

Halswell-Hornby-Riccarton Community Board

AGENDA

Notice of Meeting:

An ordinary meeting of the Halswell-Hornby-Riccarton Community Board will be held on:

Date: Tuesday 19 June 2018
Time: 4.30pm
Venue: Boardroom, Fendalton Service Centre,
Corner Jeffreys and Clyde Roads, Fendalton

Membership

Chairperson	Mike Mora
Deputy Chairperson	Helen Broughton
Members	Natalie Bryden
	Vicki Buck
	Jimmy Chen
	Catherine Chu
	Anne Galloway
	Ross McFarlane
	Debbie Mora

11 June 2018

Gary Watson
Manager Community Governance, Halswell-Hornby-Riccarton
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Halswell-Hornby-Riccarton Community Board – Community Board Plan 2017-2019

Community Outcomes and Priorities

1. Strong Communities

Outcomes for the Halswell-Hornby-Riccarton Community Board area:

- 1.1 A range of social and recreational initiatives which build and develop community wellbeing.
- 1.2 Culturally inclusive and celebrates diversity.

Our Board Priorities are to:

Community

- 1.3 Support and encourage the involvement of children and young people in all aspects of community life including decision making.
- 1.4 Support and advocate for initiatives that address poverty issues and improve the well-being of families and individuals.
- 1.5 Support and advocate for activities for older adults in the ward to reduce social isolation.
- 1.6 Advocate for culturally inclusive practices, where diversity is supported.
- 1.7 Consider disability access across all projects.
- 1.8 Ensure partnerships are created and strengthened with community organisations, schools and the University of Canterbury.
- 1.9 Foster the development of leadership and celebrate this across the wards.

Community Board Engagement

- 1.10 Advocate for the promotion and accessibility of the Community Board and its members so as to enhance more active participation and transparency in the Board's decision-making.
- 1.11 Supporting and enabling consultation to gain clear views from the community.

Social Wellbeing

- 1.12 Advocate for safe, well-run and attractive social housing and strategies that reduce homelessness in the city.
- 1.13 Support the creation of safe, accessible and connected places for people to meet in the community.
- 1.14 Support local events and activities that bring communities together.
- 1.15 Support innovative projects that enhance social wellbeing.

2. Liveable City

Outcomes for the Halswell-Hornby-Riccarton Community Board area:

- 2.1 Residents feel safe in their communities and neighbourhoods.
- 2.2 Residents have ready access to parks and greenspace for recreational facilities and activities.
- 2.3 The cultural, natural and built heritage is acknowledged, valued and enhanced.
- 2.4 Children are provided with fun and safe environments.
- 2.5 Community facilities are provided that meet the needs of communities.
- 2.6 A safe, efficient and sustainable transport and local roading network.

Our Board Priorities are to:

Roading and Transport

- 2.7 Work with schools and community groups to ensure safe crossings and road networks near schools and along key transit routes.
- 2.8 Support public transport and cycling initiatives that promote increased usage.

Planning

- 2.9 Advocate for improvements to parks, greenspace and recreational facilities.
- 2.10 Advocate for the protection of the quality of residential living.
- 2.11 Monitor the issues of green field subdivisions and increasing intensification across the ward.
- 2.12 Advocate for the community facing the challenges of growth.
- 2.13 Advocate and make decisions on effective traffic management measures that contribute to meeting the needs and connectivity of local communities.
- 2.14 Monitor planning issues and support community concerns through appropriate channels.

Community Facilities and Playgrounds

- 2.15 Ensure the new Riccarton Community Centre and the Hornby Library and Customer Services and South West Leisure Centre meet the needs of the community.
- 2.16 Advocate for the timely provision of local facilities to meet the needs of growing local communities.
- 2.17 Ensure that usage of Council facilities is being optimised.
- 2.18 Advocate for the provision of quality playgrounds throughout the wards.

Heritage

- 2.19 Support and advocate for the enhancement and protection of local heritage assets.

3. Healthy Environment

Outcomes for the Halswell-Hornby-Riccarton Community Board area:

- 3.1 A commitment to protect and improve the local environment.
- 3.2 Climate change and environmental sustainability is considered by the Community Board in its decision making, including for all new facilities.

Our Board Priorities are to:

- 3.3 Support and advocate to maintain clean drinking water and high standards of air quality.
- 3.4 Monitor pollution issues, quarrying effects and compliance of consents.
- 3.5 Support local communities on land use, and air and water quality issues and where appropriate, advocate for and represent any community concerns arising.
- 3.6 Monitor and respond on parks and tree issues raised by the community.
- 3.7 Encourage and support the implementation of local sustainable greenspace use initiatives, for example, food forests and community gardens.
- 3.8 Support and advocate for initiatives aimed at addressing climate change.

4. Prosperous Economy

Outcomes for the Halswell-Hornby-Riccarton Community Board area:

- 4.1 Strong local business communities.
- 4.2 An environment where innovative projects are trialled and supported.
- 4.3 Has a strong social enterprise sector.

Our Board Priorities are to:

- 4.4 Continue to liaise with local business networks.
- 4.5 Support initiatives that promote a wide range of innovative practices.
- 4.6 Foster social enterprise initiatives.
- 4.7 Advocate for Council rate increases to be kept as low as possible.
- 4.8 Support the provision of more affordable and social housing.

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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1. Apologies

Mike Mora

2. Declarations of Interest

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes

That the minutes of the Halswell-Hornby-Riccarton Community Board meeting held on [Tuesday 29 May 2018](#), be confirmed (refer page 6).

4. Public Forum

A period of up to 30 minutes is available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

The public forum will commence at 4.30pm.

4.1 Community Energy Action

Caroline Shone, Chief Executive Officer of Community Energy Action, will provide an update on current services and of work carried out in the Board's area.

5. Deputations by Appointment

Deputations may be heard on a matter or matters covered by a report on this agenda, and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

6. Presentation of Petitions

There were no petitions presented at the time the agenda was prepared.

Halswell-Hornby-Riccarton Community Board OPEN MINUTES

Date: Tuesday 29 May 2018
Time: 4.30pm
Venue: Boardroom, Fendalton Service Centre,
Corner Jeffreys and Clyde Roads, Fendalton

Present

Chairperson	Ross McFarlane
Members	Natalie Bryden
	Jimmy Chen
	Catherine Chu
	Anne Galloway
	Debbie Mora

29 May 2018

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Manager Community Governance, Halswell-Hornby-Riccarton
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- Part A** **Matters Requiring a Council Decision**
Part B **Reports for Information**
Part C **Decisions Under Delegation**
-

The agenda was dealt with in the following order.

1. Welcome

Gary Watson, Community Governance Manager, welcomed attendees to the meeting.

2. Apologies

Part C

Community Board Resolved HHRB/2018/00054

That the apologies for absence received from Helen Broughton, Vicki Buck and Mike Mora, and for lateness from Anne Galloway, be accepted.

Natalie Bryden/Jimmy Chen

Carried

3. Election of a Chairperson

Community Board Resolved HHRB/2018/00055

That pursuant to Standing Orders 10.1, Ross McFarlane be appointed Chairperson of the Halswell-Hornby-Riccarton Community Board meeting of 29 May 2018.

Natalie Bryden/Catherine Chu

Carried

4. Declarations of Interest

Part B

There were no declarations of interest recorded.

5. Confirmation of Previous Minutes

Part C

Community Board Resolved HHRB/2018/00056

That the minutes of the Halswell-Hornby-Riccarton Community Board meeting held on Tuesday 15 May 2018, be confirmed.

Catherine Chu/Natalie Bryden

Carried

6. Public Forum

Part B

There were no public forum presentations.

7. Deputations by Appointment

Part B

There were no deputations by appointment.

8. Presentation of Petitions

Part B

There were no petitions presented.

9. Rubicon Place - Proposed No Stopping Restrictions

Community Board Resolved HHRB/2018/00057 (Original Staff Recommendation accepted without change)

Part C

That the Halswell-Hornby-Riccarton Community Board resolved to:

1. Approve that the stopping of vehicles be prohibited at any time on the north side of Rubicon Place commencing at its intersection with Gilberthorpes Road and extending in a westerly direction for a distance of seven metres.
2. Approve that the stopping of vehicles be prohibited at any time on the north side of Rubicon Place commencing at a point 61 metres west of its intersection with Gilberthorpes Road and extending in a westerly direction for a distance of 52 metres.
3. Approve that the stopping of vehicles be prohibited at any time on the south side of Rubicon Place commencing at its intersection with Gilberthorpes Road and extending in a westerly direction for a distance of seven metres.
4. Approve that the stopping of vehicles be prohibited at any time on the south side of Rubicon Place commencing at a point 60 metres west of its intersection with Gilberthorpes Road and extending in a westerly direction for a distance of 22 metres.
5. That any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in the agenda report, be revoked.
6. That the resolutions in 1. to 5. above are to take effect when the traffic control devices that evidence the restrictions described in the agenda staff report, are in place.

Debbie Mora/Natalie Bryden

Carried

Anne Galloway arrived at 4.37 p.m.

10. Freyberg Avenue - Proposed P120 - 9am to 5pm, Monday to Friday Parking Restrictions

Community Board Resolved HHRB/2018/00058 (Original Staff Recommendation accepted without change)

Part C

That the Halswell-Hornby-Riccarton Community Board resolved to:

1. Approve that the stopping of vehicles be prohibited at any time on the north side of Freyberg Avenue commencing at its intersection with Deans Avenue and extending in a westerly direction for a distance of 20 metres.
2. Approve that the stopping of vehicles be prohibited at any time on the south side of Freyberg Avenue commencing at its intersection with Deans Avenue and extending in a westerly direction for a distance of 21 metres.
3. Approve that the parking of vehicles be restricted to a maximum period of 120 minutes, 9am to 5pm, Monday to Friday, on the south side of Freyberg Avenue commencing at a point 21 metres west of its intersection with Deans Avenue and extending in a westerly direction for a distance of 20 metres.
4. That any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in the agenda staff report, be revoked.
5. That the resolutions in 1. to 4. above are to take effect when the traffic control devices that evidence the restrictions described in the agenda staff report, are in place.

Jimmy Chen/Natalie Bryden

Carried

11. Tower Street - Proposed No Stopping and P30 Parking Restrictions

Community Board Resolved HHRB/2018/00059 (Original Staff Recommendation accepted without change)

Part C

That the Halswell-Hornby-Riccarton Community Board resolved to approve:

1. That under clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, No Stopping restrictions are installed on the part of Tower Street as indicated in the agenda attachment Plan TG132753 Issue 1, dated 14 February 2018.
2. That under clause 8 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the part of Tower Street as indicated in the agenda attachment Plan TG132753 Issue 1, dated 14 February 2018, is reserved as a parking place for any vehicles, subject to the following restriction: the maximum time for parking of any vehicle is 30 minutes between the hours of 9am and 5pm Monday to Friday.
3. That any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in the agenda staff report, be revoked.

4. That resolutions 1. to 3. above are to take effect when the traffic control devices that evidence the restrictions described in the agenda staff report, are in place.

Debbie Mora/Catherine Chu

Carried

12. Halswell-Hornby-Riccarton Community Board 2017-18 Discretionary Response Fund - Applications - Strikeforce Boxing and Riccarton Leagues Club

Community Board Resolved HHRB/2018/00060 (Original Staff Recommendation accepted without change)

Part C

That the Halswell-Hornby-Riccarton Community Board resolved to:

1. Approve the making of a grant of \$3,500 from its 2017-18 Discretionary Response Fund to Strikeforce Boxing towards the costs of purchasing training and safety equipment and coaching licenses.
2. Approve the making of a grant of \$10,000 from its 2017-18 Discretionary Response Fund to the Riccarton Leagues Club towards the alteration costs of its changing rooms at Crosbie Park.

Anne Galloway/Jimmy Chen

Carried

13. Halswell-Hornby-Riccarton Community Board Area Report - May 2018

Community Board Resolved HHRB/2018/00061 (Original Staff Recommendation accepted without change)

Part B

The Halswell-Hornby-Riccarton Community Board decided to:

1. Receive the Halswell-Hornby-Riccarton Community Board Area Report for May 2018.
2. Receive the information in the staff memorandum regarding Rountree Street and forward the information therein to the Ilam and Upper Riccarton Residents' Association.
3. Receive the information in the staff memorandum regarding the University Parking Plan Review – Area Three consultation outcomes.
4. Receive the information in the staff memorandum regarding the matter of the Obstruction of Public Access to the Unformed Legal Road at 218 Old Tai Tapu Road and forward the information therein to G and P Hindmarsh.
5. Receive the 2016-17 Riccarton/Wigram Strengthening Communities Fund Allocations Accountability Report.

The Board asked that its thanks be conveyed to the staff involved for assisting at the Upper Riccarton War Memorial Library working-bee held on 12 May 2018.

Anne Galloway/Catherine Chu

Carried

14. Elected Members' Information Exchange

Part B

Board members exchanged information on matters of current interest.

15. Resolution to Exclude the Public

Community Board Resolved HHRB/2018/00062

Part C

That at 5.03pm the resolution to exclude the public set out on pages 81 to 82 of the agenda, be adopted.

Natalie Bryden/Anne Galloway

Carried

The public were re-admitted to the meeting at 5.05pm.

Meeting concluded at 5.05pm

CONFIRMED THIS 19TH DAY OF JUNE 2018

ROSS MCFARLANE
MEETING CHAIRPERSON

7. Correspondence

Reference: 18/518419

Presenter: Peter Dow, Community Board Advisor

1. Purpose of Report

Correspondence has been received from:

Name	Subject
Deans Avenue Precinct Society Inc.	Former Blenheim Road Overbridge Site

2. Staff Recommendations

That the Halswell-Hornby-Riccarton Community Board decide to:

1. Receive the correspondence from the Deans Avenue Precinct Society Inc. in relation to the former Blenheim Road overbridge site, and refer the matters raised therein to staff for investigation and response.

Attachments

No.	Title	Page
A ↓	Deans Avenue Precinct Society Inc - Correspondence	14

**Deans Avenue Precinct Society Inc.
PO Box 9320
Tower Junction
Christchurch 8149**

13 May 2018

Mike Mora
Chairperson
Halswell-Hornby-Riccarton Community Board
Christchurch City Council
PO Box 73020
Christchurch 8154

Dear Sir

Deans Avenue – Old Overbridge Area fronting South Hagley

The Deans Avenue Precinct Society (DAPS) has great pride in the surrounds of Hagley Park.

1. As you know, for many years DAPS has expressed concerns about the poor state of the area from Lester Lane to Mayfair Street, which includes the old Saleyards and old Blenheim Road.
2. Since the realignment of the road from the end of Moorhouse Avenue and the new overbridge that replaced the old Blenheim Road overbridge, the area where the overbridge existed has developed into a disgraceful mass of trees, rubbish and vermin, and in a large corner of the site, squatters and people living rough are residing there. The entire area provides a threat to security and health and safety in the area.
3. The trees are completely overgrown, the area is a dumping ground for domestic rubbish such as mattresses, rubbish bags and other disposables. There are people living rough and sleeping in the bushes. On the northern (Mayfair Street) side, there are mobile homes, buses and tents that are being used by people to reside there seemingly on a permanent basis. Previous enquiries suggest that these people may be leasing land from Neowell Investments, but it is unclear whether they comply with health regulations.
4. Additionally, the walkway through from Deans Avenue that joins up with the end of Mandeville Street and access cross the railway line, is accumulated with rubbish and other unsightly objects which all detract from the amenity of the area.
5. We are aware that much of the land is held in private title, but, as far as we know, the cycleway/walkway part is still designated as road. We have not been able to ascertain how much of the land owned by Neowell Investments is currently leased to the operators of the car park, but the area in the consent application was from Lester Lane to the southern boundary of Old Blenheim Road. The applicants proposed to build a 1.2 m high timber fence along the northern western and southern boundaries, but that has not occurred.
6. One of our residents has attempted to correspond with the owners of the land that is held in private title, who have an address in Clyde Road, but no response has been forthcoming. We **enclose** a copy of the Title for the property in Deans Avenue; the Director of the company that

owns the property (Neowell Investments Limited), Mr Ching-Yang Chu, gives his address as 80A Clyde Road, Christchurch. We understand that he does not live in New Zealand.

7. If one takes a walk down Mayfair Street off Deans Avenue that adjoins this block of land, you will soon see the disgraceful condition of the property that we are describing.
8. In view of the justified icon in which Hagley Park is held, this area is a blight on our landscape, is a blight on our city, and is a blight on the surrounds of probably one of the best facilities that exist in terms of open air space sport and recreation in our city. Residents feel unsafe walking across this block in the early morning and evening, especially at this time of year when it is so dark.
9. Some aspects of our concerns (e.g. rubbish, the overgrown vegetation along the footpath, mobile homes that may not have compliant sewage disposal) are health and safety compliance issues. However, DAPS considers that, given the very long history of rubbish dumping, people living rough, etc and the on-going lack of co-operation by the land owner it is time to consider whether there are any other options to get this area tidied up.
10. DAPS requests an opportunity to meet with the Community Board to discuss this matter with a view to determining whether there are any options available to us to make some sustainable progress on these long-standing problems to keep our neighbourhood safe and tidy. Note that we are also reminding the Council's compliance section that there are issues that are not being attended to by the land owners.

Thank you.

Kind regards



Claire Mulcock
Chairperson

Email: DeansAvePrecinctSoc@gmail.co.nz
Tel: 027 4415 605

8. Eastman Wetland and Sutherlands Basin - Tree Removals

Reference: 18/481248

Contact: Keith Davison keith.davison@ccc.govt.nz

941 8071

1. Purpose and Origin of Report

Purpose of Report

- 1.1 The purpose of this report is for the Halswell-Hornby-Riccarton Community Board to approve the removal of:
 - Approximately 46 healthy and structurally sound trees plus approximately 455 metres of hedge rows within the Eastman Wetland and the remaining areas of the Sutherlands Basins site.
- 1.2 Decisions on the removal of healthy and structurally sound trees is delegated to the Community Board, under Part D, sub part 1, 5.15 of the Council's Delegations Register:
 - *"Determine to plant, maintain and remove trees on reserves, parks and roads under the control of the Council within the policy set by the Council."*
- 1.3 The purpose of this report is to also inform the Board regarding the removal of up to 332 trees that are unhealthy or structurally unsound.
- 1.4 Decisions on the removal of unhealthy and structurally unsound trees and trees causing infrastructure damage is delegated to the Head of Parks, under Part B, sub part 3, 20 Parks/Trees of the Council's Delegations Register:
 - *"In consultation with any other units affected, to authorise the following work on any tree from any reserve, park, open space or road corridor: planting and maintenance; removal of structurally unsound and unhealthy trees, trees causing damage to infrastructure or other safety concerns where there is no viable alternative other than to remove the tree. The relevant Community Board is to be informed of any removals that have been carried out under this delegation."*
- 1.5 It is noted that the subject trees are located on former farmland, and the site is not currently a reserve, park or road. However, the site is Council owned land that will be open to the public once the wetland is developed.
- 1.6 Landscape plans are still to be finalised for the project but will include the replacement planting of native and exotic specimen trees and increasing the mass native vegetation areas (including the wetland area). At this stage it is estimated that approximately 12,500 large growing native trees will be planted along with more than 300,000 native plants.

Origin of Report

- 1.7 This report is staff generated.

2. Significance

- 2.1 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
 - 2.1.1 The level of significance was determined by the impact on the surrounding environment and the rural character of the land.
 - 2.1.2 The community engagement and consultation outlined in this report reflect the assessment.

3. Staff Recommendations

That the Halswell-Hornby-Riccarton Community Board resolve to:

1. Approve the removal of approximately 46 trees and 455 metres of hedgerows within Council land, to allow the construction of stormwater management facilities at the following site addresses:
 - a. 482A, 484 and 600 Cashmere Road
 - b. 32 Sutherlands Road
 - c. 368 and 332 Sparks Road

4. Key Points

- 4.1 This report supports the [Council's Long Term Plan \(2015 - 2025\)](#):
 - 4.1.1 Activity: Flood Protection and Control Works
 - Level of Service: 14.1.5 Implement Land Drainage Recovery Programme works to reduce flooding
- 4.2 The following feasible options have been considered:
 - Option 1 - Approve the tree removals (preferred option)
 - Option 2 - Decline the tree removals
- 4.3 Option Summary - Advantages and Disadvantages (Preferred Option)
 - 4.3.1 The advantages of this option include:
 - Water quality enhancement provided through the creation of treatment basins and wetlands
 - Enables flood protection works to proceed without delay
 - Maximises the flood storage area on the land
 - Indigenous forest and wetland habitat will be established
 - 4.3.2 The disadvantages of this option include:
 - Removal of approximately 46 healthy and structurally sound trees, plus 455 metres of hedgerows
 - Immediate loss of tree cover where this occurs

5. Context/Background

- 5.1 The sites contain two stormwater facilities proposed in the south west of Christchurch as part of the South West Area Plan 2009.
- 5.2 The purpose of the facilities is to:
 - Provide flood mitigation for increases in flooding as a result of the earthquakes
 - Meet the South West Christchurch stormwater discharge permit CRC120223 requirements.
- 5.3 A previous report was presented to the Community Board on 13 February 2018 for the approval of tree removals within the Sutherlands Basins and Sparks Wetland sites (resolution

HHRB/2018/00016). This report relates to the Eastman Wetland site and the remaining areas within the Sutherlands Basins site that were not presented to the Community Board at that meeting due to ongoing design work.

- 5.4 Although the detailed design for the entire Eastman Wetland area has not been finalised, works within the Eastman site are required to enable the works within the Sutherlands site and the first phase of the Eastman Wetland project to progress.
- 5.5 The subject trees are on recently purchased Council land at the following site addresses:
- 482A, 484 and 600 Cashmere Road
 - 32 Sutherlands Road
 - 368 and 332 Sparks Road
- 5.6 A location plan showing the Eastman Wetland and Sutherlands Basin sites is shown in Figure 1.

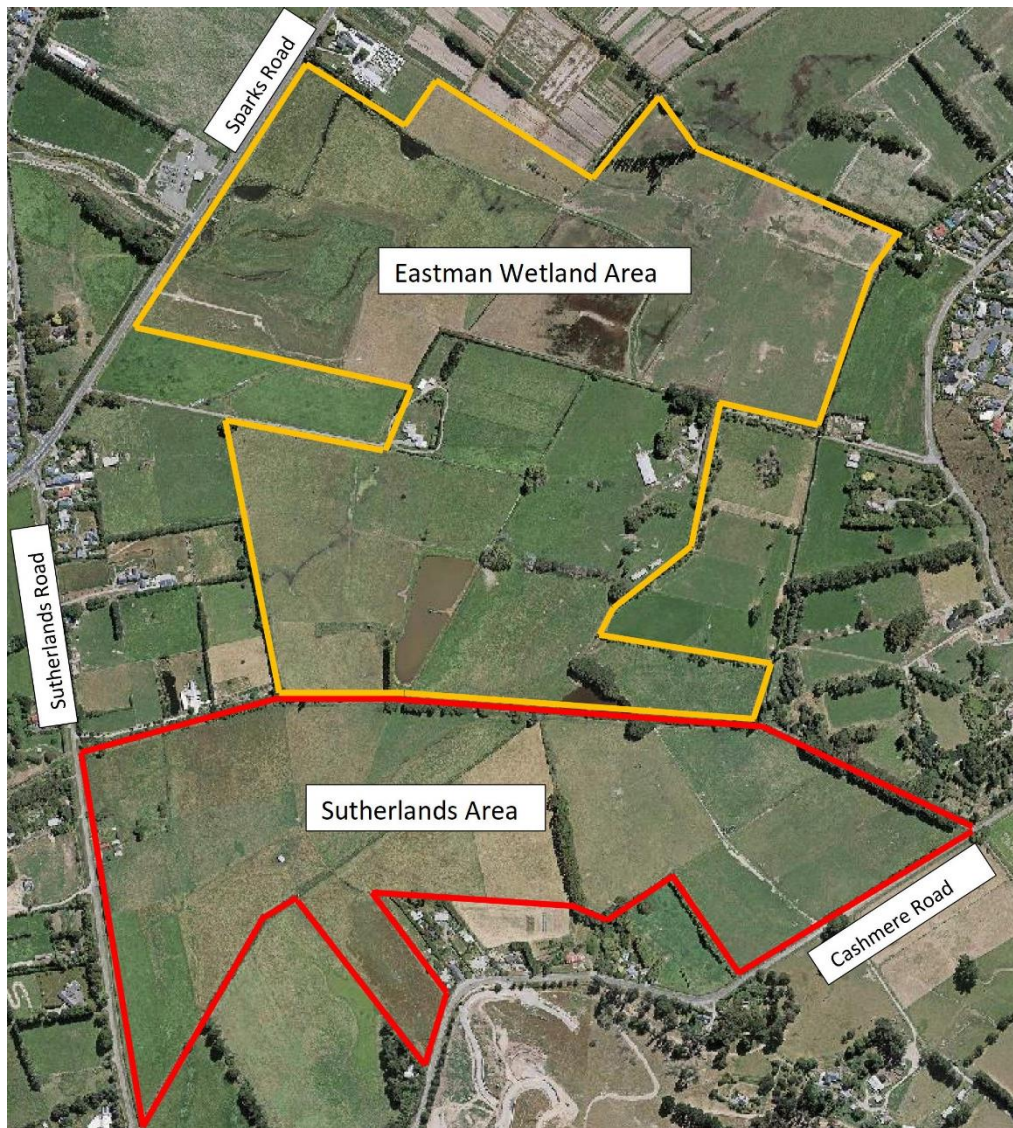


Figure 1 Eastman Wetland and Sutherlands Basins Location Plan

- 5.7 The work areas requiring tree removals will be undertaken in phases due to funding, with the first tree removals likely to take place in late 2018.
- 5.8 The full landscape plan for this area is still in development as it forms part of the wider Sutherlands/Hoon Hay/Eastman Stormwater Management Area. A draft layout plan for this area

is included as **Attachment A**. It is intended to present this to the Community Board for approval of the landscape elements, when completed.

- 5.9 The implementation of the landscape plans will result in the creation of a significant indigenous forest and wetland habitat, including approximately 12,500 large growing native trees being planted.
- 5.10 The total numbers of indigenous plants will be in the region of 320,000 to 350,000 (ranging from sedges, rushes, ferns, groundcovers, scramblers, climbers, both small and tall shrubs and small and large or noble trees).

Tree Removals

- 5.11 A tree assessment has been carried out within the project areas to assess the condition of the trees, to inform the design, quantify the potential effects and minimise potential adverse effects on trees where possible (refer to **Attachment B**, tree report from Arbor Vitae Ltd dated 23 May 2018).
- 5.12 The condition of each tree was evaluated using the Council's tree assessment system. During the tree survey, the results for some individual trees were documented but the majority of trees were assessed as groups with estimated quantities and dominant condition ratings.
- 5.13 Within the Eastman Wetland site and remaining areas of the Sutherlands Basins site there are approximately 660 trees including 209 healthy and structurally sound trees, plus 665 linear metres of hedgerows.
- 5.14 The trees are on former farmland, and the majority of the trees were found to be in poor condition. There are large numbers of trees that are dead or in advanced decline, possibly due to changes in the water table, and large numbers of trees that have poor structural condition.
- 5.15 None of the trees are listed in the Council's tree asset database nor are they protected under the rules of the Christchurch District Plan.
- 5.16 Wherever possible, healthy and structurally sound trees and hedgerows have been incorporated into the design, and it is intended that trees and other vegetation that are retained will receive appropriate physical protection during the implementation of the construction works.
- 5.17 Trees that have been identified to be retained and removed within the Eastman Wetland and remaining parts of the Sutherlands Basins site include:
- **Trees to be retained**
282 trees to be retained, including 163 healthy and structurally sound trees
 - **Trees that are likely to be removed**
136 trees may require removal (depending upon final design and construction requirements), including 16 healthy and structurally sound trees
 - **Trees that will definitely be removed**
242 trees to be removed, including 30 healthy and structurally sound trees
- 5.18 It is possible that up to 378 trees in total may be removed, which includes trees in the following condition:
- 46 healthy and structurally sound trees
 - 332 unhealthy and structurally unsound trees
- 5.19 In addition to the individual trees and groups of trees identified to be retained or removed, the following hedgerows will be retained or removed:
- 80 metres of Macrocarpa hedge in reasonably good condition, to be retained
 - 80 metres of Poplar hedgerow in reasonably good condition, to be retained

- 50 metres of Poplar hedgerow/shelter belt in reasonably good condition, to be retained
 - 35 metres of Macrocarpa hedge in very poor condition, to be removed
 - 330 metres of Hawthorn hedgerow in fair to poor condition, to be removed
 - 90 metres of Poplar hedgerow/shelter belt in reasonably good condition, to be removed
- 5.20 The removal of healthy and structurally sound trees required in the Eastman Wetland and remaining areas of the Sutherlands Basins site includes approximately 46 trees plus 455 linear metres of hedgerows/shelter belt (some of the trees with hedgerows to be removed contain weed species and are in poor or very poor condition). The remaining 163 healthy and structurally sound trees and hedgerows on the site are to be retained. Full details and tree locations are provided in Attachment B.
- 5.21 The Council's Botanist has recommended that weed species including Hawthorn and Elderberry are removed during the works. Although the Hawthorn hedgerows provide amenity, screening, shelter and wildlife habitat/food source, Hawthorn is becoming a pest around the Port Hills and Banks Peninsula. Due to the close proximity of the site to the Port Hills and being within the existing bird migration routes, it is recommended that those species are removed from the site.

6. Option 1 - Approve the tree removals (preferred)

Option Description

- 6.1 This option allows for tree removals to take place to facilitate the water quality treatment and flood protection provided by the works.
- 6.2 This option will result in the removal of:
- Approximately 46 healthy and structurally sound trees plus 455 metres of hedgerows within the Eastman Wetland and remaining areas of the Sutherlands Basins site.

