

## **Banks Peninsula Community Board AGENDA**

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### **Notice of Meeting:**

An ordinary meeting of the Banks Peninsula Community Board will be held on:

**Date:** Monday 11 June 2018  
**Time:** 10am  
**Venue:** Little River Service Centre,  
4238 Christchurch-Akaroa Road, Little River

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### **Membership**

Chairperson	Pam Richardson
Deputy Chairperson	Jed O'Donoghue
Members	Felix Dawson
	Tyrone Fields
	Janis Haley
	John McLister
	Tori Peden
	Andrew Turner

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**5 June 2018**

Joan Blatchford  
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Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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## Mihi/Karakia Timatanga

### 1. Apologies

At the close of the agenda no apologies had been received.

### 2. Declarations of Interest

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

### 3. Confirmation of Previous Minutes

That the minutes of the Banks Peninsula Community Board meeting held on [Monday, 28 May 2018](#) be confirmed (refer page 5).

### 4. Public Forum

A period of up to 30 minutes is available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

It is intended that the public forum session will be held at this point in the meeting.

- 4.1 Rima Herber - Street Lighting, Birdlings Flat
- 4.2 Laila Aldridge – Lyttelton Harbour Equine Group – Allandale arena
- 4.3 Jean Burford – Diamond Harbour Medical Centre acquisition

### 5. Deputations by Appointment

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

### 6. Presentation of Petitions

There were no petitions received at the time the agenda was prepared.

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## Banks Peninsula Community Board OPEN MINUTES

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**Date:** Monday 28 May 2018  
**Time:** 10am  
**Venue:** Lyttelton Community Boardroom,  
25 Canterbury Street, Lyttelton

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**Present**

Chairperson	Pam Richardson
Deputy Chairperson	Jed O'Donoghue
Members	Felix Dawson
	Tyrone Fields
	Janis Haley
	John McLister
	Tori Peden
	Andrew Turner

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28 May 2018

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- Part A      **Matters Requiring a Council Decision**  
Part B      **Reports for Information**  
Part C      **Decisions Under Delegation**
- 

**Mihi/Karakia Timatanga:** John McLister

### **Obituary – Christine Wilson**

Those present remembered and reflected on the life of Christine Wilson, who served as Chairperson of the Banks Peninsula Community Board and member of the Lyttelton-Mt Herbert Community Board. A moments silence was observed as a mark of respect to Christine and the remarkable contribution she made to the Lyttelton and wider Banks Peninsula communities.

The agenda was dealt with in the following order.

### **Declaration by Member**

Tyrone Fields, recently elected member for the Lyttelton subdivision of the Banks Peninsula Ward, completed his oral and written declaration in the presence of the Chairperson Pam Richardson and Community Governance Manager Joan Blatchford.

## **1. Apologies**

Part C

### **Community Board Resolved BKCB/2018/00037**

That an apology for lateness be received and accepted from Andrew Turner.

Pam Richardson/Jed O'Donoghue

Carried

## **2. Declarations of Interest**

Part B

There were no declarations of interest recorded.

## **3. Confirmation of Previous Minutes**

Part C

### **Community Board Resolved BKCB/2018/00038**

### **Community Board Decision**

That the minutes of the Banks Peninsula Community Board meeting held on Monday, 14 May 2018 be confirmed.

Janis Haley/Jed O'Donoghue

Carried

## 4. Public Forum

### Part B

#### 4.1 Camia Young - Collets Corner Proposal

Camia Young presented information regarding the Collet's Corner project, which would entail the erection of a multi-use development on the corner of Oxford Street and London Street.

The Board received the information presented and the Chairperson thanked Camia for her presentation.

## 5. Deputations by Appointment

### Part B

#### 5.1 Pūrau Māori Reserve

1. Thomas Kulpe presented to the Board on behalf of the Pūrau Residents Association regarding the proposal to revoke the reserve status of the Pūrau Māori Reserve. He asked that the Board instead move to re-classify the reserve. Refer Item 9.
2. Jill Rice also spoke on behalf of the Pūrau Residents Association regarding the Pūrau Māori Reserve report. She reiterated the request that the Board re-classify the reserve instead of revoking its reserve status, and noted community concerns about privatisation of the site. Ms Rice referred to a letter that the Association had sent to the Board to formalise this request and outlining the reasons behind it. Refer Item 9.
3. Graham Christie presented to the Board regarding the Pūrau Māori Reserve report. He claimed that there were errors in the report and he presented information which he said refuted some of the archaeological facts in the report. Refer Item 9.

After questions from members, the Chairperson thanked Thomas Kulpe, Jill Rice, and Graham Christie for their presentations.

Andrew Turner returned to the meeting at 10:15 a.m..

### Community Board Resolved BKCB/2018/00039

#### Part B

That the Banks Peninsula Community Board receive the tabled letter from the Pūrau Residents Association regarding the future of the Pūrau Māori Reserve.

Pam Richardson/Jed O'Donoghue

Carried

## 6. Presentation of Petitions

### Part B

There was no presentation of petitions.

## 7. Akaroa Design and Appearance Advisory Committee

### Community Board Resolved BKCB/2018/00040

#### Staff Recommendation Adopted without Change

##### Part B

That the Banks Peninsula Community Board:

1. Receive the minutes from the meeting of the Akaroa Design and Appearance Advisory Committee held on 3 May 2018.
2. Endorse the recommendation from the Akaroa Design and Appearance Advisory Committee as follows:
  - The Akaroa Design & Appearance Advisory Committee recommends to the Banks Peninsula Community Board that it request an update on the status and any progress with formally adopting the Akaroa Public Realm Design Guidelines.

Pam Richardson/Tori Peden

Carried

## 8. Urumau Reserve Development Plan 2018

### Staff Recommendations

That the Banks Peninsula Community Board:

1. Approve the Urumau Reserve Development Plan 2018 as per Attachment A of this report.

### Community Board Resolved BKCB/2018/00041

##### Part C

That the Banks Peninsula Community Board:

1. Resolve that the report on the Urumau Reserve Development Plan lie on the table until a facilitated workshop with the Lyttelton Reserve Management Committee's members has taken place to provide guidance to the Board on the ratification of any existing tracks, the construction and status of any proposed tracks, and any new access points.

Andrew Turner/Jed O'Donoghue

Carried

## 9. Pūrau Māori Reserve

### Staff Recommendation

That the Banks Peninsula Community Board:

1. Approve the initiation of the process under section 24(1)(b) of the Reserves Act 1977 to revoke the reserve status of Pūrau Māori Reserve (situated at 177 Pūrau Avenue and containing 1381m2 and being legally described as Reserve 4622) and the commencement of the public consultation process required by section 24(2) of that Act.



