

Innovation and Sustainable Development Committee AGENDA

Notice of Meeting:

An ordinary meeting of the Innovation and Sustainable Development Committee will be held on:

Date: Wednesday 23 August 2017
Time: 1pm
Venue: Committee Room 1, Level 2, Civic Offices,
53 Hereford Street, Christchurch

Membership

Chairperson	Councillor Vicki Buck
Deputy Chairperson	Councillor Tim Scandrett
Members	Councillor Mike Davidson
	Councillor Jamie Gough
	Councillor Glenn Livingstone
	Councillor Deon Swiggs
	Councillor Sara Templeton
	Deputy Mayor Andrew Turner

18 August 2017

Principal Advisor

Brendan Anstiss
General Manager Strategy &
Transformation
Tel: 941 8472

Christopher Turner-Bullock
Committee Advisor
941 8233
christopher.turner@ccc.govt.nz
www.ccc.govt.nz

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If you require further information relating to any reports, please contact the person named on the report.

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INNOVATION AND SUSTAINABLE DEVELOPMENT COMMITTEE - TERMS OF REFERENCE

Chair	Councillor Buck
Membership	Councillor Scandrett (Deputy Chair), Deputy Mayor Turner, Councillor Davidson, Councillor Gough, Councillor Livingstone, Councillor Swiggs, Councillor Templeton
Quorum	Half of the members if the number of members (including vacancies) is even, or a majority of members if the number of members (including vacancies) is odd.
Meeting Cycle	Monthly
Reports To	Council

Responsibilities

The focus of the Innovation and Sustainable Development Committee is driving the concept of innovation, as in the City vision of a “City of Opportunity, where anything is possible” and to do so in ways that may be experimental and different.

The Committee considers and reports to Council on issues and activities relating to:

- Strategies and priorities in relation to innovation and sustainable development.
- Climate change and sustainability initiatives such as electric vehicles, carbon reduction and waste minimisation.
- Economic development initiatives and strategies, including
 - Christchurch Narrative,
 - Antarctic Strategy,
 - Visitors Strategy,
 - Canterbury Economic Development Strategy,
 - Christchurch Economic Development Strategy,
- Relationships with economic development subsidiaries, such as Canterbury Development Corporation, the TEED entity
- Innovative or disruptive strategies and programmes, including Smart Cities programme of work
- Innovative approaches to the delivery of issues that often go across levels of government
- Allocation of funds related to the innovation and sustainability sector, including a new Innovation and Sustainability Fund.
- Council’s Brand and Communications strategies.

Delegations

The Committee delegates to the following forum the responsibility to consider and report back to the Committee:

- Development Forum - Innovative ways to support the development of the city and suburban centres

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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1. Apologies

At the close of the agenda no apologies had been received.

2. Declarations of Interest

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes

That the minutes of the Innovation and Sustainable Development Committee meeting held on [Friday, 7 July 2017](#) be confirmed (refer page 5).

4. Deputations by Appointment

There were no deputations by appointment at the time the agenda was prepared.

5. Presentation of Petitions

There were no petitions received at the time the agenda was prepared.

Innovation and Sustainable Development Committee OPEN MINUTES

Date: Friday 7 July 2017
Time: 1pm
Venue: Committee Room 1, Level 2, Civic Offices,
53 Hereford Street, Christchurch

Present

Chairperson	Councillor Vicki Buck
Deputy Chairperson	Councillor Tim Scandrett
Members	Councillor Mike Davidson
	Councillor Jamie Gough
	Councillor Glenn Livingstone
	Councillor Deon Swiggs
	Councillor Sara Templeton

7 July 2017

Principal Advisor
Brendan Anstiss
General Manager Strategy &
Transformation
Tel: 941 8472

Christopher Turner-Bullock
Committee Advisor
941 8233
christopher.turner@ccc.govt.nz
www.ccc.govt.nz

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-
- Part A** **Matters Requiring a Council Decision**
Part B **Reports for Information**
Part C **Decisions Under Delegation**
-

The agenda was dealt with in the following order.

1. Apologies

Part C

Apologies for absence from Deputy Mayor Turner, for lateness from Councillor Livingstone and for early departure from Councillor Gough were noted.

2. Declarations of Interest

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes

Part C

Committee Resolved ISDC/2017/00018

That the minutes of the Innovation and Sustainable Development Committee meeting held on Wednesday, 21 June 2017 be confirmed.

Councillor Templeton/Councillor Davidson

Carried

Councillor Livingstone joined the meeting at 1.07pm.

10. Resolution to Include Supplementary Reports

Committee Resolved ISDC/2017/00019

That the reports be received and considered at the Innovation and Sustainable Development Committee meeting on Friday, 7 July 2017.

Public Excluded Items

11. Events & Festivals Fund

Councillor Buck/Councillor Scandrett

Carried

4. Deputations by Appointment

Part B

There were no deputations by appointment.

5. Presentation of Petitions

Part B

There was no presentation of petitions.

6. Briefing - Ryan Reynolds of Gap Filler

Committee Comment

Ryan Reynolds from Gap Filler gave a presentation to the Committee on their proposed place making programme for the East Frame.

7. Briefing - Darren Patterson of 3R Group

Committee Comment

Darren Patterson of 3R Group Ltd previously presented to the Committee on 24 May 2017 and was asked to return to the Committee with 3 or 4 projects that he would like to see progressed.

Darren presented the following projects to the Committee for consideration:

- Take back/repair programme for Kathmandu Ltd
- SeatSmart
- Hard Hat Recycling
- Repair Workshops

The Committee noted that it will be receiving a report in August 2017 on the proposed Innovation and Sustainability Fund and made a request of staff to report back in October 2017 on how these projects could be progressed.

Committee Resolved ISDC/2017/00020

Part C

That the Innovation and Sustainable Development Committee:

1. Thank Darren Patterson of 3R Group Ltd for his presentation.
2. Request staff to provide a report in October 2017 on the following projects presented to the Committee and include advice on how these projects could be taken forward:
 - a. Take back/repair programme for Kathmandu Ltd
 - b. SeatSmart
 - c. Hard Hat Recycling
 - d. Repair Workshops

Councillor Livingstone/Councillor Davidson

Carried

Councillor Gough left for the remainder of the meeting at 1.48pm.

7.2 Briefing - Markus Benter-Lynch of Sustainable Initiatives Fund Trust (SIFT)

Markus Benter-Lynch and Maria Wake of the Sustainable Initiatives Fund Trust (SIFT) provided an update to the Committee on their Fund and discussed potential ways that the Council and SIFT could work together in future.

The Committee suggested that SIFT work with Council staff to discuss how the Council can potentially work alongside SIFT with regards to the new Innovation and Sustainability Fund being proposed.

8. Social Enterprise World Forum legacy project

Committee Resolved ISDC/2017/00021

Part C

That the Innovation and Sustainable Development Committee:

1. Note that the report outlines a social enterprise legacy project which will contribute towards ongoing social and economic benefits from the Social Enterprise World Forum 2017.
2. Note that a workshop with external socially innovative or entrepreneurial organisations and individuals is proposed for August to provide advice on social innovation opportunities.
3. Agree to workshop a draft social innovation work programme by November 2017.

Councillor Swiggs/Councillor Scandrett

Carried

9. Smart Cities Programme Update

Committee Comment

The Committee received an update from Teresa McCallum, Smart Cities Programme Manager, on the Smart Cities Programme.

10 Resolution to Exclude the Public

Committee Resolved ISDC/2017/00022

Part C

That at 2.45pm the resolution to exclude the public set out on pages 5 to 6 of the supplementary agenda be adopted.

Councillor Templeton/Councillor Livingstone

Carried

The public were re-admitted to the meeting at 2.57pm at which time the meeting concluded.

CONFIRMED THIS 23RD DAY OF AUGUST 2017

COUNCILLOR VICKI BUCK
CHAIRPERSON

6. Presentation from Foodstuffs on their Waste Minimisation and Recycling Activities

Reference: 17/662946

Contact: Chris Turner-Bullock christopher.turner@ccc.govt.nz 941 8233

Mike Sammons, Sustainability Manager of Foodstuffs, will present to the Committee on their Waste Minimisation and Recycling Activities.

Attachments

There are no attachments to this report.

7. Presentation from Countdown on their Waste Minimisation and Recycling Activities

Reference: 17/854660

Contact:

Kate Porter, National Communications and Public Affairs Manager and/or James Walker, General Manager Corporate Affairs, for Countdown will present to the Committee on their Waste Minimisation and Recycling Activities.

Attachments

There are no attachments to this report.

8. Presentation from Judi Sefton of Eco Central

Reference: 17/900567

Contact: Chris Turner-
Bullock christopher.turner@ccc.govt.nz 941 8233

Judi Sefton of Eco Central will present to the Committee on their work and opportunities in the waste minimisation area.

Attachments

There are no attachments to this report.

9. Presentation from Cecilia Clavijo Regarding Small Supermarket Shopping Bags

Reference: 17/829468

Contact: Chris Turner-
Bullock

christopher.turner@ccc.govt.nz

941 8233

Ceci Clavijo will speak to the Committee regarding small supermarket shopping bags.

10. Presentation from Charlotte Bebbington

Reference: 17/864147

Contact: Chris Turner-
Bullock christopher.turner@ccc.govt.nz 941 8233

Presentation from Charlotte Bebbington, Founder of the Action Bicycle Club, with the outcomes of their trial of an Electric Bike programme which was a project funded by the Christchurch City Council Innovative Transport fund in 2016.

Attachments

There are no attachments to this report.

11. Presentation from Phillip Duval Regarding Electric Bikes

Reference: 17/829433

Contact: Chris Turner-
Bullock christopher.turner@ccc.govt.nz 941 8233

Phillip Duval will speak to the Committee regarding Electric Bikes.

12. Innovation and Sustainability Fund Establishment

Reference: 17/604269

Contact: Tony Moore tony.moore@ccc.govt.nz 941 6426

1. Purpose and Origin of Report

Purpose of Report

- 1.1 The purpose of this report is to seek Council approval for establishing the Innovation and Sustainability Fund and to delegate roles for decision making and administration of the Fund. The Fund will seek to catalyse innovative community projects that support the Council's Vision of Christchurch as a "city of opportunity, open to new ideas, new people and new ways of doing things – a city where anything is possible."

