

## **Banks Peninsula Community Board AGENDA**

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### **Notice of Meeting:**

An ordinary meeting of the Banks Peninsula Community Board will be held on:

**Date:** Monday 8 May 2017  
**Time:** 1pm  
**Venue:** Lyttelton Community Boardroom,  
25 Canterbury Street, Lyttelton

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### **Membership**

Chairperson	Christine Wilson
Deputy Chairperson	Pam Richardson
Members	Felix Dawson
	Janis Haley
	John McLister
	Jed O'Donoghue
	Tori Peden
	Andrew Turner

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**2 May 2017**

Joan Blatchford  
Manager Community Governance, Banks Peninsula/Lyttelton  
941 5643  
Joan.Blatchford@ccc.govt.nz

Penelope Goldstone  
Manager Community Governance, Banks Akaroa/Wairewa  
941 5689  
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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted.  
If you require further information relating to any reports, please contact the person named on the report.

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Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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Karakia Whakamutunga

## Mihi/Karakia Timatanga

### 1. Apologies

### 2. Declarations of Interest

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

### 3. Confirmation of Previous Minutes

That the minutes of the Banks Peninsula Community Board meeting held on [Monday, 10 April 2017](#) be confirmed (refer page 5).

### 4. Deputations by Appointment

There were no deputations by appointment at the time the agenda was prepared.

### 5. Presentation of Petitions

There were no petitions received at the time the agenda was prepared.

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## Banks Peninsula Community Board OPEN MINUTES

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**Date:** Monday 10 April 2017  
**Time:** 1pm  
**Venue:** Little River Service Centre,  
4238 Christchurch-Akaroa Road, Little River

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**Present**

Chairperson	Christine Wilson
Deputy Chairperson	Pam Richardson - attended by telephone
Members	Felix Dawson
	Janis Haley
	Jed O'Donoghue
	Tori Peden
	Andrew Turner

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10 April 2017

Joan Blatchford  
Manager Community Governance, Banks Peninsula/Lyttelton  
941 5643  
Joan.Blatchford@ccc.govt.nz

Penelope Goldstone  
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- Part A**      **Matters Requiring a Council Decision**  
**Part B**      **Reports for Information**  
**Part C**      **Decisions Under Delegation**
- 

The agenda was dealt with in the following order.

## **Obituary**

The Chairperson acknowledged the recent death of Dawn Kottier, a respected member of the Rapaki community, and a member of the Lyttelton/Mt Herbert Community Board for seven terms (21 years). Those present observed a moments silence as a mark of respect.

## **1. Apologies**

### **Part C**

An apology for absence was received and accepted from John McLister.

An apology for early departure was received and accepted from Andrew Turner who departed at 4:09pm and was absent for part of Item 13 and all of Item 14.

An apology for early departure was received and accepted from Pam Richardson who departed at 3.08pm and was absent for part of Item 12 and all of Items 13 and 14.

## **2. Declarations of Interest**

### **Part B**

Andrew Turner declared an interest in Item 11 and part of Item 12.

## **3. Confirmation of Previous Minutes**

### **Part C**

#### **Community Board Resolved BKCB/2017/00066**

That the Banks Peninsula Community Board confirm the minutes of the Banks Peninsula Community Board meeting held on Monday 27 March 2017 subject to the following amendments:

Item 9.3      Amend title of Working Party to *Akaroa Issues Working Party*.

Christine Wilson/Andrew Turner

**Carried**

## **4. Deputations by Appointment**

### **Part B**

#### **4.1 Banks Peninsula Walking Festival 2017**

Hollie Hollander (Akaroa District Promotions) and Suky Thompson (Banks Peninsula Rod Donald Trust) spoke on behalf of the Banks Peninsula Walking Festival 2017.

The festival organisers were seeking support from the Community Board for a funding application they will be submitting to the Council. They were also seeking the support of the Community Board for the event.

The Board was supportive of the Walking Festival and commended the organisers for all the work they put into the event.

The Board thanked Ms Hollander and Ms Thompson for their deputation.

#### **4.2 Lake Forsyth Endowment Fund**

Ken Sitarz spoke to the Board about Council use of the Lake Forsyth Endowment Fund. Mr Sitarz provided background on the legislation relating to the Endowment Fund and other information relating to a cost sharing agreement the Council has with the Wairewa Runanga for the access bridge at the lake, which he reported was being partially funded through the endowment revenue.

Mr Sitarz questioned why Little River residents were having to pay for drainage works, through an Environment Canterbury rate, when there was apparently long standing legislation for the provision of funding for these works.

Mr Sitarz asked the Board to recommend to the Council that funds from the endowment reserves be released for drainage works around Little River and for the Council to prohibit the sale of Endowment Reserves 3185 and 3586. He also requested that the Regional Council repeal the Little River Drainage fixed charge and refund ratepayers the monies paid.

#### **Community Board Resolved BKCB/2017/00067**

##### **Part B**

That the Banks Peninsula Community Board:

1. Receives the information presented at the deputation;
2. Requests a briefing in the month of May on the Te Roto o Wairewa/Lake Forsyth Bridge Project including technical and legal advice relating to the issues raised in the deputation; and
2. Thanks Ken Sitarz for their deputation.

Andrew Turner/Christine Wilson

Carried

## **5. Presentation of Petitions**

##### **Part B**

There was no presentation of petitions.

## **6. Reserve Management Committees**

##### **Staff Recommendations**

That the Banks Peninsula Community Board:

1. Receive the minutes of the following Reserve Management Committee meetings:
  - Duvauchelle Reserve Management Committee – 13 February 2017
  - Diamond Harbour Reserve Management Committee – 28 February 2017

**Community Board Resolved BKCB/2017/00068**

**Part B**

That the Banks Peninsula Community Board:

1. Receive the minutes of the Duvauchelle Reserve Management Committee meeting held on 13 February 2017.
2. Ask the Diamond Harbour Reserve Management Committee to clarify item two of its 28 February 2017 minutes and consider making an amendment.

Andrew Turner/Christine Wilson

Carried

**7. Proposed Speed Limit Changes and Parking Restrictions - Little River**

**Board Comment**

The Board expressed concern that one of the consultation questions was not included in the online questionnaire and felt that all submitters should be given an opportunity to comment.

**Staff Recommendations**

That the Banks Peninsula Community Board recommend that the Council:

1. Approve that pursuant to Section 5 of the Christchurch City Council Speed Limits Bylaw 2010, speed limits be revoked and set as listed in clauses 1.a- 1.k and include the resulting changes in the Christchurch City Register of Speed Limits and Speed Limit Maps:
  - a. Revoke the 70 kilometres per hour speed limit on Council Hill Road commencing at its intersection with Christchurch- Akaroa Road (SH-75) and extending in a westerly direction for a distance of 53 metres.
  - b. Approve that the speed limit on Council Hill Road be set at 60 kilometres per hour commencing at its intersection with Christchurch- Akaroa Road (SH-75) and extending in a westerly direction for a distance of 53 metres.
  - c. Revoke the 70 kilometres per hour speed limit on Morrisons Road commencing at its intersection with Christchurch- Akaroa Road (SH-75) and extending to the end of the road.
  - d. Approve that the speed limit on Morrisons Road be set at 60 kilometres per hour commencing at its intersection with Christchurch- Akaroa Road (SH-75) and extending to the end of the road.
  - e. Revoke the 70 kilometres per hour speed limit on Barclays Road commencing at its intersection with Christchurch- Akaroa Road (SH-75) and extending to the end of the road.
  - f. Approve that the speed limit on Barclays Road be set at 60 km/h commencing at its intersection with Christchurch- Akaroa Road (SH-75) and extending to the end of the road.
  - g. Revoke the 70 kilometres per hour speed limit on Wairewa Pa Road commencing at its intersection with Christchurch- Akaroa Road (SH-75) and extending in an easterly direction for distance of 60 metres.