**Community Board Resolved BKCB/2018/00042**

**Part C**

That the Banks Peninsula Community Board:

1. Resolve that the report on the Pūrau Māori Reserve lie on the table whilst the Board seeks clarification on issues raised in the deputations made to this meeting, including:
  - a. The derivation of the title of the reserve
  - b. Claims of errors in the staff report

Andrew Turner/Tori Peden

Carried

**10. Lyttelton Community Subdivision By-Election - Electoral Officer Report**

**Community Board Resolved BKCB/2018/00043**

**Staff Recommendation Adopted without Change**

**Part C**

That the Banks Peninsula Community Board:

1. Receive the information in the report.

Pam Richardson/Janis Haley

Carried

**11. Road Stopping 8 Rawhiti Street Diamond Harbour**

**Board Comment**

Some members were concerned that more of the legal road was designated for stopping than was required and this would contribute to the narrowness of the road in that location.

**Community Board Resolved BKCB/2018/00044**

**Staff Recommendation Adopted without Change**

**Part C**

That the Banks Peninsula Community Board:

1. That pursuant to Section 116(1), 117(3)(b) and 120(3) of the Public Works Act 1981 resolves to stop that parcel of land identified on the attached diagram containing 106m<sup>2</sup> or thereabouts subject to survey and to amalgamate that parcel of land with the adjoining land contained in Computer Freehold Register CB520/20
2. That the Property Consultancy Manager is delegated the authority to take and complete all steps necessary to stop the portion of road referred to above.

Jed O'Donoghue/Tori Peden

Carried

Felix Dawson and John McLister asked that their abstention from voting be recorded.

## 12. Road Stopping 48 Cemetery Rd

### Board Comment

There was concern noted by some members that approving this application could set a precedent and encourage people to encroach on road reserve.

**Community Board Resolved BKCB/2018/00045**

**Staff Recommendation Adopted without Change**

### Part C

That the Banks Peninsula Community Board:

1. Pursuant to Section 116(1), 117(3)(b) and 120(3) of the Public Works Act 1981 resolves to stop that parcel of land shown as Sec 1 on the attached diagram containing 248m<sup>2</sup> or thereabouts subject to survey and to amalgamate that parcel of land with the adjoining land contained in Computer Freehold Register CB14B/221

That the Property Consultancy Manager is delegated the authority to take and complete all steps necessary to stop the portion of road referred to above.

Pam Richardson/Janis Haley

Carried

Tyrone Fields asked that his abstention from voting be recorded.

## 13. Banks Peninsula Board Projects Fund Report 2018

**Community Board Resolved BKCB/2018/00046**

**Staff Recommendation Adopted without Change**

### Part C

That the Banks Peninsula Community Board:

1. Decides to fund any Community Board Projects it identifies for the 2018/19 year through its 2018/19 Discretionary Response Fund.

Tori Peden/John McLister

Carried

## 14. Elected Members' Information Exchange

### Part B

#### 14.1 L'Aube Hill Walkway

The Board requested an update from staff regarding the reinstatement of the L'Aube Hill walkway.

#### **14.2 2018/19 Cruise Ship Season**

The Board requested that staff investigate options for preparing for the number of cruise ships that would visit Akaroa in the coming season, including the use of modular toilets (not port-a-loos) as a temporary measure to supplement the existing infrastructure.

#### **14.3 Visitor Planning**

The Board requested that staff arrange a joint briefing from ChristchurchNZ and Akaroa District Promotions regarding visitor planning.

#### **14.4 Keep New Zealand Beautiful Award**

The Chairperson received the Kiwi's Choice, Keep New Zealand Beautiful Award which had recently been awarded to Akaroa.

**Karakia Whakamutunga:** John McLister

**Meeting concluded at 12:42p.m.**

**CONFIRMED THIS 11<sup>th</sup> DAY OF JUNE 2018**

**PAM RICHARDSON**  
**CHAIRPERSON**



## 7. Reserve Management Committee

Reference: 18/536127

Presenter(s):

### 1. Purpose of Report

The following Reserve Management Committee minutes have been received. These minutes may still need to be confirmed by the Committees at their next meeting.

Pigeon Bay Reserve Management Committee – 15 March 2018
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### 2. Staff Recommendations

That the Banks Peninsula Community Board:

1. Receive the minutes of the following Reserve Management Committee meeting:
  - Pigeon Bay Reserve Management Committee – 15 March 2018

### Attachments

No.	Title	Page
A <a href="#">↓</a>	MINUTES OF A MEETING OF THE PIGEON BAY RESERVE MANAGEMENT COMMITTEE - 15 MARCH 2018	14

MINUTES OF A MEETING OF THE PIGEON BAY RESERVE MANAGEMENT COMMITTEE  
HELD ON 15/03/2018 AT 43 WOODGROVE AVE; CHRISTCHURCH.

**Meeting Opened 6pm**

**Present:** Brenda Graham, Helen van Workum, Murray & Heather Walls, Pam Richardson, Colin Jacka.

**Apologies:** Ricky Tuka, Charles Stewart-Robinson

**Minutes of the previous meeting 17/11/2018 were read and confirmed.** Brenda/Heather

**Matters arising from the minutes of the previous meeting:** Tennis court seems this may not be an easy fix awaiting a quote on this – Colin will follow this up.  
Still awaiting quote for drainage work needed to be done – Pam to follow this through.

**Correspondence out:** Internal emails for quotes and meeting dates

**Correspondence in:**

1. CCC emails forwarded to committee members

**Finance:**

1. Murray and Heather presented lasted financial report. Murray/Helen

**Risk Management Report**

1. Banks and Trees are ongoing risks that are being closely monitored.
2. Trees have been trimmed by council recently.

**Caretakers Report**

1. Gus sent his yearly report.  
All seem to be going well his only request was for some sanitary bins for ladies products so that these could be dealt with more hygienically. Pam said to contact Duvauchelle's camp as they now have a bin system – Brenda will follow this up.

**General Business**

1. Pam mentioned that some community members felt that the camp looked scruffy with some vans looking neglected also prime waterfront sites were taken by regular vans. Discussed that this is improving as old vans were being replaced with newer ones as sites changed hands also most casual campers could still use/find waterfront sits to use but there is an option that we could adjust some sites to open up more space at the waterfront if needed but will monitor the situation.
2. Colin identified that all vans need to be able to be moved if needed for emergencies. To meet this requirement all vans regular or casual need to have their wheels on.
3. Further erosion noted along shoreline with some trees dying and falling into the sea. Some trees have been trimmed and removed but otherwise leave and monitor for safety is the approach being taken at this stage.

