

**Waitai**  
**Coastal-Burwood Community Board**  
**AGENDA**

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**Notice of Meeting:**

An ordinary meeting of the Waitai/Coastal-Burwood Community Board will be held on:

**Date:** Monday 18 June 2018  
**Time:** 4:30pm  
**Venue:** Boardroom, Corner Beresford and Union Streets,  
New Brighton

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**Membership**

Chairperson	Kim Money
Deputy Chairperson	Tim Sintes
Members	Tim Baker
	David East
	Glenn Livingstone
	Linda Stewart

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**12 June 2018**

Jo Wells  
Manager Community Governance, Coastal-Burwood  
941 6451  
jo.wells@ccc.govt.nz  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

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Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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## TABLE OF CONTENTS

C	1.	Apologies.....	4
B	2.	Declarations of Interest.....	4
C	3.	Confirmation of Previous Minutes .....	4
B	4.	Public Forum .....	4
B	5.	Deputations by Appointment.....	4
B	6.	Presentation of Petitions .....	4
B	7.	Correspondence .....	11
B	8.	Briefings .....	19

## STAFF REPORTS

C	9.	No Stopping Restrictions - Owles Terrace .....	21
C	10.	Coastal-Burwood Community Board 2018/19 Discretionary Response Fund Application - Ava Taylor .....	29
C	11.	Coastal-Burwood Community Board 2018/19 Discretionary Response Fund Applications - St Margarets Presbyterian Church, SeniotNet New Brighton, Ascot Sit and Be Fit and Pukeko Centre.....	33
B	12.	Elected Members' Information Exchange .....	40

**1. Apologies**

At the close of the agenda no apologies had been received.

**2. Declarations of Interest**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

**3. Confirmation of Previous Minutes**

That the minutes of the Coastal-Burwood Community Board meeting held on [Tuesday, 5 June 2018](#) be confirmed (refer page 5).

**4. Public Forum**

There will be no public forum at this meeting

**5. Deputations by Appointment**

There were no deputations by appointment at the time the agenda was prepared.

**6. Presentation of Petitions**

There were no petitions received at the time the agenda was prepared.

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## Waitai Coastal-Burwood Community Board OPEN MINUTES

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**Date:** Tuesday 5 June 2018  
**Time:** 4:35pm  
**Venue:** Boardroom, Corner Beresford and Union Streets,  
New Brighton

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**Present**

Chairperson	Kim Money
Deputy Chairperson	Tim Sintes
Members	Tim Baker
	David East
	Glenn Livingstone
	Linda Stewart

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5 June 2018

Jo Wells  
Manager Community Governance, Coastal-Burwood  
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- Part A**      **Matters Requiring a Council Decision**  
**Part B**      **Reports for Information**  
**Part C**      **Decisions Under Delegation**
- 

The agenda was dealt with in the following order.

**1. Apologies**

**Part C**  
**Community Board Resolved CBCB/2018/00041**

That the apology received for lateness from Glenn Livingstone, be accepted.

Kim Money/Tim Baker

Carried

**2. Declarations of Interest**

**Part B**  
There were no declarations of interest recorded.

**3. Confirmation of Previous Minutes**

**Part C**  
**Community Board Resolved CBCB/2018/00042**

That the minutes of the Coastal-Burwood Community Board meeting held on Monday, 21 May 2018 be confirmed.

Linda Stewart/Tim Sintes

Carried

**4. Public Forum**

**Part B**  
There were no public forum presentations.

**5. Deputations by Appointment**

**Part B**  
There were no deputations by appointment.

**6. Presentation of Petitions**

**Part B**  
There was no presentation of petitions.

## 7. Coastal-Burwood Discretionary Response Fund 2017/18 New Brighton Project Seaside Market Pirate Day and Seaside Market Open Mic Event

Community Board Resolved CBCB/2018/00043 (Original staff recommendation accepted without change)

### Part C

That the Coastal-Burwood Community Board resolved to:

1. Approve a grant of \$820 to New Brighton Project towards the New Brighton Seaside Open Mic event
2. Approve a grant of \$670 to New Brighton Project towards the New Brighton Seaside Market Pirate Day

Tim Baker/Tim Sintes

Carried

## 8. Property Review Process

### Staff Recommendations:

That the Coastal-Burwood Community Board recommend to Council that it pass the following resolutions:

That the Council

1. Approves retention of the following properties for a future strategic purpose.  
Burwood
  - a. 95 Lakewood Reserves 44 Lakewood Drive
  - b. Ben Rarere Sections 19 Ben Rarere Avenue
  - c. Ben Rarere Sections 21 Ben Rarere Avenue
2. Declares the following properties surplus for disposal.  
Burwood
  - a. Burwood Ward Land Less than 300 m2 35A Yarmouth Street
  - b. Lake Terrace Road Reserve 242F Lake Terrace Road
3. Grants delegated authority to the Property Consultancy Manager to:
  - a. Commence the sale process for the properties set out in resolution 2 above in accordance with Councils normal practices and policies. Including unilateral dealings where a tender is not practical.
  - b. Conclude the sale of the these properties on the best terms considered available, as supported by valuation advice and in consideration of other factors including marketing and market dynamics, including if the minimum price is not achievable by tender then the property may be sold by private treaty.
  - c. To do all things and make decisions at his sole discretion that are necessary to give effect to this resolution.

### Board Consideration

The Board noted that they would be interested in a process that sees proceeds from the future disposal of properties within the Board area able to be used for projects within the Board area.

In considering the staff recommendations, the Board requested Council supports their request to receive staff advice on the potential alternative uses of the three properties recommended for retention. The Board received a deputation at their last meeting regarding potential interest in the community use of two of the sites recommended for retention so this advice would provide background information to enable this to be explored.

Part B Clause 4 refers.

### Community Board Decided CBCB/2018/00044

#### Part B

1. That dependent on the Council decision recommended, the Coastal-Burwood Community Board requests that staff provide advice on the potential alternative uses of 19 and 21 Ben Rarere Avenue and 44 Lakewood Drive.

Kim Money/Tim Sintes

Carried

### Community Board Decided CBCB/2018/00045

#### Part A

That the Council:

2. Approves the retention of the following properties for a future strategic purpose.

Burwood

- a. 95 Lakewood Reserves 44 Lakewood Drive
- b. Ben Rarere Sections 19 Ben Rarere Avenue
- c. Ben Rarere Sections 21 Ben Rarere Avenue

3. Declares the following properties surplus for disposal.

Burwood

- a. Burwood Ward Land Less than 300 m2 35A Yarmouth Street
- b. Lake Terrace Road Reserve 242F Lake Terrace Road

4. Grants delegated authority to the Property Consultancy Manager to:

- a. Commence the sale process for the properties set out in resolution 2 above in accordance with Councils normal practices and policies. Including unilateral dealings where a tender is not practical.
- b. Conclude the sale of the these properties on the best terms considered available, as supported by valuation advice and in consideration of other factors including marketing and market dynamics, including if the minimum price is not achievable by tender then the property may be sold by private treaty.
- c. To do all things and make decisions at his sole discretion that are necessary to give effect to this resolution.

Kim Money/Tim Sintes

Carried

Glenn Livingstone arrived to the meeting at 5.38pm.



## 9. Waitai/Coastal-Burwood Community Board Area Report - June 2018

### Board Comment

- 9.1 The Board noted a request from the Linwood-Central-Heathcote Community Board to hold a joint seminar to discuss issues facing properties in Higher Flood Hazard Management Overlay Areas. Staff will schedule this.
- 9.2 The Board noted their thanks to the Community, Council staff and staff from Apollo Projects for their work on the recently finished Taiora QEII Recreation and Sport Centre. The Board noted that the project had finished both ahead of time and under budget.
- 9.3 The Board decided to request staff to provide advice on how the Board is able to make changes to the South Brighton Reserve Management Plan
- 9.4 Staff undertook to follow up on the need to control weeds growing through the tiles under the scaffolding around the New Brighton Clock Tower and also to investigate the possibility of having the clock tower floodlit.

