

## **Coastal-Burwood Community Board AGENDA**

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### **Notice of Meeting:**

An ordinary meeting of the Coastal-Burwood Community Board will be held on:

**Date:** Monday 5 February 2018  
**Time:** 4:30pm  
**Venue:** Boardroom, Corner Beresford and Union Streets,  
New Brighton

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### **Membership**

Chairperson	Kim Money
Deputy Chairperson	Tim Sintes
Members	Tim Baker
	David East
	Glenn Livingstone
	Linda Stewart

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29 January 2018

Jo Wells  
Manager Community Governance, Coastal-Burwood  
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Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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## 1. Apologies

At the close of the agenda no apologies had been received.

## 2. Declarations of Interest

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

## 3. Confirmation of Previous Minutes

That the minutes of the Coastal-Burwood Community Board meeting held on [Monday, 4 December 2017](#) be confirmed (refer page 5).

## 4. Public Forum

A period of up to 30 minutes may be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

It is intended that the public forum session will be held at the beginning of the meeting.

## 5. Deputations by Appointment

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

### 5.1 Community Policing Update

Senior Constable Garry Bombay will speak on behalf of Canterbury District Police regarding an update on community policing in the area.

### 5.2 Frank White – McBratneys Road flooding

Frank White, resident of McBratneys Road, will speak to the correspondence from Poto Williams MP regarding ongoing issue of flooding on his property.

## 6. Presentation of Petitions

There were no petitions received at the time the agenda was prepared.



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## Coastal-Burwood Community Board OPEN MINUTES

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**Date:** Monday 4 December 2017  
**Time:** 4.30pm  
**Venue:** Boardroom, Corner Beresford and Union Streets,  
New Brighton

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**Present**

Chairperson	Kim Money
Deputy Chairperson	Tim Sintes
Members	Tim Baker
	David East
	Glenn Livingstone
	Linda Stewart

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4 December 2017

Jo Wells  
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- Part A**      **Matters Requiring a Council Decision**  
**Part B**      **Reports for Information**  
**Part C**      **Decisions Under Delegation**
- 

The agenda was dealt with in the following order.

## **1. Apologies**

**Part C**

There were no apologies.

## **2. Declarations of Interest**

**Part B**

There were no declarations of interest recorded.

## **3. Confirmation of Previous Minutes**

**Part C**

**Community Board Resolved CBCB/2017/00185**

That the minutes of the Coastal-Burwood Community Board meeting held on Monday, 20 November 2017 be confirmed.

Glenn Livingstone/Tim Sintes

Carried

## **4. Public Forum**

### **4.1 Kate Taylor - Muka Park**

Kate Taylor, local resident, addressed the Board in relation to a proposal to fundraise to purchase surplus play equipment from St Andrews College and have it installed at Muka Park.

After questions from members, the Chairperson thanked Kate for her presentation.

The Board decided to refer this issue to staff for consideration and response.

## **5. Deputations by Appointment**

**Part B**

### **5.1 Rockabilly Show N Shine for 2017**

Robbie Baigent, member of Rockabilly Show and Shine Ltd, addressed the Board regarding the Rockabilly Show N Shine event and its preference to hold the event at Rawhiti Domain for the next 5 years on the dates provided.

After questions from members, the Chairperson thanked Robbie Baigent for his presentation.

Item18 of these minutes, refers to the Board's decision on this matter.

**5.2 Michael Madden - Palmers Road**

Michael Madden, local resident, addressed the Board regarding the proposed Palmers Road (Bowhill-New Brighton) Renewal. He expressed his support for repairing the road but felt that the narrowing of the road, as proposed, could create accidents.

After questions from members, the Chairperson thanked Michael Madden for his deputation.

Item 8 of these minutes, refers to the Board's decision on this matter.

**5.3 Lorraine Kerry - Palmers Road**

Lorraine Kerry, local resident, addressed the Board regarding the proposed Palmers Road (Bowhill-New Brighton) Renewal. She expressed her support for repairing the road but felt that the proposed narrowing the Road near Lindis Lane would create issues with visibility when turning onto Palmers Road.

After questions from members, the Chairperson thanked Lorraine Kerry for her deputation.

Item 8 of these minutes, refers to the Board's decision on this matter.

**5.4 Alex Fedoruk - Palmers Road**

Alex Fedoruk, local resident, addressed the Board regarding the proposed Palmers Road (Bowhill-New Brighton) Renewal. He expressed his support for repairing the road but felt that the proposed narrowing will create issues. He has concerns about the loss of parking if the road was narrowed.

After questions from members, the Chairperson thanked Alex Fedoruk for his deputation.

Item 8 of these minutes, refers to the Board's decision on this matter.

**6. Presentation of Petitions**

**Part B**

There was no presentation of petitions.

**7. Correspondence Report**

**Staff Recommendations**

That the Coastal-Burwood Community Board:

1. Receive the information in the correspondence report dated 04 December 2017

**Community Board Resolved CBCB/2017/00186**

**Part B**

That the Coastal-Burwood Community Board:

1. Receive the information in the correspondence report dated 04 December 2017, and the late correspondence from Eastern Community Sport and Recreation Inc.

Tim Baker/Glenn Livingstone

**Carried**

## 8. Palmers Road (Bowhill-New Brighton) renewal

### Community Board Resolved CBCB/2017/00187

Noting that there will be no impact on construction start date, the Board has decided to lay the Palmers Road (Bowhill-New Brighton) Renewal report on the table to enable a seminar between the Board and the project team to take place.

Kim Money/David East

Carried

## 9. Proposed No Stopping Restrictions - Heron Street, Southshore

### Community Board Resolved CBCB/2017/00188 (Original Staff Recommendation accepted without change)

#### Part C

That the Coastal-Burwood Community Board resolved to:

1. Approve that all current parking and stopping restrictions across the eastern end of the Heron Street formed roadway, commencing from a point on the northern kerb approximately 58 metres east of its intersection with Rockinghorse Road and extending in a southerly direction across the roadway for a distance of approximately 8.6 metres be revoked.
2. Approve that the stopping of vehicles be prohibited at any time across the eastern end of the Heron Street formed roadway, commencing from a point on the northern kerb approximately 58 metres east of its intersection with Rockinghorse Road and extending in a southerly direction across the roadway for a distance of approximately 8.6 metres.

Tim Baker/Tim Sintes

Carried

## 10. Coastal-Burwood Community Board Youth Development Fund 2017/18 - STT Stowers-Smith, TTM Stowers-Smith, and KPP Stowers-Smith

### Community Board Resolved CBCB/2017/00189 (Original Staff Recommendation accepted without change)

#### Part C

That the Coastal-Burwood Community Board resolved to:

1. Transfer \$4,000 from the 2017/18 Discretionary Response Fund to the 2017/18 Youth Development Fund for applications for the remainder of the 2017/18 financial year.
2. Approve a grant of \$250 from its 2017/2018 Youth Development Fund to Sienna Stowers-Smith towards representing Canterbury U14 in touch rugby at a tournament in Oamaru 2-3 December and the Inter-Provincial Series in Christchurch 16-17 December 2017.
3. Approve a grant of \$250 from its 2017/2018 Youth Development Fund to Tanner Stowers-Smith towards representing Canterbury U14 in touch rugby at a tournament in Oamaru 2-3 December and the Inter-Provincial Series in Christchurch 16-17 December 2017.

4. Approves a grant of \$250 from its 2017/2018 Youth Development Fund to Kynan Stowers-Smith towards representing Canterbury U18 in touch rugby at the Inter-Provincial Series in Christchurch 17-18 December 2017, and Junior Nationals in Auckland 9-11 February, 2018.

Kim Money/Tim Baker

Carried

## **11. Coastal-Burwood Discretionary Response Fund 2017/18 - Garden Pride Awards**

**Community Board Resolved CBCB/2017/00190 (Original Staff Recommendation accepted without change)**

### **Part C**

That the Coastal-Burwood Community Board resolved to:

1. Approve a grant of \$3,000 from its 2017/18 Discretionary Response Fund to the Coastal-Burwood Community Board towards the 2018 Garden Pride Awards.

