

Banks Peninsula Community Board
AGENDA

Notice of Meeting:

An ordinary meeting of the Banks Peninsula Community Board will be held on:

Date: Monday 9 April 2018
Time: 10am
Venue: Little River Service Centre,
4238 Christchurch-Akaroa Road, Little River

Membership

Chairperson	Pam Richardson
Deputy Chairperson	Jed O'Donoghue
Members	Felix Dawson
	Janis Haley
	John McLister
	Tori Peden
	Andrew Turner

9 April 2018

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Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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Mihi/Karakia Timatanga

1. Apologies

At the close of the agenda no apologies had been received.

2. Declarations of Interest

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes

That the minutes of the Banks Peninsula Community Board meeting held on [Monday, 12 March 2018](#) be confirmed (refer page 5).

4. Public Forum

A period of up to 30 minutes is available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

It is intended that the public forum session will be held at this point in the meeting.

4.1 Little River Wairewa Community Trust

Janet Reeves from the Trust wishes to speak to the Board about ideas for two Little River walkways.

5. Deputations by Appointment

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

6. Presentation of Petitions

There were no petitions received at the time the agenda was prepared.

Banks Peninsula Community Board OPEN MINUTES

Date: Monday 12 March 2018
Time: 10am
Venue: Lyttelton Community Boardroom,
25 Canterbury Street, Lyttelton

Present

Deputy (Acting) Chairperson	Pam Richardson
Members	Felix Dawson
	Janis Haley
	John McLister
	Jed O'Donoghue
	Tori Peden
	Andrew Turner

12 March 2018

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- Part A **Matters Requiring a Council Decision**
Part B **Reports for Information**
Part C **Decisions Under Delegation**
-

Mihi/Karakia Timatanga: John McLister

The agenda was dealt with in the following order.

1. Apologies

Part C

There were no apologies.

2. Declarations of Interest

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes

Part C

Community Board Resolved BKCB/2018/00008

Community Board Decision

That the minutes of the Banks Peninsula Community Board meeting held on Monday, 26 February 2018 be confirmed.

Jed O'Donoghue/Janis Haley

Carried

4. Public Forum

Part B

4.1 Ann Jolliffe

Ann Jolliffe spoke to the Board regarding the information board on Simeon Quay, a pothole on Joyce Street, and the Women's Suffrage mural on Bridal Path Road.

The Board thanked Ann for her presentation.

The Board **agreed** to ask for an update from staff on why there was no data on the information board on Simeon Quay.

4.2 Manaia Cunningham – Annual Port Levy Boating Regatta

Manaia Cunningham from Koukourārata Rūnanga and Brian Parker from the Naval Point Club, spoke to the Board about the Annual Port Levy Boating Regatta. They handed out flyers to the event and encouraged Board members to attend the event.

The Board thanked Manaia and Brian for their presentation.

5. Deputations by Appointment

Part B

There were no deputations by appointment.

6. Presentation of Petitions

Part B

There was no presentation of petitions.

7. Correspondence

Community Board Resolved BKCB/2018/00009

Staff Recommendation adopted without change

Part B

That the Banks Peninsula Community Board receive the information in the correspondence report dated 12 March 2018

John McLister/Tori Peden

Carried

8. Reserve Management Committee

Community Board Resolved BKCB/2018/00010

Staff Recommendation adopted without change

Part B

That the Banks Peninsula Community Board:

1. Receive the minutes of the following Reserve Management Committee meetings:
 - Stanley Park Reserve Management Committee Minutes - 8 February 2018

Jed O'Donoghue/Andrew Turner

Carried

9. Joint Meeting - Spreydon-Cashmere and Banks Peninsula Community Boards Minutes - 2 March 2018

Community Board Resolved BKCB/2018/00011

Staff Recommendation adopted without change

Part B

That the minutes of the Joint Spreydon-Cashmere and Banks Peninsula Community Boards meeting held on 2 March 2018 be confirmed.

John McLister/Tori Peden

Carried

10. Election of a Chairperson

10.1 Election of a Chairperson Report

Pam Richardson, Acting Chairperson, vacated the chair and Joan Blatchford, Community Governance Manager, presided over this portion of the meeting.

Staff Recommendations

That the Banks Peninsula Community Board:

1. Receive the information in the report.
2. Adopt by resolution, which system of voting it will use to elect a Chairperson and Deputy Chairperson, that is System A or System B.
3. Proceed to elect a Chairperson and Deputy Chairperson.

Community Board Resolved BKCB/2018/00012

Part C

That the Banks Peninsula Community Board receive the information in the report.

Andrew Turner/Jed O'Donoghue

Carried

Community Board Resolved BKCB/2018/00013

Part C

That the Banks Peninsula Community Board adopt System B for electing a Chairperson and Deputy Chairperson.