Origin of Report

- 1.2 This report has been requested by the Innovation and Sustainable Development Committee following the allocation of funding for this purpose in the 2017/18 Annual Plan (Annual Plan Report Section 3.8.6).
- 1.3 On the 7 July 2017 the Innovation and Sustainable Development Committee asked staff to explore opportunities for working more closely with the Sustainable Initiatives Fund Trust (SIFT) in the delivery of the Council's fund.

2. Significance

- 2.1 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
 - 2.1.1 The level of significance is determined as low taking into account the modest scale of costs and risk to Council and the tangible benefits possible from funded projects. Establishing a fund is reversible and will not affect Maori, strategic assets or the ability for the Council to undertake its functions.
 - 2.1.2 The community engagement and consultation outlined in this report reflect the assessment.

3. Staff Recommendations

That the Innovation and Sustainable Development Committee recommend that the Council:

1. Approve the creation of an Innovation and Sustainability Fund ("Fund") funded by:
 - a. \$400,000 from the Capital Endowment Fund as provided in the 2017/18 Annual Plan; and
 - b. \$100,000 is provided from Councillors Directors Fees to bring the fund to a total of \$500,000 in 2017/18;
 - c. \$500,000 per year to be included in the draft 2018-28 Long Term Plan; \$100,000 of which will be funded from Councillor Director Fees;
2. Request that \$100,000 of the Councillors Director Fees donation be provided to the Fund;
3. Delegate to:
 - a. the Head of Urban Design, Regeneration and Heritage, the delegated authority to approve Innovation and Sustainability Grant applications of up to and including \$15,000 in accordance with the Terms Of Reference for the Fund; and
 - b. the Innovation and Sustainable Development Committee, the delegated authority to approve Innovation and Sustainability Grant applications between \$15,001 and \$100,000, in accordance with the Terms Of Reference for the Fund; and
 - c. the Head of Urban Design, Regeneration and Heritage the delegated authority to determine and carry out the administration requirements for this Fund, and to enter into Funding Agreements with Grant recipients.
4. Approve the Fund's Terms of Reference (**Attachment A of the report**).
5. Approve that any unallocated funds remaining at financial year end (30 June annually) will be recognised as committed, but unallocated on the Balance Sheet and added to the total funding available for allocation.

4. Key Points

- 4.1 This report supports the [Council's 2017/18 Annual Plan](#):
 - 4.1.1 Activity: Community Grants
 - Level of Service: 2.3.4 Effectively manage and administer all other grant funds under management.
- 4.2 The following feasible options have been considered:
 - Option 1 – Establish an Innovation and Sustainability Fund of \$500,000 per year from 2017/18 to 2025/26, following the Terms Of Reference (Attached). Delegate decision making to the Innovation and Sustainable Development Committee for applications seeking \$15,001 to \$100,000. Delegate fund administration to the Head of Urban Regeneration, Urban Design and Heritage and decision making for applications seeking up to and including \$15,000. Allocate \$100,000 per year of funding from Councillors Directors Fees. Propose a \$400,000 per year allocation within the 2018-28 Long Term Plan until 2025/26. Work with the Sustainable Initiatives Fund Trust where appropriate. (Preferred Option)
 - Option 2 – Establish an Innovation and Sustainability fund with a reduced level of annual funding or with funding available for a fewer number of years.
 - Option 3 – Do not create an Innovation and Sustainability Fund.

4.3 Option Summary - Advantages and Disadvantages (Preferred Option)

4.3.1 The advantages of this option include:

- Creating an Innovation and Sustainability Fund will:
 - create a catalyst for innovative sustainability ideas from the community and businesses;
 - more proactively support local organisations undertaking sustainability initiatives;
 - help fill a gap in local funding for environmental projects;
 - support the Council's Vision and Strategic Priorities especially those relating to climate change leadership and environmental outcomes; and
 - enable local organisations to more effectively apply to national or regional funds because of improved local capacity and experience.
- Delegating decision making for the fund will allow swift decision making for projects, supporting the momentum of good ideas.
- Delegating responsibility to establish the systems and processes for supporting the administration of the Fund allows details to be resolved in an efficient and effective manner and provides needed flexibility.
- Working with the Sustainable Initiatives Fund Trust will make funding simpler for applicants and enable synergies between the funds.

4.3.2 The disadvantages of this option include:

- The Fund places an extra cost on the Council, albeit already budgeted for within the current Annual Plan.
- The Fund would need additional administrative support ideally from the Community Grants Team to provide efficiencies with existing grant systems and processes.
- The donation of Councillors Directors Fees is uncertain and would need to be reconfirmed by each successive Council. There are also possible tax disadvantages in using Councillors Director Fees.

5. Context/Background

Origin of the proposed fund was Council deliberations on the 2017/18 Annual Plan

- 5.1 On 28 February 2017 within the 2017/18 Draft Annual Plan Report (Section 3.8.6) the Council resolved to establish the Innovation and Sustainability Fund. This was confirmed by Council in approving the 2017/18 Annual Plan in June 2017. Council allocated \$400,000 per year from the 2017/18 Annual Plan and proposed to include \$400,000 per year within the 2018-28 Long-Term Plan. The Council also discussed the possibility of including \$100,000 per year from Councillors Directors Fees to support the Fund. This report now seeks to establish the fund and assign decision making and administration roles.

- 5.2 On the 7 July 2017 the Innovation and Sustainable Development Committee asked staff to explore opportunities for working more closely with the Sustainable Initiatives Fund Trust in the delivery of the Council's fund. The Sustainable Initiatives Fund Trust (www.sift.net.nz) is an independent fund established in 2005 from a local waste minimisation levy.

6. Option 1 – Establish a Sustainability and Innovation Fund of \$500,000 per year from 2017/18 to 2025/26 (preferred)

Option Description

- 6.1 Establish an Innovation and Sustainability Fund (\$500,000 per year) with the Terms of Reference as set out in Attachment A of this report.
- 6.2 Delegate to the Head of Urban Design, Regeneration and Heritage, fund administration, funding agreements and decision making for applications seeking up to and including \$15,000.
- 6.3 Delegate to the Innovation and Sustainable Development Committee decision making responsibility for applications seeking \$15,001 to \$100,000. The full Council will have decision making responsibility for applications over \$100,001.
- 6.4 Allow any unallocated funds at financial year end (30 June annually) to be carried over to the next financial year for allocation and added to the total funding available.
- 6.5 Work with the Sustainable Initiatives Fund Trust to make use of potential synergies that exist between funds, such as identifying suitable projects for co-funding. (preferred option)

Significance

- 6.6 The level of significance of this option is low consistent with section 2 of this report.
- 6.7 Engagement requirements for this level of significance are nil.

Impact on Mana Whenua

- 6.8 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

- 6.9 Funding has been allocated for this financial year through the 2017/2018 Annual Plan.
- 6.10 For funding to continue beyond this financial year, the Council will need to include the proposal in the draft 2018-2028 Long Term Plan. Through consultation on the draft Long Term Plan, the Council will be able gather views and preferences of interested and affected persons about the continued existence of the Fund and its goals.

Alignment with Council Plans and Policies

- 6.11 This option is consistent with Council's Plans and Policies, for example, the Climate Smart Strategy, Sustainable Energy Strategy, Waste Management Plan, Transport Strategic Plan, Economy Development Strategy and the Resilient Greater Christchurch Plan where projects supported by the Fund would advance on the outcomes within these documents.
- 6.11.1 Inconsistency - NA
- 6.11.2 Reason for inconsistency - NA
- 6.11.3 Amendment necessary - NA

Financial Implications

- 6.12 Cost of Implementation – \$500,000 per year was confirmed for the fund from 2017/18 to 2025/26.

- 6.13 Maintenance / Ongoing Costs –staff resources (an estimate of 0.6 full time equivalent) would be required to administer this fund to both provide advice and undertake administration. This assumes staff will work proactively with grant applicants including at the pre-application stage. Further discussion will be needed with the Council’s Community Funding Team regarding administration in 2017/18 and appropriate provision made through the Long Term Plan for subsequent years. An evaluation panel is proposed to consider applications and provide advice to the Committee, Council or Head of Urban Design, Regeneration and Heritage, depending on the level of funding requested.
- 6.14 Funding source - Through the 2017/18 Annual Plan Council agreed to allocate \$400,000 per year to support this Fund. To bring the fund to \$500,000 per year, staff propose to allocate a further \$100,000 from Councillors Directors Fees in the 2017/18 year. For this fund to continue beyond 2017/18 funding will need to be included within the Council’s draft 2018-28 Long-Term Plan. The donation of Councillors Directors Fees will need to be confirmed for 2018/19 and 2019/20 when Council approves the 2018-2028 Long Term Plan. The donation of Councillors Directors Fees is uncertain beyond election cycles and will need to be confirmed by each successive Council.
- 6.15 It is noted that at present the donation of Councillors Directors Fees is made to charitable organisations which allows the paying entities to claim a tax credit. Unless the fund is a donee organisation or charity for tax purposes, a payment into the fund will not allow the paying entities to claim the tax credits. On the \$100,000 proposed it will increase the tax liability of CCHL by \$28,000.

Legal Implications

- 6.16 The Council’s standard Grant Funding Agreement will be used to establish the terms and conditions for successful applicants to this fund. The Council’s Legal Services Unit will provide ongoing legal advice on the terms and conditions in the Agreement and other administrative matters.
- 6.17 Applicants will need to inform the Council if they wish to have their proposal discussed in a publically excluded meeting, in accordance the Local Government Official Information and Meetings Act 1987.

Risks and Mitigations

- 6.18 The risks are related to the ability of grant recipients to deliver on their projects.
- 6.19 Risk – A failure of the project to deliver the outcomes agreed to by Council.
- 6.19.1 Treatment: Maintain communication with grant recipients, ongoing reporting and conduct reviews and audits after the project has been completed.
- 6.19.2 Residual risk rating: the rating of the risk is low.

Implementation

- 6.20 Implementation dependencies - The Council would need to agree, in accordance with the Council Policy on Directors Fees, that a donation is made to this fund of \$100,000 for the 2017/18 year. The donation of Councillors Directors Fees will need to be confirmed for 2018/19 and 2019/20 when Council approves the 2018-2028 Long Term Plan.
- 6.21 Implementation timeframe – Once approved by Council, applications to the fund can be received from September 2017 until funds are exhausted.