David East/Tim Baker

Carried

## **12. Coastal-Burwood Community Board 2017/18 Discretionary Response Fund Application - Te Whare Whanau**

**Community Board Resolved CBCB/2017/00191 (Original Staff Recommendation accepted without change)**

### **Part C**

That the Coastal-Burwood Community Board resolved to:

1. Approve a grant of \$1,714 to City East Charitable Trust towards their Te Whare Whanau project.

Glenn Livingstone/Linda Stewart

Carried

## **13. Coastal-Burwood Community Board 2017/18 Discretionary Response Fund Application - New Brighton Project**

**Community Board Resolved CBCB/2017/00192 (Original Staff Recommendation accepted without change)**

### **Part C**

That the Coastal-Burwood Community Board resolved to:

1. Approve a grant of \$1,615 to the New Brighton Project towards the New Brighton Christmas Parade. \$977 for the traffic management plan and \$638 for St Johns cover.

Kim Money/Linda Stewart

Carried

#### **14. Coastal-Burwood Community Board 2017/18 Discretionary Response Fund Application - Coastal-Burwood Community Board South Brighton and Southshore Event**

**Community Board Resolved CBCB/2017/00193 (Original Staff Recommendation accepted without change)**

##### **Part C**

That the Coastal-Burwood Community Board resolved to:

1. Approve a grant of \$700 to the Coastal-Burwood Community Board towards the South Brighton and Southshore event in 2018.

Linda Stewart/Tim Sintes

Carried

#### **15. Coastal-Burwood Community Board Community Facilities Needs Assessment- Research Report October 2017**

##### **Staff Recommendations**

That the Coastal-Burwood Community Board:

1. Receive the "Research Report: Coastal-Burwood Community Facility Needs Assessment" prepared by Sarah Wylie, Independent Social Researcher in September 2017.

**Community Board Resolved CBCB/2017/00194**

##### **Part C**

That the Coastal-Burwood Community Board resolved to:

1. Receive the "Research Report: Coastal-Burwood Community Facility Needs Assessment" prepared by Sarah Wylie, Independent Social Researcher in September 2017.
2. Support the provision for an Avondale-Burwood-Dallington Community Facility.
3. Send the Facilities Needs Assessment report to Regenerate Christchurch and the Ministry of Education.

Linda Stewart/Kim Money

Carried

#### **16. Coastal-Burwood Community Board Meeting Schedule 2018**

**Community Board Resolved CBCB/2017/00195 (Original Staff Recommendation accepted without change)**

##### **Part C**

That the Coastal-Burwood Community Board resolved to:

1. Adopt the following meeting schedule from 5 February to 3 December 2018:

Monday 5 February	4.30pm	New Brighton Boardroom
Monday 19 February	4.30pm	New Brighton Boardroom
Monday 5 March	4.30pm	New Brighton Boardroom

Monday 19 March	4.30pm	New Brighton Boardroom	
Tuesday 3 April	4.30pm	New Brighton Boardroom	Easter is on Monday
Monday 16 April	4.30pm	New Brighton Boardroom	
Monday 7 May	4.30pm	New Brighton Boardroom	
Monday 21 May	4.30pm	New Brighton Boardroom	
Tuesday 5 June	4.30pm	New Brighton Boardroom	Monday Queens Birthday
Monday 18 June	4.30pm	New Brighton Boardroom	
Monday 2 July	4.30pm	New Brighton Boardroom	
Monday 16 July	4.30pm	New Brighton Boardroom	
Monday 6 August	4.30pm	New Brighton Boardroom	
Monday 20 August	4.30pm	New Brighton Boardroom	
Monday 3 September	4.30pm	New Brighton Boardroom	
Monday 17 September	4.30pm	New Brighton Boardroom	
Monday 1 October	4.30pm	New Brighton Boardroom	
Monday 15 October	4.30pm	New Brighton Boardroom	
Monday 5 November	4.30pm	New Brighton Boardroom	
Monday 19 November	4.30pm	New Brighton Boardroom	
Monday 3 December	4.30am	New Brighton Boardroom	

2. Agree that the first meetings of the month will host Public Forums.
3. Agrees on Board Meeting day to allocate from 3pm to 4:15pm for seminars/workshops if required

Tim Baker/Kim Money

Carried

## 17. Recess Committee 2017/18

**Community Board Resolved CBCB/2017/00196 (Original Staff Recommendation accepted without change)**

### Part C

That the Coastal-Burwood Community Board resolved to:

1. Appoint a Recess Committee comprising the Board Chairperson or Deputy Chairperson and any two Board members available, to be authorised to exercise the delegated powers of the Coastal-Burwood Community Board for the period following its ordinary meeting on 4 December 2017 up until the Board resumes normal business on 5 February 2017.
2. Report back to the Board, the application of any such delegation, for record purposes.
3. Note that any meeting of the Recess Committee will be publicised and details forwarded to all Board members.

Kim Money/Tim Sintes

Carried

## 18. Coastal-Burwood Community Board Area Report

### Staff Recommendations

That the Coastal-Burwood Community Board:

1. Receive the Area Update

2. Approve the full 2017/18 Annual Plan amount of \$105,000 for three Board supported projects being consolidated into the Thomson Park car park upgrade project.

**Community Board Resolved CBCB/2017/00197**

**Part B**

That the Coastal-Burwood Community Board decided to:

1. Receive the Area Update
2. Approve the full 2017/18 Annual Plan amount of \$105,000 for three Board supported projects being consolidated into the Thomson Park car park upgrade project.
3. The Board requests that the Ministry of Education and Regenerate Christchurch Limited be urgently contacted requesting a meeting prior to Christmas with the Board and Ministry of Education representatives to:
  - a. discuss the future use of the Burwood School site
  - b. request a delay to the demolition of the Aranui Primary School buildings to consider options for the use of the buildings in the short term
  - c. note the Board's intention to work with the Community in respect of the Central New Brighton School site, including the Roy Stokes Hall
  - d. assess the capacity of schools in the ward
  - e. convey the impact of the closure of six schools in the Coastal-Burwood area.
4. Request meetings are set up with interested community groups in respect of the Aranui and Central New Brighton School sites.
5. Note that:
  - a. the Board recognises and appreciates the value the Rockabilly Show N Shine events bring to the area, community and regeneration of New Brighton and that the event needs to be given prominence and security
  - b. the Board supports all options being explored so that both Rockabilly Show N Shine and Archery events can take place at the same time.
  - c. Rockabilly Show N Shine requires a decision by the beginning of January 2018 to commence planning and marketing.
6. Request advice from staff on how a designated events space could be established for Rawhiti Domain for current and potential users to support events taking place that contribute to the regeneration of the area.

David East/Tim Sintes

**Carried**

**19. Elected Members' Information Exchange**

**Part B**

Members exchanged information on relevant interest as follows:

- 19.1 Southshore Community Picnic – great event, over 300 people attended.
- 19.2 Estuary Edge Quote – this is now being considered.



- 19.3 Site visit made to Donnell Park.
- 19.4 Members request that the burnt out vehicle on Brooker Avenue is removed urgently and request advice on the policy for the removal of burnt out cars in the Red Zone.
- 19.5 Named tiles on New Brighton Pier – a number of missing tiles. Some investigation and research is needed into locating these.
- 19.6 Santa Parade – will take place on 9 December 2017 .

Meeting concluded at 6.43pm.

CONFIRMED THIS 5TH DAY OF FEBRUARY 2018

KIM MONEY  
CHAIRPERSON



## 7. Correspondence

**Reference:** 18/82660

**Contact:** Peter Croucher      Peter.Croucher@ccc.govt.nz      941 5305

### 1. Purpose of Report

Correspondence has been received from:

Name	Subject
Poto Williams MP	On behalf of Frank White, issues of ongoing flooding in McBratneys Road

### 2. Staff Recommendations

That the Coastal-Burwood Community Board:

1. [Receive the information in the correspondence report dated 05 February 2018](#)

### Attachments

No.	Title	Page
A <a href="#">↓</a>	Correspondence - Ongoing flooding of McBratneys Road	16



**Poto  
WILLIAMS**  
MP for Christchurch East



26 January 2018

Coastal Burwood Community Board  
Via email to <mailto:peter.croucher@ccc.govt.nz>

Dear Board Members

Frank White, 78 McBratneys Road, Dallington

I met with Mr White yesterday to discuss the ongoing issue of flooding on his property that he has been working with the Christchurch City Council on since 1993. I first met Mr White in June 2017 after he exhausted his discussions with officials from CCC.