John McLister/Andrew Turner

Carried

10.2 Election of a Chairperson

Community Board Resolved BKCB/2018/00014

Part C

That the Banks Peninsula Community Board elect Pam Richardson as Chairperson of the Banks Peninsula Community Board.

Andrew Turner/Jed O'Donoghue

Carried

Pam Richardson completed her oral and written declaration as Chairperson in the presence of Joan Blatchford, Community Governance Manager and assumed the chair.

10.3 Election of a Deputy Chairperson

Community Board Resolved BKCB/2018/00015

Part C

That the Banks Peninsula Community Board elect Jed O'Donoghue as Deputy Chairperson of the Banks Peninsula Community Board.

Pam Richardson/John McLister

Carried

11. Banks Peninsula Community Board Area Report

Staff Recommendations

That the Banks Peninsula Community Board:

1. Receive the Area Update for March 2018.
2. Consider the following recommendations from the Akaroa Issues Working Party:

Akaroa Beach Grassed Area – that staff be asked to take urgent action to improve the safety of the grassed area at the Akaroa Beach, and that funding be sourced through the Long Term Plan to landscape the area, in consultation with Heritage staff.

Akaroa Beach – that the Board submit to the Long Term Plan to have responsibility for cleaning the Akaroa Beach included in a maintenance contract as it has been in the past.

Rubbish Bins – that the Board submit to the Long Term Plan for funding for a programme to replace unsuitable rubbish bins in Akaroa, and that a suitable design for new bins be approved by the Akaroa Design and Appearance Advisory Committee.

Community Board Resolved BKCB/2018/00016

Part B

That the Banks Peninsula Community Board:

1. Receive the Area Update for March 2018.
2. Endorse the following recommendations from the Akaroa Issues Working Party:

Akaroa Beach Grassed Area – that staff be asked to take urgent action to improve the safety of the grassed area at the Akaroa Beach, and that funding be sourced through the Long Term Plan to landscape the area, in consultation with Heritage staff.

Akaroa Beach – that the Board submit to the Long Term Plan to have responsibility for cleaning the Akaroa Beach included in a maintenance contract as it has been in the past.

Rubbish Bins – that the Board submit to the Long Term Plan for funding for a programme to replace unsuitable rubbish bins in Akaroa, and that a suitable design for new bins be approved by the Akaroa Design and Appearance Advisory Committee.

John McLister/Jed O'Donoghue

Carried

The Board **requested** that an expanded version of the Beca Report on public toilets be forwarded to members, so they may include it in the upcoming Long Term Plan discussions.

12. Elected Members' Information Exchange

Andrew Turner left the meeting at 10:30 a.m.

Part B

12.1 Akaroa Lighthouse

It was noted that the Akaroa Lighthouse was nominated for a Kiwibank New Zealander of the Year Award under the Community of the Year Category.

12.2 Dyers Pass Road Safety Works

The Board noted that proposed safety changes on Dyers Pass Road were to commence quite soon and **requested** that a public awareness campaign take place before the changes were implemented.

The Board further **requested** that roading staff provide information on what additional safety improvements could be made to Dyers Pass Road, including signage and speed guidance.

12.3 Awa-iti Reserve - Tree

It was reported that a rare *Osage Orange (Maclura pomifera)* tree had recently been lost from the Awa-iti Reserve, but that Council arborists had earlier taken cuttings from the tree and four of them had survived. Three of those would now be planted in Little River , including at the reserve and the fourth possibly planted in the Botanic Gardens.

The Board **requested** that the details about the tree and the planned planting of the cuttings be featured in the Board newsletter.

Andrew Turner returned to the meeting at 10:51 a.m.

12.4 Freedom Camping Mayor's Forum

Councillor Turner updated the Board on his recent attendance at the Mayoral Forum on Freedom Camping across New Zealand, which was convened by the Minister of Tourism.

Karakia Whakamutunga: John McLister

Meeting concluded at 11:18am.

CONFIRMED THIS 12th DAY OF MARCH

**PAM RICHARDSON
CHAIRPERSON**

7. Banks Peninsula Community Board Area Report

Reference: 18/113764

Presenter(s): Penelope Goldstone and Joan Blatchford

1. Purpose of Report

This report provides information on initiatives and issues current within the Community Board area, to provide the Board with a strategic overview and inform sound decision making.

2. Staff Recommendations

That the Banks Peninsula Community Board:

1. Receive the Area Update for March 2018.
2. Nominate a Board member to be interviewed for the Local Government - Participatory Democracy - Part 2: Have your Say education programme.
3. Request that the Governance Team continue to work with the appropriate staff to investigate freedom camping issues.
4. Give delegated authority to the Board Chairperson to sign-off the Boards submission to the Long Term Plan.

