

Te Pātaka o Rākaihautū
Banks Peninsula Community Board
OPEN MINUTES

Date: Monday 25 June 2018
Time: 10am
Venue: Akaroa Sports Complex, Akaroa Recreation Ground,
28 Rue Jolie, Akaroa

Present

Chairperson	Pam Richardson
Deputy Chairperson	Jed O'Donoghue
Members	Felix Dawson
	Tyrone Fields
	Janis Haley
	John McLister
	Tori Peden
	Andrew Turner

21 June 2018

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- Part A** **Matters Requiring a Council Decision**
Part B **Reports for Information**
Part C **Decisions Under Delegation**
-

Mihi/Karakia Timatanga: John McLister

The agenda was dealt with in the following order.

1. Apologies

Part C

There were no apologies received.

2. Declarations of Interest

Part B

Tyrone Fields declared an interest in Item 9 of the agenda - Banks Peninsula Discretionary Response Application – Banks Peninsula RSA, Project Lyttelton Inc.

3. Confirmation of Previous Minutes

Part C

Community Board Resolved BKCB/2018/00053

Community Board Decision

That the minutes of the Banks Peninsula Community Board meeting held on Monday, 11 June 2018 be confirmed.

Andrew Turner/Felix Dawson

Carried

4. Public Forum

Part B

4.1 Suky Thompson - Banks Peninsula Walking Festival

Suky Thompson, Donald Matheson, Sue Church and Hollie Hollander gave a presentation to the Board and provided information regarding the Banks Peninsula Walking Festival.

The Chairperson thanked the attendees for their presentation.

4.2 Victoria Andrews - Childrens Bay Walkway

Victoria Andrews showed photographs and spoke to the Board regarding the slipperiness of the boardwalk on the Childrens Bay Walkway, which she believed was a health and safety hazard. She also reported that stormwater from Childrens Bay Road was flowing down onto the walkway making some parts very wet and muddy.

The Chairperson thanked Ms Andrews for her presentation.

Part B

The Board agreed to ask staff to investigate the slippery surfaces and stormwater runoff on Childrens Bay Walkway.

5. Deputations by Appointment

Part B

5.1 John Wright - Akaroa Wharf Structures

John Wright spoke to the Board on behalf of the Akaroa Fishermens Association regarding the report at Clause 8 of the agenda. He was joined by Victoria Andrews who noted that she would only comment on process relating to this matter, as she did not want to prejudice her position as a member of the Akaroa Design and Appearance Advisory Committee, which could have Akaroa Wharf structures plans referred to it for comment.

Mr Wright tabled a number of documents in support of his deputation. He explained the concerns of the Association over the private use of public space on the wharf and what appeared to be a discrepancy in the way that the Council treated matters of non-compliance. He reported that Association members had voted to ask that all the unlicensed structures on the wharf be removed.

The Board was also informed that the Fishermens Association had asked that priority use of the eastern side of the southern pontoon on the wharf be assigned to commercial operators.

Part B

That the Banks Peninsula Community Board:

1. Receives the information presented in the deputation.
2. Thanks John Wright and Victoria Andrews for their deputation.

6. Presentation of Petitions

Part B

There was no presentation of petitions.

7. Black Cat Cruises - Structures on Akaroa Wharf

Community Board Resolved BKCB/2018/00054

Original Staff Recommendation Adopted without Change

Part B

That the Banks Peninsula Community Board:

1. Receive the information in the correspondence report dated 25 June 2018

Tori Peden/Janis Haley

Carried

8. Akaroa Wharf Structures

Board Comment

In recognition of the level of community concern over this matter, the Board wished to ensure the return of public space on the wharf and clear access for all wharf users, including emergency vehicle access, whilst also ensuring that the Black Cat building could provide compliant disabled access.

Staff Recommendations

That the Banks Peninsula Community Board:

1. Request staff to arrange the implementation of the proposal contained in Option 1 of this report, being the following changes to structures adjacent to the Black Cat building on the Akaroa Wharf:
 - a. the complete removal of the western most sign (outside the “old cool store”);
 - b. the cutting back of the middle sign and relocation of its support pole so that the support poles are adjacent to the ramp / stairs (and protrude no more than 150 mm beyond the line of the stairs) and the sides of the sign do not protrude beyond the support poles;
 - c. the cutting back of the sign above the main entrance is to be cut back so that it does not protrude beyond the middle sign and the removal of the support poles;
 - d. the proposals for the altered signs be referred to the Akaroa Design and Appearance Committee for comment;
 - e. remove the ramp outside the “old cool store” and reinstate the surface to a similar standard to the adjacent concrete surface;
 - f. cut back the hand rails to the briefing room so that the support poles are adjacent to the steps / ramp and the handrails do not protrude more than 150 mm past the line of the steps / ramps; and
 - g. the cost for these changes to be met by Black Cat.
2. Note that the authorised structures will be listed in a new licence to gain access and provide support to the structures abutting the wharf.
3. Request staff to include clauses within the new licence to Black Cat:
 - a. requiring the access ramps and steps be used for access only and be kept clear at all times; and
 - b. allowing members of the public, other than staff or customers of Black Cat, to use the access ramps and stairs.