Option Summary - Advantages and Disadvantages

- 6.22 The advantages of this option include:
- The Innovation and Sustainability Fund will allow the Council to more proactively resource projects proposed by the local community to deliver tangible benefits for the city.

- The Fund aims to be a catalyst for community and business projects that advance on the Council's Vision and Strategic Priorities. The Vision and Priorities are specifically referenced within the Fund's Terms Of Reference and projects will be evaluated on the contribution made to these outcomes.
- The Fund will help fill an important gap and complement existing Council community funds (that often have a community development focus) by extending the range of activities supported and the types of organisations that may apply. For example, this Fund will focus on: climate change leadership, energy and water efficiency, surface water quality, waste minimisation, restoring biodiversity, sustainable transport and other environmental innovations. Applications from businesses as well as community organisations will be considered by this fund.
- Local organisations often find it hard to attract funding from over-subscribed national sources such as the Ministry for the Environment's Waste Minimisation or Community and Environment Funds. The Council's Innovation and Sustainability Fund would allow local organisations to build capacity and a successful track record, so future applications to national funds may be more successful (for example, moving from an innovative pilot project supported by the Council, to broader application supported by national funds). In this way, the Council fund supporting innovation would enable wider benefits.
- Many other funds have a long time between application rounds, notification of success and disbursement of funds. This can hamper innovation and progress especially for community organisations. Delegating decision making to the Head of Urban Design, Regeneration and Heritage (up to and including \$15,000) and to the Innovation and Sustainable Development Committee (between \$15,001 and \$100,000) would allow swift decision making and allocation to successful applicants. Applications seeking over \$100,001 would still be considered by the Committee, but need the approval of the full Council.
- Delegating administration of the Fund to the Head of Urban Design, Regeneration and Heritage provides needed flexibility in the way applicants are enlisted, supported and the way applications are received, evaluated and presented to the Committee or Council.
- The proposal for unallocated funds to be shown as a commitment on the Balance Sheet for the following year would enable the Council to make the best use of this Fund. The Council would be able to be more discerning of applications received towards the end of the financial year ensuring the very best quality applications receive Council support. This would also allow more or larger scale applications to be supported the following year.
- Working closely with Sustainable Initiatives Fund Trust (who support projects delivering environmental benefits in Canterbury) will enable co-funding of suitable projects and using a broadly consistent application process will make it easier for applicants to receive support from either the Council or SIFT (no need to apply twice). Further opportunities for collaboration may emerge and could be considered over time.

6.23 The disadvantages of this option include:

- The Fund places an extra cost on the Council. As with any Council expenditure, this could result in lost opportunities to resource other Council activities or increase property rates in the district. This is lessened to some extent, by the proposed contribution made by Councillors Directors Fees.
- Establishing a new fund requires applicant support and administration services that must be accommodated by the Council.

7. Option 2 – Establish an Innovation and Sustainability Fund with reduced levels of funding.

Option Description

- 7.1 Establish an Innovation and Sustainability Fund with a reduced level of annual funding or with funding provided over a shorter number of years (at the Council's discretion).

Significance

- 7.2 The level of significance of this option is low – the same as Option 1.
7.3 Engagement requirements for this level of significance are NIL.

Impact on Mana Whenua

- 7.4 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

- 7.5 Potential applicants to this fund are likely to be disappointed if the Fund is not established. However, no commitments have been made to create the fund other than through Annual Plan decision. Some potential applicants have had preliminary discussions with the Innovation and Sustainable Development Committee about the Fund, but no expectations have been created.

Alignment with Council Plans and Policies

- 7.6 This option would not be consistent with the 2017/18 Annual Plan. However, any level of funding would support the Council policy documents listed in Option 1, but to less extent.
- 7.6.1 Inconsistency – Funding has already been allocated in the 2017/18 Annual Plan to establish this fund.
- 7.6.2 Reason for inconsistency - Not providing this fund would go against a previous Council decision, but this is possible.
- 7.6.3 Amendment necessary – If this options is adopted, Council would need to confirm the new level of annual funding and/or the number of years the fund should be made available within the 2018-28 Long Term Plan.

Financial Implications

- 7.7 Cost of Implementation – Budget allocations to be determined by the Council.
7.8 Maintenance / Ongoing Costs – This would be proportional to the allocation of funds.
7.9 Funding source – 2018-28 Long Term Plan

Legal Implications

- 7.10 The legal implications are the same as those for Option 1.

Risks and Mitigations

- 7.11 The risks and mitigations are the same as for Option 1.

Implementation

- 7.12 The Implementation dependencies and timeframe are the same as for Option 1.

Option Summary - Advantages and Disadvantages

- 7.13 The advantages of this option include:
- Benefits would be the same as Option 1, but would be reduced in proportion to the level of funding available.

- Funding would be released to support other Council expenditure or reduce property rates in the district.

7.14 The disadvantages of this option include:

- Disadvantages would be similar to Option 1 and proportional to the level of funding made available.
- Larger projects would be less likely to be supported if funding was reduced.
- To have a successful fund of this nature a reasonable critical mass of funding is needed to attract quality projects. Because this proposed fund is broad in nature, if Council funding was significantly reduced a more condensed scope may be needed.

8. Option 3 – Do not establish the Innovation and Sustainability Fund.

Option Description

- 8.1 The Council could decide not to establish the Innovation and Sustainability Fund at all. Funding allocated within the 2017/18 Annual Plan could be reassigned to other projects or offered as a saving. The proposed allocation of Councillors Directors Fees and proposed funding within the Long-Term Plan could be withdrawn.

Significance

- 8.2 The level of significance of this option is low – the same as Option 1.
- 8.3 Engagement requirements for this level of significance are NIL.

Impact on Mana Whenua

- 8.4 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

- 8.5 Potential applicants to this fund are likely to be disappointed if the Fund is not established. However, no commitments have been made to create the Fund other than through Annual Plan decision.

Alignment with Council Plans and Policies

- 8.6 This option would not be consistent with the 2017/18 Annual Plan where the Council had previously agreed to establish this fund.
- 8.6.1 Inconsistency – Funding has already been allocated in the 2017/18 Annual Plan to establish this fund.
- 8.6.2 Reason for inconsistency - Not providing this fund would be inconsistent with a previous Council decision, but this is possible.
- 8.6.3 Amendment necessary – If this options is adopted, Council would need to decide what to do with the unallocated funds.

Financial Implications

- 8.7 Cost of Implementation – Budget reassignment to be determined by the Council.
- 8.8 Maintenance / Ongoing Costs – No cost incurred.
- 8.9 Funding source – Not applicable.

Legal Implications

- 8.10 No legal implications.

Risks and Mitigations

8.11 No risks.

Implementation

8.12 No implementation needed.

Option Summary - Advantages and Disadvantages

8.13 The advantages of this option include:

- Funding would be released to support other projects or offered as a saving.
- Director's fees could be retained or allocated to other causes.
- Future costs within the Long Term Plan would be avoided.

8.14 The disadvantages of this option include:

- This would be inconsistent with a previous Council decision to establish the Fund and the proposed allocation within the Long Term Plan. However, Council is able to make this decision.
- The Council would have less resources to support innovative community projects, especially ones with environmental benefits (Council community grants would still support community projects).
- Synergies between the Council and the Sustainable Initiatives Fund Trust would be lost e.g. the ability to co-fund and leverage further support.
- Environmental projects would need to apply to other heavily subscribed regional or national funds where Christchurch projects have previously had a poor success.
- The benefits described in Option 1 would not arise.

Attachments

No.	Title	Page
A ↓	Draft Terms of Reference for the proposed Innovation and Sustainability Fund	31

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Authors	Tony Moore - Principal Advisor Sustainability Vivienne Wilson - Senior Solicitor
Approved By	Patricia Christie - Manager External Reporting and Governance Carolyn Ingles - Head of Urban Regeneration, Urban Design and Heritage Brendan Anstiss - General Manager Strategy and Transformation

Draft Terms of Reference for the proposed Christchurch City Council Innovation and Sustainability Fund.

The purpose of this fund

This Fund aims to encourage innovative community projects that support the Council's Vision and Strategic Priorities.

Directly relevant to this Fund is the Council's vision of *Christchurch as a city of opportunity; open to new ideas, new people and new ways of doing things – a city where anything is possible.*

The Council's Strategic Priorities focus on: *active citizenship and connected communities; climate change leadership* (such as promoting renewable energy, energy and water efficiency and waste minimisation); *active, public and shared transport; healthy waterways; proactive responses to natural hazards; and creating a vibrant, prosperous and sustainable 21st century city.*

The Council committee overseeing this Fund is the Innovation and Sustainable Development Committee. View the Committee's membership and terms of reference (<https://ccc.govt.nz/the-council/council-committees>)

Who can apply to this fund?

1. Community organisations, social enterprises and businesses can apply to this Fund. Preference will be given to Christchurch-based organisations or partnerships involving Christchurch organisations. Generally applications led by central, regional or local government organisations will not be considered. Partnerships involving government organisations are acceptable.
2. The applicants must be a legal entity registered in New Zealand, such as an incorporated society, charitable trust or limited liability company. Individuals seeking funding will need to partner with a legal entity.
3. This Fund will not support projects principally advancing commercial or personal gain. Proposals must deliver a public good or environmental outcome for Christchurch.
4. Only one application per project will be accepted by this Fund each Council financial year (July to June). Organisations may put forward more than one project in a year.
5. This Fund is intended to deliver tangible outcomes that benefit Christchurch. Funding will generally not be allocated to projects solely undertaking investigations such as scoping, research or feasibility.
6. Applicants should have made all reasonably practicable efforts to secure funding from other sources before applying to this Fund. To help with this, other relevant funds are listed below.

How proposals will be assessed

Proposals will be assessed against the following evaluation criteria and how they respond to the purpose of the Fund (i.e. the Council's Vision and Strategic Priorities). Applications should consider how they meet each of the following criteria.