As a result of the property development in 1993, 6 properties in McBratneys Road became susceptible to flooding as land was built up on the new sites for the new dwellings. At that time CCC (as it was) instituted a drainage remediation program. There have been many discussions over time.

In an email dated 9 May 2016, Keith Davison states that the council infrastructure is operating as required and that the issue lies with the sub-soil pipes on the property and Mr should discuss the matter with EQC.

In June 2017 I went to site to support Mr White in a meeting he held with Colin Hill from CCC. As a result of this meeting 2 non return valves were installed on 15<sup>th</sup> December 2017. On January 5<sup>th</sup> and 6<sup>th</sup> 2018 during heavy rainfall, Mr White again experienced flooding on his property and it would appear that the remediation put in place in December has failed.

Mr White has had numerous discussions with CCC, has multiple files and documents going back to 1993 and is seeking a resolution to this long standing issue. I have included with this letter some evidence Mr White has to support his claim, he is happy to supply you with anything else you may require.

On behalf of my constituent, Mr Frank White, I request that the Community Board look into this matter and advise a suitable and appropriate way forward for Mr White to finally resolve the matter of flooding on his property.

Yours faithfully

**Poto Williams**  
**MP for Christchurch East**

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Authorised by Poto Williams, Parliament Buildings, Wellington



## 8. Lease to Development Christchurch Ltd - New Brighton Beach - Project 1b

Reference: 17/756946

Contact: Kathy Jarden

kathy.jarden@ccc.govt.nz

941-8203

### 1. Purpose and Origin of Report

#### Purpose of Report

- 1.1 The purpose of this report is for the Coastal-Burwood Community Board to approve a Deed of Lease to Development Christchurch Ltd over a portion of New Brighton Beach at 195 Marine Parade to enable development of the second part of the New Brighton Foreshore Development Project 1b ("Project").

#### Origin of Report

- 1.2 This report is staff generated.

### 2. Significance

- 2.1 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.

2.1.1 The level of significance was determined by staff evaluation.

2.1.2 The community engagement and consultation outlined in this report reflect the assessment.

### 3. Staff Recommendations

That the Coastal-Burwood Community Board:

1. Approve the granting of a lease to Development Christchurch Limited over that portion of New Brighton Beach shown in Attachment A (areas B and C) to this report for a period of eighteen (18) months with a six-month right of renewal term, if required, to enable development of Project 1B being part of the New Brighton Foreshore Development Project.

### 4. Key Points

- 4.1 This report supports the [Council's Long Term Plan \(2015 - 2025\)](#):

4.1.1 Activity: Neighbourhood Parks

- Level of Service: 6.0.2 Customer satisfaction with the range of recreation facilities

- 4.2 The following feasible options have been considered:

- Option 1 – Grant a Lease (preferred option)
- Option 2 – Not Grant a Lease

- 4.3 Option Summary - Advantages and Disadvantages (Preferred Option)

4.3.1 The advantages of this option include:

- Development of the salt water pools, public toilets and foreshore mitigation works.
- Regeneration of New Brighton

- Improved park and amenity areas for public to enjoy.
- A lease of the land is required in order to enable DCL to obtain the necessary consents required and to provide DCL with full control of this site for the construction of the Salt Water Pools Project.
- A lease sets out the roles and duties of DCL and the Council and requires the tenant (DCL) and landlord (CCC) to comply with certain duties and obligations. A lease document avoids future problems, confusion or costs.

4.3.2 The disadvantages of this option include:

- An area of the park and foreshore will be closed temporarily while the redevelopment is undertaken.

## 5. Context/Background

### The Land

5.1 The leased area is located on portions of 195 Marine Parade and 213 Marine Parade.

5.1.1 195 Marine Parade - Area B on plan attached:

- Certificate of Title Identifier CB29F/546
- Lot 3 Deposited Plan 50951
- Total area 1.0041 hectares more or less
- Fee Simple, Local Park in accordance with Section 138 Local Government Act
- Area subject to lease: 5770m<sup>2</sup>

and Area C on plan attached:

- Certificate of Title Identifier CB29F/549
- Lot 6 Deposited Plan 50951
- Total Area 1.6290 hectares more or less
- Local Purpose (Esplanade) Reserve
- Area subject to lease: 4830m<sup>2</sup>

### Development Plan

5.2 Development Christchurch Limited (DCL)

- In July 2015 Council endorsed a high level plan from DCL to regenerate the New Brighton seaside which would include the Hot Salt Water Pools Development and improvements to the Whale Pool and grassed area adjacent to the New Brighton Library.
- Council has provided funding towards this development and DCL is getting preparations underway to commence the second phase of the development being the construction of the Hot Salt Water Pools, public toilets and foreshore esplanade improvements.
- A lease of the land is required in order to enable DCL to obtain the necessary consents required and to provide DCL with full control of this site for the construction of the project.
- When the project is completed the lease will terminate and the improvements will be handed back to the public realm to enjoy.

- There will be a loss of some car parking spaces with the development of the project. DCL have addressed car parking issues in their public engagement document which stated “Existing car parking is well used in the summer months, but less so for the rest of the year. The site for the hot pools ensures that car parking is available by the beach. Although some spaces will be lost, a wider review of car parking around the entire New Brighton commercial area has been carried out to address future demand.”

### Advertising and Public Consultation

- 5.3 In accordance with section 138 of the Local Government Act 2002, the granting of a lease for more than six (6) months that has the effect of excluding or substantially interfering with the public’s access to the park constitutes a disposal therefore consultation was required.
- 5.4 Public advertising of the intention to grant a lease over area B and C as indicated on the attached plan has been carried out in accordance with section 138 of the Local Government Act 2002. Public advertising is not required over area C which is a reserve in accordance with the Reserves Act 1977, however it was included in the consultation documents.
- 5.5 The consultation was carried out in conjunction with DCL and was open from 27 October to 12 November 2017. The formal consultation document for the granting of a lease was inserted into the DCL consultation seeking feedback on design and facilities to help inform them on the concept design.
- 5.6 Consultation was carried out by various methods:
- Public advertising of the intention to grant a lease
  - New Brighton Market on 28<sup>th</sup> October and 4<sup>th</sup> November
  - Letterbox drop
  - Public meeting at the New Brighton Club on 1 November
  - Temporary Hub at the community board rooms during the consultation period
  - On-line feed back to Council’s website
  - Hardcopy forms were available at various retailers in New Brighton
- 5.7 As a result of the consultation process relating specifically to the granting of the lease to DCL, 58 submissions were received. Of these:
- 3 – Do not support the plan
  - 14 – Have some concerns
  - 42 – Support the plan
  - 27 people made comments and 16 were out of scope (revising decision to locate pools where they are, features of the pools complex and other projects such as the movement of the surf club.
  - 11 relevant comments were received:
    - Have some concerns:
      - *Because I believe the longer the lease, the more likely there will be even less communication with the community. As it is there has been bloody nothing.*
      - Staff Comment – the length of the lease is to ensure sufficient time to complete the project. DCL provide regular updates on the progress of their projects. Considerable communication has already taken place.
      - *Isn't development DCL a part of CCC? Why do they require a lease*

- Staff Comment – DCL is a limited liability company that has been set up as an agency to accelerate development projects in Christchurch. As a separate entity DCL is required to have a lease in place that protects the interests of Christchurch City Council and DCL.
- *My concern is that this lease approval appears to assume that the hot pools project is going to go ahead. What happens if the project is stalled after the closing date of feedback, which I note is after this response is required. Also, assuming the hot pools project does go ahead, what happens to the area once they are built?*
  - Staff comment: If the hot pools project does not go ahead then the lease would be surrendered. Once the area is built the project will be handed over to the Council to operate.
- *Why does DCL need a lease is it just a CCC money shifter*
  - Staff comment: refer to second bullet point above. There is no money being shifted in the granting of a lease.
- Support the plan:
  - *I support the lease proposal so we can get the hot pools built as soon as possible.*
  - *In order for these improvements to happen whatever is necessary keeping in mind that regeneration is needed in this area*
  - *It seems good sense to me & allows for hold ups which hopefully won't happen*
  - *It's a no brainer, with the money already expended on other revitalisation projects.*
  - *Let's get this done, in truth it's been almost 70 years since salt pools were first put forward*
  - *Stop procrastinating & get on with it!!*
  - *You just need to start the re-generation!*

### Delegations

- 5.8 The Council has delegated to all Community Boards “ The power to issue leases or licences for the carrying on of any trade, business or occupation on parks (excluding public road) for terms not exceeding five years and at rentals not exceeding \$20,000.” (Lease to DCL)
- 5.9 The Community Board also holds a delegation to grant leases on reserves pursuant to section 61 of the Reserves Act for those reserves held as local purpose reserves. Area C on the plan in Attachment A is held as a local purpose (esplanade) reserve. (Lease to DCL)
- 5.10 The proposed lease to be granted to DCL is for a period commencing 7 February 2018 and ending 30 June 2019 with provision for a six-month right of renewal should there be any construction or unexpected delays. When the Project is completed it will be handed back to the Council and public to enjoy.
- 5.11 The rent will be peppercorn (\$1).