Significance

- 6.3 The level of significance of this option is low consistent with section 2 of this report.
- 6.4 Engagement requirements for this level of significance are to seek approval from the Community Board for the tree removals.

Impact on Mana Whenua

- 6.5 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.
- 6.6 The tree removals facilitate stormwater quality improvement works that will improve water quality in downstream rivers and the estuary however, and this is known to be an issue of concern to mana whenua.

Community Views and Preferences

- 6.7 The South West Area Plan was approved in 2009 and the proposed stormwater basins are consistent with this plan.
- 6.8 At community meetings held in October 2017, the views expressed were that flood mitigation works are required and that the current level of flood risk is unacceptable. Residents have reported high levels of anxiety in anticipation of further flooding.
- 6.9 Water quality improvement is a significant issue for the community and the improvements provided by the wetland and basins will contribute to achieving healthy waterways.

Alignment with Council Plans and Policies

- 6.10 This option is consistent with the Council's Plans and Policies.

Financial Implications

- 6.11 Cost of Implementation - The cost of the removal of the trees is included within the construction of these projects and there is no additional cost above that already approved.
- 6.12 Maintenance/Ongoing Costs - The removal of the trees has no ongoing maintenance cost implications.
- 6.13 Funding source – Sutherlands/Hoon Hay Basin is funded from CPMS ID 32443 and Eastman Wetland is funded from CPMS ID 46474.

Legal Implications

- 6.14 There is a legal context, issue or implication relevant to this decision.
- 6.15 This report has not been reviewed and approved by the Legal Services Unit.
- 6.16 The legal consideration is that the facilities are required to meet the South West Christchurch stormwater discharge permit CRC120223 requirements.

Risks and Mitigations

- 6.17 There is a risk that tree removals are not approved. This may result in additional costs and time delays arising from redesign.
- 6.17.1 Residual risk rating: The residual rating of the risk after the below treatment(s) is implemented will be low.
- 6.17.2 The current treatment is to seek approval from the Community Board and provide sufficient information for them to make an informed decision.

Implementation

- 6.18 Implementation dependencies – Implementation is dependent on approval from the Community Board.
- 6.19 Implementation timeframe – If approval is obtained then the works will begin in the second half of 2018.

Option Summary - Advantages and Disadvantages

- 6.20 The advantages of this option include:
- Water quality enhancement provided through the creation of treatment basins and wetlands
 - Enables flood protection works to proceed without delay
 - Maximises the flood storage area on the land
 - Indigenous forest and wetland habitat will be established
- 6.21 The disadvantages of this option include:
- Removal of approximately 46 structurally sound and healthy trees and 455 metres of hedgerows
 - Immediate loss of tree cover where this occurs

7. Option 2 - Decline the removal of the trees

Option Description

- 7.1 This option involves declining the removal of the trees.

Significance

- 7.2 The level of significance of this option is low consistent with section 2 of this report.

- 7.3 Engagement requirements for this level of significance are likely to require consultation to gather further information about the views and preferences of the community.

Impact on Mana Whenua

- 7.4 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

- 7.5 Declining the removal of the trees impacts the delivery of the facilities and results in delays to the flood mitigation and water quality benefits of the works. This is not consistent with the feedback received to date on community views and preferences.

Alignment with Council Plans and Policies

- 7.6 This option is inconsistent with the Council's Plans and Policies
- 7.6.1 Inconsistency - Level of Service: 14.1.5 Implement Land Drainage Recovery Programme works to reduce flooding would not be fully implemented.
 - 7.6.2 Reason for inconsistency - the Upper Heathcote storage scheme cannot be fully implemented.
 - 7.6.3 Amendment necessary - the design would require revision and further options would need to be investigated.

Financial Implications

- 7.7 Cost of Implementation – the cost of re-design has not been quantified but could be significant.
- 7.8 Maintenance/Ongoing Costs – no change from the current situation.
- 7.9 Funding source – Sutherlands/Hoon Hay Basins are funded from CPMS ID 32443 and Eastman Wetland is funded from CPMS ID 46474.

Legal Implications

- 7.10 There is a legal context, issue or implication relevant to this decision.
- 7.11 This report has not been reviewed and approved by the Legal Services Unit.
- 7.12 The legal consideration is that the facilities are required to meet the South West Christchurch stormwater discharge permit CRC120223 requirements. If Sutherlands Basins are not constructed then action may be taken against the Council for non-compliance with consent conditions.

Risks and Mitigations

- 7.13 There is a risk that if the Sutherlands Basins works are delayed, then action may be taken against the Council due to non-compliance with consent conditions.
- 7.13.1 Residual risk rating: The residual rating of the risk after the below treatment(s) is implemented will be Low.
 - 7.13.2 Planned treatment(s) include alerting Environment Canterbury to the delay and the reasons for it.

Implementation

- 7.14 Implementation dependencies - Community Board decision
- 7.15 Implementation timeframe – Redesign may take a period of several months

Option Summary - Advantages and Disadvantages

- 7.16 The advantages of this option include:
- No reduction in existing tree cover.

7.17 The disadvantages of this option include:

- Risk of action being taken due to delays in complying with CRC120223 consent conditions.
- Delays to the flood mitigation delivery.
- Potentially significant costs of redesign.
- Reduction in treatment and flood storage capacity of the wetlands and basins due to reducing the area available for use by retaining areas with trees.

Attachments

No.	Title	Page
A ↓	Eastman Wetland and Sutherlands Basins - Landscape Concept Plan	25
B ↓	Eastman Wetlands and Sutherlands Basins - Tree Report	26

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Peter Christensen - Senior Water Engineer
Approved By	Keith Davison - Manager Land Drainage John Mackie - Head of Three Waters and Waste David Adamson - General Manager City Services



Arboricultural Report

23 May 2018

**Christchurch City Council
Eastman Wetlands Project
Halswell**



LAURIE GORDON

ARBOR VITAE LTD

PO Box 36 488

MERIVALE

CHRISTCHURCH

Item 8

Attachment B

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EASTMAN WETLANDS PROJECT

1.0 Executive Summary

This report was commissioned by Andrew Chinn, Project Manager, Christchurch City Council. The report provides information relating to trees within the vicinity of the works required for the implementation of the Eastman Wetlands project. The project is part of the Land Drainage Recovery Programme, and includes the implementation of the South-West Christchurch Area Plan (2009) goals and objectives. The project outcomes will include significant improvements to the water quality, ecology and amenity of the area.

The sites where the trees are located are part of a larger land drainage project area that includes Eastman Wetland, Sutherlands Basins and the Hoon Hay Valley Stream Basin. A tree report for the Sutherlands Basins and Sparks Wetland was produced on 24 January 2018. Although the detailed design for the entire Eastman Wetlands area has not been finalised, works within the Eastman site are required to enable the works within the Sutherlands site and the first phase of the Eastman Wetlands project to progress.

The subject trees on Council land are located at the following site addresses:

- 482A, 484 and 600 Cashmere Road.
- 32 Sutherlands Road.
- 368 and 332 Sparks Road.

These sites are within Halswell-Hornby-Riccarton Community Board area. This report supports an application to the Community Board to approve the removal of trees where required, as the projects will involve extensive earthworks that will result in existing trees being removed. There are also trees located on private property at 564 Cashmere Road that may require removal to provide flood prevention around the Hoon Hay Valley Stream culvert.

A tree survey was carried out in February and March 2018 to assess the condition of the trees within the project area. During the tree survey, the results for some individual trees were documented but the majority of trees were assessed as groups with estimated quantities and dominant condition ratings. The tree assessment results for healthy and structurally sound trees that require removal are contained in Appendix 1, the survey results for all of the trees are contained in Appendix 2, and the assessment method is outlined in Appendix 3 of this report.

The trees are on former farmland, and the majority of the trees were found to be in poor condition. There were large numbers of trees that were dead or in advanced decline, possibly due to changes in the water table, and large numbers of trees and had poor structural condition. In addition to the individual trees and groups of trees, there are also hedgerows comprising mostly Hawthorn, Macrocarpa and Poplar, plus other Hawthorn, Elderberry and shrub border plants within survey areas that were noted, but are not included in the quantities outlined below. The tree survey results for the Eastman Wetlands site (and remaining areas of the Sutherlands Basins site, plus private property trees at 564 Cashmere Road) include:

- Approximately 677 trees.
- 214 healthy and structurally sound trees.
- 463 unhealthy and structurally unsound trees.

The tree survey results have assisted with informing the project design, with the intention being to retain existing trees wherever possible (regardless of condition). In addressing site constraints, compliance with existing consent conditions including stormwater capacity requirements, and implementing the South-West Christchurch Area Plan (2009) goals and objectives, the removal of healthy and structurally sound trees will be unavoidable. Transplanting of established trees is not usually viable due to the potential high costs and risks of failure.

The works will be carried out in stages, and trees that require removal will be removed as the works progress within the various areas. The full extent of tree removals have yet to be determined, as trees to be removed and retained will be subject to the site conditions and the requirements of the final design and construction methodologies.

EASTMAN WETLANDS PROJECT

In some areas trees will be retained to provide amenity, screening, shelter and wildlife habitat at least until the new plantings establish. Based upon the design for the Eastman Wetland and relevant parts of the Sutherlands Basins site, trees on Council land to be retained and removed include:

- 282 trees to be retained, including 163 healthy and structurally sound trees.
- 136 trees may require removal (depending upon final design and construction requirements), including 16 healthy and structurally sound trees.
- 34 trees to be removed within groups, including 13 healthy and structurally sound trees within those groups.
- 208 trees to be removed, including 17 healthy and structurally sound trees.

It is possible that up to 378 trees may require removal; which includes trees in the following condition:

- 46 healthy and structurally sound trees.
- 332 unhealthy and structurally unsound trees.

In addition to the individual trees and groups of trees listed above that are to be removed and retained, there are also hedgerows that will be retained or removed. This includes the following:

- 80.0m of Macrocarpa hedge in reasonably good condition to be retained (Area 1).
- 80.0m of Poplar hedgerow in reasonably good condition to be retained (Area 3).
- 50.0m of Poplar hedgerow in reasonably good condition to be retained (Area 3).
- 35.0m of Macrocarpa hedge in very poor condition to be removed (Area 1).
- 330.0m of Hawthorn hedgerow in fair to poor condition to be removed (Areas 1 & 3)
- 90.0m of Poplar hedgerow in reasonably good condition to be removed (Area 3).

Extensive tree planting is planned to occur as part the project. The Eastman Wetlands Master Plan includes the creation of significant indigenous forest and wetland habitat. The master plan shows the establishment of around 12,500 trees growing larger than 12.0 metres when mature.

It is recommended that the management of weed species occurs during and following the development of the site. Crack Willow (*Salix fragilis*) is within groups of trees that are retained for wildlife habitat, etc. This tree species should be removed from the site in the long term, and there is approximately 30 Crack Willow trees that may be retained during the works.

Weed species that should be removed as part of the works include Hawthorn (*Crataegus sp.*) and Elderberry (*Sambucus sp.*). Although the Hawthorn hedgerows do provide amenity, screening, shelter and wildlife habitat/food source, Hawthorn is becoming a pest around the Port Hills and Banks Peninsular. Due to the close proximity of the site to the Port Hills and being within the existing bird migration routes, Council's Botanist has recommended that this species is removed from the site.

It is intended that wherever possible the existing trees will be retained and incorporated into the design, and trees and other vegetation that are retained should receive appropriate physical protection during the implementation of the construction works. To achieve this, further arboricultural assessments and recommendations will be required during detailed design and the works to ensure that appropriate tree protection measures are implemented.

The CCC Construction Standard Specification (CSS), Part 1, Section 19.0: protection of natural assets and habitats outlines tree protection requirements and methodologies, and it is recommended that this section of the CSS or any relevant amendments are complied with for the duration of the earthworks, and during and building demolition or removals.

EASTMAN WETLANDS PROJECT

2.0 Site & Tree Details

The Eastman Wetlands, Sutherlands Basins and the Hoon Hay Valley Stream Basin projects are part of the Land Drainage Recovery Programme. The projects will involve extensive excavation and earthworks to create extensive stormwater basins and wetland areas, and this will result in the removal of the majority of the existing trees on the affected sites.

The trees are within sites are former farmland that have recently been purchased by Christchurch City Council for land drainage purposes. The trees have not previously been managed by Council, are not listed in the CCC tree asset database, and are not protected by the Christchurch District Plan rules.

For the purpose of this report, the trees have been grouped into the following five survey areas.

- **Area 1** is within 484 and 600 Cashmere Road
- **Area 2** is within 600 Cashmere Road and 32 Sutherlands Road
- **Area 3** is within 368 Sparks Road
- **Area 4** is within 482A Cashmere Road and 332 Sparks Road
- **Area 5** is within 564 Cashmere Road

2.1 Area 1 - 484 and 600 Cashmere Road

This part of the site comprises 484 Cashmere Road and extends into 600 Cashmere Road, as shown in Figures 1 and 2 below. Some of the trees and shrubs around the farm house (shown in Figure 1) will be retained for their amenity value as the site has the potential to become a car park or picnic area.

A group of Crack Willow trees (E1-08) can be retained due to the location, but should be removed in the long term due to being a weed species. The Hawthorne hedge (E1-06) should be removed due to being a weed species. Other trees to be retained will be subject to the requirements of the final design and construction requirements, especially around access Miln Drain and a new culvert, and the demolition or removal of the existing buildings.

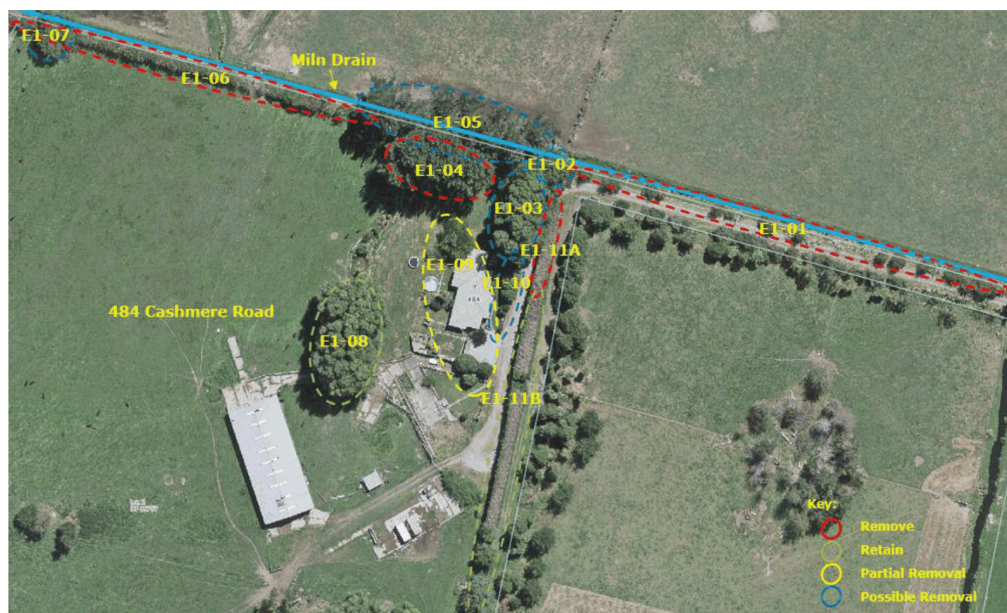


Figure 1: Eastman Wetlands tree survey Area 1.

EASTMAN WETLANDS PROJECT

The works within this area are required to allow the Sutherlands Basins project to proceed. This will result in the removal of trees shown in Figure 2 to facilitate mounding, with the exception of the trees in survey areas identified as E1-12 and E1-13 which can be retained as wildlife habitat, and it may be possible to retain some or all of the trees in E1-20 depending upon the capacity requirements of a wetland.

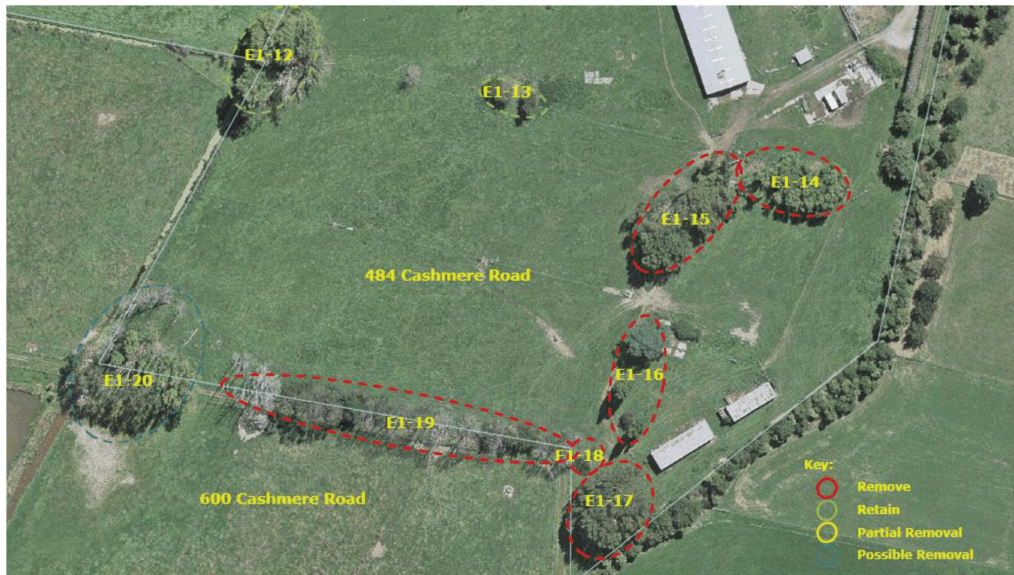


Figure 2: Eastman Wetlands tree survey Area 1.

2.2 Area 2 - 600 Cashmere Road & 32 Sutherlands Road

The trees within this area are located at 600 Cashmere Road and 32 Sutherlands Road, as show in Figures 3, 4, 5 and 6 below. The works within these areas include Eastman Wetlands and part of Sutherlands Basins, and will result in some trees being removed for the realignment of Cashmere Stream but the majority of the trees will be retained for amenity, shelter and wildlife habitat.



Figure 3: Eastman Wetlands tree survey Area 2.

EASTMAN WETLANDS PROJECT

Some trees within the area shown in Figure 4 will be removed for the realignment of Cashmere Stream, the installation of a syphon and the construction of a bund, but the majority of trees will be retained.

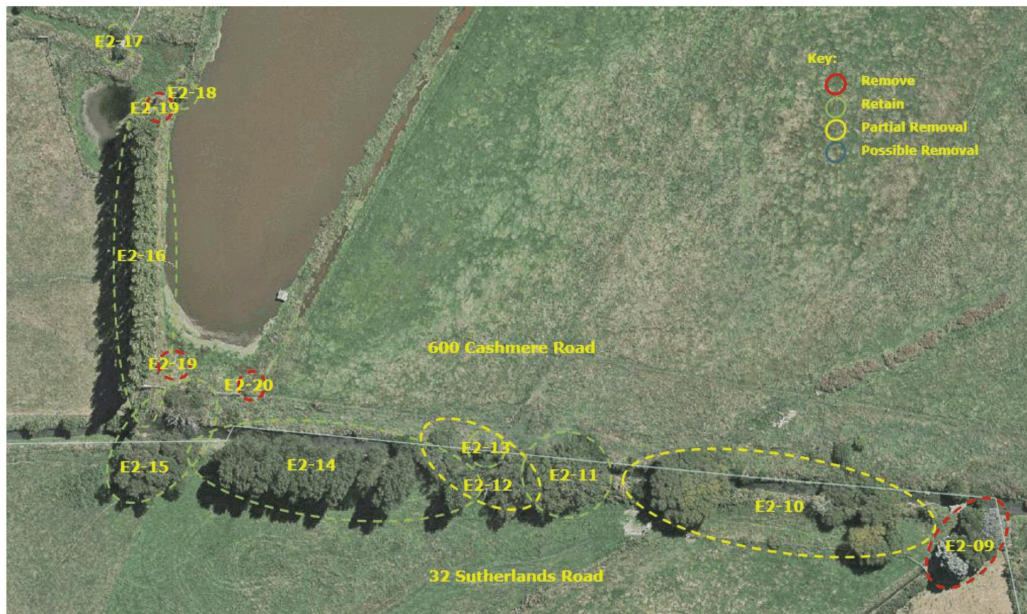


Figure 4: Eastman Wetlands (and Sutherlands Basins) tree survey Area 2.

The trees within the area shown in Figure 5 will be removed for the reshaping of the pond and construction of a bund, as mentioned above it may be possible to retain some or all of the trees in E1-20 depending upon the capacity requirements of a wetland (to be constructed on the eastern side of the pond).

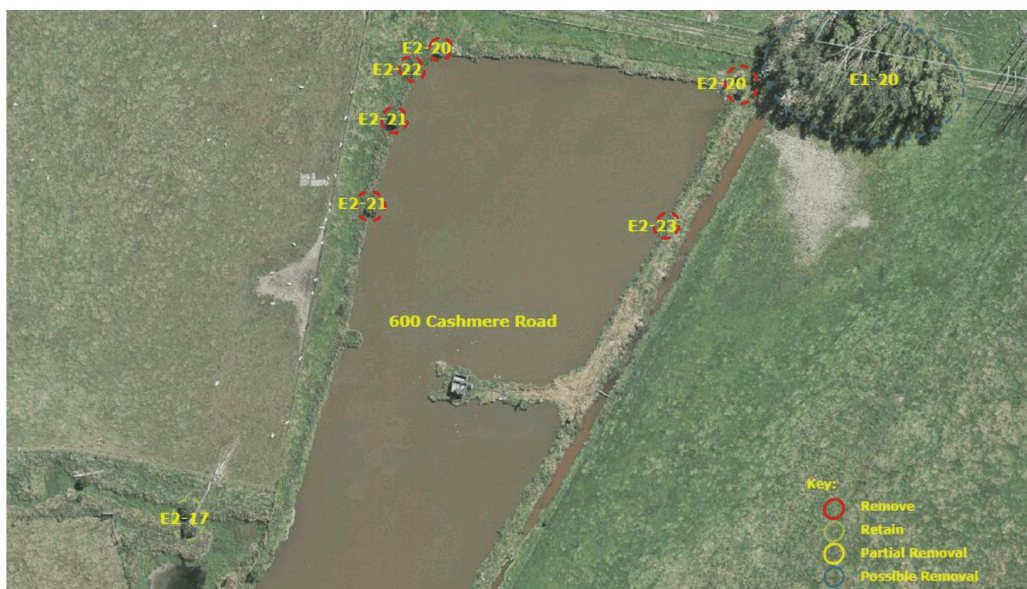


Figure 5: Eastman Wetlands tree survey Area 2.

EASTMAN WETLANDS PROJECT

Some of the trees within the area shown in Figure 6 will be removed where required for the realignment of Cashmere Stream.



Figure 6: Eastman Wetlands (and Sutherlands Basins) tree survey Area 2.

2.3 Area 3 - 368 Sparks Road

The trees within this area are located at 368 Sparks Road, as shown in Figures 7 and 8 below. As mentioned above, the Hawthorne hedgerow (E1-06) should be removed due to being a weed species. A group of Pine trees (E3-01) and approximately 90.0 meters of a 140.0 metre long Poplar hedgerow/shelter belt (E3-02) require removal for the creation of a wetland. Remaining trees are to be retained.



Figure 7: Eastman Wetlands tree survey Area 3.

EASTMAN WETLANDS PROJECT

The majority of the trees and shrubs around the dwelling (shown in Figure 8) will be retained for their amenity value. The native trees on the southern fence line (E3-10) will be retained and approximately 50.0 metres of the Poplar hedgerow/shelter belt (E3-02) is also expected to be retained. Other trees to be retained will be subject to the requirements of the final design and construction requirements, the demolition or removal of existing buildings, and the possible construction of bund across the driveway.



Figure 8: Eastman Wetlands tree survey Area 3.

2.4 Area 4 - 482A Cashmere Road & 332 Sparks Road

The trees within this area are located at 482A Cashmere Road and 332 Sparks Road, as shown in Figure 9. The works within this area will result in trees being removed in the survey areas E4-01, E4-02 and E4-03, and trees within E4-04 being retained for amenity, shelter and wildlife habitat with the exception of some trees at the eastern end of the group where works are required around Dunbar's Waterway.



Figure 9: Eastman Wetlands tree survey Area 4.

EASTMAN WETLANDS PROJECT

2.5 Area 5 - 564 Cashmere Road

In this area there are trees located on private property at 564 Cashmere Road that may require removal to provide flood prevention around the Hoon Hay Valley Stream culvert, as show in Figure 10 below.

The works within this area will result in the removal of trees in the area identified as S1-01 which includes Black Poplar trees and Elderberry, and partial removal of trees and shrubs within S1-02 which has mostly young to semi-mature native vegetation such as Cabbage Trees and Pittosporum.

S1-01 shows an area that may be larger than the quantity of trees to be removed, and the actual number of trees affected will be subject to the requirements of the final design and construction requirements, as well as the changes to tree group dynamics.



Figure 10: Eastman Wetlands (and Hoon Hay Valley Stream) tree survey Area 5.

EASTMAN WETLANDS PROJECT

3.0 Tree Planting

Extensive tree planting is planned to occur as part the project. Due to the extent of construction work and the significant quantities of trees and plants required for the land drainage recovery programme projects, the planting will be staged over a number of years.

The Eastman Wetlands Master Plan is currently being developed, and is in alignment with the waterways and wetlands drainage six values, and the goals and objectives of the South-West Area Plan. This includes the development of significant indigenous forest and wetland habitat.

At this stage the different areas of proposed planting within the master plan show the following:

- **13 ha. of Indigenous Forest** (the principal canopy tree is totara, and this will be planted on the naturally higher ground where trees are being removed to facilitate mounding);
- **4.7 ha. of Wetland Forest Planting** (the principal canopy tree is kahikatea);
- **10.6 ha. of Wetland Basin Planting** (primarily sedges and rushes);
- **5 ha. of Riparian Margin Planting** (this includes sedges, rushes, ferns and groundcovers to shrubs and trees);
- **0.6 ha. of Native Plantings** (lower growing shrubs and groundcovers under the pylon corridor).

Based on these areas, total numbers of plants will be in the region of **320,000-350,000** (ranging from sedges, rushes, ferns, groundcovers, scramblers, climbers, both small and tall shrubs and small and large or noble trees).

Of this total number it is estimated that around **12,500 will be noble trees** (trees growing to greater than 12m); primarily podocarp species such as Kahikatea and Totara with some Matai and Miro.

4.0 Weed Management

It is recommended that the management of weed species occurs during and following the development of the site.

Crack Willow (*Salix fragilis*) is within groups of trees that are to be retained for amenity and wildlife habitat. This tree species is included on the National Plant Pest Accord List as an unwanted organism, and the species is banned from sale, propagation and distribution throughout New Zealand (Canterbury Regional Plant Pest Strategy 2011).

Crack Willow trees may also be prone to structural failures that could increase waterway maintenance and risks to public safety (where applicable). Once the native planting establish, controlling the potential spread of the species could be achieved by applying an appropriate herbicide to the trees and leaving them to deteriorate over time where appropriate.

Other tree/shrub weed species that should be removed as part of the works include Hawthorn (*Crataegus sp.*) and Elderberry (*Sambucus sp.*). Hawthorn is on the National Plant Pest Accord List as a restricted pest and is also banned from sale, propagation and distribution. Elderberry is listed as an organism that has been considered for inclusion in the pest management strategy (but may be too difficult to control). Both species should be removed in the short term.

Although the Hawthorn hedgerows could provide amenity, screening, shelter and wildlife habitat/food source, this species is becoming a pest around the Port Hills and Banks Peninsular. Due to the close proximity of the site to the Port Hills and being within the existing bird migration routes, Council's Botanist has recommended that this species is removed from the site.

EASTMAN WETLANDS PROJECT

5.0 Tree Protection Requirements

5.1 District Plan Rules

The Christchurch District Plan tree protection rules do not apply to this project, and a resource consent for the tree removals and works within the vicinity of trees will not be required.

As the trees are not currently within a park, public open space or road corridor, and there are no individually protected trees within the site, and the tree protection rules outlined in Chapter 9.4.4.1 activity status tables do not apply. As a result, nor do the activity specific standards including the waterway setback rules relating to tree removals and the tree species listed within the activity specific standard tables.

5.2 Tree Protection During Construction

Trees that are retained within the vicinity of the works should be protected from potential construction related damage. To achieve this, further arboricultural assessments and recommendations will be required during detailed design, and during the earthworks required for the construction of the stormwater basins and wetlands and associated site features/infrastructure, as well as any building demolition or removal works, to ensure that appropriate tree protection measures are implemented.

The CCC Construction Standard Specification (CSS), Part 1, Section 19.0: protection of natural assets and habitats outlines tree protection requirements and methodologies, and it is recommended that this section of the CSS or any relevant amendments are complied with for the duration of the construction works.

The Contractor that is engaged to carry out the construction works should appoint Supervising Arborists, and produce a Tree Management Plan that is approved by the Council's Arborist before the commencement of the site works. The Contractor's Tree Management Plan should be comprehensive and address all aspects of the works.

