

**Waihoru**  
**Spreydon-Cashmere Community Board**  
**AGENDA**

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**Notice of Meeting:**

An ordinary meeting of the Spreydon-Cashmere Community Board will be held on:

**Date:** Friday 18 May 2018  
**Time:** 8.00am  
**Venue:** Boardroom, Beckenham Service Centre,  
66 Colombo Street, Beckenham

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**Membership**

Chairperson	Karolin Potter
Deputy Chairperson	Melanie Coker
Members	Helene Mautner
	Phil Clearwater
	Lee Sampson
	Tim Scandrett

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**15 May 2018**

Arohanui Grace  
Manager Community Governance, Spreydon-Cashmere  
941 6663  
arohanui.grace@ccc.govt.nz  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted.  
If you require further information relating to any reports, please contact the person named on the report.

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Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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## **1. Apologies**

At the close of the agenda no apologies had been received.

## **2. Declarations of Interest**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

## **3. Confirmation of Previous Minutes**

That the minutes of the Spreydon-Cashmere Community Board meeting held on [Tuesday, 1 May 2018](#) be confirmed (refer page 5).

## **4. Public Forum**

A period of up to 30 minutes may be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

It is intended that the public forum session will be held at 8am.

## **5. Deputations by Appointment**

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

## **6. Presentation of Petitions**

There were no petitions received at the time the agenda was prepared.

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## Waihoru Spreydon-Cashmere Community Board OPEN MINUTES

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**Date:** Tuesday 1 May 2018  
**Time:** 5.00pm  
**Venue:** Boardroom, Beckenham Service Centre,  
66 Colombo Street, Beckenham

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**Present**

Chairperson	Karolin Potter
Deputy Chairperson	Melanie Coker
Members	Helene Mautner
	Phil Clearwater
	Lee Sampson
	Tim Scandrett

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1 May 2018

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- 
- Part A**      **Matters Requiring a Council Decision**  
**Part B**      **Reports for Information**  
**Part C**      **Decisions Under Delegation**
- 

The agenda was dealt with in the following order.

**1. Apologies**

**Community Board Resolved SCCB/2018/00031**

**Part C**

Apologies for lateness were received and accepted from Tim Scandrett and Phil Clearwater.

Lee Sampson/Helene Mautner

Carried

**2. Declarations of Interest**

**Part B**

There were no declarations of interest recorded.

**3. Confirmation of Previous Minutes**

**Part C**

**Community Board Resolved SCCB/2018/00032**

That the minutes of the Spreydon-Cashmere Community Board meeting held on Friday, 20 April 2018 be confirmed, subject to the following amendment:

Item 12. Elected Members' Information Exchange bullet point on duck feeding to read:

"Concern expressed about the pollution of waterways as a result of feeding ducks with bread, including uneaten bread, packaging etc."

Melanie Coker/Lee Sampson

Carried

**4. Public Forum**

**Part B**

There were no public forum presentations.

**5. Deputations by Appointment**

**Part B**

There were no deputations by appointment.

**6. Presentation of Petitions**

**Part B**

There was no presentation of petitions.

## 9. Resolution to Include Supplementary Reports

**Community Board Resolved SCCB/2018/00033 (Original Staff Recommendation accepted without change)**

That the report below be received and considered at the Spreydon-Cashmere Community Board meeting on Tuesday, 1 May 2018.

### Open Items

10. Waihoru/Spreydon-Cashmere Community Board Area Report - May- 2018

Melanie Coker/Helene Mautner

Carried

## 10. Waihoru/Spreydon-Cashmere Community Board Area Report - May- 2018

**Community Board Resolved SCCB/2018/00034 (Original Staff Recommendations accepted without change)**

### Part B

That the Spreydon-Cashmere Community Board:

1. Receives the Spreydon-Cashmere Community Board Area Report for May 2018.
2. Resolves to allocate funding for the Board's 2018/19 Community Board Projects from its 2018/19 Discretionary Response Fund.

Melanie Coker/Lee Sampson

Carried

## 7. Proposed Parking Restrictions, Bus Stops - Ashgrove Terrace, Vanadium Place, Annex Road, Dyers Pass Road, Wilsons Road

### Board Consideration:

The Board noted that there had been no consultation with adjacent property and business owners on the proposal for no stopping restrictions in the verge on Ashgrove Terrace. Members agreed that it is important for consultation to be undertaken and any response provided reported to the Board before it makes a decision on this proposal.

### Staff Recommendations

That the Spreydon-Cashmere Community Board:

#### Ashgrove Terrace – Attachment A

1. Approve that the stopping of vehicles be prohibited at any time in the verge referred to as 'Area A - Proposed No Stopping Restriction in Verge as indicated on Attachment A, drawing TG132745, dated 31/1/2018, forming part of the resolution.

#### Vanadium Place – Attachment B

2. Approve that the stopping of vehicles be prohibited at any time in the parts of road referred to as 'Area A - Proposed No Stopping Restriction' as indicated on Attachment B, drawing TG132725, dated 19/12/2017, forming part of the resolution.

Annex Road – Attachment C

3. Approve that the stopping of vehicles be prohibited at any time in the parts of road referred to as 'Area A - Proposed No Stopping Restriction' as indicated on Attachment C, drawing TG132760, dated 27/3/2018, forming part of the resolution.
4. Approve that the stopping of vehicles be prohibited at any time in the verge referred to as 'Area B, Area C - Proposed No Stopping Restriction in Verge' as indicated on Attachment C, drawing TG132760, dated 27/3/2018, forming part of the resolution.

Dyers Pass Road – Attachment D

5. Approve that the stopping of vehicles be prohibited at any time in the parts of road referred to as 'Area A - Proposed No Stopping Restriction' as indicated on Attachment D, drawing TG132758, dated 22/2/2018, forming part of the resolution.

Somerfield Street – Attachment E

6. Approve that the stopping of vehicles be prohibited at any time in the parts of road referred to as 'Area A - Proposed No Stopping Restriction' as indicated on Attachment E, drawing TG132784, dated 23/3/2018, forming part of the resolution

Wilson's Road – Attachment F

7. Approve that the stopping of vehicles be prohibited at any time in the parts of road referred to as 'Area A, Area B - Proposed No Stopping Restriction' as indicated on Attachment F, drawing TG132767, dated 20/3/2018, forming part of the resolution.
8. Approve that a marked bus stop be installed in the parts of road referred to as 'Area C - Proposed Marked Bus Stop' as indicated on Attachment F, drawing TG132767, dated 20/3/2018, forming part of the resolution.

**Community Board Resolved SCCB/2018/00035**

The Spreydon-Cashmere Community Board decided to:

**Part B**

Ashgrove Terrace – Attachment A

1. Request that staff undertake consultation on the proposal that the stopping of vehicles be prohibited at any time in the verge on Ashgrove Terrace and report the results of consultation to the Board.

Phil Clearwater/Melanie Coker

Carried

**Community Board Resolved SCCB/2018/00036**

**Part C**

The Spreydon-Cashmere Community Board resolved to:

Vanadium Place – Attachment B

2. Approve that the stopping of vehicles be prohibited at any time in the parts of road referred to as 'Area A - Proposed No Stopping Restriction' as indicated on Attachment B, drawing TG132725, dated 19/12/2017, attached to the agenda for this meeting.

Annex Road – Attachment C

3. Approve that the stopping of vehicles be prohibited at any time in the parts of road referred to as 'Area A - Proposed No Stopping Restriction' as indicated on Attachment C, drawing TG132760, dated 27/3/2018, attached to the agenda for this meeting.
4. Approve that the stopping of vehicles be prohibited at any time in the verge referred to as 'Area B, Area C - Proposed No Stopping Restriction in Verge' as indicated on Attachment C, drawing TG132760, dated 27/3/2018 attached to the agenda for this meeting.

Dyers Pass Road – Attachment D

5. Approve that the stopping of vehicles be prohibited at any time in the parts of road referred to as 'Area A - Proposed No Stopping Restriction' as indicated on Attachment D, drawing TG132758, dated 22/2/2018 attached to the agenda for this meeting.

Somerfield Street – Attachment E

6. Approve that the stopping of vehicles be prohibited at any time in the parts of road referred to as 'Area A - Proposed No Stopping Restriction' as indicated on Attachment E, drawing TG132784, dated 23/3/2018, attached to the agenda for this meeting.

Wilsons Road – Attachment F

7. Approve that the stopping of vehicles be prohibited at any time in the parts of road referred to as 'Area A, Area B - Proposed No Stopping Restriction' as indicated on Attachment F, drawing TG132767, dated 20/3/2018, attached to the agenda for this meeting.
8. Approve that a marked bus stop be installed in the parts of road referred to as 'Area C - Proposed Marked Bus Stop' as indicated on Attachment F, drawing TG132767, dated 20/3/2018, attached to the agenda for this meeting.

Phil Clearwater/Melanie Coker

Carried

## 8. Elected Members Information Exchange

### Part B

#### 8.1 Strickland Street Cycleway

##### Part B

There are some safety concerns about the cycleway. Visibility of the cycleway may be a concern for motorists. In addition there appears to be loose gravel on the cycleway that could be a hazard for cyclists. Members noted also that there seems to be no consistency on where residents place rubbish bins in relation to the cycleway. Members agreed that they would like staff advice on these matters.