4. Dogs in the camp still remain a problem at times. Gus may need a reminder on this as zero tolerance for people wanting to camp with dogs.
5. Caretakers Contract – Moved that we offer the contract to Gus and Anna for another year this was approved by all present. Brenda/ Helen
6. Secretary Position – mentioned at last meeting that Helen wishes to step back from her role as secretary but to remain on the committee. The position has been advertised locally with no response so Brenda suggested that her daughter ( Alicia Graham ) take over typing meetings and other required correspondence in a co-op arrangement and Brenda will deal with other detail required as matters arise to relieve Helen from her position. All present at the meeting were in agreement of this. Helen to type this meetings minutes then hand over her role. Brenda/Murray
7. Need to review camp vision –what do we see the camp as and are we exempt from some changes as a remote camp this needs to be clarified – Colin to find out about this as some exemptions may need to be applied for.
8. To do list – Drains for sinks, repair camp tables, health management plan.

**Next meeting: Yet to be decided**

**Meeting Closed: 7.28pm**

**Dated:**

**Signed**





## 8. Banks Peninsula Board Project Nominations to Discretionary Response Fund Report 2018

Reference: 18/476154

Presenter(s): Philipa Hay

### 1. Purpose and Origin of Report

#### Purpose of Report

- 1.1 The purpose of this report is for the Banks Peninsula Community Board to consider whether it wishes to submit any Board projects to the Banks Peninsula 2018/19 Discretionary Response Fund for consideration.

#### Origin of Report

- 1.2 This report is staff generated as part of the 2018/19 funding round process.

### 2. Significance

- 2.1 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 2.1.1 The level of significance was determined by the number of people affected and/or with an interest.
- 2.1.2 Due to the assessment of low significance, no further community engagement and consultation is required.

### 3. Staff Recommendations

That the Banks Peninsula Community Board:

1. Nominates 'Summer with your Neighbours' for \$3,000 as a Board project to be considered for funding from the Banks Peninsula 2018/19 Discretionary Response Fund.
2. Nominates 'Reserve Management Committees' Activities Costs' for \$1,500 as a Board project to be considered for funding from the Banks Peninsula 2018/19 Discretionary Response Fund.
3. Nominates 'ANZAC Day Services' for \$2,000 as a Board project to be considered for funding from the Banks Peninsula 2018/19 Discretionary Response Fund.

### 4. Key Points

- 4.1 Attached to this report is a table that outlines potential Board projects that the Board may wish to put forward for consideration for funding from the 2018/19 Banks Peninsula Discretionary Response Fund (**Attachment A**). These projects were discussed with the Board at its workshop on 28 May 2018 and have been agreed as part of the Unit work programmes.
- 4.2 Community Boards are able to submit Board projects to the Discretionary Response Fund to deliver or support community initiatives in the local community, particularly those projects which help achieve outcomes identified in Community Board Plans.
- 4.3 Board projects will be assessed and a report and matrices presented at a Board meeting for a decision after the 2018/19 Discretionary Response Fund opens in July 2018.
- 4.4 The amount available for allocation in the Banks Peninsula 2018/19 Discretionary Response Fund is yet to be set.

## Attachments

No.	Title	Page
A <a href="#">↓</a>	Possible Board Projects for 2018-19	19

## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories

<b>Author</b>	Philipa Hay - Community Development Advisor
<b>Approved By</b>	Penelope Goldstone - Manager Community Governance, Banks Peninsula/Akaroa

**Attachment A – Possible Board Projects for 2018/19**  
Banks Peninsula Community Board

Council Unit	Project (Brief description)	Amount
Community Support, Governance and Partnerships Unit	<p><b>Summer with your Neighbours</b></p> <p>“Summer with your Neighbours” formerly known as Neighbourhood Week will be held from October/November 2018 to the end of March 2019 coinciding with Neighbours Day Aotearoa.</p> <p>Individuals and community groups hold a variety of small neighbourhood events in their local areas. This helps neighbours and communities to get to know each other and enhances community and neighbourhood safety as a result.</p>	\$3,000
Community Support, Governance and Partnerships Unit	<p><b>ANZAC Day Services</b></p> <p>Services take place in Lyttelton, Little River and Akaroa, and in years previous to 2018 in Diamond Harbour. Every year, these ceremonies are attended by a large number of community members. It is an opportunity for people to gather together to commemorate an important day in New Zealand's history, and recognise sacrifices made by community members.</p>	\$2,000
Community Support, Governance and Partnerships Unit	<p><b>Reserve Management Committees (RMCs) Activity Costs</b></p> <p>This funding is to cover costs for RMCs in undertaking the co-ordination aspects of their role – this could include contributions towards venue hire, speakers' costs, stationery, volunteer reimbursements.</p>	\$1,500



## 9. Banks Peninsula Community Board 2017-18 Discretionary Response Fund applications - Diamond Harbour Community Association

Reference: 18/482650

Presenter(s): Philipa Hay, Community Development Adviser

### 1. Purpose and Origin of Report

#### Purpose of Report

- 1.1 The purpose of this report is for the Banks Peninsula Community Board to consider an application for funding from its 2017/18 Discretionary Response Fund from the organisation listed below.

Funding Request Number	Organisation	Project Name	Amount Requested
58172	Diamond Harbour Community Association	Tool Shed	\$1,000

#### Origin of Report

- 1.2 This report is staff generated as a result of an application being received.

### 2. Significance

- 2.1 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 2.1.1 The level of significance was determined by the number of people affected and/or with an interest.
- 2.1.2 Due to the assessment of low significance, no further community engagement and consultation is required.

### 3. Staff Recommendations

That the Banks Peninsula Community Board:

1. Approves a grant of \$1,000 to Diamond Harbour Community Association Inc. towards purchase of a tool shed and installation materials.

### 4. Key Points

- 4.1 At the time of writing, the balance of the Discretionary Response Fund is as detailed below.

Total Budget 2017/18	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$54,187	\$41,120	\$13,067	\$12,067

- 4.2 Based on the current Discretionary Response Fund criteria, the application listed above is eligible for funding.
- 4.3 The attached Decision Matrix provides detailed information for the application. This includes organisational details, project details, financial information and a staff assessment.