EASTMAN WETLANDS PROJECT

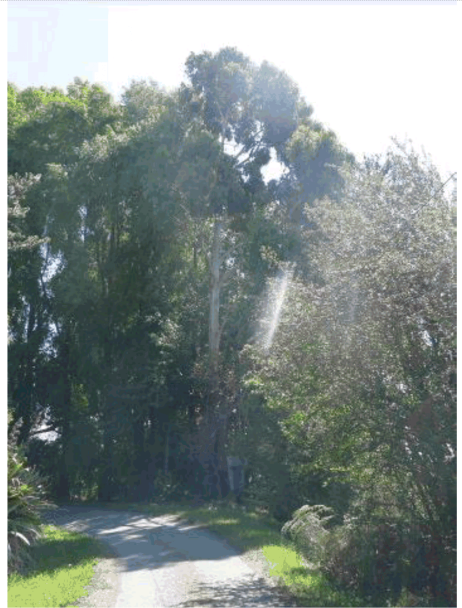
6.0 Recommendations

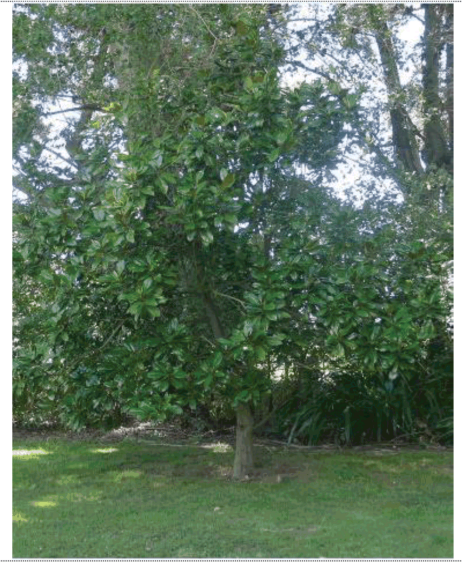
- 6.1 It is recommend that the removal of existing trees occurs as required to allow the works to proceed.
- 6.2 It is recommended that wherever possible trees are retained, and the trees that are retained receive adequate protection to prevent damage during the works.
- 6.3 The Contractor that is engaged to carry out the construction works should appoint a Supervising Arborist, and produce a Tree Management Plan that is to be approved by the Council's Arborist before the commencement of the site works within the vicinity of trees.
- 6.4 It is recommended that comprehensive replacement tree planting and establishment maintenance is implemented as mitigation for the tree removals, as outlined in the Eastman Wetlands Master Plan.
- 6.5 It is recommended that the tree planting be carried out during the winter planting season.
- 6.6 It is recommended that tree planting sites are assessed to investigate existing soil quality, and appropriate soil additives and mulch should be used where required.
- 6.7 It is recommended that the ongoing management of weed species is carried out as required during and following the development of the site.

Laurie Gordon
Consulting Arborist

EASTMAN WETLANDS PROJECT

Area 1

Address:	484 Cashmere Road	
Tree Survey Area:	E1-02	
Tree Species:	Eucalypt (<i>Eucalyptus sp.</i>)	
Height:	22.0 metres	
Canopy Spread:	12.0 metres	
DBH:	0.9 metres	
Health:	3 (Fair)	
Form:	3 (Fair)	
Overall Condition:	3 (Fair)	
<p>High canopy, but appeared to be in fair condition.</p> <p>May be possible to retain, but may be affected by surrounding tree removals or drain works, resulting in the removal of the tree for safety reasons.</p>		


Address:	484 Cashmere Road	
Tree Survey Area:	E1-04	
Tree Species:	Evergreen Magnolia (<i>Magnolia grandiflora</i>)	
Height:	4.0 metres	
Canopy Spread:	4.0 metres	
DBH:	0.2 metres	
Health:	2 (Good)	
Form:	3 (Fair)	
Overall Condition:	3 (Fair)	
<p>Some crown suppression, but in reasonably good condition.</p> <p>May be possible to retain, but may be affected by surrounding tree removals or drain works, resulting in the removal of the tree.</p>		

Appendix 1 – Healthy & Structurally Sound Trees
(To Be Removed)

EASTMAN WETLANDS PROJECT

Area 1

Address:	484 Cashmere Road	
Tree Survey Area:	E1-10	
Tree Species:	Flowering Cherry (<i>Prunus sp.</i>)	
Height:	4.0 metres	
Canopy Spread:	5.0 metres	
DBH:	0.25 metres	
Health:	3 (Fair)	
Form:	3 (Fair)	
Overall Condition:	3 (Fair)	
<p>Located near garden border and north-eastern corner of house; foliage density becoming sparse.</p> <p>It may be possible to retain this tree if it can be incorporated into to design for the area around the existing house or does not require removal for access for the demolition or removal of the house.</p>		

Address:	484 Cashmere Road	
Tree Survey Area:	E1-10	
Tree Species:	Upright Yew (<i>Taxus baccata Fastigiata</i>)	
Height:	5.0 metres	
Canopy Spread:	2.0 metres	
DBH:	0.15 metres	
Health:	2 (Good)	
Form:	3 (Fair)	
Overall Condition:	3 (Fair)	
<p>2 x semi-mature trees located in within shrub border on eastern side of house, in reasonably good condition.</p> <p>It may be possible to retain these trees if they can be incorporated into to design for the area around the existing house or do not require removal for access for the demolition or removal of the house.</p>		

Appendix 1 – Healthy & Structurally Sound Trees
(To Be Removed)


EASTMAN WETLANDS PROJECT

Area 1


Address:	484 Cashmere Road
Tree Survey Area:	E1-12A
Tree Species:	Hybrid Black Poplar (<i>Populus sp.</i>)
Height:	6.0-8.0 metres
Canopy Spread:	4.0 metres
DBH:	0.15-0.25 metres
Health:	2 (Good)
Form:	3 (Fair)
Overall Condition:	3 (Fair)

2 x semi-mature poplar trees, located next to drain between E1-12 and E1-07, in reasonably good condition.

It may be possible to retain these trees if not affected by earthworks or works on drain.



Address:	484 Cashmere Road
Tree Survey Area:	E1-16
Tree Species:	Lombardy Poplar (<i>Populus nigra Italica</i>)
Height:	21.0 metres
Canopy Spread:	6.0 metres
DBH:	1.1 metres
Health:	2 (Good)
Form:	3 (Fair)
Overall Condition:	3 (Fair)
Reasonably good condition, 2 stems attached at base or 2 trees in close proximity.	
Within an area that requires earthworks that will result in tree removals.	


A photograph of a tall, slender Lombardy Poplar tree with a dense green canopy, standing in a grassy field under a blue sky with scattered clouds. The tree is the central focus, with its narrow, columnar shape clearly visible. In the background, there are other trees and a small building, and the foreground is filled with green grass and some low-lying shrubs.

Appendix 1 – Healthy & Structurally Sound Trees
(To Be Removed)


EASTMAN WETLANDS PROJECT

Area 1

Address:	484 Cashmere Road
Tree Survey Area:	E1-16
Tree Species:	Lombardy Poplar (<i>Populus nigra Italica</i>)
Height:	16.0-18.0 metres
Canopy Spread:	4.0-8.0 metres
DBH:	0.3-1.0 metres
Health:	2 (Good)
Form:	3 (Fair)
Overall Condition:	3 (Fair)
3 x trees in close proximity, in reasonably good condition.	
Within an area that requires earthworks that will result in tree removals.	




Area 2


Address:	32 Sutherlands Road	
Tree Survey Area:	E2-09	
Tree Species:	Eucalypt (Eucalyptus sp.)	
Height:	16.0-20.0 metres	
Canopy Spread:	10.0-14.0 metres	
DBH:	0.9-1.0 metres	
Health:	2 (Good)	
Form:	3 (Fair)	
Overall Condition:	3 (Fair)	
3 x trees in close proximity, in reasonably good condition but some crown suppression due to group location.		
Within an area that requires earthworks that will result in tree removals.		

Appendix 1 – Healthy & Structurally Sound Trees
(To Be Removed)

EASTMAN WETLANDS PROJECT

Area 2


Address:	600 Cashmere Road	
Tree Survey Area:	E2-20	
Tree Species:	English Oak (Quercus robur)	
Height:	3.5 metres	
Canopy Spread:	2.0 metres	
DBH:	0.01 metres	
Health:	3 (Fair)	
Form:	3 (Fair)	
Overall Condition:	3 (Fair)	
<p>4 x trees in reasonably good condition.</p> <p>Within areas that require earthworks that will result in tree removals.</p> <p>Likely issues with acorns attracting ducks, so transplanting not recommended.</p>		


Address:	600 Cashmere Road	
Tree Survey Area:	E2-21	
Tree Species:	Crack Willow (Salix fragilis)	
Height:	2.0-4.0 metres	
Canopy Spread:	3.0-6.0 metres	
DBH:	0.3-0.6 metres	
Health:	2 (Good)	
Form:	3 (Fair)	
Overall Condition:	3 (Fair)	
<p>3 x trees with multiple stems but in reasonably good condition overall.</p> <p>Within areas that require earthworks that will result in tree removals.</p>		

Appendix 1 – Healthy & Structurally Sound Trees
(To Be Removed)

EASTMAN WETLANDS PROJECT

Area 2


Address:	600 Cashmere Road	
Tree Survey Area:	E2-22	
Tree Species:	Pin Oak (Quercus palustris)	
Height:	3.0 metres	
Canopy Spread:	3.0 metres	
DBH:	0.01 metres	
Health:	3 (Fair)	
Form:	3 (Fair)	
Overall Condition:	3 (Fair)	
<p>Foliage density becoming sparse.</p> <p>Within areas that require earthworks that will result in tree removals.</p>		


Address:	600 Cashmere Road	
Tree Survey Area:	E2-23	
Tree Species:	Cabbage Tree (Cordyline australis)	
Height:	1.5 metres	
Canopy Spread:	1.0 metres	
DBH:	0.01 metres	
Health:	2 (Good)	
Form:	3 (Fair)	
Overall Condition:	3 (Fair)	
<p>Reasonably good condition.</p> <p>Within areas that require earthworks that will result in tree removals.</p> <p>May be possible to transplant, depending upon accessibility to new location and the timing of the work, but often not viable.</p>		

Appendix 1 – Healthy & Structurally Sound Trees
(To Be Removed)

EASTMAN WETLANDS PROJECT

Area 2


Address:	600 Cashmere Road	
Tree Survey Area:	E2-25	
Tree Species:	Long-leaved lacebark (Hoheria sextylosa)	
Height:	6.0 metres	
Canopy Spread:	4.0 metres	
DBH:	0.25 metres	
Health:	3 (Fair)	
Form:	3 (Fair)	
Overall Condition:	3 (Fair)	
<p>Approximately 15 x Hoheria amongst Elder and other weed species located along stream edge, maximum size noted.</p> <p>Within areas that require earthworks that will result in tree removals. Estimated approximately 5 x removals required.</p>		


Address:	32 Sutherlands Road	
Tree Survey Area:	E2-26	
Tree Species:	Hybrid Black Poplar (Populus sp.)	
Height:	18.0 metres	
Canopy Spread:	8.0 metres	
DBH:	0.60 metres	
Health:	2 (Good)	
Form:	3 (Fair)	
Overall Condition:	3 (Fair)	
<p>Reasonably good condition.</p> <p>Within areas that require earthworks that will result in tree removals.</p>		

Appendix 1 – Healthy & Structurally Sound Trees
(To Be Removed)

EASTMAN WETLANDS PROJECT

Area 3


Address:	368 Sparks Road	
Tree Survey Area:	E3-02	
Tree Species:	Poplar Hedgerow (Populus sp.)	
Height:	14.0 metres	
Canopy Spread:	6.0 metres	
DBH:	0.30 metres	
Health:	2 (Good)	
Form:	3 (Fair)	
Overall Condition:	3 (Fair)	
<p>Approx. 140m long Poplar hedgerow on former western property boundary, typical individual tree size noted, reasonably good condition overall.</p> <p>Approx. 90m to be removed for wetland and bund construction.</p>		


Address:	368 Sparks Road	
Tree Survey Area:	E3-11	
Tree Species:	Ribbonwood (Plagianthus regius)	
Height:	7.0 metres	
Canopy Spread:	4.0 metres	
DBH:	0.20 metres	
Health:	3 (Fair)	
Form:	3 (Fair)	
Overall Condition:	3 (Fair)	
<p>4 x trees in reasonably good condition, located on western side of dwelling.</p> <p>To be retained if possible, but may be affected by building demolition.</p>		

Appendix 1 – Healthy & Structurally Sound Trees
(To Be Removed)

EASTMAN WETLANDS PROJECT

Area 3


Address:	368 Sparks Road	
Tree Survey Area:	E3-12	
Tree Species:	Mediterranean Cypress (Cupressus sempervirens)	
Height:	4.0 metres	
Canopy Spread:	1.5 metres	
DBH:	0.20 metres	
Health:	3 (Fair)	
Form:	3 (Fair)	
Overall Condition:	3 (Fair)	
<p>5 x trees in fair condition, located on southern and western side of dwelling.</p> <p>To be retained if possible, but may be affected by building demolition.</p>		

Address:	368 Sparks Road	
Tree Survey Area:	E3-12	
Tree Species:	Red Maple (Acer rubrum)	
Height:	5.0 metres	
Canopy Spread:	3.0 metres	
DBH:	0.10 metres	
Health:	3 (Fair)	
Form:	3 (Fair)	
Overall Condition:	3 (Fair)	
<p>2 x trees in fair condition, located on southern side of dwelling.</p> <p>To be retained if possible, but may be affected by building demolition.</p>		

Appendix 1 – Healthy & Structurally Sound Trees
(To Be Removed)

EASTMAN WETLANDS PROJECT

Area 3


Address:	368 Sparks Road	
Tree Survey Area:	E3-13	
Tree Species:	Kowhai (Sophora microphylla)	
Height:	3.0 metres	
Canopy Spread:	3.0 metres	
DBH:	0.15 metres	
Health:	3 (Fair)	
Form:	3 (Fair) to 5 (Very Poor)	
Overall Condition:	3 (Fair) to 5 (Very Poor)	
<p>12 x Kowhai along northern side of driveway, 5 x in fair condition (and 7 x poor/very poor condition), largest size noted.</p> <p>The majority to be retained, but a few on the driveway may require removal for the construction of a bund.</p>		

Address:	368 Sparks Road	
Tree Survey Area:	E3-13	
Tree Species:	Totara (Podocarpus totara)	
Height:	1.5 metres	
Canopy Spread:	1.0 metres	
DBH:	0.05 metres	
Health:	3 (Fair)	
Form:	3 (Fair) to 5 (Very Poor)	
Overall Condition:	3 (Fair) to 5 (Very Poor)	
<p>8 x Totara along northern side of driveway, 6 x in fair condition (and 2 x poor/very poor condition), largest size noted.</p> <p>The majority to be retained, but a few on the driveway may require removal for the construction of a bund.</p>		

Appendix 1 – Healthy & Structurally Sound Trees
(To Be Removed)

EASTMAN WETLANDS PROJECT

Area 5

Address:	564 Cashmere Road	
Tree Survey Area:	S1-01	
Tree Species:	Hybrid Black Poplar (Populus sp.)	
Height:	25.0 metres	
Canopy Spread:	20.0 metres	
DBH:	1.0-1.5 metres	
Health:	3 (Fair)	
Form:	3 (Fair)	
Overall Condition:	3 (Fair)	
<p>5 x large Black Poplar trees (from approx. 35m to 75m from the road); in overall fair condition, with a slight westward lean and some structural issues but no obvious significant defects/failures.</p> <p>The trees closer to the road that are in poor condition are to be removed, and some of the trees that are in fair condition may also require removal.</p>		

Appendix 1 – Healthy & Structurally Sound Trees
(To Be Removed)

EASTMAN WETLANDS PROJECT

Area 1 – 484 Cashmere Road & 600 Cashmere Road

Area-Tree ID	Quantity	Species	Height	Canopy Spread	DBH	Tree Health	Tree Form	Overall Condition	Tree Condition Comments	Project Requirements	Retain/Remove
E1-01		Hawthorn (<i>Crataegus monogyna</i>)							Approx. 15 x Hawthorn and Elderberry (up to 5.0m in height) located on northern side of driveway	Access to Miln Drain from north, but removal recommended due to being weed species	Remove
E1-02	1	Eucalypt (<i>Eucalyptus sp.</i>)	22.0	12.0	0.90	3	3	3	High canopy, but appeared to be in fair condition	Possibly retain in the short term, but likely to be affected by surrounding tree removals, drain works, outlet structure construction, etc.	Possible Removal
E1-03	11	Crack Willow (<i>Salix fragilis</i>)	25.0	10.0-16.0	0.70-1.00	3	4	4	Crown suppression, multiple stems from base with structurally weak unions, and structural failures	Possibly retain in short term, but may require removal for site access, outlet structure construction, etc., as well as possible removal of the trees in long term due to being a weed species	Possible Removal
E1-03	4	Black Poplar (<i>Populus nigra</i>)	14.0-16.0	6.0-10.0	0.60-0.80	3	4	4	Significant crown suppression from adjacent trees, some decline but less than 30%	Possibly retain in short term, but may require removal for site access, outlet structure construction, etc.	Possible Removal
E1-03	1	Evergreen Magnolia (<i>Magnolia grandiflora</i>)	4.0	4.0	0.20	2	3	3	Some crown suppression, but in reasonably good condition	Possibly retain, but removal may be required for access to Miln Drain and outlet structure	Possible Removal
E1-04	5	Black Poplar (<i>Populus nigra</i>)	23.0	20.0	0.90-1.10	3	4-5	4-5	Significant crown suppression from adjacent pine trees, poor form, structural failures and deterioration	Removal required for access to Miln Drain	Remove

Appendix 2 – Tree Survey Results (All Trees)

EASTMAN WETLANDS PROJECT

Area-Tree ID	Quantity	Species	Height	Canopy Spread	DBH	Tree Health	Tree Form	Overall Condition	Tree Condition Comments	Project Requirements	Retain/Remove
E1-05	24	Monterey Pine (<i>Pinus radiata</i>)	12.0-20.0	8.0-16.0	0.60-1.10	3-4	4-5	4-5	Some trees with more than 30% decline, trees within the group appear to have been previously topped at around 5.0m-6.0m and now have mature regrowth on structurally weak attachments, also crown suppression and structural failures.	Possibly retain in short term, but may require partial or complete removal of group due to proximity to drain and outlet structure, plus effects of E1-04 Poplar removals	Possible Removal
E1-06		Hawthorn Hedge (<i>Crataegus monogyna</i>)							Approximately 330m of mostly Hawthorn hedgerow, in fair to poor condition overall	Removal recommended due to being weed species	Remove
E1-07	1	Tasmanian Blackwood (<i>Acacia melanoxylon</i>)	15.0	14.0	1.00	3	4	4	Foliage density becoming sparse, multiple stems from base, extensive decay, structural failures	Possibly retain with removal in long term, but may be affected by drainage works	Possible Removal
E1-08	8	Crack Willow (<i>Salix fragilis</i>)	12.0-25.0	10.0-20.0	0.30-1.20	2-3	3	3	Reasonably good foliage density, crown suppression due to group locations and some structural defects and failures, but fair condition overall	Retention possible due to location, but possible removal in long term due to being a weed species	Retain
E1-09	1	Honey Locust (<i>Gleditsia triacanthos</i>)	12.0	12.0	0.70	2	4	4	Reasonably good foliage density, but weak stem and branch unions and structural failures	Possible removal due to condition	Possible Removal
E1-09	1	Maidenhair Tree (<i>Ginkgo biloba</i>)	12.0	4.0	0.50	3	3	3	Lower-mid canopy suppressed by Gleditsia, but appears to be in reasonably good condition	Retain if possible (close proximity of house demolition)	Retain
E1-09	1	Flowering Cherry (<i>Prunus sp.</i>)	4.0	8.0	0.40	3	3	3	Foliage density becoming sparse, possibly 30% decline	Retain if possible (close proximity of house demolition)	Retain
E1-09	1	Cabbage Tree (<i>Cordyline australis</i>)	8.0	5.0	0.40	3	3	3	Minor isolated dieback, but in reasonably good condition	Retain if possible (close proximity of house demolition)	Retain
E1-09	1	Cabbage Tree (<i>Cordyline australis</i>)	3.0	1.5	0.15	2	3	3	Reasonably good condition	Retain if possible (close proximity of house demolition)	Retain

Appendix 2 – Tree Survey Results (All Trees)

EASTMAN WETLANDS PROJECT

Area-Tree ID	Quantity	Species	Height	Canopy Spread	DBH	Tree Health	Tree Form	Overall Condition	Tree Condition Comments	Project Requirements	Retain/Remove
E1-09	1	Pissardi Plum (<i>Prunus pissardii</i> Nigra)	6.0	5.0	0.30	3	4	4	Growing against building, multiple stems from base with structurally weak unions	Removal due to poor condition and potential weed species	Remove
E1-09		2 x Hawthorn (<i>Crataegus monogyna</i>)	7.0	5.0	0.30				2 x Hawthorn, 1 x growing against building, both with multiple stems from base with structurally weak unions	Removal recommended due to being a weed species	Remove
E1-09		Elderberry (<i>Sambucus</i>)							Large Elderberry growing against building, multiple stems from base with structurally weak unions	Removal recommended due to being a weed species	Remove
E1-10	1	Flowering Cherry (<i>Prunus sp.</i>)	4.0	5.0	0.25	3	3	3	Located near garden border and north-eastern corner of house; foliage density becoming sparse	Retain if possible, but may be affected by building demolition	Possible Removal
E1-10		Camellia (<i>Camellia sp.</i>)	1.5 - 6.0	1.5 - 6.0	0.1 - 0.3	3	3	3	5 x Camellia in garden border on eastern side of house	Retain if possible, but may be affected by building demolition	Possible Removal
E1-10		Rhododendron (<i>Rhododendron sp.</i>)	4.0	3.0	0.15	3	3	3	Located in garden border on eastern side of house	Retain if possible, but may be affected by building demolition	Possible Removal
E1-10		Broadleaf (<i>Griselinia littoralis</i>)	6.0	5.0	0.20	3	3	3	Located in garden border on eastern side of house	Retain if possible, but may be affected by building demolition	Possible Removal
E1-10	2	Upright Yew (<i>Taxus baccata</i> Fastigiata)	5.0	2.0	0.15	2	3	3	Located in garden border on eastern side of house	Retain if possible, but may be affected by building demolition	Possible Removal
E1-10		Kohuhu (<i>Pittosporum tenuifolium</i>)	7.0	4.0	0.20	3	3	3	Located in garden border on eastern side of house	Retain if possible, but may be affected by building demolition	Possible Removal
E1-11A		Macrocarpa Hedge (<i>Cupressus macrocarpa</i>)	6.0	5.0		5	5	5	Approximately 1st 35.0m from northern end of hedge dead or in advanced decline	Removal due to poor condition	Remove

Appendix 2 – Tree Survey Results (All Trees)

EASTMAN WETLANDS PROJECT

Area-Tree ID	Quantity	Species	Height	Canopy Spread	DBH	Tree Health	Tree Form	Overall Condition	Tree Condition Comments	Project Requirements	Retain/Remove
E1-11B		Macrocarpa Hedge (<i>Cupressus macrocarpa</i>)	6.0	5.0		3	3	3	Remaining approximately 80.0m of hedge including intact Monterey Cypress trees at southern end in reasonably good condition	Retain while site is being developed, but with possible removal in long term due to potential ongoing issues with high maintenance	Retain
E1-12	6	Hybrid Willow (<i>Salix sp.</i>)	18.0-20.0	6.0-18.0	0.60-1.20	4	4	4	Overall poor condition due to crown suppression, structural failures and up to 30% decline	Retain as wildlife habitat	Retain
E1-12	3	Hybrid Black Poplar (<i>Populus sp.</i>)	15.0	8.0	0.90	3-5	4-5	4-5	Overall poor to very poor condition; 1 x dead tree, and 2 trees in close proximity with 1 x root plate failure held up by 2nd tree	Retain as wildlife habitat	Retain
E1-12A	2	Hybrid Black Poplar (<i>Populus sp.</i>)	6.0-8.0	4.0	0.15-0.25	2	3	3	Young poplar trees, located next to drain between E1-12 and E1-07	Retain as wildlife habitat	Retain
E1-13	4	Monterey Cypress (<i>Cupressus macrocarpa</i>)	7.0-12.0	6.0-8.0	0.40-0.60	4	4	4	More than 30% decline and poor structural condition	Retain as wildlife habitat	Retain
E1-14	9	Hybrid Willow (<i>Salix sp.</i>)	13.0	10.0	0.70	3	4-5	4-5	Significant failures and decay. Poor to very poor condition overall	Remove for mound construction and planting	Remove
E1-14	4	Eucalypt (<i>Eucalyptus sp.</i>)	8.0	3.0	0.25	5	5	5	Advanced decline/dead trees	Remove for mound construction and planting	Remove
E1-15	8	Hybrid Willow (<i>Salix sp.</i>)	12.0-16.0	6.0-10.0	0.35-0.90	3	4-5	4-5	Significant failures and decay. Poor to very poor condition overall	Remove for mound construction and planting	Remove
E1-15	8	Eucalypt (<i>Eucalyptus sp.</i>)	12.0-18.0	2.0-6.0	0.15-0.70	5	5	5	Advanced decline/dead trees	Remove for mound construction and planting	Remove
E1-15	12	Hybrid Black Poplar (<i>Populus sp.</i>)	12.0	3.0-6.0	0.20-0.40	5	5	5	Advanced decline/dead trees	Remove for mound construction and planting	Remove

Appendix 2 – Tree Survey Results (All Trees)

EASTMAN WETLANDS PROJECT

Area-Tree ID	Quantity	Species	Height	Canopy Spread	DBH	Tree Health	Tree Form	Overall Condition	Tree Condition Comments	Project Requirements	Retain/Remove
E1-15	6	Hybrid Black Poplar (<i>Populus sp.</i>)	12.0-14.0	6.0-12.0	0.40-1.00	3	4	4	Crown suppression, decay and structural failures. Poor condition overall	Remove for mound construction and planting	Remove
E1-16	1	Wattle (<i>Acacia sp.</i>)	16.0	14.0	1.10	3	4	4	Multiple stems from base with structurally weak unions	Remove for mound construction and planting	Remove
E1-16	1	Lombardy Poplar (<i>Populus nigra Italica</i>)	21.0	6.0	1.10	2	3	3	Reasonably good condition, 2 stems attached at base or 2 trees in close proximity	Remove for mound construction and planting	Remove
E1-16	1	Pissardi Plum (<i>Prunus pissardii</i> Nigra)	7.0	6.0	0.60	4	4	4	Multiple stems from base with structurally weak unions, low foliage density	Remove for mound construction and planting	Remove
E1-16	3	Lombardy Poplar (<i>Populus nigra Italica</i>)	16.0-18.0	4.0-8.0	0.30-1.00	2	3	3	Reasonably good condition, 3 trees in close proximity	Remove for mound construction and planting	Remove
E1-17	7	Hybrid Black Poplar (<i>Populus sp.</i>)	18.0-20.0	10.0-14.0	0.70-1.10	3	4	4	Crown suppression, and significant structural failures	Remove for mound construction and planting	Remove
E1-17	2	Eucalypt (<i>Eucalyptus sp.</i>)	20.0	10.0-12.0	0.60-0.90	3	4	4	High canopies with previous apical failures	Remove for mound construction and planting	Remove
E1-17	3	Tasmanian Blackwood (<i>Acacia melanoxylon</i>)	12.0	6.0-8.0	0.30-0.70	3	4	4	Crown suppression, structural failures and up to 30% decline	Remove for mound construction and planting	Remove
E1-18	1	Birch (<i>Betula sp.</i>)	8.0	4.0	3.00	5	5	5	Advanced decline/dead trees	Remove for mound construction and planting	Remove
E1-18	1	Birch (<i>Betula sp.</i>)	9.0	6.0	0.50	4	4	4	More than 30% decline	Remove for mound construction and planting	Remove
E1-19	20	Eucalypt (<i>Eucalyptus sp.</i>)	12.0-20.0	6.0-12.0	0.60-1.00	5	5	5	Advanced decline/dead trees	Remove for mound construction and planting	Remove

Appendix 2 – Tree Survey Results (All Trees)

EASTMAN WETLANDS PROJECT

Area-Tree ID	Quantity	Species	Height	Canopy Spread	DBH	Tree Health	Tree Form	Overall Condition	Tree Condition Comments	Project Requirements	Retain/Remove
E1-19	27	Monterey Cypress (<i>Cupressus macrocarpa</i>)	8.0-12.0	4.0-8.0	0.20-0.90	3-5	4-5	4-5	4 x dead trees, and the remaining poor due to more than 30% decline, crown suppression and structural failures	Remove for mound construction and planting	Remove
E1-20	27	Eucalypt (<i>Eucalyptus sp.</i>)	16.0-18.0	4.0-8.0	0.20-0.80	5	5	5	Advanced decline/dead trees	May require removal to maximise wetland capacity	Possible Removal
E1-20	16	Hybrid Willow (<i>Salix sp.</i>)	18.0-20.0	4.0-8.0	0.50-0.10	4-5	4-5	4-5	Advanced decline, crown suppression and structural failures	May require removal to maximise wetland capacity	Possible Removal
E1-20	36	Hybrid Black Poplar (<i>Populus sp.</i>)	16.0-22.0	3.0-10.0	0.20-1.00	4-5	4-5	4-5	More than 30% decline/dead trees	May require removal to maximise wetland capacity	Possible Removal

Appendix 2 – Tree Survey Results (All Trees)

