

Linwood-Central-Heathcote Community Board AGENDA

Notice of Meeting:

An ordinary meeting of the Linwood-Central-Heathcote Community Board will be held on:

Date: Monday 29 January 2018
Time: 3.00pm
Venue: The Board Room, 180 Smith Street,
Linwood

Membership

Chairperson	Sally Buck
Deputy Chairperson	Jake McLellan
Members	Alexandra Davids
	Yani Johanson
	Darrell Latham
	Tim Lindley
	Brenda Lowe-Johnson
	Deon Swiggs
	Sara Templeton

24 January 2018

Shupayi Mpunga
Manager Community Governance, Linwood-Central-Heathcote
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Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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1. Apologies

At the close of the agenda no apologies had been received.

2. Declarations of Interest

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes

That the minutes of the Linwood-Central-Heathcote Community Board meeting held on [Monday, 4 December 2017](#) be confirmed (refer page 5).

4. Public Forum

A period of up to 30 minutes may be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

It is intended that the public forum session will be held at <Approximate Time>

OR

There will be no public forum at this meeting

5. Deputations by Appointment

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

6. Presentation of Petitions

There were no petitions received at the time the agenda was prepared.

Linwood-Central-Heathcote Community Board OPEN MINUTES

Date: Monday 4 December 2017
Time: 3pm
Venue: The Board Room, 180 Smith Street,
Linwood

Present

Chairperson	Sally Buck
Deputy Chairperson	Jake McLellan
Members	Alexandra Davids
	Yani Johanson
	Darrell Latham
	Tim Lindley
	Brenda Lowe-Johnson
	Deon Swiggs
	Sara Templeton

4 December 2017

Shupayi Mpunga
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-
- Part A** **Matters Requiring a Council Decision**
Part B **Reports for Information**
Part C **Decisions Under Delegation**
-

The agenda was dealt with in the following order.

1. Apologies

Part C

There were no apologies.

2. Declarations of Interest

Part B

Sally Buck declared an interest in Item 22 (Riccarton Avenue - Small Passenger Service Vehicle Stand Amendment) and took no part in the discussion or voting on this matter.

3. Confirmation of Previous Minutes

Part C

Community Board Resolved LCHB/2017/00199

Community Board Decision

That the minutes of the Linwood-Central-Heathcote Community Board meeting held on Wednesday, 22 November 2017 be confirmed.

Jake McLellan/Alexandra Davids

Carried

4. Public Forum

Part B

4.1 Pedestrian Crossing on Stanmore Road

Gillian Sheard, resident, spoke to the Board about the safety issues of the existing pedestrian crossing on Stanmore Road between Avalon Street and North Avon Road and outlined the discussions she has been having with Council staff.

The Chairperson thanked Ms Sheard for her presentation.

The Board requested staff advice on the staff interactions with Ms Sheard relating to the pedestrian crossing Stanmore Road between Avalon Street and North Avon Road, and an update on the progress of those discussions.

4.2 31 & 33 Nayland Street Car Park, Sumner

Roger Evans, motel owner in Sumner, spoke to the Board about the ongoing concerns regarding skateboarders' use of the 31 & 33 Nayland Street car park and the impact on his guests and business.

The Board received advice from staff on the progress of the installation of the temporary skate ramp.

The Chairperson thanked Mr Evans for his presentation.

The Board requested information on the frequency of the sweeping of 31 & 33 Nayland Street carpark.

5. Deputations by Appointment

Part B

5.1 Scarborough Park Playground Renewal

Dr David Brinson was unable to attend the Board meeting and provided a written statement to the Board.

Clause 16 of these minutes refer.

6. Presentation of Petitions

Part B

There was no presentation of petitions.

7. Correspondence - Gelita

Community Board Resolved LCHB/2017/00200

Part C

That the Linwood-Central-Heathcote Community Board:

1. Receive the information in the correspondence report dated 4 December 2017.
2. Write to Gelita thanking them for their presentation to the Board in November 2017, and advise that the Board look forward to working with Gelita in the future.

Darrell Latham/Yani Johanson

Carried

8. Staff Briefing on Project WL1 - Ferry Road Streetscape & Movement Improvements at Woolston Village

Community Board Resolved LCHB/2017/00201 Staff recommendation adopted without change)

Part B

That the Linwood-Central-Heathcote Community Board:

1. Notes the information provided during the Staff Briefings

Sally Buck/Darrell Latham

Carried

**9. Joint Meeting - Linwood-Central-Heathcote and Spreydon-Cashmere
Community Board Minutes - 24 November 2017**

**Community Board Resolved LCHB/2017/00202 Staff recommendation adopted without
change)**

Part C

That the Linwood-Central-Heathcote Community Board:

1. Confirm the Minutes from the Joint - Linwood-Central-Heathcote and Spreydon-Cashmere
Community Board meeting held 24 November 2017.

Sara Templeton/Darrell Latham

Carried

15. Ferrymead Park Car Park

**Community Board Resolved LCHB/2017/00203 Staff recommendation adopted without
change)**

Part C

That the Linwood-Central-Heathcote Community Board:

1. Approve construction of a gravel car park at Ferrymead Heritage Park, within the budget
available this financial year (2017/18).

Sara Templeton/Tim Lindley

Carried

10. Worcester St/Tancred St, Linwood intersection - Proposed No Stopping and P60 Restrictions

Community Board Resolved LCHB/2017/00204 (Staff recommendations adopted without change)

Part C

That the Linwood-Central-Heathcote Community Board:

1. Approve that the stopping of vehicles be prohibited at any time on the northern kerbline of Worcester Street commencing at its intersection with Tancred Street and extending in a westerly direction for a distance of 14 metres.
2. Approve that the stopping of vehicles be prohibited at any time on the northern kerbline of Worcester Street commencing at its intersection with Tancred Street and extending in an easterly direction for a distance of 17 metres.
3. Approve that the stopping of vehicles be prohibited at any time on the southern kerbline of Worcester Street commencing at its intersection with Tancred Street and extending in a westerly direction for a distance of 13 metres.
4. Approve that the stopping of vehicles be prohibited at any time on the southern kerbline of Worcester Street commencing at its intersection with Tancred Street and extending in an easterly direction for a distance of 10 metres.
5. Approve that the stopping of vehicles be prohibited at any time on the western kerbline of Tancred Street commencing at its intersection with Worcester Street and extending in a northerly direction for a distance of 13 metres.
6. Approve that the stopping of vehicles be prohibited at any time on the western kerbline of Tancred Street commencing at its intersection with Worcester Street and extending in a southerly direction for a distance of 8 metres.
7. Approve that the stopping of vehicles be prohibited at any time on the eastern kerbline of Tancred Street commencing at its intersection with Worcester Street and extending in a northerly direction for a distance of 9 metres.
8. Approve that the stopping of vehicles be prohibited at any time on the eastern kerbline of Tancred Street commencing at its intersection with Worcester Street and extending in a southerly direction for a distance of 12 metres.
9. Approve that the parking of vehicles be restricted to 60 minutes on the southern kerb line of Worcester Street from a point 13 metres west of its intersection with Tancred Street and extending in a westerly direction for 11 metres.

Deon Swiggs/Alexandra Davids

Carried

11. 8 Orbell Street, Sydenham - Proposed P30 Parking Restrictions

Community Board Resolved LCHB/2017/00205 (Staff recommendations adopted without change)

Part C

That the Linwood-Central-Heathcote Community Board:

1. Revoke all existing parking and stopping restrictions on the east side of Orbell St commencing at a point 13 metres north of its intersection with Brougham Street and extending in a northerly direction for a distance of 54 metres.
2. Approve that the parking of vehicles be restricted to 30 minutes on the east side of Orbell Street commencing at a point 13 metres north of its intersection with Brougham Street and extending in a northerly direction for a distance of 32 metres.

Tim Lindley/Jake McLellan

Carried

12. 152 Bridle Path Road, Heathcote Valley - Proposed No Stopping Restrictions

Staff Recommendations

That the Linwood-Central-Heathcote Community Board:

1. Approve that the stopping of vehicles be prohibited at any time on the east side of Bridle Path Road commencing at its intersection with Hammerton Lane and extending in a northerly direction for a distance of 12 metres.
2. Approve that the stopping of vehicles be prohibited at any time on the east side of Bridle Path Road commencing at its intersection with Hammerton Lane and extending in a southerly direction for a distance of 25 metres.

Community Board Resolved LCHB/2017/00206

Part C

That the Linwood-Central-Heathcote Community Board:

1. Approve that the stopping of vehicles be prohibited at any time on the east side of Bridle Path Road commencing at its intersection with Hammerton Lane and extending in a northerly direction for a distance of 12 metres.
2. Approve that the stopping of vehicles be prohibited at any time on the east side of Bridle Path Road commencing at its intersection with Hammerton Lane and extending in a southerly direction for a distance of 25 metres.
3. Approve the installation of parking ticks adjacent to the access to 150 Bridle Path Road.

Sara Templeton/Sally Buck

Carried

13. Rapaki Road and Vernon Terrace - Proposed Parking Restrictions

Staff Recommendations

That the Linwood-Central-Heathcote Community Board:

Approve no stopping restrictions as shown on Attachment A, B and described below.

Rapaki Road, Odd Properties 1-47 and 70 – No Stopping Restrictions

1. Revoke all existing parking restrictions on the eastern side of Rapaki Road, commencing at its intersection with Centaurus Road and extending in a southerly direction for 273 metres.
2. Revoke all existing parking restrictions on the eastern side of Rapaki Road, commencing at its intersection with Erewhon Terrace and extending in a southerly direction for 307 metres.
3. Approve that the stopping of vehicles be prohibited at any time on the eastern side of Rapaki Road commencing at its intersection with Centaurus Road and extending in a southerly direction for 16 metres
4. Approve that the stopping of vehicles be prohibited at any time on the eastern side of Rapaki Road, commencing at a point 96 metres south of its intersection with Centaurus Road and extending in a southerly direction for 178 metres.
5. Approve that the stopping of vehicles be prohibited at any time on the eastern side of Rapaki Road commencing at its intersection with Erewhon Terrace and extending in a southerly direction for 70 metres.
6. Approve that the stopping of vehicles be prohibited at any time on the eastern side of Rapaki Road, commencing at a point 82 metres south of its intersection with Erewhon Terrace and extending in a southerly direction for 225 metres.
7. Revoke all existing parking restrictions on Erewhon Terrace, commencing at its intersection with Rapaki Road and extending in a north easterly, then southerly direction, following the edge of the roadway for a total distance of 76 metres.
8. Approve that the stopping of vehicles be prohibited at any time, on the eastern side of Erewhon Terrace then the western side of Erewhon Terrace, commencing at its intersection with Rapaki Road and extending in a north easterly, then southerly direction, following the edge of the roadway for a total distance of 76 metres.
9. Approve that the stopping of vehicles be prohibited at any time on the western side of Erewhon Terrace, commencing at its intersection with Rapaki Road and extending in a north easterly direction for 14 metres.
10. Approve that the stopping of vehicles be prohibited at any time, on the western side of Erewhon Terrace then the eastern side of Erewhon Terrace, commencing at a point 37 metres north of its intersection with Rapaki Road and extending in a north easterly, then southerly direction, following the edge of the roadway for a total distance of 39 metres.

Community Board Resolved LCHB/2017/00207

Part C

That the Linwood-Central-Heathcote Community Board:

Approve no stopping restrictions as shown on Attachment A, B and described below.

Rapaki Road, Odd Properties 1-47 and 70 – No Stopping Restrictions

1. Revoke all existing parking restrictions on the eastern side of Rapaki Road, commencing at its intersection with Centaurus Road and extending in a southerly direction for 273 metres.
2. Revoke all existing parking restrictions on the eastern side of Rapaki Road, commencing at its intersection with Erewhon Terrace and extending in a southerly direction for 307 metres.
3. Approve that the stopping of vehicles be prohibited at any time on the eastern side of Rapaki Road commencing at its intersection with Centaurus Road and extending in a southerly direction for 16 metres
4. Approve that the stopping of vehicles be prohibited at any time on the eastern side of Rapaki Road, commencing at a point 96 metres south of its intersection with Centaurus Road and extending in a southerly direction for 178 metres.
5. Approve that the stopping of vehicles be prohibited at any time on the eastern side of Rapaki Road commencing at its intersection with Erewhon Terrace and extending in a southerly direction for 70 metres.
6. Approve that the stopping of vehicles be prohibited at any time on the eastern side of Rapaki Road, commencing at a point 82 metres south of its intersection with Erewhon Terrace and extending in a southerly direction for 225 metres.
7. Revoke all existing parking restrictions on Erewhon Terrace, commencing at its intersection with Rapaki Road and extending in a north easterly, then southerly direction, following the edge of the roadway for a total distance of 76 metres.
8. Approve that the stopping of vehicles be prohibited at any time, on the eastern side of Erewhon Terrace then the western side of Erewhon Terrace, commencing at its intersection with Rapaki Road and extending in a north easterly, then southerly direction, following the edge of the roadway for a total distance of 76 metres.
9. Approve that the stopping of vehicles be prohibited at any time on the western side of Erewhon Terrace, commencing at its intersection with Rapaki Road and extending in a north easterly direction for 14 metres.
10. Approve that the stopping of vehicles be prohibited at any time, on the western side of Erewhon Terrace then the eastern side of Erewhon Terrace, commencing at a point 37 metres north of its intersection with Rapaki Road and extending in a north easterly, then southerly direction, following the edge of the roadway for a total distance of 39 metres.
11. Request that a review of the parking restrictions be completed after 12 months of implementation and the Board to be advised of the outcome of the review.

Sara Templeton/Darrell Latham

Carried

14. Woolston Park Playground Renewal

Staff Recommendations

That the Linwood-Central-Heathcote Community Board:

1. Approve the landscape plan for the playground renewal at Woolston Park as per **Attachment A**.

Community Board Resolved LCHB/2017/00208

Part C

That the Linwood-Central-Heathcote Community Board:

1. Approve the landscape plan for the playground renewal at Woolston Park as per **Attachment A**.
2. Request staff advice on providing an additional piece of accessible playground equipment for the Woolston Park Playground for the Board to consider funding from the Board's Discretionary Response Fund.

Sara Templeton/Tim Lindley

Carried

16. Scarborough Park Playground Renewal

Staff Recommendations

That the Linwood-Central-Heathcote Community Board:

1. Approve the landscape plan for the playground renewal at Scarborough Park as per **Attachment A** of the report
2. Approve the removal of the macrocapa tree (asset ID 92333) as identified on the landscape plan shown in **Attachment A** of this report and as per the Scarborough Park Playground Renewal Tree Report (refer **Attachment B**)

Community Board Resolved LCHB/2017/00209

Part C

That the Linwood-Central-Heathcote Community Board:

1. Approve the landscape plan for the playground renewal at Scarborough Park as per **Attachment A** of the report
2. Approve the removal of the macrocapa tree (asset ID 92333) as identified on the landscape plan shown in **Attachment A** of this report and as per the Scarborough Park Playground Renewal Tree Report (refer **Attachment B**)
3. Request staff advice on the safety of the open drain on Heberdeen Avenue.

Darrell Latham/Sara Templeton

Carried

The meeting was adjourned at 4.25pm

The meeting reconvened at 4.45pm

17. Linwood-Central-Heathcote Community Board Adoption of the 2018 Meeting Schedule

Community Board Resolved LCHB/2017/00210 (Staff recommendations adopted without change)

Part C

That the Linwood-Central-Heathcote Community Board:

1. Adopt the following meeting schedule until 30 December 2018:

Monday 29 January, 3pm	Wednesday 14 February, 10am
Monday 26 February, 3pm	Wednesday 14 March, 10am
Wednesday 18 April, 10am	Monday 30 April, 3pm
Wednesday 16 May, 10am	Monday 28 May, 3pm
Wednesday 20 June, 10am	Monday 2 July, 3pm
Wednesday 15 August, 10am	Monday 3 September, 3pm
Wednesday 19 September, 10am	Monday 1 October, 3pm
Wednesday 17 October, 10am	Monday 29 October, 3pm
Wednesday 14 November, 10am	Monday 3 December, 3pm

2. Delegate to the Community Governance Manager the ability to make any changes to the schedule as necessary to meet circumstances as required.