3. Community Board Activities and Forward Planning

3.1 Memos/Information/Advice to the Board

3.1.1 Local Government- Participatory Democracy- Part 2: Have your Say

The Local Government- Participatory Democracy- Part 2: Have your Say is a new education programme to be offered by the Christchurch City Council from July 2018 to school-going young people who are in years 7 - 13. The purpose of the programme is to help the young people living in Christchurch to understand:

- What community boards are;
- The role they play towards the welfare of our ChCh communities;
- How they are part of and work in line with Christchurch City Council;
- Who their local community board is; and
- How youth can positively engage with their local community board.

As part of this programme, staff would like to include two-minute video clips of one elected member representing each community board area. The video clips will cover:

- Who the elected member is;
- Which community board they are on;
- Why they are on the community board;
- What they enjoy about being on a community board;
- What they love about their community;
- What their community board are working on currently/recently/ in the near future that would be most engaging to young people; and

- How the community board encourage and engage with young people to be involved with their community, have their say, and make the most of community board options/opportunities.

The clip will be shown during the 'Have Your Say' Learning through Action programme. On a programme, staff will match up the school they are teaching with their local community board. In this programme, students will also learn about local body elections and take part in a mock deputation.

Staff request that the Board consider who will be its representative. Staff will work out the logistics with the elected member.

3.1.2 Banks Peninsula Bi-Monthly Update of Community Facilities and Heritage Projects

This update, **attached**, was circulated to the Board on 1 March. **(Attachment A)**

3.1.3 Little River Electric Car Charging Stations

At its meeting on 30 October 2017, the Board requested a briefing from staff regarding the electric car charging station in Little River, after the Board was told of problems with people not being able to access the slow charger because of other vehicles blocking access.

Staff have replied:

This issue has been discussed with the Resource Efficiency Manager and the following advice is provided to the Board.

Ongoing staff observations indicate that the P120 parking restrictions in front of the regular (slow) electric vehicle charger are working to encourage an overall turnover of parking in these spaces, and that these parking spaces are not operating at capacity levels for a significant period of time. The P120 parking restriction enables both regular and electric vehicles to park in these spaces.

The decision to not install electric vehicle parking restriction spaces in front of the regular charger was made due to concerns about a possible underutilisation of the space and concerns about the perceived loss of parking spaces by some in the community.

Access to the regular charger is also possible for electric vehicle drivers who park in the marked fast charger electric vehicle parking spaces using a long cord.

Council staff have not received any complaints this year about access issues to the regular electric vehicle charger, and at this point in time the site is assessed as not needing a specific electric vehicle parking restriction. However as the uptake of electric vehicles continues to rise during the year, staff will continue to monitor and will act on issues that come to light. No usage data has been made available from Orion so the usage of each of the chargers is currently unknown.

3.1.4 Kukupa Hostel

At its meeting on 13 March 2017 2017, the Board requested an update from staff on the status and future plans for the Kukupa Hostel in Pigeon Bay.

Staff have advised:

Background:

The former Kukupa Side School and Setting (Kukupa Hostel) is listed as Significant in the Christchurch District Plan and as a Category II place by Heritage New Zealand. The building was formally used as a school, then YHA Hostel and subsequently tenanted. The building has minor damage from the earthquakes. The chimney has been deconstructed and the lean-to has been propped and the building secured. Cyclical maintenance such as gutter cleaning are undertaken as scheduled works.

Update:

Kukupa Hostel is a heritage building requiring repair and is currently included in a community consultation process to determine interest in the future use and funding of Council owned heritage buildings which are yet to be repaired. Application for registration of interest in the building can be made through the Council website at the following address: <https://ccc.govt.nz/the-council/consultations-and-submissions/haveyoursay/show/120>. Applications are open until the 29th March 2018.

Conclusion:

Until Kukupa Hostel has been through the Heritage Buildings consultation process there will be no decision made on the reinstatement of the Hostel and its availability for use.

3.1.5 Freedom Camping Issues

At the Public Forum during its meeting on 26 February, the Board heard concerns from a number of residents about the impacts of freedom camping in Akaroa. The Board requested that staff provide:

- a. A timeline for making an amendment to the Freedom Camping Bylaw to address the issues that have arisen in Akaroa, with a view to bringing in any changes by 1 December 2018 and, information on the process for introducing temporary prohibited areas in the interim, if the bylaw cannot be amended in that time.
- b. Information on what is required to allow effective 7 day a week enforcement of freedom camping in Akaroa, including additional funding if required through the Long Term Plan.
- c. Information from staff on the compliance with the Certified Self Contained criteria from the Freedom Camping Bylaw.
- d. Information from staff on signage and public information regarding Freedom Camping restrictions.
- e. Information on how freedom campers use of parking spaces, in particular at Stoddart Point in Diamond Harbour, could be regulated.

Staff provided this information to the Board by way of memorandums and through a workshop session held on Monday 12 March.