EASTMAN WETLANDS PROJECT

Area 2 – 600 Cashmere Road & 32 Sutherlands Road

Area-Tree ID	Quantity	Species	Height	Canopy Spread	DBH	Tree Health	Tree Form	Overall Condition	Tree Condition Comments	Project Requirements	Retain/Remove
E2-01	8	Lombardy Poplar (<i>Populus nigra Italica</i>)	28.0	10.0-12.0	1.00-2.00	3	3	3	Overall fair health, some structural defects that may result in poor condition for some within the group, but reasonably good condition overall	Retention possible due to location	Retain
E2-02	4	Crack Willow (<i>Salix fragilis</i>)	8.0-12.0	8.0-12.0	0.7-1.00	3-4	4-5	4-5	Significant failures and decay. Poor to very poor condition overall, including 1 x whole tree failure	Remove for realignment of Cashmere Stream	Remove
E2-03	1	Crack Willow (<i>Salix fragilis</i>)	16.0	8.0	0.70	3	3	3	Crown suppression on southern side due to group location	Retention possible due to location, but possible removal in long term due to being a weed species	Retain
E2-04	6	Hybrid Black Poplar (<i>Populus sp.</i>)	18.0-22.0	6.0-20.0	0.60-2.50	3	3	3	Some crown suppression, but fair condition overall	Retention possible due to location	Retain
E2-05	8	Monterey Pine (<i>Pinus radiata</i>)	16.0	8.0-10.0	0.70-1.00	3	3	3	Fair condition overall	Retention possible due to location	Retain
E2-06	1	Crack Willow (<i>Salix fragilis</i>)	16.0	16.0	0.5 (x7)	3	4	4	Poor structure due to 7 x stems originating from tree base	Retention possible due to location, but possible removal in the long term due to being a weed species	Retain
E2-07	31	Hybrid Black Poplar (<i>Populus sp.</i>)	16.0-22.0	4.0-16.0	0.70-1.20	3	4-5	4-5	Poor to very poor structural condition overall, including a significant tree failure	Retention possible due to location	Retain
E2-08	2	Crack Willow (<i>Salix fragilis</i>)	8.0	8.0-10.0	0.80	3	4	4	Poor structural condition due to multiple stems originating from tree bases, also Elder covered in vine nearby	Remove for realignment of Cashmere Stream	Remove
E2-09	3	Eucalypt (<i>Eucalyptus sp.</i>)	16.0-28.0	10.0-14.0	0.90-1.00	2	3	3	Reasonably good condition, but some crown suppression due to group location, also Elders nearby	Remove for realignment of Cashmere Stream and construction of bund	Remove

Appendix 2 – Tree Survey Results (All Trees)

EASTMAN WETLANDS PROJECT

Area-Tree ID	Quantity	Species	Height	Canopy Spread	DBH	Tree Health	Tree Form	Overall Condition	Tree Condition Comments	Project Requirements	Retain/Remove
E2-10	4	Crack Willow (<i>Salix fragilis</i>)	12.0-16.0	8.0-14.0	0.6-0.90	3	4	4	Multiple stems and some structural deterioration, poor condition overall, also Elders nearby	Partial removal of group for works, with possible removal of remaining trees in long term due to being a weed species	Partial Removal
E2-11	2	Monterey Cypress (<i>Cupressus macrocarpa</i>)	17.0	20.0	0.80-1.10	3	4	4	Multiple stems, some structural deterioration and crown suppression, poor condition overall	Retention possible due to location	Retain
E2-12	5	Crack Willow (<i>Salix fragilis</i>)	12.0-16.0	10.0-12.0	0.9-0.12	4	4-5	4-5	Previously topped at around 5.0m, mature regrowth on structurally weak attachments, extensive decay	Partial removal of group for installation of syphon, with possible removal of remaining trees in long term due to being a weed species	Partial Removal
E2-13	1	Cabbage Tree (<i>Cordyline australis</i>)	10.0	6.0	0.80	3	3	3	Located amongst Willow trees, reasonably good condition	Retention possible due to location	Retain
E2-14	10	Hybrid Black Poplar (<i>Populus sp.</i>)	16.0-18.0	10.0-14.0	0.70-0.90	3	3	3	Reasonably good condition overall	Retention possible due to location	Retain
E2-15	5	Crack Willow (<i>Salix fragilis</i>)	12.0-18.0	6.0-12.0	0.6-0.12	3-4	4	4	Some dieback and previously topped, poor condition overall	Retention possible due to location, but possible removal in the long term due to being a weed species	Retain
E2-16	28	Lombardy Poplar (<i>Populus nigra Italica</i>)	16.0-25.0	5.0-8.0	0.80-1.00	3	3	3	Some decline and structural defects that may result in poor condition for some within the group, but fair condition overall	Retention possible due to location	Retain
E2-17	7	Lombardy Poplar (<i>Populus nigra Italica</i>)	4.0	2.0	0.15	3	3	3	Reasonably good condition	Retention possible due to location	Retain
E2-18	1	Pin Oak (<i>Quercus palustris</i>)	3.0	4.0	0.15	3	3	3	Reasonably good condition	Retention possible due to location	Retain
E2-19	3	Red Oak (<i>Quercus rubra</i>)	3.0	3.0	0.15	4-5	4	4-5	Recently planted trees in advanced decline	Remove due to poor condition	Remove

Appendix 2 – Tree Survey Results (All Trees)

EASTMAN WETLANDS PROJECT

Area-Tree ID	Quantity	Species	Height	Canopy Spread	DBH	Tree Health	Tree Form	Overall Condition	Tree Condition Comments	Project Requirements	Retain/Remove
E2-20	4	English Oak (<i>Quercus robur</i>)	3.0	3.0	0.15	3	3	3	Reasonably good condition	Remove for reshaping of pond and construction of bund, likely issues with acorns attracting ducks	Remove
E2-21	3	Crack Willow (<i>Salix fragilis</i>)	2.0-4.0	3.0-6.0	0.30-0.60	2	3	3	Multiple stems but reasonably good condition overall	Remove for reshaping of pond	Remove
E2-22	1	Pin Oak (<i>Quercus palustris</i>)	3.0	3.0	0.15	3	3	3	Foliage density becoming sparse	Remove for reshaping of pond	Remove
E2-23	1	Cabbage Tree (<i>Cordyline australis</i>)	1.5	0.5	0.10	2	3	3	Reasonably good condition	Remove for reshaping of pond, may be possible to transplant	Remove
E2-24	1	Lombardy Poplar (<i>Populus nigra Italica</i>)	28.0	12.0	2.00	3	3	3	Foliage density becoming sparse on eastern side, 2x stems originating from tree base and some root plate erosion, but fair condition overall, also 11x Elders nearby	Retention possible due to location, identifier for spring	Retain
E2-25	13	Long-leaved lacebark (<i>Hoheria sextylosa</i>)	6.0	4.0	0.25	3	3	3	Hoheria amongst Elder and other weed species located along stream edge	Retain where possible, but removal of weed species recommended	Retain
E2-25	2	Long-leaved lacebark (<i>Hoheria sextylosa</i>)	6.0	4.0	0.25	3	3	3	Hoheria amongst Elder and other weed species located along stream edge (maximum size noted)	Approx. 2 x Hoheria may require removal for Cashmere Stream realignment, also removal of weed species recommended	Partial Removal
E2-26	1	Hybrid Black Poplar (<i>Populus sp.</i>)	18.0	8.0	0.60	2	3	3	Reasonably good condition	Removal required for realignment of Cashmere Stream	Remove
E2-27	1	Hybrid Black Poplar (<i>Populus sp.</i>)	16.0	10.0	1.00	3	4	4	Co-dominant from 1.0m with structurally weak included union	Removal required for realignment of Cashmere Stream and culvert works	Remove
E3-01	50	Monterey Pine (<i>Pinus radiata</i>)	14.0	12.0	0.30-0.80	4	4-5	4-5	Stand of Pine trees (est. approx. 50) poor to very poor condition overall due to decline and some windblown trees within group	Remove for wetland area	Remove

Appendix 2 – Tree Survey Results (All Trees)

EASTMAN WETLANDS PROJECT

Area 3 – 368 Sparks Road

Area-Tree ID	Quantity	Species	Height	Canopy Spread	DBH	Tree Health	Tree Form	Overall Condition	Tree Condition Comments	Project Requirements	Retain/Remove
E3-02		Poplar Hedge (<i>Populus sp.</i>)	14.0	6.0	0.30	2	3	3	Approx. 140m long Poplar hedgerow on former western property boundary, typical individual tree size noted, reasonably good condition overall	Majority to be removed for wetland and bund in the long term (approx. 50m to be retained)	Partial Removal
E3-03	12	Cabbage Tree (<i>Cordyline australis</i>)	5.0	2.5	0.25	2	3	3	Approx. 12x Cabbage Trees amongst mixed native planting on northern side of dwelling, reasonably good condition overall	Retention possible due to location	Retain
E3-04	10	Narrow-leaved Lacebark (<i>Hoheria angustifolia</i>)	6.0	3.0	0.20	3	3	3	Approx. 10 x Hoheria amongst mixed native planting on northern side of dwelling, reasonably good condition overall	Retention possible due to location	Retain
E3-05		Poplar Hedge (<i>Populus sp.</i>)	9.0	5.0	0.15	3	3	3	Approx. 80m long Poplar hedgerow on eastern side of dwelling, typical individual tree size noted, reasonably good condition overall	Retention possible due to location	Retain
E3-06	1	Dawn Redwood (<i>Metasequoia glyptostroboides</i>)	2.5	3.0	0.20	3	4	4	Poor form and structure due to apical failure	Retention possible due to location	Retain
E3-07	2	English Oak (<i>Quercus robur</i>)	4.0	4.0	0.20	3	3	3	Reasonably good condition	Retention possible due to location	Retain
E3-08	3	Ribbonwood (<i>Plagianthus regius</i>)	4.0	1.0	0.20	3	3	3	Reasonably good condition	Retention possible due to location	Retain
E3-09	1	Dawn Redwood (<i>Metasequoia glyptostroboides</i>)	2.5	3.0	0.20	3	3	3	Reasonably good condition	Retention possible due to location	Retain

Appendix 2 – Tree Survey Results (All Trees)

EASTMAN WETLANDS PROJECT

Area-Tree ID	Quantity	Species	Height	Canopy Spread	DBH	Tree Health	Tree Form	Overall Condition	Tree Condition Comments	Project Requirements	Retain/Remove
E3-10	30	Ribbonwood (<i>Plagianthus regius</i>)	4.0	3.0	0.20	3	3	3	Approx. 50 x Ribbonwood on southern side of dwelling, typical size noted	Retention possible due to location	Retain
E3-10	20	Ribbonwood (<i>Plagianthus regius</i>)	4.0	3.0	0.20	3-4	3-4	4	Ribbonwood on southern side of dwelling (some in poor condition)	Retention possible due to location	Retain
E3-10	7	Narrow-leaved Lacebark (<i>Hoheria angustifolia</i>)	4.0	3.0	0.20	3	3	3	Approx. 7 x Hoheria amongst Ribbonwood on southern side of dwelling	Retention possible due to location	Retain
E3-11	4	Ribbonwood (<i>Plagianthus regius</i>)	7.0	4.0	0.20	3	3	3	Reasonably good condition, located on western side of dwelling	Retain if possible, but may be affected by building demolition	Possible Removal
E3-12	5	Mediterranean Cypress (<i>Cupressus sempervirens</i>)	4.0	1.5	0.20	3	3	3	Reasonably good condition, located on southern and western sides of dwelling	Retain if possible, but may be affected by building demolition	Possible Removal
E3-12	2	Red Maple (<i>Acer rubrum</i>)	5.0	3.0	0.10	3	3	3	Reasonably good condition, located on southern side of dwelling	Retain if possible, but may be affected by building demolition	Possible Removal
E3-13	5	Kowhai (<i>Sophora microphylla</i>)	3.0	3.0	0.10	3	3	3	12 x Kowhai along northern side of driveway, 5 x in fair condition, largest size noted	The majority to be retained, but a few trees along the driveway may require removal for the construction of a bund	Partial Removal
E3-13	7	Kowhai (<i>Sophora microphylla</i>)	3.0	3.0	0.10	4-5	4-5	4-5	12 x Kowhai along northern side of driveway, 7 x in poor/very poor condition, largest size noted	The majority to be retained, but a few may require removal for the construction of a bund	Partial Removal
E3-13	6	Totara (<i>Podocarpus totara</i>)	1.5	1.0	0.05	3	3	3	8 x Totara along northern side of driveway, 6 x in fair condition, largest size noted	The majority to be retained, but a few may require removal for the construction of a bund	Partial Removal
E3-13	2	Totara (<i>Podocarpus totara</i>)	1.5	1.0	0.05	4-5	4-5	4-5	8 x Totara along northern side of driveway, 2 x in poor/very poor condition, largest size noted	The majority to be retained, but a few may require removal for the construction of a bund	Partial Removal

Appendix 2 – Tree Survey Results (All Trees)

EASTMAN WETLANDS PROJECT

Area 4 – 482A Cashmere Road & 332 Sparks Road

Area-Tree ID	Quantity	Species	Height	Canopy Spread	DBH	Tree Health	Tree Form	Overall Condition	Tree Condition Comments	Project Requirements	Retain/Remove
E4-01/02		Hawthorn (<i>Crataegus monogyna</i>)							Approx. 10 x Hawthorn and 1 x Goat Willow (up to 5.0m in height)	Removal recommended due to being weed species	Remove
E4-03	14	Lombardy Poplar (<i>Populus nigra Italica</i>)	16.0-25.0	6.0-12.0	0.60-1.50	3	4	4	Minor to moderate decline, majority with extensive decay and previous failures	Removal required for realignment of waterway	Remove
E4-03	1	Monterey Cypress (<i>Cupressus macrocarpa</i>)	12.0	12.0	0.80	3	4	4	Poor structural condition	Removal required for realignment of waterway	Remove
E4-04	46	Lombardy Poplar (<i>Populus nigra Italica</i>)	20.0-25.0	8.0-12.0	0.60-1.20	3-5	4-5	4-5	Minor to significant decline, majority with extensive decay and structural defects, significant stem failures	Retain where possible, but partial removal of group likely to be required for realignment of Miln Drain	Partial Removal
E4-04	3	Monterey Cypress (<i>Cupressus macrocarpa</i>)	18.0	10.0	0.60-1.00	4-5	4-5	4-5	Moderate to significant decline	Retain where possible, but partial removal of group likely to be required for Dunbars diversion and Miln Drain realignment	Partial Removal

Appendix 2 – Tree Survey Results (All Trees)

EASTMAN WETLANDS PROJECT

Area 5 – 564 Cashmere Road

Area-Tree ID	Quantity	Species	Height	Canopy Spread	DBH	Tree Health	Tree Form	Overall Condition	Tree Condition Comments	Project Requirements	Retain/Remove
S1-01	1	Hybrid Black Poplar (<i>Populus sp.</i>)	10.0	8.0	1.00	4	5	5	Tree at the road end of the row has been topped or the stem failed, decay evident around the pruning/failure wound	Removal required for bund	Remove
S1-01	1	Hybrid Black Poplar (<i>Populus sp.</i>)	25.0	16.0	1.00	3	4	4	2nd Black Poplar tree from road end; previous failure and pruning wounds at 6.0m-8.0m with decay, poor structural integrity within the mid canopy	Removal required for bund	Remove
S1-01	10	Poplar (<i>Populus sp.</i>)	10.0	5.0	0.10-0.30	3	4	4	Approximately 10 x smaller Poplars, between the 1st and the 4th tree from road end; suppressed trees, some with multiple stems from base and in poor condition overall	Removal required for bund	Remove
S1-01	5	Hybrid Black Poplar (<i>Populus sp.</i>)	25.0	20.0	1.00-1.50	3	3	3	Remaining 5 large Black Poplar trees (to approx. 75m from the road); overall fair condition, slight westward lean and some structural issues, but no obvious significant defects/failures	Retain where possible, but partial removal of group likely to be required for bund	Partial Removal
S1-01		5 x Elderberry (<i>Sambucus nigra</i>)							5 x Elderberry located on Sutherlands Basin side of drain (up to 4.0m in height)	Removal recommended due to being weed species	Remove
S1-02		Mixed Native Vegetation (<i>Cordyline</i> , <i>Pittosporum</i> , etc.)							Largest Cabbage Tree up to 4.0m in height; in fair condition overall. Also, young possibly wildling Poplars on road frontage (topped for power line clearance - in poor condition)	Retain where possible, but partial removal of group likely to be required for bund	Partial Removal

Appendix 2 – Tree Survey Results (All Trees)

EASTMAN WETLANDS PROJECT

Appendix 3: Tree Assessment Method

The tree inspections for this report were carried out in February/March 2018 and included non-invasive visual tree assessment methods (measurements are approximate). The condition of each tree was scored using the following Christchurch City Council tree assessment system (April 2017 version).

The condition of a tree is scored as Very Good (1), Good (2), Fair (3), Poor (4) or Very Poor (5). This relates to the Health and Form of a tree. The overall condition rating provided is the worst score for either Health or Form (e.g. if a tree scores Good for Health and Poor for Form, the Condition rating will be Poor).

Very Good for Health; where a tree has no more than approximately 5% disease or decline.

Very Good for Form; where a tree has no structural defects or abnormalities.

Good for Health; where a tree has no more than approximately 6-10% disease or decline.

Good for Form; where tree defects do not affect the structural integrity or continued well-being of the tree.

Fair for Health; where a tree has approximately 11-30% disease or decline.

Fair for Form; where defects are present, but can be rectified in order to maintain the structural integrity and continued well-being of tree.

Poor for Health; where a tree exhibits approximately 31-70% disease or decline.

Poor for Form; where tree maintenance may improve the framework or the continued well-being of tree, and defects result in loss of structural integrity that may be mitigated but are unlikely to be rectified.

Very Poor for Health; where a tree is in more than approximately 70% state of decline.

Very Poor for Form; where tree maintenance cannot improve the framework or the continued well-being of tree, and defects result in loss of structural integrity that cannot be mitigated or rectified.

9. Halswell-Hornby-Riccarton Wards - Level Crossing Approaches – Road Markings

Reference: 18/483028

Presenter: Peter Rodgers, Graduate Transport Engineer

1. Purpose and Origin of Report

Purpose of Report

- 1.1 The purpose of this report is for the Halswell-Hornby-Riccarton Community Board to approve road markings on the approaches to level crossings in the Halswell-Hornby-Riccarton Wards, in accordance with **Attachments A to F**.

Origin of Report

- 1.2 This report is staff generated.

2. Significance

- 2.1 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.

2.1.1 The level of significance was determined by assessing the impact of the project against the criteria set out in the Significance and Engagement assessment.

2.1.2 The community engagement and consultation outlined in this report reflect the assessment.

3. Staff Recommendations

That the Halswell-Hornby-Riccarton Community Board resolve to:

1. Approve the installation of 'no overtaking' road markings in accordance with the agenda Attachments B to F on the road approaches to railway level crossings in the Halswell-Hornby-Riccarton Wards, at the following roads:
 - Annex Road (Attachment B)
 - McAlpine Street (Attachments C and D)
 - Parker Street (Attachment E)
 - Kirk Road (Attachment F)

4. Key Points

- 4.1 This report supports the [Council's Long Term Plan \(2015 - 2025\)](#):

4.1.1 Activity: Road Operations

- Level of Service: 10.0.6 Improve Road Safety: Reduce the number of reported crashes on the network

- 4.2 The following feasible options have been considered:

- Option 1 – Approve road markings (preferred option)
- Option 2 – Do nothing

- 4.3 Option Summary - Advantages and Disadvantages (Preferred Option)

4.3.1 The advantages of this option include:

- Provides supplementary advanced warning on level crossing approaches.
- Ensures that level crossings meet the minimum requirements for level crossing approaches required by the Traffic Control Devices Manual (Part 9: Level Crossings)
- Clarifies to road users that it is inappropriate and unsafe to overtake just before a level crossing

4.3.2 The disadvantages of this option include:

- Cost to implement (although this is required by law)

5. Context/Background

Background

- 5.1 The Land Transport Rule: Traffic Control Devices 2004 (Traffic Control Devices Rule) covers requirements for the design, construction, installation, operation and maintenance of traffic control devices, and functions and responsibilities of road controlling authorities. The Traffic Control Devices Manual (TCD Manual) is incorporated in the Rule as a reference and provides guidance on best practice and practices that are mandated by law in relation to the use of Traffic Control Devices. Part 9 of this manual relates to railway level crossings.
- 5.2 Following an audit of level crossings in Christchurch, staff identified a number of level crossings which did not have the full extent of road markings which are required by legislation.
- 5.3 The purpose of this report is for the Halswell–Hornby–Riccarton Community Board to approve the road markings required by legislation at the approaches to level crossings in the Halswell, Hornby and Riccarton Wards.
- 5.4 In all cases, the road markings required are ‘no overtaking’ or ‘no passing’ lines, which are designated by a solid yellow line to the left of the white centreline and indicate that motorists should not overtake at these locations.

Legal Requirements

- 5.5 The Road User Rules state that a driver must not pass or attempt to pass another vehicle moving in the same direction at or within 60 metres of a level crossing. The TCD Manual requires ‘no overtaking’ lines for a minimum distance of 65 metres. Therefore, to comply with the TCD Manual requirement, road markings need to be a minimum distance of 65 metres from the level crossing limit line.
- 5.6 Permanent warning signs must be placed at the start of the ‘no overtaking’ lines, which then extend up to the limit line at the level crossing. These signs must be placed where they are visible to approaching traffic and provide a safe stopping distance.
- 5.7 The proposed changes show a driver that they are not permitted to overtake in these areas.
- 5.8 A number of other minor changes to the level crossings are also being implemented, including the installation and relocation of existing permanent warning signs to ensure the level crossing approaches are compliant.
- 5.9 There are no changes required to the Kilmarnock Street, Whiteleigh Avenue, Wrights Road, Riccarton Road, Halswell Junction Road, Amyes Road, Carmen Road, Main South Road level crossing approaches as they are compliant. The level crossings on Carmen Road/Main South Road and the southern level crossing on Halswell Junction Road are on state highways and are the responsibility of the New Zealand Transport Agency.
- 5.10 The northernmost level crossing on Halswell Junction Road, near its intersection with Waterloo Road, will be permanently closed later this year when Halswell Junction Road is realigned.

- 5.11 The following level crossing approaches (shown in Attachment A) all require minor changes. This will ensure that the level crossings meet the requirements of the Traffic Control Devices Rule.

Annex Road

- 5.11.1 A scheme design for changes to Annex Road was approved by the joint Spreydon/Heathcote and Riccarton/Wigram Community Boards on 11 March 2015. However, this project is not currently budgeted for implementation until 2022. It is proposed to implement the markings in **Attachment B** to ensure the existing level crossing approaches meet the requirements of the Traffic Control Devices Rule
- 5.11.2 There are no existing 'no overtaking' lines on the southeast approach to the Annex Road level crossing.
- 5.11.3 The north western approach is compliant and requires no changes.
- 5.11.4 The new 'no overtaking' lines are proposed to be extended from the limit line of Annex Road at the Lunns Road intersection, 41 metres to the southeast in accordance with Attachment B.

McAlpine Street

- 5.11.5 There are existing 'no overtaking' lines on both approaches to the McAlpine Street level crossing, however, they are of insufficient length.
- 5.11.6 The existing 'no overtaking' lines are proposed to be extended by 20 metres on the western approach, up to a total of 70 metres from the level crossing in accordance with **Attachment C**.
- 5.11.7 The existing 'no overtaking' lines are proposed to be extended by 34 metres on the eastern approach, up to a total of 62 metres from the level crossing in accordance with **Attachment D**.

Parker Street

- 5.11.8 There are no existing 'no overtaking' lines on the southern approach to the Parker Street level crossing.
- 5.11.9 The northern approach is compliant and requires no changes.
- 5.11.10 The new 'no overtaking' lines are proposed to be extended from the level crossing, 70 metres to the south in accordance with **Attachment E**.

Kirk Road

- 5.11.11 There are existing 'no overtaking' lines on the northern approach to the Kirk Road level crossing, however, they are of insufficient length.
- 5.11.12 The existing 'no overtaking' lines are proposed to be extended by 20 metres on the northern approach, up to a total of 87 metres from the level crossing in accordance with **Attachment F**.

6. Option 1 - Approve No Overtaking Lines at level crossing approaches (preferred)

Option Description

- 6.1 Approve the changes to the road markings on the level crossing approaches in accordance with Attachments B to F.

Significance

- 6.2 The level of significance of this option is low and is consistent with section 2 of this report.

Impact on Mana Whenua

- 6.3 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

- 6.4 Community views have not been sought on this proposal as these are minor safety related changes with little to no impact on the community. These proposed changes ensure that the layout of the level crossings are consistent with the legal requirements.

Alignment with Council Plans and Policies

- 6.5 This option is consistent with the Council's Plans and Policies.

Financial Implications

- 6.6 Cost of Implementation – \$2,500 for the road markings
- 6.7 Maintenance/Ongoing Costs - Maintenance of road markings is covered by the existing maintenance budget and the impact will be minimal to the overall asset.
- 6.8 Funding source - Traffic Operations budgets

Legal Implications

- 6.9 The installation of any signs and/or markings associated with traffic control devices must comply with the Traffic Control Devices Rule. This options makes the level crossings compliant with the Traffic Control Devices Rule.
- 6.10 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the Council's powers under section 334 of the Local Government Act 1974. This includes facilities for the control of traffic and traffic enforcement laws (for example regulatory road markings).

Risks and Mitigations

- 6.11 There are no known risks to this option.

Implementation

- 6.12 Implementation dependencies - Community Board approval
- 6.13 Implementation timeframe – Implementation is expected to be before the end of June 2018.

Option Summary - Advantages and Disadvantages

- 6.14 The advantages of this option include:
- Provides supplementary advanced warning on level crossing approaches.
 - Ensures that level crossings meet the minimum requirements for level crossing approaches required by the Traffic Control Devices Manual (Part 9: Level Crossings)
 - Clarifies to road users that it is inappropriate and unsafe to overtake just before a level crossing
- 6.15 The disadvantages of this option include:

- Cost to implement (although this is required by law)

7. Option 2 – Do Nothing

Option Description

- 7.1 Do not make changes to the level crossing approaches.

Significance

- 7.2 The level of significance of this option is low and is consistent with section 2 of this report.

Impact on Mana Whenua

- 7.3 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

- 7.4 See section 6.4 above.

Alignment with Council Plans and Policies

- 7.5 This option is consistent with the Council's Plans and Policies

Financial Implications

- 7.6 Cost of Implementation – Not applicable
7.7 Maintenance/Ongoing Costs – Not applicable
7.8 Funding source – Not applicable

Legal Implications

- 7.9 The installation of any signs and/or markings associated with traffic control devices must comply with the Traffic Control Devices Rule. Existing level crossings provisions for no overtaking lines are deficient.
- 7.10 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the Council's powers under section 334 of the Local Government Act 1974. This includes facilities for the control of traffic and traffic enforcement laws (for example regulatory road markings).
- 7.11 The installation of any signs and/or markings associated with traffic control devices must comply with the Traffic Control Devices Rule.
- 7.12 This option involves four level crossings remaining non-compliant with the Traffic Control Devices Rule.

Risks and Mitigations

- 7.13 Not Applicable

Implementation

- 7.14 Implementation dependencies - Not applicable
7.15 Implementation timeframe – Not applicable

Option Summary - Advantages and Disadvantages

- 7.16 The advantages of this option include:
- No cost to implement
- 7.17 The disadvantages of this option include:
- Level crossings continue to have noncompliant markings

Attachments

No.	Title	Page
A ↓	Halswell-Hornby-Riccarton Level Crossings - Proposed 'No Overtaking' Road Markings - Overview Plan	71
B ↓	Annex Road Level Crossing - Proposed 'No Overtaking' Road Markings - Plan For Board Approval	72
C ↓	McAlpine Street Level Crossing (west approach) - Proposed 'No Overtaking' Road Markings - Plan For Board Approval	73
D ↓	McAlpine Street Level Crossing (east approach) - Proposed 'No Overtaking' Road Markings - Plan For Board Approval	74
E ↓	Parker Street Level Crossing - Proposed 'No Overtaking' Road Markings - Plan For Board Approval	75
F ↓	Kirk Road Level Crossing - Proposed 'No Overtaking' Road Markings - Plan For Board Approval	76

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

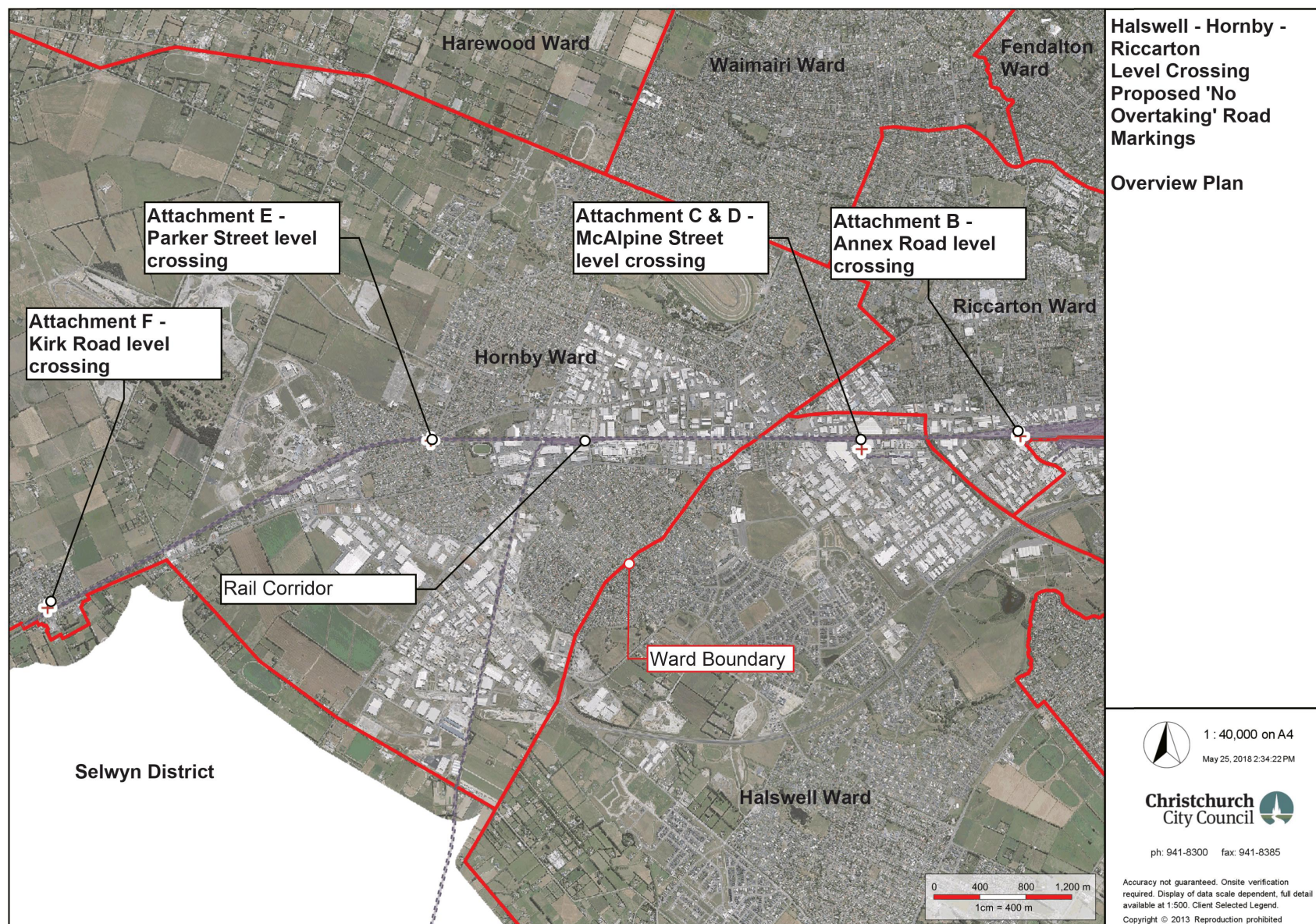
(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.