Community Board Resolved BKCB/2018/00055

Part C

That the Banks Peninsula Community Board:

1. Request staff to arrange the implementation of the following changes to structures adjacent to the Black Cat building on the Akaroa Wharf:
 - a. the complete removal of the western most sign (outside the “old cool store”);
 - b. the complete removal of the middle sign.

- c. the cutting back of the sign above the main entrance and the removal of the support poles;
 - d. the proposals for the altered sign over the main entrance and the relocation of the heat pump be referred to the Akaroa Design and Appearance Committee for comment;
 - e. remove the ramp outside the “old cool store” and reinstate the surface to a similar standard to the adjacent concrete surface;
 - f. remove the middle ramp and reinstate the surface
 - g. remove the seats outside the main entrance
 - h. the cost for these changes to be met by Black Cat.
2. Note that the authorised structures will be listed in a new license to gain access and provide support to the structures abutting the wharf.
 3. The Board expects that the above outcomes will be achieved within three months. In the event that this is not achieved, that staff report further to the Board.

Andrew Turner/Pam Richardson

Carried

8.1 Akaroa Wharf – Commercial Users Priority

Community Board Resolved BKCB/2018/00056

Part B

That the Banks Peninsula Community Board:

1. Requests that staff report on a proposal to have priority use of the eastern side of the southern pontoon on the Akaroa Wharf assigned to commercial users.

John McLister/Janis Haley

Carried

8.2 Marine Facilities Delegations

Community Board Resolved BKCB/2018/00057

Part B

That the Banks Peninsula Community Board:

1. Request that consideration be given, as part of the delegations review, to delegating authority to Community Boards for matters relating to marine facilities licences.

Jed O'Donoghue/Janis Haley

Carried

9. Banks Peninsula Discretionary Response Applications - Banks Peninsula RSA, Project Lyttelton Inc.

Community Board Resolved BKCB/2018/00058

Original Staff Recommendation Adopted without Change

Part C

That the Banks Peninsula Community Board:

1. Approves a grant of \$1,500 to the Banks Peninsula Branch Returned Services Association towards Armistice Day 100th Anniversary commemorations and approves a sum of \$1,000 to underwrite any additional expenses for the event, excluding food.
2. Approves a grant of \$1,815 to Project Lyttelton Inc. towards wages, venue hire and training for youth sessions at the Lyttelton Recreation Centre.

John McLister/Janis Haley

Carried

Tyrone Fields declared an interest in this matter and did not take part in the discussion or voting thereon.

10. Community Board Representation on Outside Organisations and Committees - Review 2018

Staff Recommendations

That the Banks Peninsula Community Board review the following appointments to outside organisations and committees for the 2016/19 term:

1. Appointment of a member of the Community Board, or other person, to the following bodies, as the Council's representative (or one of the Council's representatives) on that body, and in the case of the Orton Bradley Park Board, two members:
 - Diamond Harbour and Districts' Health Support Group – Pam Richardson
 - Lyttelton Historical Museum Board – Jed O'Donoghue
 - Halswell River Rating District Committee – Pam Richardson
 - Okains Bay Maori and Colonial Museum Trust – Andrew Turner
 - Orton Bradley Park Board (3) – Felix Dawson, Barry Bowater, Bill Studholme*
 - Summit Road Protection Authority – Jed O'Donoghue*

*Appointed 13 March 2017

2. Appointment of a member of the Board to the following bodies as the Council's representative on those bodies:

- Rural Canterbury Primary Health Organisation – Pam Richardson
- Banks Peninsula Pest Liaison Committee – John McLister

Appointment of a representative on the following bodies:

- Akaroa Community Health Trust – Pam Richardson
- Banks Peninsula War Memorial Society (Chairperson + Councillor)
- Banks Peninsula Ecological Study Steering Group – No appointment
- Keep Christchurch Beautiful – No appointment
- Port Liaison Committee – John McLister
- Stoddart Cottage Trust – John McLister