As a result of the workshop the Board indicated it was supportive of staff gathering information on the impacts of freedom camping in Akaroa and investigating appropriate changes to the Freedom Camping Bylaw, prior to the 2018/2019 camping season.

The Board requested that Governance staff continue to work with the appropriate staff to investigate freedom camping issues.

The Board also agreed to consider a request for additional funding for effective enforcement of freedom camping through its submission to the Long Term Plan.

3.1.6 Monthly Graffiti Report

The monthly Graffiti Report for February 2018 is **attached** for members information.
(Attachment B)

3.2 Board area Consultations/Engagement/Submission opportunities

There are no consultations listed for the Banks Peninsula Ward in Council's *Have Your Say*.

3.3 Annual Plan and Long Term Plan matters

3.3.1 Long Term Plan – Information about the LTP, drop-in sessions and the submission process has been distributed through networks. Local Banks Peninsula sessions have been scheduled in Little River, Lyttelton and Akaroa.

3.3.2 Submissions to the Long Term Plan close on Friday 13 April. As the Board will not be meeting again prior to that time, it is recommended that delegated authority be given to the Board Chairperson to sign-off the Boards final submission to the Long Term Plan.

3.4 Board Reporting

Board members are asked to indicate suitable stories for Newsline.

3.5 Requests for information from Board meeting on Newsline

Board members are asked to indicate suitable stories for the Board Newsletter and the Report to Council.

4. Community Board Plan – Update against Outcomes

4.1 Community Resilience and Connectedness – Board members received information at a seminar during the month about the Community Resilience Planning Programme that staff have been working on. Included in the presentation was information about the special role and position elected members have. Board members provided feedback to staff regarding local Banks Peninsula dynamics and their roles within their communities, and included a request that staff provide a framework for them to consider and formalise how they may like to work with communities in response, recovery and resilience.

5. Significant Council Projects in the Board Area

5.1 Strengthening Community Fund Projects

5.1.1 The Board identified projects it wished to fund/support for the 2017/18 year, allocating funding through its 2017/18 Discretionary Response Fund:

- ANZAC Day – Commemorations will be held across Banks Peninsula on 25 April to mark this day.
- Community Service Awards – These awards are given in recognition of significant voluntary service. Members of the community may nominate an individual or group using the on-line form. Nominations close on Friday, 13 April. Information has been distributed through citywide and local networks.

5.2 Other partnerships with the community and organisations

5.2.1 Liaison with Kelly Sports has resulted in after school programmes being run at Lyttelton School and Governors Bay School for 5-13 years.

5.3 **Community Facilities (updates and future plans)**

Nothing to report.

5.4 **Infrastructure projects underway**

5.4.1 **Lyttelton Recreation Ground**

- Staff are currently reviewing the Quantitative Risk Analysis measures, impacts on parking and the use of the recreation pavilion at Naval Point, as discussed with the Community Board. The current facilities will be made available to the clubs until an alternative arrangement for parking and change / shower facilities have been implemented to ensure that there is no loss of recreation services to the clubs
- David Sanders, Chairperson of the Reserve Management Committee has been provided with an update (22 March 2018) that the clubs have full use of the pavilion for the 2018 winter season
- Alternate options for parking are currently being tested and costed and will be reviewed by the Reserve Management Committee and Community Board in the first instance

5.4.2 **Naval Point**

- The reuse of the existing slipway pontoons (remains from the storm in 2000 and stored on Lyttelton Port Company land)) has been reviewed and consistent with previous decisions, it has been determined that the reuse of these pontoons will not be pursued and that the implementation of safety measures at Naval Point will continue to be sought through the Development Plan process
- Safety improvements at Naval Point will be pursued through the Development Plan process and the funding for which will be considered through the Council's Long term Plan
- Just over \$10 million has been proposed in the Long Term Plan for the development of Naval Point. In the Long Term Plan document it is under the heading of Lyttelton Marina Environs Development.

5.5 **Events Report back**

- 5.5.1 Lyttelton Skate Park Mural – The mural is scheduled to be painted during the coming school holidays (14-29 April) with engagement taking place prior to commencement.

6. Significant Community Issues, Events and Projects in the Board Area

6.1 **Whaka-Ora Healthy Harbour**

- On 7th March, the Whakaraupō/Lyttelton Harbour catchment management plan was launched at a very moving occasion at the Rāpaki Marae.
- Whaka-Ora Healthy Harbour is the result of a commitment made by Environment Canterbury, Te Hapū o Ngāti Wheke, Te Rūnanga o Ngāi Tahu, Christchurch City Council, and the Lyttelton Port Company under the Lyttelton Port Recovery Plan 2015 to create a catchment management plan which would restore Whakaraupō/Lyttelton Harbour to mahinga kai.
- The result of this joint effort is an aspirational plan to restore the cultural and ecological health of Whakaraupō/Lyttelton Harbour.