## Attachments

No.	Title	Page
A <a href="#">↓</a>	Diamond Harbour Community Association - Tool Shed matrix	23

## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories

<b>Authors</b>	Philipa Hay - Community Development Advisor Helen Hayes - Community Development Advisor Trisha Ventom - Community Recreation Advisor Andrea Wild - Community Development Advisor
<b>Approved By</b>	Penelope Goldstone - Manager Community Governance, Banks Peninsula/Akaroa

## 2017/18 DRF BANKS PENINSULA DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00058172	Organisation Name	Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Diamond Harbour Community Association Inc.	<b>Tool shed for volunteers working on Coastal Track</b>  The Diamond Harbour Reserve Management Committee supported by the Diamond Harbour Community Association wishes to purchase and install a 10 square metre relocatable, lockable metal shed for storing tools and equipment for use on local tracks. Contribution is sought towards the cost of purchasing the shed, ground treated timber, and fill for the flooring.	\$ 1,000  <b>Requested</b>  \$ 1,000 (100% requested)	Kitset shed - \$800 (various prices around this amount) Ground posts, ground treated timber, plastic sheeting, shingle, fastening bolts - \$235	<b>\$ 1,000</b> That the Banks Peninsula Community Board approves a grant of \$1,000 to Diamond Harbour Community Association Inc. towards purchase of a tool shed and installation materials.	<b>2</b>

### Organisation Details

Service Base: Diamond Harbour Community Hall  
 Legal Status: Incorporated Society  
 Established: 1/02/1931  
 Target Groups: All members of the local community  
 Annual Volunteer Hours: 2,800  
 Participants: 10

### Alignment with Council Strategies

- Strengthening Communities; Biodiversity; Public Open Space; Physical Recreation and Sport

### Alignment with Board Outcomes

- The...natural...heritage of Banks Peninsula is acknowledged, valued and enhanced: Project will make tools easily accessible for volunteers to use, as and when required.
- The Banks Peninsula environment is well-managed, sustained and enhanced: RMCs provide local input, enthusiasm and effort into the reserves in the areas for which they have responsibility.

### CCC Funding History

2017/18 - \$2,500 (Live at the Point) CC  
 2017/18 - \$3,000 (Getting to the Point Summer Concerts) SCF  
 2016/17 - \$2,625 (Changing the Rain of Seeds) DRF  
 2016/17 - \$15,000 (Village Development)  
 2016/17 - \$3,500 (Live at the Point and Sculpture on the Point) DRF  
 2016/17 - \$5,000 ('Live at the Point') and \$5,000 (Sculpture on the Point) CC  
 2015/16 - \$1,000 (Green Waste Chipping) DRF  
 2015/16 - \$2,250 (Southern Hbr Bays Community Website Redevelopment) SCF

### Other Sources of Funding

Nil, but volunteers will build a foundation and install the shed.

### Staff Assessment

Diamond Harbour Reserve Management Committee (DHRMC) wishes to purchase a shed for storing tools and materials for use by volunteers on the Coastal Cliffs Walkway, positioning it close to where the current work activity is taking place. Two possible locations have been identified.

The kitset shed is delivered without a floor. It is intended that the shed will be anchored on a wooden frame that is secured with poles to the ground. The floor will be made of gravel/aggregate over a waterproof plastic foil. Setup and installation will be done by volunteer labour. The shed can be easily re-located once the track in the Black Point has been completed, and the group has ongoing use for the shed to store tools and equipment.

For the last three years volunteers of the DHRMC have been helping to maintain the Coastal Cliffs Walkway between Purau and Church Bay on the southern side of Lyttelton Harbour. This portion of track is part of the wider Head to Head Walkway project. In 2017 a group of volunteers started working on extending the track from Church Bay to Black Point with the aim of eventually linking the track with the Orton Bradley Park.

Christchurch City Council Parks staff advise that they have a close working relationship with the DHRMC and have developed processes regarding building and maintaining the Coastal Cliffs Walkway in the area. The Parks Unit is providing materials and tools, but the volunteers have currently no appropriate space to securely store these materials.

Staff working with the group have talked with members of the committee and consider this would be "...totally justified and will really help in the volunteer effort..."

The Diamond Harbour Reserve Management Committee (DHRMC) is one of fifteen reserve management committees of the Banks Peninsula Community Board across the peninsula. These committees of elected local people work to improve the Council reserves within their areas.





## 10. Banks Peninsula Community Board Area Report

Reference: 18/113780

Presenter(s): Penelope Goldstone and Joan Blatchford

### 1. Purpose of Report

This report provides information on initiatives and issues current within the Community Board area, to provide the Board with a strategic overview and inform sound decision making.

### 2. Staff Recommendations

That the Banks Peninsula Community Board:

1. Receive the Area Update for June 2018.
2. Considers whether to support the Council entering into a proposed Memorandum of Understanding for a pest free Banks Peninsula.

### 3. Community Board Activities and Forward Planning

#### 3.1 Memos/Information/Advice to the Board

- 3.1.1 **Harmans Track** – at its meeting on 12 February 2018, the Board requested that staff review the signage at each end of Harmans Track to ensure travellers are aware that it is not suitable for smaller non four wheel drive vehicles.

Andrew Bullock, Team Leader Road Maintenance, Banks Peninsula has replied as follows:

*There is very little we can do to deter tourists as they trustingly follow their GPS's. However we are working with Traveller Information to show on the maps that Harmans Track is 4WD recommended from 3.6km from SH75 at Cooptown to SH75 just below Hilltop. We are also going to install additional signage at Puaha Rd/State Highway and Puaha Rd / Whites Rd intersection to give early warnings.*

- 3.1.2 **By-Election** - Five candidates contested the election for the Lyttelton Community Subdivision place on the Banks Peninsula Community Board. The election was held on 16<sup>th</sup> May 2018. Tyrone Fields was elected. The voter return was 42.34%.

- 3.1.3 **Dyers Pass Road** – at its meeting on 12 March 2018 the Board requested that roading staff provide information on what additional safety improvements could be made to Dyers Pass Road, including signage and speed guidance.

John Dore, Traffic Engineer, has provided the attached memorandum in reply.  
**Attachment A.**

- 3.1.4 **Pest Free Banks Peninsula** – attached (**Attachment B**) is a memorandum from Laura Molles, Advisor, Natural Environment, in which she is seeking support from the Community Board for a Memorandum of Understanding (**Attachment C**) between a number of parties to work collaboratively towards achieving “effectively pest free” status for Banks Peninsula.

Staff wish to present the Memorandum of Understanding to the Infrastructure Transport and Environment Committee at its meeting on 11 July. If the Board is supportive, staff will

recommend that the Committee enters into the Memorandum of Understanding and nominates two councillors, including Deputy Mayor Andrew Turner, to sign on behalf of Council. A public signing event is tentatively scheduled for September this year.