(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories








Author	Peter Rodgers - Graduate Transport Engineer
Approved By	Ryan Rolston - Team Leader Traffic Operations Steffan Thomas - Manager Operations (Transport)





 <p>1 : 500 on A4 May 25, 2018 2:48:01 PM</p> <p>Christchurch City Council</p> <p>ph: 941-8300 fax: 941-8385</p> <p><small>Accuracy not guaranteed. Onsite verification required. Display of data scale dependent, full detail available at 1:500. Client Selected Legend.</small></p> <p><small>Copyright © 2013 Reproduction prohibited</small></p>	<p>Annex Road Level Crossing Approaches</p> <p>Proposed 'No Overtaking' Lines</p> <p>For Board Approval</p>	<p>Key</p> <table border="0"> <tr> <td></td> <td>Existing Road Markings</td> </tr> <tr> <td></td> <td>Proposed yellow 'No Overtaking' Markings</td> </tr> </table>		Existing Road Markings		Proposed yellow 'No Overtaking' Markings
	Existing Road Markings					
	Proposed yellow 'No Overtaking' Markings					



 <p>1 : 600 on A4 Mar 14, 2018 3:23:30 PM</p> <p>Christchurch City Council</p> <p>ph: 941-8300 fax: 941-8385</p> <p><small>Accuracy not guaranteed. Onsite verification required. Display of data scale dependent, full detail available at 1:500. Client Selected Legend.</small></p> <p><small>Copyright © 2013 Reproduction prohibited</small></p>	<p>McAlpine Street Level Crossing Approaches</p> <p>Proposed 'No Overtaking' Lines</p> <p>For Board Approval (page 1 of 2)</p>	<p>Key</p> <table border="0"> <tr> <td></td> <td>Existing Road Markings</td> </tr> <tr> <td></td> <td>Proposed yellow 'No Overtaking' Markings</td> </tr> </table>		Existing Road Markings		Proposed yellow 'No Overtaking' Markings
	Existing Road Markings					
	Proposed yellow 'No Overtaking' Markings					



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McAlpine Street Level Crossing Approaches


Proposed 'No Overtaking' Lines

For Board Approval (page 2 of 2)

Key


-  Existing Road Markings
-  Proposed yellow 'No Overtaking' Markings





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City Council



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Parker Street Level Crossing
Approaches


Proposed 'No Overtaking' Lines

For Board Approval

Key






Existing
Road Markings



Proposed
yellow 'No
Overtaking'
Markings



 <p>1 : 600 on A4 May 25, 2018 3:33:21 PM</p> <p>Christchurch City Council</p> <p>ph: 941-8300 fax: 941-8385</p> <p><small>Accuracy not guaranteed. Onsite verification required. Display of data scale dependent, full detail available at 1:500. Client Selected Legend.</small></p> <p><small>Copyright © 2013 Reproduction prohibited</small></p>	<p>Kirk Road Level Crossing Approaches</p> <p>Proposed 'No Overtaking' Lines</p> <p>For Board Approval</p>	<p>Key</p> <p> Existing Road Markings</p> <p> Proposed yellow 'No Overtaking' Markings</p>	
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10. Buchanans Road - Proposed Speed Limit Changes

Reference: 18/482851

Presenters: Edwin Tiong, Traffic Engineer and Dane Moir, Engagement Delivery Assistant

1. Purpose and Origin of Report

Purpose of Report

- 1.1 The purpose of this report is to seek the Halswell-Hornby-Riccarton Community Board's recommendation to the Council that it approve the proposed speed limit changes on Buchanans Road in accordance with **Attachment A**.

Origin of Report

- 1.2 This report is staff generated in response to a Buchanans Road subdivision road safety audit recommendation to reduce the speed limit on Buchanans Road.

2. Significance

- 2.1 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
 - 2.1.1 The level of significance was determined by comparing factors relating to this decision against the criteria set out in the Council's Significance and Engagement Policy.
 - 2.1.2 The community engagement and consultation outlined in this report reflect the assessment.

3. Staff Recommendations

That the Halswell-Hornby-Riccarton Community Board recommends that the Council:

1. Approve that pursuant to Part 4 of the Christchurch City Council Traffic and Parking Bylaw 2017, speed limits be revoked and set as listed below in clauses 2 and 3 and includes the resulting changes in the Christchurch City Register of Speed Limits and Speed Limit Maps.
2. Revoke the 70 kilometres per hour speed limit on Buchanans Road commencing at a point measured 900 metres south east of Pound Road and extending in a south easterly direction to a point measured 200 metres north west of Gilberthorpes Road.
3. Approve that the speed limit on Buchanans Road be set at 50 kilometres per hour commencing at a point measured 900 metres south east of Pound Road and extending in an south easterly direction to a point measured 200 metres north west of Gilberthorpes Road.
4. Approve that the speed limit changes listed above in clauses 2 and 3 come into force once the new speed limit signs have been installed, approximately 20 working days following Council approval.

4. Key Points

- 4.1 This report supports the [Council's Long Term Plan \(2015 - 2025\)](#)
 - 4.1.1 Activity: Road Operations:
 - Level of Service: 10.0.6 Improve Road Safety: Reduce the number of reported crashes on the network
- 4.2 The following feasible options have been considered:

- Option 1 – Set Speed Limits in accordance with the Road Safety Audit and consultant recommendation (preferred option)
 - Option 2 - Do Nothing
- 4.3 Option Summary - Advantages and Disadvantages (Preferred Option)
- 4.3.1 The advantages of this option include:
- Speed limits are set at a level that are appropriate for the nature of the road use
 - Reduced potential for crashes with high severity injuries
 - Proposed speed limits supported by community
- 4.3.2 The disadvantages of this option include:
- Longer travel times

5. Context/Background

- 5.1 Buchanans Road through the existing Delamain subdivision and the new subdivision south of Buchanans Road, is classified as a minor arterial road in the Christchurch City Council road network hierarchy. It has a carriageway width between seven to nine metres, with the northern and southern shoulders having a width of 1.5 metres and two metres respectively. Buchanans Road has a posted speed limit of 80 kilometres per hour that reduces to 70 kilometres per hour in this short section of Buchanans Road between Delamain Drive and Little Oaks Drive.
- 5.2 Within the Delamain subdivision, Jarnac Boulevard is classified as a collector road, with a carriageway width of 14 metres including cycle lanes that will connect to the future Yaldhurst Village subdivision. The remaining roads within the Delamain subdivision are classified as local roads and are typically formed with a seven to nine metres wide carriageway inclusive of parking. The subdivision accommodates a preschool, a swim school, a number of playground, parks and reserve areas. The posted speed limit throughout the subdivision is currently 50 kilometres per hour.
- 5.3 The new subdivision on the south of Buchanans Road will be carried out in a number of stages. The initial stage will see a new access (with priority control) to Buchanans Road opposite Jarnac Boulevard. Additional accesses will become available through Roberts Road when the subdivision is completed. Gilberthorpe School is within walking distance of the new subdivision. It is anticipated that traffic will grow on this route with the ongoing development.
- 5.4 The road safety audit recommended that the intersection of Buchanans Road/Jarnac Boulevard and the new access to the new subdivision be upgraded to a signalised intersection as Buchanans Road has a 70 kilometres per hour speed limit in the vicinity of Jarnac Boulevard and that any crashes would be more severe than crashes in a 50 kilometres per hour zone. However, the Council will install traffic signals at this intersection when the new subdivision is fully constructed and the traffic figures increase. To reduce the risk levels, the Council is proposing to reduce the speed limit on Buchanans Road in the interim.
- 5.5 With reference to Table 2.1: Within Proposed Safe and Appropriate Speeds classification method in the New Zealand Speed Management Guide (Nov 2016), Buchanans Road adjacent to the subdivision would be best described as 'residential adjacent land use' for which a safe and appropriate speed of 50 kilometres per hour is indicated. With the new subdivision, a preschool, a swim school, a primary school and a number of playground park and reserve areas in the vicinity, the currently posted speed limit of 70 kilometres per hour would therefore be out of context and there would be high benefit opportunities to improve the credibility of the speed limit by implementing the proposed speed limit change to 50 kilometres per hour.

- 5.6 Staff initially consulted with the New Zealand Transport Agency (NZTA), New Zealand Automobile Association (NZAA) and Police on the speed limit reductions with no objections received.
- 5.7 The consultation proposal reduces the speed limit on Buchanans Road from 70 kilometres per hour to 50 kilometres per hour 900 metres south east of Pound Road to 200 metres north west of Gilberthorpes Road.
- 5.8 There has been one non-injury crash involving a rear end crash in the last five years. This section of Buchanans Road is classified as Low Risk under the Council's risk mapping system.

6. Option 1 – Reduce Speed Limit to 50 kilometres per hour (preferred)

Option Description

- 6.1 The preferred option involves the changing speed limit in accordance with the Buchanans Road subdivision road safety audit and consultant recommendations, as indicated in Attachment A.

Significance

- 6.2 The level of significance of this option is low and is consistent with section 2 of this report. Engagement requirements for this level of significance includes the consultation with the owner and occupier of any property likely to be affected by the option.

Impact on Mana Whenua

- 6.3 This option does not involve a significant decision in relation to land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

- 6.4 Consultation was carried out from 9 April to 30 April 2018. The Council delivered 520 leaflets to properties within the affected area and 92 were posted to absentee owners. The Council received 64 submissions during this time. Of those who submitted, 60 supported the proposal and four did not support the proposal.
- 6.5 The following issues were raised by submitters:

Issue	Project team response
Can you add a turning arrow at the Buchanans/Carmen intersection?	This is out of the scope of this project. Carmen Road is part of the State Highway and the request for right turn arrows at the intersection of Buchanans Road/Carmen Road will be directed to NZTA.
Can a stop sign be added at all intersections that lead out of the subdivision?	Appropriate priority controls at intersections to the new subdivision and Jarnac Boulevard, will be installed.
Can the speed limit be extended further down Pound Road?	Under the New Zealand Speed Management Guide, the remaining section of Buchanans Road up to Pound Road is still categorised as rural and the existing 80kph speed limit will be retained.
Can a school speed zone be added outside Gilberthorpe School?	This is out of the scope of this project. A survey carried out on Buchanans Road for Gilberthorpe School warrants a School Speed Zone. There is currently no funding in the draft Long Term Plan for a school speed zone at this location. Staff are awaiting the outcome of the LTP to determine how much funding can be allocated to school safety.
Can traffic lights be added at the Jarnac/Buchanans intersection?	This is out of the scope of this project. This will occur in future when the new subdivision is fully developed and traffic figures increase.
Stop heavy trucks going down Buchanans Road	Buchanans Road is classified as a minor arterial road in the Christchurch City Council road network hierarchy. Carrying heavy

	vehicles is an important and anticipated role of this road classification.
Can a 50 kilometres per hour sign be painted on the road?	Yes
Additional traffic calming measures should be added	Gated speed threshold signs and marking will be installed on Buchanans Road as part of the traffic calming measures to slow traffic down when approaching the urban residential area.

- 6.6 NZTA has indicated its general support for the proposal.
- 6.7 A letter has been sent to all submitters advising the outcome of the consultation, including details of the Community Board meeting, and how they can request to speak to their submission if they wish. Also included in this letter was a link to the feedback received and the Community Board report.

Alignment with Council Plans and Policies

- 6.8 This option is consistent with the Council's Plans and Policies.

Financial Implications

- 6.9 Cost of Implementation - \$3,000 for the installation of traffic controls, plus \$750 for consultation and the preparation of this report
- 6.10 Funding source - Traffic Operations Budget
- 6.11 Maintenance/Ongoing Costs - Covered under the area maintenance contract and effect will be minimal to the overall asset.

Legal Implications

- 6.12 Speed limits must be set in accordance with Land Transport Rule: Setting of Speed Limits 2017.
- 6.13 Part 4 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides the Council with the authority to set speed limits by resolution.
- 6.14 The Council has not delegated its authority to set speed limits to Community Boards.
- 6.15 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

Risks and Mitigations

- 6.16 None identified

Implementation

- 6.17 Implementation dependencies – Community Board recommendation to the Council for approval.
- 6.18 Implementation timeframe - Approximately six weeks once the area contractor receives the request.

Option Summary - Advantages and Disadvantages

- 6.19 The advantages of this option include:
- Speed limits are set at a level that are appropriate for the nature of the road use.
 - Reduced potential for crashes and high severity injuries

- Proposed speed limits supported by community

6.20 The disadvantages of this option include:

- Longer travel times (14 seconds)

7. Option 2 - Do Nothing

Option Description

7.1 Retain the existing speed limit.

Significance

7.2 The level of significance of this option is low and is consistent with section 2 of this report.

Impact on Mana Whenua

7.3 This option does not involve a significant decision in relation to land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

7.4 Refer to sections 6.4 to 6.7 of this report.

Alignment with Council Plans and Policies

7.5 This option is not consistent with the Council's Plans and Policies.

Financial Implications

7.6 Cost of Implementation - \$750 for consultation and the preparation of this report

7.7 Maintenance/Ongoing Costs - \$0

7.8 Funding source – Existing operational budgets

Legal Implications

7.9 There is not a legal context, issue or implication relevant to this option.

Risks and Mitigations

7.10 Road use environment not addressed.

Implementation

7.11 Implementation dependencies - Not applicable

7.12 Implementation timeframe - Not applicable

Option Summary - Advantages and Disadvantages

7.13 The advantages of this option include:

- Retains existing travel times.

7.14 The disadvantages of this option include:

- It does not have the potential to improve road safety in accordance to changes of adjacent land development.

Attachments

No.	Title	Page
A ↓	Buchanans Road - Proposed Speed Limit Changes - Plan TG132764 - For Council Approval	84

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

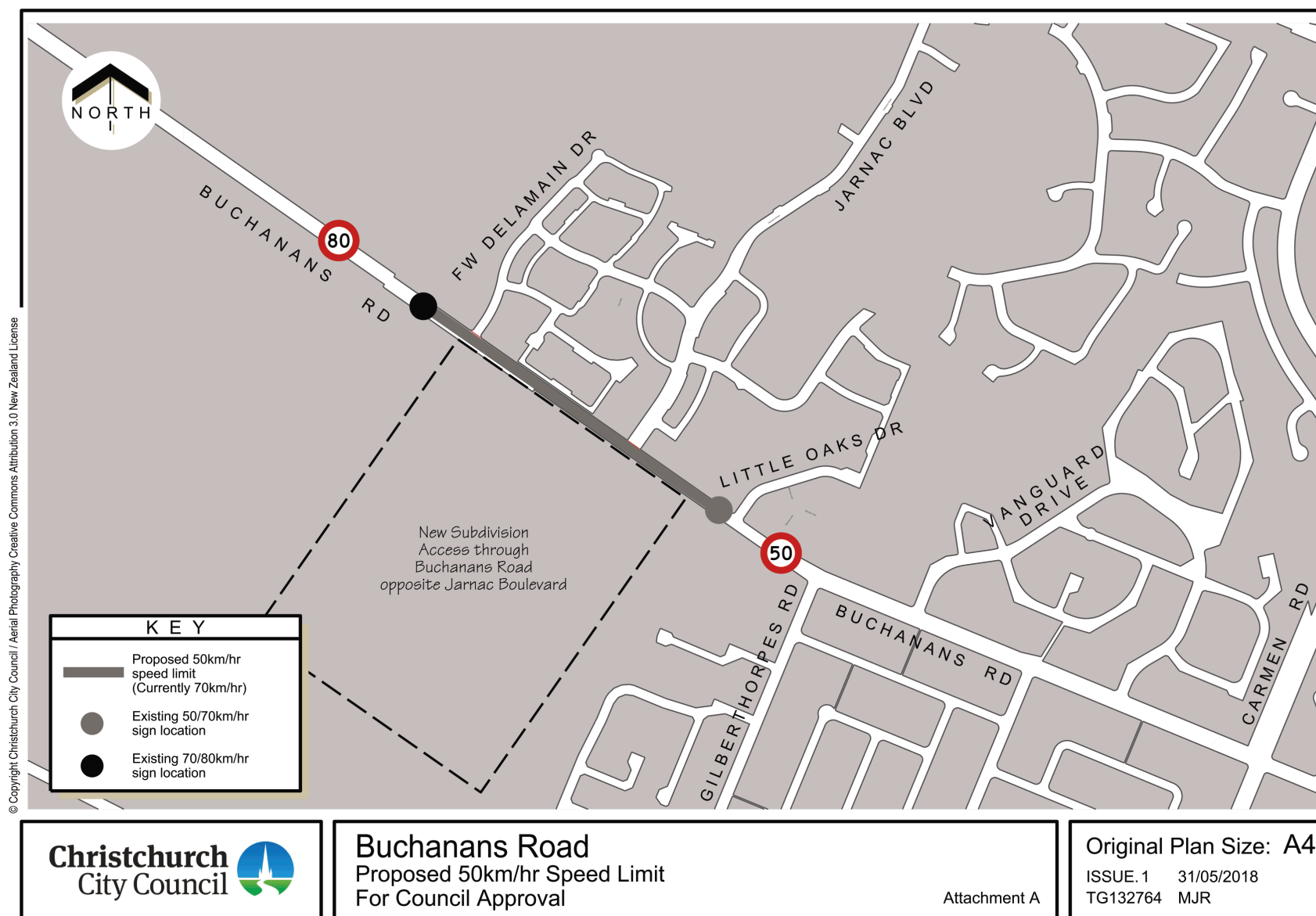
(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Authors	Edwin Tiong - Traffic Engineer Dane Moir - Engagement Delivery Assistant
Approved By	Ryan Rolston - Team Leader Traffic Operations



11. Proposed Greater Hornby Residents' Association - Recognition

Reference: 18/553787

Contact: Karla Gunby Karla.gunby@ccc.govt.nz

941 6705

1. Purpose and Origin of Report

Purpose of Report

- 1.1 The purpose of this report is for the Halswell-Hornby-Riccarton Community Board to approve the recognition of the proposed Greater Hornby Residents' Association.

Origin of Report

- 1.2 This report is staff generated arising from an application received from the proposed Greater Hornby Residents' Association.

2. Significance

- 2.1 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 2.2 The level of significance was determined by taking into account the localised area that the options involve.
- 2.3 The community engagement and consultation outlined in this report reflect the assessment.

3. Staff Recommendation

That the Halswell-Hornby-Riccarton Community Board resolve to:

1. Approve the recognition of the Greater Hornby Residents' Association in accordance with the Council's Residents' Association Formation and Recognition Policy.
2. Approve the area boundaries of the Greater Hornby Residents' Association, as follows:
 - Corner of Pound Road/Halswell Junction Road down to Waterloo Road, back down to Halswell Junction Road, down to Springs Road.
 - Springs Road up to Main South Road, over Sockburn Overbridge to the roundabout and down Epsom Road.
 - Epsom Road up Racecourse Road turning into Buchanans Road, up to Carmen Road.
 - Cut through Masham Reserve to the right of Heidi Place and around Arcon Drive, across Broomfield Common to Gilberthorpes Road.
 - Down Gilberthorpes Road to Roberts Road up to Pound Road down Pound Road to Halswell Junction Road.
3. Appoint a Board member(s) as liaison with the Greater Hornby Residents' Association for the remainder of the 2016-19 term.

3. Key Points

- 3.1 This report supports the [Council's Long Term Plan \(2015 - 2025\)](#):
 - Activity: Public Participation in Community and City Governance and Decision-making

- Level of Service: 4.1.9 Percentage of residents that feel they can participate in and contribute to Council decision making

3.2 The following feasible options have been considered:

3.2.1 Option 1 – Approve the Greater Hornby Residents’ Association as a recognised residents’ group in accordance with the Council’s Residents’ Association Formation and Recognition Policy (preferred option).

3.2.2 Option 2 – Do not approve the Greater Hornby Residents’ Association as a recognised residents’ group under the Council’s Residents’ Association Formation and Recognition Policy.

3.3 Option Summary - Advantages and Disadvantages (Preferred Option)

3.3.3 The advantages of this option include:

- The organisation will provide a voice for the residents of the identified area to the Council, to the Halswell-Hornby-Riccarton Community Board and other agencies on issues of significance and interest to the community.
- The Council and the Halswell-Hornby-Riccarton Community Board will have an avenue in which to communicate with the residents in the identified area.
- The Greater Hornby Residents’ Association will be granted status as a recognised Residents’ Association under the Council’s Resident’s Association Formation and Recognition Policy.
- The surrounding Residents’ Associations will have a smaller area of coverage and therefore be in a better position to place their efforts in a more concentrated area.
- The Greater Hornby Residents’ Association will acknowledge the past work of the Islington and Hornby East Triangle Residents’ Associations. The new Residents’ Association has said they will support the smaller local Residents’ Associations with the option of becoming active again if a specific issue arises in that area.
- The Greater Hornby Residents’ Association will seek to find representatives from Islington and Hornby East Triangle Residents’ Association to give local feedback and representation.

3.3.4 The disadvantages of this option include:

- The large area that this new residents' association will cover. It includes the dissolved Hei Hei Residents’ Association, and the two residents’ groups in recess, namely the Islington and Hornby East Triangle Residents' Associations, as well as additional areas.

4. Context/Background

Request for recognition

- 4.1 A request has been received for recognition from representatives of a group seeking to form a Greater Hornby Residents’ Association. Under the Council’s current Residents’ Association Recognition Policy 2001, groups need to seek recognition from their respective Community Board including approval for their boundaries.

Background

- 4.2 Greater Hornby has had a number of Residents’ Associations in the past. Hei Hei resolved to dissolve in February 2010. The Islington Residents’ Association is currently inactive but has not officially gone into recess. Hornby East Triangle Residents’ Association went into recess in 2017. Wigram Park went into recess in 2010.
- 4.3 The current residents' associations in the Greater Hornby area that are still active on varying levels are Gilberthorpes, Riccarton Park, Steadman Road and Delamain. Associations tend to become

more active when a specific issue arises such as the revival of the Steadman Road Residents' Association when the housing development started on the Riccarton Racecourse.

- 4.4 The Greater Hornby Residents' Association will come up to the boundaries of the Delamain, Riccarton Park, former Wigram Park, Steadman Road and Awatea Residents' Associations.
- 4.5 The group of interested residents have formally met a number of times. Their latest meeting unanimously resolved that the existing planning group continue with working on becoming a residents' association in the form of an incorporated society. They are currently working on attaining incorporation status.
- 4.6 A number of issues and activities of interest for the future have been identified and discussed including:
 - Traffic issues around Hornby
 - Street flooding
 - Council facilities in the area
 - Maintenance of parks and roadsides
 - Deep gutters in the area

Boundary

- 4.7 The coverage area of the the proposed Greater Hornby Residents' Association is:
 - Corner of Pound Road/Halswell Junction Road down to Waterloo Road, back down to Halswell Junction Road, down to Springs Road.
 - Springs Road up to Main South Road, over Sockburn Overbridge to the roundabout and down Epsom Road.
 - Epsom Road up Racecourse Road turning into Buchanans Road, up to Carmen Road.
 - Cut through Masham Reserve to the right of Heidi Place and around Arcon Drive, across Broomfield Common to Gilberthorpes Road.
 - Down Gilberthorpes Road to Roberts Road up to Pound Road down Pound Road to Halswell Junction Road.
- 4.8 The above area is shown in **Attachment B**.
- 4.9 Within the area is the Waterloo Business Park, the Hub Hornby, Dress Mart and the Chappie Place Business Park. State Highway 1 runs through the area which is under the jurisdiction of the New Zealand Transport Agency. The main parks are Denton, Kyle, Leslie, Hornby Domain, Wycola, Broomfield Common, Branston and the Springs Halswell Reserve.
- 4.10 While the Residents' Association Formation and Recognition Policy does not specifically stipulate that any geographical area should only be recognised as being covered by one group, this has been the preferred direction in order to eliminate duplication and silos. To avoid this, negotiation is sought between the different groups over areas of coverage when boundaries are defined. The Policy states that *"Community Boards decide boundaries for Residents' Associations taking their views into account when doing so"* (refer to **Attachment A**).

5. Option 1 - Approve Recognition of the Greater Hornby Residents' Association (preferred)

Option Description

- 5.1 The Halswell-Hornby-Riccarton Community Board approves the recognition of the Greater Hornby Residents' Association under the Council's Residents' Association Formation and Recognition Policy and approves its boundaries as being:
- Corner of Pound Road/Halswell Junction Road down to Waterloo Road, back down to Halswell Junction Road, down to Springs Road.
 - Springs Road up to Main South Road, over Sockburn Overbridge to the roundabout and down Epsom Road.
 - Epsom Road up Racecourse Road turning into Buchanans Road, up to Carmen Road.
 - Cut through Masham Reserve to the right of Heidi Place and around Arcon Drive, across Broomfield Common to Gilberthorpes Road.
 - Down Gilberthorpes Road to Roberts Road up to Pound Road down Pound Road to Halswell Junction Road.

Significance

- 5.2 The level of significance of this option is low consistent with section 2 of this report.
- 5.3 Engagement requirements for this level of significance are localised engagement within the community concerned.

Impact on Mana Whenua

- 5.4 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

- 5.5 Residents living in the Greater Hornby area are specifically affected by this option. Their views have been canvassed by the group concerned through flyers and an invitation to attend a public meeting. The attendance figure of 60 people at the original meeting and subsequent meetings and the unanimous support of the proposal to form a residents' group, would suggest that there is strong community support for this proposal.
- 5.6 The views of past members of the Islington and Hornby East Triangle Residents' Association have been sought as the proposed boundaries fall into the area previously covered by these groups. They have agreed that the formation of a Greater Hornby Residents' Association is more practical and will meet the needs of residents.
- 5.7 The Greater Hornby Residents' Association will acknowledge the past work of the Islington and Hornby East Triangle Residents' Associations, and have been given the option to become active again if a specific issue arises in these areas. The Greater Hornby Residents' Association will seek to find representatives from the areas to give feedback and representation.

Alignment with Council Plans and Policies

- 5.8 This option is consistent with the Council's Plans and Policies.

Financial Implications

- 5.9 Cost of Implementation – There is no cost to the Council for the implementation of this decision.

- 5.10 Maintenance/Ongoing Costs – The Greater Hornby Residents' Association may have costs from time to time that it may wish to apply to the Council for in the same way as other residents' groups have done.
- 5.11 Funding source – The Greater Hornby Residents' Association will be able to apply to the Council's funding schemes including the Strengthening Communities Fund and the Board's Discretionary Response Fund in the same manner as other community organisations.

Legal Implications

- 5.12 Not applicable

Risks and Mitigations

- 5.13 It is anticipated that there is no risk to the Council for this option.

Implementation

- 5.14 Implementation dependencies – Not applicable
- 5.15 Implementation timeframe – Not applicable

Option Summary - Advantages and Disadvantages

- 5.16 The advantages of this option include:
- The organisation will provide a voice for the residents of the identified area to the Council, to the Halswell-Hornby-Riccarton Community Board and other agencies on issues of significance and interest to the community.
 - The Council and the Halswell-Hornby-Riccarton Community Board will have an avenue in which to communicate with the residents in the identified area.
 - The Greater Hornby Residents' Association will be granted status as a recognised Residents' Association under the Council's Resident's Association Formation and Recognition Policy.
 - The surrounding Residents' Associations will have a smaller area of coverage and therefore be in a better position to place their efforts in a more concentrated area.
 - The Greater Hornby Residents' Association will acknowledge the past work of the Islington and Hornby East Triangle Residents' Associations. The new residents' association has said they will support the smaller local residents' associations with the option of becoming active again if a specific issue arises in those areas.
 - The Greater Hornby Residents' Association will seek to find representatives from the Islington and Hornby East Triangle Residents' Association to give local feedback and representation.
- 3.3.5 The disadvantages of this option include:
- The large area that this new residents' association will cover. It includes the former Hei Hei Residents' Association, and the two residents' associations in recess, namely the Islington and Hornby East Triangle Residents', as well as additional areas.

6. Option 2 – Do Not Approve Recognition of the Greater Hornby Residents' Association

Option Description

- 6.1 The Halswell-Hornby-Riccarton Community Board do not recognise the Greater Hornby Residents' Association.

Significance

- 6.2 The level of significance of this option is low.

- 6.3 Engagement requirements for this level of significance are localised engagement within the community concerned.