- h. Approve that the speed limit on Wairewa Pa Road be set at 60 kilometres per hour commencing at its intersection with Christchurch- Akaroa Road (SH-75) and extending in an easterly direction for a distance of 60 metres.
  - i. Revoke the 50 kilometres per hour speed limit on Western Valley Road commencing at its intersection with Christchurch- Akaroa Road (SH-75) and extending in a north easterly direction for a distance of 905 metres.
  - j. Revoke the 100 kilometres per hour speed limit on Western Valley Road commencing at a point 905 metres from its intersection with Christchurch- Akaroa Road (SH-75) and extending in a north easterly direction to a point 30 metres southwest of its intersection with Church Road.
  - k. Approve that the speed limit on Western Valley Road be set at 50 kilometres per hour commencing at its intersection with Christchurch- Akaroa Road (SH-75) and extending in a north easterly direction to a point 30 metres southwest of its intersection with Church Road.
- 2. Approve that the speed limit changes listed above in clauses 1.a- 1.h come into force following the implementation of the 60 kilometres per hour speed limit on Christchurch- Akaroa Road (SH-75) by the New Zealand Transport Agency in 2017.
  - 3. Approve that the speed limit changes listed above in clauses 1.i- 1.k come into force on 1 June 2017.

That the Banks Peninsula Community Board:

- 4. Approve that any existing parking restrictions on the south eastern side of Christchurch- Akaroa Road (SH-75) commencing at a point 472 metres north east of its intersection with Wairewa Pa Road, and extending in a north easterly direction for a distance of 27.5 metres be revoked.
- 5. Approve that the parking of vehicles be restricted to a maximum period of 10 minutes on the south eastern side of Christchurch- Akaroa Road (SH-75) commencing at a point 472 metres north east of its intersection with Wairewa Pa Road, and extending in a north easterly direction for a distance of 27.5 metres.

### **Community Board Decided BKCB/2017/00069**

#### **Part A**

That the Board recommend that the Council:

- 1. Approve that pursuant to Section 5 of the Christchurch City Council Speed Limits Bylaw 2010, speed limits be revoked and set as listed in clauses 1.a- 1.k and include the resulting changes in the Christchurch City Register of Speed Limits and Speed Limit Maps:
  - a. Revoke the 70 kilometres per hour speed limit on Council Hill Road commencing at its intersection with Christchurch- Akaroa Road (SH-75) and extending in a westerly direction for a distance of 53 metres.
  - b. Approve that the speed limit on Council Hill Road be set at 60 kilometres per hour commencing at its intersection with Christchurch- Akaroa Road (SH-75) and extending in a westerly direction for a distance of 53 metres.
  - c. Revoke the 70 kilometres per hour speed limit on Morrisons Road commencing at its intersection with Christchurch- Akaroa Road (SH-75) and extending to the end of the road.

- d. Approve that the speed limit on Morrisons Road be set at 60 kilometres per hour commencing at its intersection with Christchurch- Akaroa Road (SH-75) and extending to the end of the road.
  - e. Revoke the 70 kilometres per hour speed limit on Barclays Road commencing at its intersection with Christchurch- Akaroa Road (SH-75) and extending to the end of the road.
  - f. Approve that the speed limit on Barclays Road be set at 60 km/h commencing at its intersection with Christchurch- Akaroa Road (SH-75) and extending to the end of the road.
  - g. Revoke the 70 kilometres per hour speed limit on Wairewa Pa Road commencing at its intersection with Christchurch- Akaroa Road (SH-75) and extending in an easterly direction for distance of 60 metres.
  - h. Approve that the speed limit on Wairewa Pa Road be set at 60 kilometres per hour commencing at its intersection with Christchurch- Akaroa Road (SH-75) and extending in an easterly direction for a distance of 60 metres.
  - i. Revoke the 50 kilometres per hour speed limit on Western Valley Road commencing at its intersection with Christchurch- Akaroa Road (SH-75) and extending in a north easterly direction for a distance of 905 metres.
  - j. Revoke the 100 kilometres per hour speed limit on Western Valley Road commencing at a point 905 metres from its intersection with Christchurch- Akaroa Road (SH-75) and extending in a north easterly direction to a point 30 metres southwest of its intersection with Church Road.
  - k. Approve that the speed limit on Western Valley Road be set at 50 kilometres per hour commencing at its intersection with Christchurch- Akaroa Road (SH-75) and extending in a north easterly direction to a point 30 metres southwest of its intersection with Church Road.
2. Approve that the speed limit changes listed above in clauses 1.a- 1.h come into force following the implementation of the 60 kilometres per hour speed limit on Christchurch- Akaroa Road (SH-75) by the New Zealand Transport Agency in 2017.
  3. Approve that the speed limit changes listed above in clauses 1.i- 1.k come into force on 1 June 2017.

Janis Haley/Tori Peden

Carried

#### **Community Board Resolved BKCB/2017/00070**

#### **Part C**

That the Banks Peninsula Community Board ask that that the parking restriction issue lie on the table until further information is provided around the consultation from online submitters and the rural delivery service.

Janis Haley/Tori Peden

Carried

### **8. Discretionary Response Fund Report**

**Community Board Resolved BKCB/2017/00071 Staff Recommendation Accepted without Change**

**Part C**

That the Banks Peninsula Community Board approves a grant of \$2,000 to Te Mata Hapuku Community Hall Committee towards a heat pump.

Andrew Turner/Felix Dawson

Carried

**9. Banks Peninsula Reserve Management Committees - Membership 2016/2019 Triennial Term**

**Staff Recommendations**

That the Banks Peninsula Community Board:

1. Approve the membership of the following Reserve Management Committees:
  - a. Allandale
  - b. Diamond Harbour
  - c. Lyttelton
  - d. Pigeon Bay
  - e. Robinsons Bay

**Community Board Resolved BKCB/2017/00072**

**Part C**

That the Banks Peninsula Community Board approve the membership of the following Reserve Management Committees:

- a. Allandale
  - Stu Bould – Chairperson
  - Annabelle Bain – Secretary
  - Dave Hughey – Treasurer
  - Karen Bellamy
  - David Bundy
  - John Garside
  - Paula Smith
- b. Diamond Harbour
  - Dennis Clough – Chairperson
  - Thomas Kulpe – Deputy Chairperson
  - Sarah Pritchett – Acting Secretary
  - Pete Ozich
  - Paul Pritchett
  - Jim Nieman
  - Adrian Heath
  - Tom Kuenning
  - Emma Kinnings
  - Andrea Hunt
  - Richard Suggate
  - Paula Smith
  - Dave Hammond