### 3.2 **Board area Consultations/Engagement/Submission opportunities**

#### 3.2.1 **Community Events Implementation Plan**

Community Events implementation plan is currently in the initial stages of development and staff are seeking feedback on how the Board would like to see this plan developed and implemented.

The Community Events Implementation Plan will describe the goals and actions needed to steer Council's role in the development and production of community events in Christchurch.

Council's Community Events Team has reviewed current Council practice relating to the development and production of community events and considered what areas should be emphasised in the review process. Three areas have emerged:

- Events produced by Council's Events Production and Community Recreation Teams.
- Sponsorship and support provided to third party events that support a well-rounded events calendar.
- Creating a more events-friendly city, focusing on enabling events and streamlining the permitting process for event organisers.

Officers will develop proposed goals and actions to be implemented after engaging with Community Boards, event organisers, event attendees, the wider community and Council Units. The Banks Peninsula Community Board will be asked to review and provide elected member feedback on proposed actions.

The draft timeline of key actions that will contribute to the development of the Community Events Implementation Plan is:

Date	Action
April 2018	Present draft Community Events Implementation Plan timeline and scope to Community boards
April – August 2018	<ul style="list-style-type: none"> <li>-Identify all of the Council resources currently available to the production and development of community events</li> <li>-Survey stakeholder groups in relation to the three primary goals</li> <li>-Engage with Community Recreation Advisors and Community Boards.</li> <li>-Analyse Residents Survey and other Council surveys to further understand what types of events the community would like to attend and participate in</li> <li>-Identify and collate any further information deemed necessary</li> <li>-Analyse information and prepare a draft Plan including proposed goals and actions</li> </ul>

5 <sup>th</sup> September 2018	Present report to the Social Community Development and Housing Committee (SCD&H Committee) with an update on research findings and presentation of a draft Events Community Implementation Plan.
Early October 2018 TBC	Incorporate any changes requested by the SCD&H Committee and present Draft Community Events Implementation Plan to Council.
October 2018	Formal consultation on 'Have Your Say' website
November/ December 2018	Present Final Community Events Implementation Plan to Council for adoption.

### **3.3 Annual Plan and Long Term Plan matters**

3.3.1 Members of the Banks Peninsula community have been very evident at the submission hearings on the Long Term Plan. The residents have reinforced many of the issues raised in the Board's submissions but have also suggested other topics which will be of interest to the Board.

### **3.4 Board Reporting**

3.4.1 Board members are asked to consider topics for inclusion in Newsline

### **3.5 Requests for information from Board meeting on Newsline**

3.5.1 Board members are asked to consider topics from the meeting for inclusion in the Board newsletter and/or Report to Council.

## **4. Community Board Plan – Update against Outcomes**

- 4.1 The six monthly update to 31 December 2017, on the Community Board Plan was included in the Area Report to the 12 March 2018 Board meeting.
- 4.2 Officers will provide an update on progress to the Banks Peninsula Community Board in September 2018. This will include draft findings of the review and proposed goals and actions.

## **5. Significant Council Projects in the Board Area**

### **5.1 Strengthening Community Fund Projects**

5.1.1 **Project Lyttelton (PL)** - has provided a six month progress update on projects supported by multi-year funding through the Board's 2017/18 Strengthening Communities Fund (for the timeframe starting 1 September 2017). Project Lyttelton was the only group to receive multi-year funding in the Banks Peninsula area. PL's aims through this funding were to 'maximise the Garage Sale, instigate a new film programme during SummerFest and run new events across several projects in order to increase community engagement and participation'. Highlights include the successful launch of a film series hosted at various outside locations – four films were shown (three were New Zealand made), a new 'Creative Sampler – Food' event and the Community Grown Dinner which was sold out. The Garage Sale has seen its volunteer numbers increase – a dedicated manager is overseeing this project and the purchase of an awning enables better 'all weather' operation. The TimeBank has moved to the Lyttelton Recreation Centre where volunteers provide a welcome during weekdays, it has been involved in the open day and SummerFest events and is running a pot luck dinner for members.

5.2 **Other partnerships with the community and organisations**

5.2.1 **Recreation Centre Open Day** - A hugely successful open day was held at the Recreation Centre on Saturday May 12<sup>th</sup> as part of the activation development by Project Lyttelton. The event attracted approximately 250 people to the Centre. The participants were able to partake in different activities by existing tutors, try new activities and provide feedback to the wants and needs of the Centre. There was also an opportunity for the participants to provide their thoughts on a name for the Centre. All the information collected will support the way forward for future community usage.

5.2.2 **Diamond Harbour Community Association/Village plan implementation** - Staff met with association members and others from the wider Diamond Harbour community and businesses to discuss how to progress Community/Council partnership in the implementation of their village plan which was endorsed by the Community Board and presented to Council. They await support from Council for some funding to advance the plan but they are also keen to work more closely with staff with offers of volunteer time.

5.3 **Community Facilities (updates and future plans)**

Nothing to report.

5.4 **Infrastructure projects underway**

Nothing to report.

5.5 **Events Report back**

Nothing to report.

**6. Significant Community Issues, Events and Projects in the Board Area**

6.1 **Breeze Walking Festival** - Development is underway for the Breeze Walking Festival from September 28<sup>th</sup> through till October 14<sup>th</sup>. There are plans to include a Historic Governor's Bay walk, a Wild Food Foraging walk and a Lyttelton Antarctic Connections walk.

6.2 **Lyttelton Mural** - The painting of the murals ended with a successful youth art workshop where the youth painted the vertical drops of the skate park. Eleven youth participated and learnt many new skills alongside the skate park artist *Dcypher*.

**7. Parks, Sports and Recreation Update (bi-monthly)**

7.1 **Regional Parks Update**

- Providing some additional signage at Naval point to direct campers into a more 'confined' parking area to help with congestion issues
- Urumau Development Plan – ongoing discussion with Board and RMC
- Robinsons Bay Wharf – MOU signed, \$15,000 donation received from residents association, contractor engaged and hopefully some work underway next month
- Ngaio Point track tidy up work about to start
- CCC section of rail trail – track improvement work to start
- SES meetings with landowners on schedule B – meeting request sent to Little Akaloa catchment.