Impact on Mana Whenua

- 6.4 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

- 6.5 Residents living in the Greater Hornby area are specifically affected by this option. Their views have been canvassed by the group concerned through flyers and an invitation to attend a public meeting. The attendance figure of 60 people at the original meeting and subsequent meetings and the unanimous support of the proposal to form a residents' group, would suggest that there is strong community support for this.

Alignment with Council Plans and Policies

- 6.6 This option is inconsistent with the Council's Plans and Policies:
- 3.3.6 Inconsistency – the Council Residents' Association Formation and Recognition Policy supports the formation of residents' groups.
- 3.3.7 Reason for inconsistency – residents in this area have expressed to have a residents' group that specifically covers their area.

Financial Implications

- 6.7 Cost of Implementation – Not applicable
- 6.8 Maintenance/Ongoing Costs – Not applicable
- 6.9 Funding source – Not applicable

Legal Implications

- 6.10 Nil

Risks and Mitigations

- 6.11 Nil

Implementation

- 6.12 Implementation dependencies - Not applicable
- 6.13 Implementation timeframe – Not applicable

Option Summary - Advantages and Disadvantages

- 6.14 The advantages of this option include:
- The current boundaries of the affected Residents' Associations are maintained.
- 6.15 The disadvantages of this option include:
- A group of people who wish to represent the area they live in as a residents' group will not be able to formally have their group recognised by the Council.

Attachments

No.	Title	Page
A ↓	Christchurch City Council Residents' Association Formation and Recognition Policy 2001	92
B ↓	Proposed Greater Hornby Residents' Association - Submission	93
C ↓	Proposed Greater Hornby Residents' Association - Boundaries	105

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Karla Gunby - Community Development Advisor
Approved By	Gary Watson - Manager Community Governance, Halswell-Hornby-Riccarton

Residents' Associations – formation and recognition policy

General guidelines

- (a) That Community Boards decide boundaries for Residents' Associations taking their views into account in doing so.
 - (c) That Community Boards and Council officers need to consult in a manner that is timely and appropriate for community and Residents' Groups.
 - (d) That Residents' Groups recognised by the Council must be able to demonstrate that they have good communication processes in place with their members and the community. This may be as simple as a regular newsletter containing relevant information (e.g. disseminating information, encouraging or inviting community input). Such groups are not elected representatives of their neighbourhood but are a valuable source of input into the Council decision-making processes.
 - (e) That the Community and Recreation Unit undertakes to organise a minimum of two annual forums for Residents' Groups across ward areas. The content of these forums to be defined by the groups.
 - (g) That a resource manual be developed for Residents' Groups, that includes clear advice on Council processes and other relevant information.
 - (h) That a formula for resourcing groups through an annual grant be developed.
 - (i) That the Community and Recreation Unit, through the annual budget round, allocate funding which the Unit administers (based on the formula to be developed) for the purpose of a small annual grant to recognised Residents' Groups.
 - (j) That consistent city-wide accountability measures be developed.
- (Consideration of clauses (b) and (f) was deferred).

Policy

- (a) That the Christchurch City Council supports the formation of local Residents' Groups.
- (b) That local Residents' Groups be able to apply to their Community Board for recognition as an official Residents' Group.
- (c) That Community Boards decide boundaries for Residents' Associations taking their views into account when doing so.
- (d) That official Residents' Groups receive the right to be consulted along with other relevant community groups by the Council on all works and services planned within their boundaries.
- (e) That official Residents' Groups be eligible for a small annual grant (according to an agreed formula).
- (f) That Council staff and elected members use the Seeking Community Views Policy and Policy Guidelines when consulting with Residents' Groups and other relevant community groups.
- (g) That the Council support[s] communication within and between Residents' Groups.
- (h) That the Council seek[s] to foster a positive working relationship with Residents' Groups and other relevant community groups.

Note: Items (b) and (f) have been deferred pending consideration of the Seeking Community Views Policy by the Community Services Committee.

Council
23 August 2001

SUBMISSION TO THE HALSWELL- HORNBY-RICCARTON COMMUNITY BOARD OF THE CHRISTCHURCH CITY COUNCIL

Residents of the greater Hornby area are intending to form an Incorporated Society to be known as the Greater Hornby Residents Association Incorporated and request the recognition of, and the support of the Halswell-Hornby-Riccarton Community Board of the Christchurch City Council with this

1. Background

From the 26 April to 9 June 2017 the Halswell-Hornby-Riccarton Community Board put on to consultation to South West Residents their feedback on what would be their preferred location for the South West Leisure Centre and whether it would be a joint facility i.e. Leisure Centre, Library and Council facilities.

Despite Denton Park not being the number one choice as the location for residents Denton Park was chosen by the Community Board at their meeting of 12 August 2017 and their decision ratified by the full Christchurch City Council on the 24 August 2018.

As a result the Community Board then had to approve that another consultation had to be held with the Community as for the South West Complex to be put on Denton Park it would require a part reclassification of Denton Park and a change to the Management Plan of Denton Park.

The decision of the Community Board and the City Council to proceed with Denton Park as the preferred venue for the South West Leisure Centre caused much concern/outcry and angst amongst the Greater Hornby Community and wider afield.

As a result a Save Denton Park group was formalised with a 15 strong committee. The Save Denton Park Group then set about getting out and among the community to encourage public feedback on the proposed South West Leisure Centre on Denton Park – Yes and No submissions were taken. The Save Denton Park Group was more concerned at making sure the feedback/concern they were hearing from within the Hornby Committee was relayed to Council by way of submissions.

Submission tables were set up at the Hornby Workingmen's Club, outside the Warehouse and at the Hello Hornby day. As a result much feedback was received from the community that there was a need for a Hornby residents group to be established as there was many issues facing Hornby as well as the Save Denton Park issue.

2. Timeline

- a. Over the weekend of 27/28 January a letter drop was sent out to 3500 households in the greater Hornby area advising of a meeting to be held on Sunday 11 March 2018 to gauge the interest of forming a Greater Hornby Residents Group. The meeting was also publicised on Facebook and the Neighborly page. (Refer Appendix 1)
- b. On Sunday 11 March a community meeting was held at the Hornby Rugby Clubrooms with over 60 residents attending. The meeting was chaired jointly by Mr Ken Dunning from local radio station Loft FM 107.1 FM and Mr Mark Peters. Many issues were raised from Denton Park, to flooding and traffic issues etc. Cr Jimmy Chen (Hornby Ward Councilor) attended the meeting along with Community Board Members – Mike Mora (Chairman), Debbie Mora, and Ross McFarlane. An invitation was sent to Natalie Bryden (Community Board Member Hornby).

It was agreed there was sufficient interest to form a Greater Hornby Residents Group but to leave this until after the Hearings Panel had finished deciding on Denton Park to keep the two issues separate. Minutes of this meeting are attached. (Refer Appendix 2)

- c. On 24th April 2018 notification was sent out to who those who attended the inaugural meeting for another meeting to be held on 29 April 2018 to formalize the forming of a Greater Hornby Residents Group Incorporated. This meeting was also advised on social media, neighbourly webpage and a letter sent to the Hornby High School Principal.
- d. On the 29 April 2018 a meeting was held and the following Committee approved Marc Duff (Chairperson), Lyn Hucklebridge (Secretary) and Ross Houliston (Treasurer). Committee Members – Mark Peters, Manjit Singh, Derek Phelps, Kevin Hornbrook, Cheryl Beloe, Robyn Pollock, Carl van Essen, Graham Harris, Alison Murray, Marina Coles. A number of other members wish to be involved as well and are attending meetings.

Minutes of this meeting are attached (Refer Appendix 4).

3. It was agreed to hold meetings monthly on the last Sunday of the month and to get incorporated as soon as we can. Currently meeting at the Hornby Rugby Football Club Clubrooms at Denton Park.

3. Area of membership

It was APPROVED that the following will be the area for the Greater Hornby Residents Association. Corner of Pound Road/Halswell Junction Road down to Waterloo Road, back down to Halswell Junction Road, down to Springs Road up to Main South Road, over Sockburn Overbridge to the roundabout down Epsom Road, up Racecourse Road turn into Buchanans Road, up to Carmen Road cut to the left of Heidi Place and around Arcon Drive across Broadfield Common to Gilberthorpes Road up to Roberts Road up to Pound Road down Pound Road to Halswell Junction Road in junction pending approval of the Christchurch City Council.

We acknowledge that included in this area there are some smaller groups that are not currently active or have minimal activity and we do not want to dismiss these groups but include them if they wish.

A map of the proposed area of membership is attached (Refer Appendix 5).

4. Area of Interest

The new Racecourse Development is likely to be included in the Greater Hornby Residents Group as their nearest location for facilities is Hornby. This matter is not part of the submission.

5. Plans for the future

- a. Make sure the group is an incorporated society.
- b. Hold monthly meetings and ensure they are advertised widely.
- c. Ensure the Greater Hornby Residents Association is inclusive of all ethnic groups, sexes, age groups and other established community groups within the area.
- d. Work closely with Hornby High School to make sure the voice of the youth is understood and well represented.
- e. Liaise with local Business groups to have a no surprises policy between the differing groups and also other volunteer groups in the community.
- e. Hold Community Events that brings the Community together.

The Greater Hornby Residents Association would like to acknowledge the help Karla Gunby who in her role at the City Council has given assistance to the Association to get us to this stage of Incorporation.

30th May 2018

HORNBY & SURROUNDING RESIDENTS
PUBLIC MEETING - SUNDAY 11 MARCH
HORNBY RUGBY CLUBROOMS (DENTON PARK)

AT 1.00 PM



To address the forming of a
Hornby Residents Assn.

Items to be addressed could
include traffic, proposed 5.5% rate increase



Last chance to Save Denton Park – Say NO !! Vote NO !!
Get your submission in now www.govt.ccc.nz/have-your-say



SAVE DENTON PARK
SUNDAY FUN DAY –

Sunday 11 March
2pm to 5pm

Public Meeting Notes from 11th March 2018 meeting held at Hornby Rugby Football Club

Ken Dunning from Loft FM opened and chaired the meeting.

Meeting notes taken by Lyn Hucklebridge

Apology from Jimmy Chen who is going to be late to meeting.

Present: As attached sheets.

Ken welcomed everyone to the meeting. Special welcome to Debbie Moira, Mike Moira and Ross McFarlane from the Halswell, Hornby Riccarton Community Board.

Mark Peters introduced himself and Marc Duff and explained that he thought there was some burning issues that need to be addressed. Anyone who would like to be involved with the introduction of a new Hornby Residents Association could they indicate on the sign in sheet with an asterisk so they can be communicated with correspondence from this meeting.

A sign in sheet was at the door and distributed around the meeting.

Marc Duff read out some guidelines for Resident associations to be guided by from the Council Requirements. Monthly meetings were expected to be held to hear any issues that the community may have and then deal with appropriately.

Need to set up a Steering committee and would need to check with neighbouring groups as to boundaries so we don't step on other groups territories. Usually a residents association have to run an 'event' for the community each year to listen, get feedback and share things. Funding is available from the Community Board to cover expenses.

On the agenda for today is:

1. Saving Denton Park
2. Traffic Issues around Hornby
3. Kyle Park clean up to have it as a jewel of the crown park for Hornby
4. Library – looking run down and needs some money spent on it to update and not neglected.
5. Anything else people want to bring up.

Denton Park

Show of hands to who had done submission for the reclassification. ¾ of the room had done one.

Avryl Sixtus asked have other parks had reclassification done. Mike Moira said yes it has happened before in other parts of the city. This is different because Denton Park was gifted. She was meaning have they done it to Kyle or Warren Park and No was the answer.

Ross Houlston explained that the Rugby Clubrooms and Denton Oval were built for the Commonwealth Games and now will be built out if this process goes ahead.

The Park was donated for the purpose of outdoor recreation.

Ken said the city has lost so much of green spaces around. Any park that is going to have changes other than recreation has this process.

If Kyle or Warren was to be used then the same process would need to happen. Consultation and submission. Each site is site specific.

Graeme Harris - back to Resident Association – Annual event – what association does the group have with the Community Board. Mark explained that they can be the voice from Community to Community Board. Marc Duff has been to Community Board meetings and heard groups reporting back to Community Board on issues. Mike – explained about Community Board involvement in Resident Associations; there is funding available to cover administration costs etc. They can cover incorporated costs as well.

Brian Brodie – On the Objection currently running for Denton Park – CCC can't comment as it will go to the Hearings Panel. Has to go through the submissions process. The Crown own the land and Council caretakers.

At this point Marc Duff introduced members of the Save Denton Park Group to the room. It doesn't matter if you vote yes or no but to have your say and speak up about what is happening.

Ken Dunning – everyone should have their say on matters happening and come next November people can have their say about the council. Matters don't only affect just Hornby but the greater area as well. Ex Hornby people can have their say on the Denton Park issue.

Pamela Galbraith – Denise Cres – supports the formation of the group. Back in Paparua County Days we did have a say. She prefers the word Community not the word Suburb when dealing with things in the area.

Traffic

Graeme Harris – Traffic. Foot traffic have problems crossing on lights at Carmen/Main South/Shands road intersection.

Brynley St Speed humps now make the traffic go down Oakhampton St which is narrow and that someone is going to get killed unless something is done.

Pamela – spoke about the intersection of Seymour/Main South/Parker St and the turning right option not working for traffic. The roads are not aligned so give motorists the wrong angles. Needs a right turning arrow out of Seymour St.

Debbie – Community Board have a ½ hour slot at the beginning of meetings for residents to voice their concerns on matters. Just have to ring and book in for it. Meetings now at the Fendalton Service Centre though out of the Ward.

Ken asked the question of how many knew Community Board meetings had shifted to Fendalton and that this was happening and would we want the CB Meeting back in the ward. Most of the room indicated they want the meetings back in Ward.

Mike explained that the traffic around the whole area has gone mad. Hoping the motorway will ease some of it. West side of Carmen Rd/Main South Road is NZSTA and east side is Council. Whole area is a nightmare for parking. If the Workingmen's Club were not there it would be worse.

Flooding

Kingsley Sampson – Branston St, Shands Road/Amyes Rd flooding concerns him. Why is it happening now? Mike explained it has only been flooding since DressSmart was built. Flooding signs now go up before the rain happens now. A sucker truck has been seen on the DressSmart side of the road but not the railway side. Mike said they would get on to it.

David Chamberlain from Halswell Residents Association:

He was invited to meeting to explain what they do. They run the Anzac day at Templeton. It has gone from 200 to 3000 people now. They ran Showcase Halswell which involved all the clubs and Groups around Halswell. This was funded by Community Board.

Involved with RMA, Non notifiable consents. He advised any new group to get insurance for Public Liability. Costs them around \$200 for 5 million dollar cover. Need it if someone get hurt or injured at an event.

Neighbourhood week is another good event – hosted near areas that may have an issue and people can come and talk to Association.

Halswell Association submitted against Denton Park proposal first time around.

Road Design they have been involved in and have had speaking rights to address these concerns. Footpaths issues, Alcohol Policies – they supported Halswell Tavern with their new licence because they saw it was the right thing to do. Ecan, Waterways, Bus Routes are all things that come up. Can communicate with NZSTA on matters concerning roading.

Ken asked about the negatives of the Group: Researching and finding out the information. Ross McFarlane went on to explain that unless all the group communicate with each other and are all involved then it can fall down. Any submissions being done needs to be the involvement of the whole group not just a lone wolf. If the lone wolf situation happened then Community Board could take away the funding.

David was thanked for coming along and giving us an outline of things that could arise.

Cheryl Beloe spoke of being on the Wigram Residents Association. It is in recess at present. Maybe it could be joined up with this group and activated again. Mike said it could be and that would save on incorporation fees. Islington group is in recess also and a lady from there said it could also be joined in making it a Hornby greater area group.

Gilberthorpes Group is active so would have to check on the streets that each one involves.

Mike mentioned that May Langdon was present in the room and had been on the original Hornby Group back in the Paparua County days.

Denis Hampton mentioned that the Anzac Parade would be happening again this year at Hornby Primary School at the War Memorial. The Memorial has been done up. Megan Woods usually speaks at this service.

Another area of concern is the Wycola Park Skate Park and the run down state of it.

Jimmy Chen joined the meeting and was given 5 minutes to talk. He was humble to hear our concerns. As the Local Councillor he thought the area should have a Residents Association. He explained that on the 12th August and 24th August the decision was made for Denton Park to be the site for the South West Leisure Centre. Now the Hearings Panel will have to read the submissions and make a decision. Most people of area do not seem happy with Denton Park choice but he will go with the majority. He feels that Hornby needs an indoor pool and Service Centre. Needed it for 5-6 years. Some think no Library but young people still need Library.

Ken opened up to the floor for five questions of Jimmy.

- 1) Why the Library and Community Centre can't be built on same site. He answered that people seem to want Community Hub.
- 2) Why was the land behind library sold below valuation? Mike said he opposed this sale even going to the Ombudsman about it as it was sold ½ below valuation at the time. Deal still went ahead.
- 3) Pamela asked what have Council done for this area? We have old Library, aging facilities. Jimmy answered that the Long Term Plan is out for everyone to view and comment on.
- 4) Is it an Indoor Pool or Outdoor Pool? Several had heard it was outdoor but Jimmy said Indoor.
- 5) Someone wanted to know why Council staff are saying 'No Comment' to questions being asked of how they voted? Was Denton Park set in stone a long time ago?
- 6) Mark Peters asked if the Denton Park thing can be stopped, Jimmy said yes if the majority don't want it.
- 7) Is Council trying to purchase more land – No.
- 8) Was it always going to be Denton Park? – He said it was a Selection process that went through.
- 9) Pamela asked that Council stops treating us in Hornby as low socio area.
- 10) Bruce James: Hornby doesn't get a fair play in Council. It reads in the paper that it is a done deal.
- 11) Has the Library Site been sold - No

Debbie explained that the Denton Park Submissions decision would come back to Community Board to make final decision on what was presented to them from the Submission process and Hearing Panel. There may be some conflicts of interest associated with it. Yani Johanson was the only one Councillor who voted against decision on Denton Park selection on 24th August.

Debbie thanked Jimmy for being open to change on this matter. Jimmy explained that he would listen to the People over the decision and vote with the majority.

Ken closed the meeting thanking everyone for their attendance and would like to see it known as the South West site not Hornby site.

Meeting closed at 2.15pm.

**Greater Hornby Residents Association
Meeting Minutes from 29th April 2018
Held at Hornby Rugby Football Club**

Mark Peters opened and chaired the meeting.

Meeting minutes taken by Lyn Hucklebridge

Apologies: Pamela Galbraith, Lynlea Willan, Catherine Chu, Ross McFarlane.

Present: Ross Houliston, May Langdon, Denis Hampton, Derek Phelps, Carl van Essen, Kevin Hornbrook, Alison Murray, Nigel Gray, Mark Peters, Marc Duff, Manjit Singh, Cheryl Beloe, Robyn Pollock, Marina Colos, Graham Harris, Kingsley Sampson, Lyn Hucklebridge, Debbie Moir & Jimmy Chen (late).

Mark welcomed everyone to the meeting. Special welcome to Debbie Moira & Jimmy Chen from the Halswell, Hornby Riccarton Community Board.

A sign in sheet was at the door and distributed around the meeting.

Mark Peters introduced himself and then everyone in turn introduced themselves.

It was established early in the meeting that the Denton Park issue would be held over until the end of the meeting so that Debbie & Jimmy were not there for this discussion so it would not comprise their positions on the Community Board.

On the agenda for today is:

1. Election of Officers
2. Selection of the Group Name
3. Formation of the Group and the Boundaries that the Group would encompass.
4. Traffic Issues around Hornby
5. Flooding
6. Denton Park

Nominations were called for the election of Officers.

- Chairman: Cheryl nominated Mark Peters for Chairman – but he declined due to family pressures.
Mark Peters nominated Marc Duff for Chairman. 2nd by Derek Phelps. As there was no other nominations received and Marc accepted the nomination it was duly recorded that Marc Duff be the Chairman for the Group. All were in favour.
- Treasurer: Mark Peters nominated Ross Houliston. 2nd by Derek Phelps. No other nominations so Ross Houliston was congratulated on his new position.
- Secretary: Lyn Hucklebridge was nominated but declined the position due to other commitments. No other nominations received at this time. Lyn prepared to do for first couple of months but not permanent. Mark Peters to approach Hornby High

School to see if they have a student who may be interested in this position. Lynlea Willan may have someone who may be interested in the role!

Committee Members:

The following people acknowledged they were prepared to stand on the Group Committee. Mark Peters, Manjit Singh, Derek Phelps, Kevin Hornbrook, Cheryl Beloe, Robyn Pollock, Carl van Essen, Graeme Harris, Alison Murray, Marina Colos & Lyn Hucklebridge.

Discussion on what the group should be called. As there have been other smaller groups around the Hornby, Islington, Wigram areas some of which are in recess it was decided on 'Greater Hornby Residents Association'.

Discussion on the Boundary areas.

With the Group being called the 'Greater Hornby Residents Group' majority thought that the area should go from Pound Road, Buchanan's Rd, Masham Park to Yaldhurst Rd, down to Epsom Rd through to Hayton's Rd to Wigram Rd and along the Southern Motorway to Halswell Junction Rd and back to Pound Rd. This area may change.

Contact to be made with Delamain area to see if they want to be involved and other smaller groups who are still registered as operating in the area.

Meeting times and place for future

Mark suggested meeting on a Sunday afternoon at 2pm. Most thought this was alright.

Meeting Place: Discussion on possible venues around the area. Some not available on a Sunday. Lyn explained that the Rugby Rooms could be available but there would be a charge moving forward once the group is established. For the next meeting on 27th May, 2pm and it was decided to be at the Hornby Rugby Football Club. Thereafter Meetings will be on the last Sunday of each month.

Traffic

Several people have Traffic issues around the area.

Going around the table:

Derek: Traffic around the Hornby area

Denys: Would like to see a photograph of Stanley Denton put in the Rugby Clubrooms.

Graeme Harris – Suggested that a news sheet be started and distributed. Christchurch Mail has finished being published so local area needs to be informed. Other avenues being used are Facebook, Neighbourly, advertise in Supermarkets and Shops. He also has concerns about Traffic and Flooding in Hornby.

Alison: Deep gutters, she would like the Council to finish taking out the deep gutters. Also if the Group could approach the Major food outlets about their litter around the area. Branded litter and smoke butts a big problem.

Ross: Gutters and Flooding. Earthquakes may have caused some of the problems and they haven't been fixed yet. Land has risen and slumped causing problems.

May: concerns about the island in Trevor St that have been put in to slow the traffic. Trucks run over the edges of them and several near misses with cars as they meet each other on the corners.

Cheryl: Waterloo Road lighting from Parker St to Halswell Junction Rd is really bad. Also flooding in De Havilland St/Garvins Rd area.

Marina: Waterloo Rd potholes and lighting. Shared cycleway with the footpath also a problem.

Robyn: Traffic and the speed around HORNBY. Would like to see the speed level dropped on Main South Rd Carmen Rd area. Cars and Trucks going too fast to stop at lights etc. She has asked for cameras to be installed for Red Light runners.

Marc: Light phasing at intersections and right turning red arrows that don't allow the traffic to flow.

Mark Peters: Kyle Park contamination is his biggest concern. Flooding and getting the Community Board Meetings back in the ward is his aim.

Lyn: Light phasing and parking issues around the shopping complex.

General discussion about under-ground lighting that hasn't been completed for the area.

Jimmy & Debbie left the meeting. Jimmy gave a speech about his support for the area and how he is always listening and there to help. He is pleased that we are dealing with local issues and the formation of the Residents Association Group. Mark thanked Debbie and Jimmy for attending.

Mark Peters would like to see the Community Board meetings back in the Hornby Ward. Currently they are being held at Fendalton Service Centre and not everyone cannot get there if they have a problem or want to attend CB Meetings. He would like to petition the CB to get them back into the Ward.

The Group needs to become incorporated. We will need 15 members to sign the Incorporation forms and to formulate a set of rules for the group to abide by.

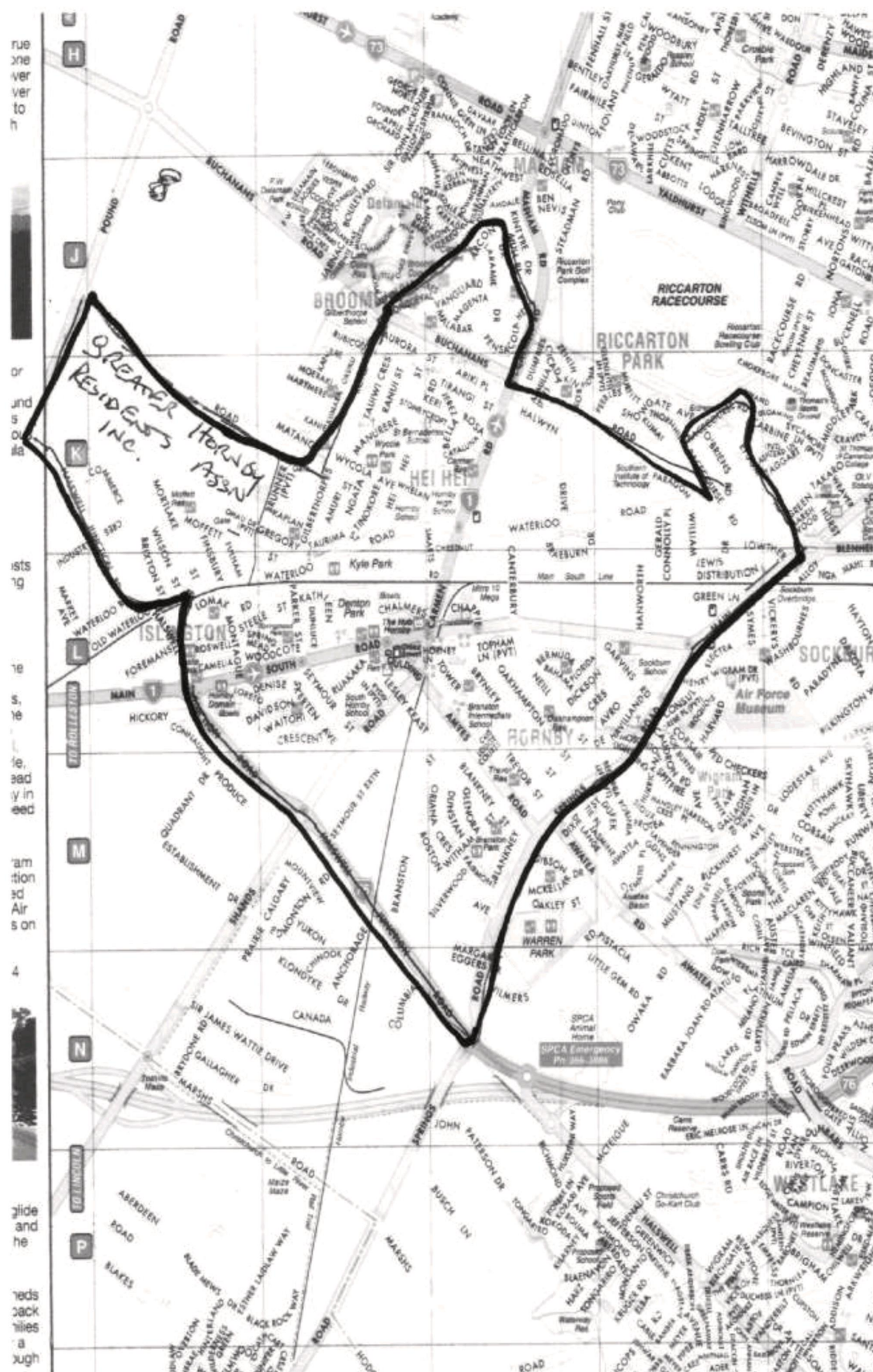
Denton Park

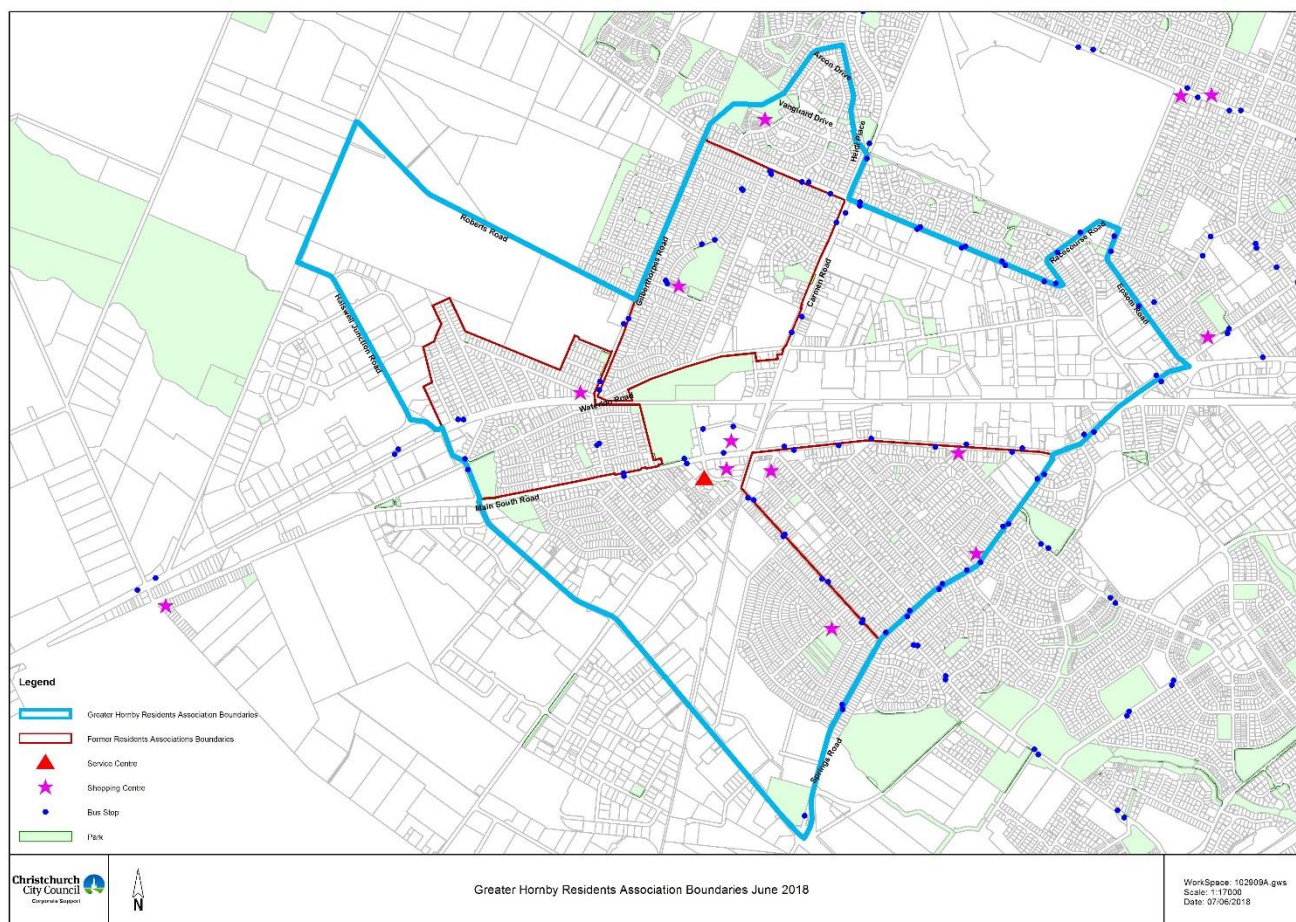
There was a general discussion on Denton Park. Kevin updated the ones who are not on Save Denton Group of what is happening and where things are at. The Becca Traffic and Access report came out on 12th April and residents have until Monday 30th April to react to this report.