**Community Board Resolved CBCB/2018/00046 (Original staff recommendation accepted without change)**

### Part B

That the Coastal-Burwood Community Board resolved to:

1. Receive the Coastal-Burwood Community Board Area Report for May 2018.

Tim Sintes/Tim Baker      **Carried**

## 10. Elected Members' Information Exchange

### Part B

- 10.1 The Board noted the announcement in the Budget of the \$300 million capital acceleration facility fund for Christchurch and expressed an interest in being involved in any discussion relating to the Coastal and Burwood Wards.
- 10.2 The Board noted public concern regarding apparent inconsistent night-time closing of the security gate to the Bottle Lake Forest Park. Staff undertook to ensure that the Waitikiri Drive gates are closed at the contracted time of 10pm year-round.
- 10.3 The Board noted that the Regenerate Christchurch Red Zone Futures exhibition is now open and Board members noted they plan to visit the exhibition with a view to preparing feedback.
- 10.4 Staff undertook to investigate a process for members of the public who may wish to have a memorial tree planted on the QEII Park.
- 10.5 The New Brighton Lions Club, in recognition of their centennial this year, has arranged to donate two seats in the New Brighton foreshore area.

Meeting concluded at 6.28pm.

CONFIRMED THIS 18th DAY OF JUNE 2018

KIM MONEY  
CHAIRPERSON

Item 3 - Minutes of Previous Meeting 5/06/2018

## 7. Correspondence

Reference: 18/531440

Presenter(s): Peter Croucher, Community Board Advisor

### 1. Purpose of Report

Correspondence has been received from:

Name	Subject
Burwood East Residents Association	Red Zone Barriers <i>Note: reference is made to the Board's letter of 8 May 2018 – this is attached for information</i>
South Brighton Residents Association	Godwit Sculpture – Extension of Funding

### 2. Staff Recommendations

That the Coastal-Burwood Community Board:

1. Receive the information in the correspondence report dated 18 June 2018
2. Approves an extension of the period of time in which the funding awarded to the South Brighton Residents Association on 19 June 2017 of \$8000 towards the Kuaka/Godwit Sculpture for Bridge Street is required to be spent. The funds will now be required to be spent by 18 June 2019.

### Attachments

No.	Title	Page
A <a href="#">↓</a>	Inwards Correspondence - Proposed Road Barrier Changes to the Burwood East Red Zone	12
B <a href="#">↓</a>	Outwards Correspondence - Burwood East Residents Association BERA Red Zone Barriers	14
C <a href="#">↓</a>	Inwards Correspondence - South Brighton Residents Association Godwit Sculpture	18

## Proposed Road Barrier Changes to the Burwood East Red Zone

Dear Community Board Members

Thank you for your informative response to our concerns regarding the Barriers and proposed changes to them.

In relation to the map supplied with the letter from Peter Croucher, received on May 4 2018, we wish to respond and raise concerns we have in respect to these changes.

We sought to have a meeting with the key stakeholders but this was not acknowledged or addressed in your response.

We are disappointed that we were not consulted regarding the proposed changes and we feel that they will not entirely address all of the issues we raised in our letter to the Community Board on 1 May, 2018. Consultation with those, who are affected by these decisions, would have been appreciated and expected. To find that a plan of action has already been created and forwarded for approval is somewhat disappointing.

We have been trying for some time to get some dialogue going to address the issues we have outlined and feel that your proposal will only do this to a small extent.

We would like to address some of the changes that are proposed to take place.

1. Re "Priory Close" - we note that this is to have locked access with chain and post. This will only work well if the barrier is placed "flush" with the berm and fence along Stour Drive as, if it is set back further into Priory Close, it still allows too much space for antisocial road user (ARU) activity to take place. Refer to photo # 1
2. Re 31 Stour Drive - We note that this is proposed to be a "Lock Access Barrier." This access barrier needs to be brought forward to encroach on or reduce in size the intersection of Stour Drive and Vivian Street so that there is not such a large area in front of the barrier for cars to do burnouts (ARU). The overall size of this intersection is currently excessive and unnecessary. Parking availability in front of the currently-placed barrier is not required or necessary as there is plenty of parking space on Vivian Street and Stour Drive on the side of the roads for those who drive to the Red Zone for walking etc. Due to no funding being available for slowing vehicles in this area, we envisage that reducing the space, through careful placement of barriers would be a safe and effective alternative. It may mean that more than one barrier would be needed but we suggest this is doable.
3. We note on the map provided, Norcross Street is designated "Out of Service" yet this is in fact open to Brooker Avenue and no longer has a barrier. Either the classification of this needs to change or a "Locked Access" should be placed across Norcross Street.
4. Consideration needs to be given to all of the open access points and their alignment. We remain perplexed as to why Brooker Avenue is the main access to Donnell Park instead of, for example, Stour Drive. Opening Stour Drive, along with slowing measures, and opening a portion of Brooker Ave for access by Kingsbridge Estate residents was requested but ignored when we suggested this prior to the barriers being installed. This could have a positive impact with regards to rubbish tippers/dumpers as more traffic travel could deter such behaviour due to this not being as isolated as Brooker Avenue via New Brighton Road is.
5. Stour Drive (up to Vivian Street) and Vivian Street are "In Service Full" roads. We request that some maintenance occurs on these two roads. Weeds growing in holes and on the sides of roads is unacceptable and causes leaves to be trapped within them which, in turn, assists in creating a prime environment for further weed growth and assists the "pooling" on these two roads.

We look forward to your response in the near future.

Burwood East Resident's Association Committee



8 May 2018

Gae Johns  
Secretary  
Burwood East Residents Association  
7 Heriott Close  
Burwood  
Christchurch 8083

Dear Gae

**Burwood East Red Zone Road Barriers**

Thank you for your letter of 28 April 2018 in which you request that the roads within the Red Zone in Burwood East, which either have barriers, or not have barriers, be reviewed.

The Board received and accepted staff advice at their meeting yesterday as follows:

Land Information New Zealand (LINZ) and the Council are currently working on a project relating to the existing barriers on the residential red zone (RRZ) roads that are 'out of service'.

The project was initiated by LINZ, who manage the Crown land within the RRZ and also manage requests for authorised vehicle access beyond the barriers.

In response to feedback from the community (residential areas adjoining the RRZ, and other users of the RRZ) about similar issues raised in the BERA email, LINZ proposed that the barrier locations be made 'less permeable' to unauthorised vehicles by installing additional bollards / posts within the footpath / berm area at the existing barriers.

Where authorised vehicle access was still required, a chain and lock system would be installed to control that access. Following our internal investigations and discussions, and on the advice of CTOC staff, it was identified that the works proposed by LINZ would be subject to the temporary road closure provisions of the Local Government Act 1974 (Schedule 10) and would require an approved temporary traffic management plan (TMP) to be in place. It was agreed with LINZ, that Council's Transport Maintenance team would prepare and lodge the required TMP with Christchurch Transport Operations Centre (CTOC) for approval. Once approved, LINZ would then engage it's contractors to undertake the physical work related to the barrier improvements (with any new and/or additional regulatory signs required to be supplied by Council). LINZ contractors would monitor the barriers as required by the TMP, and LINZ would continue to process authorized vehicle access requests. The barriers would continue to allow for pedestrian and cycle access to the RRZ roads as is the current situation. The TMP has now been prepared and lodged with CTOC.