Evaluation criteria	Explanation
1. Innovation	The project is a new idea or locally applies good ideas and approaches from elsewhere or supports innovation in Christchurch.
2. Sustainability	The project addresses a sustainability issue or opportunity of particular importance to Christchurch. Consideration will be given to the nature or scale of benefits provided and the significance of the issue or opportunity being addressed by the project.
3. Legacy	The project will be able to deliver benefits beyond the funding period, it can have enduring benefits or can be self-sustaining.
4. Deliverable	The applicant is able to successfully deliver the project and achieve the stated outcomes (e.g. the applicant has the required skills, experience, resources or support to complete the project).
5. Measureable	The project will result in measureable benefits or outcomes for Christchurch that will be monitored and reported on at the completion of the project.

Funding available

A total of \$500,000 has been allocated by the Council in 2017-18.

Applications can be made at any time throughout the year, until the funds are exhausted.

The allocation of money to projects will be considered on a case-by-case basis against the purpose of the Fund and the evaluation criteria.

To enable swift decision making, applications seeking up to and including \$15,000 will be decided by the Head of Urban Regeneration, Urban Design and Heritage, applications seeking between \$15,001 and \$100,000 will be decided by the Innovation and Sustainable Development Committee and applications seeking over \$100,001 will be decided by the Christchurch City Council.

Generally the Fund will provide no more than 60% of the project costs with the remainder to come from other sources which can include in-kind contributions, such as time or resources supplied to the project by others.

In general, funds allocated should be spent within twelve months of receiving the Council funds. Multi-year applications can be considered provided the business case is compelling and progress reports for milestones are provided.

Funds can be requested for operational aspects (e.g. staff time) and for materials or equipment needed to successfully deliver the project outcomes.

Organisations that are GST registered should be aware that this grant is considered an "unconditional gift" from the Council and as such it does not attract GST.

2

Other funds to consider before applying to this fund

Applicants are encouraged to approach other funds that may be more suited to specific proposals.

The Council provides a wide range of Community Funds for community, art and event related projects.
(<https://ccc.govt.nz/culture-and-community/community-funding/>)

A Waste Minimisation Fund is available from the Canterbury Waste Joint Committee.
<https://www.ccc.govt.nz/environment/sustainability/waste-minimisation-in-canterbury-grant/>

The locally-based Sustainable Initiatives Trust Fund offers mentoring and financial support for good sustainability focused ideas (<http://sift.net.nz/>).

EECA Business provides funds for energy efficiency and renewable energy projects
<https://www.eecabusiness.govt.nz/funding-and-support/>

The Ministry for the Environment administers a range of national funds focusing on waste reduction, freshwater quality and community education. (<http://www.mfe.govt.nz/more/funding/sources-funding>)

Over 1,200 Other Funding Options from government, service organisations, corporate and philanthropic trusts are listed online. (<https://ccc.govt.nz/culture-and-community/community-funding/other-funding/>)

How to apply

We encourage you to discuss your proposal with us prior to making an application. Please e-mail your name, contact details, project name and a short overview of your proposed project to innovation@ccc.govt.nz

Applications can be made at any time throughout the year to the Innovation and Sustainability Fund until funds are exhausted. Applicants can generally expect decisions to be made within two months, depending on the scale of the grant being sought.

To apply please complete the application form (link to word document)

E-mail your completed application with any supporting information to: innovation@ccc.govt.nz

Applications will be public information and will be considered in an open public meeting. If there are aspects of your application that should be kept out of the public domain, in accordance with the Local Government Official Information and Meetings Act, you should clearly show this in your application.

(<http://www.legislation.govt.nz/act/public/1987/0174/latest/DLM122242.html>)

The following will not generally be funded.

- ☐ Retrospective costs incurred or settled before the agreed commencement date of the funding agreement
- ☐ Debt servicing or re-financing costs
- ☐ Stock or capital market investment
- ☐ Gambling or prize money
- ☐ Payment of any legal expenditure, including costs or expenditures related to mediation disputes or ACC, Employment Tribunal, Small Claims Tribunal, Professional or Disciplinary Body hearings
- ☐ Payment of fines, court costs, mediation costs, IRD penalties or retrospective tax payments
- ☐ Purchase of land and buildings
- ☐ Purchase of vehicles and any related ongoing maintenance, repair, overhead costs or road user charges
- ☐ Activities or initiatives where the primary purpose is to promote religious ministry, political objectives, commercial or profit-oriented interests
- ☐ Medical or healthcare costs – including treatment and insurance fees
- ☐ Fundraising
- ☐ Money that will be re-distributed as grant funding, sponsorship, donations, bequests, aid funding or aid to other recipients
- ☐ Entertainment costs or private social functions
- ☐ Air travel, accommodation, hotel/motel expenses
- ☐ Conference fees and costs
- ☐ Projects which have received other Council funding in the same financial year
- ☐ Projects that are considered to be the primary responsibility of local or central government or another funding body.

13. Master plan capital projects priorities

Reference: 17/825423

Contact: Carolyn Ingles carolyn.ingles@ccc.govt.nz 941 8902

1. Purpose and Origin of Report

Purpose of Report

- 1.1 The purpose of this report is to consider the total amount of funding to allocate to suburban centre master plan capital delivery in the Draft 2018-28 Long Term Plan (LTP), and its distribution across the nine adopted master plans. The level of funding in the current 2015-25 LTP is able to deliver some capital projects across several of the master plans and this report informs possible future budget envelopes to deliver other priority projects.

Origin of Report

- 1.2 This report responds to a request by councillors, at the second of two councillor briefings on 7 and 21 March 2017, regarding the master plans' capital programme. Staff were asked to seek input from the relevant community boards to ensure the prioritisation and sequencing of remaining master plan capital projects reflects current community aspirations. Having obtained feedback on the local level priorities from the relevant community boards, staff are now in a position to report back to the Council on the overall priorities across the master plans and associated budget implications. The process undertaken is outlined in **Attachment A**. Further consideration by Council of prioritisation within the overall capital delivery programme will occur as part of the Draft LTP development and associated community engagement processes.

2. Significance

- 2.1 The recommendations in this report are of medium significance in relation to the Christchurch City Council's Significance and Engagement Policy. The people affected are generally limited to the local communities where adopted master plans apply, in which development of the master plans and the subsequent design of associated capital projects have been subject to community engagement. As a result, there is an expectation of funding and delivery, albeit consistent with the Council's financial capacity and the most efficient and effective means of doing so. The main drivers for the proposed reprioritisation of master plan capital projects will result in tangible environmental, social and cultural benefits in the subject centres. Future LTP and Annual Plan processes provide further opportunities for the Council to reprioritise and fund those capital projects deferred for now.

3. Staff Recommendations

That the Innovation and Sustainable Development Committee recommend that the Council:

1. Receive the information.
2. Note that Council resolution CNC/2017/00086 applies to the matter of funding sought by Development Christchurch Limited for public realm projects in the New Brighton Centre Master Plan and, for that reason, this report excludes funding of New Brighton projects.
3. Confirm that \$30.8 million will be included for consideration in the Draft 2018-2028 LTP for the very high and high priority master plan capital projects.
4. Consider allocating an additional \$16.4 million in the Draft 2018-2028 Long Term Plan for the lower priority master plan capital projects, but defer delivery of these projects until later years of the Long Term Plan.

4. Key Points

- 4.1 Following feedback from those community boards with master plans that have multiple unfunded capital projects, the full range of capital projects has now been prioritised (**Attachment B**). This has resulted in adjustments to an earlier prioritisation process undertaken with assistance from GHD and Development Christchurch Ltd (DCL) as discussed with elected members in March. The movement up or down the priority list is indicated in the third column of the table.
- 4.2 The prioritisation process explained in this report enables councillors to be aware of which capital projects can be delivered, depending upon the quantum of funding allocated through the Draft LTP. The proposed resolutions reflect community board feedback on local aspirations and enable elected members to direct staff as to the appropriate level of budget to implement some or all of the remaining capital projects identified in the nine adopted master plans. While there is a sliding scale of budget options, as shown in the 'cumulative total' column of Attachment B, the recommendations identify an optimal blend of projects to achieve the more critical public realm improvements across all master plan areas.
- 4.3 The proposed prioritisation has also taken into consideration:
 - 4.3.1 The extent to which the existing budget has already been committed (projects shown in green rows in Attachment B); and
 - 4.3.2 Project synergies (i.e. overlap with asset renewal projects), interdependencies and sequencing.
- 4.4 The resulting budget envelope for these very high priority projects (shown in green and blue rows of Attachment B) is \$22.8 million. Additional high priority master plan capital projects require a budget envelope of \$8 million (projects shown in pink rows). The resulting cost estimate which is recommended for early delivery and consideration in the Draft 2018-2028 LTP is \$30.8 million.
- 4.5 Delivery of lower priority master plan capital projects (i.e. projects shown in yellow), which equate to approximately \$16.4 million, can be deferred to later years of the Draft 2018-2028 LTP.
- 4.6 The prioritisation of capital projects and funding allocations across the master plans is shown in **Attachment C**.

Process and scope of work undertaken

- 4.7 Community Board input to prioritising the range of master plan capital projects was undertaken as shown in Attachment A. The focus was on the Lyttelton, Sydenham, Sumner Village, Ferry Road and Main Road Master Plans, as these plans have a multitude of unfunded capital projects requiring further, local level consideration and feedback to inform the prioritisation exercise.
- 4.8 Other master plans did not require further prioritisation conversations with the Community Boards: the New Brighton Centre Master Plan has been subject to separate funding requests from DCL to implement the public realm capital projects; and the remaining master plans either have only one capital project and/or funding already committed to support implementation.

