of \$500 to Halswell Scout Group towards the Insurance for Halswell Scout Group Building and Equipment project.	<b>Priority</b>  2
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<b>Organisation Details</b> Service Base: Halswell Scout Hall Halswell Domain Legal Status: Other Established: 1/09/1955 Target groups: Young people in Greater Halswell and Spreydon/ Cashmere Annual Volunteer hours: 11500  Number of project participants: 175  <b>Alignment with Council Strategies</b> <ul style="list-style-type: none"> <li>Strengthening Communities</li> <li>Community Board Plan</li> </ul> <b>CCC Funding History</b> 2017/18 - \$3,500 (Increased insurance costs) SCF HHR 2015/16 - \$1,155 (Leader training and uniforms) SCF HHR	<b>Other Sources of Funding (this project only)</b> User / Registration Fees - \$3,000  <b>Staff Assessment</b> The Halswell Scout Group have been a registered Scout Group since 1955. The Halswell Scout Group is the second largest group in New Zealand and is almost running at full capacity with two kea clubs, three cub packs, three scout troops and one venturer unit. It draws young people from across the south west of Christchurch. This project seeks funding towards the insurance costs of the hall on Halswell Domain. The hall is owned by Scouts New Zealand and is heavily used by various sections of the scout group as well as a number of community groups and individuals including a Samoan church, Probus and a weekly craft group. Halswell Scouts have received a grant of \$2,950 (in March 2018) from Rata Foundation to assist with leader training (such as First Aid courses), leader uniforms and youth training courses, which is what the group have traditionally come to the board for. Maintaining an appropriate level of insurance ensures that, should the need arise, the group and community can rebuild the facility and ensure that Scouts can continue to deliver fun and challenging programmes for the youth of the community. In 2016 the building was re-assessed and is now insured at a reasonable level, should the worst happen, also taking into account the need to manage the subscriptions to families to mitigate cost being a barrier to participate in scouting. Halswell-Hornby-Riccarton staff recommendation: \$2,060.
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## 2018/19 DRF SPREYDON-CASHMERE DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00058143	Organisation Name	Project Name and Description	Total Cost	Contribution sought towards	Staff Recommendation	Priority
	Huntsbury Preschool Incorporated	<b>Purchase of 2 tablets with protective cases for teachers' use in extending children's learning.</b>  This project is for the purchase of two tablets for furthering children's education.	\$ 826  <b>\$ Requested</b>  \$ 826 (100% requested)	Equipment - \$826	<b>\$ 500</b>  That the Spreydon-Cashmere Community Board resolve to approve the making of a grant of \$500 to Huntsbury Pre School Incorporated towards the purchase of tablets project.	2

<b>Organisation Details</b> Service Base: 30H Huntsbury Avenue, Huntsbury Legal Status: Incorporated Society Established: 21/04/1992 Target groups: Children and Families Annual Volunteer hours: 1,600  Number of project participants: 50  <b>Alignment with Council Strategies</b> <ul style="list-style-type: none"> <li>Strengthening Communities Strategy</li> <li>Early Childhood Education Policy</li> </ul> <b>CCC Funding History</b> 2016/17 - \$3,800 (Cleaning costs) SCF	<b>Other Sources of Funding (this project only)</b> Nil  <b>Staff Assessment</b> The Huntsbury Preschool is a community based preschool, run as a parent cooperative. They offer a nurturing and stimulating environment that encourages and challenges children's individual development within a strong parent- and staff partnership.  Huntsbury are seeking support from the Boards Strengthening Communities Fund to purchase two tablets and protective cases for furthering the children's education.  The preschool believe that order to position the children as 21st century citizens that can learn how to learn in a fast changing and globally connected world, they feel the attainment of these tablets will help achieve this. "Technological advancements are creating the potential for huge change in teaching and learning" (Ministry of Education strategic plan.  To support learners in the 21st century the vision at Huntsbury Preschool is that they have tablets available for teachers to extend children's learning.
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## 9. Elected Members' Information Exchange

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This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.