#### 8.2 Dyers Pass Road/Hackthorne Road Intersection

##### Part B

The continued obstruction of pedestrian access is still a concern.

### 8.3 Shading over Waterways

#### Part B

The benefits that shading of streams has in inhibiting weed growth in waterways was discussed. Members requested staff advice on any Council investigation and initiatives with regard to this.

### 8.4 Parking on Verges

#### Part B

Concern was expressed about vehicle parking on verges and the effect this has on riverbanks and waterways.

Board Members shared the following information:

- There has been an initiative by a local resident to advocate for appropriate signage to deter feeding of ducks that leads to pollution of waterways.
- **Bylaw review** - A number of bylaws are to be reviewed this year – Cemeteries Bylaw 2013, Christchurch City Council Public Places Bylaw 2008 Public Places, the Christchurch City Council Brothels (location and commercial sexual services signage) Bylaw 2013, and the Alcohol Restrictions in Public Places Bylaw 2009. There will be an opportunity for the Board and residents to have input to the reviews. It was noted that the South Colombo Alcohol ban was put in place in 2010 and that it is appropriate for Residents' Associations and others to consider the ongoing relevance of its restrictions in light of the changed conditions in the area since that time.
- **Port Hills Plantings** - It was noted that replanting of the fire damaged Port Hills area is now to include indigenous species.
- **Christchurch Adventure Park** – the best day so far has seen 2,400 visitors. It was noted that the Park provides employment for tertiary students.
- **Maryhill Reserve** - The proposed easement across Maryhill Reserve for access of logging trucks has not yet been finalised.
- **Mother of all Clean ups** - This year's "Mother of All Clean Ups" is to be held on 12 May 2018.

Meeting concluded at 6.05pm.

CONFIRMED THIS 18TH DAY OF MAY 2018

KAROLIN POTTER  
CHAIRPERSON

## 7. Correspondence

Reference: 18/482751

Presenter(s):

### 1. Purpose of Report

Correspondence has been received from:

Name	Subject
19 <sup>th</sup> Battalion and Armed Regiment	Thank you for the ANZAC wreath

### 2. Staff Recommendations

That the Spreydon-Cashmere Community Board:

1. Receive the information in the correspondence report dated 18 May 2018

### Attachments

No.	Title	Page
A <a href="#">↓</a>	Correspondence from 19th Battalion and Armed Regiment	12

76 Fisher Avenue  
Christchurch 8023.

May 8<sup>th</sup>.

The Community Support and Partnerships Unit.  
Spreydon-Cashmere Community Board  
Christchurch City Council

Dear Community Board members,

The Guardians of The 19<sup>th</sup> Battalion and  
Arm<sup>d</sup> Regiment were very grateful for the  
support of your Board on Anzac Day. Thank  
you very much for providing a breath  
for the Memorial and for the presence of  
few representatives. It is encouraging  
for us to see the ever-increasing  
attendance at this event and to know  
that our forebears are remembered at  
this peaceful spot in Victoria Park.

Kind regards.

Jane Ellis

M. J. Ellis,  
Secretary  
19<sup>th</sup> Battalion & Arm<sup>d</sup> Regiment  
Guardians.



## 8. Proposed No Stopping Restrictions - Various Intersections Selwyn Street

Reference: 18/312106

Contact: John Dore

john.dore@ccc.govt.nz

941 8875

### 1. Purpose and Origin of Report

#### Purpose of Report

- 1.1 The purpose of this report is for the Spreydon-Cashmere Community Board and Linwood Central Heathcote Community Boards to approve the following parking restrictions:
- 1.2 Spreydon-Cashmere Community Board approve 'No Stopping' restrictions at the intersections of:
  - Selwyn Street and Ward Street
  - Selwyn Street and Poulson Street
- 1.3 Linwood Central Heathcote Community Board approve 'No Stopping' restrictions at the intersections of:
  - Selwyn Street and Ruskin Street
  - Selwyn Street and Burke Street
  - Selwyn Street and Fairfield Avenue
- 1.4 These proposals are shown on **Attachment A**.

#### Origin of Report

- 1.5 This report is staff generated in response to requests from a Community Board member.

### 2. Significance

- 2.1 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
  - 2.1.1 The level of significance was determined by assessment of the magnitude of the problem and the number of properties affected by the preferred option.
  - 2.1.2 The community engagement and consultation outlined in this report reflect the assessment.

### 3. Staff Recommendations

That the Spreydon-Cashmere Community Board:

1. Approves that the stopping of vehicles be prohibited at any time in the parts of road referred to as 'Area B, Area D, Area F - Proposed No Stopping Restriction' as indicated on Attachment A, drawing TG132081, dated 04/05/2018, attached to the agenda for this meeting.

### 4. Key Points

- 4.1 This report supports the [Council's Long Term Plan \(2015 - 2015\)](#)

4.1.1 Activity: Road Operations:

- Level of Service: 10.0.6 Improve Road Safety: Reduce the number of reported crashes on the network

4.1.2 Activity: Parking

- Level of Service: 10.3.8 Optimise operational performance

4.2 The following feasible options have been considered:

- Option 1 - Install No Stopping Restrictions (preferred option)
- Option 2 - Do Nothing

4.3 Option Summary - Advantages and Disadvantages (Preferred Option)

4.3.1 The advantages of this option include:

- Reduces the risk of a crash by improving sightlines at Selwyn Street intersections.

4.3.2 The disadvantages of this option include:

- Removes some kerbside parking spaces close to the intersections.

## 5. Context/Background

### Summary

- 5.1 Vehicles approaching the intersection with Selwyn Street from minor intersecting roads can have limited visibility due to cars parked on Selwyn Street. The limited visibility increases the chance of a crash and reduces the intersections level of service.
- 5.2 The preferred option allows for no stopping restrictions that have minimal impact on existing kerbside parking for businesses and residential properties, while providing an improvement to intersection visibility that reduces the chances of a crash.

### Background and Traffic Data

- 5.3 A Community Board member raised concerns regarding visibility at minor road intersections with Selwyn Street between Brougham Street and Harman Street. These intersections are:
- Selwyn Street, Ward Street and Ruskin Street
  - Selwyn Street and Burke Street
  - Selwyn Street, Fairfield Avenue and Poulson Street
- 5.4 Selwyn Street and Burke Street is a T intersection, the remaining two intersections are stop controlled cross roads.
- 5.5 Selwyn Street is classified as a collector road, and the area is primarily residential around the subject intersections. There are some businesses in these areas including; a Butchery, paint shop, ink production and furniture business, dairy and early childhood centre.
- 5.6 Selwyn Street between Brougham and Harman has an average weekday traffic (ADT) flow of approximately 7,500 vehicles per day (vpd).
- 5.7 Ward Street, Ruskin Street, Burke Street, Fairfield Avenue and Poulson Street are all classified as local roads and are in residential areas. Measured and estimated traffic volumes noted below:
- Ward Street – Measured ADT – 550 vpd
  - Poulson Street - Measured ADT - 1,200 vpd
  - Fairfield Avenue - Measured ADT – 2,500 vpd

- Burke Street - Estimated ADT - 550 – 2,500 vpd
  - Ruskin Street - Estimated ADT - 550 – 2,500 vpd
- 5.8 Urban KiwiRap software reports a medium high corridor risk on Selwyn Street. The subject intersections are reported as low to medium risk. Risk is illustrated on **Attachment B**.
- 5.9 The NZTA crash data base reports six crashes recorded within 50 metres of the Selwyn/Ward/Ruskin intersection from 2007-2016.
- 5.10 Three minor injury crashes were recorded, injuring a total of seven people. No serious injuries or fatalities recorded.
- 5.11 Two thirds of the crashes involved vehicles crossing or turning into Selwyn Street. The balance of accidents included one vehicle losing control on a straight road and the other colliding with a parked vehicle. No cyclists or pedestrians were recorded in crashes.
- 5.12 The proposal at Ward/Selwyn/Ruskin improves visibility and reduces chance of vehicle crossing crashes, ie vehicles stopping then turning or travelling cross Selwyn Street.
- 5.13 No stopping restrictions at other intersections shown also improve visibility and reduce the chances of a crash.
- 5.14 The preferred option effects on-street parking supply. A reasonable level of residential and business parking remains. Offset parking supply is absorbed into the surrounding area.

## 6. Option 1 - Install No Stopping Restriction (preferred)

### Option Description

- 6.1 Install 'No Stopping' restrictions on Selwyn Street, as shown on **Attachment A**.
- 6.2 This option allows for adequate residential kerbside parking outside property frontages.

### Significance

- 6.3 The level of significance of this option is low and is consistent with section 2 of this report.

### Impact on Mana Whenua

- 6.4 This option does not involve a significant decision in relation to land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

### Community Views and Preferences

- 6.5 Council staff met with the operators of the butchery and Resene Paint shop prior to formal consultation.
- 6.6 The butchery operator and Resene Paint Shop operator support the proposal.
- 6.7 Affected property owners and residents were advised of the recommended option by post. No further correspondence was received from property owners or property residents.