Sara Templeton/Jake McLellan

Carried

18. Linwood-Central-Heathcote Community Board Recess Committee 2017/18

Community Board Resolved LCHB/2017/00211 (Staff recommendations adopted without change)

Part C

That the Linwood-Central-Heathcote Community Board:

1. Appoint a Recess Committee comprising the Board Chairperson or Deputy Chairperson and at least two Board members, to be authorised to exercise the delegated powers of the Linwood-Central-Heathcote Community Board for the period following its ordinary meeting on 4 December 2017 up until the Board resumes normal business in 2018.
2. Reports back to the Board, the application of any such delegation, for record purposes.
3. Notes that any meeting of the Recess Committee will be publicised and details forwarded to all Board members.

Sara Templeton/Yani Johanson

Carried

19. Linwood-Central-Heathcote Community Board Area Report

Staff Recommendations

That the Linwood-Central-Heathcote Community Board:

1. Receive the Area Update.
2. Appoint a member to represent the Board at a joint meeting of Community Boards and Infrastructure, Transport and Environment Committee to consider a report, receive any deputations, and make a recommendation to the Council on the Summit Road – Proposed Prohibited Times on Road Restrictions.
3. Give guidance to staff about how many Light Bulb Moments Fund applications the Board are prepared to accept from one applicant in a 12 month period.

Community Board Resolved LCHB/2017/00212

Part B

That the Linwood-Central-Heathcote Community Board:

1. Receive the Area Update.
2. Appoint Darrell Latham to represent the Board at a joint meeting of Community Boards and Infrastructure, Transport and Environment Committee to consider a report, receive any deputations, and make a recommendation to the Council on the Summit Road – Proposed Prohibited Times on Road Restrictions.
3. Confirm that the Board are prepared to accept more than one application to the Light Bulb Moments Fund from an applicant in a 12 month period.

Linwood-Central-Heathcote Community Board Priorities Actions

4. Request staff to commence a site analysis on possible uses, including a dog park, on the Woodhill site, Ferrymead.
5. Request an update be obtained from Gelita on the results of their odour detection panel.
6. Agree to write to the Chief Executive to reinforce the urgent need for joint air-quality monitoring for the Bromley area between Council and Environment Canterbury to commence as a priority.
7. Request an article on the Council's Newslane to promote the joint air-quality monitoring in the Bromley area and to remind the community to keep advising Environment Canterbury of offensive odours.
8. Request an update from staff to update the Board on the investigation of where trees are to be planted for the Board's Greening of the East Board project.
9. Request staff to organise a meeting with the Linwood ward representatives, staff and Roimata Food Commons before the Board's 29 January 2018 meeting.
10. Request an update from staff on the dredging of the Woolston cut including the environmental impacts and use of the sediment spoil and the proposed landscape design.
11. Request an update from staff on Ely Street within the Living Streets programme.

Brenda Lowe-Johnson/Sally Buck

Carried

20. Elected Members' Information Exchange

Part B

Mention was made of the following matters:

- **Life Education Trust** – the Board were advised of a recent visit to the Life Education Trust and discussed how to get the programme into more schools within the Board area.
- **300, 302 & 304 Gloucester Street & 261 Worcester Street** – the Board noted that there needs to be some maintenance done on these properties.
- **Heathcote Riverbank between Opawa and Ferry Roads** – The Board identified that maintenance along Heathcote River continues to be a challenge.

20.1 Social Housing

The Board discussed social housing tenants approaching Board members to discuss housing maintenance.

The Board agreed to meet with Ōtautahi Community Housing Trust to discuss the maintenance of the Trust's social housing within the Linwood-Central-Heathcote Community Board.

21. Resolution to Include Supplementary Reports

Community Board Resolved LCHB/2017/00213 (Staff recommendation adopted without change)

That the reports be received and considered at the Linwood-Central-Heathcote Community Board meeting on Monday, 4 December 2017.

Open Items

22. Riccarton Avenue - Small Passenger Service Vehicle Stand Amendment

Darrell Latham/Tim Lindley

Carried

22. Riccarton Avenue - Small Passenger Service Vehicle Stand Amendment

Community Board Resolved LCHB/2017/00214 (Staff recommendations adopted without change)

Part C

That the Linwood-Central-Heathcote Community Board:

1. Revoke all existing parking and stopping restrictions located on the north side of Riccarton Avenue commencing at a point 295 metres west of its intersection with Oxford Terrace and extending in a westerly direction for a distance of 106 metres.
2. Approve that a Bus Stop be installed on the north side of Riccarton Avenue commencing at a point 295 metres west of its intersection with Oxford Terrace and extending in a westerly direction for a distance of 46 metres.

3. Approve that a 'Small Passenger Service Vehicle Stand' be installed on the north side of Riccarton Avenue commencing at a point 341 metres west of its intersection with Oxford Terrace and extending in a westerly direction for a distance of 36 metres.
4. Approve that the parking of vehicles be restricted to a maximum period of 120 minutes and controlled by 'Pay by Plate' (or any form of approved payment) (Monday to Thursday 9am to 5pm) (Friday, 9am to 8.30pm) (Saturday and Sunday 9am to 6pm) on the north side of Riccarton Avenue commencing at a point 377 metres west of its intersection with Oxford Terrace and extending in a westerly direction for a distance of 24 metres.

Sara Templeton/Brenda Lowe-Johnson

Carried

Deon Swiggs requested his vote against the resolution be recorded.

Meeting concluded at 6.16pm.

CONFIRMED THIS 29th DAY OF JANUARY 2018.

SALLY BUCK
CHAIRPERSON

7. Notice of Motion

Reference: 18/62737

Contact: Shupayi Mpunga shupayi.mpunga@ccc.govt.nz 03 941 6605

Pursuant to Section 22 of Christchurch City Council's Standing Orders, the following Notice of Motion was submitted by Yani Johanson.

Notice of motion to the Linwood/Central/Heathcote Community Board meeting 29 January 2018

Lower Heathcote River Landscape and Maintenance Plan

Noting the ongoing issues with the lack of maintenance and the poor overall condition of the landscaping along the lower Heathcote River.

That the Linwood/Central/Heathcote Community Board:

1. Agree to the development of a Lower Heathcote River Landscape and Maintenance Plan
2. Request staff prepare a draft plan with urgency for public engagement and consultation to be reported back to the Community Board by March 2018

Background information

The Heathcote River area (including the Woolston cut) from the Opawa Bridge to the Estuary has been subject to numerous complaints regarding maintenance.

It has had very little earthquake repair done. It lacks a coherent landscape plan.

The landscaping has been allowed to overgrow, the weeds are out of control, and rubbish bins/footpaths are falling apart.

As part of the dredging of the cut and river there is an opportunity to re-examine this important ecological and recreational corridor. This should be done with the local community to develop a clear plan to improve the local environment rather than simply reinstate what is already there.

Yani Johanson

Monday 22 January 2018

1. Recommendation to Linwood-Central-Heathcote Community Board

That the Linwood-Central-Heathcote Community Board:

1. Accepts the Notice of Motion from Yani Johanson regarding Lower Heathcote River Landscape and Maintenance Plan.
2. Agree to the development of a Lower Heathcote River Landscape and Maintenance Plan.
3. Request staff prepare a draft plan with urgency for public engagement and consultation to be reported back to the Community Board by March 2018.

Attachments

There are no attachments to this report.

8. Briefings

Reference: 17/1487247

Contact: Shupayi Mpunga Shupayi.mpunga@ccc.govt.nz 03 941 6605

1. Purpose of Report

The Board will be briefed on the following:

Subject	Presenter(s)	Unit/Organisation
Ōtākaro Limited - Central City Transport Projects	Albert Brantley John O'Hagan Annemarie Mora	Chief Executive, Ōtākaro Limited General Manager Development General Manager Communications and Stakeholder Engagement

2. Staff Recommendations

That the Linwood-Central-Heathcote Community Board:

1. Notes the information supplied during the Briefings.

Attachments

There are no attachments to this report.

9. 8 Holly Road, St Albans - Proposed P120 Parking Restrictions

Reference: 17/1440144

Contact: Barry Hayes

barry.hayes@ccc.govt.nz

03 941 8950

1. Purpose and Origin of Report

Purpose of Report

- 1.1 The purpose of this report is for the Linwood-Central-Heathcote Community Board to approve the provision of P120 parking restrictions on two sections of Holly Road in accordance with Attachment A.
- 1.2 The site is located within the road network as shown in Attachment B.

Origin of Report

- 1.3 This report was staff generated in response to a request from a local resident situated on the western end Holly Road.
- 1.4 These measures have been requested to provide short stay parking opportunities for visitors at this location and retain overnight long stay parking for residents.

2. Significance

- 2.1 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
 - 2.1.1 The level of significance was determined by assessment of the magnitude of the problem and the number of properties affected by the preferred option.
 - 2.1.2 The community engagement and consultation outlined in this report reflect the assessment.

3. Staff Recommendations

That the Linwood-Central-Heathcote Community Board:

1. Approve that the parking of vehicles be restricted to 120 minutes on the north west side of Holly Road commencing at a point 44 metres north east of its intersection with Papanui Road and extending in a north easterly direction for a distance of 12 metres.
2. Approve that the parking of vehicles be restricted to 120 minutes on the south east side of Holly Road commencing at a point 44 metres north east of its intersection with Papanui Road and extending in a north easterly direction for a distance of 12 metres.

4. Key Points

- 4.1 This report supports the [Council's Long Term Plan \(2015 - 2025\)](#):
 - 4.1.1 Activity: Parking
 - Level of Service: 10.3.8 Optimise operational performance
- 4.2 The following feasible options have been considered:
 - Option 1 – Option 1 – Provide P120 restrictions (preferred option)
 - Option 2 – Do nothing
- 4.3 Option Summary - Advantages and Disadvantages (Preferred Option)

4.3.1 The advantages of this option include:

- Provides increased parking opportunity for visitors to local residents
- Provides on-street opportunities for deliveries to local residents

4.3.2 The disadvantages of this option include:

- None identified.

5. Context/Background

- 5.1 A local resident on Holly Road expressed concern that there was significant pressure for on-street parking at this location. For the majority of the day, the street is claimed to be parked by workers and that there are rare opportunities for visitors to park here. The resident indicated that she had already spoken with neighbours on the street who shared the same concern.
- 5.2 Holly Road is located close to Papanui Road and situated close to several motels. At present the street has unrestricted parking on both sides, with no stopping restrictions located close to the intersection with Papanui Road.
- 5.3 Staff visited the site at different times of the day and agree with the intensity of parking demands. The majority of the local properties do have off-street parking, though typically have one or two parking spaces, thus requiring visitors to park elsewhere.
- 5.4 Consequently a request for daytime short stay opportunities has been made. The problem has been confirmed to be between Monday and Friday only, which suggests that the main demands are by daytime workers.
- 5.5 In accordance with the local request, the proposal restricts the equivalent of four parking spaces. These have been located centrally along this particular block and divided into two discrete sections on opposite sides, for the convenience of all the residents on this block.
- 5.6 The installation of the 120 minute restrictions at this location will provide short stay opportunities and retain longer stay parking between 6pm and 8am, together with unrestricted weekend parking.

6. Option 1 – Provide P120 restrictions (preferred)

Option Description

- 6.1 Provide P120 restrictions on the east side of part of Holly Road in accordance with Attachment A.

Significance

- 6.2 The level of significance of this option is low and is consistent with section 2 of this report.

Impact on Mana Whenua

- 6.3 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

- 6.4 Letters of consultation with a site plan have been issued to the tenants and property owners at 1-14 Holly Road and 76-88 Papanui Road.
- 6.5 Three letters in support were received, including the Casino Court Motor Lodge. Staff received one phone call from a resident who objected to any restrictions being introduced and did not wish to be named.
- 6.6 Whilst there has been one objection, staff consider that the community response is generally in support of the proposal.

Alignment with Council Plans and Policies

- 6.7 This option is consistent with Council's Plans and Policies

Financial Implications

- 6.8 Cost of Implementation - \$700 to provide 4 signs and sign posts.
- 6.9 Maintenance / Ongoing Costs – covered under the area maintenance contract and the effect will be minimal to the overall asset.
- 6.10 Funding source – Traffic Operations budget.

Legal Implications

- 6.11 Part 1, clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides Council with the authority to install parking restrictions by resolution.
- 6.12 The Linwood-Central-Heathcote Community Board has delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Parking Restrictions Subcommittee includes the resolution of stopping restrictions and traffic control devices.
- 6.13 The installations of any sign and/or road markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

Risks and Mitigations

- 6.14 Not applicable.

Implementation

- 6.15 Implementation dependencies - Linwood-Central-Heathcote board approval.
- 6.16 Implementation timeframe – approximately 6 weeks once the area contractor receives the request.

Option Summary - Advantages and Disadvantages

- 6.17 The advantages of this option include:

- Provides increased parking opportunity for visitors to local properties
- Provides opportunities for deliveries to residents properties

6.18 The disadvantages of this option include:

- Results in long stay parking occurring elsewhere

7. Option 2 – Do Nothing

Option Description

7.1 Retain the existing unrestricted parking

Significance

7.2 The level of significance of this option is low and is consistent with section 2 of this report

Impact on Mana Whenua

7.3 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

7.4 This option is inconsistent with the request for introducing short stay restrictions matching the requirements of local residents.

Alignment with Council Plans and Policies

7.5 This option is consistent with Council's Plans and Policies.

Financial Implications

7.6 Cost of Implementation - \$0

7.7 Maintenance / Ongoing Costs - \$0

7.8 Funding source – not applicable

Legal Implications

7.9 Not applicable

Risks and Mitigations

7.10 Not applicable

Implementation

7.11 Implementation dependencies - not applicable

7.12 Implementation timeframe – not applicable

Option Summary - Advantages and Disadvantages

7.13 The advantages of this option include:

- None identified

7.14 The disadvantages of this option include:

- Does not support the operational needs of local residents.

Attachments

No.	Title	Page
A ↓	8 Holly Rd site plan	28
B ↓	8 Holly Rd location plan	29

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

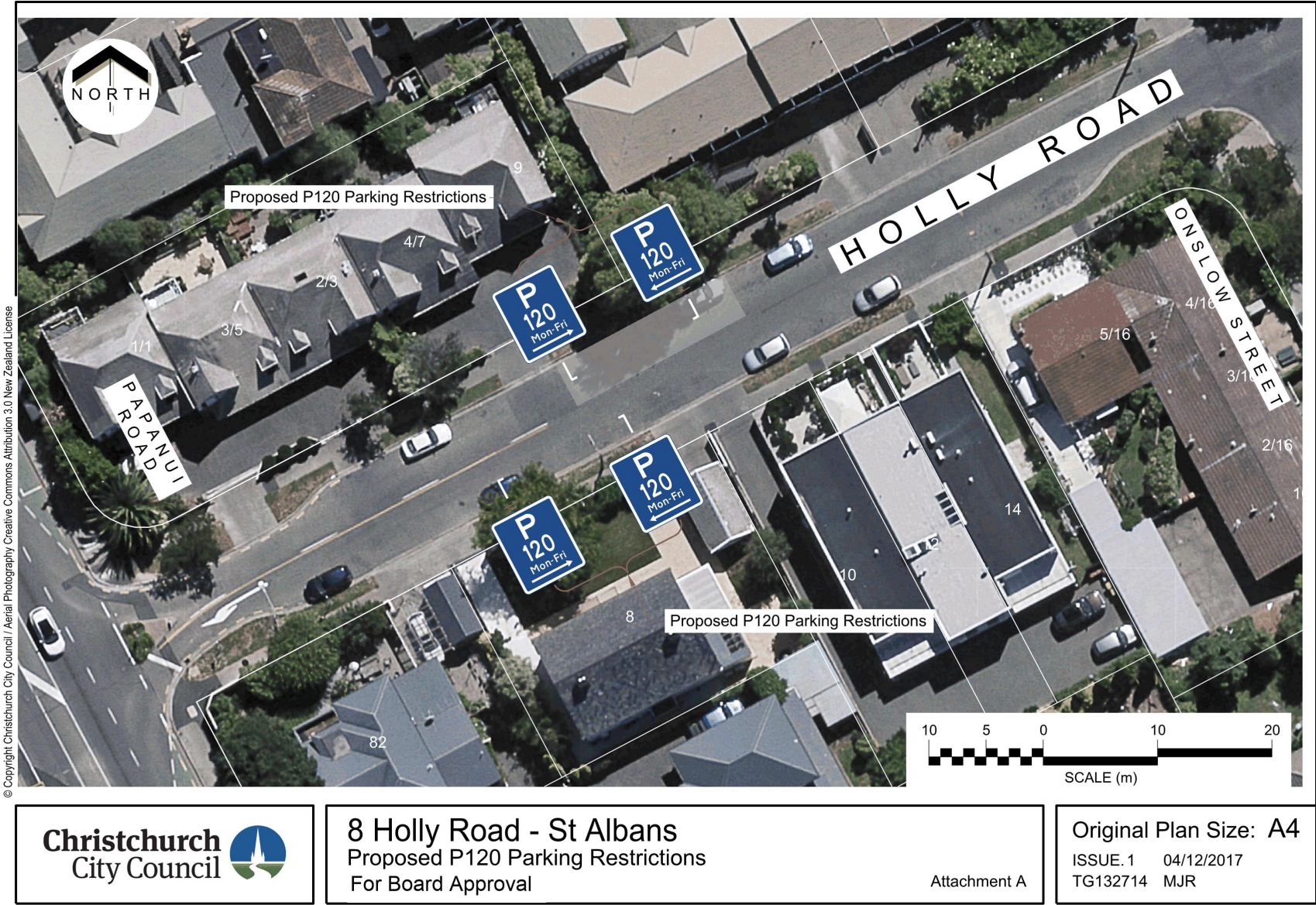
(a) This report contains:

