

Civic Awards Committee AGENDA

Notice of Meeting:

An ordinary meeting of the Civic Awards Committee will be held on:

Date: Wednesday 20 September 2017
Time: 2pm
Venue: Committee Room 1, Civic Offices,
53 Hereford Street, Christchurch

Membership

Chairperson	Councillor Yani Johanson
Members	Councillor Mike Davidson
	Councillor Anne Galloway
	Councillor Raf Manji
	Councillor Sara Templeton
	Councillor Andrew Turner

14 September 2017

Milinda Peris
Principal Advisor
Tel: 941 8251

Petrea Downey
Hearings Support Officer
941 8999

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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted.
If you require further information relating to any reports, please contact the person named on the report.

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CIVIC AWARDS COMMITTEE – TERMS OF REFERENCE

Chair	Councillor Johanson
Membership	Councillor Davidson, Councillor Galloway, Councillor Manji, Councillor Templeton and Councillor Turner
Quorum	Half of the members if the number of members (including vacancies) is even, or a majority of members if the number of members (including vacancies) is odd.
Meeting Cycle	As required
Reports To	Council

Responsibilities

The Civic Awards Committee is responsible for:

- Reviewing civic awards processes and to report on the process for making civic awards
- Reviewing nominations for Civic Awards.
- Recommending to Community Boards nominations considered worthy of a community award.
- Recommending to the Council nominations to receive Civic Awards.
- Other matters referred to it by the Council

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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1. Apologies

At the close of the agenda no apologies had been received.

2. Declarations of Interest

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987.

I move that the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7.

Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE RELEASED
4.	CHRISTCHURCH CIVIC AWARDS 2017	S7(2)(A)	PROTECTION OF PRIVACY OF NATURAL PERSONS	PROTECTION OF PRIVACY	ONLY NAMES OF SUCCESSFUL CANDIDATES WILL BE RELEASED AFTER COUNCIL CONFIRMATION. NO PERSONAL INFORMATION TO BE RELEASED.