### Alignment with Council Plans and Policies

- 6.8 This option is consistent with Council's Plans and Policies.

### Financial Implications

- 6.9 Cost of Implementation – No more than \$250 to install road markings.
- 6.10 Maintenance / Ongoing Costs - Covered under the area maintenance contract and effect will be minimal to the overall asset.
- 6.11 Funding source - Traffic Operations Budget.

### Legal Implications

- 6.12 Part 1, Clauses 7 and 8 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking restrictions by resolution, on any part of the road including parts of the road outside the carriageway.
- 6.13 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping restrictions and traffic control devices.
- 6.14 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

### Risks and Mitigations

- 6.15 Not applicable.

### Implementation

- 6.16 Implementation dependencies - Community Board approval.
- 6.17 Implementation timeframe - Approximately four weeks following approval from both community boards. Note that road marking is weather dependent.

### Option Summary - Advantages and Disadvantages

- 6.18 The advantages of this option include:
- Reduces the risk of a crash by improving sightlines at Selwyn Street intersections.
- 6.19 The disadvantages of this option include:
- Removes some kerbside parking spaces close to the intersections.

## 7. Option 2 - Do Nothing

### Option Description

- 7.1 Retain existing intersection markings

### Significance

- 7.2 The level of significance of this option is low and is consistent with section 2 of this report.

### Impact on Mana Whenua

- 7.3 This option does not involve a significant decision in relation to land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

### Community Views and Preferences

- 7.4 This option is inconsistent with community requests for improvement to the intersection.

### Alignment with Council Plans and Policies

- 7.5 This option is consistent with Council's Plans and Policies.

### Financial Implications

- 7.6 Cost of Implementation - \$0
- 7.7 Maintenance / Ongoing Costs - \$0
- 7.8 Funding source - Not applicable.

### Legal Implications

- 7.9 Not applicable.

### Risks and Mitigations

7.10 Not applicable.

### Implementation

7.11 Implementation dependencies - Not applicable.

7.12 Implementation timeframe - Not applicable.

### Option Summary - Advantages and Disadvantages

7.13 The advantages of this option include:

- Has no impact on kerbside parking.

7.14 The disadvantages of this option include:

- It does not address the restricted intersection sightlines at the intersection and therefore the safety risk is not dealt with.

### Attachments

No.	Title	Page
A <a href="#">↓</a>	Preferred Option	18
B <a href="#">↓</a>	Road Safety Risk	19

### Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

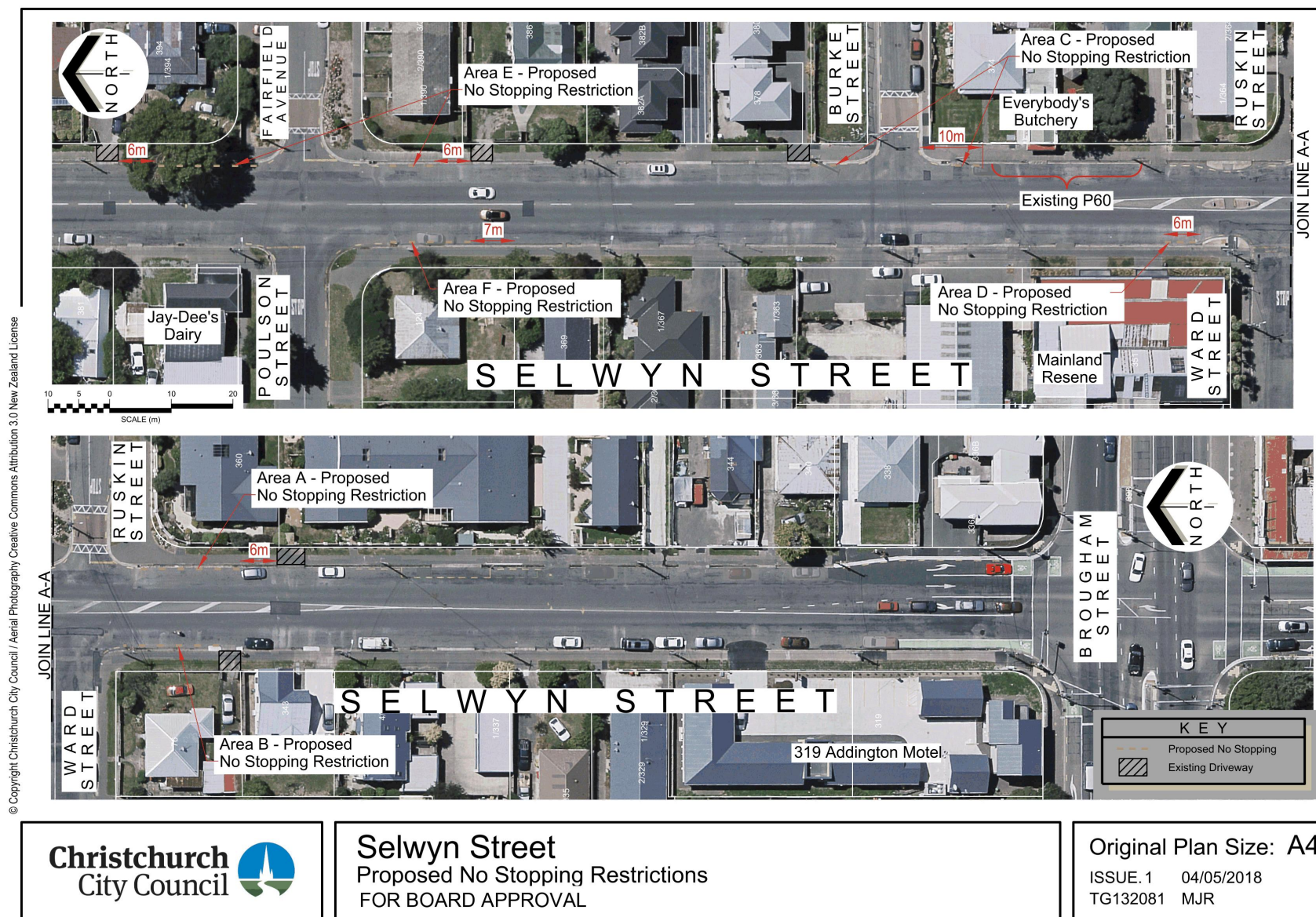
(a) This report contains:

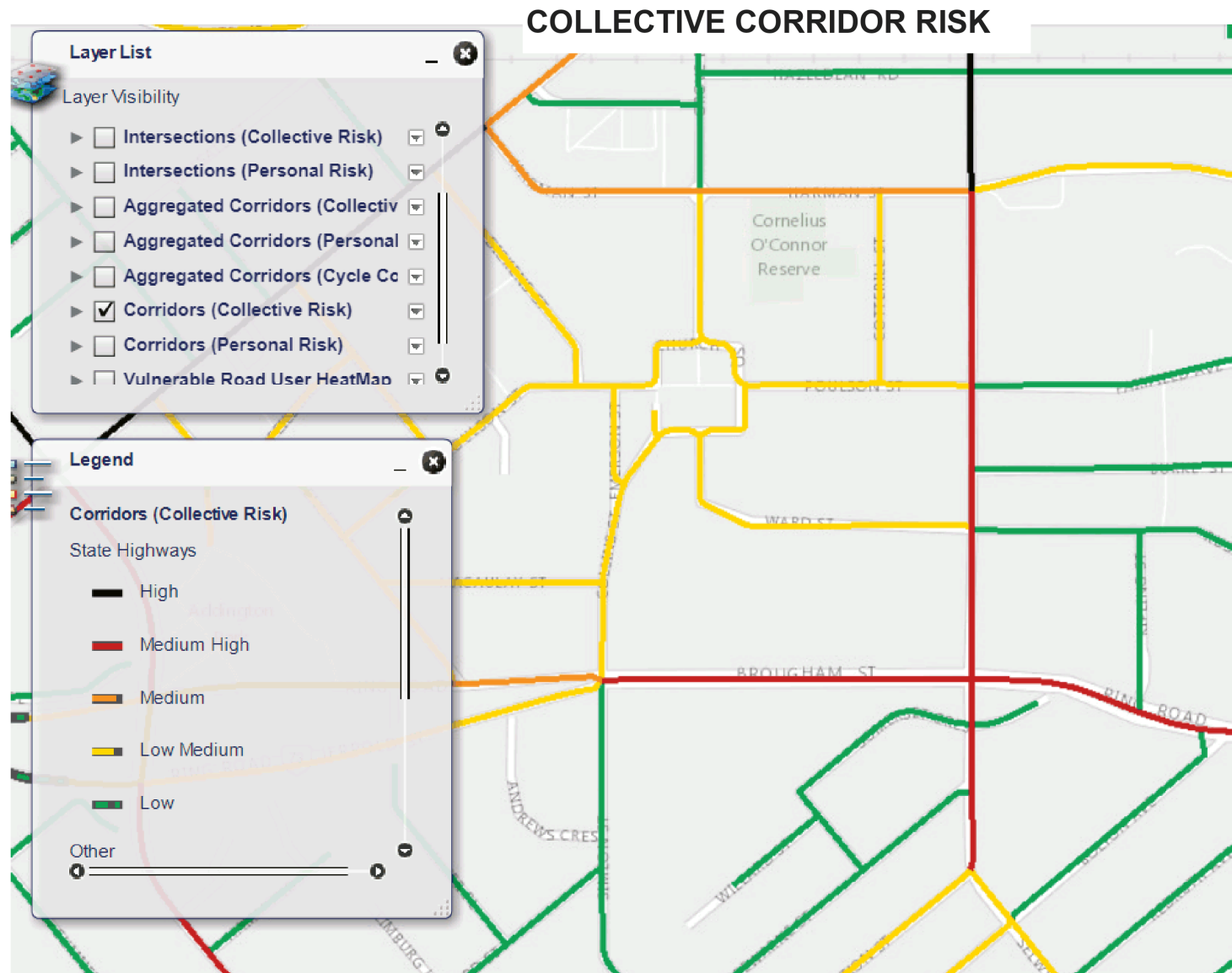
- sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