The size of the proposed building has altered to original submissions and general public not aware of these changes.

Meeting closed at 4.15pm. Next Meeting 27th May 2018 at 2pm

New email address for Group set up: greaterhornbyresidents.ass@gmail.com





12. Halswell-Hornby-Riccarton 2018-19 Youth Development Fund and Halswell-Hornby-Riccarton 2018-19 Off the Ground Fund - Establishment

Reference: 18/561544

Contact: Marie Byrne

marie.byrne@ccc.govt.nz

941 6502

1. Purpose and Origin of Report

- 1.1 The purpose of this report is for the Halswell-Hornby-Riccarton Community Board to formalise the establishment of the Halswell-Hornby-Riccarton 2018-19 Youth Development Fund and the Halswell-Hornby-Riccarton 2018-19 Off the Ground Fund in the 2018-19 financial year.
- 1.2 This report is staff generated.

2. Significance

- 2.1 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
 - 2.1.1 The level of significance was determined by comparing factors relating to this decision against the criteria set out in the Council's Significance and Engagement Policy.
 - 2.1.2 The community engagement and consultation outlined in this report reflect the assessment.

3. Staff Recommendations

That the Halswell-Hornby-Riccarton Community Board resolve to:

1. Approve the establishment of the Halswell-Hornby-Riccarton 2018-19 Youth Development Fund and associated criteria, and to allocate \$17,000 from the Halswell-Hornby-Riccarton 2018-19 Discretionary Response Fund to the Halswell-Hornby-Riccarton 2018-19 Youth Development Fund.
2. Approve the establishment of the Halswell-Hornby-Riccarton 2018-19 Off the Ground Fund and associated criteria, and to allocate \$1,200 from the Halswell-Hornby-Riccarton 2018-9 Discretionary Response Fund to the Halswell-Hornby-Riccarton 2018-9 Off the Ground Fund.
3. Delegate authority to a minimum of four (4) Halswell-Hornby-Riccarton Community Board members to consider and make decisions (via email) on applications received for the Off the Ground Fund according to the fund criteria, and approve grants up to a maximum of \$400 per application. (The majority vote of members replying (by email) within two (2) working days shall form the basis of the decision).

4. Key Points

- 4.1 The Community Boards have the delegated authority to distribute a funding envelope under the Community Grants Funding Priorities and Outcomes. These priorities were developed from the key challenges to Building Strong Communities identified in the 2009-19 Long Term Plan (refer **Attachment A**).

- 4.2 The Community Boards will have the ability to allocate funds under a Strengthening Communities Fund and a Discretionary Response Fund. Boards may also establish other funds targeted at specific community needs. In 2017-18, the Halswell-Hornby-Riccarton Community Board also had a Youth Development Fund and an Off the Ground Fund. The amounts allocated to these Funds are decided on by the Board. The Community Boards will also be able to decide on how much is placed into both the Strengthening Communities Fund and the Discretionary Response Fund.
- 4.3 In 2017-18, the funding available for allocation by the Halswell-Hornby-Riccarton Community Board was \$568,500. The Board allocated \$432,015 to projects through the Strengthening Communities Fund with the remaining amount being available to the Board for allocation through its 2017-18 Discretionary Response Fund.
- 4.4 The sum that the Community Board will have to allocate in the 2018-19 financial year will be determined by the Council in August 2018 following adoption of the 2018-28 Long Term Plan. The funding is expected to be no less than the Community Board had available to allocate in 2017-18.
- 4.5 The Halswell-Hornby-Riccarton 2017-18 Youth Development and Off the Ground Funds were established from the 2017-18 Discretionary Response Fund with the following allocations:
- | | |
|---|----------|
| 2017-18 Youth Development Fund (initial set up) | \$3,000 |
| 2017-18 Youth Development Fund (residual allocation) | \$15,000 |
| 2017-18 Off the Ground Fund – carry over of 2016-17 funds | \$1,600 |
| 2017-18 Off the Ground Fund – additional funds | \$1,200 |
- 4.6 In the 2017-18 financial year, the Halswell-Hornby-Riccarton Community Board has allocated \$16,800 to Youth Development Fund recipients and \$1,935 for Off the Ground Fund projects.
- 4.7 It is expected that the \$1,200 remaining in the 2017-18 Youth Development Fund and \$865 in the Off the Ground Fund will be able to be carried over.
- 4.8 Staff are recommending that the Halswell-Hornby-Riccarton 2018-19 Youth Development Fund and the Off the Ground Fund be again established. Given the carry over amounts, \$17,000 is sought for the Youth Development Fund and \$1,200 for the Off the Ground Fund.
- 4.9 The Community Board will be asked to decide on the splits between the 2018-19 Strengthening Communities Fund and the 2018-19 Discretionary Response Fund in the report where the 2018-19 Strengthening Communities Fund applications are considered on 28 August 2018.

5. Discretionary Response Fund

- 5.1 The Discretionary Response Fund is to assist community groups where the project and funding request falls outside other Council funding criteria and/or closing dates. It is also for emergency funding for unforeseen situations.
- 5.2 The Discretionary Response Fund can also be used to fund Board-initiated, Council staff delivered projects such as (but not limited to) Community Service and Garden Pride Awards and Culture Galore. The Community Board is also able to utilise this fund to set up other funds such as the Youth Development Fund and the Off the Ground Fund. The Discretionary Response Fund operates differently at a metropolitan and local level.
- 5.3 In 2016, the Council set exclusions that Local (Community Board) Discretionary Response Funds will not cover, namely:
- 5.3.1 Activities or initiatives where the primary purpose is to promote religious ministry, political objectives or commercial profit orientated interests
 - 5.3.2 Projects or initiatives that will lead to ongoing operational costs to the Christchurch City Council

- 5.3.3 Debt servicing or re-financing costs
- 5.3.4 Stock or capital market investment
- 5.3.5 Gambling or prize money
- 5.3.6 Payment of fines or court costs
- 5.3.7 Payment for Inland Revenue Department penalties or retrospective tax payments

6. Youth Development Fund

- 6.1 The purpose of the Youth Development Fund is to celebrate and support young people living in the Halswell-Hornby-Riccarton Wards by providing financial assistance for their development. The Board also seeks to acknowledge young peoples' efforts, achievements and potential excellence in the community. The Community Board reviewed the Fund criteria in February 2017 and as such, this is reflected in 6.2 to 6.4 below.
- 6.2 The Halswell-Hornby-Riccarton Youth Development Fund will enable the Board to consider applications for the following activities:
 - 6.2.1 Personal Development and Growth - for example, leadership training, career development, Outward Bound, Spirit of Adventure, extra-curricular educational opportunities, social enterprise activities and projects both local and national initiatives.
 - 6.2.2 Representation at Events - applicants can apply for assistance if they have been selected to represent their school, team or community at a local, national or international event or competition. This includes sporting, cultural and community events.
- 6.3 The following eligibility criteria must be met:
 - 6.3.1 Age groups 10 to 25 years
 - 6.3.2 Projects must have obvious benefits for the young person, and if possible the wider community.
 - 6.3.3 Only one application per person permitted per year.
 - 6.3.4 Applicants should be undertaking other fundraising activities and not relying solely on Community Board support.
- 6.4 Successful applicants will be required to report back to the Community Board on their experiences.
- 6.5 Each application will be assessed by the appropriate staff and presented to the Board in a report for its consideration. The Halswell-Hornby-Riccarton Youth Development Fund Application Form is included in **Attachment B**.

7. Off the Ground Fund

- 7.1 The Off the Ground Fund acts as a quick response fund in allocating grants for small community projects. The grant purpose is to benefit people living in the Board's three wards and may include such things as planting vacant land, tidying up vacant areas, constructing small local commemorations, community building events, skip days, displays and activities which aim to bring communities together, inform communities and strengthen communities.
- 7.2 The Halswell-Hornby-Riccarton Community Board is therefore being invited to re-establish a 2018-19 Halswell-Hornby-Riccarton Off The Ground Fund.

The proposed fund criteria and the decision making process is as follows:

- 7.2.1 The Board intends to establish the 2018-19 Halswell-Hornby-Riccarton Off The Ground Fund.

- 7.2.2 The purpose of the Off The Ground Fund is to provide the community with access to grants for small community projects.
- 7.2.3 The project must benefit people living in the Halswell-Hornby-Riccarton wards.
- 7.2.4 Applications are to be made on a Halswell-Hornby-Riccarton Off The Ground Fund Application Form. An information sheet will be designed to publicise the Fund.
- 7.2.5 Applications must be applied for by one resident, group or organisation, providing contact details, location of the project and a short description of what the project will involve. Funding will not be considered for projects already undertaken.
- 7.2.6 Funding may be granted for each application up to a maximum of \$400.
- 7.2.7 Grant requests will be administered through the Council's Halswell-Hornby-Riccarton Community Governance Team. Staff recommendations and a copy of the application will be circulated (by email) to Board members for consideration and decision making.
- 7.2.8 The Halswell-Hornby-Riccarton Community Board will delegate authority for the making of a decision on the allocation of the grants to at least four (4) Halswell-Hornby-Riccarton Community Board members by way of email responses with the majority view being actioned from Board members responding within two working days.
- 7.2.9 Successful projects will be funded after receipts of expenditure have been submitted. Expenditure must be made after the application for funding is made. However, if an applicant wishes to have the granted amount made available, after the decision, but prior to expenditure, this request should be made at the time of application.
- 7.2.10 All applications will still have to meet the criteria requirements of the Discretionary Response Fund.
- 7.3 Details of Off The Ground Fund grant allocations made will be provided to the Board for information and record purposes through the monthly Area Report.

Attachments

No.	Title	Page
A ↓	Christchurch City Council - Funding Outcomes and Priorities	111
B ↓	Halswell-Hornby-Riccarton Youth Development Fund - Application Form	113

Signatories

Author	Marie Byrne - Community Development Advisor
Approved By	Gary Watson - Manager Community Governance, Halswell-Hornby-Riccarton

Christchurch City Council - Funding Outcomes and Priorities

Item 12

Attachment A

Funding Outcomes and Priorities

Community Grants Funding Outcomes

Council does not have the necessary resources to meet the needs and expectations of all not-for-profit and voluntary groups. Therefore, it focuses assistance toward those key activities and initiatives that contribute to and align with the community outcomes in the Long Term Plan (LTP) and with other Council strategies.

The following funding outcomes will be used to evaluate and assess applications:

- » Support, develop and promote the capacity and sustainability of community, recreation, sports, arts, heritage and environment groups
- » Increase participation in and awareness of community, recreation, sports, arts, heritage and environment groups, programmes and local events.
- » Increase community engagement in local decision making
- » Enhance community and neighbourhood safety
- » Provide community based programmes which enhance basic life skills
- » Reduce or overcome barriers to participation
- » Foster collaborative responses to areas of identified need

Community Grants Funding Priorities

The following priorities will be used to assist with the allocation of funding:

- » Older adults
- » Children and youth
- » People with disabilities
- » Ethnic and culturally diverse groups
- » Disadvantage and/or social exclusion
- » The capacity of community organisations
- » Civic engagement

These priorities have been developed from the key challenges to building strong communities identified in the 2009–19 LTCCP, and will be reviewed in line with the LTP (2013–2022).

In addition, Community Boards have their own objectives that will be used to assist in the prioritisation of local projects.

Eligibility

Applications are invited from eligible not-for-profit groups whose activities provide opportunities in the areas of community, social, recreation, sports, arts, environment or heritage to the wider community or to specifically defined communities of interest.

The following criteria must be met by all applicants:

- » A community based not-for-profit community, recreation, sporting, arts, social service, environment or heritage organisation.
- » All groups applying for more than \$2,000 must be incorporated under the Incorporated Societies Act 1908 or the Charitable Trusts Act 1957 or be a legal entity that is registered for charitable purposes. » Be based in the Christchurch City Council area with funded programmes or services being provided primarily for Christchurch City Council residents.
- » Must have provided accountability reports for all previous Council funding and have no unresolved or outstanding accountability issues including outstanding debt to Council.
- » Must have had the funding application approved at a properly convened committee meeting and in writing.
- » Must provide evidence of the need for the project.
- » Have appropriate financial management, accounting, monitoring and reporting practices.
- » Have sound governance and appropriate operational capability and capacity to deliver to the level as agreed.
- » Be able to commit to collaboration and partnering, where appropriate.
- » Groups receiving Council funding at a metropolitan level may only apply for local funding if the project is specifically local and no portion of it has been funded at the metropolitan level.

Note: Recreation and Sporting clubs/organisations do not have to be affiliated to a national sporting organisation to be eligible to apply however in alignment with the Physical Recreation and Sport Strategy we would encourage you to affiliate.

How to apply

For information on the various funds and how to apply, visit the Community Grants page on the Christchurch City Council's website www.ccc.govt.nz

Further Assistance

Further assistance is available by emailing communitygrants@ccc.govt.nz or call 941 5488 and ask to speak to a Grants Advisor.

Youth Development Scheme

Halswell-Hornby-Riccarton Community Board



Celebrating and Supporting Young People Living in the **Halswell-Hornby-Riccarton Ward**

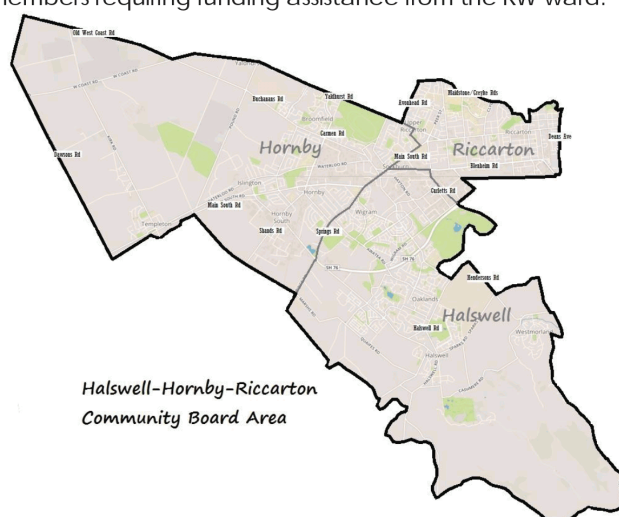
The **Halswell-Hornby-Riccarton Community Board** wishes to acknowledge young people's effort, achievement and potential excellence in the community by providing financial assistance for their development.

The Community Board is offering financial assistance under the **Youth Development Scheme** to young people aged 12-25 years inclusive, in areas that will benefit their development and thus the development of the community.

The Community Board will consider applications for projects/activities in the following areas:

- ☐ **Projects that widen Personal Development and Growth – both local and national initiatives**
 - ☐ Leadership training
 - ☐ Career development
 - ☐ Outward Bound
 - ☐ Spirit of Adventure
 - ☐ Educational opportunities that are not a component of school curriculum/subjects.
 - ☐ Social enterprise and/or innovation projects
- ☐ **Representation at Events – Individuals:** Applicants also qualify for assistance if they have been selected to represent their school, team or community at a local, national or international event or competition. This includes sporting, cultural and community events.
- ☐ **Representation at Events – Teams (more than 1 person):** As above, but teams are required to submit only 1 application on behalf of the team members requiring funding assistance from the RW ward.

Please refer to the map to the right to see if you live in the Halswell-Hornby-Riccarton Community Board area.



ELIGIBILITY CRITERIA

- ☐ Please note, applications need to be received six (6) weeks prior to the event.
- ☐ Open to young people aged 10-25 years inclusive.
- ☐ Projects must have apparent benefits for the young person and if possible the wider community.
- ☐ Only one application permitted per financial year per applicant.
- ☐ Applicants should continue their efforts to seek other sources of funding and not rely solely on Community Board support as applying for assistance does not mean an automatic acceptance.
- ☐ Successful applicants will be required to report back to the Community Board on their experiences and benefits through the supplying of a brief report and attending a Youth Celebration event hosted by the Community Board.

Please make sure when sending in your application you have included all information requested in the checkboxes on the last page of this application form and you have answered ALL questions on the form.

SECTION ONE: APPLICANT'S DETAILS

First Name (or team name)	Middle Name/s	Surname
<input type="text"/>	<input type="text"/>	<input type="text"/>

(Teams please attach a separate list for each team member applying for funding that reside in the Halswell-Hornby-Riccarton ward (Names / addresses / DOB / signature / Parent details if required)).

1. Residential Address

Street Address	<input type="text"/>		
Suburb	<input type="text"/>		
City	Christchurch	Post Code	<input type="text"/>

3. Contact details

Phone (day)	<input type="text"/>	Mobile	<input type="text"/>
Email <input type="text"/>			

4. Date of birth

Age

<input type="text"/>	<input type="text"/>
----------------------	----------------------

5. Name of Parent / Caregiver (if applicant is under 18 years of age)

<input type="text"/>	Phone (day) <input type="text"/>
----------------------	----------------------------------

SECTION TWO: PROJECT / ACTIVITY DESCRIPTION

6. Please tell us about the project/activity you are seeking support for. (Attach additional information where appropriate e.g. conference programme, travel itinerary, letter confirming selection, etc)

7. Date(s) of Project/Activity

Please note, applications need to be received six (6) weeks prior to the event.

8. Tell us how participation in this project/activity will be of benefit to you/your team in the future :

9. Tell us how participation in this project/activity will be of benefit to the community in the future :

10. Please list two referees and attach letters of support for this application

Name	Contact details

SECTION THREE: FINANCIAL INFORMATION

11. Cost of project/activity (Eg: Include itemised costs such as : airfares, registration fees, uniforms, food, travel insurance, accommodation, transport etc)

Expenses (please list)	Cost \$
Total	
Amount requested from Community Board	

*Please include a bank generated deposit slip with your form (scanned/photocopied or an actual slip).

12. Please list any other funding sources you have applied to for this event/activity/trip

Funding organisation	Amount requested \$	Date of Decision	Pending/Approved/Declined (how much)

13. What other fundraising activities are you undertaking for this project/activity ?
(e.g. income from part- time job, raffles, sausage sizzles, any voluntary work, etc)

14. How much funding have you / your team raised to date ? _____

15. Have you applied to the Community Board for this scheme before? Yes ☐ No ☐

16. If you are a University Student, how long have you resided in the ward ? _____

SECTION FOUR: ABOUT YOU

17. Can you please tell us a bit about yourself / your team : (Feel free to use an additional page if necessary)

A	Details of your / your team's involvement in your activity (e.g. length of involvement, how often do you participate, etc):
B	You / Your team's Achievements to date :
C	Your Future Goals :
D	Please tell us if you are at school, working, studying at University or elsewhere. If you are at school what school do you attend and what year are you in? If studying where and what are you studying?
E	What are your other interests and/or hobbies ?

SECTION FIVE: DECLARATION

I declare that all details contained in this application form are true and correct to the best of my knowledge. I accept that information provided in this application may be used in an official Council report.

Individual's Name : Or Team contact :	Signature
Signature of Parent / Caregiver if applicant under 18 years of age	Date

Return your completed application form to the Fendalton Service Centre, Cnr Clyde & Jeffreys Roads, or post to:
 Youth Development Scheme
 Christchurch City Council
 PO Box 73020
 Christchurch 8154

Checklist: To ensure timely processing of your application, please make sure that you include:

- | | |
|---|---|
| <input type="checkbox"/> Bank Generated Deposit Slip | <input type="checkbox"/> Quotes for costs applied for |
| <input type="checkbox"/> Proof of Attendance at event | <input type="checkbox"/> Supporting letter(s)/information from coaches, event organisers, etc |

13. Halswell-Hornby-Riccarton Community Board Area Report - June 2018

Reference: 18/512012

Presenter: Gary Watson, Community Governance Manager

1. Purpose of Report

This report provides information on initiatives and current issues within the Community Board's area and to provide the Board with a strategic overview and to inform sound decision making.

2. Staff Recommendations

That the Halswell-Hornby-Riccarton Community Board resolve to:

1. Receive the Halswell-Hornby-Riccarton Community Board Area Report for June 2018.
2. Hold an Extraordinary Meeting of the Halswell-Hornby-Riccarton Community Board on Friday 6 July 2018 commencing at 4pm at Te Hāpua: Halswell Centre for the purpose of considering the Council Hearing Panel recommendation on the proposed Denton Park Part Reserve Classification and Management Plan Changes.

3. Community Board Activities and Forward Planning

3.1 Memos/Information/Advice to the Board

3.1.1 Denton Park – Hearing Panel Recommendation

An Extraordinary Board meeting is proposed for 4pm on Friday 6 July 2018 at Te Hāpua: Halswell Centre to consider the Hearing Panel's recommendation on the proposed Denton Park Proposed Management Plan and Part Reserve Classification Changes.

The change in venue acknowledges the community interest in this matter and the anticipated attendance by the public.

3.2 Board area Consultations/Engagement/Submission opportunities

3.2.1 The Council is currently seeking community feedback on the following local projects:

- Proposed Templeton Area Speed Limit Changes – open until 6 July 2018
- Proposed Main South Road, No Right Turn and No U-Turn Restrictions - open until 6 July 2018
- Proposed Springs Road/Garvins Road No Right Turn Restriction - open until 6 July 2018
- Proposed Blenheim Road/Annex Road No U-Turn Restriction - open until 6 July 2018

3.3 Annual Plan and Long Term Plan

3.3.1 The Council is to meet on 22 June, and 26 June 2018 (if required) to consider the adoption of its Long Term Plan 2018-28.

3.4 Board Reporting

- 3.4.1 Board members are invited through the issued weekly meetings schedule, to forward any items they would like highlighted for inclusion in the Board's monthly Newsletter, Newline releases and the monthly report to the Council.

4. Community Board Plan – Update against Outcomes

- 4.1 A summary is provided of the measures against the Outcomes and Priorities contained in the Community Board Plan 2017-19, as at June 2018 (refer **Attachment A**).

5. Significant Council Projects in the Board Area

5.1 Strengthening Community Fund Projects

- 5.1.1 Applications made to the 2018-19 Strengthening Communities Fund will be considered and decided on by the Board at its meeting on 28 August 2018.
- 5.1.2 The actual amount the Board will have available to allocate will be decided on by the Council by August 2018. It is envisaged that the figure will be no less than the Board had available to allocate in 2017-18.
- 5.1.3 Any Strengthening Communities funding not allocated by the Board on 28 August 2018 will be available for Board allocation as part of its 2018-19 Discretionary Response Fund.

5.2 Infrastructure projects underway

5.2.1 Harrington Park – Public Toilet

A start on the construction of the Harrington Park toilet is scheduled for mid-June, subject to favourable weather conditions.

6. Significant Community Issues, Events and Projects in the Board Area

6.1 Greater Hornby Residents' Association

A separate report on this topic is contained within the meeting agenda.

6.2 Young Ones and Shuffle Bumz

The Young Ones and Shuffle Bumz programme held an Open Day on Wednesday 6 June 2018. This is a Music to Movement programme targeted at young mothers (under the age of 25) and their pre-school aged children.



7. Parks, Sports and Recreation Update (bi-monthly)

7.1 Team Leader

The Community Parks South Team welcomes Grant Bunting as Team Leader. Grant is a highly regarded sports turf professional who spent 17 years managing the Wanaka Golf Course and also six years with PGG Wrightson in technical sales having contributed to the delivery of international grade sports turf across Canterbury and Otago. Grant is managing sports fields across the city and Banks Peninsula. He will be introduced to the Board in the coming weeks.

7.2 Maintenance Programme

Scheduled Parks Maintenance Programme for June 2018:

Activity	Frequency per month
Ornamental mowing	1
Amenity mowing	1
Ornamental garden maintenance	2
Winter sport field mowing	2
Winter sport cricket block maintenance	2
Winter sport line marking	2
Chemical weed control	1
Bin Emptying	5
Play and Fitness Equipment Check	1
Drinking Fountain Clean	5

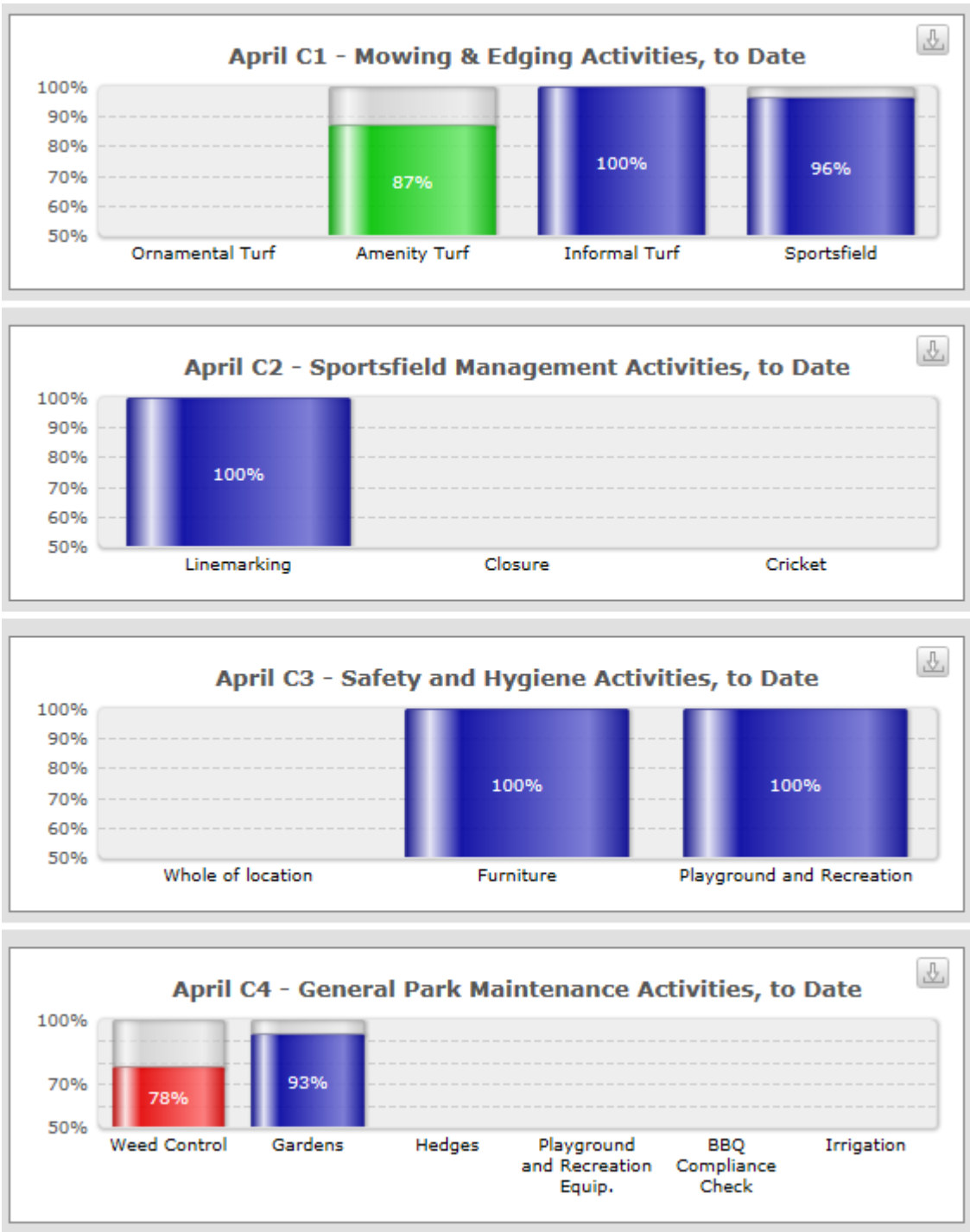
Scheduled Parks Maintenance Programme for July 2018:

Activity	Frequency per month
Ornamental mowing	2
Amenity mowing	1
Ornamental garden maintenance	2
Winter sport field mowing	4
Winter sport cricket block maintenance	2
Winter sport line marking	3
Chemical weed control	1
Bin Emptying	4
Play and Fitness Equipment Check	1
Drinking Fountain Clean	4

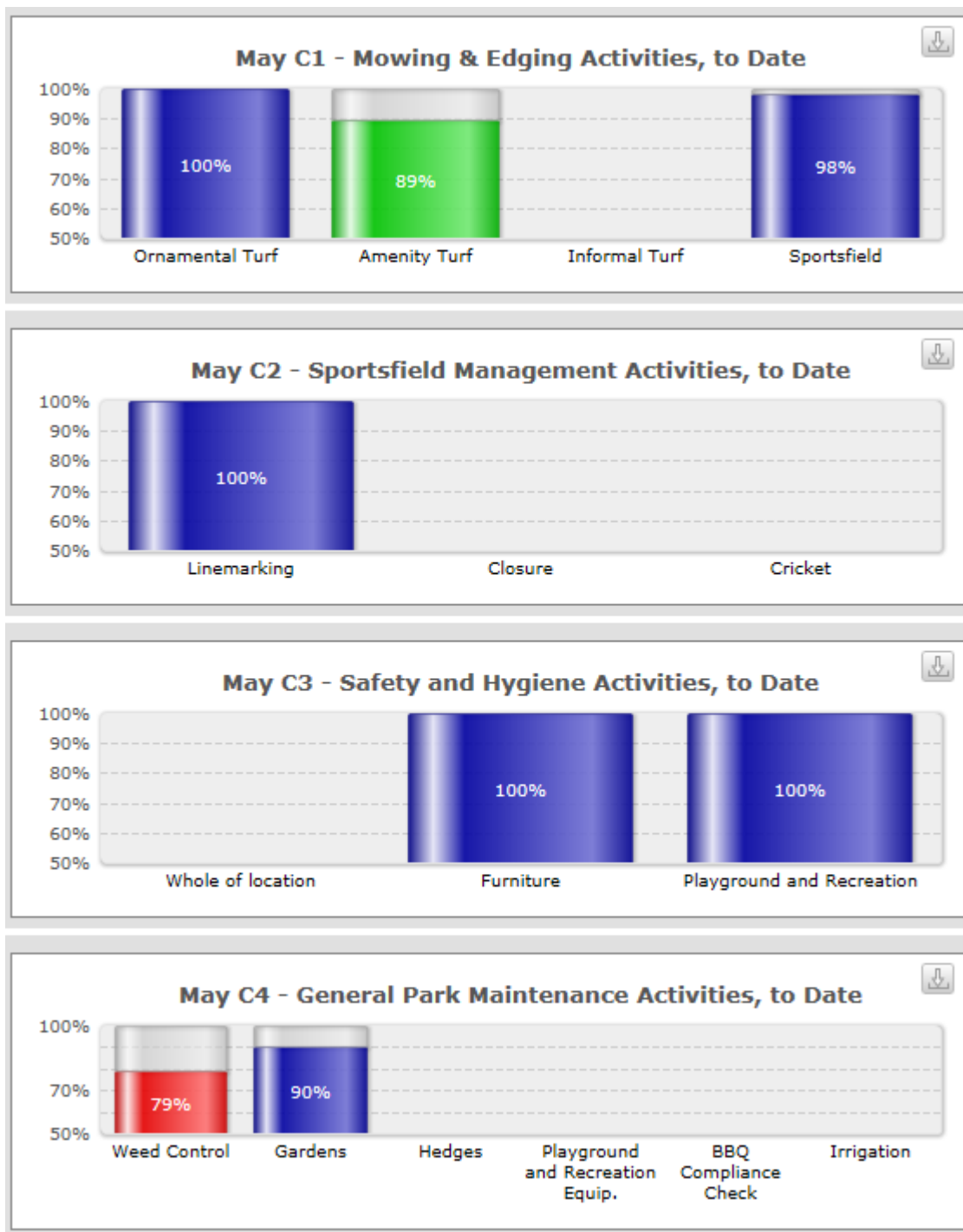


7.3 Performance

Delta’s audited quality performance for April 2018 was 91 per cent with a breakdown below:



Delta's audited quality performance for May 2018 was 89 per cent with a breakdown below:



7.4 Volunteer Activities with Urban Ranger

Urban Ranger, Mandy Black, facilitated a community planting day at Kahurangi Drainage Reserve in May 2018 with ten volunteers. 200 plants were planted with more plantings to occur over the remainder of the season.