6.2 **Seafarers Centre Meeting**

- The Community Board and Council asked that representatives of the Council, the Community Board, Lyttelton Port Company and the Seafarers Centre meet to discuss ongoing support for

the centre. A very positive meeting was held which resulted in a number of areas for further exploration.

- The issues at present:

The Present Site

- Temporary consent runs out in 2021 and the owner may want to develop the site
- Not open long enough as too few volunteers to open more than 15 hours a week
- Need for a part-time trained (seafarer welfare) staff person
- Insecure funding stream

The ideal:

- Permanent site
- Secure funding
- Employment of a part-time trained staff person
- A new model of centre in place when the cruise ships come back - perhaps 2020, as current small centre will not meet demand.

- The opportunities:

Long Term

Putting together a partnership to upgrade and use the Donald Street Stables.

Short term

Council to assist the Seafarers Centre pursue possible funding sources for employing a trained part-time welfare officer.

Seafarers Centre and the Port Company to further discuss the possibility of recruiting more volunteers from the LPC Head Office staff now working in Lyttelton

What next?

It was agreed that the Seafarers Centre would reconvene the group to communicate progress and to work out the next steps when appropriate.

7. Parks, Sports and Recreation Update (bi-monthly)

7.1 Local Parks Update

7.1.1 Garden of Tane

- Track washout problems occurring with storm water flowing over tracks. Currently have Land Drainage engineer looking at options to resolve this.
- Slip above Beach Road - Geotech engineer undertaking a risk assessment and recommendations.
- Garden of Tane Reserve Committee had a Working Bee in March
- Ongoing weed control

7.1.2 Okains Bay

- Working on the installation of a BBQ in the 'Day Visitors' area.

7.1.3 Robinsons Bay Reserve

- \$100K of funding is going towards the Robinsons Bay jetty re-piling. Work programmed for a May start

7.1.4 Stanley Park

- Further weed control work to start in April
- Planting of the 'North' bank programmed for late May / June
- Upgrading of a section of steep track to steps leading to fire station lookout
- Design work for the Beach Road entrance underway in April

7.1.5 Marine Structure Package - Outer Bays, Lyttelton Harbour and Akaroa Harbour renewals

- Robinsons Bay jetty piling contract to start in May
- Inspection / investigation work near completion of 7 wharves and jetties for FY 19 programme
- Diamond Harbour repair completed
- Wainui wharf work is ongoing
- Dalys slipway work to start soon

7.1.6 Governors Bay Community Centre and Pool Reserve

- Currently working on the resource consent application for the skate bowl and pump track. Construction timeframe to be confirmed following consent approvals.

7.1.7 Scheduled Parks Maintenance

- Update of scheduled parks maintenance **attached (Attachment C)**.

7.2 Mowing and spraying programme

No update available

7.3 Seasonal sports field works

No update available

7.4 Garden and landscape plans

No update available

7.5 Sports Parks Update

No update available

7.6 Capital Works Projects

No update available

8. Community Board funding budget overview and clarification

- 8.1 No further applications to those which have been to the Board for allocation had been formally submitted at the time of writing (22 March). However, groups continue to enquire about submitting applications to this year's fund and receive timely information. There is currently \$16,642 remaining in this fund for allocation. See **attached** spreadsheet (**Attachment D**).

Attachments

No.	Title	Page
A ↓	Community Facilities and Heritage Bimonthly Status Report - Banks Peninsula Community Board - February 2018	19
B ↓	Graffiti Incident Counts by Suburb Feb 2018	26
C ↓	Banks Peninsula Neighbourhood and Sports Parks Update March 18	27
D ↓	Banks Peninsula Discretionary Response Fund FY 2017-2018	29

Signatories

Authors	<p>Liz Carter - Community Board Advisor Meredith Anne Williams - Support Officer Joan Blatchford - Manager Community Governance, Banks Peninsula/Lyttelton Penelope Goldstone - Manager Community Governance, Banks Peninsula/Akaroa Trisha Ventom - Community Recreation Advisor Philipa Hay - Community Development Advisor Andrea Wild - Community Development Advisor</p>
Approved By	<p>Joan Blatchford - Manager Community Governance, Banks Peninsula/Lyttelton Penelope Goldstone - Manager Community Governance, Banks Peninsula/Akaroa Lester Wolfreys - Head of Community Support, Governance and Partnerships</p>

Banks Peninsula Community Board

Attachment 1

Community Facilities and Heritage Programme

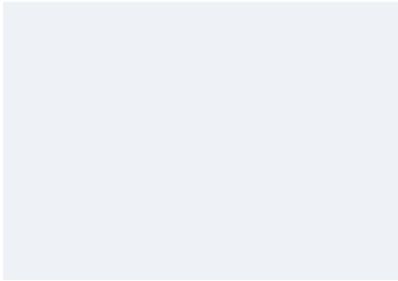
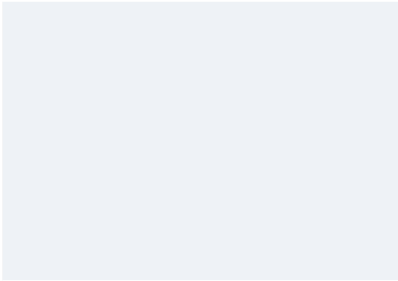
NOTE: For reporting purposes, the status of a project will no longer be reported once the public opening has occurred. Completion of projects can take up to a year depending on the Defect Notification period.