- Goat control work in conjunction with Banks Peninsula Conservation Trust, Ecan and Doc underway
- Allandale track- contractor working for Miles Warren has caused some damage and currently being investigated by compliance and Regional parks. Work on hold until we determine more details.
- Coastal cliffs in Akaroa and outer bays - spraying of spur valerian carried out and more to come if weather permits
- Supporting Church Bay residents group with planting project on coastal land
- Ongoing maintenance of extensive trap lines around Kaitorete Spit, Wairewa, and Misty Peaks
- Te Oka and Misty Peaks management plan underway
- Supporting Okuti River group with funding for planting and fencing of stream alongside CCC land
- Ongoing repairs to wharf and marine structures as needed.

## **7.2 Capital Works Projects**

### **7.2.1 Stanley Park**

- Weed control of north bank completed - May
- Planting north bank to start June
- Track upgrade up to fire station lookout to begin in June
- Water line connection to water trough completed - May

### **7.2.2 Okains Bay**

- Purchase of BBQ underway shortly once power supply sorted

### **7.2.3 Garden of Tane**

- Investigation in progress for drainage problems with track washouts. This is from the 'Grotto' area out to Beach Road
- Geotech investigation of slip above Beach Road completed. A seminar with the Reserve Committee and Community Board in next few months to discuss
- Weed control completed around main park entrance with the reserve committee - had a working bee to tidy site

### **7.2.4 Robinsons Bay Reserve (and wharf)**

- Funding for the wharf re-piling to be committed soon with the signing of the contract.

### **7.2.5 Marine Structure Banks Peninsula**

- Repairs to Akaroa and Daly's slipways contract let
- Wainui wharf repair in progress
- Cass Bay slipway initial repair failed so a concrete beam is being installed
- Rāpaki jetty pile replacement completed
- Diamond Harbour wharf repair completed
- Investigation work of Duvauchelle jetties, Little Akaloa wharf, Pigeon Bay wharf, Purau Bay wharf, Tikao Bay wharf to be completed end of May

## 8. Community Board funding budget overview and clarification

### 8.1 Discretionary Response Fund

Four discretionary response fund (DRF) applications have been lodged and one has been assessed ready for allocation from the Board's 2017/18 DRF at the time of writing (22 May). There is currently \$13,067 remaining in this fund for allocation. See **attached** spreadsheet (**Attachment D**).

### 8.2 Strengthening Communities Fund

The 2018/19 contestable funds were closed 8 May. Twenty applications have been received from groups within the Banks Peninsula area. One application is split with another Board area which is usual practice when participants come from more than one Board area. Board members can fund the projects they would like to from either their Strengthening Communities or their Discretionary Response funds. Board members have been provided with a list of key dates for them regarding this year's contestable funding process.

## Attachments

No.	Title	Page
A <a href="#">↓</a>	Memorandum - Dyers Pass Road	31
B <a href="#">↓</a>	Memo to Banks Peninsula Community Board - Pest Free Banks Peninsula	32
C <a href="#">↓</a>	Memorandum of Understanding - Pest Free Banks Peninsula	34
D <a href="#">↓</a>	Discretionary Response Fund Balance	39

## Signatories

<b>Authors</b>	Liz Carter - Community Board Advisor Meredith Anne Williams - Support Officer Joan Blatchford - Manager Community Governance, Banks Peninsula/Lyttelton Penelope Goldstone - Manager Community Governance, Banks Peninsula/Akaroa Trisha Ventom - Community Recreation Advisor Philipa Hay - Community Development Advisor Andrea Wild - Community Development Advisor
<b>Approved By</b>	Penelope Goldstone - Manager Community Governance, Banks Peninsula/Akaroa Joan Blatchford - Manager Community Governance, Banks Peninsula/Lyttelton John Filsell - Head of Community Support, Governance and Partnerships

**Christchurch City Council  
Traffic Operations Team  
City Services Group**

**Memorandum**

**Date:** 22 May 2018  
**From:** John Dore, Area Traffic Engineer -Traffic Operations  
**To:** Banks Peninsula (BP) Community Board  
**Cc:** Spreydon Cashmere (SC) Community Board  
Andrew Hensley, Area Traffic Engineer -Traffic Operations

**Banks Peninsula Community Board Resolution – Dyers Pass Road**

The Banks Peninsula Community Board resolved at their meeting on 12 March 2018:

*The Banks Peninsula Community Board "...requested that roading staff provide information on what additional safety improvements could be made to Dyers Pass Road, including signage and speed guidance." In response to this request, please provide a briefing or memo to Liz Carter at liz.carter@ccc.govt.nz by the target date.*

Double Yellow Lines and new speed limit signage have been installed on Dyers Pass Road following relevant community board and council approvals. In addition to these safety improvements the below signage and delineation has been installed:

- Raised reflective pavement markers (Cats Eyes) along new double yellow centreline from Hackthorne Road to around Summit Road
- Curve advisory and chevron signs on approximately nine horizontal curves
- Pass Safely signs along route in both directions

This work is practically complete and scope of signage is illustrated best by driving the route.

A number of existing delineation deficiencies including; signs, edge marker posts, cats eyes and road marking have been identified and scoped for road maintenance action.

New speed limit signs have been installed near Hackthorne Road, Governors Bay Road and on Summit Road where the speed limit changes to 70km/h.

**Signatories**

Name	Position
John Dore	Traffic Engineer
Ryan Rolston	Operations Manager, Transport



**Memorandum – Pest Free Banks Peninsula Memorandum of Understanding**

**Date:** 23 May 2018

**From:** Laura Molles, Advisor – Natural Environment

**To:** Banks Peninsula Community Board

**Attachments:** 1. Appendix 1 – Pest Free Banks Peninsula Memorandum of Understanding

**Purpose of this Memo:**

This memo is to advise the Banks Peninsula Community Board of a proposed Memorandum of Understanding among several organisations and agencies; parties to the Memorandum will work collaboratively towards achieving “effectively pest free” status for Banks Peninsula.

I would like to present the Memorandum of Understanding to the Infrastructure Transport and Environment Committee at their meeting 11 July. If the community board is supportive, I will recommend that the Committee enters the Memorandum of Understanding and nominates two councillors, including Deputy Mayor Andrew Turner, to sign on behalf of council. A public signing event is tentatively scheduled for September this year.

**Background:**

Banks Peninsula/Te Pātaka o Rākaihautū Ecological Vision 2050

- In 2016, the Banks Peninsula Conservation Trust officially launched its Ecological Vision for Banks Peninsula; this vision comprised eight conservation goals identified by Trustees in collaboration with local ecologists. Goal 8 of the Ecological Vision is that “Banks Peninsula/Te Pātaka o Rākaihautū is effectively free of pest animals” by 2050. “Effectively free” means that pest animal numbers are low enough to enable indigenous species to survive and increase.
- Pest animals include introduced mammals that damage biodiversity through browsing (e.g. feral goats and deer), predation (e.g. stoats and rats) or both (e.g. possums).