Community Board feedback - summary

- 4.9 Highest priority projects identified by the Linwood-Central-Heathcote Community Board are listed below (details are in **Attachment D**). Those already underway or with budget committed are indicated with an asterisk*:
 - 4.9.1 Sumner Village: Off-street car parking provision*; Marriner Street west and Wakefield Ave enhancements*; Burgess Street shared space*; viewing platform*;
 - 4.9.2 Ferry Road: Woolston (streetscape improvements*, crossing enhancements*, gateway enhancements*, Heathcote Street pocket park and pedestrian bridge, Heathcote & Oak Street upgrade*, Woolston Park transportation improvements*); Estuary Edge/Coastal Pathway connection*; Humphreys Drive pedestrian crossings*;
 - 4.9.3 Linwood Village: streetscape upgrade*; children's integrated play/art feature;
 - 4.9.4 Sydenham: Colombo Street upgrade, cycle safety improvements, pedestrian improvements; Buchan Park remodel*; and
 - 4.9.5 Main Road: Pedestrian crossing improvements; Redcliffs Village upgrade*, Moncks Bay parking and bus stop enhancements*; McCormacks Bay streetscape*; Beachville Road streetscape enhancements*.
- 4.10 There is no funding in the current 2015-25 LTP for projects in Lyttelton. Highest priority projects identified by the Banks Peninsula Community Board are: Pedestrian linkages; Pool garden off-season access; and partial delivery of London St public realm enhancements (reinstatement of paving outside 33-35 London Street).
- 4.11 Both boards also identified projects that could readily be deferred to future years.
- 4.12 The priorities from these two Boards have been merged with priority projects from other master plans in Attachment B.

5. Context/Background

Existing capital project prioritisation

- 5.1 The nine suburban centre master plans were adopted between 2012 and 2015, and involved extensive community engagement. The plans include projects led by local landowners, businesses, the wider community and the Council. Council-led projects are both operational and capital in nature. Budget for several capital projects, across most master plans, was allocated through the current 2015-25 LTP and many of these projects have commenced.
- 5.2 In late 2016, GHD was commissioned to provide cost estimates for, and prioritise, the remaining master plan capital projects. The prioritisation process involved applying an evaluation framework based on three lenses:

- 5.2.1 Delivery – the extent to which the project outcomes, risks and other physical works’ interdependences are well understood (i.e. whether they are low risk, well defined and well aligned in terms of good timeframes for delivery).
- 5.2.2 Amenity – the extent to which the grouping of projects supports a wholly delivered, key spatial outcome (i.e. from the community’s perspective, a particular space appears completed).
- 5.2.3 Commercial – the extent to which each project catalyses economic regeneration (informed via DCL input).
- 5.3 The resulting initial GHD prioritisation of capital projects, by master plan and including New Brighton projects, has been used as a basis for the revised prioritisation table in Attachment B.

Councillors’ request





- 5.4 At present, there is a funding shortfall between the current allocated budget and the costs to deliver the remaining master plan capital projects. In anticipation of obtaining councillor guidance as to the extent of funding (i.e. which budget envelope option) for master plan capital project delivery to include in the Draft 2018-28 LTP, urban regeneration staff gave the following two briefings to councillors:
 - 5.4.1 An overview of the nine adopted suburban centre master plans, on 7 March 2017; and
 - 5.4.2 Delivering the master plans’ capital programme, on 21 March 2017.
- 5.5 Given the time lapse since the master plans were adopted, before providing direction, councillors requested that staff seek input from the relevant community boards as to what they consider to be the capital project priorities, or whether there is a need to review any of the master plans. The purpose of this was to ensure the future prioritisation and sequencing of master plan capital projects reflects current community aspirations.
- 5.6 The process of obtaining feedback from Community Boards is outlined below.
 - 5.6.1 a memo was sent to all community boards to make them aware of the councillors’ request;
 - 5.6.2 staff attended two community board planning workshops of each of the Banks Peninsula and Linwood-Central-Heathcote Community Boards, to:
 - provide the background to master plan development, implementation and capital funding; and
 - obtain the board’s advice on their capital project priorities and the distribution of funding across all master plans, noting that any new ideas could be fed into the draft 2018-28 LTP via the Community Board Plan process and acknowledging that the Boards may also want to undertake a review of the master plans.
 - 5.6.3 A community board planning-related survey also informed the advice of the Linwood-Central-Heathcote Community Board.
- 5.7 Neither the Linwood-Central-Heathcote nor Banks Peninsula Community Boards considered a full-scale review of any of the master plans is necessary at this time. On the contrary, the plan development process was considered robust and, in recognition of their anticipated longevity, both Boards are supportive of, and remain committed to, their respective master plans.

6. Other points to note

- 6.1 GHD cost estimates have been updated where staff considered it was necessary, e.g. a cost estimate was obtained for the reinstatement of paving in Lyttelton (M4) as one did not previously exist.

- 6.2 Some Council-led master plan projects (particularly those that are ongoing or currently subject to preliminary investigations e.g. heritage restoration, Enliven Places projects) are currently or will continue to be funded through other units' existing budgets and did not form part of the reprioritisation exercise.
- 6.3 Any 'new' master plan projects (i.e. projects not identified at the time the master plan was adopted, such as a civic square in Sumner), can be considered through the development of Community Board Plans.
- 6.4 The Council has an important leadership role, in progressing master plan capital projects. Progressing with delivery will support:
- Current community expectations regarding implementation of the existing master plans;
 - Confidence in the centres and support for catalysing private development; and
 - Confidence and reputation regarding implementation capability for any future Council or community-led master plans.

Attachments

No.	Title	Page
A 	Attachment A Prioritisation of master plan capital projects - process diagram	41
B 	Attachment B Capital Project Prioritisation table	42
C 	Attachment C Prioritisation of master plan capital projects - completion totals for each master plan separated by funding levels	43
D 	Attachment D Community board master plan capital priorities for 23 Aug 2017 I&SD Committee - 2017-08-07	44

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

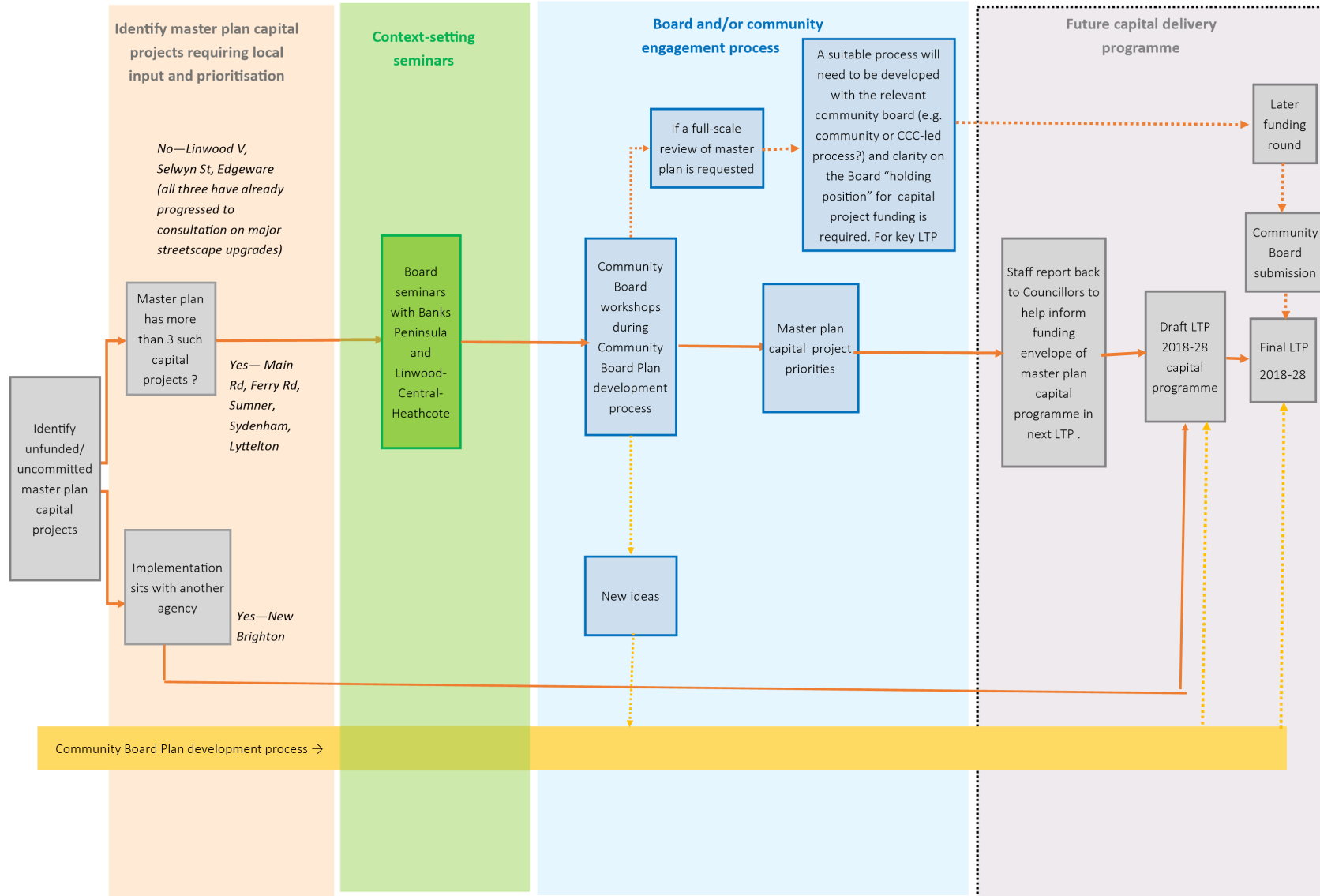
(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Authors	Miranda Charles - Senior Planner Janine Sowerby - Senior Planner Philippa Green - Finance Business Partner
Approved By	Carolyn Ingles - Head of Urban Regeneration, Urban Design and Heritage Brendan Anstiss - General Manager Strategy and Transformation