- [Opened to Public - Community Facilities and Heritage](#)
- [Active Projects- Heritage](#)
- [Future Projects or On Hold - Community Facilities and Heritage](#)

Opened to Public - Community Facilities and Heritage

Attachment A Item 7

Opened to Public 2018



Allandale Community Centre Repair
Banks Peninsula CB/ Mid-Feb 2018

Opened to Public 2017



Governors Bay Old School House
Banks Peninsula CB/ 30 June 2017



Coronation Library (Akaroa)
Banks Peninsula CB /16 June 2017



Akaroa Court House
Banks Peninsula CB /16 June 2017



Lyttelton (Upham) Clock Tower
Banks Peninsula CB/ 7 June 2017



Custom House, Akaroa
Banks Peninsula CB / 8 April 2017



Lyttelton Library, Service Centre and Integration with Library EQ Repairs
Banks Peninsula CB/ 13 March 2017



Stoddart Cottage – Earthquake repairs - Heritage
Banks Peninsula CB / March 2017

Opened to Public 2016



Governors Bay community centre
Banks Peninsula CB/ 14 December 2016



Lyttelton Mt Herbert Board Room Replacement (25 Canterbury Street)
Banks Peninsula CB / 7 September 2016



Pigeon Bay Campground Toilet -
Banks Peninsula CB / 3 August 2016



Governors Bay Headmasters House – EQ Repair, Strengthening and Maintenance- Heritage
Banks Peninsula CB / 14 July 2016



Lyttelton Plunket Rooms & Toy Library
Demolished & 15 year lease at Lyttelton Rec Centre
Banks Peninsula CB/ July 2016



The Gaiety Hall – EQ Repair, Strengthening & Maintenance- Heritage
Banks Peninsula CB / 1st April 2016



Lyttelton Recreation Centre and Trinity Hall Repair
Banks Peninsula CB / Completed 18th December 2015- Official Opening 20th February 2016



Lyttelton Recreation Ground – Pavilion and Shed #2
Banks Peninsula CB / 05 February 2016

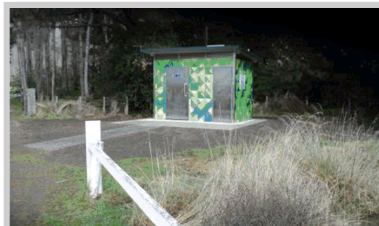


Grubb Cottage – EQ Repair and Maintenance- Heritage
Banks Peninsula CB / 2nd February 2016

Opened to Public 2015



Akaroa Museum – EQ Repairs, Strengthening and Re-roof - Heritage
Banks Peninsula CB / 13 October 2015



Le Bons Bay Exeloo Toilet
Banks Peninsula CB / 25th September 2015



Awa-iti Reserve Exeloo Toilet
Banks Peninsula CB / 20th September 2015

Elected Member Update
 February 2018



Duvuachelle Show Grounds Exeloo Toilet
 Banks Peninsula CB / 12th August 2015



Duvuachelle Reserve and Campground - All Buildings
 Banks Peninsula CB / 30th July 2015



Port Levy Pool Changing Shed
 Banks Peninsula CB / 2nd April 2015

Opened to Public 2014



Norman Kirk Pool Rebuild
 Banks Peninsula CB / 12th February 2015



Godley House – Foundation Remediation- Heritage
 Banks Peninsula CB / December 2014

Item 7
Attachment A

Active Projects- Heritage

Akaroa Service Centre Banks Peninsula Community Board Tranche 1 Heritage

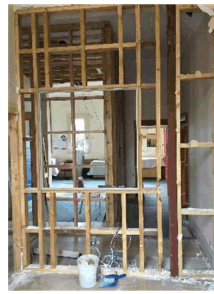
Opening	2018-Q2	Current Phase / Sub-Phase	Executing Construction
Delegated Authority for concept Approval	CCC Internal staff building owner		

Description of Work

The Akaroa Service Centre currently has a 67%NBS but remains closed. This is as a result of earthquake damage and a desire to undertake alterations. Proposed works involve a new layout to the ground floor, upgrading data and heating, re-opening the balcony on the north east corner of the first floor and any upgrades necessary to comply with the building code including the installation of a new accessible toilet and ramp.