8. Community Board Funding Update – June 2018

- 8.1 For information, a status summary is provided of the Board's 2017-18 funding (refer to Attachment B)

Attachments

No.	Title	Page
A ↓	Halswell-Hornby-Riccarton Community Board Plan 2017-19 - Progress Update - June 2018	123
B ↓	Halswell-Hornby-Riccarton Community Board Funding 2017-18 - Update - June 2018	128

Signatories

Authors	Cindy Sheppard - Governance Support Officer Marie Byrne - Community Development Advisor Karla Gunby - Community Development Advisor Peter Dow - Community Board Advisor Gary Watson - Manager Community Governance, Halswell-Hornby-Riccarton Emily Toase - Community Recreation Advisor Noela Letufuga - Community Support Officer
Approved By	John Filsell - Head of Community Support, Governance and Partnerships

HALSWELL-HORNBY-RICCARTON COMMUNITY BOARD PLAN 2017-2019

MEASURING PROGRESS AGAINST OUTCOMES AND PRIORITIES

1 July 2017 to 19 June 2018

1. Strong Communities

Outcomes for the Halswell-Hornby-Riccarton Community Board area:

- 1.1 A range of social and recreational initiatives which build and develop community wellbeing.
- 1.2 Culturally inclusive and celebrates diversity.

Our Board Priorities are to:

Community

- 1.3 Support and encourage the involvement of children and young people in all aspects of community life including decision making.
- 1.4 Support and advocate for initiatives that address poverty issues and improve the well-being of families and individuals.
- 1.5 Support and advocate for activities for older adults in the ward to reduce social isolation.
- 1.6 Advocate for culturally inclusive practices, where diversity is supported.
- 1.7 Consider disability access across all projects.
- 1.8 Ensure partnerships are created and strengthened with community organisations, schools and the University of Canterbury.
- 1.9 Foster the development of leadership and celebrate this across the wards.

Community Board Engagement

- 1.10 Advocate for the promotion and accessibility of the Community Board and its members so as to enhance more active participation and transparency in the Board's decision-making.
- 1.11 Supporting and enabling consultation to gain clear views from the community.

Social Wellbeing

- 1.12 Advocate for safe, well-run and attractive social housing and strategies that reduce homelessness in the city.
- 1.13 Support the creation of safe, accessible and connected places for people to meet in the community.
- 1.14 Support local events and activities that bring communities together.
- 1.15 Support innovative projects that enhance social wellbeing.

Measure	Board Activities - Progress Made
1.16 Providing funding to support leadership, diversity, neighbourhood connectivity and community contributions.	<p><u>Ongoing</u> – All priorities are considered when Strengthening Communities, Discretionary Response Fund, Youth Development Fund and Off The Ground funds are allocated.</p> <p>Specific Board projects also include Summer with Your Neighbours, Ward Enhancement Projects, Culture Galore, ANZAC Day 2018 Local Events Expenses, Leadership Day 2018 and Community Board Promotional Material.</p> <ul style="list-style-type: none"> • Discretionary Response Fund – 34 applications received and decided on by the Board to date • Strengthening Communities Fund – 51 applications received and decided on by the Board for the 2017-18 funding round • Youth Development Fund - 41 applications received and decisions made by the Board to date • Off the Ground Fund – 6 applications received and decided on by the Board to date

HPRM: 17/1261044

1.17	Providing funding to support initiatives that develop strong communities.	<u>Ongoing</u> – All priorities are considered when Strengthening Communities, Discretionary Response Fund, Youth Development Fund and Off The Ground funds are allocated to community members. Board projects also include Summer with Your Neighbours, Ward Enhancement Projects, culture Galore, ANZAC Day 2018 Local Events Expenses, Leadership Day 2018 and Community Board Promotional Material.
1.18	Providing effective representation on outside organisations.	<u>22 November 2016</u> – Priority 1.10 and 1.11 are considered when Board members were appointed to represent an outside organisation for the term 2016-2019. Member attendances at regular Residents' Association meetings is ongoing
1.19	Continuing to meet with schools, residents' associations and other community organisations.	<u>Ongoing</u> - Attendance at network meetings, residents' association meetings and other meetings as they arise.
1.20	Decisions made arising from consultations are processed and implemented.	The Board's ongoing Seminar programme provides an opportunity for staff to informally present to members on local Council projects prior to consultation being initiated. Reports from staff usually follow later for decisions to be made as required.
1.21	Advocating and supporting the Strong Communities Priorities as issues and opportunities arise.	<u>Ongoing</u> - Attendance at network meetings, residents' association meetings and other meetings as they arise. <u>15 May 2018</u> – Priority 1.8 and 1.15 considered when approving the lease to Conservation Volunteers for Paterson House at Halswell Quarry Park.
1.22	The Board continuing to be an active submitter to the Council on its Annual and Long Term Plans and other matters of importance to the community.	<u>28 March 2018</u> – The HHR Submissions Committee formulated a Board submission to the Christchurch City Council on its Draft Long Term Plan 2018-28.
2. Liveable City Outcomes for the Halswell-Hornby-Riccarton Community Board area: 2.1 Residents feel safe in their communities and neighbourhoods. 2.2 Residents have ready access to parks and greenspace for recreational facilities and activities. 2.3 The cultural, natural and built heritage is acknowledged, valued and enhanced. 2.4 Children are provided with fun and safe environments. 2.5 Community facilities are provided that meet the needs of communities. 2.6 A safe, efficient and sustainable transport and local roading network. Our Board Priorities are to: <u>Roading and Transport</u> 2.7 Work with schools and community groups to ensure safe crossings and road networks near schools and along key transit routes. 2.8 Support public transport and cycling initiatives that promote increased usage. <u>Planning</u> 2.9 Advocate for improvements to parks, greenspace and recreational facilities. 2.10 Advocate for the protection of the quality of residential living. 2.11 Monitor the issues of green field subdivisions and increasing intensification across the ward. 2.12 Advocate for the community facing the challenges of growth. 2.13 Advocate and make decisions on effective traffic management measures that contribute to meeting the needs and connectivity of local communities. 2.14 Monitor planning issues and support community concerns through appropriate channels.		

HPRM: 17/1261044

<p><u>Community Facilities and Playgrounds</u></p> <p>2.15 Ensure the new Riccarton Community Centre and the Hornby Library and Customer Services and South West Leisure Centre meet the needs of the community.</p> <p>2.16 Advocate for the timely provision of local facilities to meet the needs of growing local communities.</p> <p>2.17 Ensure that usage of Council facilities is being optimised.</p> <p>2.18 Advocate for the provision of quality playgrounds throughout the wards.</p> <p><u>Heritage</u></p> <p>2.19 Support and advocate for the enhancement and protection of local heritage assets.</p>	
Measures	Board Activities - Progress Made
2.20 Advocating for the scheduled completion of the Riccarton Community Centre and the Hornby Library and Customer Services and South West Leisure Centre in accordance with the Council's Long Term Plan.	<p><u>12 September 2017</u> – Priority 2.15 and 2.16 considered when approving Riccarton Community Centre – Concept Alternatives.</p> <p>Also covered in the Board's submission to the Council on its Draft Long Term Plan 2018-19</p>
2.21 Advocating and supporting the Liveable City Priorities as issues and opportunities arise.	<p><u>Ongoing</u> – The naming of roads and streets in the wards are appropriate and if possible relate to the recording of history of the area.</p> <p><u>25 July 2017</u> – Priority 2.13 considered when approving Proposed No Stopping Restrictions at Various Locations.</p> <p><u>8 August 2017</u> – Priority 2.7 and 2.13 considered when approving South Hornby School Proposed School Speed Zone, Kea Crossing and P3 Parking and Restrictions.</p> <p><u>22 August 2017</u> – Priority 2.7, 2.11 and 2.13 considered when approving Augustine Drive/Halswell Road Intersection Improvements.</p> <p><u>22 August 2017</u> - Priority 2.13 considered when approving Acheron Drive – Proposed Loading Zone Extensions.</p> <p><u>12 September 2017</u> – Priority 2.9 considered when approving Nga Puna Wai Sports Hub and Wigram Basin Extension – Landscape Plans.</p> <p><u>12 September 2017</u> – Priority 2.7, 2.8, 2.9 and 2.13 considered when approving Sparks Road at Halswell Road Intersection – New Footpath.</p> <p><u>10 October 2017</u> – Priority 2.7, 2.8 and 2.13 considered when approving Aidanfield Drive – Aidanfield Christian School – Proposed School Speed Zone.</p> <p><u>14 November 2017</u> – Priority 2.13 considered when approving no stopping restrictions at various locations.</p> <p><u>14 November 2017</u> – Priority 2.6 and 2.8 considered when approving the provision of bus stops in various locations.</p> <p><u>30 January 2018</u> – Priority 2.7, 2.8, 2.12 and 2.13 considered when approving the Halswell Junction Road Extension Project.</p> <p><u>30 January 2018</u> – Priority 2.7, 2.8, 2.12 and 2.13 considered when approving the Lodestar Avenue/Stark Drive Intersection in Wigram for bus stop and intersection sightline improvements.</p> <p><u>30 January 2018</u> – Priority 2.7, 2.8, 2.12 and 2.13 considered when approving the Skyhawk Road, Wigram provision of bus stops.</p>

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	<p><u>13 February 2018</u> - Priority 2.7, 2.8, 2.12 and 2.13 considered when approving the 205 Cashmere Road proposed no stopping restrictions.</p> <p><u>13 February 2018</u> - Priority 2.7, 2.8, 2.10, 2.12 and 2.13 considered when approving the 10 Ayr Street proposed angled parking changes.</p> <p><u>13 March 2018</u> - Priority 2.9, 2.12, 2.16, 2.17 and 2.18 considered when approving \$40,000 from the Annual Plan 2017/18 to be allocated towards the reinstatement of the area currently fenced off in Sockburn Park.</p> <p><u>13 March 2018</u> - Priority 2.9, 2.12, 2.16 and 2.17 considered when approving \$20,000 from the Annual Plan 2017/18 to be allocated towards building costs of the public toilet in Harrington Park.</p> <p><u>24 April 2018</u> – Priority 2.9, 2.11 and 2.12 considered when approving the right to convey electricity easement in Aidanfield Reserve.</p> <p><u>15 May 2018</u> – Priority 2.17 and 2.19 considered when approving the lease to Conservation Volunteers for Paterson House at Halswell Quarry Park.</p> <p><u>15 May 2018</u> - Priority 2.9, 2.12, 2.16 and 2.17 considered when approving the landscape plan Harrington Park.</p> <p><u>29 May 2018</u> – Priority 2.13 considered when approving.</p> <p><u>29 May 2018</u> – Priority 2.7, 2.8, 2.12 and 2.13 considered when approving the Rubicon Place, Freyberg Avenue and Tower Street parking restrictions.</p>
2.22 The Board continuing to be an active submitter to the Council on its Annual and Long Term Plans and other matters of importance to the community such as planning and environmental issues.	<p><u>6 September 2017</u> – The HHR Submissions Committee put forward a submission on behalf of the Board to the Christchurch City Council on its Proposed Traffic and Parking Bylaw 2017.</p> <p><u>6 September 2017</u> – The HHR Submissions Committee put forward a submission on behalf of the Board to the Christchurch City Council on its Proposed Stock on Roads Bylaw 2017</p> <p><u>6 September 2017</u> – The HHR Submissions Committee put forward a submission on behalf of the Board to the Christchurch City Council on its Proposed General Bylaw 2017.</p> <p><u>28 March 2018</u> – The HHR Submissions Committee put forward a submission on behalf of the Board to the Christchurch City Council on its Draft Long Term Plan 2018-28.</p>
<p>3. Healthy Environment</p> <p>Outcomes for the Halswell-Hornby-Riccarton Community Board area:</p> <p>3.1 A commitment to protect and improve the local environment.</p> <p>3.2 Climate change and environmental sustainability is considered by the Community Board in its decision making, including for all new facilities.</p> <p>Our Board Priorities are to:</p> <p>3.3 Support and advocate to maintain clean drinking water and high standards of air quality.</p> <p>3.4 Monitor pollution issues, quarrying effects and compliance of consents.</p> <p>3.5 Support local communities on land use, and air and water quality issues and where appropriate, advocate for and represent any community concerns arising.</p> <p>3.6 Monitor and respond on parks and tree issues raised by the community.</p> <p>3.7 Encourage and support the implementation of local sustainable greenspace use initiatives, for example, food forests and community gardens.</p> <p>3.8 Support and advocate for initiatives aimed at addressing climate change.</p>	

HPRM: 17/1261044

Measures	Board Activities - Progress Made
3.9 The funding of new and replacement planting projects and enhancements across the wards.	<u>Ongoing</u> – The Community Board Wards Enhancement Fund enables the implementation of projects that enhance communities that are not provided for in the Council’s Long Term Plan.
3.10 Existing community gardens are maintained and/or increased in number across the wards.	<u>Ongoing</u> – Heard deputations from participants and attended local community meetings.
3.11 Advocating and supporting the Healthy Environment Priorities as issues and opportunities arise.	<u>12 September 2017</u> – Priority 3.6 considered when declining Rempstone Drive – Request for Trees Removal. <u>13 February 2018</u> - Priority 3.6 considered when approving the Sutherlands/Hoon Hay and Sparks Road Stormwater Basins tree removals. <u>13 March 2018</u> - Priority 3.6 considered when approving the Wilmers Basin and Owaka-Awatea Corridor Landscape Plan.
3.12 The Board continuing to be an active submitter to the Council on its Annual and Long-term Plans and other matters of importance to the community such as planning and environmental issues.	<u>28 March 2018</u> – The Halswell-Hornby-Riccarton Submissions Committee put forward a submission on behalf of the Board to the Christchurch City Council on its Draft Long Term Plan 2018-28.
4. Prosperous Economy Outcomes for the Halswell-Hornby-Riccarton Community Board area 4.1 Strong local business communities. 4.2 An environment where innovative projects are trialled and supported. 4.3 Has a strong social enterprise sector. Our Board Priorities are to: 4.4 Continue to liaise with local business networks. 4.5 Support initiatives that promote a wide range of innovative practices. 4.6 Foster social enterprise initiatives. 4.7 Advocate for Council rate increases to be kept as low as possible. 4.8 Support the provision of more affordable and social housing.	
Measures	Board Activities - Progress Made
4.9 Attending and contributing at local business network forums and meetings.	<u>Ongoing</u> – Community Board members attendance at local business network meetings
4.10 Funding support for innovative local projects.	<u>Ongoing</u> – Priorities 4.5 and 4.6 considered when Strengthening Communities, Discretionary Response Fund, Youth Development Fund and Off The Ground funds are allocated.
4.11 Advocating and supporting the Prosperous Economy Priorities as issues and opportunities arise.	<u>27 February 2018</u> – Outcome 4.1 considered when contributing to the Riccarton Road upgrade projects.
4.12 The Board continuing to be an active submitter to the Council on its Annual and Long Term Plans.	<u>28 March 2018</u> – The HHR Submissions Committee put forward a submission on behalf of the Board to the Christchurch City Council on its Draft Long Term Plan 2018-28.

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	Halswell-Hornby-Riccarton Community Board Funding 2017-18		
2017-18	Discretionary Response Fund	Allocated	Funds Remaining
	Discretionary Response Fund Carryover	\$17,810	
	2017/18 Allocation	\$138,378	
	Return of unspent fund - Yaldhurst Rural Residents' Association	\$456	
	Return of unspent fund - Riccarton Community Church's Amazing place	\$2,500	
	Return of unspent fund - 126 on the Corner for Tae Kwando gear	\$4,000	
	Allocation from Urban Regeneration/Shape your Place	\$3,500	
	Return of unspent fund - South West Baptist Church	\$2,000	
	Total Amount	\$168,644	
13-Jun	Anglican Parish of Upper Riccarton-Yaldhurst as a contribution to the compliance costs for the renovation of St Peter's Church	\$15,000	
8-Aug	Allocation to Youth Development Fund	\$3,000	
22-Aug	Link Community Trust towards venue hire and programme costs	\$1,500	
12-Sep	Board Bid - 2018 Community Service and Youth Service Awards and 2018 Community Pride Garden Awards	\$9,000	
12-Sep	Board Bid - Allocation to Youth Development Fund	\$15,000	
12-Sep	Board Bid - Summer with Your Neighbours/Neighbourhood Week Events	\$4,500	
12-Sep	Board Bid - Ward Enhancement Projects	\$5,000	
12-Sep	Board Bid - Culture Galore 2018 Event	\$15,000	
12-Sep	Board Bid - Anzac Day 2018 local event expenses	\$1,500	
12-Sep	Board Bid - Leadership, Upskilling and Networking Day	\$3,000	
12-Sep	Board Bid - Board promotional material	\$6,000	
12-Sep	Scouts New Zealand Torlesse Zone - Rimu Scout Park towards the purchase and installation of a hot water system	\$4,000	
26-Sep	Oak Development Trust - Men2Cook Programme	\$2,500	
24-Oct	Chinese Joyful Club - Chinese Seniors Group	\$1,000	
14-Nov	Give Gear Get Great Project	\$1,578	
14-Nov	Hei Hei Broomfield Community Development Trust towards Taekwondo equipment	\$4,000	
28-Nov	Halswell United Football Club towards the upgrading of its floodlights at Halswell Domain	\$10,000	
28-Nov	Seventh Day Adventist Church towards the Be Active Pasifika project	\$2,500	
28-Nov	Deans Avenue Precinct Society towards the costs of upgrading and updating the Brockworth Walkway murals	\$2,000	
28-Nov	Division Street/Riccarton Road - Crime Prevention Through Environmental Design Report	\$5,500	
30-Jan	Hornby Community Care Trust towards expenses for the Hello Hornby - Our Community Party in the Park event	\$2,000	

27-Feb	Christchurch Iranian Society towards Iranian New Year celebrations	\$2,000	
27-Mar	Hornby High School towards course costs for nine students to attend the Mana Wahine Course	\$900	
10-Apr	Halswell Residents' Association towards the Wigram Air Crash Memorial	\$2,500	
10-Apr	Ilam and Upper Riccarton Residents' Association towards increasing its profile	\$2,000	
10-Apr	Riccarton Bush Trust towards the purchase of equipment (projector and monitor)	\$4,371	
15-May	Canterbury Fijian Social Services towards the purchase of a van	\$10,000	
15-May	Riccarton Primary School towards the design costs of its adventure playground upgrade	\$5,000	
15-May	Te Puawaitanga Ki Otautahi Trust towards wharefai fit out, refurbishment and repurposing	\$4,000	
15-May	Templeton Residents' Association Inc towards the costs associated with enabling residents to be involved in decision making	\$6,000	
29-May	Strikeforce Boxing towards the costs of purchasing training and safety equipment and coaching licenses	\$3,500	
29-May	Riccarton Leagues Club towards the alteration costs of its changing rooms at Crosbie Park	\$10,000	
		\$167,549	\$1,095
2017-18	Youth Development Fund	Allocated	Funds Remaining
8-Aug	Discretionary Response Fund Allocation	\$3,000	
12-Sep	Discretionary Response Fund Allocation	\$15,000	
	Total Amount	\$18,000	
8-Aug	Amielle Abela towards her attendance as part of Villa Maria's Con Brio Choir at the National Big Sing Finale in Auckland	\$100	
8-Aug	Alexis Cassin towards her attendance as part of Villa Maria's Con Brio Choir at the National Big Sing Finale in Auckland	\$100	
8-Aug	Alice Clapp towards her attendance as part of Villa Maria's Con Brio Choir at the National Big Sing Finale in Auckland	\$100	
8-Aug	Alice Feasey towards her attendance as part of Villa Maria's Con Brio Choir at the National Big Sing Finale in Auckland	\$100	
8-Aug	Bianca Hudson towards her attendance as part of Villa Maria's Con Brio Choir at the National Big Sing Finale in Auckland	\$100	
8-Aug	Patricia Ingle towards her attendance as part of Villa Maria's Con Brio Choir at the National Big Sing Finale in Auckland	\$100	
8-Aug	Kate O'Neill towards her attendance as part of Villa Maria's Con Brio Choir at the National Big Sing Finale in Auckland	\$100	
8-Aug	Angelin Perumbally towards her attendance as part of Villa Maria's Con Brio Choir at the National Big Sing Finale in Auckland	\$100	
8-Aug	Georgia Singleton towards her attendance as part of Villa Maria's Con Brio Choir at the National Big Sing Finale in Auckland	\$100	

8-Aug	Joan Claire Teves towards her attendance as part of Villa Maria's Con Brio Choir at the National Big Sing Finale in Auckland	\$100	
8-Aug	Truc (Lisa) Than Tran towards her attendance as part of Villa Maria's Con Brio Choir at the National Big Sing Finale in Auckland	\$100	
8-Aug	Josh Ting towards attendance of the Outward Bound Mind Body Soul Course in Marlborough	\$300	
12-Sep	St Thomas of Canterbury College - Jayden Hamilton, Michael White, Treye Butler, Finn Claude, Anton Smail, Tom Downes and Jake Tacon competing in the New Zealand Secondary Schools Football Premier Tournament in Napier	\$700	
12-Sep	St Thomas of Canterbury College - Alex Balard, Nial Bunn, Angus Dempster, Jack Robinson and Harry Tulett towards competing in the Anchor Aims Games Football Tournament in Tauranga	\$500	
12-Sep	Hornby High School towards 19 students competing in the New Zealand Secondary Schools South Island Basketball Boys Tournament in Blenheim	\$1,900	
12-Sep	Ashley Kate Stuart towards the costs of her internship at the Asia Europe Foundation	\$500	
26-Sep	Harrison Brindley towards competing in the Jack McKnight Bowater Football Festival in Nelson	\$300	
26-Sep	Emma Dobson, James Cloake, Jarred Bowden and Lauren Hampton towards undertaking a cultural educational visit to Spain	\$1,200	
26-Sep	Elle-Roze Ilkiw towards attendance at the New Zealand Rhythmic Gymnastics Championships in Auckland	\$300	
10-Oct	Nekholas Thompson towards competing in the Hip Hop Unite World Championships in Holland	\$500	
10-Oct	Lance Calderon, Brad Cross, Jovin Fabric, Ihaia Kendrew, Rhys Kershaw and Jacob Milne towards competing in the New Zealand Secondary School's Basketball 'A' National Championships in New Plymouth	\$600	
10-Oct	Hollie Carlisle-Reeve, Mesepa Fui, Rikiana Howden-Winter, Finlay Martin, Portia Smith and Kennedy Balance towards competing in the New Zealand Secondary School's Girls Basketball National Championships in New Plymouth	\$600	
10-Oct	Jake Tacon towards competing in the Craig Foster Futsal International Cup in Queensland, Australia	\$500	
14-Nov	Yaldhurst Rangers Unit towards attendance of Rachel Anderson at the 2018 National Ranger event in Masterton	\$300	
14-Nov	Thomas Chao towards attending the British Junior Elite Gymnastics training camp in Essex, England	\$500	
12-Dec	Christchurch Boys High School - Joshua Taula towards travelling to South Africa to compete in the World Rugby Festival	\$500	
12-Dec	Quantelle Hira-Kapua towards the costs of the Abel Tasman Tramp	\$200	
30-Jan	Naia Toaolamai-Holden towards representing Canterbury at the National Touch Tournament in Auckland	\$300	
27-Feb	Jackson Cotton towards competing in the 2018 New Zealand Superbike National Championships in Hampton Downs Motofest	\$300	

27-Feb	Matthew Hannen towards competing in the 2018 Korfbal World Cup in Netherlands	\$500	
27-Feb	Patrick Smith towards travelling to Portugal to train at the Anadia International Coaching Academy.	\$500	
27-Feb	Fletcher Due towards the International Softball Academy Tour in Sydney.	\$350	
27-Feb	St Thomas of Canterbury - Jake Banks, Harvey Gordon, Luke McCoy and Hiram Taleni towards competing in the National 3v3 Schools Basketball Tournament in Tauranga	\$600	
27-Feb	Monty Kept towards competing in the 2018 U17 Korfbal World Cup in Netherlands	\$500	
27-Feb	William Masters towards competing in the 2018 U17 Korfbal World Cup in Netherlands	\$500	
27-Feb	Kennedy Vallance towards competing in the 2018 Korfbal World Cup in Netherlands	\$500	
13-Mar	Te Nawe Hooper-Whiti towards the costs of attending the New Zealand Indoor Netball Championships in Auckland	\$300	
10-Apr	Oliver Wright towards attendance at the International Softball Academy Tour in Sydney	\$350	
24-Apr	Flynn Gunther towards travelling to Melbourne to compete in the 2018 Australian Gymnastics Championships	\$500	
15-May	Strikeforce Boxing towards registering four members to compete at the next level	\$600	
15-May	Iris Taramai towards competing in the 2018 International Friendship Series in Brisbane	\$500	
		\$16,800	\$1,200
2017-18	Off the Ground Fund	Allocated	Funds Remaining
	Off the Ground Fund Carryover	\$1,600.00	
27/02/2018	Allocation from DRF	\$1,200.00	
	Total Amount	\$2,800.00	
27/11/2017	Christchurch Iranian Society Incorporated towards the celebration of the Iranian festival, Shab-e Yalda at the University of Canterbury.	\$400.00	
19/12/2017	Riccarton High School towards a community festival celebrating cultural diversity in Upper Riccarton to be held outside the Upper Riccarton Library.	\$400.00	
24/01/2018	Strikeforce Boxing Canterbury for costs towards delivering a family sports day on 27 January 2018 at Halswell Quarry.	\$400.00	
26/02/2018	Hope Presbyterian Community Church Hornby towards a Love your Local Working Bee at Gilberthorpes School.	\$149.54	
27/03/2018	Peter Simmonds towards a graffiti shield to coat a mural in Shand Reserve.	\$185.00	
4/04/2018	Canterbury Fiji Social Services Trust towards their neighbourhood collaboration project	\$400.00	
		\$1,934.54	\$865.46

14. Elected Members' Information Exchange

This item provides an opportunity for Board members to update each other on recent events and/or issues of relevance and interest to the Board.