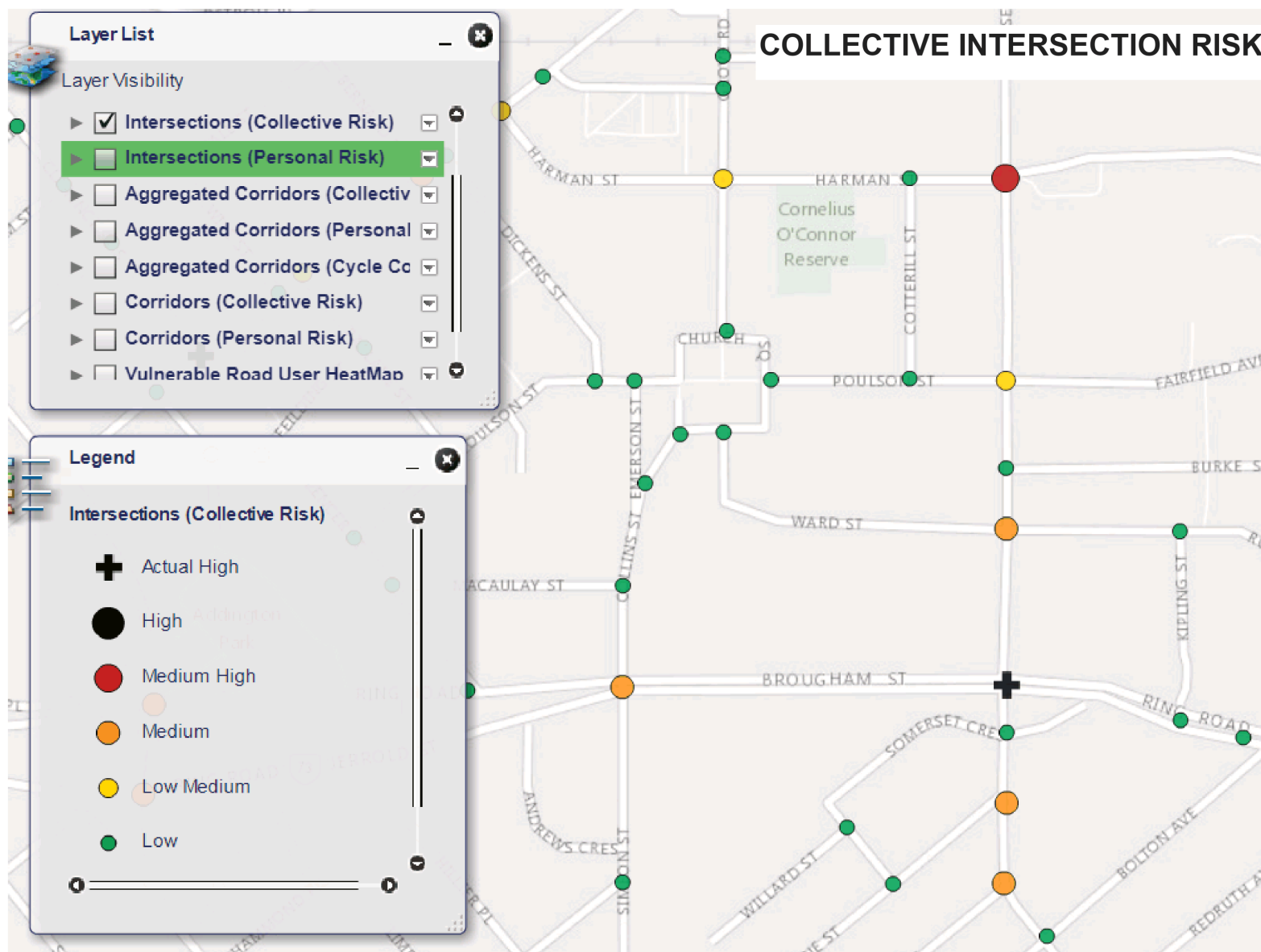
(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

### Signatories

<b>Author</b>	John Dore - Traffic Engineer
<b>Approved By</b>	Ryan Rolston - Team Leader Traffic Operations Steffan Thomas - Manager Operations (Transport)







## 9. Spreydon-Cashmere 2017/18 Discretionary Response Fund - Cashmere Technical Football Club

Reference: 18/455636

Presenter(s): Emma Pavey, Community Recreation Advisor

### 1. Purpose and Origin of Report

#### Purpose of Report

- 1.1 The purpose of this report is for the Spreydon-Cashmere Community Board to consider an application for funding from its 2017/18 Discretionary Response Fund from the organisation(s) listed below.

Funding Request Number	Organisation	Project Name	Amount Requested
#57793	Cashmere Technical Football Club	Somerfield Park Posts	\$4,000

#### Origin of Report

- 1.2 This report is staff generated as a result of Cashmere Technical Football Club's application being received.

### 2. Significance

- 2.1 The decision(s) in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 2.1.1 The level of significance was determined by the number of people affected and/or with an interest.
- 2.1.2 Due to the assessment of low significance, no further community engagement and consultation is required.

### 3. Staff Recommendations

That the Spreydon-Cashmere Community Board:

1. Approves a grant of \$4,000 to Cashmere Technical Football Club towards the purchase of portable goal posts for Somerfield Park.

### 4. Key Points

- 4.1 At the time of writing, the balance of the Discretionary Response Fund is as detailed below.

Total Budget 2017/18	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$140,180	\$92,095	\$39,085	\$35,085

- 4.2 Based on the current Discretionary Response Fund criteria, the application listed above is eligible for funding.
- 4.3 The attached Decision Matrix provides detailed information for the application. This includes organisational details, project details, financial information and a staff assessment.

## Attachments

No.	Title	Page
A <a href="#">↓</a>	Spreydon-Cashmere 2017/18 Discretionary Response Fund Decision Matrix Christchurch Technical FC	23

## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories

Author	Emma Pavey - Community Recreation Advisor
Approved By	Arohanui Grace - Manager Community Governance, Spreydon-Cashmere

## 2017/18 DRF SPREYDON-CASHMERE DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00057793	Organisation Name	Project Name and Description	Total Cost	Contribution sought towards	Staff Recommendation	Priority
	Cashmere Technical Football Club Inc	<b>Somerfield Park Posts</b> Cashmere Technical Football Club is seeking funding assistance to provide new portable goal posts for Somerfield Park.	\$ 8,635  <b>\$ Requested</b> \$ 4,000 (46% requested)	Goal Posts - \$4,000	<b>\$ 4,000</b>  That the Spreydon-Cashmere Community Board make a grant of \$4,000 to Cashmere Technical Football Club Inc towards new Posts at Somerfield Park.	2

<b>Organisation Details</b> Service Base: 43 Hargood Street, Woolston Legal Status: Incorporated Society Established: 14/02/2012 Target groups: Children, Youth, Adults, Families Annual Volunteer hours: 5,000  Number of project participants: 2,000  <b>Alignment with Council Strategies</b> <ul style="list-style-type: none"> <li>Physical Recreation and Sport Strategy</li> <li>Strengthening Communities Strategy</li> <li>Children and Youth Strategies</li> <li>Board Objectives 2, 3, 4, 5, 7</li> </ul> <b>CCC Funding History</b> 2017/18 - \$8,000 (Wages) SCF Metro	<b>Other Sources of Funding (this project only)</b> The balance of the funds will be raised through fundraisers such as sausage sizzles.  <b>Staff Assessment</b> Cashmere Technical Football Club (CTFC) is the largest football club in the South Island with over 1,400 members. CTFC competes in the Mainland Football Winter Competition and the Senior Men's and Women's teams also compete in the National Chatham Cup and Women's Knockout Cup competitions. CTFC runs a successful player development Academy providing a high level of coaching and skill development, and a range of other player development programmes through skill centres and holiday programmes. They also provide coaching support for the Football in Schools programme in South Christchurch.  The club operates out of the Woolston Club in Garrick Park which is in a private field, they maintain Whittington Avenue Park and are also allocated over 23 fields by Christchurch City Council annually. CTFC is seeking funding to purchase new portable goal posts for Somerfield Park as this is the only ground in the Spreydon-Cashmere area that has training lights. The new posts will be modern and made from a lighter material than the old posts making them easier to manoeuvre and safer. Somerfield Park will now only be used by CTFC as cricket has been moved to another ground allowing the club to use the park all year round.
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## 10. Spreydon-Cashmere 2017/18 Discretionary Response Fund - Suburbs Rugby Football Club

Reference: 18/465497

Presenter(s): Emma Pavey, Community Recreation Advisor

### 1. Purpose and Origin of Report

#### Purpose of Report

- 1.1 The purpose of this report is for the Spreydon-Cashmere Community Board to consider an application for funding from its 2017/18 Discretionary Response Fund from the organisation(s) listed below.