Attachment A

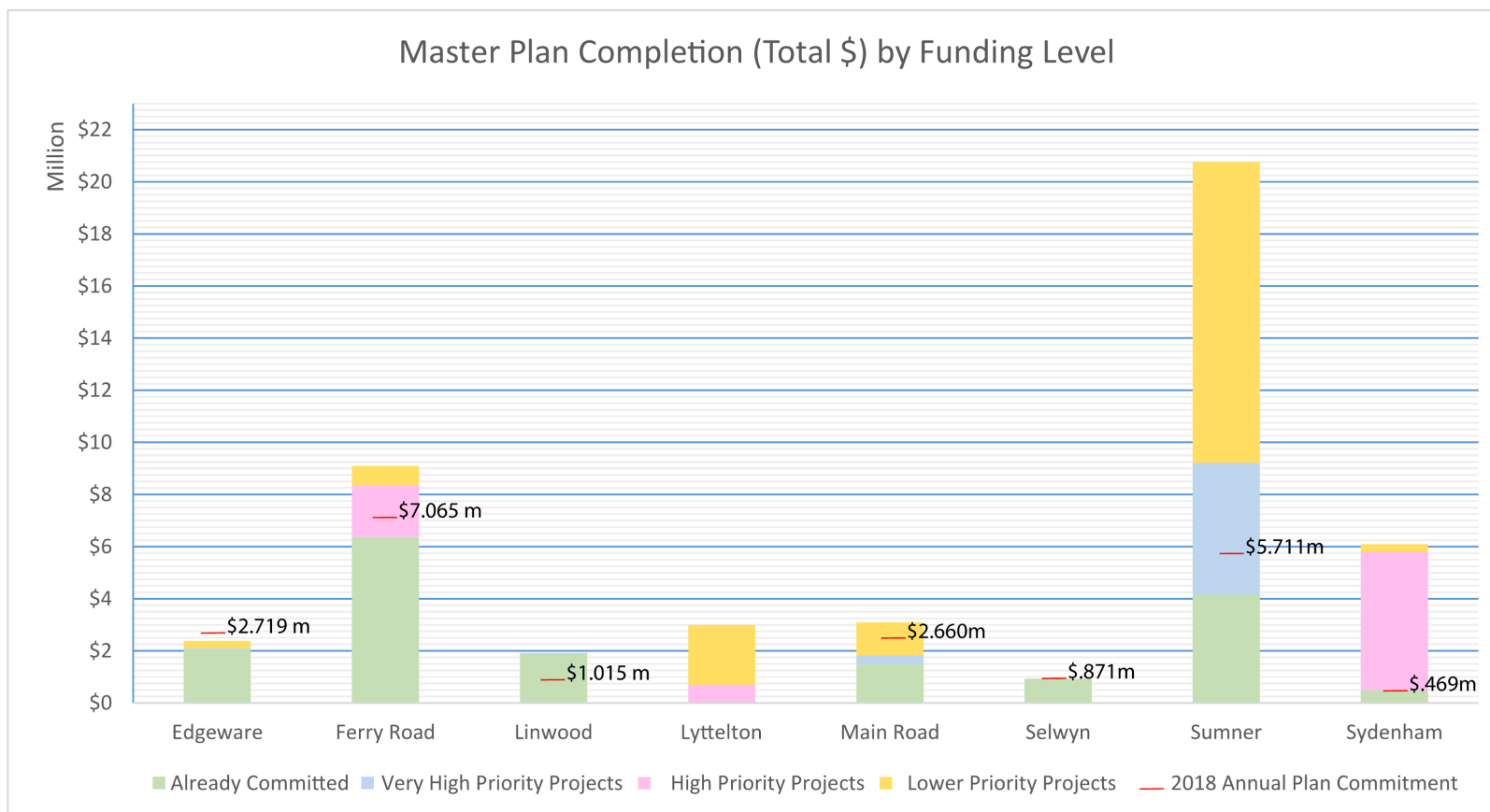
Prioritisation of master plan capital projects—process diagram



ATTACHMENT B - CAPITAL PROJECT PRIORITISATION

Master Plan	Project	Priority Change	Delivery Lens	Amenity Lens	Commercial Lens	Political Lens	Estimated Cost \$('000)	Cumulative Total \$('000)
Very High Priority Projects - Work Commenced and/or Annual Plan Commitment Exists								
Edgeware	Action 1 Streetscape and Movement		N/A	N/A	N/A	A	2,041	2,041
Ferry Road	WL1 Woolston Streetscape Improvements, WL3 Crossing enhancements, WL5 Woolston Gateway Enhancements		N/A	N/A	N/A	A	2,626	4,667
Ferry Road	FR4 Woolston Park Transportation Improvements		N/A	N/A	N/A	A	494	5,161
Ferry Road	WL2 Heathcote & Oak Street Streetscape Improvements		N/A	N/A	N/A	A	2,000	7,161
Ferry Road	FM3 Estuary Edge / Coastal Pathway Connection	↑	A	A	C	B	1,000	8,161
Ferry Road	FM4 Humphreys Drive Crossings		N/A	N/A	N/A	B	247	8,408
Linwood	S1 Streetscape		N/A	N/A	N/A	A	1,866	10,274
Main Road	M7 Moncks Bay Parking and Bus Stop Enhancements		N/A	N/A	N/A	A	509	10,783
Main Road	M2 Redcliffs Village		N/A	N/A	N/A	A	500	11,283
Main Road	M6 McCormacks Bay Streetscape		N/A	N/A	N/A	B	265	11,548
Main Road	M3 Beachville Road Streetscape Enhancements		N/A	N/A	N/A	B	211	11,759
Selwyn	S1 Selwyn Street		N/A	N/A	N/A	A	789	12,548
Selwyn	N1 Selwyn Street Reserve - Landscaping		N/A	N/A	N/A	A	138	12,686
Sumner	P1.1 Marriner Street-west and Wakefield Ave Enhancements		N/A	N/A	N/A	A	1,466	14,152
Sumner	P4.3A Off Street Car Parking Provision		N/A	N/A	N/A	A	395	14,547
Sumner	P1.3.1 Burgess Street Shared Space & P1.3.2 Viewing Platform		N/A	N/A	N/A	B	2,300	16,847
Sydenham	N3 Buchan Park Remodel		N/A	N/A	N/A	A	492	17,339
							17,339	
Very High Priority Projects- Funding Exists								
Linwood	C1 Design & Install Children's Interactive Play Art	↓	A	A	A	A	52	17,391
Sumner	P1.4.1 Marriner Street-east		A	A	B	B	3,000	20,391
Sumner	P1.2.1 The Esplanade Streetscape Enhancements	↑	A	A	B	B	1,750	22,141
Sumner	P1.4.2 Marriner Street-east Viewing Platform	↑	A	B	B	B	300	22,441
Main Road	M10 Pedestrian Crossings	↑	A	C	C	A	350	22,791
Edgeware	Actions 2a/b Crossing Points and Wayfinding Signage	↑	A	C	C	B	50	22,841
							5,502	
High Priority Projects								
Ferry Road	WL6 Heathcote Street Pocket Park and Ped Bridge	↑	B	B	A	A	2,000	24,841
Lytelton	N2 Pool Garden Off-Season Access		B	B	B	A	30	24,871
Lytelton	M4 London Street Public Realm Enhancement (Reduced Scope)	↑	B	B	B	A	21	24,892
Lytelton	M3 Pedestrian Linkages	↑	C	B	B	A	650	25,542
Sydenham	M5 Colombo Street Public Realm Improvements, M4 Cycle infrastructure and M3 pedestrian improvements	↑	C	B	C	A	5,300	30,842
							8,001	
Lower Priority Projects								
Sumner	P1.2.3 The Esplanade Open Space Enhancements	↓	B	A	B	B	250	31,092
Sumner	P4.2 Open Space Enhancements		B	B	B	B	1,000	32,092
Sumner	XX Nayland Street-east Enhancements		C	A	B	B	100	32,192
Sydenham	N1 Colombo Street Public Spaces		B	B	B	B	200	32,392
Main Road	CCH1 McCormacks Bay Community Hub		B	B	C	B	550	32,942
Main Road	CCH2 Te Ana O Hineraki / Moa Bone Point Cave		C	A	C	B	100	33,042
Lytelton	M4 London Street Public Realm Enhancement (Remaining Scope)		B	B	B	C	1,000	34,042
Sumner	P5 Gateway Site Development Opportunity		B	C	B	B	200	34,242
Ferry Road	FM5 Ferryroad Towpath Connection		B	C	C	B	150	34,392
Ferry Road	FM1 Ferryroad Streetscape Improvements		B	C	C	B	400	34,792
Ferry Road	FM2 Ferryroad Gateway Enhancements		B	C	C	B	180	34,972
Main Road	CCH3 Tangata Whenua Cultural Interpretation		C	B	C	B	200	35,172
Main Road	NE3 Barnett Park Landscape		C	B	C	B	200	35,372
Main Road	CCH6 Moncks Cave Protection and Amenity Enhancements		C	B	C	B	50	35,422
Main Road	NE2 Scott Park Enhancements	↓	B	B	C	C	159	35,581
Sydenham	C5 Local Landscape and Heritage Interpretations		C	B	C	B	100	35,681
Sumner	P4.3B Off Street Car Parking Provision (Red Zone)		C	B	B	C	500	36,181
Sumner	P3.1 Sumner Mall new road extension		C	B	B	C	8,000	44,181
Sumner	P1.2.2 The Esplanade Road Closure		C	C	B	C	500	44,681
Sumner	P2.1 Lanes and Courtyards Marriner - Esplanade		C	C	B	C	1,000	45,681
Edgeware	Action 4 Monitor & Investigate Parking		C	C	A	C	300	45,981
Lytelton	M1 Norwich Quay Amenity Improvements	↓	C	B	B	C	1,300	47,281
							16,439	

Attachment C:



Attachment D – Community board feedback on master plan capital priorities (Linwood-Central-Heathcote and Banks Peninsula)

The Linwood-Central-Heathcote Community Board's capital project priorities with respect to the four master plans within its Board area (i.e. Sydenham, Sumner Village, Ferry Road and Main Road Master Plans) are shown in the table below.

High priority projects are supported by the Community Board for a range of reasons, mainly their contribution to improved pedestrian and cycle safety. In the case of Colombo Street and Woolston village projects (in the Sydenham and Ferry Road Master Plans respectively), Board members support integrated project delivery and sequencing, to optimise regeneration outcomes and delivery efficiencies (i.e. reduce costs and physical disruption). The perceived needs of different communities within the local area also played a part in the Community Board's consideration.

The Board has also noted the existing budget commitments in the current Annual Plan and the pending delivery of several capital projects. In at least two instances, project delivery is well advanced (i.e. P4.3A Off-street car parking provision and P1.1 Marriner Street-west and Wakefield Ave enhancements).

High priority projects - for reasons including the desire to improve pedestrian and cycle safety, optimise project synergies, reflect that the project is included in the existing Annual Plan and/or the delivery of some projects is advancing.

