

Akaroa Museum Advisory Committee AGENDA

Notice of Meeting:

An ordinary meeting of the Akaroa Museum Advisory Committee will be held on:

Date: Wednesday 27 June 2018
Time: 10am
Venue: Akaroa Sports Complex, Akaroa Recreation Ground,
28 Rue Jolie, Akaroa

Membership

Members

Pam Richardson - Banks Peninsula Community Board Representative
Janis Haley - Banks Peninsula Community Board Representative
David Miller - Friends of the Museum (FOAM)
Kate Clare - Friends of the Museum (FOAM)
Meri Robinson - Onuku Rūnanga

22 June 2018

Liz Carter
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Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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1. Apologies

At the close of the agenda no apologies had been received.

2. Declarations of Interest

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes

That the minutes of the Akaroa Museum Advisory Committee meeting held on [Thursday, 23 November 2017](#) be confirmed (refer page 5).

4. Deputations by Appointment

There were no deputations by appointment at the time the agenda was prepared.

Akaroa Museum Advisory Committee OPEN MINUTES

Date: Thursday 23 November 2017
Time: 2.30pm
Venue: Akaroa Sports Complex, Akaroa Recreation Ground,
28 Rue Jolie, Akaroa

Present

Members

Pam Richardson - Banks Peninsula Community Board Representative
Janis Haley - Banks Peninsula Community Board Representative
David Miller - Friends of the Museum (FOAM)
Kate Clare - Friends of the Museum (FOAM)

23 November 2017

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-
- Part A** **Matters Requiring a Council Decision**
Part B **Reports for Information**
Part C **Decisions Under Delegation**
-

The agenda was dealt with in the following order.

1. Apologies

Part C

An apology for absence was received and accepted for Meri Robinson.

2. Declarations of Interest

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes

Part C

Committee Resolved AMA/2017/00012

Part C

Committee Decision

That the minutes of the Akaroa Museum Advisory Committee meeting held on Thursday, 31 August 2017 be confirmed.

Member Haley/Member Miller

Carried

4. Deputations by Appointment

Part B

There were no deputations by appointment.

5. Akaroa Museum Director's Update

Committee Decisions under Delegation

Part C

1. That the Akaroa Museum Advisory Committee receive the information in the Akaroa Museum Director's update.

6. Friends of Akaroa Museum (FOAM) - President's Update

Committee Decisions under Delegation

Part C

1. That the Akaroa Museum Advisory Committee receive the information in the Friends of Akaroa Museum President's Update.

7. Committee Members' Exchange of Information

Part B

7.1 Friends of Akaroa Museum – Civic Award

The Committee noted its formal congratulations to the Friends of the Akaroa Museum on receiving a Christchurch City Council Civic Award.

Meeting concluded at 3.30pm.

CONFIRMED THIS 28th DAY OF MARCH 2018

5. Akaroa Museum Directors Update

Reference: 18/614806

Presenter(s): Lynda Wallace, Akaroa Museum Director

1. Purpose of Report

- 1.1 This report (**attached**) is to update the Committee on the activities and events of the Akaroa Museum.

2. Staff Recommendations

That the Akaroa Museum Advisory Committee:

1. Receive the information in Akaroa Museum Director's Update.

Attachments

No.	Title	Page
A ↓	Akaroa Museum Director's Update - June 2018	10

Signatories

Author	Lynda Wallace - Museum Director - Akaroa
Approved By	Blair Jackson - Director Gallery

#. AKAROA MUSEUM DIRECTOR'S UPDATE -

#.1 VISITORS

Visitor numbers

As we approach the end of the financial year, and the year end for our statistics, it is clear we've been through a record-breaking year for visitor numbers. Total visitor numbers will reach almost 30,000, breaking our previous highest total (in 2014/15) by 5,000. To put this figure into context, it is almost double the number of visitors we were receiving before the earthquakes, and before we removed our admission charge.

Another record we broke this summer was the number of visitors in a day – 430 on 9 January.

The continuing visits from cruise ships is a contributing factor – cruise visitors made up 20% of our total visitor numbers, but are only present between October and April.

Such rapidly growing visitor numbers present the Museum with some challenges; staffing levels at the front desk, physical capacity of reception and exhibition spaces, and the adequacy of toilet facilities and cleaning schedules are among them.

Opening hours

Since 7 May the Museum has been operating winter hours, closing at 4.00 pm instead of 4.30 pm as it does in the summer.

South Korean delegation visit

On 16 May the Museum hosted two staff members from the Korea National Maritime Museum who are planning an Antarctic exhibit at their museum. They were hosted by The Antarctic Office of the Christchurch City Council who brought them to Akaroa. We guided them through *Salute to Adventure*, the Frank Worsley exhibition, and offered our assistance with their project.

#.2 EXHIBITIONS

Temporary exhibitions

The next change in the temporary exhibition gallery will be an exhibition to coincide with Heritage Week, broadly related to the theme of Strength from Struggle. Our exhibition will be titled *No Voice, No Choice* and will look at the life experiences of Banks Peninsula women both before and after women gained the vote in 1893. It will open to the public on Friday 12 October and run through until 23 November.