## 6. Option 1 – Grant a Lease (preferred)

### Option Description

- 6.1 Grant a Lease

### Significance

- 6.2 The level of significance of this option is low consistent with section 2 of this report.
- 6.3 Engagement requirements for this level of significance are required in accordance with section 138 of the Local Government Act as the lease will be for a period of greater than 6 months.



### **Impact on Mana Whenua**

- 6.4 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

### **Community Views and Preferences**

- 6.5 Residents of New Brighton and greater Christchurch are specifically affected by this option due to public desire to revitalise New Brighton. Their views were gathered during the consultation undertaken with the New Brighton Master Plan and options for regeneration of New Brighton.
- 6.6 DCL has also conducted further community consultation in its New Brighton Implementation Plan and the recent consultation seeking feedback on the design and facilities carried out in October and November 2017 as detailed in this report.

### **Alignment with Council Plans and Policies**

- 6.7 This option is consistent with Council's Plans and Policies

### **Financial Implications**

- 6.8 Cost of Implementation – lease preparation costs will be covered by Council operational budgets.
- 6.9 Maintenance / Ongoing Costs – Council will be responsible for the ongoing operating expenses.
- 6.10 Funding source – to be included in Council LTP and annual operational budgets.

### **Legal Implications**

- 6.11 There is a legal context, issue or implication relevant to this decision.
- 6.12 Council has signed an agreement with Development Christchurch Limited for the New Brighton Regeneration Project.
- 6.13 This report has not been reviewed and approved by the Legal Services Unit
- The legal consideration is the drafting of a lease which would be prepared by the Legal Services Unit in accordance with the Local Government Act 2002 and the Reserves Act 1977.

### **Risks and Mitigations**

- 6.14 The public will not have access to the existing park for the period of the lease and will not be able to enjoy use of the existing facilities. A member of the public may complain to the Council.
- 6.15 Risk – Public complaints caused by lack of access to the area. This will result in dissatisfaction with use of the area.
- 6.15.1 Treatment: Public consultation and good communication undertaken by DCL to inform members of the public.
- 6.15.2 Residual risk rating: the rating of the risk is low.

### **Implementation**

- 6.16 Implementation dependencies - Granting of Lease
- 6.17 Implementation timeframe – Two weeks to prepare and execute lease documentation.

### **Option Summary - Advantages and Disadvantages**

- 6.18 The advantages of this option include:
- Development of the hot salt water pools, public toilets and foreshore mitigation works.
  - Regeneration of New Brighton
  - Improved park and amenity areas for public to enjoy

- A lease of the land is required in order to enable DCL to obtain the necessary consents required and to provide DCL with full control of this site for the construction of this second Project.
- A lease sets out the roles and duties of DCL and the Council and requires the tenant (DCL) and landlord (CCC) to comply with certain duties and obligations. A lease document avoids future problems, confusion or costs.

6.19 The disadvantages of this option include:

- An area of the park and foreshore will be closed temporarily while the redevelopment is undertaken.

## 7. Option 2 – Not Grant Lease

### Option Description

7.1 Not grant lease.

### Significance

7.2 The level of significance of this option is low consistent with section 2 of this report.

7.3 Engagement requirements for this level of significance are not required.

### Impact on Mana Whenua

7.4 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

### Community Views and Preferences

7.5 Residents of New Brighton and Christchurch are specifically affected by this option due to their desire to revitalise New Brighton. Their views were gathered during the consultation undertaken with the New Brighton Master Plan and options for regeneration of New Brighton.

7.6 DCL has also conducted further community consultation in its New Brighton Implementation Plan and the recent consultation seeking feedback on the design and facilities carried out in October and November 2017 as detailed in this report.

### Alignment with Council Plans and Policies

7.7 This option is inconsistent with Council's Plans and Policies

7.7.1 Inconsistency – would not support New Brighton Centre Master Plan objectives

7.7.2 Reason for inconsistency – a lease is required to carry out the project to meet objectives

7.7.3 Amendment necessary – granting of lease

### Financial Implications

7.8 Cost of Implementation – not applicable

7.9 Maintenance / Ongoing Costs – not applicable

7.10 Funding source – not applicable

### Legal Implications

7.11 There is a legal context, issue or implication relevant to this decision

7.12 This report has not been reviewed and approved by the Legal Services Unit

7.13 The legal consideration is that the Council has signed a development agreement with Development Christchurch Limited to carry out the project.

### Risks and Mitigations

- 7.14 DCL cannot proceed to undertake development of the Project.
- 7.15 Risk – delivery of project caused by lack of lease. This will result in public dissatisfaction and unnecessary expenditure to date.
- 7.15.1 Treatment: grant the lease.
- 7.15.2 Residual risk rating: the rating of the risk is high.

### Implementation

- 7.16 Implementation dependencies - not applicable
- 7.17 Implementation timeframe – not applicable

### Option Summary - Advantages and Disadvantages

- 7.18 The advantages of this option include:
- Public continue to have access to the area and existing facilities.
- 7.19 The disadvantages of this option include:
- Regeneration of New Brighton is stalled.
  - Development of the Project does not proceed.

### Attachments

No.	Title	Page
A <a href="#">↓</a>	Development Christchurch Ltd. - Proposed Lease Plan Project 1B	24

### Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).
(a) This report contains:
(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

### Signatories

<b>Author</b>	Kathy Jarden - Team Leader Leasing Consultancy
<b>Approved By</b>	Angus Smith - Manager Property Consultancy Bruce Rendall - Head of Facilities, Property & Planning John Filsell - Head of Recreation, Sports & Events Mary Richardson - General Manager Citizen and Community







## 9. Coastal-Burwood Community Board 2017/18 Youth Development Fund Application - Rebecca Harris

Reference: 18/49447

Contact: Natalie Dally natalie.dally@ccc.govt.nz

941 5326

### 1. Purpose and Origin of Report

#### Purpose of Report

- 1.1 The purpose of this report is for the Coastal-Burwood Community Board to consider an application received for the Coastal- Burwood Community Board's 2017/18 Youth Development Fund.
- 1.2 There is currently \$3,850 remaining in this fund.

#### Origin of Report

- 1.1 This report is to assist the Community Board to consider an application for funding from Rebecca Harris.

### 2. Significance

- 2.1 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
  - 2.1.1 The level of significance was determined by the number of people affected and/or with an interest.
  - 2.1.2 Due to the assessment of low significance, no further community engagement and consultation is required.

### 1. Staff Recommendations

That the Coastal-Burwood Community Board:

1. Approves a grant of \$300 from its 2017/18 Youth Development Fund to Rebecca Harris towards attending the New Zealand Symphonic Winds events in Auckland from January 23-26 2018 and in Wellington from July 17-21 2018

### 3. Applicant - Rebecca Harris

- 3.1 Rebecca Harris is a 16 year old who lives in Shirley and is a music scholar at Rangi Ruru Girls School.
- 3.2 The Rangi Ruru scholarship recognises Rebecca's exceptional musical talent and her ability to contribute and give back to the schools music community by playing in the Jazz band, Orchestra, Chamber Music and singing in musical theatre.
- 3.3 Rebecca is a trombonist in the New Zealand Symphonic Winds and has been a trombonist and viola player in the New Zealand Secondary Schools Symphony Orchestra. She also plays in the A Grade Canterbury Brass Band, the All Girl Big Band and the Christchurch Youth Jazz Orchestra. She has won several age group trombone awards at New Zealand National Brass Band contests and is a National Award Winner as a viola player.