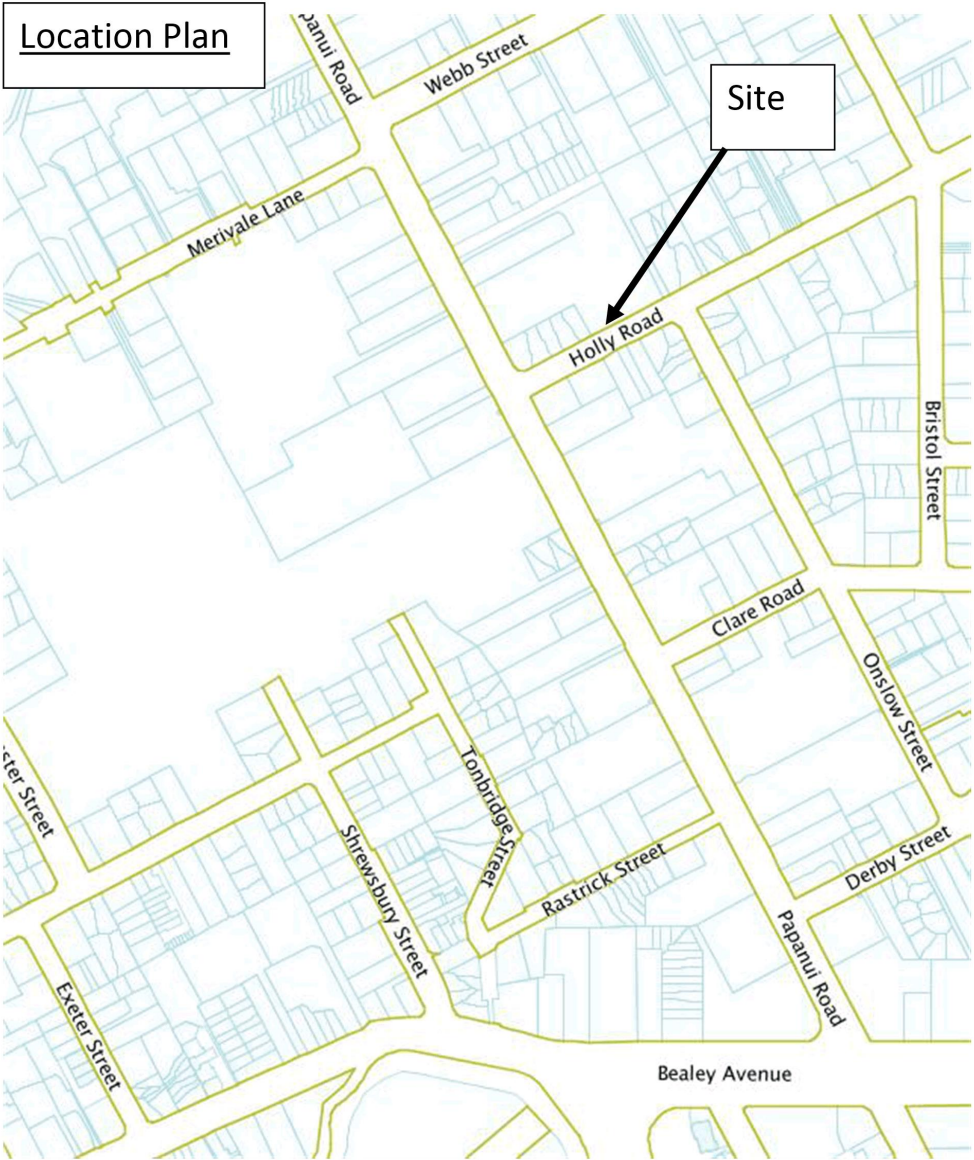
- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Barry Hayes - Traffic Engineer
Approved By	Ryan Rolston - Team Leader Traffic Operations Aaron Haymes - Manager Operations (Transport)





10. 108 Stanmore Road, Linwood - Proposed Mobility Parking Space

Reference: 17/1440161

Contact: Barry Hayes

barry.hayes@ccc.govt.nz

03 941 8950

1. Purpose and Origin of Report

Purpose of Report

- 1.1 The purpose of this report is for the Linwood-Central-Heathcote Community Board to approve the conversion of an existing on-street P30 parking space to a mobility parking space on Stanmore Road in accordance with Attachment A.
- 1.2 The site is located within the road network as shown in Attachment B. Annotated photographs of the proposed site is shown in Attachment C

Origin of Report

- 1.3 This report was staff generated in response to a request from the Te Whare Roimata Trust who are associated with the Stanmore Book and Post Shop in Linwood Village
- 1.4 These measures have been requested to ensure that the local amenities in Linwood Village can be accessed by customers with a mobility issue within a reasonable distance of the entrance.

2. Significance

- 2.1 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
 - 2.1.1 The level of significance was determined by assessment of the magnitude of the problem and the number of properties affected by the preferred option.
 - 2.1.2 The community engagement and consultation outlined in this report reflect the assessment.

3. Staff Recommendations

That the Linwood-Central-Heathcote Community Board:

1. Revoke all existing parking and stopping restrictions on the east side of Stanmore Road commencing at its intersection with Gloucester Street and ending at a point 64 metres south of its intersection with Gloucester Street
2. Approve that the parking of vehicles be restricted to 30 minutes on the east side of Stanmore Road commencing at its intersection with Gloucester Street and extending in a southerly direction for a distance of 38 metres.
3. Approve that the parking of vehicles be reserved for vehicles with an approved disabled person's parking permit, prominently displayed in the vehicle, in accordance with section 6.4.1 of the Land Transport - Road User Rule 2004 on the east side of Stanmore Road, be restricted to 60 minutes, commencing at a point 38 metres south of southern kerblines of Gloucester Street and extending in a southerly direction for a distance of 7 metres.
4. Approve that the parking of vehicles be restricted to 30 minutes on the east side of Stanmore Road commencing at a point 45 metres south of its intersection with Gloucester Street and extending in a southerly direction and extending in a southerly direction for a distance of 19 metres.

4. Key Points

4.1 This report supports the [Council's Long Term Plan \(2015 - 2025\)](#):

4.1.1 Activity: Parking

- Level of Service: 10.3.8 Optimise operational performance

4.2 The following feasible options have been considered:

Option 1 – Install a mobility parking space on Stanmore Road (preferred option)

Option 2 - Do nothing

4.3 Option Summary - Advantages and Disadvantages (Preferred Option)

4.3.1 The advantages of this option include:

- Provides a convenient location for drivers with a mobility impairment to access local amenities

4.3.2 The disadvantages of this option include:

- Results in the loss of a P30 parking space for the public in general

5. Context/Background

5.1 A request was formally received by the Stanmore Post and Book Shop for a mobility parking at this location. The request indicated that the Post and Book Shop and adjacent businesses have regular customers that have mobility difficulties and yet there are no dedicated on-street parking spaces in this area. Customers often have to compete for parking space on Stanmore Road and experience pain and discomfort due to the distance between the available parking space and the local amenities.

5.2 Staff have investigated the local street environment and agree with the concern. There are parking opportunities nearby, though no mobility spaces. This section of Stanmore Road is currently subject to P30 parking restrictions.

5.3 As well as the Post and Book Shop, the site is adjacent to a takeaway shop, dairy and supermarket which will also attract customers and staff with mobility issues,

5.4 The installation of a mobility parking space will ensure that visitors and staff that require particular mobility needs are able to access local amenities with a reasonable level of convenience and travel distance. The proximity of dropped kerbs at the site access to 108 at this location will also provide the assurance of wheelchair access close to the designated space.

5.5 As this section is subject to P30 restriction, staff consider it appropriate that the mobility parking is subject to 60 minute restrictions.

6. Option 1 – Install a mobility parking space on Stanmore Avenue (preferred)

Option Description

- 6.1 Replace a short section of P30 parking with a mobility parking space adjacent to 108 Stanmore Road in accordance with Attachment A.

Significance

- 6.2 The level of significance of this option is low and is consistent with section 2 of this report.

Impact on Mana Whenua

- 6.3 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

- 6.4 Initially the mobility space was proposed to be outside 108A (the Fish and Chip Shop). This location was initially selected, since this was very close to the block of shops.
- 6.5 Letters of consultation with a site plan were sent to the owners and tenants at nearby properties, namely 96-108 Stanmore Road.
- 6.6 Three responses were received which supported a mobility park being provided, though requesting an amendment to the location. The preferred location was outside the vacant section (no.108) which is situated between the Fish and Chip shop and the SuperValue supermarket at 96.
- 6.7 Staff evaluated the requests and considered that the preferred location would be reasonable and would remain close to the local amenities.

Alignment with Council Plans and Policies

- 6.8 This option is consistent with Council's Plans and Policies.

Financial Implications

- 6.9 Cost of Implementation - \$500 to install road markings and provide sign and post.
- 6.10 Maintenance / Ongoing Costs – covered under the area maintenance contract and the effect will be minimal to the overall asset.
- 6.11 Funding source – Traffic Operations budget.

Legal Implications

- 6.12 Part 1, clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides Council with the authority to install parking restrictions by resolution.
- 6.13 The Linwood-Central-Heathcote Community Board has delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Parking Restrictions Subcommittee includes the resolution of stopping restrictions and traffic control devices.
- 6.14 The installations of any sign and/or road markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

Risks and Mitigations

- 6.15 Not applicable.

Implementation

- 6.16 Implementation dependencies - Linwood-Central-Heathcote board approval.

- 6.17 Implementation timeframe – approximately 6 weeks once the area contractor receives the request.

Option Summary - Advantages and Disadvantages

- 6.18 The advantages of this option include:

- Provides a convenient location for drivers with a mobility impairment to access local amenities

- 6.19 The disadvantages of this option include:

- Results in the loss of a parking space for the public in general

7. Option 2 – Do Nothing

Option Description

- 7.1 Retain the existing P30 parking

Significance

- 7.2 The level of significance of this option is low and is consistent with section 2 of this report

Impact on Mana Whenua

- 7.3 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

- 7.4 This option is inconsistent with the request for accessible parking to assist visitors with mobility issues.

Alignment with Council Plans and Policies

- 7.5 This option is consistent with Council's Plans and Policies.

Financial Implications

- 7.6 Cost of Implementation - \$0
7.7 Maintenance / Ongoing Costs - \$0
7.8 Funding source – not applicable

Legal Implications

- 7.9 Not applicable

Risks and Mitigations

- 7.10 Not applicable

Implementation

- 7.11 Implementation dependencies - not applicable
7.12 Implementation timeframe – not applicable

Option Summary - Advantages and Disadvantages

- 7.13 The advantages of this option include:

- None identified

- 7.14 The disadvantages of this option include:

- Does not meet the needs of visitors to the facility requiring wheelchair access.

Attachments

No.	Title	Page
A ↓	108 Stanmore Rd site plan	36
B ↓	108 Stanmore Rd location plan	37
C ↓	108 Stanmore Rd site photos	38

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

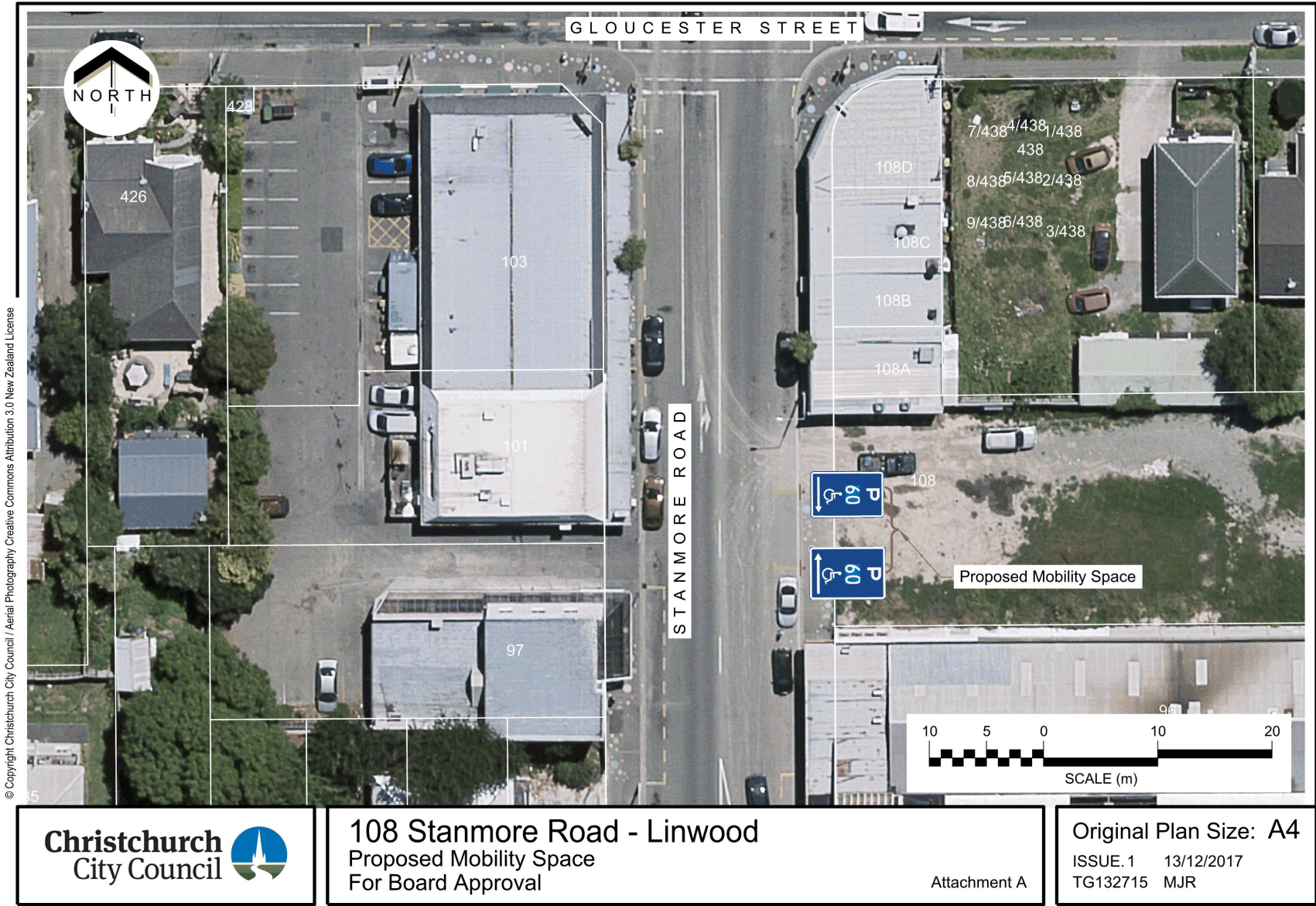
(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

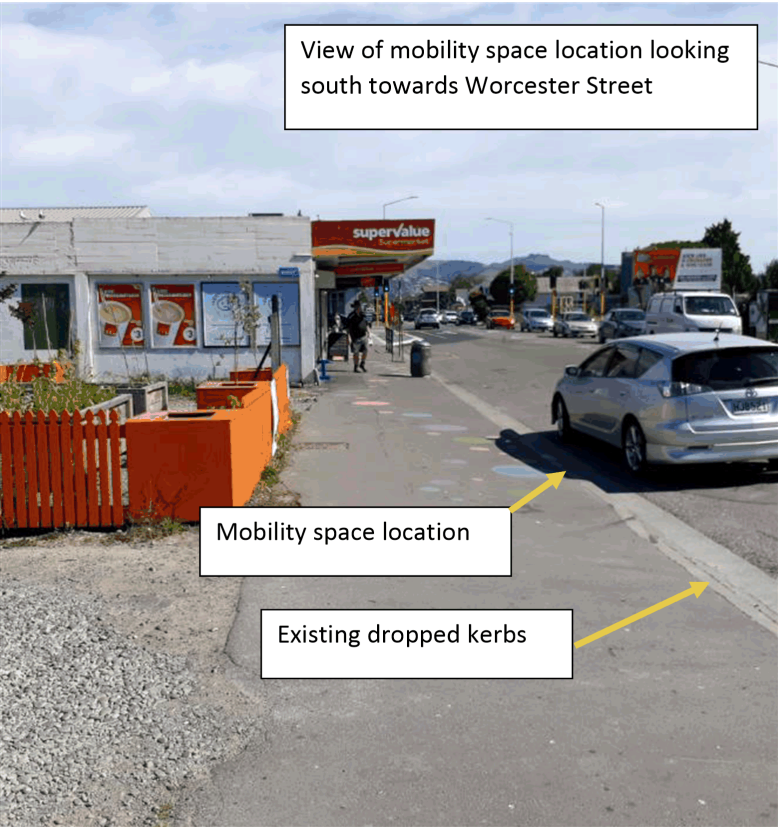
(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Barry Hayes - Traffic Engineer
Approved By	Ryan Rolston - Team Leader Traffic Operations Aaron Haymes - Manager Operations (Transport)







11. Edmond Street, Woolston - Proposed Street Renaming

Reference: 17/1461878

Contact: Barry Hayes

barry.hayes@ccc.govt.nz

941 8950

1. Purpose and Origin of Report

Purpose of Report

- 1.1 The purpose of this report is for the Linwood-Central-Heathcote Community Board to approve the renaming of Edmond Street to Edmonds Street, to correspond with the original name of the family.
- 1.2 The site is located within the road network as shown in Attachment A.