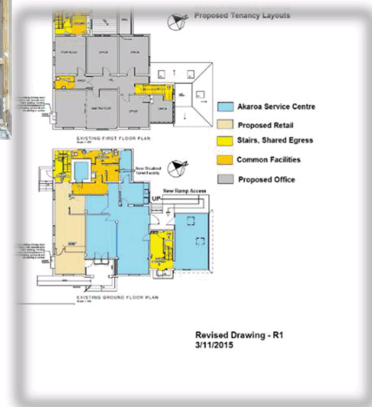
Current Status

Stage 1 - Exterior. All works have been completed. Painting defects are occurring on the building. Investigations have been undertaken by the contractor and paint manufacturer to develop a solution. Multiple repair methodologies are being trialed on some sections of the building to determine the best solution. The defect remediation works are set to commence momentarily.



Stage 2 – Internal Fit-out. Detailed design has been completed. The Akaroa Design and Appearance Committee have approved the design. The Resource Consent and Building Consent has been approved.

The contractor has commenced on site as at the 28th of August 2017. The interior fit out works are progressing with the strip out and internal partition framing works now completed. Interior decorating is now underway.



Langlois-Eteveeneaux Cottage (LE Cottage)

Banks Peninsula Community Board
Tranche 2
Heritage

Opening	2018-March	Current Phase / Sub-Phase	Executing Construction
Delegated Authority for concept Approval	CCC Internal staff building owner		

Description of Work

LE Cottage currently has a 51%NBS and is closed due to construction.

Landscaping works, enclosing rear building viewing windows, make safe chimney, repaint interior and exterior of building.

Current Status

Works were placed on hold when unexpected fabrics were uncovered.

A revised scope has been agreed due to the above discovery. An amended Building and Resource Consent has been approved and the archaeological authority application has also been approved. The contractor has begun on-site, they have installed all protection requirements, enclosed the rear windows, and removed all of the gypsum lining, repainted and largely completed the exterior landscaping and picket fence works.

The project is expected to be completed imminently. With final landscaping works now only remaining.



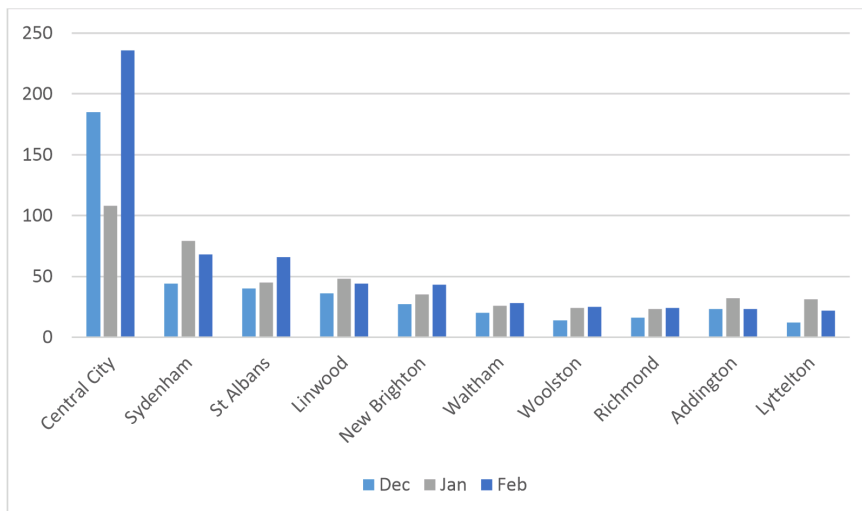
Future Projects or on hold – Community Facilities and Heritage

Asset Name	Status	Community Board	Target Start Date
<p style="text-align: center;">Former Council Stables – Donald St- Heritage</p> <p style="text-align: center;"><small>Awaiting Asset Owner direction</small></p>	On Hold	Banks Peninsula	TBC
<p style="text-align: center;">Kukupu Hostel - Heritage</p> <p style="text-align: center;"><small>CCC are currently looking into the future use of the building as this will determine the design process for the repair and strengthening of the property. This asset is currently on hold awaiting a decision on future use. Consequently, the project will not be reported upon further until taken off hold.</small></p>	On Hold	Banks Peninsula	TBC
<p style="text-align: center;">Little River (Coronation) Library- Heritage</p> <p style="text-align: center;"><small>The area traditionally suffers from flooding and as this building is affected, we are currently looking at potential solutions for this facility alone. A report has been completed and issued to Council for review and comment. The flooding report has several different options for the protection of the property and this is currently being expanded and initial budget estimate figures completed for further review. Consequently, the project will not be reported upon further until the project recommences.</small></p>	On Hold	Banks Peninsula	TBC
<p style="text-align: center;">Signal Box, Norwich Quay – Heritage</p> <p style="text-align: center;"><small>Awaiting Asset Owner direction</small></p>	On Hold	Banks Peninsula	TBC



Top 10 Graffiti Incident Counts by Suburb February 2018

	Graffiti Incident Count		
	Dec	Jan	Feb
Central City	185	108	236
Sydenham	44	79	68
St Albans	40	45	66
Linwood	36	48	44
New Brighton	27	35	43
Waltham	20	26	28
Woolston	14	24	25
Richmond	16	23	24
Addington	23	32	23
Lyttelton	12	31	22



This information is compiled from data that the Council receives from their graffiti removal contractor, Intergroup.