- 3.4 The New Zealand Symphonic Winds is in its fifth year and is the leading concert band for musicians aged under 25 years in New Zealand. It is an initiative of the New Zealand Concert Bands Association and musicians must have a playing standard of Grade 7 Trinity or equivalent to audition for the band. Many of the band members are studying at a tertiary level or are semi-professional musicians and Rebecca's invitation to join the band is indicative of her advanced technical and musical skills and commitment to music.
- 3.5 Through babysitting, violin tuition and participating in the All Girl Big Band Rebecca has raised \$200 towards attending the January event.
- 3.6 The following table provides a breakdown of the costs for Rebecca Harris:

EXPENSES	Cost (\$)
Airfares	\$300
Membership Fees (accommodation, some food, buses etc.)	\$500
<b>Total</b>	<b>\$800</b>

- 3.7 This is the first time the applicant has applied for funding.

## Attachments

There are no attachments to this report.

## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories

<b>Author</b>	Natalie Dally - Community Development Advisor
<b>Approved By</b>	Jo Wells - Manager Community Governance, Coastal-Burwood

## 10. Coastal-Burwood Community Board Area Report

Reference: 17/1434872

Contact: Peter Croucher Peter.croucher@ccc.govt.nz

941 5305

### 1. Purpose of Report

The purpose of this report is to resource the Community Board to promote a pro-active partnership approach to decision-making between the Council and Community Boards working together to achieve the best outcomes for the city with decisions being made with a good understanding of community views.

### 1. Staff Recommendations

That the Coastal-Burwood Community Board:

1. Receive the Area Update.
2. Consider nominating two representatives to attend on the workshops on Community Waterway.
3. Consider suggestions of newsworthy items to include on Newsline.
4. Consider suggestions of significant Board matters to include in the Board report to Council.

### 2. Community Board Activities and Forward Planning

#### 2.1 Community Board Plan update against outcomes

2.1.1 No update to report.

#### 2.2 Memos/Information reporting back on Community Board matters

##### 2.2.1 Outwards Correspondence

- Robb Kerr and James Lunday, Regenerate Christchurch (**Attachment A**)
- Simon Blatchford, Ministry of Education (**Attachment B**)
- Coralanne Child, Ministry of Education (**Attachment C**)

##### 2.2.2 Policing Update

On 2 October 2017 The Board agreed to request the Community Constable to attend a Board Meeting for a policing update. This has been arranged for the current meeting when Senior Constable Garry Bombay will provide this information through a deputation.

##### 2.2.3 Community Waterway Workshops

The Canterbury Water Management Strategy Zone Committee are hosting community waterway workshops during February and early March 2018 running from 5.30 to 7.30pm. The Board has been asked to nominate two representatives who will attend one of the workshops. Residents, who left their contact details, after the community water survey and representatives from the Youth Council have also been invited. The workshops are being held:

- Monday 19 February Fendalton Service Centre Board Room
- Wednesday 21 February Halswell Library Hao Room

- Monday 26 February Papanui Service Centre Board Room
- Thursday 1 March Beckenham Service Centre Board Room

Further details will be sent to the Board representatives.

## 2.3 The provision of strategic, technical and procedural advice to the Community Board

### 2.3.1 Shape your Place Toolkit

Staff from the Urban Regeneration and Community Governance Teams have been attending community board seminars to discuss the Shape your Place Toolkit which has now been promoted to the community.

The presentations have been aimed to:

- Raise awareness of the Shape your Place Toolkit, including an online demonstration of it. The toolkit is an online resource that's been developed to encourage and support community groups to undertake community-led place-making projects;
- Invite feedback on the toolkit; and
- Seek elected members' help in promoting the toolkit, through their own networks.

Please see the attached memorandum for more information (**Attachment D**) noting that in lieu of a seminar, the Board has previously agreed to receive the information in this way.

## 2.4 Board area Consultations/Engagement

- ### 2.4.1 Regenerate Integrated Assessment criteria – Regenerate Christchurch is currently seeking feedback on 44 Integrated Assessment Criteria that will be used to assess how well the future use options for the Ōtākaro Avon River Corridor, and the draft Regeneration Plan, achieves the overarching objectives for the Area.

The weighting of the criteria is open for feedback until 5pm, Friday 9 February 2018. More information is available at <https://engage.regeneratechristchurch.nz/draft-integrated-assessment-criteria>

## 2.5 Submission Opportunities

- ### 2.5.1 None to report.

## 2.6 Annual Plan and Long Term Plan matters

- ### 2.6.1 None to report.

## 2.7 Development of Civil Defence Emergency Plans

- ### 2.7.1 The development of the draft LTP is ongoing.

## 2.8 Requests for information from Board meeting on Newsline

- ### 2.8.1 Suggestions requested.

## 2.9 Significant Board matters of interest to raise at Council

- ### 2.9.1 Suggestions requested.

## 3. Key Local Projects (KLPs) and Strengthening Communities Funded Projects

- ### 3.1 No updates to report.



## 4. Significant Community Issues

### 4.1 Southshore and South New Brighton Regeneration

#### 4.1.1 Opening of the New Brighton Beachside Playground

20 December 2017 marked the opening of the New Brighton Beachside Playground. David East and Kim Money officially opened the playground with a blessing performed by Te-Kaharoa Manihera. Local children, parents, residents, and those who worked on the project joined in on the day's festivities. The opening of the playground marks the first step in Development Christchurch Limited's (DCL) work to revitalise New Brighton.



#### 4.1.2 Improvements to Public Spaces

At the same time DCL sought feedback on the hot pools, the Council consulted on proposed improvements to New Brighton Pedestrian Mall and Marine Parade. The results of the consultation will be presented to the Community Board in February.

#### 4.1.3 Christchurch Hot Pools

In December last year, DCL analysed feedback received during the public engagement on the hot pools that ran from late October to early November 2017. The feedback provided clear insights into community aspirations for the facility. This has contributed to the way the pools are being designed, with strong themes of wind protection, shelter, seating, parking, and accessibility coming through in the feedback responses. This feedback was incorporated into designs that were showcased at a community workshop in early December 2017. Finalised concept designs are expected early this year when preparations will also begin for consenting.

### 4.2 Ōtākaro Avon River Corridor

4.2.1 No update at the time of writing this report.

### 4.3 Central new Brighton School Site and Roy Stokes Hall

4.3.1 In response to concerns raised by members of the community, the Board agreed to contact Land Information New Zealand to establish if the Crown disposal process of the Central New Brighton School can be suspended to enable the Community:

- a) To consider options for the use of the Roy Stokes Hall and;
- b) To consider options for the use of the balance of the school site.

The Board has been advised that the Ministry of Education and its agents have agreed to allow time to enable the Council to better understand community wishes and options.

A meeting was held with the Community Board and community groups in December to discuss options for the Roy Stokes Hall and Central New Brighton school site. Further work is currently being done by community groups to consider future use.

The Central New Brighton School site is currently the site of The Old School Te Kura Tawhito, a creative community hub which includes a range of community organisations and activities.

#### 4.4 QEII Park

##### 4.4.1 QEII Recreation and Sport Centre

The rebuild of the QEII Recreation and Sport Centre is due to be completed by mid 2018. The 130 metre-long hydroslide was recently lifted in to place (see photo below).



##### QEII Master Plan

As previously reported, this year in collaboration with the community, Council will begin developing a Master Plan that will help guide the future use of QEII Park.

This Master Plan will set out the vision for QEII Park and how it's used – making sure the park's environment, communities and buildings are all connected. This is an important process and will guide how QEII develops as it gets busier with the new facilities on the park.

In the coming weeks, the project team will get in touch with all of the park's immediate neighbours and the wider community, inviting them to take part in this exciting opportunity.