Origin of Report

- 1.3 This report was staff generated in response to a request from a family descendent who has provided evidence of the original street naming which has been incorrectly named by the City Council over a long period.

2. Significance

- 2.1 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
 - 2.1.1 The level of significance was determined by assessment of the magnitude of the problem and the number of properties affected by the preferred option.
 - 2.1.2 The community engagement and consultation outlined in this report reflect the assessment.

3. Staff Recommendations

That the Linwood-Central-Heathcote Community Board:

1. Approve that the existing street name of Edmond Street in Woolston be changed to Edmonds Street.
2. Approval that the street name plates be replaced accordingly.

4. Key Points

- 4.1 This report does not support the [Council's Long Term Plan \(2015 - 2025\)](#).
- 4.2 The following feasible options have been considered:
 - Option 1 – Change the street name to Edmonds Street (preferred option)
 - Option 2 – Do nothing
- 4.3 Option Summary - Advantages and Disadvantages (Preferred Option)
 - 4.3.1 The advantages of this option include:
 - Is consistent with the original family name who were associated with the local area
 - 4.3.2 The disadvantages of this option include:
 - Results in residents needing to change their property details.

5. Context/Background

- 5.1 A request was received by the great grandson of John Edmonds, who was an influential local businessman and philanthropist. The request related to renaming Edmond Street to Edmonds Street.
- 5.2 Edmond Street is located in a residential area and services approximately 40 properties. The street is on the site of the former TJ Edmonds 'Sure to Rise Baking Powder Factory'. Edmonds Factory Garden, also known as Edmonds Park, also bears his name.
- 5.3 Staff have investigated the origins of the street naming through the City Libraries team who provide archived historical information concerning the origins of every street in Christchurch. This confirmed that Edmonds Street dates from 1878 at the latest (refer to attachment B) which arose from the factory location, though since 1893 was named Edmond Street for no apparent reason.
- 5.4 Staff have investigated via City Council records whether there are other similar named locations in Christchurch such as Edmund(s) or Edmond(s) Road, Avenue, Lane or Courts etc. It has been confirmed there are no other streets with similar names and there would be no risk of confusion in terms of mail being posted to the wrong address.
- 5.5 Staff consider that the request is reasonable and recommend that the name is changed in accordance with the family request.

6. Option 1 – Change the street name to Edmonds Street (preferred)

Option Description

- 6.1 Change the existing street name of Edmond Street to Edmonds Street.

Significance

- 6.2 The level of significance of this option is low and is consistent with section 2 of this report.

Impact on Mana Whenua

- 6.3 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

- 6.4 Letters of consultation with a site plan have been issued to the tenants and property owners at all addresses on Edmond Street.
- 6.5 One letter was received from a resident who did not object to the renaming itself, though was concerned about:
- How NZ post and courier companies would handle post related to the original name
 - Assistance to residents to notify organisations such as IRD, NZTA, Banks, insurers and EQC.
- 6.6 In response, staff have considered this concern as follows:
- Staff have checked that there are no other street addresses in Christchurch that bear a similar address (e.g. Edmond(s) Road/Place/Avenue or Edmund(s)) which should not result in post wrongly directed for this reason. Addresses would be accompanied by post codes which would also ensure that post is delivered correctly. Staff have contacted NZ post to provide a formal response, which is currently awaited.
 - Residents would be expected to inform interested parties of the change of address when appropriate or necessary and indicate that this was outside their control.
- 6.7 Staff acknowledge that it can be a time consuming process for residents to advise of their change of address to various providers. However, internet applications make it an easy process to update personal details including addresses from time to time.

Alignment with Council Plans and Policies

- 6.8 This option is consistent with Council's Plans and Policies

Financial Implications

- 6.9 Cost of Implementation - \$500 to install replacement street name blades and staff time to notify affected parties such as LINZ.
- 6.10 Maintenance / Ongoing Costs – covered under the area maintenance contract and the effect will be minimal to the overall asset.
- 6.11 Funding source – Traffic Operations budget.

Legal Implications

- 6.12 The power for Council is contained in section 319(j) of the Local Government Act to name or alter the name of any road.
- 6.13 Christchurch City Council resolved on 2 November 1993 a policy for the naming and renaming of roads and rights of way.

- 6.14 The Linwood-Central-Heathcote Community Board has delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. Reference to the naming of roads is included within Part 2 section 2.8.

Risks and Mitigations

- 6.15 Not applicable.

Implementation

- 6.16 Implementation dependencies - Linwood-Central-Heathcote board approval.
- 6.17 Implementation timeframe – approximately 6 weeks to change the street signs once the area contractor receives the request. Staff will advise LINZ and NZ post within this period.

Option Summary - Advantages and Disadvantages

- 6.18 The advantages of this option include:
- Is consistent with the original family name who were associated with the local area
- 6.19 The disadvantages of this option include:
- Results in residents needing to change their property details.

7. Option 2 – Do Nothing

Option Description

- 7.1 Retain the existing street name

Significance

- 7.2 The level of significance of this option is low and is consistent with section 2 of this report

Impact on Mana Whenua

- 7.3 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

- 7.4 This option is inconsistent with the request by the Edmonds family descendant.

Alignment with Council Plans and Policies

- 7.5 This option is consistent with Council's Plans and Policies.

Financial Implications

- 7.6 Cost of Implementation - \$0
- 7.7 Maintenance / Ongoing Costs - \$0
- 7.8 Funding source – not applicable

Legal Implications

- 7.9 Not applicable

Risks and Mitigations

- 7.10 Not applicable

Implementation

- 7.11 Implementation dependencies - not applicable
- 7.12 Implementation timeframe – not applicable

Option Summary - Advantages and Disadvantages

7.13 The advantages of this option include:

- Results in no effects upon changing the personal address details of residents

7.14 The disadvantages of this option include:

- Does not support the concern of the family member whose great grandfather was the original reason for naming the street.
- Is inconsistent with the naming of Edmonds Park which also bears his name.

Attachments

No.	Title	Page
A ↓	Appendix A Location Plan	44
B ↓	Appendix B archived map of Edmonds St	45

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

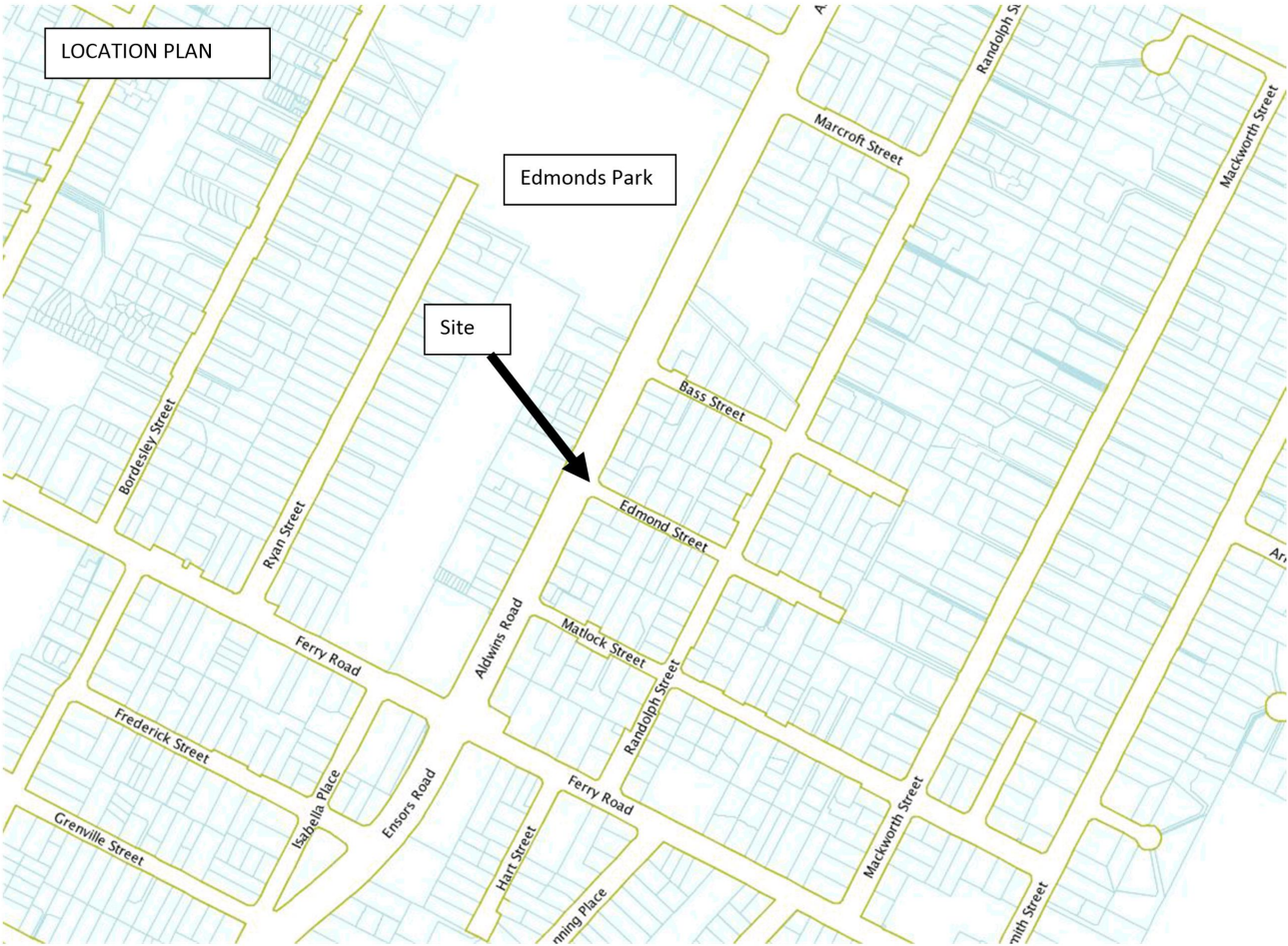
(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Barry Hayes - Traffic Engineer
Approved By	Stephen Wright - Senior Traffic Engineer Aaron Haymes - Manager Operations (Transport)





12. Linwood-Central-Heathcote - Proposed Bus Passenger Shelter Installations and Bus Stop Line Marking Remediation

Reference: 17/1493635

Contact: Brenda
O'Donoghue

brenda.odonoghue@ccc.govt.nz

941 8583

1. Purpose and Origin of Report

Purpose of Report

- 1.1 The purpose of this report is for the Linwood-Central-Heathcote Community Board to approve the installation of five bus passenger shelters at four existing bus stops, and one new bus stop relocation installed as part of the Quarryman's Cycle Route. All bus stops are located within the governance area of the Community Board. The shelter proposals have received no objection by the owner or occupier of the adjacent properties.
- 1.2 Where applicable and deemed necessary by staff, the report includes the remediation of under-dimension bus stops, at the bus stop(s) where a bus passenger shelter is proposed. Under-dimension bus stops do not adhere to the recommended bus stop length as indicated in the Christchurch City Bus Stop Guidelines (2009). In the case of this report, the bus stop at 37 Aldwins Road is recommended to be remediated to the correct bus stop length.

Origin of Report

- 1.3 This report is staff generated. Where no objection (either by approval or no feedback) to the shelter has been presented by the owner or occupier of an affected property, the relevant Community Board for that area has the delegated authority to approve the installation of the proposed shelter.

2. Significance

- 2.1 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
 - 2.1.1 The level of significance was determined by comparing factors relating to this decision against the criteria set out in the Council's Significance and Engagement Policy.
 - 2.1.2 The community engagement and consultation outlined in this report reflect the assessment.

3. Staff Recommendations

That the Linwood-Central-Heathcote Community Board resolve to:

1. Approve the installation of a bus passenger shelter at the following locations:
 - a. 314 Gloucester Street (Attachment A),
 - b. Gloucester Street, adjacent to 110 Stanmore Road (Attachment B),
 - c. 1008 Ferry Road (Attachment C),
 - d. 37 Aldwins Road (Attachment D), and
 - e. 105 Antigua Street (Attachment E).

2. Approve the following bus stop parking restrictions remediation at an existing bus stop at 37 Aldwins Road (Attachment D):
 - a. Approve that all parking and stopping restrictions on the west side of Aldwins Road commencing at a point 190 metres north of its intersection with Ferry Road and extending in a northerly direction for a distance of 26 metres, be revoked.
 - b. Approve that the stopping of vehicles be prohibited at all times on the west side of Aldwins Road commencing at a point 190 metres north of its intersection with Ferry Road and extending in a northerly direction for a distance of 8 metres.
 - c. Approve that a marked bus stop be installed on the west side of Aldwins Road commencing at a point 198 metres north of its intersection with Ferry Road and extending in a northerly direction for a distance of 14 metres.
 - d. Approve that the stopping of vehicles be prohibited at all times on the west side of Aldwins Road commencing at a point 212 metres north of its intersection with Ferry Road and extending in a northerly direction for a distance of 4 metres.

4. Key Points

- 4.1 This report supports the [Council's Long Term Plan \(2015 - 2025\)](#):
 - 4.1.1 Activity: Public Transport Infrastructure
 - Level of Service: 10.4.4 Ensure user satisfaction with the number and quality of bus shelters
 - Level of Service: 10.4.10 Improve the accessibility of bus stops via targeted review and improvement programme.
- 4.2 The following feasible options have been considered:
 - Option 1 - The preferred option, install eight bus passenger shelters, and remediate associated bus stop line marking provisions.
 - Option 2 - Do nothing
- 4.3 Option Summary - Advantages and Disadvantages
 - 4.3.1 The advantages of this option include:
 - Protection from weather,
 - Seating provided within the shelter, and
 - Increase the visibility and legibility of public transport
 - Bus stop road markings adhere to the recommended bus stop road markings as indicated in the Christchurch City Bus Stop Guidelines (2009),
 - Adherence to the recommended bus stop length improves passenger accessibility, as buses have sufficient space to straighten and stop parallel to the kerb, and
 - Provision of the recommended bus stop length has the potential to improve the operational performance of the bus line(s) that use the bus stop.
 - 4.3.2 The disadvantages of this option include:
 - Increase in the number of bus passenger shelters to be maintained by the Council.
 - During the peak times of public transport usage, the shelter can only provide shelter for a limited number of people, however this is the case with most bus shelters.