- c. Lyttelton
  - Wendy Everingham – Chairperson
  - Brian Downey – Secretary
  - Daryl Warnock
  - Greg Jack
  - Juliet Neill
  - Kirsty Brennan
  - Geoff Knight
  - Robin Dawson
  - Luke Hollister
  - Gerrard Timmings
  - Richard Hopkins
  - Lizzie Suttcliff
  - Liz Briggs
  - Keri Whitiri
  - Mike Brown
  - Neil Aitken
  - John Garrett
  - Ann Jolliffe
  - Andrew Abakhan
  - Brian Dougan
  - Sara Campbell
- d. Pigeon Bay
  - Brenda Graham – Chairperson
  - Helen Van Workum
  - Heather Wall
  - Murray Wall
  - Charles Stewart-Robinson
  - Ricky Tukua
  - Vincent Luisetti
- e. Robinsons Bay
  - Pippa Foley – Chairperson
  - Paddy Stronach – Secretary & Treasurer
  - Suky Thompson
  - Raewyn Stronach
  - Marion Wilson
  - Averil Parthonaud
- f. Duvauchelle
  - Fiona Barnes (co-opted member)

Jed O'Donoghue/Janis Haley

Carried

## 10. Joint Statement - Akaroa Treated Wastewater Reuse Options Working Party

### Board Comment

The Board wished to highlight that although Councillor Turner attended the meetings of this Working Party, he did so only as an observer and he took no part in the preparation or decision making around the joint statement, as noted in the Terms of Reference for the Working Party – “*Councillor Turner will*

*not be party to any joint statements of the Working Party as he is part of the Council that will be choosing which option to pursue. He will be an interested participant in the Working Party's discussion but will not be forming a final view until the matter is reported to Council".*

The Community Board again expressed its thanks to staff and the Chairperson for their work with the Working Party.

### **Staff Recommendations**

That the Banks Peninsula Community Board:

1. Receive the Joint Statement from the Akaroa Treated Wastewater Reuse Options Working Party.

### **Community Board Resolved BKCB/2017/00073**

#### **Part C**

That the Banks Peninsula Community Board:

1. Receive the Joint Statement from the Akaroa Treated Wastewater Reuse Options Working Party.
2. Thank the Community Governance Manager Akaroa/Wairewa and Governance Support Officer Lyttelton/Mt Herbert for their work in coordinating the finalised joint statement.

Tori Peden/Jed O'Donoghue

**Carried**

## **11. Banks Peninsula Reserve Management Committees - Submissions to the Council's Annual Plan 2017/18**

### **Board Comment**

The Board noted its intention to submit to the Long Term Plan for ongoing administrative costs for Reserve Management Committees.

The Board also noted that the process around the removal of the Stanley Park funding could be improved and that consultation should have taken place with the Reserve Management Committee.

### **Staff Recommendations**

That the Banks Peninsula Community Board:

1. Receive the information in the report.
2. Consider whether to endorse the Banks Peninsula Reserve Management Committees' submissions to the Council's Annual Plan 2017/18.

### **Community Board Resolved BKCB/2017/00074**

#### **Community Board**

#### **Part C**

That the Banks Peninsula Community Board:

1. Receive the information in the report.

2. Make the following comments in regards to the Banks Peninsula Reserve Management Committees' submissions to the 2017/2108 Annual Plan:
  - Ataahua Reserve Management Committee - endorse the submission for the Long Term Plan and advise the Committee to apply separately for the water supply to the Board's Discretionary Response Fund.
  - Awa-iti Reserve Management Committee – endorse the submission for the Long Term Plan and suggest that \$50,000 is requested for investigation of flooding mitigation works to include the tennis courts and the Coronation Library and the possibility of a partnership relationship.
  - Diamond Harbour Reserves Management Committee - endorse the submission.
  - Garden of Tane Reserve Management Committee - endorse the submission.
  - Lyttelton Reserves Management Committee endorse the submission for Reserve Management Plan funding but advise it to apply separately for administrative costs from Board funding.
  - Okains Bay Reserve Management Committee - the Board will seek to have the Memorandum of Understanding for the Okains Bay/Okeina Reserve reviewed, and requests further investigation plus consultation with the community before deciding on support for this project.
  - Pigeon Bay Reserve Management Committee – endorse the submission.
  - Stanley Park Reserve Management Committee - endorse the request for all, or at least some, of the \$55,000 that was removed from the 2017/18 budget to be reinstated so the Committee can maintain momentum with its development programme.
  - Duvauchelle Reserve Management Committee – endorse the submission.

Tori Peden/Janis Haley

Carried

Andrew Turner declared an interest in this item and withdrew from the discussion and voting thereon.

## **12. Banks Peninsula Community Board Area Report**

### **Staff Recommendations**

That the Banks Peninsula Community Board:

1. Receive the Area Update.
2. Prepare a draft submission to the Christchurch City Council on the Draft Annual Plan 2017/18.
3. The Board's draft submission be circulated to the Board for comment prior to submission, and the Board's final submission be approved and submitted by the Chairperson.

### **Community Board Resolved BKCB/2017/00075**

#### **Part B**

That the Banks Peninsula Community Board receive the Area Report.

Felix Dawson/Jed O'Donoghue

Carried

**Community Board Resolved BKCB/2017/00076**

**Part B**

That the Banks Peninsula Community Board:

2. Prepare a draft submission to the Christchurch City Council on the Draft Annual Plan 2017/18.
3. The Board's draft submission be circulated to the Board for comment prior to submission, and the Board's final submission be approved and submitted by the Chairperson.

Felix Dawson/Jed O'Donoghue

Carried

Andrew Turner declared an interest in this item and withdrew from the discussion and voting thereon.

**13. Elected Member Information Exchange**

**Part B**

**13.1 Exeter Street Parking**

**Community Board Resolved BKCB/2017/00077**

The Banks Peninsula Community Board requests that staff provide an update on the possibility of formalising angle parking on Exeter Street in Lyttelton, or other possible solutions as suggested by residents.

Andrew Turner/Jed O'Donoghue

Carried

**13.2 Lyttelton Temporary Parking**

**Community Board Resolved BKCB/2017/00078**

The Banks Peninsula Community Board requests that staff provide information via a memorandum regarding the potential use of the former Lyttelton Museum site for temporary parking.

Andrew Turner/Jed O'Donoghue

Carried

**13.3 Whakaraupo / Lyttelton Harbour Catchment Plan**

**Community Board Resolved BKCB/2017/00079**

The Banks Peninsula Community Board provide a letter of support for the Whakaraupō / Lyttelton Harbour Catchment Plan Working Group in its application to the Ministry for the Environment for Whakaraupō Freshwater Improvement.

Christine Wilson/Jed O'Donoghue

Carried

**13.4 Petty Crime – Lyttelton**

It was reported that the Police had hosted a community meeting to provide an update on what local people perceived to be an increase in petty crime in Lyttelton. The meeting was not well attended

and it was questioned whether the information from the police could be re-presented at a meeting hosted by the Community Board.

### **13.5 New Bus Stop on Norwich Quay**

It was reported that people accessing the new bus stop on Norwich Quay from the west end of Lyttelton were experiencing difficulty in crossing Sutton Quay, which has a high number of heavy truck movements.

The Board asked for comment from roading staff on this issue.