- P4.3A Off-street car parking provision (Sumner Village MP).
- P1.1 Marriner Street-west and Wakefield Ave enhancements (Sumner Village MP).
- WL1 Woolston streetscape improvements, WL3 Crossing enhancements, WL5 Woolston gateway enhancements (Ferry Rd MP), WL2 Heathcote & Oak Street upgrade and WL6 Heathcote Street pocket park and pedestrian bridge (Ferry Road MP).
- FR4 Woolston Park transportation improvements (Ferry Road MP).
- S1 Streetscape upgrade (Linwood Village MP).
- C1 Children's integrated play/art feature (Linwood Village MP).
- M5 Colombo Street upgrade, M4 Colombo Street cycle safety improvements and M3 Colombo Street pedestrian improvements (Sydenham MP).
- N3 Buchan Park remodel (Sydenham MP).
- M10 Pedestrian crossing improvements through the corridor (Main Road MP).
- FM3 Estuary edge/Coastal Pathway connection (Ferry Road MP).
- Redcliffs village upgrade (Main Road MP).
- M7 Moncks Bay parking and bus stop enhancements (Main Road MP).
- FM4 Humphreys Drive pedestrian crossings (Ferry Road MP).
- P1.3.1 Burgess Street shared space and P1.3.2 Viewing platform (Sumner Village MP).
- M6 McCormacks Bay streetscape (Main Road MP).

- M3 Beachville Road streetscape enhancement (Main Road MP).

The Linwood-Central-Heathcote Community Board considered the following two projects could be deferred at this particular time:

- NE2 Scott Park enhancements (The Board believes a comprehensive plan is required for Scott Park, rather than progressing transport improvements in isolation).
- CCH1McCormacks Bay community hub.

Banks Peninsula Community Board priorities

The Banks Peninsula Community Board's capital project priorities with respect to the Lyttelton Master Plan are shown in the table below.

High priority projects - for reasons of ongoing local support; pedestrian, recreational and physical amenity; and impact on private sector confidence.
<ul style="list-style-type: none"> • M3 Pedestrian linkages. • N2 Pool garden off-season access. • M4 London St public realm enhancements (partial delivery to reinstate the paving outside 33-35 London Street, likely removed when the former service centre was demolished).
Low priority projects - for reasons of business disruption, reinstatement of the paving outside 33-35 London Street being sufficient for now, being strategically better not to invest presently in an NZTA asset and in recognition that communities elsewhere have a greater need for Council funding.
<ul style="list-style-type: none"> • M4 London St public realm enhancements (except for the paving reinstatement prioritised above and its proportion of the cost estimate). • M1 Norwich Quay amenity improvements.

14. Development Contributions - Small Residential Unit Rebate

Reference: 17/762059

Contact: Gavin Thomas gavin.thomas@ccc.govt.nz

941 8834

1. Purpose and Origin of Report

Purpose of Report

- 1.1 The purpose of this report is for the Innovation and Sustainable Development Committee to recommend to the Council that the Development Contributions Small Residential Unit Rebate is extended beyond its current close-off date.

Origin of Report

- 1.2 This report is staff generated and is responding to a change in the timeline of the current review of the Development Contributions Policy.

2. Significance

- 2.1 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
 - 2.1.1 The level of significance was determined by analysis of the cost to the Council, the risk to the Council and the impact on the community. Analysis shows a low level of significance.
 - 2.1.2 The community engagement and consultation outlined in this report reflect the assessment.

3. Staff Recommendations

[That the Innovation and Sustainable Development Committee recommend that the Council:](#)

1. [Agree to the small residential unit development contributions rebate being extended to 31 December 2018 or until the fund is fully allocated, as detailed in the Small Residential Unit Rebate Scheme Criteria \(Attachment A of the report\).](#)

4. Key Points

- 4.1 This report supports the [Council's Long Term Plan \(2015 - 2025\)](#):
 - 4.1.1 Activity: Strategic Planning and Policy
 - Level of Service: 17.0.9 Provision of strategic advice on the social and economic issues facing the city
- 4.2 The following feasible options have been considered:
 - 3.1.1.1.1. Option 1 – Extend the time limit of the current small residential unit rebate scheme (preferred option)
 - 3.1.1.1.2. Option 2 – Do nothing
- 4.3 Option Summary - Advantages and Disadvantages (Preferred Option)
 - 4.3.1 The advantages of this option include:
 - Provides the developer of a small standalone residential unit (mostly what were termed family flats) with some relief from the cost of development contributions

- Assists the Council to give effect to the intensification goals of the Land Use Recovery Plan and the Christchurch District Plan
- Provides continuity of the Council's approach to a reduced development contribution requirement for small residential unit developments

4.3.2 The disadvantages of this option include:

- The cost of funding the rebate will come from rates

5. Context/Background

Development Contributions Policy context

- 5.1 The Council's Development Contributions Policy includes an adjustment for residential units with a gross floor area of less than 100 square metres. The adjustment reduces the cost requirement in proportion with the floor area. For example a residential unit with a gross floor area of 70 square metres is required to pay a development contribution that is 70 per cent of the contribution required for a normal residential unit.
- 5.2 The adjustment stops at 60 per cent of the normal development contribution charge. Residential unit developments with a gross floor area of less than 60 square metres must pay 60 per cent of the full charge.
- 5.3 The Council's development contributions policy is currently being reviewed. The review includes a proposal to extend the small residential unit adjustment to 35 square metres. If the Council adopts this proposal as part of a new development contributions policy this will render the current small residential unit rebate redundant.
- 5.4 The review of the development contributions policy has been deferred until September 2017, at the earliest and may be held over until 2018, subject to a Council decision. The delay in completing the review of the policy means continuing the current rebate is required to provide a measure of continuity in policy approach.

Rationale for the small residential unit rebate

- 5.5 The small residential unit rebate scheme was introduced specifically to target development of what were termed family flats (this terminology is no longer used to differentiate developments of that type).
- 5.6 While these types of developments received the small residential unit adjustment provided in the Development Contributions Policy, this stopped at a minimum charge of 60 per cent of the cost of a full residential development contribution charge.
- 5.7 The Council sought to provide further relief for family flat type developments. The rebate scheme enables standalone residential unit developments to claim up to an additional 10 per cent reduction in development contribution charge (meaning a minimum charge of 50 per cent of the full development contribution charge).
- 5.8 The rebate is not available to multi-unit dwelling developments.
- 5.9 The rebate scheme includes limits on duration and funding. It will run until 31 July 2017 or until the funding of \$80,000 is allocated.

How the rebate has operated

- 5.10 The small residential unit rebate was adopted by the Council on 27 August 2015. Up until 17 July there had been 22 developments qualify for the rebate. Five of these developments have progressed to the stage where the rebate has been provided, with total rebates of \$11,479.74 completed.

- 5.11 The other 17 applications are for developments that haven't yet progressed to the point where the rebate can be completed. The rebate value for these developments in total is approximately \$34,000.00.
- 5.12 This means the approximate amount left from the \$80,000.00 rebate fund approved by the Council in 2015 is \$34,500.00.

6. Option 1 - Extend the time limit of the current small residential unit rebate scheme (preferred)

Option Description

- 6.1 The Council agrees to extend the time limit of the rebate scheme to December 2018 or to when the Development Contributions Policy is amended to provide for a small residential unit adjustment commensurate with the rebate provisions, or when the rebate fund is fully allocated. See Attachment A for proposed scheme criteria.
- 6.2 This will provide continuity for developers of qualifying residential developments until a more wide-ranging adjustment provision is included in the revised Development Contributions Policy.
- 6.3 While the take-up of the rebate is not large, the impact for developers is likely to be extremely positive. As far as we can tell all developments that have qualified for the rebate are for family flat type developments. By their nature these developments are often price-sensitive and the Development Contributions team who deal with the developers have had positive feedback from appreciative rebate recipients.

Significance

- 6.4 The level of significance of this option is low, which is consistent with section 2 of this report.
- 6.5 Engagement requirements for this level of significance are nil.

Impact on Mana Whenua

- 6.6 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

- 6.7 Developers of qualifying residential homes are specifically affected by this option due to their ability to receive a rebate adjustment. Their views are unknown other than anecdotal support given to Council's development contributions team members.

Alignment with Council Plans and Policies

- 6.8 This option is consistent with Council's Plans and Policies. In particular the District Plan, the Council's Housing Policy and community outcomes.

Financial Implications

- 6.9 Cost of Implementation – Up to \$34,500 funding as approved at the rebate inception.
- 6.10 Maintenance / Ongoing Costs - Nil
- 6.11 Funding source – The gap between the normal development contribution required and the adjusted requirement is funded from rates.

Legal Implications

- 6.12 Not applicable.

Risks and Mitigations

6.13 None identified.

Implementation

6.14 Implementation dependencies - Not applicable

6.15 Implementation timeframe – Not applicable

Option Summary - Advantages and Disadvantages

6.16 The advantages of this option include:

- Provides the developer of a small standalone residential unit (mostly what were termed family flats) with some relief from the cost of development contributions
- Assists the Council to give effect to the intensification goals of the Land Use Recovery Plan and the Christchurch District Plan
- Provides continuity of the Council's approach to a reduced development contribution requirement for small residential unit developments

6.17 The disadvantages of this option include:

- The cost of funding the rebate will come from rates

7. Option 2 – Do nothing

Option Description

7.1 Rebate ceases to be available for developments applying after 31 July 2017.

Significance

7.2 The level of significance of this option is low, which is consistent with section 2 of this report.

7.3 Engagement requirements for this level of significance are Nil.

Impact on Mana Whenua

7.4 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

7.5 Developers of qualifying residential homes are specifically affected by this option due to their ability to receive a rebate adjustment. Their views are unknown other than anecdotal support given to Council's development contributions team members.

Alignment with Council Plans and Policies

7.6 This option is inconsistent with Council's Plans and Policies

7.6.1 Inconsistency – District Plan.

7.6.2 Reason for inconsistency - does not encourage intensification of land use in existing residential zones.

7.6.3 Amendment necessary – adoption of preferred option.

Financial Implications

7.7 Cost of Implementation - Nil

7.8 Maintenance / Ongoing Costs - Nil

7.9 Funding source – Not applicable.

Legal Implications

7.10 Not applicable.

Risks and Mitigations

7.11 Some developments of the type that currently qualify may not proceed due to financial constraints. This will result in affected property owners not being able to undertake family flat type development.

7.11.1 Treatment: This will be addressed at a later date if the Council adopts a reviewed development contributions policy that provides for a less restrictive adjustment than is currently in place.