- Remediating the bus stop parking restrictions adjacent to 37 Aldwins Road, will result in the loss of one on-street parking space. Remediating the bus stop to the recommended minimum length for a bus stop ensures that the buses servicing this stop have sufficient space to straighten and stop parallel to the kerb at all times. The loss of one on-street parking space can be absorbed by the surrounding provision of on-street parking in the area.
- 4.4 Consultation has been undertaken with the owner and/or occupier of the property adjacent to the proposed shelters. Only a shelter where the owner or occupier of the adjacent property has provided feedback indicating approval or where there was no response received to the consultation is included within this report.

5. Context/Background

- 5.1 A bus passenger shelter is proposed for the majority of the bus stop locations presented in this report, predominantly due to the average weekday passenger boardings (ave.pax/weekday), as indicated in the following list.
- 64 ave. pax/weekday: 314 Gloucester Street,
 - 37 ave. pax/weekday: Gloucester Street, adjacent to 110 Stanmore Road,
 - 45 ave. pax/weekday: 1008 Ferry Road, and
 - 48 ave. pax/weekday: 37 Aldwins Road.
- 5.2 Customer requests for a bus passenger shelter have been received for the bus stop on Gloucester Street adjacent to 110 Stanmore Road and the bus stop adjacent to 1008 Ferry Road.
- 5.3 Due to the changes that are occurring to the bus stops on Antigua Street as part of the Quarryman's Cycle Route, the shelter installed at the new bus stop by 105 Antigua Street (Braddons Reserve) will be relocated from a redundant bus stop adjacent to 35E Antigua Street (Crohane Place).
- 5.4 The location of the bus stops, and hence the proposed shelters, relative to their surrounding locality, are indicated in following figures.



Figure 1: Location of bus stops – Gloucester Street



Figure 2: Location of bus stop – 37 Aldwins Road



Figure 3: Location of bus stop – 1008 Ferry Road



Figure 4: Location of bus stop – 105 Antigua Street (Braddon Reserve)

- 5.5 Council staff propose to install a shelter in the locations outlined in the attached bus passenger shelter plans (refer to Attachments A to E).
- 5.6 Environment Canterbury is responsible for providing public transport services. The Christchurch City Council is responsible for providing public transport infrastructure. The installation of the bus passenger shelters are supported by Environment Canterbury.
- 5.7 Under Section 339 of the Local Government Act 1974, the Council may erect on the footpath of any road, a shelter for use by intending public transport passengers or taxi passengers provided that no such shelter may be erected so as to unreasonably prevent access to any land having a frontage to the road. The Council is required to give notice in writing to the occupier and owner of property likely to be injuriously affected by the erection of the shelter, and shall not proceed with the erection of the shelter until after the expiration of the time for objecting against the proposal or, in the event of an objection, until after the objection has been determined.
- 5.8 Staff confirm the shelters will not prevent vehicular or pedestrian access to any land having a frontage to the road, as a result of the proposed shelter installations.
- 5.9 During the review of the bus stop sites for the proposed bus passenger shelters, staff identified that the length of the existing bus stop at 37 Aldwins Road does not meet the Christchurch City Bus Stop Guideline recommendations. The existing bus stop provision is 13.5 metres, 12.5 metres short of the recommended minimum provision of 26 metres. Due to the potential for a vehicle to park in front or to the rear of the bus stop, staff recommend the bus stop parking restrictions be corrected to adhere to the recommended minimum length for a bus stop. The additional parking restrictions removes one on-street parking space.
- 5.10 Providing a bus stop that is the correct length, ensures buses have sufficient space to straighten and stop parallel to the kerb, thereby improving passenger accessibility and improving operational performance of the bus service.
- 5.11 Consultation has been carried out with the affected properties. The consultation period occurred from Wednesday 8 November 2017 to Friday 24 November 2017. Only a shelter where the owner or occupier of the adjacent property has provided feedback indicating approval or where there was no response received to the consultation is included within this report. Further information about the bus passenger shelter consultation can be found in Sections 6.7 to 6.10.

6. Option 1 - Proposed Bus Passenger Shelter Installations

Option Description

- 6.1 Install five bus passenger shelters, and remediate associated bus stop line marking provisions. Of the five bus passenger shelters, four are to be installed at existing bus stops. The fifth shelter is to be installed at a new bus stop relocation, which is associated with changes to bus stop locations on Antigua Street as part of the Quarryman's Cycle Route.

Shelter Types

- 6.2 The proposed bus passenger shelters to be installed at the two sites on Gloucester Street and 37 Aldwins Road will be a council shelter type. The image below is an example of what the shelter is likely to look like.



- 6.3 If Adshel NZ Ltd are agreeable to the provision of a bus passenger shelter by 1008 Ferry Road the image below is an example of what the shelter is likely to look like. If Adshel NZ Ltd do not wish to provide a shelter at this location, a council shelter will be provided as per the image in section 6.2 above.



- 6.4 Due to the changes that are occurring to the bus stops on Antigua Street as part of the Quarryman's Cycle Route, the shelter installed at the new bus stop by 105 Antigua Street will be relocated from a redundant bus stop adjacent to 35E Antigua Street (Crohane Place). The image below is an example of what the shelter looks like.



Significance

- 6.5 The level of significance of this option is low consistent with section 2 of this report. Engagement requirements for this level of significance includes the consultation with occupier and owner of property likely to be injuriously affected by the erection of the shelter.

Impact on Mana Whenua

- 6.6 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

- 6.7 The properties listed below are those specifically affected by this option due to the proximity of the property to the proposed shelter. The consultation notice and a feedback form were delivered by hand to each property listed below on Wednesday 8 November 2017, requesting the owners or occupiers feedback of approval or objection to the bus passenger shelter at the bus stop outside the property they own or occupy. The consultation information was posted by mail to absentee owners. The consultation process closed on Friday 24 November 2017.
- 314 (1 to 4) Gloucester Street,
 - Gloucester Street, adjacent to 110 Stanmore Road,
 - 1008 (1 to 6) and 1004g Ferry Road,
 - 37 (1 to 8) and 33 (1 to 4) Aldwins Road, and
 - 105 Antigua Street, adjacent to Braddon Reserve (Christchurch City Council).
- 6.8 The property owner of 110 Stanmore Road returned the feedback form indicating approval to have a bus passenger shelter installed. A tenant of 37 Aldwins Road returned the feedback form indicating approval to the shelter and the bus stop line marking remediation.
- 6.9 Where the proposed shelter is adjacent to land owned by Christchurch City Council, staff have contacted the relevant unit within the Council to seek and confirm their approval.
- 6.10 No feedback has been received from the remaining properties listed in section 6.7.

Alignment with Council Plans and Policies

- 6.11 This option is consistent with the Council's Plans and Policies.

Financial Implications

- 6.12 Staff professional services costs - \$5,500, which covers planning, consultation and approval process incurred irrespective of the Community Board's decision or recommendation.
- 6.13 Cost of Implementation – The supply and installation of the bus passenger shelters, in addition to other bus stop remedial work is estimated to cost \$48,000. The capital cost might reduce to \$36,000, if Adshel NZ Ltd are agreeable to the provision of a bus passenger shelter that incorporates advertising at 1008 Ferry Road. The cost to install the bus passenger shelter at 105 Antigua Street has not been included, as it has been financially accounted for as part of the Quarryman's Cycle Route project.
- 6.14 Maintenance/Ongoing Costs - Costs will be met from the Passenger Transport Maintenance budget.
- 6.15 Funding source - The cost will be met from the Passenger Transport Infrastructure budget available for the installation of shelters.

Legal Implications

- 6.16 Where no objection to the shelter has been presented by the owner or occupier of an affected property, the relevant Community Board for that area has the delegated authority to approve the installation of the proposed shelter.
- 6.17 Part 1, Clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides the Council with the authority to install parking restrictions by resolution.
- 6.18 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping restrictions and traffic control devices.
- 6.19 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

Risks and Mitigations

- 6.20 The shelter is not installed, leading to a poor level of service for passengers waiting for a bus.
- 6.21 Increased street clutter. Where street clutter has been identified through site assessments (e.g. rubbish bins located by the kerb edge (i.e. in less than ideal locations), excess number of public transport related poles, etc.), these footpath obstacles will be relocated to an appropriate location in close proximity to the shelter (e.g. the rubbish bin), and the number of poles reduced by maximising the use of the shelter (e.g. attaching the Real Time Information device 'bus finder' to the shelter). This will help provide a de-cluttered footpath environment by the bus stop and improve the level of service for pedestrians passing the shelter and for passengers waiting for a bus.

Implementation

- 6.22 Implementation dependencies - approval by the Linwood-Central-Heathcote Community Board.
- 6.23 Implementation timeframe - dependant on the contractor's workloads, but the shelter should be installed within three months of being approved.

Option Summary - Advantages and Disadvantages

- 6.24 The advantages of this option include:
- Protection from weather,
 - Seating provided within the shelter,
 - Increase the visibility and legibility of public transport,
 - Bus stop road markings adhere to the recommended bus stop road markings as indicated in the Christchurch City Bus Stop Guidelines (2009),
 - Adherence to the recommended bus stop length improves passenger accessibility, as buses have sufficient space to straighten and stop parallel to the kerb, and
 - Provision of the recommended bus stop length has the potential to improve the operational performance of the bus line(s) that use the bus stop.
- 6.25 The disadvantages of this option include:
- Increase in the number of bus passenger shelters to be maintained by the Council.
 - During the peak times of public transport usage, the shelter can only provide shelter for a limited number of people, however this is the case with most bus shelters.
 - Installing the correct bus stop road markings at 78 Springs Road, as per the recommended minimum bus stop road marking length as outlined in the Christchurch City Bus Stop Guidelines (2009) will result in the loss of one on-street parking space.

- Remediating the bus stop parking restrictions adjacent to 37 Aldwins Road, will result in the loss of one on-street parking space. Remediating the bus stop to the recommended minimum length for a bus stop ensures that the buses servicing this stop have sufficient space to straighten and stop parallel to the kerb at all times. The loss of one on-street parking space can be absorbed by the surrounding provision of on-street parking in the area.

7. Option 2 - Do Nothing

Option Description

- 7.1 No bus passenger shelters are installed at the locations identified in section 3 of this report. The bus stop line marking provision at 37 Aldwins Road is not remediated.

Significance

- 7.2 The level of significance of this option is low consistent with section 2 of this report. As there is no bus passenger shelter proposed, the engagement requirements for this level of significance does not involve any consultation.

Impact on Mana Whenua

- 7.3 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

- 7.4 Not applicable

Alignment with Council Plans and Policies

- 7.5 This option is inconsistent with the Council's Plans and Policies
- 7.5.1 Inconsistency - It does not ensure user satisfaction with the number and quality of bus shelters
- 7.5.2 Reason for inconsistency - Bus passengers will not be provided shelter to wait for a bus
- 7.5.3 Amendment necessary - No amendment needed to the Council's Plans and Policies.

Financial Implications

- 7.6 Staff professional services costs - \$5,500, which covers planning, consultation and approval process incurred irrespective of the Community Board's decision or recommendation.
- 7.7 Cost of Implementation – not applicable
- 7.8 Maintenance/Ongoing Costs - not applicable
- 7.9 Funding source - not applicable

Legal Implications

- 7.10 Not applicable

Risks and Mitigations

- 7.11 The existing passenger waiting facilities remain, leading to no improvement to the level of service for passengers waiting for a bus.
- 7.12 It may reduce bus patronage on wet days, as passengers may choose another mode of travel as there is no shelter provided at the bus stop.

Implementation

- 7.13 Implementation dependencies - not applicable
- 7.14 Implementation timeframe - not applicable

Option Summary - Advantages and Disadvantages

7.15 The advantages of this option include:

- Option 2 has no clear advantages.

7.16 The disadvantages of this option include:

- It is inconsistent with the Council's Plans and Policies.

Attachments

No.	Title	Page
A ↓	Bus Passenger Shelter Plan for Approval - 314 Gloucester Street	57
B ↓	Bus Passenger Shelter Plan for Approval - Gloucester Street, adjacent to 110 Stanmore Road	58
C ↓	Bus Passenger Shelter Plan for Approval - 1008 Ferry Road	59
D ↓	Bus Passenger Shelter and Bus Stop Line Marking Remediation Plan for Approval - 37 Aldwins Road	60
E ↓	Bus Passenger Shelter Plan for Approval - 105 Antigua Street, adjacent Braddon Reserve	61

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Brenda O'Donoghue - Passenger Transport Engineer
Approved By	Ryan Rolston - Team Leader Traffic Operations Aaron Haymes - Manager Operations (Transport)



1 : 200 on A4
Oct 5, 2017 4:28:49 PM



ph: 941-8300 fax: 941-8385

Accuracy not guaranteed. Onsite
verification required. Display of data scale
dependent, full detail available at 1:500.
Client Selected Legend.