### **13.6 Cruise Ship Debriefing**

Members reported that the public had asked to be included in any cruise ship debriefing session held in Akaroa.

### **13.7 Social Housing – Akaroa**

Members requested an update on the social housing project at Bruce Terrace.

### **13.8 Rain Event**

It was noted that during the week of 3 April 2017 when a large rain event occurred in Akaroa, the contractors kept gutters cleared and the event was well managed which was much appreciated by the local community.

### **13.9 Lyttelton Rail Tunnel**

It was reported that the Lyttelton Rail Tunnel would be 150 years old this year. It had been suggested that this event could be recognised as part of Heritage Week 2017.

## **14. Questions Under Standing Orders**

### **Part B**

There were no questions under Standing Orders at this meeting.

**Meeting concluded at 5.15pm.**

**CONFIRMED THIS 8th DAY OF May 2017**

**CHRISTINE WILSON**  
**CHAIRPERSON**



## 6. Correspondence

Reference: 17/384873

Contact: Liz Carter

[liz.carter@ccc.govt.nz](mailto:liz.carter@ccc.govt.nz)

941-5682

### 1. Purpose of Report

Correspondence has been received from:

Name	Subject
Diamond Harbour Community Association	Car Parks for the Diamond Harbour Library
Duvauchelle A&P Show	Possible Driveway Resealing
Greer Swinard	Funding for a Mural – Lyttelton Pool Wall

### 2. Staff Recommendations

That the Banks Peninsula Community Board:

1. Receive the information in the correspondence report dated 08 May 2017 from the Diamond Harbour Community Association and refer the correspondence to staff with a request that they liaise with the Community Association regarding the parking restrictions request.
2. Receive the information in the correspondence report dated 08 May 2017 from the Duvauchelle A&P Show and refer the correspondence to staff for further investigation.
3. Receive the information in the correspondence report dated 08 May 2017 from Greer Swinard and refer the correspondence to staff for comment.

### Attachments

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C <a href="#">↓</a>	Correspondence - Greer Swinard	20



Christine Wilson  
Chairperson  
Banks Peninsula Community Board

Good afternoon Christine,

I am writing on behalf of the Diamond Harbour Community Association to request some allocated car parks for the Diamond Harbour Library.

I have often noticed, particularly on Saturday mornings when rugby or cricket home games are on, that there are no car parks for Library customers. These car parks can also be taken up by events in the Hall, Rugby Clubrooms or visits to the Medical Centre. This is difficult for elderly and infirm members of our community, especially if the weather is bad.

We would like to have a disabled car park and two 15 minute car parks for people making quick visits to pick up or drop off books to the Library.

Yours sincerely

Christine Turner  
Secretary  
Diamond Harbour Community Association

## Duvauchelle A&P Show Inc

PO Box 19  
Akaroa 7542

Email: [duvauchelleshow@gmail.com](mailto:duvauchelleshow@gmail.com)

9 April 2017

Andrew Turner  
Deputy Mayor  
P O Box 73016  
Christchurch 8154  
[andrew.turner@ccc.govt.nz](mailto:andrew.turner@ccc.govt.nz)

Email copy to Pam Richardson

Dear Andrew,

### Possible Driveway resealing – Duvauchelle A&P Showgrounds

On behalf of the Duvauchelle A&P Show Committee I would like to thank you for attending our show in January of this year. We enjoyed hosting both yourself, Mayor Dalziel and partners.

At our last committee meeting the committee discussed the state of the driveway that begins from SHW 75 up to the edge of the showgrounds. The driveway is made of gravel and badly pot-holed. We have had it graded and filled several times but it does not last long. The driveway is used all year round by golfers, the Banks Peninsula Pony Club, The Duvauchelle A&P Committee, the general public using the public toilets and many others.

Would the council consider having the driveway permanently tar sealed or hot-mixed? The use of the grounds and driveway will only either stay the same or increase.

We look forward to hearing from you.

Kind regards

Tania Bradley  
Secretary  
Duvauchelle A&P Show



Correspondence received by email:

From: Greer Swinard  
Date: 4 April 2017  
Subject: Funding for a Mural – Lyttelton Pool Wall

Please could you put forward this email as my submission to propose the Community Board consider funding a mural for the wall of the Lyttelton Pool.

The wall of the newly built pool consists of white painted concrete block. It faces Oxford Street and toward the port, overlooking the playground and grassy area. The walls of the prison cannot be painted due to historical value although I appreciate the walls around the play/skate area can and are getting some attention. However I see this pool wall as much more visible and separate from the other painted areas hence my interest in using this blank canvas to benefit the arts and to inspire and lift the community spirit.

I'm following a struggling but talented artist called Mica Still <http://www.womenstreetartists.com/mica-still> but have no idea whether she would be keen, I don't know her personally and she is not a local but I don't see it matters. Her work could be ideal though if she was interested in being invited to come up with a Lyttelton/Whakaraupō or Antarctica inspired theme. Otherwise someone else or in conjunction with a local Maori artist.

If the Board is interested I am willing to obtain quotes and ideas and writing a more detailed submission. Whilst Christchurch is becoming the street art capital of New Zealand, Lyttelton is lagging behind and it has been some time since Lyttelton had a new permanent mural to be proud of as a community as a whole. This wall seems the ideal choice, being modern, plain and highly visible, to visitors and locals. It would draw people to wander up and explore beyond the London Street market toward the community garden and garage sale, and would give the area a visual lift and revitalisation.

Thank you for considering my idea. I have included photos of the area below.

Kind regards

Greer Swinard

Lyttelton resident

Phone 02102233730





## 7. Akaroa Design and Appearance Advisory Committee 2 February 2017 Minutes

Reference: 17/402347

Contact:

### 1. Purpose of Report

- 1.1 The Akaroa Design and Appearance Advisory committee's minutes from 02 February 2017 have been received.

### 2. Staff Recommendations

[That the Banks Peninsula Community Board:](#)

1. [Receive the minutes from the meeting of the Akaroa Design and Appearance Advisory Committee held on 2 February 2017.](#)

### Attachments

No.	Title	Page
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### Signatories

Author	Liz Carter - Community Board Advisor
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## Akaroa Design and Appearance Advisory Committee OPEN MINUTES

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**Date:** Thursday 2 February 2017  
**Time:** 2.30pm  
**Venue:** Akaroa Sports Complex, Akaroa Recreation Ground,  
28 Rue Jolie, Akaroa

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**Present**

Chairperson	Pam Richardson – Chairman – Banks Peninsula Community Board Representative
Members	Victoria Andrews - Akaroa Civic Trust
	John Davey - Consultant
	William Fulton - Consultant
	Lynda Wallace - Community Representative
	Mike Vincent – Heritage New Zealand (in attendance)

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2 February 2017

Liz Carter  
Community Board Advisor  
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Akaroa Design and Appearance Advisory Committee  
02 February 2017



**Part A Matters Requiring a Council Decision**

**Part B Reports for Information**

**Part C Decisions Under Delegation**

The agenda was dealt with in the following order.

**1. Apologies**

**Part C**

Apologies for absence were received from Janis Haley (Community Board member) and Dave Margetts (Heritage New Zealand attendee) and for early departure from William Fulton.

**2. Declarations of Interest**

**Part B**

William Fulton declared an interest in Items 4 and 5, and took no part in the consideration of those items.