Funding Request Number	Organisation	Project Name	Amount Requested
#58180	Suburbs Rugby Football Club	Child and Youth Development Officer Project	\$8,000

#### Origin of Report

- 1.2 This report is staff generated as a result of Suburbs Rugby Football Club's application being received.

### 2. Significance

- 2.1 The decision(s) in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 2.1.1 The level of significance was determined by the number of people affected and/or with an interest.
- 2.1.2 Due to the assessment of low significance, no further community engagement and consultation is required.

### 3. Staff Recommendations

That the Spreydon-Cashmere Community Board:

1. Approves a grant of \$5,000 to Suburbs Rugby Football Club towards the Child and Youth Development Officer Project.

### 4. Key Points

- 4.1 At the time of writing, the balance of the Discretionary Response Fund is as detailed below.

Total Budget 2017/18	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$140,180	\$92,095	\$34,085	\$29,085

- 4.2 Based on the current Discretionary Response Fund criteria, the application listed above is eligible for funding.
- 4.3 The attached Decision Matrix provides detailed information for the application. This includes organisational details, project details, financial information and a staff assessment.

## Attachments

No.	Title	Page
A <a href="#">↓</a>	20178/18 Spreydon Cashmere DRF Suburbs Rugby Football Club Decision Matrix	27

## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories

<b>Author</b>	Emma Pavey - Community Recreation Advisor
<b>Approved By</b>	Arohanui Grace - Manager Community Governance, Spreydon-Cashmere

## 2017/18 DRF SPREYDON-CASHMERE DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00058180	Organisation Name	Project Name and Description	Total Cost	Contribution sought towards	Staff Recommendation	Priority
	Suburbs Rugby Football Club Inc	<b>Child and Youth Development Officer</b>  The Child and Youth Development Officer is employed to develop the game of rugby football for children from three years of age through to 18 years of age.	\$45,000  <b>\$ Requested</b> \$ 8,000 (18% requested)	Development Officer - \$5,000	<b>\$ 5,000</b>  That the Spreydon-Cashmere Community Board make a grant of \$5,000 to Suburbs Rugby Football Club Inc. towards the Child and Youth Development Officer project.	2

<b>Organisation Details</b> Service Base: 33a Lincoln Road, Spreydon Legal Status: Incorporated Society Established: 1953 Target groups: Children, Youth, Adults, Families, Older Adults Annual Volunteer hours: 3,000  Number of project participants: 150  <b>Alignment with Council Strategies</b> <ul style="list-style-type: none"> <li>Physical Recreation and Sport Strategy</li> <li>Strengthening Communities Strategy</li> <li>Children and Youth Strategies</li> <li>Board Objectives 2, 3, 4, 5, 7</li> </ul> <b>CCC Funding History</b> 2014/15 - \$2,000 (Project ROAR) DRF	<b>Other Sources of Funding (this project only)</b> Pending - NZCT  <b>Staff Assessment</b> Suburbs Rugby Football Club's home ground is on Hoon Hay Park and its clubrooms are on Lincoln Road in Spreydon. The Club's mission is 'A family orientated sports club providing, rugby, touch and netball within our community'.  The Club currently has four senior teams and eight junior rugby teams with the players ageing from three years to 18 years of age. The junior players pay \$60 each for the first child and then \$20 for each sibling after that. The subs also includes the cost of their uniform. The senior players pay \$120 each which includes a playing top. The Club constantly fundraises and looks at other avenues to generate funds to enable them to keep subs for the junior players low and also offers sponsorship to families struggling to pay subs. The Rugby Development Officer had been running a boot swap system for some children and has now joined the Give Gear Get Great initiative.  One of the Club's key goals is 'To promote and increase junior rugby within our catchment area' and has a Rugby Development Officer whose main focus is this along with developing not only the player's rugby skills but their life skills, their self-confidence and wellbeing. This will then keep the children and youth engaged in sport and help them build connections with their team and their community. As the players progress they often become volunteers and mentors to help with the younger grade teams.  The Development Officer works between 35 to 45 hours per week and is reported to be well respected in the Hoon Hay community. Due to circumstances changing in the Clubs usual funding stream the Club is seeking financial support to assist whilst they look at alternative options.
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## 11. Spreydon Cashmere Community Board Youth Achievement and Development Fund - Lucy Kate Anderson and Amelia Jane Kirkness

Reference: 18/476450

Presenter(s): Sol Smith, Community Development Advisor

### 1. Purpose and Origin of Report

#### Purpose of Report

- 1.1 The purpose of this report is for the Spreydon-Cashmere Community Board to consider Lucy Kate Anderson and Amelia Jane Kirkness applications received for the Board's 2017/18 Youth Development Fund.
- 1.2 There is currently \$1550 remaining in this fund.

#### Origin of Report

- 1.3 This report is staff generated as a result of applications being received.

### 2. Significance

- 2.1 The decision(s) in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
  - 2.1.1 The level of significance was determined by the number of people affected and/or with an interest.
  - 2.1.2 Due to the assessment of low significance, no further community engagement and consultation is required.

### 3. Staff Recommendations

That the Spreydon-Cashmere Community Board:

1. Approves a grant of \$500 from its 2017/18 Youth Development Fund to Lucy Kate Anderson towards participation in the Future Problem Solving World Championships International Conference in Lacrosse, Wisconsin USA 6-10 June 2018.
2. Approves a grant of \$500 from its 2017/18 Youth Development Fund to Amelia Jane Kirkness towards participation in the Future Problem Solving World Championships International Conference in Lacrosse, Wisconsin USA 6-10 June 2018.

### 4. Applicant 1 – Lucy Kate Anderson

- 4.1 Lucy Anderson is a 16 years of age and lives in Cashmere and is currently a Year 12 student at Rangi Ruru Girls' School.
- 4.2 The Future Problem Solving Program International (FPSPI) aims to engage students in creative problem solving through various mediums in competitive and non-competitive activities through creative thinking and problem solving. It offers a range of competitions for groups and individuals. The Future Problem Solving Programme provides vision for the future, stimulates creative and critical thinking skills and prepares young people for leadership roles in the future.
- 4.3 Lucy began competing in the Future Problem Solving programme from the age of 11. In 2016 her team competed in semi-finals and 2017 her team took first place securing a place and will be representing NZ at the International Conference held at Lacrosse, Wisconsin USA.

- 4.4 Lucy takes part in musical productions, chamber music groups and orchestra. She is a Peer Support Leader who lends her time tutoring Maths and Science. Lucy also volunteers her time for Nurse Maude.
- 4.5 Lucy's fundraising efforts include a part time job, sausage sizzle, busking, making and selling craft approximately raising \$1390.
- 4.6 The following table provides a breakdown of the costs:

EXPENSES	Cost (\$)
Flights and Transfers	\$2120
Registration, Competition Costs and Accommodation	\$827
<b>Total</b>	<b>\$2947</b>

- 4.7 This is the first time the applicant has applied for funding.

## 5. Applicant 1 – Amelia Jane Kirkness

- 5.1 Amelia Kirkness is 14 years of age and lives in Huntsbury, and is currently a Year 10 student at Cashmere High School.
- 5.2 Amelia will be representing New Zealand at the Future Problem Solving World Championships International Conference held at Lacrosse, Wisconsin USA. She won Best Scenario Writer in her age division for the NZ Conference securing her place in the international conference.
- 5.3 Amelia is involved in a number of groups both in and out of school. She takes in Cashmere's Spoken Word and Scenario Writers groups where she is able assist with other students of varying levels of writing skills. She takes part in Cashmere's Debating Team and has published multiple times within the schools publications.
- 5.4 She takes part in a number of other groups around Christchurch, including fund raising for Qtopia, a diversity group intended to celebrate varying sexualities and gender identities.
- 5.5 Amelia has undertaken fundraising activities including Bunnings Sausage Sizzles.
- 5.6 The following table provides a breakdown of the costs:

EXPENSES	Cost (\$)
Flights and Transfers	\$2120
Registration, Competition Costs and Accommodation	\$827
<b>Total</b>	<b>\$2947</b>

- 5.7 This is the first time the applicant has applied for funding.