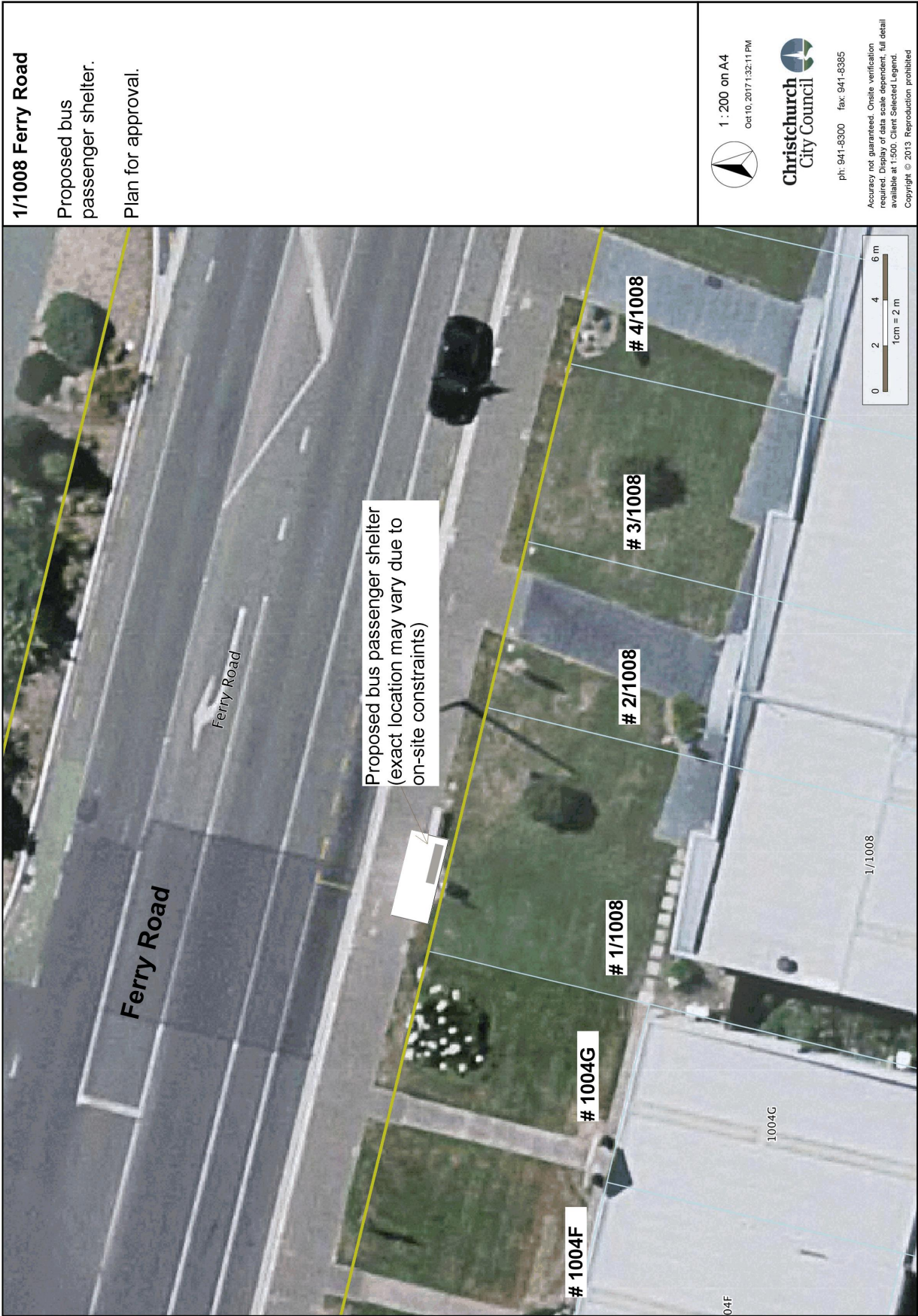
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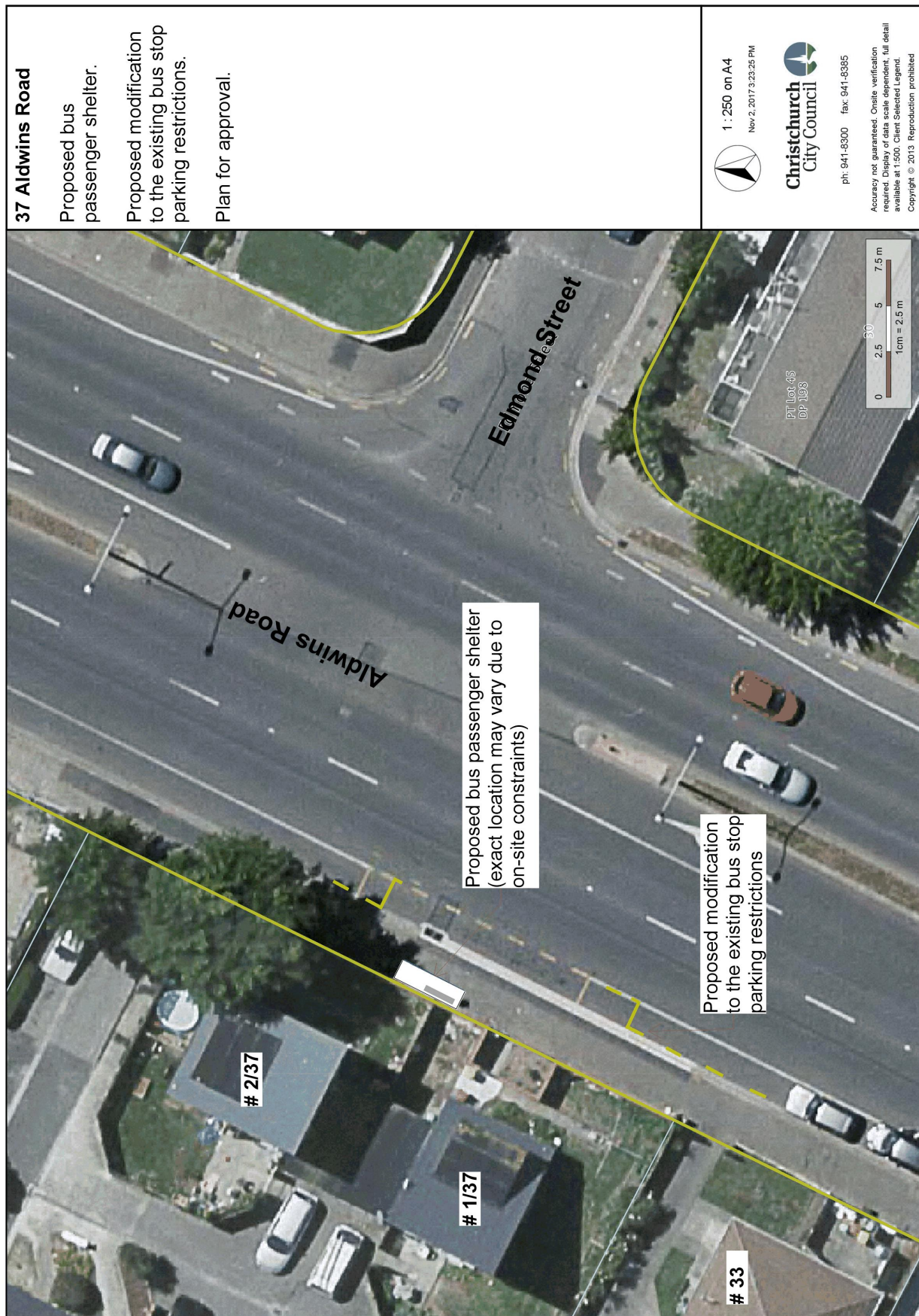
314 Gloucester Street

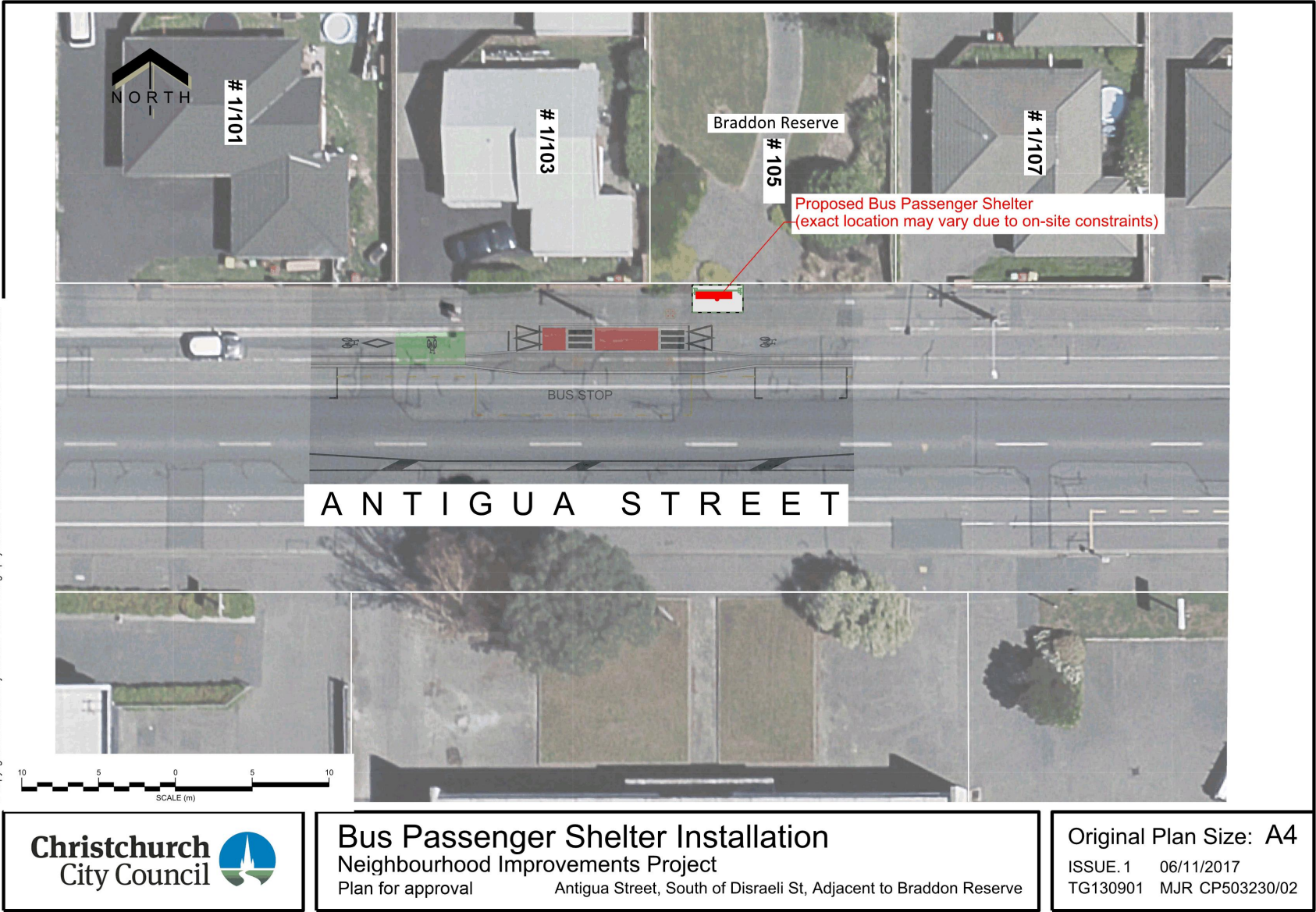
Proposed bus passenger shelter.

Plan for approval.









13. Linwood-Central-Heathcote Community Board Area Report

Reference: 17/1455166

Contact: Shupayi Mpunga Shupayi.mpunga@ccc.govt.nz

03 941 6605

1. Purpose of Report

This report provides information on initiatives and issues current within the Community Board area, to provide the Board with a strategic overview and inform sound decision making.

2. Staff Recommendations

That the Linwood-Central-Heathcote Community Board:

1. Receive the Area Update for January 2018.
2. Nominate two Board representatives to attend the Canterbury Water Management Strategy Zone Committee's Community Waterway Workshops.
3. Consider items for inclusion on Newsline.

3. Community Board Activities and Forward Planning

3.1 Memos/Information/Advice to the Board

- 3.1.1 **Summit Road Proposed Prohibited Times on Road Restrictions** – Since the Board were requested to nominate two Board members to represent the Board at a joint meeting of the relevant Community Boards and the Infrastructure, Transport and Environment Committee to make a recommendation to the Council on the Summit Road – Proposed Prohibited Times on Road Restrictions a further proposal has been made. The proposal is to have a hearings panel convened.

A report was presented to the Council's 25 January meeting to convene a hearings panel and for the Council to confirm the hearings panel membership. An update will be given verbally at the Board's 29 January 2018 meeting.

- 3.1.2 **Community Waterway Workshops**- The Canterbury Water Management Strategy Zone Committee are hosting community waterway workshops during February and early March 2018. The Board has been asked to nominate two representatives who will attend one of the workshops. Resident, who left their contact details, after the community water survey and representatives from the Youth Council have also been invited. The workshops are being held:

- Monday 19 February Fendalton Service Centre Board Room
- Wednesday 21 February Halswell Library Hao Room
- Monday 26 February Papanui Service Centre Board Room
- Thursday 1 March Beckenham Service Centre Board Room

Further details will be sent to the Board representatives.

- 3.1.3 **North Avon Road from North Parade to River Road** – at the Board's 9 October 2017 the Board requested:

Staff advice on traffic calming on the section of North Avon Road from North Parade to River Road as residents and Avebury House users have highlighted a speeding issue with drivers going to the red zone sections of River Road.

- Staff advise:

Based on our records there have been no recorded crashes (between 2011 and 2015) on this section of North Avon Road. Consequently, there is little scope for justifying a future traffic calming capital project involving speed humps, buildouts, etc.

However, having visited the site staff consider that there is scope to improve safety by some simple improvements. This is because at present there are **no road markings at all** between North Parade and River Road. (A 300m section).

The following two aerial maps are for 2017 and 2010 respectively.
2017



2010



As can be seen in the 2010 map, there should be:

- Centre line markings on North Avon Rd (North Parade to River Rd)
- Give way markings at Flesher Ave (limit lines, side road centre lines and give way triangles)
- Intersection markings at River Road (showing the bend markings)

Whilst these are not traffic calming measure in a direct sense, staff consider that re-introducing these will improve road safety and have arranged for the markings to be reinstated.

3.1.4 **Board Priorities Action Updates** – at the Board’s 2 October 2017 meeting the Board requested staff to list on each Area Report progress on specific Board Projects and Action Requests. Please refer to **Attachment A**.

3.1.5 **Graffiti Statistics** – Attached is the bi-monthly report on the suburban statistics of the graffiti in the Christchurch City area. (**Attachment B**)

3.2 **Board area Consultations/Engagement/Submission opportunities**

3.2.1 At time of writing this report the following consultation will be open to the community within the Community Board Area:

Bays Area Skate Project	29 January 2018 - 26 February 2018
-------------------------	------------------------------------

3.2.2 **Community engagement opportunities** – Staff are currently working on engaging with the community on the proposed Linwood Woolston Pool in February and March 2018. A staff report will be presented to the Board 14 February 2018 meeting. Apart from existing opportunities through schools and community groups and organisations, staff have identified the following opportunities for engaging with the community:

- Garden Party at Edmonds on Sunday, 18 February, noon – 4 pm at Edmonds Factory Garden, 359 Ferry Road;
- Phillipstown Hub Giant Food and Market Day on Saturday 24 February at Phillipstown Hub, 39 Nursery Road;
- Bromley Community Fair on Saturday 24 February, 11am - 2pm at Bromley Community Centre on the corner of Bromley and Maces Roads;
- LYFE (Linwood Youth Festival Experience) on Saturday 17 March, noon - 4pm at Linwood Park, Linwood Ave opposite Eastgate; and
- Woolston Gala on Saturday 24 March, 11am – 3pm at Woolston Park, Ferry Road.

3.3 **Submission Opportunities**

3.3.1 There are no submission opportunities at the time of writing this report.

3.4 **Annual Plan and Long Term Plan matters**

3.4.1 There is no update at time of writing this report.

3.5 **Board Reporting**

3.5.1 There is no update at time of writing this report.

3.6 **Requests for information from Board meeting on Newsline**

3.6.1 Members are invited to suggest items for inclusion in Newsline.

4. **Community Board Plan – Update against Outcomes**

4.1 There is no update at time of writing this report.

5. **Significant Council Projects in the Board Area**

5.1 **Strengthening Communities Fund Projects**

5.1.1 At the Board’s 20 September 2017 meeting the following Strengthening Communities Funding Applications were referred to the Community Reliance Partnership Fund and will

be put to the Council for consideration. It is expected that a report including the three projects below will be presented to a Council meeting in January 2018: **(Attachment C)**.

- **Avebury House Trust** for Community Development 2018 and Heritage regeneration (staff recommendation of \$35,000);
- **Te Whare Roopu o Oterepo** - Waltham Community Cottage for The Cottage Project (staff recommendation of \$47,500); and
- **Sydenham Quarter** –Promote Sydenham Project (staff recommendation is a decline)

5.2 Infrastructure projects underway

5.2.1 **Major Cycle Routes – Rapanui-Shag Rock Stage 2** – the Board have been advised that work has commenced on Stage 2 of the Rapanui-Shag Rock Cycleway, with works on the central of Linwood Avenue and the construction of a temporary wall to enable the contractors to work next to the canal at Dyers Road/Linwood Avenue.

5.3 Events report back

5.3.1 There is no update at time of writing this report.

6. Significant Community Issues, Events and Projects in the Board Area

6.1 **Inner City East Revitalisation Project.** The Board has requested monthly updates on the progress. The last update was on 6 November 2017.

6.1.1 The project team has established a four stage process over the next two years to complete the revitalisation plan.

Stage 1: November 2017-February 2018. Widespread consultation with the community to further establish hopes, aspirations and concerns, raise awareness of the plan and establish a detailed project plan. Further analysis of the demographic and statistical characteristics of the area. Develop a project action plan and budget including principles, scope, approach and timeframes.

Stage 2: March 2018-June 2018. Establish a broadly representative working/governance group and terms of reference to guide the revitalisation process. More formal surveying and consultation methods to gather further information from the community. Establish draft priorities for action, possible solutions and strategies. Identify early actions that can be taken for “quick wins”. Seek funding and resourcing to implement solutions and initiatives. This will likely include a submission to the Council during the 2018-2028 Long Term Plan consultation period.

Stage 3: July 2018-December 2018. Discuss draft priorities for action widely within the community. Develop an Action Plan to reflect community aspirations, issues and priorities. Investigate how solutions and initiatives can be put into action. Undertake early actions identified in Stage 2.

Stage 4: 2019. Implementation.

Throughout all stages of the project an iterative process of engage > analyse > feedback > engage will be used to ensure the plan remains on track with community aspirations. Regular updates will be provided to the community via a monthly newsletter and other information.

6.1.2 Regular community events and meetings, targeted consultations (e.g. with local Business owners and those without homes), discussions at community facilities such as the café and arts centre, articles in the News on ICE newsletter and general networking opportunities have been used to establish and develop the community’s priorities. These

will be used to develop the survey and more formal consultation methods to be undertaken in Stage 2.

- 6.1.3 Consultations to date have reinforced many of the issues previously identified and many of the same reasons that people like living in the area. Additional aspirations have been expressed in the areas of: opportunities for obtaining affordable food; keeping the community safe; opportunities for community activities and development; further arts development opportunities; green space and landscaping opportunities and developing community spaces
- 6.1.4 The Greening the Rubble project at 108 Stanmore Road will be further developed over the next few months to build on the community garden, play space and stage area already there. The Council Urban Regeneration team are working on a new collaborative project to activate the remainder of the site for community use. This will include the existing assets and incorporate some new “Tiny Shops” for community and commercial use. One of the spaces will be available for the relocation of the Te Ao community café from across the road. This will provide a larger space, including indoor seating, which will enable the establishment of a presence in the area for more hours during the week and the opportunity to try out and discuss possible functions for a future community hub and/or community centre.
- 6.1.5 Discussions have begun to provide more recreation and positive engagement activities in the area. This will help to reactivate the area and provide an opportunity for community members to see what some of the possibilities are for fully implementing the revitalisation plan.
- 6.1.6 Regenerate Christchurch will continue to perform the interim facilitation role until the working/governance group is formed. Regenerate will then become a member of that group. The extent of the future involvement of Regenerate Christchurch has not been considered by the Regenerate Board. It is planned for this to happen in February 2018.
- 6.1.7 A further grant of \$20,800 has been obtained from the Ministry of Social Development to pay for the facilitation, events costs and administration during the formal community consultation phase.