It will be followed by an exhibition drawn from the Donald McKay collection of photographs, received into the collection earlier this year. This will be the Museum's summer exhibition and should appeal equally to local and visitor audiences.

Long term exhibitions

At the end of March we completed the installation of the last of the long-term exhibitions galleries, *Tales of Banks Peninsula*.

Encouraged by the very positive feedback we were receiving from our visitors, we decided to enter the suite of new galleries into the national museum awards. We were thrilled to make it to the final four in the category of Exhibition Excellence – Social History, against some very stiff competition. Although we didn't win, to have been chosen as a finalist is wonderful recognition from within our industry, and from our peers and colleagues. The judges described our exhibition galleries as "a great exemplar for small museums".

#.3 COLLECTIONS

Recent acquisitions

The Museum continues to fulfil its role as a community repository for organisation and personal records. Recent acquisitions have included the Akaroa Fire Brigade records and some of the business records of the late Cyril Walker.

#.4 FACILITIES

Grounds maintenance

Long over-due maintenance of the cottage garden has been able to be attended to since the completion of the building work on that site. Gardens and grounds are now looking much tidier.

Langlois-Eteveneaux cottage

Work on the Langlois-Eteveneaux cottage was finished in February, with project sign-off in March. Included in this project was the replacement of about 70 metres of picket fence fronting the Museum site, from Rue Balguerie around the corner into Rue Lavaud.

The final element of this project is the installation of new interpretation which will be fitted into the spaces left by the removal of viewing windows. These large spaces will hold back-lit interpretation panels explaining the history of the building and the people associated with it. No furniture will be put back into the rooms, and visitors will be able to walk into the house, something that hasn't been possible for many decades.

#.5 OTHER

A Tribute

We note with sadness the passing of Terence Brocherie, whose many public roles in Akaroa over decades made him a well-respected figure in our community. Ursula, his wife, had served as patron for the Friends of the Museum for many years.

#.6 EVENTS AND COLLABORATIONS

Seaweed

In March, the Museum collaborated with the organisers of Sea Week to present an evening of talks titled *A Tale of Two Worsleys*. The director delivered a talk about Frank Worsley, joining three other speakers, to an audience of about 70.

Department of Conservation

The Museum is working with Tom McTavish, Department of Conservation, to provide a public viewing opportunity for video footage from under the sea. DoC has been gathering underwater video from a variety of sites around the peninsula, capturing footage of a wide range of species, which the Museum will be showing in The Green Room.

Geopark proposal

On 5 April the director attended a hui at Canterbury University to discuss the proposal to nominate Banks Peninsula as a UNESCO Geopark. Similar in some ways to UNESCO's World Heritage status, a Geopark is "a single, unified geographical area where sites and landscapes of international geological significance are managed with a holistic concept of protection, education and sustainable development." It is not a legislative designation and does not imply restrictions on economic activity. Te Rūnanga o Kōkōrarata is a driving force behind the project, which is being headed by Dr Sam Hampton of the Department of Geological Sciences, Canterbury University.

Conference Delegates visit

On 23 May, as part of a Banks Peninsula Museums Road Trip, the Museum hosted 24 delegates from the Museums Aotearoa conference being held in Christchurch. The road trip took in both Akaroa and Okains Bay Museums and was a wonderful opportunity to show colleagues how we do things on the Peninsula. For Akaroa Museum it was the

chance to talk about our post-earthquake repairs, strengthening and refit and to share our new exhibition galleries.

Akaroa Cemeteries

On 27 May the director attended a public meeting about the cemeteries in Akaroa. Called by members of the Comte de Paris Descendants Group, the purpose of the meeting was to form a small group to progress the repair and enhancement of the public cemeteries. Concern was expressed at the current state of the cemeteries, in particular the number of headstones that remain on the ground since the September 2010 earthquake.

Upcoming events

Beca Heritage Week

12-22 Oct, various venues

6. Friends of Akaroa Museum (FOAM) - President's Update

Reference: 18/632842

Presenter(s): David Miller – President, Friends of Akaroa Museum

1. Purpose of Report

- 1.1 This report is to update the Committee on the activities and events of the Friends of the Akaroa Museum.

2. Staff Recommendations

That the Akaroa Museum Advisory Committee receive the information in the Friends of Akaroa Museum President's Update.