- Whakaraupō / Lyttelton Harbour Catchment Plan Working Group – Jed O'Donoghue
- Takapuneke Reserve Management Plan Project Team – Pam Richardson

3. Appointment of a liaison person to the following committees and outside organisations:

Reserve Management Committees

- Allandale Reserve Management Committee – John McLister
- Ataahua Reserve Management Committee - Tori Peden
- Awa-iti Reserve Management Committee – Tori Peden
- Cass Bay Reserve Management Committee - Vacancy
- Diamond Harbour Reserve Management Committee – Felix Dawson
- Duvauchelle Reserve Management Committee – Janis Haley
- Garden of Tane Reserve Management Committee – Janis Haley
- Le Bons Bay Reserve Management Committee – Janis Haley
- Little Akaloa Reserve Management Committee – Pam Richardson
- Lyttelton Recreation Ground Reserve Management Committee - Vacancy
- Lyttelton Reserves Management Committee – Jed O'Donoghue
- Okains Bay Reserve Management Committee – Pam Richardson
- Pigeon Bay Reserve Management Committee – Pam Richardson
- Robinsons Bay Reserve Management Committee – Pam Richardson
- Stanley Park Reserve Management Committee – Janis Haley

Residents Associations

- Cass Bay Residents Association - Vacancy
- Charteris Bay Residents Association – John McLister
- Church Bay Neighbourhood Association – John McLister
- Corsair Bay Residents Association - Vacancy
- Diamond Harbour Community Association – Felix Dawson
- Governors Bay Community Association – John McLister
- Lyttelton Residents' Association – Jed O'Donoghue
- Port Levy Residents' Association – Felix Dawson
- Purau Residents Association – Felix Dawson
- Takamatua Residents Association – Pam Richardson
- Wainui Residents Association – Pam Richardson

Community Organisations

- Age Concern Canterbury – No appointment
- Akaroa District Promotions – Janis Haley
- Akaroa Resource Collective Trust – Janis Haley
- Akaroa/Wairewa Health Steering Committee – Pam Richardson
- Banks Peninsula Conservation Trust – Andrew Turner
- Banks Peninsula Water Management Zone Committee - Vacancy
- Friends of The Gaiety – Janis Haley
- Grubb Cottage Trust (2) – Jed O'Donoghue + Vacancy
- Little River Community Centre Committee – Tori Peden
- Little River Rail Trail Trust – Tori Peden
- Little River-Wairewa Community Trust – Tori Peden
- Lyttelton Business Association - Vacancy
- Lyttelton Community House Trust - Vacancy
- Lyttelton Harbour and Bays Youth Council (2) – 2 x Vacancies
- Lyttelton Harbour-Whakaraupō Issues Working Party - Vacancy
- Lyttelton Information Centre - Vacancy

- Neighbourhood Support Canterbury – Tori Peden
- Okuti Hall Committee – Tori Peden
- Pigeon Bay Community Hall Committee – Pam Richardson
- Project Lyttelton - Vacancy
- Summit Road Society – Jed O'Donoghue
- Summit Road Advisory Committee – Jed O'Donoghue

Community Board Resolved BKCB/2018/00059

Part C

That the Banks Peninsula Community Board make the following appointments to outside organisations and committees for the balance of the 2016/19 term:

Reserve Management Committees – liaison person

- Cass Bay Reserve Management Committee - Tyrone Fields
- Lyttelton Recreation Ground Reserve Management Committee – Tyrone Fields

Residents Associations – liaison person

- Cass Bay Residents Association – Tyrone Fields
- Corsair Bay Residents Association – Tyrone Fields

Community Organisations – liaison person

- Lyttelton Business Association - Andrew Turner
- Lyttelton Community House Trust – Tyrone Fields
- Lyttelton Harbour and Bays Youth Council (2) – Tyrone Fields
- Lyttelton Information Centre – Andrew Turner
- Project Lyttelton – Tyrone Fields
- Summit Road Society – Tyrone Fields

Jed O'Donoghue/Tyrone Fields

Carried

The meeting adjourned at 11.37am

The meeting reconvened at 11.53am

11. Elected Members' Information Exchange

Part B

Board members exchanged information on matters of current interest.

11.1 Parking - Akaroa Service Centre

Part B

The Board requested that staff investigate the installation of a P5 parking space on Rue Balguerrie, adjacent to the Akaroa Service Centre.

11.2 Liquor Licensing

Part B

The Board requested an update from staff on the Liquor Licensing rules so that Board members could better understand the current regulations.

Meeting concluded at 12.45pm.

CONFIRMED THIS 9th DAY OF JULY 2018

PAM RICHARDSON
CHAIRPERSON