**3. Deputations by Appointment**

**Part B**

There were no deputations by appointment. .

**4. Akaroa Service Centre - Pre-Application Review**

Victoria Bliss - Heritage Conservation Projects Planner  
Richie Moyle - Programme Manager Heritage  
Bowen Radburn - Project Manager  
William Fulton - Architect

**Committee Comment**

The Committee considered the design aspects for the exterior of the building and asked questions relating to the proposed ramp, the reinstatement of the balcony, landscaping, the colour scheme and the chimney.

It was suggested that staff could write a communication to the public to keep them informed on progress with the building and some of the technical aspects of the project – for example the pebble dash finish on the building.

**Staff Recommendations**

That the Akaroa Design and Appearance Advisory Committee:

1. Receive the concept plans and temporary protection plan.
2. Provide comment as appropriate on the concept plans and temporary protection plan.

Akaroa Design and Appearance Advisory Committee  
02 February 2017



**Committee Decisions under Delegation**

**Part C**

That the Akaroa Design and Appearance Advisory Committee:

1. Receive the concept plans and temporary protection plan.
2. Support the plans as presented in terms of the visual appearance.
3. Request that the Temporary Protection Plan include conditions to ensure that the building site is kept clean and tidy after work and at weekends.

Victoria Andrews/Lynda Wallace

Carried

William Fulton left the meeting at 2.50pm

**5. Akaroa Court House and Akaroa Customs House - Exterior Paint Schemes**

Richie Moyle - Programme Manager Heritage

**Committee Comment**

The Committee was informed of the colour schemes for the painting of the exterior of the Akaroa Court House at 71 Rue Lavaud, Akaroa and the Akaroa Customs House on Rue Balguerie, Akaroa.

**Staff Recommendations**

That the Akaroa Design and Appearance Advisory Committee:

1. Receive the exterior colour schemes of the Akaroa Court House and Akaroa Customs House.
2. Provide retrospective comment as appropriate on the exterior colour schemes.

**Committee Decided**

**Part C**

That the Akaroa Design and Appearance Advisory Committee receive the exterior colour schemes of the Akaroa Court House and Akaroa Customs House.

Victoria Andrews/John Davey

Carried

**6. Akaroa Design and Appearance Advisory Committee - Meeting Schedule 2017**

**Staff Recommendation Accepted Without Change**

**Committee Decided**

**Part C**

That the Akaroa Design and Appearance Advisory Committee:

1. Adopt the following meeting schedule from 1 March to 31 December 2017:  
Wednesday 1 March                      2.30pm                      Akaroa Sports Complex

Akaroa Design and Appearance Advisory Committee  
02 February 2017



Wednesday 5 April	2.30pm	Akaroa Sports Complex
Wednesday 3 May	2.30pm	Akaroa Sports Complex
Wednesday 7 June	2.30pm	Akaroa Sports Complex
Wednesday 5 July	2.30pm	Akaroa Sports Complex
Wednesday 2 August	2.30pm	Akaroa Sports Complex
Wednesday 6 September	2.30pm	Akaroa Sports Complex
Wednesday 4 October	2.30pm	Akaroa Sports Complex
Wednesday 1 November	2.30pm	Akaroa Sports Complex
Wednesday 6 December	2.30pm	Akaroa Sports Complex

\*Note: Meetings will only be held if there are plans or other business to consider.

Lynda Wallace/John Davey

Carried

## 7. Committee Members' Exchange of Information

### Part B

#### 7.1 Design Discussions at Preliminary Stage

The committee discussed the benefits to applicants of bringing their plans to the Committee for consideration at an early stage and cited an example of a property which would soon be built on following the recent demolition of an historically listed but derelict building.

Committee members suggested that an item should be included on the Christchurch City Council website advising people who were thinking of building in Akaroa about the Committee and its role in the building process.

#### 7.2 Public Realm Design Guidelines

##### Committee Decided

### Part B

That the Akaroa Design and Appearance Advisory Committee ask the Banks Peninsula Community Board to include funding for the development of the Draft Akaroa Public Realm Design Guidelines as part of its submission to the Annual Plan.

Victoria Andrews/Lynda Wallace

Carried

Meeting concluded at 3.55pm.

CONFIRMED THIS 8th DAY OF MAY 2017

PAM RICHARDSON  
CHAIRPERSON

Page 4



## 8. Reserve Management Committees

Reference: 17/384775

Contact: Liz Carter      Liz.carter@ccc.govt.nz      9415682

### 1. Purpose of Report

The following Reserve Management Committee minutes have been received. These minutes may still need to be confirmed by the Committees at their next meeting.

Duvauchelle Reserve Management Committee – 20 March 2017
Robinsons Bay Reserve Management Committee – 27 March 2017
Cass Bay Reserve Management Committee – 6 April 2017

### 2. Staff Recommendations

That the Banks Peninsula Community Board:

1. Receive the minutes of the following Reserve Management Committee meetings:
  - Duvauchelle Reserve Management Committee – 20 March 2017
  - Robinsons Bay Reserve Management Committee – 27 March 2017
  - Cass Bay Reserve Management Committee – 6 April 2017

### Attachments

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B <a href="#">↓</a>	Robinsons Bay Reserve Mangement Committee 27 March 2017	32
C <a href="#">↓</a>	Cass Bay Reserves Management Committee Minutes 6 April 2017	33



Minutes of the Meeting of the Duvauchelle Reserves Management Committee  
Held at the Duvauchelle Community Centre, on Monday 20 March 2017, 5.30 pm

**Welcome:** Chairperson Jacque McAndrew welcomed those present.

**Present:**

Committee members: Brian Bremner, Bruce Watts, Polly Hazeldine, Kaye Bramley, Ken Bramley, Geoff Carter, Ian Whenmouth

CCC Representative :

BPCB Representative: Janis Haley

**Apologies:** Colin Jacka for sickness (by email missed by the secretary)

**Motion:** That the apologies be accepted.

Moved: Seconded: Carried

**Minutes:** The February 2017 Minutes have been circulated to Committee members.

**Motion:** That the Minutes be taken as read and be accepted as a true and correct record.

Moved: Bruce Seconded: Polly Carried

**Matters Arising:**

The missing sign on the road between Birdlings Flat and Little River has been refurbished and replaced, therefore there is no space available for us to use.

**Health & Safety:**

Roger arrived today to work on the tennis court gate and steps. The bunks in Cabins 1 & 2 are having headboards fitted. Bruce Tweedy wants to spray with TAG 2, and has been told by someone at Council that he can do so until told otherwise.

There will be a Health & Safety inspection of the whole camp by Council.

**Financial Report:**

The Cheque Account balance is \$ 32,000. The overdraft facility has at last been cancelled.

The financial reports received via Colin are still confusing with insufficient descriptive detail. Can those attending the induction meetings request that Colin plus someone from finance attend our next meeting to explain how the listed figures are arrived at?

**Motion:** That the Financial Reports as presented be accepted and the expenditure approved.

Moved: Jacque Seconded: Geoff Carried

**Correspondence**

**Outward:** Letters to:- Pauline Withell re: arrears; Suzanne & Wayne Jerard, Chris Quinn re: waiting list. The Committee felt a further letter to Mrs Withell was warranted in light the nature of her response to the Managers. Topics to be covered:- stay night requirements, personal or family use, appropriate language, correspondence to be directed to the secretary.