Attachments

No.	Title	Page
A ↓	Friends of Akaroa Museum - President's Update June 2018	14

Signatories

Author	Liz Carter - Community Board Advisor
Approved By	Liz Carter - Community Board Advisor

**BANKS PENINSULA COMMUNITY BOARD
AKAROA MUSEUM ADVISORY COMMITTEE
FRIENDS OF AKAROA MUSEUM (FOAM) PRESIDENT'S UPDATE June 2018**

ACTIVITIES AND EVENTS

1. FOAM's Committee.

As mentioned in my report to the AMAC in November 2017, the 2017 FOAM Annual General Meeting was held on **Friday 13th October** to a full house in the Gaiety Supper Room. The prior FOAM officers and committee members were elected unanimously. They are:

Kate Clare, Patron
Liz Haylock, Patron
David Miller, President
Nigel Harrison, Vice President
Sue Johns, Secretary
Sue Crow, Treasurer
Allison Crow
Graeme Curry
Carole Francis-Miller
John Harding
Cheryl Jenkins
Paddy Stronach

My previous report unfortunately omitted **Allison Crow**! In addition, soon after the AGM, **Alyson Grigg** stepped down from the Committee.

2. FOAM Christmas Dinner, 21 November 2017.

We had a superb Christmas Dinner on Tuesday **21st November 2017** at the Gaiety Supper Room. The invitation was made to the FOAM membership (not only the Committee) and over 40 people joined the celebration. Our grateful thanks to **Jo Dwyer** for being our master chef.

3. Antiques Appreciation Evening and Fair, 29-31 December 2017.

We had a cracking few days of antiquing at year's end! The Appreciation Evening on 29 December was a sell-out, and the Antiques Fair raised over \$2,200 in profit and enjoyed sustained community engagement. **Liz Haylock** and **Nigel Harrison**, **Sue Crow**, **John Harding**, **Victoria Andrews** and **Cheryl Jenkins** made it all work, as did the kind **FOAM volunteers** on the door over the Fair's two days – our grateful thanks to them all, and to the dealers who continue to support us so loyally. A post-mortem of the events has given some very cogent lessons as we continue this event in coming years.

The antiques events are booked next for **28-30 December 2018**.

4. Oral History Project.

Paddy Stronach has been very active in recent months in support of this unique and wonderful FOAM project. Early March 2018 saw the completion of an Interviewing and Abstracting workshop in Akaroa, facilitated by **Lynette Shum** from the Alexander Turnbull Library in Wellington. The workshop was fully attended and the enthusiasm generated has seen a spurt in completing outstanding abstracts; lining up new interviewees (to add to the 50+ interviewees to date),

rationalising and filing of interviews and abstracts in the Jacobson Room. Grateful thanks to Paddy, to **Carole Francis-Miller**, **Lisa Potts**, **Kate Clare** and **Lynette Curry** for ensuring the continued success of this project, and to **Sue Crow** for her tireless fundraising in support.

5. Additional FOAM Activities.

FOAM has had mixed success in its attempts to contribute to Museum acquisitions this past few months. We were unsuccessful in acquiring by auction a painting of Akaroa Harbour by **John Gibb** – it was eventually sold for over three times its upper estimate! We were more successful in acquiring a couple of **Jessie Buckland** postcards – thanks to **Nigel Harrison**.

FOAM has purchased a freezer for the Museum, to enable cold storage for photographic negatives (thanks to **Pub Charities** for funding for this, and to **Sue Crow** for persuading them to do so). We have also agreed to donate up to \$5,000 for interpretation panels to go in the newly researched and refurbished Langlois-Eteveneaux Cottage. **FOAM members** also contributed support to data-collection for the National Visitor Survey, held during the week of 19-25 February 2018 – grateful thanks to all who assisted.

Our **Paving for Posterity** project continues to attract contributors and we hope to have sufficient orders to justify laying a third tranche of stones in the coming months.

6. Forthcoming Events.

The **Garden Tour 2018** will take place on show weekend, **17-18 November 2018**. Most grateful thanks, as ever, to **Liz Haylock** and **Hollie Hollander** for all the planning and to the gracious garden-owners for their continued support.

The **Antiques Appreciation Evening and Fair, 28-30 December 2018**, will be held at The Gaiety.

Our thanks to the AMAC for their continued support and service in 2018, and best wishes for a warm and dry winter!

Dr David Miller
FOAM President
15 June 2018

7. Akaroa Museum Advisory Committee Meetings - 2018/2019

Reference: 18/632954

Presenter(s): Liz Carter – Community Board Advisor

1. Purpose of Report

- 1.1 The purpose of this report is for the Akaroa Museum Advisory Committee to set a Meeting Schedule for the balance of this triennial term.

2. Staff Recommendations

That the Akaroa Museum Advisory Committee:

1. Set the following Meeting Schedule for the balance of this triennial term, though to September 2019:

Wednesday 26 September 2018	2.30pm
Wednesday 28 November 2018	2.30pm
Wednesday 27 March 2019	2.30pm
Wednesday 26 June 2019	2.30pm
Wednesday 25 September 2019	2.30pm

3. Key Points

- 3.1 The Committee has the delegation to set its own Meeting Schedule and it is advantageous to set it well ahead so that members are aware of upcoming meetings.

Attachments

There are no attachments to this report.

Signatories

Author	Liz Carter - Community Board Advisor
Approved By	Liz Carter - Community Board Advisor

8. Committee Members' Exchange of Information

This item provides an opportunity for Committee Members to update each other on recent events and/or issues of relevance and interest to the Committee.