## Attachments

There are no attachments to this report.

## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories

<b>Author</b>	Sol Smith - Community Development Advisor
<b>Approved By</b>	Arohanui Grace - Manager Community Governance, Spreydon-Cashmere



## 12. Spreydon Cashmere Community Board Youth Achievement and Development Fund - Benjamin Maxwell Wilson Kelly

Reference: 18/476506

Presenter(s): Sol Smith, Community Development Advisor

### 1. Purpose and Origin of Report

#### Purpose of Report

- 1.1 The purpose of this report is for the Spreydon-Cashmere Community Board to consider an application from Benjamin Maxwell Wilson Kelly received for the Board's 2017/18 Youth Development Fund.
- 1.2 There is currently \$1550 remaining in this fund.

#### Origin of Report

- 1.3 This report is staff generated as a result of an application being received.

### 2. Significance

- 2.1 The decision(s) in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
  - 2.1.1 The level of significance was determined by the number of people affected and/or with an interest.
  - 2.1.2 Due to the assessment of low significance, no further community engagement and consultation is required.

### 3. Staff Recommendations

That the Spreydon-Cashmere Community Board:

1. Approves a grant of \$500 from its 2017/18 Youth Development Fund to Benjamin Maxwell Wilson Kelly towards participation in the Globe Theatre Workshop and Performances in London, England 5th – 22nd July 2018.

### 4. Applicant 1 – Benjamin Maxwell Wilson Kelly

- 4.1 Benjamin Kelly is an 18 year old student of Cashmere High School and lives Cashmere
- 4.2 Benjamin has been selected as one of 24 participants at the 2017 National Schools Shakespeare Festival to attend a series of workshops and performances at the Globe Theatre in London, UK. 5<sup>th</sup> – 22<sup>nd</sup> July. Annually over 2000 students take part in the National Schools' Shakespeare Festival.
- 4.3 Benjamin has amassed an extensive list of awards and accolades in both theatre and music. His latest achievement was winning Cashmere High School's Actor of the Year 2017. Securing a place to be one of 24 young people from around New Zealand to attend the Globe Theatre, is a once in a lifetime opportunity for Benjamin.
- 4.4 This opportunity will help develop Benjamin to becoming a successful actor and he plans to give back to the community through teaching and workshops, as he believes such activities have assisted him in realising his passion and potential through performing arts.
- 4.5 Benjamin performs music at various events including corporate gigs, birthdays and special occasions. He will use the funds he has raised to go towards this trip to the Globe Theatre.

4.6 The following table provides a breakdown of the costs:

EXPENSES	Cost (\$)
Airfare	\$2790
Local Travel	\$950
Course and Work Shop Fees	\$1660
Accommodation and Food	\$2400
Insurance	\$180
<b>Total</b>	<b>\$7980</b>

4.7 This is the first time the applicant has applied for funding.

## Attachments

There are no attachments to this report.

## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories

<b>Author</b>	Sol Smith - Community Development Advisor
<b>Approved By</b>	Arohanui Grace - Manager Community Governance, Spreydon-Cashmere

## 13. Waihoru/Spreydon-Cashmere Community Board Area Report - May 2018.

Reference: 18/455749

Presenter(s): Faye Collins Community Board Advisor

### 1. Purpose of Report

This report provides information on initiatives and issues current within the Community Board area, to provide the Board with a strategic overview and inform sound decision making.

### 2. Staff Recommendations

That the Spreydon-Cashmere Community Board:

1. Receive the Spreydon-Cashmere Community Board Area Report for May 2018.
2. Agrees the matters to be included in its report to Council.
3. Agrees which matters it would like suggest as articles for the Council's Newsline and /or the next Community Board Newsletter.

### 3. Community Board Activities and Forward Planning

#### 3.1 Memos/Information/Advice to the Board

##### 3.1.1 Upcoming Meetings:

Spreydon-Cashmere Community Board Meeting, Tuesday 5 June 2018, 5pm.

Spreydon-Cashmere Community Board Meeting, Friday 15 June 2018, 8am.

##### 3.1.2 Strickland Street Cycleway

At the last meeting some safety concerns were raised about the Quarryman's Trail cycleway along Strickland Street. In particular visibility of the cycleway may be a concern for motorists. In addition there appears to be loose gravel on the cycleway that could be a hazard for cyclists. Members agreed that they would like staff advice on these matters.

Staff have now advised that the majority of the old road markings along Antigua and Strickland Streets have been removed but there is a section of Strickland between Milton and Bletsoe Avenue where the pavement began to fail when water blasting was attempted as it is an old chip seal surface near the end of its life. The old markings along this section have been blacked out in the interim and the maintenance contractor is going to reseal the road which will remove all of the markings. The new layout then be instated and should remove any confusion on the lane lines. This work is expected to be completed by the end of May.

In relation to the kerbing, reflectors have been installed along them but are being assessed to determine if an increase in the number of reflectors is needed to make the kerb easier to see at night and in wet conditions.

Staff have indicated that some vehicles are still driving along Strickland Street at the same speed as when it was a wide straight street. With the inclusion of the cycle lanes, the vehicle lanes are now narrower and there is lateral deflection to accommodate the on street parking, meaning that driving at that speed is now less comfortable. The experience with other streets is that traffic speeds tend to drop over time as traffic adjusts to the new layouts.

Staff further advise that a full independent post construction safety audit of the route will be undertaken to identify any issues with the road layout. Any issues that are identified will be assessed and changes made to the design as required.

#### 3.1.3 Somerfield Sign

Staff have been working with the Somerfield Residents' Association to develop a modified proposal for sign identifying the Somerfield Suburb to be affixed to an existing glass panelled fence on the corner of Strickland and Somerfield Streets. This location is considered to better indicate the start of the Somerfield area than the site originally proposed by the residents. The sign is now in place.

#### 3.1.4 Vehicle Parking on Verges

Concern about the effects of vehicles parking on verges was discussed at the last Board meeting on 1 May 2018. Land Drainage Recovery Programme Staff have commented that this is an issue that was considered as part of the bank stabilisation project. It was identified that parking along the verges has an impact for two reasons:

- The loading of a vehicle on a bank that is often constructed of fill
- Wheel rutting forms puddles which keeps the banks wet and decreases stability

In some places for the bank stabilisation project kerb and channel is being added (limited section only), or no parking lines are being installed to address this. The Traffic and Parking Bylaw 2017 which came into force in March 2018 provides that is an offence to park on the footpath/berm side of yellow lines. In general the works aim to leave space for a future footpath so it is possible that while in some instances parking will continue, this will be away from the actual bank edge so may be less of an issue.

#### 3.1.5 Cracroft Suburb

At the meeting on 16 March 2018 the Board requested staff advice on how the Rates and Valuation information on the Councils website that incorrectly identifies properties located in the Cracroft suburb as being in Hoon Hay or Hoon Hay Valley can be corrected. Staff have responded as follows:

"The areas that are returned in the "Rates and valuation search" are not what we call or would consider as 'Suburbs'.

These areas are administrative boundaries and do not align to other agencies 'definition' of suburbs i.e. NZ Post etc. Unless we Gazette suburbs it is not official so we only have a layer that originated in 1996.

We would not be looking to alter these areas, as they are used for internal purposes and for the odd external purpose where we have to differentiate between roads of the same name at different locations within the TLA.

The only reason we have it on Rates Info is to distinguish properties that share road names in different areas such as Main Road which occurs in Papanui, St Andrews Hill and Lyttelton."

#### 3.1.6 Spreydon-Cashmere Community Events Project

The Board and former Boards have held a number of Community Board sponsored local events that brought community groups together to plan and run the events for example the Hoon Hay Fiesta and the Waltham Fair.

Due to changes in electoral boundaries and demographics the events previously held are being re-examined. Barrington Big Fun is one event that over time ceased to be community-driven and lost its capacity building aspect, the Board therefore decided to

use the funds that would otherwise be set aside for Barrington Big Fun to create a Community Event Project. The purpose of the Project is to help build the capacity of local community organisations, not-for-profits, sports groups and informal groups etc. to themselves deliver 'new' local events in their neighbourhoods within the Spreydon-Cashmere area.

A staff memorandum is attached setting out the proposed process for identifying and evaluating proposals for local events.

### 3.1.7 Community Events implementation plan.

The development of a Community Events Implementation Plan by the Council's Community Events Team is currently in the initial stages. The Board's input will be sought on how it would like to see this plan developed and implemented.

The Community Events Implementation Plan will set out goals and actions to steer the Council's role in the development and production of community events in Christchurch. The Council's Community Events Team has reviewed current Council practice relating to the development and production of community events and considered what areas should be emphasised in the review process. Three areas have been identified:

- Events produced by the Council's Events Production and Community Recreation Teams.
- Sponsorship and support provided to third party events that support a well-rounded events calendar.
- Creating a more events-friendly city, focusing on enabling events and streamlining the permitting process for event organisers.

Staff will develop proposed goals and actions to be implemented after engaging with Community Boards, event organisers, event attendees, the wider community and Council Units. The Board will be asked to review and provide elected member feedback on proposed actions.