Please see attached list and map which illustrates the status of the RRZ roads in the Burwood area as well as proposed lock access barrier locations.

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TRIM: 18/457112



The proposed barrier improvement works will help to address BERA's concerns of illegal rubbish dumping and unauthorised vehicle access jeopardising the safety of vulnerable road users (e.g. pedestrians and cyclists) who are permitted to use the 'Out of Service' RRZ roads.

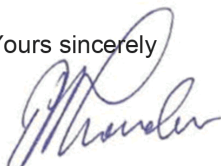
The issue of antisocial road user (ARU) activity at the Stour-Vivian and Stour-Priory intersections is more difficult to address. The RRZ road status of Stour Drive (New Brighton Road to Vivian Street) and Vivian Street (Stour Drive to Reginald Street) is currently 'In Service Full'. While the network impact of taking this section of road out of service are not likely to be significant, it still provides a convenient access connection for a number of properties at the southern end of Vivian Street and Reginald Street as well as Herriott Close.

For that reason, staff would expect that there would need to be a reasonable amount of public consultation and engagement with key stakeholders before any action was taken. Although the status of Priory Close is 'Out of Service', there is currently no barrier in place.

The LINZ proposal is to have a lock access barrier installed on Priory Close west of Stour Drive, which will stop unauthorised vehicles accessing the cul de sac head. The attractiveness of the Stour-Vivian and Stour-Priory intersections for antisocial road user (ARU) activity is due to their remoteness from adjoining residential properties (as the BERA email notes) but also their relative accessibility, lack of other traffic and the space available within the intersection. Without changing the status of Stour Drive the only effective way to deter ARU activity at the intersections is likely to be through the use of physical traffic calming measures, however there is currently no funding in the LTP for such works.

Thank you for taking the time to let the Board know of these concerns.

Yours sincerely



Peter Croucher  
COMMUNITY BOARD ADVISER  
**BURWOOD/PEGASUS COMMUNITY BOARD**

Community Support, Governance and Partnerships Unit  
Shirley/Service Centre, 36 Marshland Road, Christchurch, 8154  
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**Burwood / New Brighton** – All Barriers whether closed perm or locked will have access for walking and cycling, this will only restrict vehicle access. Shingle would be laid over the berm for easy restricted use where the chain and locks are placed.

Any contractors using the area would be advised to leave chain unlocked while working in the area to ensure emergency services can access them should an accident/incident take place.

Main contractors would have in their Health and Safety documents a map of the area and the access point to direct emergency services should they be required to assist.

Contractors on a short term basis would be provided with this to keep with them while in the area for emergency reasons.

Barrier Placement	Adjoining St	Current	Proposed	Added Barrier Changes
<b>Burwood</b>				
Priory Close	Stour Dr	New Barrier	Lock Access	Chain and Post
31 Stour Dr	Stour Dr	Accessible	Lock Access	Chain and Post
77 Brooker Ave	Brooker Ave	Accessible	Perm Close	Posts
59 Brooker Ave	Brooker Ave	Accessible	Lock Access	Chain and Post
Dunair Drive	N Brighton Road	Accessible	Lock Access	Chain and Post
Rebecca Ave	Brooker Ave	Accessible	Lock Access	Chain and Post
Kingsbridge	Rebecca Ave	Accessible	Perm Close	Posts
11 Corserland St	Corserland St	Accessible	Perm Close	Posts
<b>New Brighton</b>				
Barkers Lane	NBrighton Rd	New Barrier	Lock Access	Chain and Posts
Waygreen Ave	NBrighton Rd	Accessible	Perm Close	Posts
Wattle Dr	NBrighton Rd	Accessible	Lock Access	Chain and Posts
11 Willryan Ave	Willryan Ave	Accessible	Lock Access	Chain and Posts
Wattle Dr	Sandy Ave	Accessible	Perm Close	Posts
Terrelle St	Sandy Ave	Accessible	Perm Close	Posts
38 Chimera Cres	Chimera Cres	Accessible	Perm Close	Posts Only
64 Atlantis St	Atlantis St	Accessible	Lock Access	Chain and Posts

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Burwood / New Brighton



Key:

-  Lock Access
-  Permanently closed (no vehicle access)

Road Status:

-  In Service Full
-  In Service Reduced
-  Out of Service

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[www.ccc.govt.nz](http://www.ccc.govt.nz)

TRIM: 18/457112



## The South Brighton Residents' Association

Address for correspondence: 2-80 Blake St, South Brighton, 8061 Christchurch • Ph.: (03) 382 2458

### Update on the Kuaka/Godwit sculpture May 21, 2018

The South Brighton Residents Association (SBRA) now have **\$26,104.67** ring fenced for the sculpture.

\$26,000 was the amount we were endeavouring to raise and we have reached our target. However, we are aware as with any project there will be incidental costs we have been unable to factor in plus inflation of the updated quotes for the making of the birds and poles that we received over last had updated 6 months ago.

We have a current re- application in with Pub Charities Limited to fund one bird and one pole- a total of **\$3757.20**. We hope this amount will cover the incidental and additional costs.

If we are unsuccessful with this application we may reduce the number of kuaka/godwit from 7 birds to 5. Our overall objective this year is to get the birds 'flying'.

We have recently been informed by **Councillor David East** that we do not require a building consent but do require resource consent. This has been applied for by Ross Herrett, Infrastructure Rebuild Liaison Manager from the Christchurch City Council and we should hear soon if we have been successful. We were advised that this may have a cost attached but David East has informed us that this fee may hopefully be waived.

Ross Herrett has additionally organised a structural engineer from Aurecom to assist with the construction of the poles and birds.

The SBRA are hoping that this sculpture will be up before the Kuaka/Godwits return in Sept/Oct of this year.



We would like to request an extension of the funding awarded to us by the Community Board on 26 June 2017 of \$8000.

We look forward to hearing back from you.

Many thanks,

Kirsten Carey - Treasurer

South Brighton Residents Association.

Ph 0211697684

## 8. Briefings

Reference: 18/517372

Presenter(s): As below

### 1. Purpose of Report

The Board will be briefed on the following:

Subject	Presenter(s)	Unit/Organisation
As requested by the Board, this briefing will provide an update on the transitional community use of the residential red zone Ōtākaro-Avon River Corridor.	Jeremy Barr, Group Manager Canterbury Recovery	Land Information New Zealand
Community Events Implementation Plan	Jacqui Miller	Community Governance and Support Unit

### 2. Staff Recommendations

That the Coastal-Burwood Community Board:

1. Notes the information supplied during the Briefings.

### Attachments

There are no attachments for this report.



## 9. No Stopping Restrictions - Owles Terrace

Reference: 18/489200

Presenter(s): Wayne Gallot, Traffic Engineer

### 1. Purpose and Origin of Report

#### Purpose of Report

- 1.1 The purpose of this report is for the Coastal-Burwood Community Board to approve the installation of 'No Stopping' restrictions at the intersection of Owles Terrace and Beresford Street in accordance with **Attachment A**.

#### Origin of Report

- 1.2 This report is staff generated in response to requests from the community for installation of 'No Stopping' restrictions to improve visibility and safety for vehicles turning out of Beresford Street into Owles Terrace.

### 2. Significance

- 2.1 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
  - 2.1.1 The level of significance was determined by comparing factors relating to this decision against the criteria set out in the Council's Significance and Engagement Policy.
  - 2.1.2 The community engagement and consultation outlined in this report reflect the assessment.