**Inward:** Requests from John Ross, Laura & Josh Thomas to go on the waiting list. Ian to confirm. Letter from Amy Hart re: BP Reserve Management Plan.

**Motion:** That a letter be sent supporting the inclusion of \$ 50,000 in the Draft Annual Plan for a BP Reserves management plan.

Moved: Polly Seconded: Bruce Carried

**Motion:** That the Inward correspondence be accepted and the Outward be approved

Moved: Bruce Seconded: Ken Carried

**Manager's Report:**

Ken tried to get more quotes for the Boat Compound, but Tim Crow unable compete because of travel costs, and Kevin Bowden busy for the next 4 months. Peter Thelning the only one available.

New hall door latch for gym users A/c?

Hall has been inspected by CCC re: roof.

Alpaca Group want to hire the hall all day on 30 March.

Photos of the newly painted hall have been donated for display by Waynes Painting Services.

Easter staff will be bolstered by Tim, Anna and Ian.  
The old gas hob in the kitchen needs to be replaced as spare parts are unavailable.)

**Community board Representative:**

Janis reported that everyone is hugely busy with the Annual Plan and the issues of Akaroa's waste water management. Sshe encouraged us to attend the Annual Plan Meeting to put forward the proposal of the new toilet block in the Duvauchelle Holiday Park.

**CCC Representative:** Nil

**General Business:**

Jacque introduced Fioan Barnes and moved that she be seconded onto the Committee. Seconded: Geoff Carter.  
Carried Unanimously.

Bruce thanks Janis for her feedback.

The boatpark continues to look quite messy, but we need to solve the drainage problem first.

The hedge needs cutting. Ken/Kaye to ask Mark Bryant if he wants to do it again.

The fence by the dump Station needs staining the same colour as the front one. ?Ian to do.

Alan Esker was seen in the camp with his dog. Ken will have a quiet word on behalf of the Committee.

There being no other business, the meeting closed at 6.55pm.

Minutes will be confirmed at the next meeting.

**Next meeting to be held in the Duvauchelle Community Centre at 5.30 pm Monday 2017.**

MINUTES OF THE ROBINSONS BAY RESERVE MANAGEMENT COMMITTEE

Held at Pippa Foley's on Monday 27<sup>th</sup> March 2017

PRESENT: Pippa Foley, Averil Parthonnaud, Paddy Stronach, Marion Wilson

APOLOGIES: Pam Richardson, Suky Thompson, Raywyn Stronach

MINUTES: The minutes of the Meeting held in 26<sup>th</sup> Jan 2017 were read and confirmed.

BUSINESS FROM MINUTES: Paddy has not received request for invoice re gate. Suky to action.

FINANCIAL: Pippa explained the printout reports from the bank. We now have one bank account and current balance is \$932.43. Bill paid was for Nick Thacker's work on the cow bail exhibit of \$1098.25.

CORRESPONDENCE: Various emails to and from Council: Suky and Council, re car park sign, Pippa and Darcy Arnold re Parking area, Pippa and Cate Clerkin and Mandy Black re maintenance, Amy Hart re long and short term plans and Induction meeting.

Copy of January minutes sent to Liz Carter

REPORTS: Pippa reported on the Reserve Management meeting that she and Raywyn attended last week. It was really about applying for funding to be part of long and short plans for CCC. It was agreed if the parking area had not been started by next meeting, the committee would need to make sure the funding for the Domain (and wharf) was rolled over. This is to be on the agenda for next meeting.

Domain Report: Nick had finished the cow bale display and Paddy, Raywyn and Pippa very pleased with it. Pippa, Paddy and Raywyn had also checked on the maintenance work. This had been done to a satisfactory standard. However, after discussion, Pippa was asked to write to Mandy asking the next maintenance visit remove further dead trees, trim a ngaio by the vehicle entrance gate and remove hawthorne. Pippa and Paddy have offered to rattle trees that require removing for the maintenance crew.

GENERAL BUSINESS: Carpark construction to start very shortly. Members may take top soil if wished. Suky not very happy with sign but committee not sure if this has been sorted. Members very keen to get carpark started and happy with bridge design that Darcy has emailed. However, since Suky had asked that the bridge be privately tendered, the committee was happy to give her a week to get this sorted with Darcy (CCC).

The committee decided it wanted the cheese mold display. Pippa to pick up the molds from the Lovetts. Paddy will liaise with Nick Thacker as to the display. Sue Lovett has stated she wanted the molds kept safe and not be exposed to the weather.

Pippa to write to Darcy re bird boxes.

Meeting closed 5.15pm.



Minutes of Meeting of the Cass Bay Reserves Management Committee (RMC)

Thursday 6<sup>th</sup> April 2017 7.30pm, the Ward Room, Steadfast Community Hall, Cass Bay

PRESENT:

Jenny Healey – Chair  
Peter Findlay  
Brian Downey – Deputy Chair  
Bruce Baldwin – Committee Member - until 8.30pm  
Chris Nee - Committee Member  
Helen Braithwaite - Secretary

APOLOGIES:

Liz Hales - Committee Member  
Roger Larkins – Committee Member  
Christine Wilson – Community Board Rep  
Bridie Gibbins – CCC Ranger

Action  
Points

MINUTES OF PREVIOUS MEETING (9 February 2017)

It was proposed that: **The minutes from the 9<sup>th</sup> February 2017 meeting be agreed**; proposed Jenny, seconded Chris, **CARRIED**.

MATTERS ARISING FROM PREVIOUS MINUTES

- Drainage. Ongoing - **Bridie** to follow up funding for drainage work and drain clearance and to find out what the Head to Head project will cover. Bridie
- Arbourist. Ongoing - **Jenny** to organise meeting with the arbourist, Craig Taylor Jenny
- Steadfast road side tree trimming. Ongoing - **Bridie** will follow this up with Craig Taylor Bridie
- Missing tap at 1 Governors Bay Road. Ongoing - **Bridie** will continue following up with Harry Roelofs. Bridie
- PD workers, this looks like it is not going to be possible. Helen
- Pony Point Handrail. Ongoing - **Helen** to follow this up again with Nick Singleton. Helen
- Submission on Accessibility to Annual Plan - Helen to draft. As per email circulated on 21 March, there was not yet enough information to produce a credible submission, so following discussion with CCC staff, this was not proceeded with. Bridie
- CCC staff and roles. **Bridie** to provide a CCC family tree showing CCC and their role. Bridie
- Any other matters arising - Response to our letter to CCC CEO - this was included as a separate agenda item.

ACCESSIBILITY

Jenny and Helen reported back from a meeting held at the playground with Maria Moran and Trisha Ventom. The discussion was around ways of accommodating the needs of a range of locals and visitors, ideas raised included possible disability parking, dips in curbs, improving and providing footpaths, highlighter paint on edges, new bench seat, improvements to toilet block and drinking fountain. **Helen** will circulate notes from the meeting.

Helen

The best way to progress the project was discussed. It was proposed that: **The Committee present information on the accessibility project to the Residents Association at the AGM in mid May**, proposed Jenny, seconded Bruce, **CARRIED**. It was suggested at the meeting with the parks manager today that the CCC Lyttelton Governance group may be able to help prepare information on the project, **Helen** to investigate this.