The proposed timeline of key actions toward the development of the Community Events Implementation Plan is:

#### 4 April 2018

- Present draft Community Events Implementation Plan timelines and scope in a report to the Social Community Development & Housing Committee.

#### April – August 2018

- Present draft Community Events Implementation Plan timeline and scope to Community boards
- Present draft Community Events Implementation Plan timeline and scope to Community boards
- Identify all of the Council resources currently available for the production and development of community events.
- Survey stakeholder groups in relation to the three primary goals.
- Engage with Community Recreation Advisors and Community Boards.
- Analyse Residents Survey and other Council surveys to understand what types of events the community would like to attend and participate in.
- Identify and collate any further information deemed necessary.

- Present draft Community Events Implementation Plan timeline and scope to Community boards.

Analyse information and prepare a draft Plan including proposed goals and actions.

5 September 2018

- Present report to the Social Community Development & Housing Committee with an update on research findings and presentation of a draft Events Community Implementation Plan.

Early October 2018 TBC

- Incorporate any changes requested by the Social Community Development & Housing Committee and present Draft Community Events Implementation Plan to the Council.

October 2018

- Formal consultation via 'Have Your Say' website

November/ December 2018

- Present Final Community Events Implementation Plan to Council for adoption.

**3.2 Board area Consultations/Engagement/Submission opportunities**

**3.2.1 Survey for heritage building owners**

A survey is being undertaken to find out the perspective of heritage property owners as the Christchurch City Council's new Heritage Strategy is being developed.

Open for feedback: 4th May 2018 - 25th May 2018.

**3.3 Annual Plan and Long Term Plan matters**

**3.3.1 Board Submissions.**

The Board held an engagement on the Draft Long Term Plan 2018-28 in March 2018 to introduce the draft plan to local residents, answer questions and to listen to residents' views to inform the Board's submission. In addition Board members held a series of informal engagements at malls, cafes and a local school where they discussed the draft plan with those interested and encouraged them to submit on it.

The Board's submission was developed at a workshop and lodged on 13 April 2018. The Board presented to Council on its submission on 30 April 2018. The hearing process is still underway.

**3.4 Board Reporting**

**3.4.1 The Board is asked to consider which matters it would like include in its report to Council.**

The Board is asked to consider which matters it would like to suggest as articles for the Council's Newsline and /or the Community Board Newsletter.

## 4. Community Board Plan – Update against Outcomes

### 4.1 Community Board Plan Review

Staff continue to work through the priority actions identified at the Board workshop reviewing the Community Board Plan progress.

### 4.2 Community Board Pamphlet

The plan identifies strong communities as an objective and indicates that in pursuance of this the Board will support initiatives that make it easier for people to know who and what is available in neighbourhoods. There has been discussion for some time around the need for an initiative that promotes the role of Community Boards. This has given rise to a proposal for a generic pamphlet identifying local community boards, describing their role and providing contact details and links to be distributed to households with the Council's rates notices. The proposal is being progressed with a view to pamphlets being distributed with second rates notices.

### 4.3 Age Friendly Spreydon- Cashmere

The Spreydon-Cashmere Community Board Plan 2017-19 includes the creation of an Age-Friendly action plan that the Community Board agreed to develop in April 2017. The Age-Friendly working party has been meeting regularly and plans a launch of the initiative at a forum in June at the Older Adults Network meeting.

## 5. Significant Council Projects in the Board Area

### 5.1 Strengthening Community Fund Projects

#### 5.1.1 2018/19 Funding Round

The 2018/19 Funding Round is underway. Applications for funding needed to be submitted by 8 May 2018. 23 Local applications are currently being assessed by staff and a report and recommendations is expected to be presented to the Board in July for a decision.

### 5.2 Other partnerships with the community and organisations

#### 5.2.1 Urban Narratives

As part of the National Science Challenge for Better Homes, Towns and Cities: "Urban Narrative" has been funded as a proof-concept research project with the aim of creating prototype digital ethnographic tools that enable towns and cities to become "listening organisations" with authentic conversations and two way relationships with local communities and neighbourhoods by means of data storytelling that supports better decision making for future urban planning and design. Staff are currently working with Waikato University to explore opportunities for digital technologies to be used as aid to heritage development and community plan engagement in Addington.

### 5.3 Community Facilities (updates and future plans)

#### 5.3.1 Coronation Hall

Coronation Hall in Domain Terrace, Spreydon formerly leased to the Kereru Sports and Cultural Club prior to being damaged by fire in October 2015 was included in the process to consider heritage buildings and funding options. As part of that process the Board indicated that premises for community groups are in short supply in the Spreydon area and the Board has regularly received enquiries from a variety of groups interested in using the hall. In addition neighbours have expressed concern at the condition of the building in the park.

As part of its submission on the Draft Long Term Plan 2018-28 the Board stated that it recognises the importance of Coronation Hall both as a heritage building and also as an important community facility and sought funding provision in the draft Long Term Plan for the urgent repair of Coronation Hall so that is once again an asset to the community.

Parks staff have now advised that they intend recommending that the funding for the Coronation Hall repairs be LTP brought forward in the to the Long Term Plan to commence within the year 18/19.

### 5.4 Infrastructure projects underway

#### 5.4.1 Nothing to report

## 6. Significant Community Issues, Events and Projects in the Board Area

### 6.1 Christchurch Squash Club

Christchurch Squash Club is holding a fundraising night on Thursday 17 May 2018 hoping to secure the balance funds required to be able to enter contracts for the building of the proposed new squash court facility at the Cashmere Club. If sufficient funds are not identified on the night the club will be forced to look for alternative funding streams.

### 6.2 Events Report Back

#### 6.2.1 Edible Gardens Awards

The presentation ceremony for the Board's inaugural Edible Gardens Awards was held on 17 April 2018 at the Old Stone House. Thirty six participation awards were made in total with an additional four special awards in the following categories: organics, sustainability, use of rainwater and outstanding yield. Twenty nine awards were presented on the night by Deputy Board Chairperson Melanie Coker who was instrumental in the Board's initiation of the Awards. The occasion was well attended and enjoyed by all, providing Board members and the gardeners with an opportunity to network and appreciate each other's efforts and achievements. Of the 40 evaluation sheets returned 10 agreed and 29 strongly agreed that the event was well run and the majority of comments included thanks.

#### 6.2.2 Memorial Plaque.

Last year the Board decided to recognise local resident Christina Loughton's service to the community over many years by installing a cast bronze memorial plaque on a bus seat in the Athelstan Street bus shelter.

The plaque reading:

“In memory of Christina Loughton 19 August 1938 to 31 December  
2015- A brave and tireless worker for the good of others”

was unveiled on Tuesday 2 May 2018 at short ceremony attended by Board members, staff, local residents, family and friends followed by morning tea afterwards at nearby Whareora House of Life. The occasion was a fitting tribute to recognise Christina’s service to the community over many years and in many areas. Family members have expressed their appreciation

#### 6.2.3 Ngaio Marsh House

The Board recently received a presentation from the Trustees of the Ngaio Marsh House and Heritage Trust, guardians and caretakers of the family home of Dame Ngaio, world-renowned crime fiction writer and eminent Shakespearian theatre producer.

The house which has been enlarged over the years, remains much as Dame Ngaio left it and contains furniture, family treasures and antiques, artwork and many personal items owned by Dame Ngaio. Board members and staff were subsequently invited to attend an open viewing of the Ngaio Marsh House 2 May 2018. The visit included a guided tour and the sharing of stories about the house and its famous owner.

#### 6.2.4 Community Workshop on District Plan and Resource Management Act 1991

On 8 May 2018 the Board hosted a Community Seminar on the District Plan and Resource Management Act Processes. The purpose of the forum was to provide residents with information on the current District plan provisions, how they apply and the Resource Management Act processes such including resource consent and when and how residents can be involved in applications for these. Staff working in these areas presented at the forum and there was an opportunity to ask questions.

## 7. Parks, Sports and Recreation Update (bi-monthly)

### 7.1 Local Parks Update

This report will be included in the June Area report.

## 8. Community Board Funding Update

### 8.1 Funding update attached.

## Attachments

No.	Title	Page
A <a href="#">↓</a>	Memorandum to the Community Board for the Community Events Project	43
B <a href="#">↓</a>	Funding update	47

### Signatories

<b>Author</b>	Faye Collins - Community Board Advisor
<b>Approved By</b>	Lester Wolfreys - Head of Community Support, Governance and Partnerships

**Memo for Spreydon-Cashmere Community Event Project**

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<b>For</b>	: Spreydon Cashmere Community Board
<b>Topic</b>	: Spreydon-Cashmere Community Event Project
<b>Date</b>	: 18 May 2018
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**Background**

The Spreydon Cashmere (previously Spreydon Heathcote) Community Board has a long history of investing in building the capacity of community groups and organisations; with a view to growing greater connection and social capital within local communities. To this end there have been a number of Community Board sponsored events that brought community groups together to plan and run local events held in local neighbourhoods, such as the Hoon Hay Fiesta and the Waltham Fair.