### 3. Staff Recommendations

That the Coastal-Burwood Community Board approve:

1. That the stopping of vehicles be prohibited at any time on the east side of Owles Terrace commencing at its intersection with Beresford Street and extending in a northerly direction for a distance of 21.7 metres.
2. That the stopping of vehicles be prohibited at any time on the north side of Beresford Street commencing at its intersection with Owles Terrace and extending in an easterly direction for a distance of 9.5 metres.
3. That any previous resolutions pertaining to traffic controls made pursuant to any bylaw to the extent that they are in conflict with the traffic controls described in this report are revoked.

### 4. Key Points

- 4.1 This report supports the [Council's Long Term Plan \(2015 - 2025\)](#)
  - 4.1.1 Activity: Parking
    - Level of Service: 10.3.8 Optimise operational performance.
- 4.2 The following feasible options have been considered:
  - Option 1 - Install No Stopping Restrictions (preferred option)
  - Option 2 - Do Nothing
- 4.3 Option Summary - Advantages and Disadvantages (Preferred Option)

4.3.1 The advantages of this option include:

- Reduces the risk of a crash by improving sightlines at the intersection of Owles Terrace and Beresford Street.
- Clarifies the ineligibility of the narrowed section of Owles Terrace as being unsuitable for parking as it relates to Clause 6.1 of the Land Transport (Road User) Rule 2004.

4.3.2 The disadvantages of this option include:

- Potentially removes one viable car parking space.

## 5. Context/Background

- 5.1 In April 2018 Council received an email request from a local New Brighton Police officer for the installation of No Stopping restrictions on the east side of Owles Terrace between Beresford Street and Seaview Road. The No Stopping restrictions were requested to address concerns regarding on street parking in this vicinity and the effect this had on reducing visibility for vehicles turning out of Beresford Street. The request was investigated and a site visit was undertaken on 2 May 2018.
- 5.2 Owles Terrace and Beresford Street are both classified as collector roads in the Council's road hierarchy, and the T-junction intersection is controlled with Give Way signs and markings against Beresford Street. Visibility at the intersection is slightly affected by the horizontal curvature of Owles Terrace. A search of the NZTA Crash Analysis System (CAS) database reveals no reported crashes within 50m of the Owles-Beresford intersection in the last 5 years, however it is acknowledged that the area was subject to periods of significant temporary traffic management (including road closures) on multiple occasions during that time.
- 5.3 The site visit revealed that vehicles parked on the east side of Owles Terrace between Beresford Street and the property access at 5 Owles Terrace had the most potential to affect visibility for vehicles turning out of Beresford Street, whereas vehicles parked between the 5 Owles Terrace property access and Seaview Road would have a much lesser impact on visibility.
- 5.4 The site visit also confirmed the effect of recent Avon River stopbank works on the width of the Owles Terrace roadway in this vicinity. Advice received from Council's Land Drainage Recovery Manager is that a wider stopbank footprint was necessary to support the increased height. This has resulted in a significant narrowing of the roadway such that the southbound lane on Owles Terrace between Beresford Street and the 5 Owles Terrace property access is now only 4.0-5.0m where it was previously around 5.5-6.0m. This means that, in addition to parked vehicles restricting visibility in this location, southbound traffic passing vehicles parked in this location may have to traverse the Owles Terrace centre line and encroach the northbound lane in close proximity to the Beresford Street intersection. Parking in this location could therefore be considered contrary to Clause 6.1 of the Land Transport (Road User) Rule 2004 which prohibits drivers parking without due care or without reasonable consideration for other road users.
- 5.5 Council's Land Drainage Recovery Manager also advises that the stopbank will remain in its current form for the foreseeable future.
- 5.6 Based on the above findings from the investigation and site visit, it is considered appropriate to recommend the installation of No Stopping restrictions on the east side of Owles Terrace between Beresford Street and the 5 Owles Terrace property access.



## 6. Option 1 - Install No Stopping Restriction (preferred)

### Option Description

- 6.1 Install 'No Stopping' restrictions at the intersection of Owles Terrace and Beresford Street in accordance with **Attachment A**.
- 6.2 This option includes a 21.7 metre length of No Stopping restriction on the east side of Owles Terrace commencing at its intersection with Beresford Street and extending in a northerly direction to the vehicle access to the property at 5 Owles Terrace, and also a 9.5 metre length of No Stopping restriction on the north side of Beresford Street at its intersection with Owles Terrace.
- 6.3 This option has a negligible effect on parking on Beresford Street, but may remove one on-street park from the east side of Owles Terrace immediately south of the property access at 5 Owles Terrace depending on interpretation of the provisions of the Land Transport (Road User) Rule 2004 and consideration of whether or not that location is currently a viable parking space.

### Significance

- 6.4 The level of significance of this option is low and is consistent with section 2 of this report. Engagement requirements for this level of significance includes the consultation with the owner and occupier of any property likely to be injuriously affected by the option.

### Impact on Mana Whenua

- 6.5 This option does not involve a significant decision in relation to land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

### Community Views and Preferences

- 6.6 The option to install No Stopping is in response to concerns about intersection visibility that have been raised by local New Brighton Police.
- 6.7 Affected property owners and residents of the two adjoining properties were advised of the recommended option in person or by post.
- 6.8 The owner / occupier of 126 Beresford Street verbally expressed their support for the recommended option when that property was visited.
- 6.9 The property at 5 Owles Terrace appears to be used as a B&B or holiday house. One of the occupants (believed to be a longer-term resident/tenant) was spoken to in person, and they expressed no concern over the recommended option. Upon receiving the information letter and plan of the recommended option, the owner of 5 Owles Terrace emailed and advised their opposition to the recommended option on the grounds that it significantly affected parking availability.
- 6.10 An on-site meeting was arranged with the property owner on 14 May 2018 to discuss the recommended option and related issues. It was explained that the option still retained two on-street parking spaces north of their property access that would be available to them, but also explained that they did not have exclusive use of any on-street parking. It was also noted they had two parking spaces on their property. The property owner requested information on the reasons for the reconstructed stopbank alignment and the likely duration of its current form, as well as confirmation of the legality of stopping restrictions on the west side of Owles Terrace opposite their property. The requested information was provided by email on 16 May 2018, at which time the property owner was also advised of the decision to continue with the intention of presenting the recommended option to the Community Board. The property owner was also advised of the Community Board decision process, and provided with details of how to request speak rights at the Community Board meeting if desired.

- 6.11 The Team Leader Parking Compliance supports this option.

### **Alignment with Council Plans and Policies**

- 6.12 This option is consistent with Council's Plans and Policies.

### **Financial Implications**

- 6.13 Cost of Implementation – is estimated to be \$200 for the installation of the recommended No Stopping road markings, plus \$750 for consultation and the preparation of this report
- 6.14 Funding source - Traffic Operations Budget.
- 6.15 Maintenance / Ongoing Costs - Covered under the area maintenance contract and effect will be minimal to the overall asset.

### **Legal Implications**

- 6.16 Part 1, Clauses 7 and 8 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking restrictions by resolution.
- 6.17 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping restrictions and traffic control devices.
- 6.18 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

### **Risks and Mitigations**

- 6.19 No identified risks.

### **Implementation**

- 6.20 Implementation dependencies - Community Board approval.
- 6.21 Implementation timeframe - Approximately four weeks once the area contractor receives the request.

### **Option Summary - Advantages and Disadvantages**

- 6.22 The advantages of this option include:
- Reduces the risk of a crash by improving sightlines at the intersection of Owles Terrace and Beresford Street.
  - Clarifies the ineligibility of the narrowed section of Owles Terrace as being unsuitable for parking as it pertains to Clause 6.1 of the Land Transport (Road User) Rule 2004.
- 6.23 The disadvantages of this option include:
- Potentially removes 1 viable car parking space.