6.2 Temporary Alcohol Ban in Linwood Village

- 6.2.1 At its 6 November 2017 meeting the Board recommended that the Council instruct staff to urgently investigate the introduction of a temporary alcohol ban in the Linwood Village area including Doris Lusk Reserve to take affect for the 2017/18 summer onwards.
- 6.2.2 A report concerning the temporary alcohol ban was considered by the Council at its meeting of 20 December 2017. The Council resolved to institute the ban from the date of the meeting for a period of six months. The area covered by the ban is Fitzgerald Avenue (east side), Armagh Street, England Street and Hereford Street.
- 6.2.3 Three organisations presented deputations to the Council regarding the ban: the Collective for the Homeless, Te Whare Roimata and the New Zealand Police. The Collective were supportive of both a temporary and permanent alcohol ban in the area, to ensure public safety. They also requested the Council to consider other supportive measures including public toilets at Doris Lusk Reserve being open 24 hours, the availability of showers for “streeties” and more positive engagement with streeties. Te Whare Roimata was primarily concerned that the process of instituting the ban did not allow for the development of more positive community-based solutions to the safety and drinking issues. The Police were strongly in favour of the ban as it allows for proactive policing in the area and will assist the Police to defuse issues before they are escalated to more serious situations. The Police undertook to enforce the ban on a regular basis.

6.2.4 All residents and businesses in the area have been informed of the ban via a letter box drop to all households and businesses with premises in the area. Posters have also been placed in strategic locations.

6.2.5 Staff will report back to Council in early 2018 on the effectiveness of the ban and future options.

6.3 **Linwood Youth Festival Experience (LYFE)** –Youth wanting to be involved in planning LYFE have attended an event management workshop and are working with the coordinator and various youth focused organisations to plan and deliver this popular event.

6.4 **Zumba in the Park.** In partnership with Linwood Community Arts Centre, free Zumba classes will be offered on Fridays from 19 January until 2 March to increase the positive use of Doris Lusk Reserve and support a low income community have access to a fun, healthy activity that also enlivens the neighbourhood. Suggestions for other activities/initiatives will also be discussed with participants during this period.

6.5 **Linwood Ave Community Pool** in partnership with Linwood Avenue School and Youthtown is open from 4 to 29 January, 11am to 6pm, weather permitting. Entry is \$1 or free for ages five and under and supervised by qualified lifeguards. Swimming lessons are also being offered during this time.

7. Parks, Sports and Recreation Update (bi-monthly)

7.1 The next update will be in February 2018.

8. Community Board funding budget overview and clarification

8.1 Total of unallocated funding for 2017/18 is \$238,739. Funding table is **Attachment D**.

8.1.1 Discretionary Response Fund unallocated funding for 2017/18 is \$220,821.

8.1.2 Youth Development Fund unallocated funding for 2016/17 is \$5,100.

8.1.3 Light Bulb Moments Fund unallocated funding for 2016/17 is \$2,188.

Attachments

No.	Title	Page
A ↓	Linwood-Central-Heathcote Community Board Priorities Action Updates 29 January 2018	70
B ↓	Graffiti Statistics - Suburb Street Report November 2017	73
C ↓	Linwood-Central-Heathcote Community Board Strengthening Communities 2017/18 Funding Applications Referred to the Community Resilience Partnership Fund)	74
D ↓	Linwood-Central-Heathcote Discretionary Response Fund Allocations 29 January 2018	78

Signatories

Authors	Liz Beaven - Community Board Advisor Meg Logan - Governance Support Officer Bruce Coleman - Community Development Advisor Amy Hart - Community Development Advisor Louise McLean - Community Support Officer Gail Payne - Community Development Advisor Diana Saxton - Community Recreation Advisor
Approved By	Lester Wolfreys - Head of Community Support, Governance and Partnerships

LINWOOD-CENTRAL-HEATHCOTE COMMUNITY BOARD

BOARD PROJECT UPDATES – 22 JANUARY 2018

Project/Action	Comment	Update
Former Tamaki Village Site	The Board request advice on the progress of making the area into a dog park.	The Ferrymead Carpark report was approved by the Board's 4 December 2017 meeting. Staff are currently arranging a site analysis for the Woodhill area.
Woolston Air Quality <input type="checkbox"/> Gelita	The Board request information on the collaboration of Environment Canterbury and the Council to monitor air quality in Bromley and Woolston.	Gelita Factory suffered a major fire on 4 January which has halted all operations.
Bromley Air Quality <input type="checkbox"/> Organics Processing Plant	The Board request information on the collaboration of Environment Canterbury and the Council to monitor air quality in Bromley and Woolston.	Staff will be discussing Reducing Waste to Landfill and Consent Compliance at the Organics Processing Plant at the Board's February 2018 seminar.
Linwood Village Master Plan	The Board requested staff advice on when the Board will be approving the revised Linwood Village Masterplan.	The Board received the Suburban Master Plan report on 13 October 2017 updating on all Masterplans.

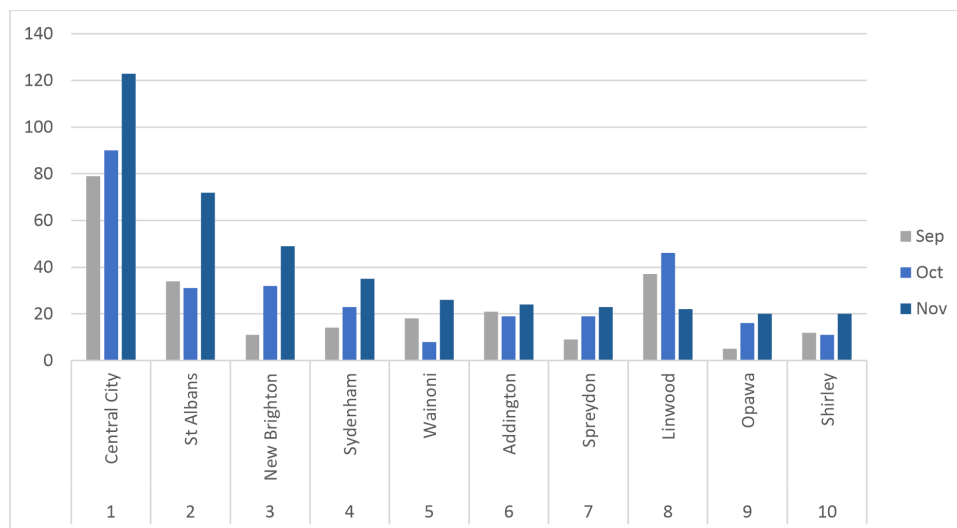
Project/Action	Comment	Update
Ferry Road (Woolston) Masterplan	6 November: The Board requested the timeline for the staff report on the masterplan to be presented to the Board (as per Council Resolution CAPL/2017/00011, 7b). The report is required so that the Board is able to recommend to the Council the bringing forward of relevant budgets as soon as possible, to <i>enable</i> implementation of the next consultation phase of the Ferry Road Masterplan Project (WL1), including the integration of other projects along the corridor (including school zones).	No update received as at time of writing this report. The Board received the Suburban Master Plan Report on 13 October updating on all Master Plans.
Sumner Master Plan	The Board requests that staff provide an update on this.	The Board received the Suburban Master Plan Report on 13 October updating on all Master Plans.
Radley Park Landscape Plan	The Board request staff advice on when the Board will receive the landscape plan that incorporates green space, Roimata Food Commons, the cycleways and the dog exercising area.	The Board resolved at its 4 December meeting for a meeting to be held between the Linwood Councillor, Linwood Board members, Roimata Food Common, and staff. The meeting will be held on Friday 26 January.
Dog Park in Central City	6 November: The Board noted the letter of reply from Otakaro Limited in relation to the Board's suggestion for a Central City dog park. The Board requested that arrangements be made for a walk through the areas under the responsibility of Otakaro with Otakaro Limited to identify possible sites that could be developed into a central city dog park.	A walkthrough the East Frame with representatives of Ōtākaro Limited and Board members is planned for 22 January 2018.

Project/Action	Comment	Update
Greening the East	6 November: The Board noted that the Acting Parks Manager will be meeting with the Board in preparation for the Draft Annual Plan. The Board wish to also discuss with him the Greening the East Project and Radley Park Landscape Plan.	27 November: The Board discussed the matter with the Acting Head of Parks at the Board Seminar. No further update has received as at time of writing this report.
Heathcote River Flooding	6 November: The Board noted that a report on flood mitigation measures is planned to be presented to the Council's 23 November 2017 meeting.	No further update has received as at time of writing this report.
North Avon Road from North Parade to River Road		An update has been provided to the Board through 29 January Board Area Report.
Proposal for investigation of an Alcohol in public places ban in Linwood Village	6 November: The Board requested that this matter be added to the Board Priorities List for staff to update each Board meeting through the Area Report.	An update has been provided to the Board through 29 January Board Area Report.
Linwood Village Social Issues	6 November: The Board requested that this matter be added to the Board Priorities List for staff to update each Board meeting through the Area Report.	No update received as at time of writing this report.



Top 10 Graffiti Incident Counts by Suburb November 2017

			Graffiti Incident Count		
			Sep	Oct	Nov
1	Central City		79	90	123
2	St Albans		34	31	72
3	New Brighton		11	32	49
4	Sydenham		14	23	35
5	Wainoni		18	8	26
6	Addington		21	19	24
7	Spreydon		9	19	23
8	Linwood		37	46	22
9	Opawa		5	16	20
10	Shirley		12	11	20



This information is compiled from data that the Council receives from their graffiti removal contractor, Intergroup.

Graffiti Hot Spots November 2017

<u>Location</u>	<u>Graffiti Incident Count</u>
Thompson Park	9
Hoon Hay Park	7
Waltham Park	5
Old Burwood School Site	5

2017/18 SCF LINWOOD-CENTRAL-HEATHCOTE DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00056870	Organisation Name Avebury House Community Trust	Name and Description Community Development and Heritage Regeneration The Avebury House Community Trust is based at the heritage listed Avebury House in Richmond. Its main focus being community development. They are seeking funding support towards the projects listed below. 1. Community Development Worker wages. 2. Upgrade of ICT equipment. 3. IRD expenses. 4. Purchase of kitchen equipment.	Funding History 2016/17 - \$10,000 (Community Development Worker) DRF LCH 2016/17 - \$10,000 (Community Development in Richmond) SCF H/F 2016/17 - \$5,000 (Community Development in Richmond) SCF S/P 2016/17 - \$1,000 (Richmond Community Gala) SGF S/P 2015/16 - \$4,750 (Community Development in Richmond) SCF S/P 2015/16 - \$15,000 (Community Development in Richmond) SCF H/F 2015/16 - \$250 (Richmond Community Playgroup for New Migrants) LBMF H/F 2015/16 - \$1,500 (Richmond Gala at Avebury Park and Avebury House Community Concert) DRF H/F 2015/16 - \$1,500 (Richmond Gala at Avebury Park and Avebury House Community Concert) DRF S/P Other Sources of Funding Funds on hand - \$27,459 Grants (COGS, Rata, Lotteries), venue hire and donations - \$35,929	Request Budget Total Cost \$116,268 Requested Amount \$52,880 45% percentage requested Contribution Sought Towards: Wages - \$32,880 ICT and website upgrade - \$5,000 Kitchen upgrade - \$15,000 IRD Expenses - \$9,000	Staff Recommendation \$35,000 That the Linwood-Central-Heathcote Community Board makes a grant of \$35,000 from its 2017/18 Strengthening Communities Fund to the Avebury House Community Trust towards Community Development Worker wages and commercial kitchen improvements excluding IRD expenses and ICT upgrade.	Priority 1
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Organisation Details: Service Base: 9 Eveleyn Couzins Avenue Legal Status: Charitable Trust Established: 6/06/2017 Staff – Paid: 3 Volunteers: 15 Annual Volunteer Hours: 1200 Participants: 5,000 Target Groups: Community Development Networks: Volunteering Canterbury Organisation Description/Objectives: Avebury is a social enterprise that invests revenue in fostering community connections and providing an environment in which educational, social and cultural activities can flourish.	Alignment with Council Strategies and Board Objectives <input type="checkbox"/> Resilient Christchurch <input type="checkbox"/> Community Board Plan 2017-19 <input type="checkbox"/> Strengthening Communities Strategy <input type="checkbox"/> Ageing Together Policy Alignment with Council Funding Outcomes <input type="checkbox"/> Support, develop and promote capacity <input type="checkbox"/> Community participation and awareness <input type="checkbox"/> Enhance community and neighbourhood safety <input type="checkbox"/> Provide community based programmes <input type="checkbox"/> Reduce or overcome barriers How Much Will The Project Do? (Measures) <input type="checkbox"/> The house will be open 40 to 60 hours per week. <input type="checkbox"/> There will be will four key events each year as per the strategic plan. <input type="checkbox"/> The number of groups using the House will grow to eight this financial year. <input type="checkbox"/> A public library and historical room will be open during the week. How Will Participants Be Better Off? <input type="checkbox"/> The House will be open 40 to 60 hours per week. <input type="checkbox"/> Stage four key events each year as per the strategic plan. <input type="checkbox"/> Increase the number of groups to eight this financial year. <input type="checkbox"/> Open a public library and historical room for use during the week. <input type="checkbox"/> The community will be able to access the house during the week to connect with others. <input type="checkbox"/> The community will get to connect with others at events. <input type="checkbox"/> There will be a range of group activities that result in increased health and well-being for residents. <input type="checkbox"/> The community will have remote access to the digitised historic collection.	Staff Assessment This application is recommended as a Priority One due to reach and value for money. Avebury House is a heritage building in Richmond owned by the Christchurch City Council and operated by the Avebury House Community Trust since 2002. The house was closed in 2011-2013 due to earthquake repairs and until very recently was disrupted by major road works, infrastructure works and access issues. In addition, the Trust has recently had a significant re-consideration of its operation, desired direction and future plans. As a result, previous staff have left, a strategic plan has been developed and staff recruitment is under way. Much of the area to the east, south east, and north east of Avebury House was significantly affected by the earthquakes and is now part of the residential red zone. There are now very few places in the area where people can go to enjoy free or low cost activities and socialise with other people. Delta Community Support Trust in North Avon Road is one of the few other places to offer community development and support activities. Its buildings sustained significant damage from the earthquakes and are due to be demolished and replaced. Avebury House Trust has begun discussions with Delta to see how the Trust can support Delta’s activities during this time. The Avebury House strategic plan envisages a three year process to re-establish itself in the community as a community development organisation and social enterprise. The first year, 2017, will be its foundation year where it employs new staff, gets to further understand the community through surveys, social media and call campaigns, re-establishes the Richmond Community News newsletter and develops it calendar of regular events. It will also begin to establish itself as a social enterprise, primarily by offering the House as a venue for weddings, meetings, mini-conferences and the like. The second year, the consolidation year, will see a full calendar of events developed, the results from the community consultations actioned and income from venue hire increasing. The third year, the expansion year, will see a full range of activities and initiatives at the house. The position of Community Development Worker is for 15-30 hours per week to help find out what members of the community want and need and support them to achieve their aspirations. Community Development Worker: The position of Community Development Worker will help to activate the community use of the House after a long period of it effectively not being an available community resource, work with Trust Board to provide community initiatives and work with other groups in the community to establish a community wide development plan. Purchase of Kitchen Equipment: Avebury House has a full commercial kitchen on site. However its usefulness for both private, income generating activities such as weddings and community based activities such as cooking classes is seriously hampered by not having the appropriate kitchen equipment. Upgrade of ICT Equipment: The computers and other ICT equipment in the house, such as the data projector are very old and no longer serviceable. The grant will allow the Trust to update ICT equipment to a minimum required for a functioning social enterprise and publicly available venue. IRD Expenses: The Trust had to make unanticipated payments to staff and IRD at the beginning of the year. The IRD payment still needs to be paid.
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2017/18 SCF LINWOOD-CENTRAL-HEATHCOTE DECISION MATRIX