#### 4.4.2 Coastal Hazards Report

After the new report assessing coastal hazard risk was released, community drop-in sessions were held in Burwood, New Brighton, South Brighton and Spencerville. Feedback from these meetings will be collated. Communities who wish to will then work with the Council to develop Community Resilience Plans, which will detail how to respond to all natural hazards including coastal hazards.

Given the generalised nature of the Coastal Hazards Report Summary Document, the Coastal-Burwood Community Board felt it did not provide appropriate information in relation to the coastal areas of the Coastal-Burwood ward. Therefore, the Board is working with Council staff to develop frequently asked questions to provide clarification to the community on relevant aspects of the report.

#### 4.5 South Brighton Estuary Edge

4.5.1 There are ongoing flooding and erosion issues being experienced around the South Brighton estuary edge area resulting in mature trees falling and others in danger of falling, the recreational track eroding in places, and plant losses. These areas of the estuary edge have not been repaired or maintained after earthquake damage. The Community Board is working with the community and Council staff, along with Regenerate Christchurch, to look at options to address these issues.

#### 4.6 Coastal-Burwood Community Board Plan

The Board approved the Coastal-Burwood Community Board Plan for 2017-19 on 16 October 2017. This Plan, can be found at the following link:

<https://www.ccc.govt.nz/assets/Documents/The-Council/Community-Boards/Coastal-Burwood-Community-Board-Plan-2017-19.pdf>

## 5. Major Community and/or Infrastructure Projects

### 5.1 Community Facilities

5.1.1 No updates to report.

### 5.2 Partnerships with the community and organisations

5.2.1 No updates to report.

### 5.3 Infrastructure projects underway

#### 5.3.1 Rothesay Road Parking Bays

In November 2017 the Board asked if the parking bays on Rothesay Road could have the bollards relocated so that parked cars do not sit out on the road.

Please see the attached memorandum (**Attachment E**) from our Traffic Engineer which is for information.

This advises that road markings will be used to define the edge of the roadway, and therefore the depth of the parking bays, as well as provide a visual narrowing of the roadway and present a more urban road environment that will help moderate vehicle speeds.

### 5.4 Events Report Back

5.4.1 No updates to report.

## 6. Parks, Sports and Recreation Update (bi-monthly)

### 6.1 Local Parks Update

#### 6.1.1 Upcoming Community Events

##### I love New Brighton

I love New Brighton is an annual Waitangi Day Event that celebrates everything the community loves about New Brighton. Organised by local community groups at Thomson Park, there are lots of free activities, have-a-go sports, market stalls, food stalls, bouncy castles, face painting, games, free sausages and a live stage featuring bands.



##### Parklands@Play 2018

Sunday 18 February at 12pm at Parklands Reserve, Queenspark Drive, the event includes have-a-go sports with local sports clubs, wacky fun with pedalmania, mega slides, bike obstacle course, Zumba, preschoolers activities with Toy Library ride-ons, story times, bouncy castle, and messy play. Relaxed atmosphere with sounds to sooth and a selection of food. Entertainment from local bands and talent including music and dance.

### 6.2 Sports Parks Update

6.2.1 No updates to report.

### 6.3 Capital Works Projects

6.3.1 No updates to report.



## 7. Community Board funding budget overview and clarification

- 7.1 The budget information for the Board's 2017/18 Discretionary Response and Youth development Funds is attached (**Attachment F**).

### Attachments

No.	Title	Page
A <a href="#">↓</a>	Coastal-Burwood Community Facility Needs Assessment - Letter to Regenerate Christchurch	34
B <a href="#">↓</a>	Coastal-Burwood Community Facility Needs Assessment - Letter to Ministry of Education	35
C <a href="#">↓</a>	Coastal-Burwood Community Board - 4 December 2017 Meeting - Ministry of Education	36
D <a href="#">↓</a>	Shape your Place Toolkit Memorandum	37
E <a href="#">↓</a>	Rothsay Road Parking Bays Memorandum	39
F <a href="#">↓</a>	Coastal-Burwood 5 February 2018 - Funding Table Update	45

### Signatories

<b>Authors</b>	Peter Croucher - Community Board Advisor Natalie Dally - Community Development Advisor Heather Davies - Community Development Advisor Jacqui Miller - Community Recreation Advisor Pip Pearse - Community Recreation Advisor Katie MacDonald - Community Support Officer Jo Wells - Manager Community Governance, Coastal-Burwood
<b>Approved By</b>	Lester Wolfreys - Head of Community Support, Governance and Partnerships Shupayi Mpunga - Manager Community Governance, Linwood-Central-Heathcote



17 January 2018

Rob Kerr  
General Manager, Residential Red Zone

James Lunday  
General Manager, Regeneration Planning

Regenerate Christchurch  
Level 1, Building 2  
181 High St  
Christchurch Central  
Christchurch 8011

**Re: Research Report - Coastal-Burwood Community Facility Needs Assessment - Sarah Wylie**

Dear Rob and Jim

As you are aware the Coastal-Burwood area suffered substantial losses of community bumping places and spaces as a result of the earthquakes of 2010/2011. To get a clearer idea of facility needs from the perspective of the community the Coastal-Burwood Community Board and Coastal-Burwood Community Governance Staff commissioned independent researcher, Sarah Wylie, to gather the views of some active groups and individuals across the Coastal and Burwood wards.

This research, "Research Report - Coastal-Burwood Community Facility Needs Assessment" has given us a snapshot of community facility needs which accurately reflects what the Board have been hearing from our communities. This information will help to inform the next steps, direction and development of plans for the Community, Community Board and local Council staff as we partner and support the further rebuilding of our communities.

We attach this research report here for your information and strongly urge you and the team to consider the content as you look to progress the Avon Otakaro River corridor and other regeneration projects.

Yours sincerely



Kim Money  
CHAIRPERSON  
Coastal-Burwood Community Board

TRIM: 18/42922

Shirley Service Centre  
Marshland Road, Christchurch, 8053  
PO Box 73023, Christchurch, 8154  
[www.ccc.govt.nz](http://www.ccc.govt.nz)



17 January 2018

Simon Blatchford  
Principal Advisor  
Canterbury and Chatham Islands

Ministry of Education  
48 Hereford St  
West End  
Christchurch 8013

**Re: Research Report - Coastal-Burwood Community Facility Needs Assessment - Sarah Wylie**

Dear Simon

As you are aware the Coastal-Burwood area suffered substantial losses of community bumping places and spaces as a result of the earthquakes of 2010/2011. To get a clearer idea of facility needs from the perspective of the community the Coastal-Burwood Community Board and Coastal-Burwood Community Governance Staff commissioned independent researcher, Sarah Wylie, to gather the views of some active groups and individuals across the Coastal and Burwood wards.

This research, "Research Report - Coastal-Burwood Community Facility Needs Assessment" has given us a snapshot of community facility needs which accurately reflects what the Board have been hearing from our communities. This information will help to inform the next steps, direction and development of plans for the Community, Community Board and local Council staff as we partner and support the further rebuilding of our communities.

We attach this research report here for your information and use in planning in relation to this area.

Yours sincerely



Kim Money  
CHAIRPERSON  
Coastal-Burwood Community Board

TRIM: 18/43115

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Marshland Road, Christchurch, 8053  
PO Box 73023, Christchurch, 8154  
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11 December 2017

Coralanne Child  
Director of Education for Canterbury  
Ministry of Education  
[coralanne.child@education.govt.nz](mailto:coralanne.child@education.govt.nz)  
Christchurch

**Re: Request for a meeting with the Coastal-Burwood Community Board**

Dear Coralanne

At the Coastal-Burwood Community Board meeting on Monday 4 December, the Board requested that a meeting with the Ministry of Education and Regenerate Christchurch Limited be organised prior to Christmas to:

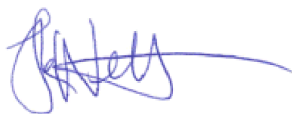
- i. Discuss the future use of the Burwood School site
- ii. Request a delay to the demolition of the Aranui Primary School buildings to consider options for the use of the buildings in the short term
- iii. Note the Board's intention to work with the Community in respect of the Central New Brighton School site, including the Roy Stokes Hall
- iv. Assess the capacity of schools in the ward
- v. Convey the impact on the closure of six schools in the Coastal-Burwood area.