## **7. Option 2 - Do Nothing**

### **Option Description**

- 7.1 Do not install No Stopping restrictions.

### **Significance**

- 7.2 The level of significance of this option is low and is consistent with section 2 of this report.

### **Impact on Mana Whenua**

- 7.3 This option does not involve a significant decision in relation to land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.



### Community Views and Preferences

- 7.4 This option is inconsistent with the concerns expressed by local New Brighton Police and their request for No Stopping restrictions at the intersection. This option is also inconsistent with support for the recommended option received from the owner/occupier of the adjacent property at 126 Beresford Street and also support from the Council's Parking Compliance Team Leader.
- 7.5 This option is consistent with the views and preferences expressed by the owner of the property at 5 Owles Terrace, who is concerned about loss of on-street parking.

### Alignment with Council Plans and Policies

- 7.6 This option is consistent with Council's Plans and Policies.

### Financial Implications

- 7.7 Cost of Implementation - \$750 for consultation and the preparation of this report
- 7.8 Maintenance / Ongoing Costs - \$0
- 7.9 Funding source – Existing staff budgets.

### Legal Implications

- 7.10 There is not a legal context, issue or implication relevant to this option.

### Risks and Mitigations

- 7.11 No identified risks.

### Implementation

- 7.12 Implementation dependencies - Not applicable.
- 7.13 Implementation timeframe - Not applicable.

### Option Summary - Advantages and Disadvantages

- 7.14 The advantages of this option include:
- Has no impact on-street parking.
- 7.15 The disadvantages of this option include:
- It does not address the restricted sightlines at the intersection and therefore the safety risk is not dealt with.
  - It does not address the potential unsuitability of this location for on-street parking as it relates to Clause 6.1 of the Land Transport (Road User) Rule 2004.

## Attachments

No.	Title	Page
A <a href="#">↓</a>	Owles Terrace No Stopping Restriction Plan 1-400 A4 (Attachment A to report 18/489200)	27

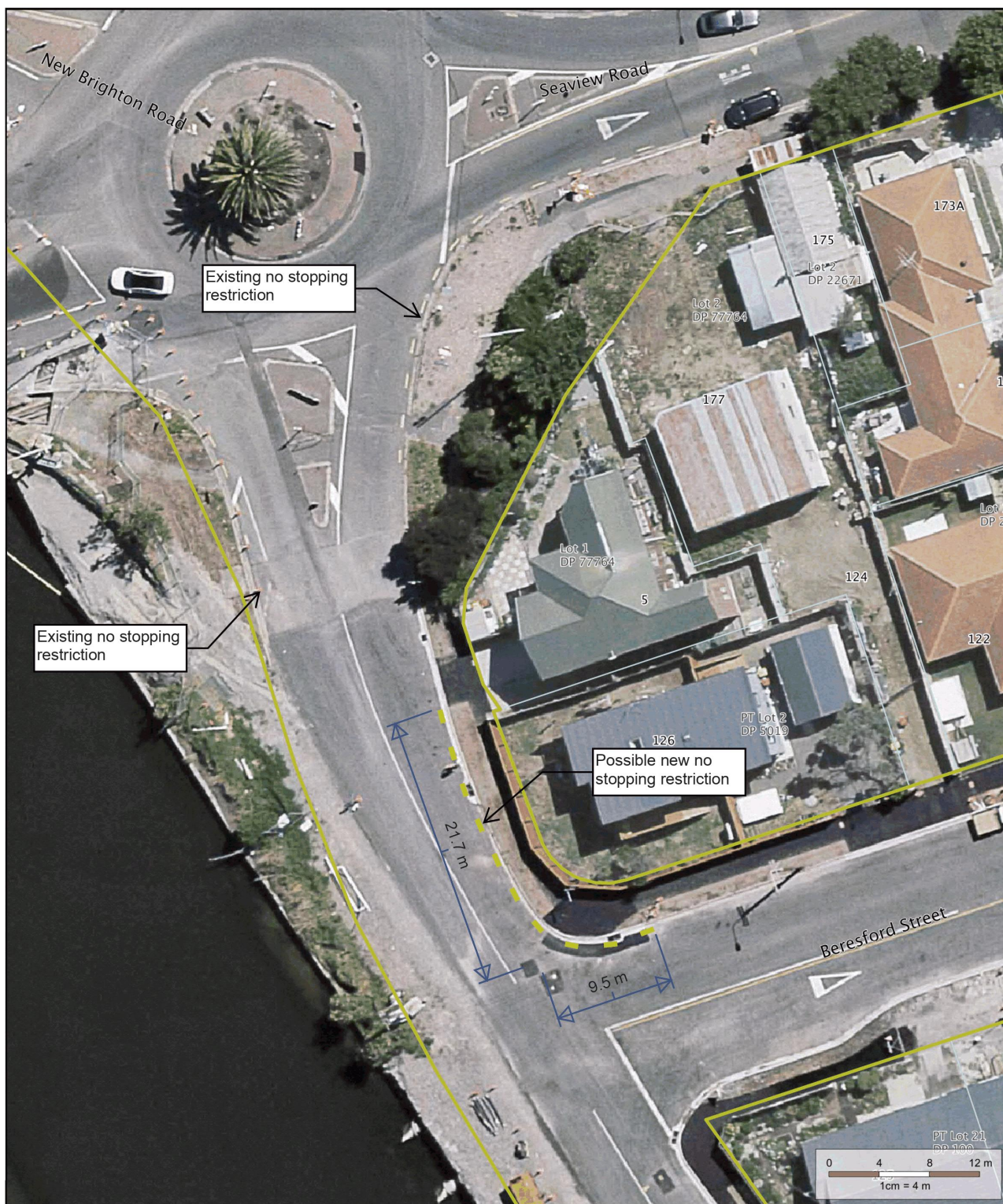
## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).  
(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
  - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

### Signatories

<b>Author</b>	Wayne Gallot - Traffic Engineer
<b>Approved By</b>	Ryan Rolston - Team Leader Traffic Operations Steffan Thomas - Manager Operations (Transport)



1 : 400 on A4  
May 2, 2018 1:44:40 PM

Christchurch  
City Council

ph: 941-8300 fax: 941-8385

Accuracy not guaranteed. Onsite  
verification required. Display of data scale  
dependent, full detail available at 1:500.  
Client Selected Legend.

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**Landbase**  
Street Number  
Legal Description  
Road Name  
Road Boundary  
Rating Unit  
Rating Unit (Fill)  
Rating Unit (No Fill)  
Aerial Photo 2016  
Aerial Photo 2016 CC 5  
WorkingLevel per tool  
Measure Results

**NO STOPPING RESTRICTION  
OWLES TERRACE, NEW BRIGHTON  
(EAST SIDE - NORTH OF BERESFORD STREET)**

**FOR BOARD APPROVAL**





## 10. Coastal-Burwood Community Board 2018/19 Discretionary Response Fund Application - Ava Taylor

Reference: 18/516354

Presenter(s): Heather Davies – Community Development Advisor

### 1. Purpose and Origin of Report

#### Purpose of Report

- 1.1 The purpose of this report is for the Coastal-Burwood Community Board to consider one application received for the Board's 2018/19 Discretionary Response Fund.
- 1.2 There is currently \$25,140 remaining in this fund.

#### Origin of Report

- 1.3 This report is staff generated as a result of one application being received.

### 2. Significance

- 2.1 The decision(s) in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
  - 2.1.1 The level of significance was determined by the number of people affected and/or with an interest.
  - 2.1.2 Due to the assessment of low significance, no further community engagement and consultation is required.