Graffiti Hot Spots February 2018

<u>Location</u>	<u>Graffiti Incident Count</u>
Rawhiti Domain	8
Linwood Park	8
Abberley Park	6

Banks Peninsula Neighbourhood and Sports Parks Update

March 2018

February and March have brought unseasonal levels of growth due to the combination of warm temperatures and high rainfall amounts.

Scheduled Parks Maintenance Programme for April:

Activity	Frequency per month
Ornamental mowing	3
Amenity mowing	2
Informal Mowing	1
Playground Maintenance	1
Winter sport field mowing	5
Winter sport line marking	3
Chemical weed control	1
Ornamental garden maintenance	2

Scheduled Parks Maintenance Programme for May:

<i>Activity</i>	<i>Frequency per month</i>
Ornamental mowing	2
Amenity mowing	2
Playground Maintenance	1
Winter sport field mowing	4
Winter sport line marking	2
Chemical weed control	1
Ornamental garden maintenance	2

Banks Peninsula Discretionary Response Fund 2017/18		Board Approval
BUDGET	\$54,187.00	
Youth Development Fund		
<i>Allocations made</i>		
Drew Wilson - Outward Bound Course	\$150.00	17/07/2017
Jack Lopas - World Under 23 Rowing Championship in Bulgaria	\$300.00	17/07/2017
Ruby Louise Baynes - Oceania and Asian Optimist Championships in Hong Kong	\$300.00	17/07/2017
Akaroa Area School Board of Trustees towards six students attending NZ Area Schools Sports Tournament (\$150 per student.)	\$900.00	17/07/2017
Laura Simone Anderson - Spirit of Adventure 10 Day Development Course	\$150.00	30/10/2017
Youth Development Scheme Allocated	\$1,800.00	
In Assessment		
	\$ 5,000.00	
In Assessment Balance	\$ 5,000.00	
Declined		
Erin Neufield: 'Sense of Place' study in Akaroa		
Pending Board Approval		
Pending Board Approval Balance	\$ -	
Discretionary Response Fund		
<i>Allocations made</i>		
Governors Bay Community Association	\$2,739.00	28/08/2017
Te Hapu o Ngati Wheke	\$2,000.00	28/08/2017
Okuti Valley Recreation and Sports Club Inc.	\$2,000.00	28/08/2017
Little River Wairewa Community Trust	\$3,000.00	28/08/2017
Little River Jiu Jitsu Club	\$3,000.00	28/08/2017
Banks Peninsula Community Board - Summer with your Neighbours	\$3,000.00	11/09/2017
Banks Peninsula Community Board - ANZAC Day Services	\$2,000.00	11/09/2017
Banks Peninsula Community Board - Community Service Awards	\$3,000.00	11/09/2017
Banks Peninsula Community Board - Reserve Management Activity Costs	\$1,500.00	11/09/2017
Ataahua Reserve Management Committee	\$2,000.00	25/09/2017
Takamatua Ratepayers Association Inc	\$500.00	25/09/2017
Project Lyttelton - 21 Day Challenge	\$850.00	9/10/2017
Little River Craft Station - Information for Visitors Website	\$3,318.00	13/11/2017
Banks Peninsula Presbyterian Church - Banks Peninsula Community Lunches and Community Garden Project	\$1,000.00	13/11/2017
Little River Craft Station Inc. - Website Copy	\$438.00	12/02/2018
Diamond Harbour Youth & Community Trust - Diamond Harbour Youth Project	\$2,400.00	12/02/2018
Canterbury Society of Arts t/a CoCA - 2018 Wakaroa Pigeon Bay Art Trail	\$3,000.00	12/02/2018
Discretionary Response Fund Allocated	\$35,745.00	
TOTAL: Discretionary Response Fund Unallocated	\$16,642.00	

8. Elected Members' Information Exchange

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

9. Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987.

I move that the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7.

Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

- “(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):
- (a) Shall be available to any member of the public who is present; and
 - (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE RELEASED
10	BRIEFING - AKAROA WHARF ENCROACHMENTS	S7(2)(1)	CONDUCT NEGOTIATIONS	THE BRIEFING INCLUDES INFORMATION RELATING TO THE NEGOTIATION OF LICENCES	9 JULY 2018 WHEN THE LICENCES ARE IN PLACE.