Please could you advise whether it is possible to organise a meeting before Christmas, and who would be in attendance from the Ministry of Education.

I look forward to your response.

Yours sincerely

Jo Wells



Jo Wells  
COMMUNITY GOVERNANCE MANAGER  
COASTAL-BURWOOD COMMUNITY BOARD

TRIM:17/1459402

Community Support, Governance & Partnerships Unit  
Shirley/Service Centre, 36 Marshland Road, Christchurch, 8154  
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[www.ccc.govt.nz](http://www.ccc.govt.nz)



MEMO

**To:** Coastal-Burwood Community Board

**From:** Carolyn Ingles, Head of Urban Regeneration, Urban Design and Heritage

**CC:** Janine Sowerby, Senior Planner, Urban Regeneration Team  
Heather Davies, Community Development Advisor, Community Governance Team (Coastal-Burwood)  
Peter Croucher, Community Board Advisor, (Coastal-Burwood)

**Date:** 30 November 2017

**Re:** Shape your Place Toolkit

**Purpose of memo**

1. Staff from the Urban Regeneration and Community Governance Teams are presently attending community board seminars to discuss the Shape your Place Toolkit. The scheduled presentation to the Coastal-Burwood Community Board on Monday, 4 December, has been deferred until the new year. This memo is provided in the interim to make the Board aware of the toolkit, ahead of upcoming promotion of it to the community in early December. This will be followed up by a rescheduled presentation to the Board in the new year.
2. This series of presentations to community boards has aimed to:
  - ☐ raise awareness of the Shape your Place Toolkit, including an online demonstration of it. The toolkit is an online resource that's been developed to encourage and support community groups to undertake community-led place-making projects;
  - ☐ invite feedback on the toolkit; and
  - ☐ seek elected members' help in promoting the toolkit, through their own networks.

**Shape your Place Toolkit**

3. When referring to 'community-led place-making projects', we are talking about a people-centred approach to the planning, design and transformation of public spaces into meaningful community places. This encompasses both:
  - ☐ the act of enhancing a space (whether through creating an artwork, community garden or community plan); and
  - ☐ a process that strengthens people's relationship with their community and neighbourhood, similar to the process of making a house feel more like a home.
4. The toolkit was developed:
  - ☐ to raise people's awareness of the large number and spectrum of place-making tools and help ensure that the best tool is chosen to deal with a specific problem or opportunity;

- ☐ to encourage community ownership of projects, recognising that many place-making initiatives can be led and delivered by local community groups with support, if needed, from Council staff. This reflects the Council's strategic priority of "enabling active citizens and connected communities"; and
  - ☐ to maximise positive neighbourhood outcomes while deploying Council staff resources efficiently.
5. The toolkit can be found online at: <https://ccc.govt.nz/culture-and-community/shape-your-place>
6. It contains ideas and information to help people get started; tools, other resources and potential funding sources to help them clear any speed bumps and deliver their project; and local examples of community-led place-making projects, including the people, time and cost involved.
7. Active promotion of the toolkit to community groups (the target audience) and the public generally is planned after the last of the 2017 community board seminars on 8 December. Promotion of the toolkit will be via: the community boards' monthly e-newsletter; information brochures in libraries and service centres; mobile banners and the distribution of business cards at community events; and a range of other online updates.
8. For any questions regarding the toolkit prior to the seminar with you in the new year, please contact Janine Sowerby or Heather Davies in the first instance.

CHRISTCHURCH CITY COUNCIL  
CITY SERVICES- TRANSPORT OPERATIONS TEAM

**Memorandum**

**ROTHESAY ROAD PARKING BAYS**

**Date:** 30 November 2017  
**From:** Wayne Gallot, Traffic Engineer  
**To:** Jo Wells, Community Governance Manager, Coastal-Burwood  
**cc:** Ryan Rolston, Team Leader, Traffic Operations  
Peter Croucher, Community Board Advisor, Coastal-Burwood  
Kelly Larsen, Senior Sergeant, Canterbury Road Policing, NZ Police

**Introduction**

The purpose of this memorandum is to respond to your email of 23 November 2017 advising of a request from the Coastal-Burwood Community Board to investigate the possibility of relocating the bollards at the front of the parking bays on Rothesay Road so that parked cars do not sit out on the road.

**Further Background – Speed Issue**

As some members of the Board are already aware, Rothesay Road between Queenspark Drive and Putake Drive has an issue with excessive vehicle speeds. This is considered to be most likely attributed to the fact that this section of Rothesay Road has no development on the north side of the road, and is devoid of any road markings, such that it presents a very open traffic environment and perhaps feels less like a 50 km/h urban road but more like a higher speed rural road to some road users.

Traffic Operations staff have been communicating with one particular resident, Mr Deacon of 96 Rothesay Road, on this issue and have also been communicating with Senior Sergeant Larsen Kelly Larsen of the NZ Police Road Policing Unit (Canterbury). Mr Deacon has also been communicating directly with Senior Sergeant Larsen, and has also previously exchanged emails with Cr Glenn Livingstone regarding the same.

In response to concerns raised by Mr Deacon, traffic counts were undertaken in the first week of June this year to record speed and volume data in both directions. While it had initially been intended to locate the tubes immediately outside Mr Deacon's property at 96 Rothesay Road, it was discovered that there had been an earlier (Feb/Mar 2016) count undertaken outside the property at 64 Rothesay Road (approximately 400m west of Mr Deacon's property) and it was decided to repeat the count at that location so as to compare and check for any changes/trends in speed, volume and/or traffic composition. This decision was communicated to Mr Deacon, who expressed his reservations due to his observations that vehicle speeds were typically lower in that section than they were immediately in front of his property. Whilst it was expected that Mr Deacon's observations were possibly correct, the placement of the tubes outside 64 Rothesay Road still enabled the collection of very useful data. Due to delays receiving the data from the contractor, it wasn't able to be analysed until the last week of August.

While waiting for the new speed/count data, the Traffic Operations Team was contacted by the Police in early August to advise that they had recently undertaken some targeted enforcement on Rothesay Road after also being contacted by Mr Deacon in mid July (following up on his earlier contact in October 2016). The Police advised that their targeted enforcement action resulted in 8 infringement notices being issued in a space of 90 minutes, almost all of which were over 65 km/h, but were unable to clarify where exactly on Rothesay Road the infringement notices were issued. The Police also suggested that installation of road markings (eg centre line and/or edge lines) may be appropriate, which is something that was already being considering. Police were subsequently sent a summary of the 2016 speed/count

data (indicating an 85th percentile speed of 59.4 km/h and a 95th percentile speed of 63.4km/h), which was generally consistent with the results of their targeted enforcement.

As soon as the new speed/count data was received in late August, and before staff had a chance to fully analyse it, Mr Deacon was sent a quick email indicating that a preliminary review indicated speeds had increased slightly. Mr Deacon was also advised of the Police targeted enforcement action and results, and advised that Police would also be sent a summary of the new data.

After analysing the data fully, a further email was sent Police on 28 August with a summary and comparison of the 2016 and 2017 data. As initially thought, and communicated to Mr Deacon, the new data indicated that the 85th and 95th percentile speeds had increased slightly to 60.1 km/h and 64.8 km/h respectively. The 2017 count recorded an average daily (7-day) volume 3456 vehicles, which suggests around 518 vehicles per day (15%) are going faster than 60.1 km/h and around 173 vehicles per day (5%) are going faster than 64.8 km/h. If the 85th percentile speed is also indicative of the weekday (Mon-Fri) peak period speeds then that suggests around 1 vehicle every minute going faster than 60 km/h. Police were also provided with graphs of the 85th and 95th percentile speed profiles across the day, so that they may be able to consider the most appropriate times for any further targeted enforcement. Lastly, Police were also alerted to the possibility that vehicle speeds would be even higher in the vicinity of Mr Deacon's property.

It is understood that Mr Deacon contacted Police directly again on 24 October to express his concerns over apparent increases in speed and his opinion that there was insufficient Police presence. The Police then contacted the Council for comment on any known speed issues, which suggests the information they had been provided in August may have been misplaced or forgotten. Police were re-sent the summary of the speed/count data to the Police on 26 October.