Integrated and collaborative pest management

- To achieve the goal of making Banks Peninsula pest-free, pest animal control must be done collaboratively. The Banks Peninsula Conservation Trust organised a working group to identify a pathway for improving coordination among agencies, organisations and individuals carrying out pest control work. Working collaboratively will help ensure that the collective effort put into pest control is cost-efficient and achieves effective and sustainable outcomes. For example:
  - Projects can operate in a way that is mutually supportive, by coordinating the timing and location of pest control work.
  - Agencies, organisations and individuals can share information and resources to tailor methods to fit the geographical, ecological and social context of each individual project. For example, some projects may be best suited to an agency-led approach, whereas others will be best led by community groups.



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About the Memorandum of Understanding

- The working group, led by the Banks Peninsula Conservation Trust, collaboratively developed the Memorandum. The proposed partnership establishes a forum for collation of information, identification of knowledge gaps, collaborative short- and long-term planning, and organisation of operational projects. This will allow all of the parties to carry out pest control work more cost-efficiently and effectively. We will also be well-placed to quickly adopt and implement new pest management tools as they become available.
- Initial parties to the Memorandum (in addition to the Christchurch City Council) are: Banks Peninsula Conservation Trust, Canterbury Regional Council, Department of Conservation, Koukourārata Rūnanga, Rod Donald Banks Peninsula Trust, Selwyn District Council, and Summit Road Society Incorporated. Membership in the partnership is open to additional parties wishing to support the project.
- The purpose of the Memorandum is “Ensuring Banks Peninsula /Te Pātaka of Rākaihautū (including the Port Hills) is effectively free of pest animals so the indigenous biodiversity is thriving, becoming more widespread across the Peninsula and into Christchurch City.”
- The Memorandum of Understanding is not legally binding. It does not commit signing parties to participation in, or funding of, any specific pest control projects.

## PEST FREE BANKS PENINSULA MEMORANDUM OF UNDERSTANDING

DATED: May 2018

### INITIAL PARTIES

1. Banks Peninsula Conservation Trust
2. Canterbury Regional Council ("Environment Canterbury")
3. Christchurch City Council
4. Department of Conservation
5. Koukourārata Rūnanga
6. Rod Donald Banks Peninsula Trust
7. Selwyn District Council
8. Summit Road Society Incorporated

### PURPOSE

The Parties to this agreement share a common interest in a pest free Banks Peninsula/Te Pātaka o Rākaihautū (including the Port Hills) to support indigenous biodiversity.

This Memorandum of Understanding outlines the nature of this shared interest and how the Parties will work together towards this goal.

### INTRODUCTION

1. In 2017, the Banks Peninsula/Te Pātaka o Rākaihautū (including the Port Hills) Ecological Vision 2050 was launched. A range of organisations and agencies already support the eight Ecological Goals set out in the Ecological Vision 2050.
2. The 8 Goals are aspirational but achievable, and are being used to guide conservation management work to result in a substantial improvement in the state of indigenous biodiversity on Banks Peninsula/Te Pātaka o Rākaihautū by 2050. The Goals build on and seek to implement Environment Canterbury's Regional Biodiversity Strategy (2008), the Christchurch City Council's Biodiversity Strategy 2008 – 2035, the

Mahaanui Iwi Management Plan 2013, and the Banks Peninsula Zone Implementation Plan (2013).

## PEST FREE BANKS PENINSULA/TE PĀTAKA O RĀKAIHAUTŪ

3. Goal 8 of the Ecological Vision is that Banks Peninsula/Te Pātaka o Rākaihautū is effectively free of pest animals. The 'Predator Free New Zealand 2050' project announced by the Government in 2016 has the ambitious goal of trying to remove possums, rodents and mustelids progressively from large areas of mainland New Zealand. Banks Peninsula/Te Pātaka o Rākaihautū is the largest true Peninsula in New Zealand (ca. 100,000 ha) and could be one of the first large areas of New Zealand to become effectively free of these pest predators. Other introduced mammals are also key biodiversity predators (both as herbivores and carnivores) and in the case of Banks Peninsula/Te Pātaka o Rākaihautū include feral deer (red and fallow), goats, pigs, rabbits, hares, feral cats and hedgehogs.
4. 'Effectively free of pest animals' means that all the pest animals listed above have been reduced to numbers that do not threaten biodiversity values. This is a pragmatic definition and accepts that while it may be possible to eliminate some pest animal species from the Peninsula (e.g. goats or deer), it may not be possible to eliminate them all (e.g. rodents). The intent is to reduce all pest animals to zero or as close to zero as possible across the Peninsula.
5. The removal of pest animals from Banks Peninsula will ensure indigenous species become more abundant and widespread across the Peninsula and into Christchurch City. This includes the common species that characterise the Peninsula today (birds, invertebrates, lizards), as well as currently rare or endemic species (e.g. penguins, falcon, titi, jewelled gecko, ruru, long-tail bats, lamprey, fragrant tree daisy, Akaroa daisy). Success will be demonstrated by robust scientific evidence that shows species are increasing in abundance and diversity, as well as anecdotal evidence, such as bird song, reported by the community.

## WORKING TOGETHER

6. This Memorandum of Understanding recognises the significant work on pest control already being undertaken by the parties, and the cumulative contribution of other, often long-standing community predator control efforts undertaken by groups across the area. Many of the parties are already collaborating on projects such as the Goat Eradication

Project and the Wildside Project. Some parties have already established a Working Group to progress the planning towards achieving Goal 8 of the Ecological Vision.

7. The Parties to this Memorandum of Understanding agree to work co-operatively with best endeavors, and with all stakeholders to achieve Goal 8 of the Ecological Vision. The work will incorporate research, education and operational objectives. The name of the project is Pest Free Banks Peninsula/Te Pātaka o Rākaihautū and Port Hills Partnership ("the Partnership").
8. The Initial Parties agree that membership of the Partnership is open to representatives of any organisation or agency, commercial or business organisation, school, or landowner group that wishes to support the Partnership and the pest free project. This Memorandum is a living document and more groups are welcome to become part of it by providing written confirmation of acceptance of the terms of the Memorandum.
9. For the Purposes of this Memorandum, Banks Peninsula/Te Pātaka o Rākaihautū (including Port Hills) means the Banks Ecological Region, the adjoining coastal waters, and Kaitorete. However, the parties recognise that adjacent areas of Christchurch City and Selwyn District are also important in achieving Goal 8, and to that end will cooperate and collaborate with other organisations and agencies operating outside the Banks Ecological Region.