However, changes in community board boundaries and demographics have provided an opportunity to re-examine these events. Barrington Big Fun is one event that over time ceased to be community-driven and lost its capacity building aspect, so in 2017 the Community Board decided to take the funds it set aside for Barrington Big Fun and create a Community Event Fund. The purpose of the Fund is to help build the capacity of local community organisations, not-for-profits, sports groups and informal groups to deliver 'new' local events in their neighbourhoods within the Spreydon-Cashmere area.

**What is the Spreydon-Cashmere Community Event Project?**

This opportunity offers community groups the chance to bring an idea to life, through the upskilling and support to plan, run, evaluate and fund a local event. The opportunity is intended for groups who have little or no experience in running successful community events safely and efficiently.

To be part of this journey, applicants will need to write an expression of interest outlining the event and the benefits this will bring to their neighbourhood or community. They will need to set up a planning committee comprising a minimum of three people. They will be taken through a Get Set Go workshop which teaches basic event management skills, enabling them to build the confidence to deliver that event and future events.

The event can be held either in or outdoors and can have a community, sporting, cultural or arts focus. It can also be culturally or demographically specific, for example an older adult

event. All events must help achieve the Spreydon Cashmere Community Board Plan outcomes.

**Positive community benefits generated by the event might include:**

- bringing people together to share memorable experiences
- capability building of community organisations
- talent development and capacity
- cultural expression and engaging with the current and new diverse communities
- creating connections and leveraging synergies between local groups who have similar goals and objectives

**Criteria to apply to the Community Event Project**

**Eligibility**

To be eligible to apply to the Community Event Project, organisers must meet the following criteria:

- The event must be run by a group, and not an individual. The group can be informal or a legal entity such as a trust or incorporated society, and must be able to provide evidence of this status if requested. Informal groups must have a bank account in the group name.
- The organisation must have a planning committee of a minimum of three members that commits to:
  - Participate in a Get Set Go workshop to learn the basic skills of event management.
  - Work alongside Spreydon Cashmere Community Governance Team staff as the event project progresses
- The event must be held within the Spreydon-Cashmere Community Board area, and be targeted to local Spreydon Cashmere participants.
- The event must be a new event and not have been held previously.
- The event cannot have already taken place.
- The event will benefit the local community and meet the Community Board outcomes.
- The event must be held within the timeframe of the event project plan.

**Ineligibility**

The following are ineligible to apply to the Community Event Project:

- Private functions, lunches or dinners.
- Projects or initiatives that will lead to ongoing costs to Christchurch City Council.
- Political events or events that promote religious, ministry or political purposes.
- Events run solely for commercial profit or individual gain.
- Events that denigrate, exclude or offend parts of the community.
- Events that present a hazard to the community or pose a significant risk to the public or council.
- Events that have already been held.

- Events that promote the drinking of alcohol.
- Salaries, wages or koha for the planning committee members

#### **Expression of Interest process**

Events will be chosen by the Community Board via an EOI process, which is open once a year. EOI are submitted on the template provided by the Community Recreation Advisor or downloaded off the Spreydon Cashmere Community Board web page.

The EOI will clearly outline what the event is for, what it will achieve, who will benefit, an approximate cost and how many people it is expected to attract.

#### **Assessment process**

Expression of interests will be assessed initially by the Spreydon Cashmere Community Governance Team led by the Community Recreation Advisor before discussion with members of the Spreydon-Cashmere Community Board, in a workshop.

#### **Successful applicants**

Once an application has been approved, all successful applicants will receive a Memorandum of Understanding (MOU) outlining the requirements from the applicant and the Council. The MOU will also outline the post-event reporting requirements from the event organisers and what they will need to report back to the Spreydon-Cashmere Community Board.

### **Community Events Project Flow Chart**

Community Events Project advertised inviting groups to send in Expression of Interest



Expression of Interest returned to the Community Recreation Advisor by given deadline



Community Recreation Advisor compiles list of Expression of Interest for consideration





7/24/17	Project/Service/Description/Group	Allocation 2017/18
<b>2017/18</b>	<b>Spreydon/Heathcote Strengthening Communities Fund</b>	
	Budget to 30/06/2018	86,000
	DRF Carryforward from 2016/17 DRF	54,180
	<b>Total DRF Budget for 2017/18</b>	<b>140,180</b>
<b>2017/18</b>	<b>Discretionary Response Fund</b>	<b>Allocated</b>
	Transfer to Off the Ground Fund	
	Transfer to Youth Achievement Fund	
	Transfer to Communicating with the Community Fund	
04.07.2017	Angus Hamilton - U17 Beach Handball Youth World Champs	\$ 500
04.07.2017	First Thursdays	\$ 4,000
04.07.2017	We Spreydon School Community Pool	\$ 18,000
21.07.2017	Spreydon-Cashmere Edible Garden Awards	\$ 5,000
21.07.2017	Spreydon-Cashmere Community Events	\$ 8,500
21.07.2017	Spreydon-Cashmere Neighbourhood Week	\$ 3,000
21.07.2017	Evelyn Ponga - Villa Maria College's Con Brio Choir	\$ 250
01.08.2017	Spreydon-Cashmere Give Gear Get Great	\$ 1,476
01.08.2017	Liliana Braun	\$ 350
05.09.2017	Spreydon-Cashmere - Youth Development Achievement Scheme	\$ 5,000
18.08.2017	Off the Ground Fund	\$ 1,000
18.08.2017	Christchurch South Community Watch DRF	\$ 400
3 October 2017	Spreydon OSCAR running costs	\$ 3,000
3 October 2017	Hoon Hay Community Centre towards Community Centre equipment costs	\$ 1,759
3 October 2017	Hillmorton High School Senior A Girls Basketball Team	\$ 750
3 October 2017	Hillmorton High School Senior A Boys Basketball Team	\$ 2,000
20 October 2017	Aranui Eagles	\$ 3,000
20 October 2017	Christchurch South Community Watch	\$ 1,000
7.11.2017	Cross Over Trust - Evaluation	\$ 3,000
7.11.2017	Addington Neighbourhood Assn - History of Addington	\$ 3,000
7.11.2017	Community Board - Community Events	\$ 8,000
24.11.2017	Family Sponsorship West Spreydon Community and School Swimming Pool	\$ 1,980
24.11.2017	Community Service Memorial Plaque	\$ 345
08.12.2017	Christchurch Boys High School - Worlds Schools Rugby Festival	\$ 1,500
08.12.2017	Communicating with the Community	\$ 3,000
8.12.2017	Community Awards	\$ 6,000
08.12.2017	Seventh Day Adventist Church	\$ 500
08.12.2017	Rowley Avenue School	\$ 500
06.03.2013	St Thomas of Canterbury.- Korfbal	\$ 750
06.03.2018	C3 Church - Cameo Day Trip	\$ 285
06.03.2018	St Martins Bowls Club	\$ 750
06.03.2018	Korfbal New Zealand	\$ 1,500
16.03.2018	Youth Achievement and Development Fund	\$ 2,000
16.03.2018		
	Sub total	\$ 92,095
	<b>Total Remaining in this fund</b>	<b>\$ 48,085</b>
<b>2017/18</b>	<b>Youth Achievement and Development Fund</b>	<b>Allocated</b>
	Transfer from DRF	\$ 7,000
24.11.2017	Connor McLaughlin - Mainland Eagles tour to Las Vegas	\$ 500
24.11.2017	Craig Foster - World Qualifiers in Australia	\$ 300
08.12.2017	Shane McPhail	\$ 250
08.12.2017	James Hemera	\$ 300
08.12.2017	Joshua Burgess	\$ 250
30.01.2018	Millicent St Clare Smith	\$ 500
30.01.2018	Te Marino Violet Rose Roberts	\$ 250
06.03.2018	Emma Hartshaw - Young Ambassadors	\$ 500
16.03.2018	Caitlin McLarin	\$ 500
	Bella Grindelingh	\$ 250
	Henry Copeland	\$ 250
	Aijana Leigh Manson-King	\$ 250
	Maia O'Connor	\$ 250
	Ferrymead Bays	\$ 100
	St Thomas of Canterbury	\$ 500
	Lewis Gibson	\$ 500
	Subtotal	\$ 5,450
	<b>Total Remaining in this fund</b>	<b>\$ 1,550</b>
<b>2017/18</b>	<b>Off the Ground Fund Allocation</b>	<b>Allocated</b>
	Transfer from DRF	\$ 1,000
	Total disbursed	\$ -
	<b>Total Remaining in this fund</b>	<b>\$ 1,000</b>

## 14. Elected Members' Information Exchange

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This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

## 15. Resolution to Exclude the Public

*Section 48, Local Government Official Information and Meetings Act 1987.*

I move that the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7.

Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

### Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE RELEASED
16	SPREYDON CASHMERE COMMUNITY BOARD COMMUNITY SERVICE AWARDS	S7(2)(A)	PROTECTION OF PRIVACY OF NATURAL PERSONS	PERSONAL DETAILS OF NOMINEES AND NOMINATORS ARE INCLUDED IN REPORT.	1 AUGUST 2018