

Akaroa Design and Appearance Advisory Committee OPEN MINUTES

Date: Wednesday 7 June 2017
Time: 2.34pm
Venue: Akaroa Sports Complex, Akaroa Recreation Ground,
28 Rue Jolie, Akaroa

Present

Chairperson	Pam Richardson - Banks Peninsula Community Board Representative
Members	Janis Haley - Banks Peninsula Community Board Representative
	Victoria Andrews - Akaroa Civic Trust Representative
	William Fulton - Consultant
	Lynda Wallace - Community Representative

7 June 2017

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- Part A** **Matters Requiring a Council Decision**
Part B **Reports for Information**
Part C **Decisions Under Delegation**
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The agenda was dealt with in the following order.

1. Apologies

Part C

Apologies for absence were received from John Davey, Kent Wilson and Dave Margetts and for lateness from Mark Gregory.

2. Declarations of Interest

Part B

Pam Richardson declared an interest in Item 5 and took no part in the consideration of that item.

3. Deputations by Appointment

Part B

There were no deputations by appointment.

4. Akaroa Design and Appearance Advisory Committee Minutes 02 February 2017

Committee Decisions under Delegation

Part C

[The minutes of the Akaroa Design and Appearance Advisory Committee meeting held on Thursday 2 February 2017 were received.](#)

5. Akaroa Health Hub Plans

Committee Comment

Pam Richardson declared an interest in this item and took no part in the consideration or voting thereon.

Janis Haley was nominated and appointed as Acting Chairperson and assumed the chair.

Representatives of the Canterbury District Health Board presented the plans for the Akaroa Health Hub and outlined various aspects of the development, including working with user groups and the challenging topography of the site.

The Committee asked questions and made comment on the following aspects:

- Site coverage

- Orientation of the building
- Western elevation
- Roofing material
- Size and siting of carpark (on and off site)
- Colour scheme
- Landscaping
- Scale of signage

Staff Recommendations

That the Akaroa Design and Appearance Advisory Committee:

1. Receive the information in the report.
2. Provide comment as appropriate.

Committee Decisions under Delegation

Part C

That the Akaroa Design and Appearance Advisory Committee:

1. Receive the information in the report.
2. Agree on the following advisory comments:
 - i. That the colour of the building be toned down to better blend into the site background.
 - ii. The scale of the signage be more compatible with the site location and the surrounding residential area.
 - iii. Consideration of a softening of the western elevation to reduce its dominance.
 - iv. Careful consideration of the landscaping, especially around the parking area, to soften it so it does not dominate the site.

Janis Haley vacated the chair and Pam Richardson resumed the chair.

6. Draft Akaroa Character Area Guideline

Staff Recommendations

That the Akaroa Design and Appearance Advisory Committee:

1. Receive the information in the report.
2. Provide comment as appropriate on the Draft Akaroa Character Area Guideline.

Committee Decisions under Delegation

Part C

That the Akaroa Design and Appearance Advisory Committee:

1. Receive the information in the report.
2. Request that a workshop session be convened for the Committee to provide comment as appropriate on the Draft Akaroa Character Area Guideline.

3. Request that staff arrange a briefing to the Committee to outline the significant changes in the District Plan in terms of the Akaroa Township zonings and design guidelines.

7. Committee Members' Exchange of Information

Part B

The Committee received and noted information from members.

Meeting concluded at 4:11pm