#### LEGAL STATUS

10. The relationship of the parties under this Memorandum is one of voluntarily working together towards a shared goal. It is not one of legal partnership, joint venture or agency. The parties do not intend this Memorandum to be legally binding.
11. The Parties agree that the arrangements set out in Schedule 1 of this document are the basis on which they wish to manage their relationship.

[Signatures]

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## SCHEDULE 1 – MANAGING THE RELATIONSHIP

### Nature of relationship

1. The Parties wish to conduct their partnership (“the partnership”) based on good faith and respect for each other’s views. The Parties consider that trust is built through demonstrating integrity, building credibility through deeds not words, by communicating candidly, early and often, and by operating with transparency.
2. The Parties may refer to the partnership in their dealing with others as ‘working with the Pest Free Banks Peninsula/Te Pātaka o Rākaihautū and Port Hills Partnership’.
3. The Parties are committed to deliver results on the ground.
4. The Parties agree that:
  - a. Structure and processes enable the best use of Parties’ resources to be made. Roles should be clear, mutually supported and accountable. Administration and management processes should be agile and proportionate to the value they add.
  - b. Sound financial management and effective monitoring processes will assist with achieving Goal 8 fully, and will result in greater trust among parties and more credibility for the partnership itself.
5. The parties will work together with two levels of management.
  - a. A Project Oversight Group will comprise appointees at a governance or senior management level from the Banks Peninsula Conservation Trust, Christchurch City Council, Department of Conservation, Environment Canterbury, Selwyn District Council, and Ngāi Tahu who will be responsible for: monitoring delivery of the project by the Project Management Group against agreed strategy and targets; ensuring continued agency and funder support at the highest level; and providing a risk and audit function (including ensuring Health and Safety legal obligations are being met).
  - b. A Project Management Group (presently formulated as the Pest Free Working Group) comprising persons appointed by the Project Control Group for their knowledge/expertise and connections with key partners (including landowners). This group will be responsible for operational delivery of the project.

6. The Project Oversight Group will appoint its own Chairperson and agree terms of reference for themselves and the project management group. The terms of reference for the Project Management Group will include the appointment of a chairperson. The Project Control Group may co-opt other parties to the Project Control Group if they deem it appropriate.

#### **Communication**

7. A meeting will be convened for all the Parties, at least annually, to discuss issues of mutual interest, including business and work planning and new research and knowledge, and to make recommendations to the Project Management Group.
8. A designated contact person will be appointed by each Party. If matters arise that may be of interest to any Party, the designated contact person will be informed. The contact person should develop and maintain an effective working relationship with the Partnership.
9. If the contact person changes for any Party, there should be a handover process so that the new person can quickly settle into the role.
10. In the interests of clear communication, any public statements that could be construed as being for or on behalf of the Partnership, must be made only after agreement of the Project Control Group.

#### **Planning and Operations**

11. The Parties agree to work together through the Project Management Group to develop a detailed operational plan to deliver Goal 8 of the Ecological Vision.



Banks Peninsula Discretionary Response Fund 2017/18		Board Approval
<b>BUDGET</b>	<b>\$54,187.00</b>	
<b>Youth Development Fund</b>		
<i>Allocations made</i>		
Drew Wilson - Outward Bound Course	\$150.00	17/07/2017
Jack Lopas - World Under 23 Rowing Championship in Bulgaria	\$300.00	17/07/2017
Ruby Louise Baynes - Oceania and Asian Optimist Championships in Hong Kong	\$300.00	17/07/2017
Akaroa Area School Board of Trustees towards six students attending NZ Area Schools Sports Tournament (\$150 per student.)	\$900.00	17/07/2017
Laura Simone Anderson - Spirit of Adventure 10 Day Development Course	\$150.00	30/10/2017
Cameron Sarah Joy Weir	\$300.00	11/12/2017
Suzanna Rose Davis	\$300.00	14/05/2018
<b>Youth Development Scheme Allocated</b>	<b>\$2,400.00</b>	
<b>In Assessment</b>		
	\$ 5,000.00	
<b>In Assessment Balance</b>	<b>\$ 5,000.00</b>	
<b>Declined</b>		
Erin Neufield: 'Sense of Place' study in Akaroa		
<b>Pending Board Approval</b>		
<b>Pending Board Approval Balance</b>	<b>\$ -</b>	
<b>Discretionary Response Fund</b>		
<i>Allocations made</i>		
Governors Bay Community Association	\$2,739.00	28/08/2017
Te Hapu o Ngati Wheke	\$2,000.00	28/08/2017
Okuti Valley Recreation and Sports Club Inc.	\$2,000.00	28/08/2017
Little River Wairewa Community Trust	\$3,000.00	28/08/2017
Little River Jiu Jitsu Club	\$3,000.00	28/08/2017
Banks Peninsula Community Board - Summer with your Neighbours	\$3,000.00	11/09/2017
Banks Peninsula Community Board - ANZAC Day Services	\$2,000.00	11/09/2017
Banks Peninsula Community Board - Community Service Awards	\$3,000.00	11/09/2017
Banks Peninsula Community Board - Reserve Management Activity Costs	\$1,500.00	11/09/2017
Ataahua Reserve Management Committee	\$2,000.00	25/09/2017
Takamatua Ratepayers Association Inc	\$500.00	25/09/2017
Project Lyttelton - 21 Day Challenge	\$850.00	9/10/2017
Little River Craft Station - Information for Visitors Website	\$3,318.00	13/11/2017
Banks Peninsula Presbyterian Church - Banks Peninsula Community Lunches and Community Garden Project	\$1,000.00	13/11/2017
Little River Craft Station Inc. - Website Copy	\$438.00	12/02/2018
Diamond Harbour Youth & Community Trust - Diamond Harbour Youth Project	\$2,400.00	12/02/2018
Canterbury Society of Arts t/a CoCA - 2018 Wakaroa Pigeon Bay Art Trail	\$3,000.00	12/02/2018
Naval Point Club - Port Levy Regatta - Pending	\$2,500.00	14/05/2018
Akaroa District Promotions - Pending	\$475.00	14/05/2018
<b>Discretionary Response Fund Allocated</b>	<b>\$38,720.00</b>	
<b>TOTAL: Discretionary Response Fund Unallocated</b>	<b>\$13,067.00</b>	



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## 11. Elected Members' Information Exchange

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This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.