### 3. Staff Recommendations

That the Coastal-Burwood Community Board:

1. Approves a grant of \$500 from its 2018/19 Discretionary Response Fund to Ava Taylor towards the cost of attending the Global Youth Ambassador Camp.

### 4. Applicant 1 – Ava Taylor

- 4.1 Ava is a 12 year old student from Chisnallwood Intermediate School who has been chosen as one of eight students from Chisnallwood to attend the Global Youth Ambassador China Panda Camp from 8 July 2018 – 23 July 2018.
- 4.2 The trip was offered school wide originally for four students to attend. There was an overwhelming response and the school was able to extend this to eight places. Students were then interviewed by the principal and final selection was made.
- 4.3 Ava is involved in several sports including Rugby, Netball, Soccer and Boxing. She is described by staff who work with her as strong minded, caring and brave. She is excelling in school and the many activities she is involved in.
- 4.4 There are 8 intermediate schools from across Christchurch participating in the Global Youth Ambassador Camp.
- 4.5 The Camp is coordinated through the Global Youth Ambassador Programme. The students participating will visit cultural and historical sites in Changsha, Hunan and Guangzhou China. Students will also be assisting the accompanying teachers in the school they will be visiting. They will be teaching three, 45 minutes lessons whilst at the school.

- 4.6 Ava and her caregivers have been fundraising for this trip and have applied to other organisations for funding. The below table details these activities/applications:

<b>FUNDRAISING (all items are confirmed amounts)</b>	<b>Amount raised (\$)</b>
Oranga Tamaki	\$1,000
Methodist Mission	\$132.90
Hangi Fundraiser	\$250
Sausage Sizzle at Rugby League	\$80
Meat Raffle -	\$50
Trade Me Sales	\$100
<b>Total</b>	<b>\$1,612.90</b>

- 4.7 The following table provides a breakdown of the costs for Ava to attend the Global Youth Ambassador China Panda Camp:

<b>EXPENSES</b>	<b>Cost (\$)</b>
Flights	\$1626
Accommodation, Meals, Sightseeing	\$650
Administration	\$250
Visas	\$140
<b>Total</b>	<b>\$2,666</b>

- 4.8 This is the first time the applicant has applied for funding.

## Attachments

There are no attachments to this report.

## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories

<b>Author</b>	Heather Davies - Community Development Advisor
<b>Approved By</b>	Jo Wells - Manager Community Governance, Coastal-Burwood





## 11. Coastal-Burwood Community Board 2018/19 Discretionary Response Fund Applications - St Margarets Presbyterian Church, SeniotNet New Brighton, Ascot Sit and Be Fit and Pukeko Centre

Reference: 18/517988

Presenter(s): Jacqui Miller – Community Recreation Advisor  
Heather Davies – Community Development Advisor

### 1. Purpose and Origin of Report

#### Purpose of Report

- 1.1 The purpose of this report is for the Coastal-Burwood Community Board to consider four applications for funding from its 2017/18 Discretionary Response Fund from the organisation listed below.

Funding Request Number	Organisation	Project Name	Amount Requested
57858	St Margarets Presbyterian Church	Movin to Music Prestons	\$2,980
57745	SeniorNet	Operational Costs	\$6,850
58313	Ascot Sit n Be Fit Club	Mid Year Function Travel costs and support for tutor costs	\$735
58254	Parklands Bowling Club on behalf of the Pukeko Centre	Stage two - Communications, Marketing and Stakeholder Engagement Plan and implementation	\$22,020

#### Origin of Report

- 1.2 This report is staff generated as a result of applications being received.

### 2. Significance

- 2.1 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 2.1.1 The level of significance was determined by the number of people affected and/or with an interest.
- 2.1.2 Due to the assessment of low significance, no further community engagement and consultation is required.

### 3. Staff Recommendations

That the Coastal-Burwood Community Board:

- Approves a grant of \$1,600 to St Margaret Presbyterian Church towards Movin to Music Prestons. \$800 venue hire, \$200 volunteer recognition, \$200 photocopying, \$200 paper, card, labels, \$200 toys.
- Approves a grant of \$6,850 to SeniorNet New Brighton towards operational costs.

3. Approves a grant of \$735 to Ascot Sit n Be Fit Club towards mid-year function travel costs and support for tutor costs
4. Approves a grant of \$15,455 to Parklands Bowling Club on behalf of the Pukeko Centre towards Stage two - Communications, Marketing and Stakeholder Engagement Plan and implementation.

#### 4. Key Points

- 4.1 At the time of writing, the balance of the Discretionary Response Fund is as detailed below.

Total Budget 2017/18	Granted To Date	Available for allocation	Balance If Staff Recommendations adopted
\$96,838	\$71,698	\$25,140	\$500.00

- 4.2 Based on the current Discretionary Response Fund criteria, the application listed above is eligible for funding.
- 4.3 The attached Decision Matrix provides detailed information for the application. This includes organisational details, project details, financial information and a staff assessment.

#### Attachments

No.	Title	Page
A <a href="#">↓</a>	Movin to Music Prestons Decision Matrix CB DRF 2017-18	35
B <a href="#">↓</a>	SeniorNet Decision Matrix CB DRF 2017-18	36
C <a href="#">↓</a>	Ascot Sit n Be Fit Decision Matrix CB DRF 2017-18	37
D <a href="#">↓</a>	Pukeko Centre Decision Matrix CB DRF 2017-18	38

#### Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

#### Signatories

<b>Authors</b>	Jacqui Miller - Community Recreation Advisor Heather Davies - Community Development Advisor
<b>Approved By</b>	Jo Wells - Manager Community Governance, Coastal-Burwood

## 2017/18 DRF COASTAL-BURWOOD DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00057858	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	St Margaret's Presbyterian Church	<b>Charissa</b> Movin to Music sessions at Prestons.	\$10,520  <b>Requested</b> \$ 2,980 (28% requested)	\$800 venue hire for year \$200 volunteer recognition \$200 photocopying \$200 paper, card, labels \$200 toys for playtime \$200 morning teas \$1,000 laptop to run music and powerpoints \$50 long HDMI cable	<b>\$ 1,600</b>  That the Coastal-Burwood Community Board approves a grant of \$1,600 to St Margaret's Presbyterian Church towards the cost of the Movin to Music. \$800 venue hire, \$200 volunteer recognition, \$200 photocopying, \$200 paper, card, labels, \$200 toys.	<b>2</b>