Since that time, staff have been investigating simple road marking (or other) solutions that may be possible to address the speed/safety issue and/or assist Police with their operations.

#### Results of Parking Bay Investigation and Discussion

A site inspection of the Rothesay Road parking bays was undertaken on Monday 27 November 2017. Details of the three parking bays are as follows;

- The westernmost bay is 6.3-6.5m deep measured from the marked edge line. The roadway width (measured between the edge line and the southern kerb) at this location is 7.2m at the eastern end of the bay, widening to 9.7m approximately 20m west of the bay.
- The central bay is 5.1m deep measured from the edge of seal. The width of the sealed roadway at this point is 7.5m (edge of seal to southern kerb).
- The easternmost bay is 5.7m deep measured from the edge of seal. The width of the sealed roadway at this point is 7.4m (edge of seal to southern kerb).



Figure 1 – Parking Bay Locations



Based on the measurements described above, each of the bays can easily accommodate most vehicles clear of the sealed edge of roadway (noting that the District Plan defines a 99 percentile design vehicle as being 5.2m long, and an 85 percentile design vehicles as being only 4.9m long).

Although it is acknowledged that the occasional longer vehicle and/or vehicles not parked completely within the bay may slightly overhang the sealed roadway, there is ample advance visibility of the parking bays and the remaining roadway width would be sufficient to accommodate simultaneous two-way vehicle movements even if another vehicle was parked adjacent to the south side kerb opposite the north side parking bay.

Removing / relocating the bollards at the front of the north side parking bays, so that vehicles can park deeper into the bay, may in fact be counter-productive in that it would create an even more open traffic environment and potentially lead to higher vehicle speeds through this section of Rothesay Road.

#### **Proposed Road Marking**

To address both the speed issue and potential encroachment of parked vehicles onto the north side of the road, the following road markings are proposed;

1. An edge line along the north side of Rothesay Road, off set 9.7m from the southern kerb, connecting with the existing edge line opposite No.102 (approximately 120m east of its intersection with Kohi Drive) and extending in an southwesterly direction for a distance of approximately 650m (terminating opposite No.50 Rothesay Road).
2. A centre line along Rothesay Road, off set 5.5m from the southern kerb, commencing at a point approximately 120m east of its intersection with Kohi Drive (opposite No.102) and extending in an southwesterly direction for a distance of approximately 650m (terminating opposite No.50 Rothesay Road). The 5.5m width between the southern kerb and the proposed centre line would allow for on-street parking adjacent to the kerb, with a resultant lane width of 3.5m for westbound traffic to pass without crossing the centre line. The resultant 4.2m wide eastbound traffic lane would allow for motorists and cyclists to share the lane.
3. An edge line along the north side of Rothesay Road, off set 7m from the southern kerb, connecting with the existing edge line opposite No.104 (approximately 168m east of its intersection with Kohi Drive) and extending in an easterly direction for a distance of approximately 360m (terminating opposite No.136 Rothesay Road). The 7m roadway width will allow for on-street parking adjacent to the southern kerb, whilst still providing for low speed passing manoeuvres for simultaneous two-way traffic movements (albeit many road users are likely to slow / stop and yield to on-coming traffic). It is not possible to install a centre line through this section of road as it would effectively remove all on-street parking.

The proposed road markings will define the edge of the roadway, and therefore the depth of the parking bays, as well as provide a visual narrowing of the roadway and present a more urban road environment that will help moderate vehicle speeds. This is illustrated in the concept images below.



Figure 2a – Rothesay Road view looking west from westernmost parking bay - existing environment



Figure 2b – Rothesay Road view looking west from westernmost parking bay – indicative road markings





Figure 3a – Rothesay Road view looking east past central parking bay - existing environment



Figure 3b – Rothesay Road view looking east past central parking bay – indicative road markings

#### Next Steps

Within the next few days, instructions will be issued to the Council's maintenance contractor to install the proposed road markings. It is expected that the road markings will be implemented within 4 weeks of those instructions being issued. Traffic Operations staff will mark up the site in advance, so as to provide guidance for the road marking contractor and ensure the desired roadway/lane widths are achieved.

#### Recommendation

That the Coastal Burwood Community Board receive this memorandum.



Wayne Gallot  
Traffic Engineer

Approval:

Name	Position	Signature	Date
Ryan Rolston	Team Leader, Traffic Operations		30 November 2017



Updated as at	Coastal-Burwood Community Board Funds 2017/18		
5.02.18	<b>Coastal-Burwood Discretionary Response Fund</b>	<b>Allocation 2017/18</b>	<b>Board Approval</b>
	<b>Discretionary Response Fund Budget Carry-Forward from previous financial year</b>	<b>\$18,872.00</b>	
	<b>Establishment of the Discretionary Response Fund</b>	<b>\$74,966.00</b>	<b>18.09.17</b>
	<b>Return of SCF Money from Otautahi Creative Spaces</b>	<b>\$3,000.00</b>	<b>6.11.17</b>
	Taylor McCaughan - American Association Aerobic Competition	\$500.00	17.07.17
	Joshua Scott - World Track Junior Championships	\$500.00	17.07.17
	Mana Placid - USA High Performance Volleyball Championships	\$500.00	17.07.17
	Youth Development Fund Allocation	\$3,500.00	18.09.17
	Coastal-Burwood Community Board - Neighbourhood Week	\$3,500.00	2.10.17
	Eastern Community Sport and Recreation - Rawhiti \$2 Pool Project	\$9,250.00	16.10.17
	Family Help Trust - Breaking the Cycle for Christchurch Children Project	\$3,000.00	16.10.17
	Aranui Junior Touch Module - Aranui Junior Touch Module	\$2,000.00	6.11.17
	Aranui Eagles Rugby - Pacific Series 2017	\$3,000.00	6.11.17
	Coastal-Burwood Community Board - Parklands @ Play Event 2018	\$4,000.00	6.11.17
	Coastal-Burwood Community Board - I Love New Brighton 2018	\$6,000.00	6.11.17
	Southshore Resident's Association - Defibrillator	\$2,900.00	20.11.17
	Coastal-Burwood Community Board - Youth Development Fund Top Up	\$4,000.00	4.12.17
	Coastal-Burwood Community Board - Garden Pride Awards	\$3,000.00	4.12.17
	City East Charitable Trust - Te Whare Whanau	\$1,714.00	4.12.17
	New Brighton Project - Christmas Parade	\$1,615.00	4.12.17
	Coastal-Burwood Community Board - South Brighton and Southshore Event	\$700.00	4.12.17
	<b>Discretionary Response Fund BALANCE</b>	<b>\$47,159.00</b>	
	<b>Youth Development Fund</b>	<b>Allocation 2017/18</b>	<b>Board Approval</b>
	<b>Establishment of the Youth Development Fund</b>	<b>\$3,500.00</b>	<b>18.09.17</b>
	<b>Transfer to the Youth Development Fund</b>	<b>\$4,000.00</b>	<b>4.12.17</b>
	Ari Graham - ITU Elite Junior World Championships	\$500.00	18.09.17
	Liam Walker - Canoe Racing NZ High Performance Pathway	\$400.00	18.09.17
	D'Angelo Tauti - U15 Rugby Tournament	\$250.00	18.09.17
	Dara O'Malley - NZ Primary School Surf Championships	\$250.00	18.09.17
	Landon Walker - Men's Artistic Gymnastics National Championships	\$250.00	18.09.17
	Nicholas Ryan - Young Singers in Harmony National Barbershop Championships	\$250.00	2.10.17
	Bailey McCaughan - 2017 GymnasticsNZ Aerobics National Championships	\$250.00	16.10.17
	Justice Setefano - Hip Hop Unite World Championships	\$500.00	16.10.17
	Mia McNughton-Vincent - Touch Rugby Tournaments	\$250.00	20.11.17
	Sienna Stowers-Smith - Touch Rugby	\$250.00	4.12.17
	Tanner Stowers-Smith - Touch Rugby	\$250.00	4.12.17
	Kynan Stowers-Smith - Touch rugby	\$250.00	4.12.17
	<b>Youth Development Fund BALANCE</b>	<b>\$3,850.00</b>	

## 11. Elected Members' Information Exchange

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This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.