Helen

Cass Bay Reserves Management Committee Thur 6<sup>th</sup> April 2017

Action  
Points

Item 8  
Attachment C

#### RESPONSE TO OUR LETTERS TO CCC CEO

A further response was received from CCC asking us to arrange a meeting with Andrew Rutledge, Parks Manager, to discuss the situation. Helen and Jenny met with Andrew, Al Hardy and Bridie.

Andrew acknowledged the concerns and issues with the contract staff. Andrew explained that there were only three options allowed for work on reserves: contractors, CCC staff and volunteers. There is some flexibility on which work should be included in the Rec Services contract. Andrew undertook to investigate some or all of the work undertaken by Rec Services in Cass Bay to be removed from the contract and instead carried out by Port Hill Ranger staff.

Andrew also suggested that the RMC contact the governance team to get assistance with putting together a proposal (such as the accessibility project ) to submit to the Board – Joan Blatchford's team should be able to arrange meetings and coordinate with all parts of Council, to help us with our projects.

#### WORKING BEES

The working bee on Sunday 19<sup>th</sup> March was very successful with lots of work carried out, weeding at the top of Pony Point, clearing broom in the pony paddock and removing overhanging vegetation from the path. A working bee for May was discussed – the area by the Pony Point picnic table needs preparing for planting, but this depends on getting mulch in time.

#### FEEDBACK ON RMC INDUCTION

Jenny and Liz attended the session in organised in Lyttelton and found the session interesting. Brian was also there, representing the Lyttelton RMC.

#### ANY OTHER BUSINESS

- Fire risk in the gum plantation. Several locals had expressed concerns about the flammable nature of gum trees, in light of the recent fires. It was decided to wait until recommendations were available after the fire authorities carried out fire event debriefing.
- Time Bank. Ideally all volunteer hours should be recorded with Time Bank, this gives time credits and is a good way of showing the hours put into the RMC work. Most of the RMC members are not Time Bank members but Brian is recording RMC meeting attendance for time credits. **Helen** to see if Wendy Everingham can come to the next meeting to talk to us about Time Bank.
- Parks Update. Bridie has emailed some updates:  
The small gardens at the top road side entrance to Pony Point have to been changed to an Ornamental Garden Classification.  
All chemical Weed Control has been officially removed from the gardens at Pony Point. After looking through the maintenance data, it seems that most of the issues are associated with the contractor not turning up to do the work, not necessarily a data issue. In order to ensure Rec Services are showing up to complete the right activities in the right places I have asked that they inform me two days prior to work taking place, so myself or another ranger can be onsite to check that they are carrying out the correct actives in the correct places.

#### NEXT MEETING

The next meeting is scheduled for Thursday 8<sup>th</sup> June 2016 at 7.30pm in the Ward Room, Steadfast.

Meeting closed at 9.10 pm.

Cass Bay Reserves Management Committee Thur 6<sup>th</sup> April 2017

## 9. 29A Ticehurst Road - Proposed No Stopping Restrictions

Reference: 17/205400

Contact: Dave Armstrong Dave.Armstrong@ccc.govt.nz

941 8139

### 1. Purpose and Origin of Report

#### Purpose of Report

- 1.1 The purpose of this report is for the Banks Peninsula Community Board to approve the installation of 'No Stopping' restrictions on Ticehurst Road opposite 29A Ticehurst Road as shown in Attachment A (circulated under separate cover).

#### Origin of Report

- 1.2 This report is staff generated in response to requests from the owner at 29A Ticehurst Road to allow improved access to her garage.

### 2. Significance

- 2.1 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
  - 2.1.1 The level of significance was determined by assessment of the magnitude of the problem and the number of properties affected by the preferred option.
  - 2.1.2 The community engagement and consultation outlined in this report reflect the assessment.

### 3. Staff Recommendations

That the Banks Peninsula Community Board:

1. Revoke all parking and no stopping restrictions on the north east side of Ticehurst Road commencing at a point 120 metres south east of its intersection with the prolongation of the eastern kerb line of Ticehurst Terrace and extending in a south easterly direction for a distance of 8 metres
2. Approve that the stopping of vehicles be prohibited at any time on the north east side of Ticehurst Road commencing at a point 120 metres south east of its intersection with the prolongation of the eastern kerb line of Ticehurst Terrace and extending in a south easterly direction for a distance of 8 metres

### 4. Key Points

- 4.1 This report supports the [Council's Long Term Plan \(2015 - 2025\)](#)
  - 4.1.1 Activity: Parking
    - Level of Service: 10.3.8 Optimise operational performance
- 4.2 The following feasible options have been considered:
  - Option 1 - Install No Stopping Restrictions (preferred option)
  - Option 2 - Do Nothing
- 4.3 Option Summary - Advantages and Disadvantages (Preferred Option)

4.3.1 The advantages of this option include:

- Allows improved access to the garage at 29A Ticehurst Road

4.3.2 The disadvantages of this option include:

- Removes parking spaces.

## 5. Context/Background

- 5.1 In April and June this year (2016) the Council received requests from the owner of 29A Ticehurst Road for no stopping restrictions to provide access to their garage. Ticehurst Road is five metres wide at this point and if a car is parked across from the garage it only allows approximately three metres of roadway to manoeuvre into the garage.
- 5.2 A consultation plan, which allowed the garage to be accessed with minimum manoeuvring time on the road, was sent out to all residents that would be affected by the restrictions. This plan removed four car parking spaces. Feedback was received from thirteen residents all rejecting this plan due to the high demand in parking spaces in the area. Another issue from this feedback included making Ticehurst Road one way as it is informally used this way by the residents currently.
- 5.3 From the consultation feedback another option (refer to Attachment A) was sent out to the residents. This new option removed approximately one and a half parking spaces and was directly across from the garage at 29A Ticehurst Road. Feedback from four residents was received with two in favour and two against.
- 5.4 The issue of changing Ticehurst Road to one way has been investigated but not considered a priority at this stage. Also this would require full consultation with all the residents of the road.

## 6. Option 1 - Install No Stopping Restriction (preferred)

### Option Description

- 6.1 Install no stopping restrictions across from the garage at 29A Ticehurst Road, as shown on Attachment A. This provides manoeuvring space to enable vehicular access to and from the private garage.
- 6.2 The option would theoretically remove approximately one and a half parking spaces (8 metres in length). Parking demands are high in the area due to a number of residences having no or limited off street parking.
- 6.3 The Land Transport Road User Rule Clause 6.1 requires “A driver or person in charge of a vehicle must not stop, stand, or park the vehicle on a road, whether attended or unattended, without due care or without reasonable consideration for other road users.’ Obstructing access to a person’s garage with a parked car is, in the opinion of staff, without reasonable consideration for other road users. Hence, although within this report it has been stated that the preferred option of installing No Stopping restrictions removes parking, staff do not consider that parking in the affected location is presently legal, albeit that a level of judgement is required in making this determination. Hence it is the view of staff that the preferred option reinforces the current legal inability to park in this location rather than removes the number of parking spaces on the street.

### Significance

- 6.4 The level of significance of this option is low and is consistent with section 2 of this report.