<p><b>Organisation Details</b></p> <p>Service Base: 420 Prestons Road Prestons Legal Status: Charitable Trust</p> <p>Established: Target Groups: Early childhood Prestons community Annual Volunteer Hours: 1000 Participants: 55</p> <p><b>Alignment with Council Strategies</b></p> <ul style="list-style-type: none"> <li>Strengthening Communities Strategy</li> <li>Children's and Youth Policy</li> <li>Board Plan have a range of events, initiatives and facilities that build community connectedness, happiness and health.</li> <li>Board Objective encourage residents to participate in recreation, leisure and cultural activities</li> </ul> <p><b>CCC Funding History</b></p> <p>2016/17 - \$6,000 (24/7 at Breens, Flame Youth Group &amp; Youth Capacity Building) SCF</p>	<p><b>Other Sources of Funding</b></p> <p>\$2 per child per session user fees</p> <p><b>Staff Assessment</b></p> <p>This project has come about through community outreach work being undertaken by St Margaret's Presbyterian Church, in Prestons. They have been doing community development work in the area over the last 12 months. A community event, 'Picnic, Play, Parachute' was held on 28 October 2017 at Marshlands Domain. This was an opportunity for the Prestons community to come together and a number of suggestions about what they would like to see in the area were collated.</p> <p>The 'Movin to Music' project is a response to one of the community suggestions. It provides an opportunity to support and foster connection in Prestons among caregivers of preschool children. The group meet once a week during term time, 10am at the pigeon club at Marshlands Domain. Preschool children and their caregivers, get together for a half hour music and movement session. This is followed by morning tea, a time for children to play, while caregivers have the opportunity to socialise and chat with other people from Prestons. The sessions end at 11.30am</p> <p>There is a charge of \$2 per child, per session. This goes towards the cost of running the activity however it does not cover the full cost of the sessions. The church covers the salary cost of the person who organises and runs the Movin to Music sessions.</p> <p>This is a new project for the area. The application is for funds to help the programme get going over the next 12 months. As awareness of the programme increases in Prestons the expectation is that costs will eventually be covered by user fees.</p>
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2017/18 DRF COASTAL-BURWOOD DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00057745	<b>Organisation Name</b>  SeniorNet New Brighton Inc	<b>Name and Description</b>  <b>Operational costs</b>  SeniorNet is a voluntary organisation offering computer technology tuition to older people. They provide course notes, social activities, newsletters and computer assistance, in a friendly stress free environment.	<b>Funding History</b>  2016/17 - \$4,000 (Overhead/Administration - Rent) SGF 2015/16 - \$4,300 (Overhead/Administration - Rent) SCF 2014/15 - \$3,000 (Overhead/Administration - Rent) SGF  <b>Other Sources of Funding</b> Membership fees \$1000 Course fees \$950 COGS application to be made	<b>Request Budget</b>  <b>Total Cost</b> \$ 8,100  <b>Requested Amount</b> \$ 6,850 <b>85% percentage requested</b>  <b>Contribution Sought Towards:</b> Rent - \$4,600 Power - \$1,000 Telephone and Internet - \$1,000 Course Packs - \$250	<b>Staff Recommendation</b>  <b>\$ 6,850</b>  That the Coastal-Burwood Community Board makes a grant of \$6,850 to SeniorNet New Brighton Inc. towards rent, power, course materials, telephone and internet.	<b>Priority</b>  <b>2</b>
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<b>Organisation Details:</b>  Service Base: 202 Marine Parade, New Brighton  Legal Status: Incorporated Society  Established: 8/06/2000  Staff – Paid: 0  Volunteers: 10  Annual Volunteer Hours: 650  Participants: 50  Target Groups: Older Adults  Networks: National Federation of SeniorNets   <b>Organisation Description/Objectives:</b> A completely volunteer organization offering computer technology tuition to senior citizens in a friendly stress-free atmosphere. Every student is given course notes to keep for future reference, assistance is available during office hours on any computer subject. We meet regularly for social activities such as lunches etc.	<b>Alignment with Council Strategies and Board Objectives</b> <ul style="list-style-type: none"><li>Strengthening Communities Strategy</li><li>Older Persons Strategy</li><li>Board Objective - promote lifelong learning opportunities and recognise achievement.</li><li>Board Plan- the area will have a range of events, initiatives and facilities that build connectedness, happiness and health</li></ul> <b>Alignment with Council Funding Outcomes</b> <ul style="list-style-type: none"><li>Support, develop and promote capacity</li><li>Community participation and awareness</li><li>Increase community engagement</li><li>Enhance community and neighbourhood safety</li><li>Provide community based programmes</li><li>Reduce or overcome barriers</li><li>Foster collaborative responses</li></ul> <b>How Much Will The Project Do? (Measures)</b>  Have three information technology courses per month.  Run workshops as required.  Organise bi-monthly social lunches including guest speakers.  Hold regular monthly committee meetings and an AGM.  <b>How Will Participants Be Better Off?</b>  They are able to communicate in our technical world with business, family and friends.	<b>Staff Assessment</b>  SeniorNet New Brighton started in 2001. They are open Tuesday, Wednesday and Thursday 9.30am to 1.00pm and by appointment on Friday. Volunteers operate the centre and organise and tutor all the sessions and workshops. There is a committee of eight people who meet monthly for two hours.  Prior to the earthquakes SeniorNet had 120 members. This has reduced due to people moving away from the area and currently there are 50 members. Training courses include: an introduction to computers, working with files and folders, computer maintenance, email and internet and Windows Workshops available include using a tablet, photo imaging, digital photography, Trademe and using smart phones.  The yearly membership fee is \$25 and course fees are charged at \$5 an hour
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## 2017/18 DRF COASTAL-BURWOOD DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00058313	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Ascot Sit & Be Fit Club	<b>Grant for tutor and bus for mid Christmas dinner social</b>  Ascot Sit n Be Fit group request funding support to subsidise bus charter costs for group members to attend a mid-winter social function and funding towards the tutor costs for the Sit n Be Fit Club.	\$ 2,535  <b>Requested</b> \$ 735 (29% requested)	Bus Charter - \$375 Sit n Be Fit Tutor Subsidy - \$360	<b>\$ 735</b>  That the Coastal-Burwood Community Board makes a grant of \$600.00 to the Ascot Sit and Be Fit Club towards the costs of the programme.	<b>2</b>

<p><b>Organisation Details</b></p> <p>Service Base: 1/17 Aberfoyle Place, Parklands</p> <p>Legal Status: None / Informal Group</p> <p>Established: 1/01/2000</p> <p>Target Groups: Older adults</p> <p>Annual Volunteer Hours: 600</p> <p>Participants: 40</p> <p><b>Alignment with Council Strategies</b></p> <ul style="list-style-type: none"> <li>Strengthening Communities Strategy</li> <li>Recreation and Sport Strategy</li> <li>Ageing Together Policy</li> <li>To play an active role acknowledging diverse communities and will contribute to facilitating a vibrant, inclusive and strong community.</li> </ul> <p><b>Community Board Plan:</b></p> <ul style="list-style-type: none"> <li>The Coastal-Burwood area will have a range of events, initiatives and facilities that build community connectedness, happiness and health.</li> <li>Community Board objective is to support and encourage residents to participate in recreation, leisure and cultural activities</li> </ul> <p><b>CCC Funding History</b></p> <p>2016/17 - \$550 (Travel) SCF</p> <p>2009/10 - \$372 (Travel) SGF</p>	<p><b>Other Sources of Funding</b></p> <p>User Fees - \$1,800</p> <p><b>Staff Assessment</b></p> <p>Ascot Sit &amp; Be Fit has been operating for 18 years from the Ascot Community Centre originally offering one Sit and Be Fit class per week and ten years ago they introduced a second class. The ideal capacity for the Ascot Community Centre for the Sit n Be Fit class is 22-25 people. The cost for participants per class is \$4 which includes a cup of tea.</p> <p>The members of the Ascot Sit n Be Fit Club are mostly elderly and experience few social experiences throughout the week. This Club is an important lifeline for them to their peers and community. The annual mid-year Christmas party is a great way for everyone to come together from the two groups to enjoy each other's company. The cost can be prohibitive for some Club participants therefore the Club request funding support to subsidise the bus charter costs. This will enable many of the Club members to be able to enjoy the experience with everybody else and not be excluded because of their financial situation.</p> <p>The Club are requesting some funding as well to top up the tutor costs as during the winter months they experience a drop off in the number of participants due to weather conditions and the health of participants. The decrease in participant numbers means that the small contribution that individuals make does not cover the weekly costs.</p> <p>The Club are considering a fee increase for their classes to help fund the shortfall however they wanted to explore grant funding alongside a promotional drive first and then review the situation in six months' time.</p> <p>Staff are working with the group to identify and support promotional activities for new members however they would like support to cover some of their essential costs including tutor wages.</p> <p>The group is run by volunteers and they contract in a tutor to run the classes. This is a fully trained and experienced group exercise instructor.</p> <p>The majority of group members are aged between 70 to 80 years, with the eldest being 91 years old. All of the participants are living independently and enjoy the social and health benefits that the class provide.</p>
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2017/18 DRF COASTAL-BURWOOD DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00058254	<b>Organisation Name</b>	<b>Name and Description</b>	<b>Funding History</b>	<b>Request Budget</b>	<b>Staff Recommendation</b>	<b>Priority</b>
	Parklands Bowling Club Inc	<b>Pukeko Centre - Stage 2 - Communications, Marketing and Stakeholder Engagement</b>  Stage Two of the Pukeko Centre development is due to begin mid 2018 involving the demolition of the old clubrooms, shifting the former Freeville School Hall onto new foundations and refurbishment of the Hall to ensure it is fit-for-purpose as a multi-use sport and recreation venue. The funding request is to contribute towards the cost of a Communications and Marketing Advisor to plan and implement the Stage Two Communications, Marketing and Stakeholder Engagement Plan over the next twelve months.	2016/17 - \$2,000 (Equipment) SGF  <b>Other Sources of Funding</b> Lotteries - \$400,000 (confirmed) Other Grants - \$600,000 (pending)	<b>Total Cost</b> \$1,222,020  <b>Requested Amount</b> \$22,020 <b>2% percentage requested</b>  <b>Contribution Sought Towards:</b> \$22,020 - Stage Two - Communications Advisor	<b>\$15,455</b>  That the Coastal-Burwood Community Board makes a grant of \$15,287.00 towards the Pukeko Centre Stage Two costs - Communications and Marketing Advisor.	<b>2</b>