<div>Priority Rating</div> <div><div>One</div><div>Two</div><div>Three</div><div>Four</div></div> <div>Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.</div> <div>Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.</div> <div>Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.</div> <div>Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.</div>						
00056545	<div>Organisation Name</div> <div>Te Whare Roopu o Oterepo - Waltham Community Cottage</div>	<div>Name and Description</div> <div><div>The Cottage Project</div><div>Te Whare Roopu o Oterepo - Waltham Community Cottage is a community development organisation that is committed to building a stronger, self-sufficient community, with a focus on well-being and good health.</div><div>The Cottage offers on-going support, crisis management, supplies numerous resources, courses and activities including advocacy in a welcoming, warm friendly, safe, non-judgemental environment.</div></div>	<div>Funding History</div> <div>2016/17 - \$42,500 (Cottage operating expenses) KLP S/H 2016/17 - \$1,200 (Tai Chi classes) SGF S/H 2016/17 - \$2,000 (System support) SGF S/H 2016/17 - \$400 (Cottage Volunteer training) SGF S/H 2016/17 - \$900 (Seniors Group) SGF S/H 2016/17 - \$600 (Connecting Craftily) Creative Communities 2015/16 - \$42,500 (Cottage operating expenses) DRF Metropolitan 2015/16 - \$1,100 (Tai Chi/Chi Gong classes) DRF S/H 2015/16 - \$2,000 (Admin/System support) DRF S/H 2015/16 - \$900 (Seniors Group) DRF S/H</div> <div>Other Sources of Funding NZ Lottery Grants \$35,000 (pending) COGS - \$7,500 (confirmed) Rata foundation - \$25,000 (pending) Donations - \$10,000 Other sources - \$10,514</div>	<div>Request Budget</div> <div>Total Cost \$131,514</div> <div>Requested Amount \$50,000</div> <div>38% percentage requested</div> <div>Contribution Sought Towards: Wages - \$50,000</div>	<div>Staff Recommendation</div> <div>\$47,500</div> <div>That the Linwood-Central-Heathcote Community board make a grant of \$47,500 from its 2017/18, and \$48,500 from its 2018/19, and \$49,500 for 2019/20 Strengthening Communities Fund to the Te Whare Roopu o Oterepo - Waltham Community Cottage for the Cottage Project.</div>	<div>Priority</div> <div>1</div>
<div><div><div><div>Organisation Details:</div><div>Service Base: 201 Hastings Street East</div><div>Legal Status: Charitable Trust</div><div>Established: 4/01/1995</div><div>Staff – Paid: 5</div><div>Volunteers: 20</div><div>Annual Volunteer Hours: 2500</div><div>Participants: 7,500</div><div>Target Groups: Community Development</div><div>Networks:</div></div><div><div>Organisation Description/Objectives:</div><div>Te Whare Roopu O Oterepo - Waltham Community Cottage is a vibrant place of hope and connection, standing tall, reaching all while maintaining focus on clients well-being thus making life more meaningful.</div></div></div><div><div><div>Alignment with Council Strategies and Board Objectives</div><div><div><input type="checkbox"/> Resilient Christchurch</div><div><input type="checkbox"/> Community Board Plan 2017-19</div><div><input type="checkbox"/> Strengthening Communities Strategy</div><div><input type="checkbox"/> Ageing Together Policy</div><div><input type="checkbox"/> Multicultural Strategy</div><div><input type="checkbox"/> Community Outcomes</div><div><input type="checkbox"/> Safer Christchurch Strategy</div></div><div><div>Alignment with Council Funding Outcomes</div><div><div><input type="checkbox"/> Support, develop and promote capacity</div><div><input type="checkbox"/> Community participation and awareness</div><div><input type="checkbox"/> Increase community engagement</div><div><input type="checkbox"/> Enhance community and neighbourhood safety</div><div><input type="checkbox"/> Provide community based programmes</div><div><input type="checkbox"/> Reduce or overcome barriers</div></div></div><div><div>How Much Will The Project Do? (Measures)</div><div><div><input type="checkbox"/> One on one coaching addressing such things as new ways of looking at issues relating to attitude and behaviour; fresh ways to recognise and communicate individual strengths to help with self esteem and confidence.</div><div><input type="checkbox"/> Develop strategies for short and long term goals and /or monitored and adjusted towards individual achievable outcomes.</div><div><input type="checkbox"/> Promote via web site; newsletters; face-book; networking with other agencies; word and mouth communications.</div><div><input type="checkbox"/> Offer existing Health and Well Being courses and children's after school programmes - retain numbers attending and actively encourage new members to participate.</div></div><div><div>How Will Participants Be Better Off?</div><div><div><input type="checkbox"/> Residents will benefit from accessing support and resources at the Cottage.</div><div><input type="checkbox"/> Residents will benefit from forming relationships with other residents.</div><div><input type="checkbox"/> The community will benefit from socialising at local events and activities.</div><div><input type="checkbox"/> The community will benefit from participating in activities that increase wellbeing.</div></div></div></div><div><div><div>Staff Assessment</div><div><div>This project is recommended as a Priority One and for Multi-Year Funding due to its reach, depth, quality, and essential presence in the vulnerable and disadvantaged area of Waltham. The Cottage is a role model community development organisation experienced in responding to ongoing challenges and change common to localities of high mobility, low cost rental and social housing accommodation, single parent and beneficiary families.</div><div>Te Whare Roopu o Oterepo - Waltham Community Cottage (The Cottage) started operating in 1991 at the Waltham School site. At the time the focus was on community engagement to research on what community aspirations and needs were in the area. From the research community development work started that included a seniors group, a play group, and a toy library. The activities of the organisation moved to a different site in 1993 and then to its current location in a Council-owned building in 1999.</div><div>The Cottage utilises the expertise of trained professionals, as well as identifying and leveraging the skills and generosity of many volunteers to maximise its ability to assist all that need support in the community. The Cottage offers on-going support, crisis management, supplies numerous resources, courses and activities including advocacy - in a welcoming, non-judgmental environment. The current trend is that each year more people are accessing The Cottage, which offers a warm, friendly and safe environment where needs are linked with resources and support. The long term trend shows that many clients have become cottage volunteers and supporters, achieved success in meeting their personal life challenges, and progressed to lead happier more fulfilled family lives.</div><div>The Cottage employs two part-time staff that meet the health, social, and economic needs of local people: a Coordinator/ Community Development Facilitator (CCDF), and a Health and Wellbeing Facilitator. Both roles address community development, advocacy, support and promotion; working in complementary fashion. Unemployed people, sole parents, senior citizens, and people with health issues are primarily targeted, and the Cottage finds that clients come from a range of ethnic groups including Māori, Pacific Island, Asian, international refugees, and New Zealand Europeans.</div><div>The CCDF liaises with the community and oversees the running of The Cottage. She works to find out what community needs are and to facilitate fulfilment of these needs. Homelessness has been identified as an issue that requires urgent attention. Most of those who are presenting at The Cottage without homes are unemployed middle-aged men most of who have mental health issues. Support given to them is connections with groups, organisations and agencies that can respond to their needs and The Cottage offers local connections and a safe place for them to be. Some are of these men are sleeping rough while others have accepted accommodation that is suited to their needs. Another issue that is cause for concern is the number of people with mental health issues. Some have drug and alcohol addictions and have been connected with an organisation that offers support from the Cottage. Some of those presenting are people who would not have presented with such issues in the past.</div></div></div></div></div></div></div>						



Request 00056545 Continued

The CDF also works closely with other community groups, organisations and schools. She takes part in collaborative efforts such as organising the Waltham Fair, and currently looking at how to set up a Fruit and Vege Coop at the Cottage or another appropriate place. Some of the work carried out involves working with schools and organisations to support families and individuals in need.

The role of the Health and Wellbeing Facilitator is to support those who are seeking to participate in activities that contribute to wellbeing. This includes exercise and sport classes and support for those wanting to gain employment. The Facilitator also facilitates activities that bring people together to connect including seniors group, a weekly lunch, play group and any other community needs as they come up.

The Cottage receives donations of clothing and bric-a-brac that they on-sell and use the funds to support the weekly lunch. A group of 'hunters and gatherers' assist with collecting items that are either sold or donated to those in need in the community. Every day bread that is donated to the Cottage is given out to the community through the Cottage, preschool, school and others that interact with the Cottage.

The Waltham Cottage started a supporters group in 2012. Over the past years this project has group. This project is about people donating to the Cottage to support people who are in desperate need of urgent support. Donations can go directly to supporting a particular project or responding to emergency needs. Some of the projects supported include paying for swimming lessons (about four people), lessons in guitar and piano (about 12 people) eye glasses, replacing stolen bicycles, etc. The Cottage seeks support to enable it to continue to operate over the next three years.

2017/18 SCF LINWOOD-CENTRAL-HEATHCOTE DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00056614	Organisation Name Sydenham Quarter Inc	Name and Description Promote Sydenham as an area to do Business Sydenham Quarter Inc. is a business association that works for the interests of the Sydenham Business Community. The association seeks to grow itself as a premier business association in Christchurch by increasing membership and promoting the area of Sydenham as a great place to do business.	Funding History None. Other Sources of Funding Funds on Hand - \$1,000 (membership fees)	Request Budget Total Cost \$13,000 Requested Amount \$13,000 100% percentage requested Contribution Sought Towards: Wages - \$12,000	Staff Recommendation \$0 That the Linwood-Central-Heathcote Community Board declines making a grant from its 201/18 Strengthening Communities Fund to Sydenham Quarter Inc for the project to Promote Sydenham.	Priority 4
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Organisation Details: Service Base: 653 Brisbane Street, Sydenham Legal Status: Incorporated Society Established: 18/04/2012 Staff – Paid: 0 Volunteers: 6 Annual Volunteer Hours: 1440 Participants: 400 Target Groups: Sydenham business and residential communities. Networks: Organisation Description/Objectives: To work with relevant agencies on behalf of the Sydenham business community, to ensure the appropriate planning and implementation of physical, environmental, and beautification development of the area. Uniting landlords, business owners, and employees who work in Sydenham in a common cause to maximise the potential of Sydenham.	Alignment with Council Strategies and Board Objectives <input type="checkbox"/> Strengthening Communities Strategy <input type="checkbox"/> 2017-19 Community Board Plan Alignment with Council Funding Outcomes <input type="checkbox"/> Enhance community and neighbourhood safety <input type="checkbox"/> Foster collaborative responses How Much Will The Project Do? (Measures) <input type="checkbox"/> Grow their social media presence. <input type="checkbox"/> Maintain regular communication with members and Sydenham business residents through newsletters, website and blogs. <input type="checkbox"/> Create a comprehensive business directory for Sydenham. How Will Participants Be Better Off? <input type="checkbox"/> The community will be better informed about what is going on in the area. <input type="checkbox"/> There will be greater awareness across Christchurch about local Sydenham businesses, which should increase activity in the area. <input type="checkbox"/> Increased commercial and retail activity should enhance community life by proving more opportunities for local employment, bringing more money into the local economy, and make Sydenham a more thriving and vibrant place.	Staff Assessment This project is recommended as a Priority Four as the activity is more aligned to promotion of commercial activity. The Sydenham Quarter Incorporated is a business association that was established in 2011 as an incorporated society. The purpose of the society is to promote the interests of the members of the society in the regeneration of Sydenham following the 2011 earthquakes. The organisation seeks to work with relevant agencies on behalf of the Sydenham business community, to ensure the appropriate planning and implementation of physical, environmental, and beautification development of the area. This includes uniting landlords, business owners, and employees who work in Sydenham in a common cause to maximise the potential of Sydenham. The association is looking to contract a support worker to enable the association to grow its membership and provide Sydenham with a central voice and support area. The part-time role will be for 10 hours a week on a fixed term contract with duties including developing and maintaining a membership directory, developing a monthly newsletter, liaising with Council and the Community Board, and managing the association’s social media presence. Membership currently sits at 20 businesses whilst the area is comprised of over 800 small to medium businesses. Annual membership fees are \$100. Funding is sought for contribution towards contractor fees for a support worker.
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Project/Service/Description/Group	Allocation 2017/18	
Linwood-Central-Heathcote Discretionary Response Fund		Board Approval
Discretionary Response Fund - Carry Over from 2016/17	\$ 45,705.00	
Allocation - Board 20 September 2017 Meeting	\$ 209,824.00	
Redcliffs Residents' Association - Administration and Newsletter Boxes	\$ 587.00	03/07/17
Redcliffs Residents' Association - Sumner Silver Band instruments	\$ 1,500.00	03/07/17
Jake Koekemoer - Attendance for 2017/18 Canoe Sprint Junior & U23 World Championships	\$ 500.00	03/07/17
Woolston Friendship Club - Bus hire cost contribution	\$ 598.00	31/07/17
Linwood Kids First Kindergarten - Trips and cultural experiences contribution	\$ 1,000.00	31/07/17
New Beginnings Preschool Incorporated - Installation of soft fall playground grass contribution	\$ 3,000.00	31/07/17
Pioneer Basketball Club - Basketball coaching in low decile schools	\$ 1,200.00	16/08/17
Sumner-Redcliffs Historical Society - Sumner Museum Joinery	\$ 1,000.00	16/08/17
Linwood College Community Partnership Group - Administrative & Volunteer Expenses	\$ 2,000.00	20/09/17
Te Mapua Child and Youth Trust - Health and Safety	\$ 1,500.00	20/09/17
Redcliffs Tennis Club - Equipment and Low-Cost Coaching	\$ 1,500.00	20/09/17
Ferryhead Bays U10s Torpedoes - Nelson Football Festival	\$ 900.00	20/09/17
Sumner Community Pool - Fixing leaks in the pool	\$ 4,000.00	02/10/17
Sumner Community Residents' Association - Sumner Neighbourhood Night	\$ 500.00	02/10/17
Aranui Eagles Rugby League, Pacific Series	\$ 3,000.00	18/10/17
Avebury House, Spring Gala	\$ 1,000.00	06/11/17
Addington Neighbourhood Association, The History of Addington Book	\$ 2,000.00	06/11/17
Waltham School Recycling Project	\$ 933.00	22/11/17
Friends of Edmonds Factory Garden Incorporated Sunrise Seats	\$ 7,990.00	22/11/17
Discretionary Response Fund Balance - 2017/18	\$ 220,821.00	
Youth Development Fund - Board Allocation from Carry Over - 4 September 2017	\$8,000.00	
Lucia Rapley, Australian National Championships & World 420 Sailing Championships	\$500.00	04/09/17
Thomas Pirker, Munchange High School visit, South Korea	\$500.00	04/09/17
Mika Rabuka, St Thomas of Canterbury College, NZSS Premier Football Tournament, Napier	\$300.00	04/09/17
Apia Rabuka, St Thomas of Canterbury College, Anchor Aims Games, Tauranga	\$300.00	04/09/17
Toby Chapman, Sister City exchange programme in Japan 2017	\$500.00	04/09/17
Mieka Taylor, Spirit of Adventure voyage 2017	\$300.00	04/09/17
Syvaana Amai-Hansen, Travel to International Youth Leadership Conference, Prague	\$500.00	06/11/17
Youth Development Fund Balance - Available for allocation	\$5,100.00	
Light Bulb Moments Fund - Board 20 September 2017 Meeting - 2017/18	\$4,000.00	
Avebury House Community Trust - Boxing Exercise	\$250.00	03/10/17
Awatea Christensen - Christchurch Breakdance Community	\$250.00	03/10/17
Jos Galavazi - Acorn Close 'Spud in a Bucket' competition	\$208.00	03/10/17
Hagley Community College Preschool Trust - Māori and te reo resources	\$249.00	03/10/17
Steven Muir - Chesterfields Community Garden building a raised border	\$250.00	03/10/17
The Collaborative for Research and Training in Youth Health and Development Trust	\$105.00	18/10/17
Woolston Community Association - Craft supplies for craft group	\$250.00	25/10/17
Woolston Community Association - Free barbeque for healthy Mini Gala	\$250.00	25/10/17
Light Bulb Moments Fund Balance - Available for allocation	\$2,188.00	
TOTAL: Linwood-Central-Heathcote Unallocated Funding (including YDF)	\$ 228,109.00	

14. Elected Members' Information Exchange

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.