7.11.2 Residual risk rating: the rating of the risk is Low.

Implementation

7.12 Implementation dependencies - Nil

7.13 Implementation timeframe – Not applicable

Option Summary - Advantages and Disadvantages

7.14 The advantages of this option include:

- No cost to the Council.

7.15 The disadvantages of this option include:

- Lack of policy continuity
- May result in some developments not proceeding.

Attachments

No.	Title	Page
A ↓	Small Residential Unit Rebate Scheme Criteria 2017	52

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Gavin Thomas - Acting Team Leader
Approved By	Helen Beaumont - Head of Strategic Policy Brendan Anstiss - General Manager Strategy and Transformation

Small Residential Unit Rebate Scheme Criteria - 2017

<p>Strategic rationale for scheme - what we want to achieve</p> <p>Contributes to achieving community outcomes:</p> <p>Liveable City</p> <ul style="list-style-type: none"> Household location and increased housing density are in line with urban development targets. Christchurch has a range of housing types. There are affordable housing options in Christchurch. There is sufficient housing to accommodate residents. <p>Consistent with the strategic goals of:</p> <ul style="list-style-type: none"> Christchurch District Plan Greater Christchurch Urban Development Strategy (UDS) Greater Christchurch Land Use Recovery Plan (LURP) Christchurch City Council Housing Policy <p>Expected strategic outcomes of this rebate scheme are:</p> <ul style="list-style-type: none"> Increased intensification of residential development <ul style="list-style-type: none"> encouraging minor residential unit developments (on the same site as an existing dwelling) to proceed encouraging the development of s smaller housing options in response to the forecast increase in one-person households and an ageing population Increase in affordable housing options Families can to provide supported housing for family members on an existing property. 	
<p>Advice for prospective developers</p> <p>Developers are required to have checked infrastructure capacity <u>BEFORE</u> they decide to prepare a proposal and well before they apply for consents. Given that repairs to infrastructure are ongoing, localised damage and capacity limitations remain which may require on-site solutions involving additional development costs. This is particularly important in relation to storm and waste water. If you are thinking of building a small unit under this rebate please email stormwater_approvals@ccc and wastewatercapacity@ccc.govt.nz with details about the proposed unit location and request a check on capacity. The following information will be required for the assessment:</p> <ul style="list-style-type: none"> Stormwater - Area of existing impervious surfaces on the site, and the additional area of impervious surfaces arising from the development Wastewater - Existing number of bedrooms on the site and the proposed additional number of bedrooms from the development. <p>Further information about your options, if there are constraints, will be provided via these email contacts.</p>	
<p>Criteria for the Rebate</p>	
Criteria	Description
Location(s)	Any location within the Christchurch City Council territorial boundaries.
Type of development	Any stand-alone residential development that is required to pay development contributions and that has a gross floor area less than 60 square metres (inclusive of a 17.05 square metre allowance for parking).
	This rebate does not apply to developments that are part of a multi-dwelling unit development.
Trigger to "apply" for rebate	A complete resource or building consent application has been lodged with the Council on or after 1 August 2015 or is being processed ¹ by the Council on or after 1 August 2015 (i.e. the consent has not yet been issued).
	Applying for a rebate does not guarantee a rebate will be received. If the funding is exhausted there will be no rebate available.
Trigger to receive rebate	First building inspection is passed (and funding is available).
	If the funding is exhausted before the first building consent is passed affected developers will be advised of the requirement to pay the development contributions as required by their assessment.

¹ "being processed" means an original application is being processed - it does not include consents which have previously been issued but are returned for reconsideration for a minor variation such as an additional billboard.

Extent of rebate	10 per cent of the development contributions required. NOTE: small homes eligible for this rebate already receive a 40 percent reduction of development contributions through the Development Contributions Policy adjustment. This rebate brings the total discount to 50 per cent.
Rebate limit	Not applicable.
Total scheme funding limit	\$80,000
Duration of scheme	<p>This rebate is available from 1 August 2015 for two years (until 5pm 31 July 2017) or until the rebate fund is fully allocated.</p> <p>To qualify at the close of the scheme a development must be under construction before 5pm on 31 July 2017. "Under construction" requires the developer to provide evidence, to the Council's satisfaction, that the foundation is ready for completion i.e. the land has been cleared, excavated and reinforcing steel is in place for the concrete pour for the foundations.</p> <p>This rebate is available from 1 August 2015 until 5pm 31 December 2018 or until the rebate fund is fully allocated.</p> <p>To qualify at the close of the scheme a development must be under construction before 5pm on 31 December 2018. "Under construction" requires the developer to provide evidence, to the Council's satisfaction, that the foundation is ready for completion i.e. the land has been cleared, excavated and reinforcing steel is in place for the concrete pour for the foundations.</p> <p>This rebate scheme will cease to operate prior to the date and funding constraints above if its provisions are superseded by a change to the Council's Development Contributions Policy.</p>

15. Development Contributions Policy Review 2017

Reference: 17/829396

Contact: Gavin Thomas gavin.thomas@ccc.govt.nz

941 8834

1. Purpose and Origin of Report

Purpose of Report

- 1.1 The purpose of this report is to provide the Innovation and Sustainable Development Committee with a report on the status of the review of the Council's Development Contributions Policy and to seek a recommendation to the Council that completion of the review be held over until 2018.

Origin of Report

- 1.2 This report is staff generated and provides an update on Council resolution CNCL/2017/00105 from the meeting of 13 April 2017.

2. Significance

- 2.1 The decision(s) in this report low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
 - 2.1.1 The level of significance was determined by there being no change to current policy proposed at this time.
 - 2.1.2 The community engagement and consultation outlined in this report reflect the assessment.

3. Staff Recommendations

That the Innovation and Sustainable Development Committee recommend that the Council:

1. Receive this status report.
2. Agree that the review of the Council's Development Contributions Policy be completed in 2018.

4. Key Points

- 4.1 A review of the Council's Development Contributions Policy has been undertaken but has not been completed. Reasons for the delay in completing the review are detailed in Section 5 of this report.
- 4.2 The Working Group undertaking the policy review and the Steering Group overseeing this process agree that the review should be completed in 2018 rather than 2017. This will enable all outstanding policy issues to be fully addressed in a new policy. It would also provide certainty for developers in terms of the development contribution charges for the remaining months of the 2017/18 year.
- 4.3 The Council will adopt a new Long Term Plan in June 2018. This will include new information essential to the Development Contributions Policy. This includes:
 - Revised and refined capital expenditure programme
 - Key assumptions for interest and inflation
 - Updated population and business growth modelling

5. Context/Background

Development Contributions Policy requirements

- 5.1 Under section 102 (2)(d) of the Local Government Act (2002) (the Act) the Council is required to have a policy on development contributions (DC) or financial contributions. This Council has had a policy since 2004.
- 5.2 Section 106(6) of the Act requires that a Development Contributions Policy must be reviewed at least once every 3 years using a consultation process that gives effect to the requirements of section 82 of the Act.
- 5.3 The Council's Development Contributions Policy was last reviewed in 2016, with the current policy being adopted by the Council on 22 September 2016.

Policy Review

- 5.4 A further review of the policy has been underway with the aim of having the Council adopt a revised policy in September 2017.
- 5.5 A report detailing key proposed changes to the policy and seeking committee approval for the approach was provided to the Innovation and Sustainability Committee on 22 March 2017. The review addresses the following key policy issues:
 - Increase the use of catchments to calculate and charge the development contributions. Catchments are areas of the city with similar development activity and infrastructure requirements. It is intended to introduce catchments for water supply, wastewater collection, wastewater treatment and disposal, active transport, and public transport.
 - Include specific provision for the Council to cap development contribution charges in situations where the Council believes this to be in the best interests of the community.
 - Clarify provisions relating to Council developments.
 - Convert growth and expenditure data (forecast residential and commercial growth and the cost of providing infrastructure) based on Christchurch City Plan zones to the replacement Christchurch District Plan zones.
 - Clarify explanations regarding the calculation of the demand on network infrastructure from particular types of development.
 - Miscellaneous text changes to improve clarity and readability of the document.
 - Update development contribution charges to be based on the new capital expenditure programme, using catchments as described above.

- 5.6 The Committee and Council agreed with the proposed changes in principle with the draft policy to go to the Council for approval prior to undertaking community engagement.

Current status

1. The project timeline called for the draft policy to be approved by the Council for community engagement at its meeting of 22 June. This has not happened due to a number of issues that have had to be resolved or are still being resolved:
 - **Data cleansing.** A large number of projects are being removed from the SPM data base (proprietary software used to determine the DCs) as they were not being used for DC calculations. The inclusion of these projects was recommended by SPM but significantly increased data maintenance for no benefit.

- **Project information.** The quality and clarity of project information presented in the schedule of growth assets has been variable. There has been an effort to improve this and there is an ongoing process to get all project information clear to readers of the policy.
- **District Plan zones.** The policy uses land-use planning zones to calculate existing and future business growth and floor area which in turn are used for the assessment of development contribution requirements for non-residential developments.

Changing the growth and demand data from old Christchurch City Plan zones to the replacement Christchurch District Plan zones has proved more problematic than expected. Overlaying pre-earthquake building use on new zones has resulted in previously reasonable assumptions of land use no longer being appropriate. We therefore need to make the zone changes and the land use changes simultaneously to achieve an appropriate level of accuracy.

- **Identifying the growth component of a project.** All projects to be funded from development contributions include growth capacity to service new development. This is not always a straightforward process. To ensure we are using a robust approach to allocating the growth component we are seeking an independent external review of the allocations undertaken.
- **Evolving policy issues.** Further work is required to clarify the policy position on the requirement for the Council to pay development contributions for its own developments.

Attachments

There are no attachments to this report.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Gavin Thomas - Acting Team Leader
Approved By	Helen Beaumont - Head of Strategic Policy Brendan Anstiss - General Manager Strategy and Transformation

16. Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987.

I move that the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7.

Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE RELEASED
17	PUBLIC EXCLUDED INNOVATION AND SUSTAINABLE DEVELOPMENT COMMITTEE MINUTES - 7 JULY 2017			REFER TO THE PREVIOUS PUBLIC EXCLUDED REASON IN THE AGENDAS FOR THESE MEETINGS.	