<b>Organisation Details:</b>  Service Base: Chadbury Street, Parklands  Legal Status: Incorporated Society  Established: 1/01/1992  Staff – Paid: 1  Volunteers: 50  Annual Volunteer Hours: 9880  Participants: 11,000  Target Groups: Sport and Recreation  Networks: NZ & Canterbury Bowls & Rugby organisations; Sport Canterbury	<b>Alignment with Council Strategies and Board Objectives</b> <ul style="list-style-type: none"><li>Strengthening Communities Strategy</li><li>Physical Recreation and Sport Strategy</li><li>Children and Youth Strategy</li><li>Older Persons Policy</li></ul> <b>Community Board Plan:</b> <ul style="list-style-type: none"><li>The Coastal-Burwood area will have a range of events, initiatives and facilities that build community connectedness, happiness and health.</li><li>The Coastal-Burwood area is a destination of natural beauty with inviting gateways. Residents and visitors will have access to activation spaces, places and events and parks and green spaces.</li><li>The Board objectives is to support and encourage residents to participate in recreation, leisure and cultural activities.</li></ul> <b>Alignment with Council Funding Outcomes</b> <ul style="list-style-type: none"><li>Support, develop and promote capacity</li><li>Community participation and awareness</li><li>Increase community engagement</li><li>Enhance community and neighbourhood safety</li><li>Provide community based programmes</li><li>Reduce or overcome barriers</li><li>Foster collaborative responses</li></ul> <b>How Much Will The Project Do? (Measures)</b> <p>Develop a Communications, Marketing and Stakeholder Engagement Plan to support the Stage 2 development.</p> <p>Produce a suite of collateral aimed at internal and external stakeholders, potential sponsors and existing Pukeko Centre partners, including an updated brochure, presentation material, displays</p> <p>Manage ongoing communications activities through a range of channels to ensure continued support from internal and external stakeholders including the roll out of the Social Media Strategy, newsletter articles, media liaison</p> <p>Devise and manage a series of stakeholder engagement activities including presentations and events for interested community groups, sports clubs, community leaders, local businesses and current supporters.</p> <p>Produce bespoke sponsorship presentation packages to support the work of the Fundraising Committee.</p> <b>How Will Participants Be Better Off?</b> <p>On completion of Stage 2 the community will have the opportunity to participate in a range of new sports, recreational and social activities. Participants in these activities will be better off in terms of:</p>	<b>Staff Assessment</b> <p>The Pukeko Centre is a community sports and recreation hub in Parklands, Christchurch East. It is a community driven project - instigated by the community, for the community, in response to a real community need. This project has been undertaken as a joint venture between the Parklands Bowling Club and the Parklands Rugby Club. Its aim is to welcome and support a connected, healthy and vibrant community. To provide clubrooms for the founding clubs as well as a home base for other grass-roots clubs and groups in the wider Parklands area. It is a four-staged development which, when complete, will consist of a clubrooms pavilion with meeting rooms and full catering facilities, a full sized hall for indoor sports, performances and events space, an all-weather netball/futsal court and ample parking. It is envisaged the Pukeko Centre will become a central community hub for sports, recreation and social activities.</p> <p>Stage One of the development, the Pukeko Centre Pavilion, is now complete and Stage Two is due to get underway mid-year. This involves the demolition of the old clubrooms, shifting the former Freeville School Hall onto new foundations and then the refurbishment of the Hall to ensure it is fit-for-purpose as a multi-use sports and recreation venue. The estimated cost of this stage of the development is \$1.2 million of which \$400K has been granted through Lotteries funding.</p> <p>This funding request is to cover the cost of a Communications and Marketing Advisor to plan and implement a Stage Two Communications, Marketing and Stakeholder Engagement Plan over the next twelve months. The Project Committee worked with this contractor for stage one of the project and state their belief that the professional communication and marketing strategy was critical to the success of stage one. They agreed from the outset that the success of the project depended on having wide community buy-in and support from a range of stakeholders, both internal and external. The amount spent on communications and marketing for stage 1 was \$24,800 which included promotional material printing costs etc. These costs were priorities from the stage 1 budget and were paid from available funds from corporate sponsorship and founding clubs contributions.</p> <p>There has already been considerable investment to develop an inclusive, positive and distinctive brand identity and a strategic, consistent approach to all communications. It is crucial for the successful and timely delivery of Stage Two to continue to build the Pukeko Centre brand and grow both community and stakeholder support.</p> <p>The successful delivery of Stage Two will require a huge amount of community support through volunteering, fundraising and participation. The communications strategy and plan will focus on connecting, engaging and involving the whole community, ensuring they have easy access to information about what is happening at the Centre and how they can get involved - whatever their age, ability or previous experience. This will be achieved this by using a range of easily accessible communication channels including regular newsletters to their database, displays at the local library, media releases to the local new papers and by hosting information events for local businesses, clubs and groups. The Pukeko Centre is an extraordinary success story of a community working together to achieve something which will have far reaching benefits for generations to come.</p> <p>Evidence of need and support for this project was gathered through some research commissioned by the Pukeko Centre Joint Project Committee in 2017. The report found that many clubs and organisations in the wider Parklands area had displaced without permanent or appropriate spaces after the 2011 earthquake. Over the past seven years this has limited the range of activities on offer in the area and in many cases limited the growth of groups. Feedback from individuals and groups surveyed as part of the research found there has been a strong growth in fitness-type activities in the area but that many were running at capacity, unable to take on new members / participants because of space constraints. Feedback supported the completion of Stage 2 as it will address the facility shortfall in the Parklands area. The full-sized hall with a wooden floor, storage and changing facilities will enable and encourage a whole range of sports, events and performances. The new facility will be</p>
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*Request 00058254 Continued*

health - by taking part in a physical activity	utilised by people of all ages - from the adjacent Parkview Primary School to the local Fencing Club, Karate
mental wellbeing - socialising in a welcoming and inclusive environment	Groups, Brownies, Indoor Bowls and local community groups.
social connectedness - create new bonds and strength existing ones	
broadening horizons - through attending activities or events	

## 12. Elected Members' Information Exchange

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This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.