### Impact on Mana Whenua

- 6.5 This option does not involve a significant decision in relation to land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

### Community Views and Preferences

- 6.6 Affected property owners and residents were advised of the recommended option by both email and pamphlet delivery. Feedback from this option was received from four residents with two being in favour and two against.

### Alignment with Council Plans and Policies

- 6.7 This option is consistent with Council’s Plans and Policies.

### Financial Implications

- 6.8 Cost of Implementation - \$150.
- 6.9 Maintenance / Ongoing Costs - Covered under the area maintenance contract and effect will be minimal to the overall asset.
- 6.10 Funding source - Traffic Operations Budget.

### Legal Implications

- 6.11 Part 1, Clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides Council with the authority to install parking restrictions by resolution.
- 6.12 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping restrictions and traffic control devices.
- 6.13 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.



- 6.14 The Land Transport Road User Rule Clause 6.1 requires “A driver or person in charge of a vehicle must not stop, stand, or park the vehicle on a road, whether attended or unattended, without due care or without reasonable consideration for other road users.’

#### **Risks and Mitigations**

- 6.15 Not applicable.

#### **Implementation**

- 6.16 Implementation dependencies - Community Board approval.
- 6.17 Implementation timeframe - Approximately four weeks once the area contractor receives the request.

#### **Option Summary - Advantages and Disadvantages**

- 6.18 The advantages of this option include:

- Allows improved access to the garage at 29A Ticehurst Road

- 6.19 The disadvantages of this option include:

- Removes parking spaces.

### **7. Option 2 - Do Nothing**

#### **Option Description**

- 7.1 Retain existing parking spaces.

#### **Significance**

- 7.2 The level of significance of this option is low and is consistent with section 2 of this report.

#### **Impact on Mana Whenua**

- 7.3 This option does not involve a significant decision in relation to land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

#### **Community Views and Preferences**

- 7.4 This option is inconsistent with the owner’s request for access into their garage.

#### **Alignment with Council Plans and Policies**

- 7.5 This option is consistent with Council’s Plans and Policies.

#### **Financial Implications**

- 7.6 Cost of Implementation - \$0
- 7.7 Maintenance / Ongoing Costs - \$0
- 7.8 Funding source - Not applicable.

#### **Legal Implications**

- 7.9 Not applicable.

#### **Risks and Mitigations**

- 7.10 Not applicable.

#### **Implementation**

- 7.11 Implementation dependencies - Not applicable.
- 7.12 Implementation timeframe - Not applicable.

### Option Summary - Advantages and Disadvantages


7.13 The advantages of this option include:

- Has no impact on on-street parking.

7.14 The disadvantages of this option include:

- It does not address the requests to improve the access into the garage.

### Attachments

No.	Title	Page
A 	29A Ticehurst Road - No Stopping Restrictions ( <i>Under Separate Cover</i> )	

### Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

### Signatories

<b>Authors</b>	Dave Armstrong - Passenger Transport Consultant Ryan Rolston - Team Leader Traffic Operations
<b>Approved By</b>	Ryan Rolston - Team Leader Traffic Operations Aaron Haymes - Manager Operations (Transport)





## 10. Banks Peninsula Discretionary Response Report - 8 May 2017

Reference: 17/344986

Contact: Fiona Nicol

Fiona.nicol@ccc.govt.nz

0274 035 716

### 1. Purpose and Origin of Report

#### Purpose of Report

- 1.1 The purpose of this report is for the Banks Peninsula Community Board to consider applications for funding from its 2016/17 Discretionary Response Fund from the organisations listed below.

Funding Request Number	Organisation	Project Name	Amount Requested
56101	Akaroa Croquet Club	Two New Sets of Croquet Hoops and Dibber	\$1,760
56122	Governors Bay Community Association Inc.	Community Centre	\$8,600
56123	Stoddart Cottage Trust	Interpretive Brochures 2017	\$3,736
56132	Lyttelton Boat Safety Association	Boat Safety Improvement Lyttelton	\$581
56129	Royal New Zealand Plunket Society Canterbury Area Inc	Lyttel Tumblers	\$1,500

#### Origin of Report

- 1.2 This report is to assist the Community Board to consider applications for funding from Akaroa Croquet Club, Governors Bay Community Association Inc., Stoddart Cottage Trust, Lyttelton Boat Safety Association and the Royal New Zealand Plunket Society Canterbury Area Inc.

### 2. Significance

- 2.1 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 2.1.1 The level of significance was determined by the number of people affected and/or with an interest.
- 2.1.2 Due to the assessment of low significance, no further community engagement and consultation is required.

### 3. Staff Recommendations

That the Banks Peninsula Community Board:

- Approves a grant of \$1,500 to Akaroa Croquet Club towards Two New Sets of Croquet Hoops and Dibber.
- Approves a grant of \$7,000 to the Governors Bay Community Association Inc. for the Community Centre towards Coordinator wages, curtains, acoustic panelling, storage containers and enabling the Internet.
- Approves a grant of \$3,000 to the Stoddart Cottage Trust towards brochure layout, colour printing and purchase of images.

4. Approves a grant of \$581 to the Lyttelton Boat Safety Association for the Boat Safety Improvements project towards administration costs.
5. Approves a grant of \$1,400 to the Royal New Zealand Plunket Society Canterbury Area Inc towards tutor fees and venue hire.

#### 4. Key Points

- 4.1 At the time of writing, the balance of the Discretionary Response Fund is as detailed below.

Total Budget 2015/16	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$48,340	\$14,500	\$33,840	\$20,359

- 4.2 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 4.3 The attached Decision Matrices provide detailed information for the applications. This includes organisational details, project details, financial information and a staff assessment.

#### Attachments

No.	Title	Page
A <a href="#">↓</a>	Akaroa Croquet Club DRF Matrix	44
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#### Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories

<b>Authors</b>	Fiona Nicol - Community Development Advisor Andrea Wild - Community Development Advisor Philipa Hay - Community Development Advisor Trisha Ventom - Community Recreation Advisor
<b>Approved By</b>	Penelope Goldstone - Manager Community Governance, Banks Peninsula/Akaroa

## 2016/17 DRF BANKS PENINSULA DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00056101	Organisation Name	Project Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Akaroa Croquet Club	<b>Two New Sets of Croquet Hoops and Dibber</b>  Funding for new equipment for the Akaroa Croquet Club	\$ 2,196  <b>Requested</b> \$ 1,760 (80% requested)	Two New Sets of Croquet Hoops - \$1,920 Dibber - \$276	<b>\$ 1,500</b>  That the Banks Peninsula Community Board makes a grant of \$1,500 to the Akaroa Croquet Club for new croquet equipment.	<b>2</b>

<b>Organisation Details</b> Service Base: 48 Rue Jolie, Akaroa Legal Status: Incorporated Society Established: 6/12/1909 Target Groups: Sports and Recreation Annual Volunteer Hours: 0 Project Participants: 20  <b>Alignment with Council Strategies</b> <ul style="list-style-type: none"> <li>Strengthening Communities Strategy</li> </ul> <b>CCC Funding History</b> 2009/10 - \$1,558 (Centennial Celebrations) SCF 2008/09 - \$960 (Two sets of Croquet Balls) SCF	<b>Other Sources of Funding (This Project Only)</b> Annual Membership Fees - \$135, grants from Christchurch Clubs, Fundraising, Funds on Hand - \$7,593 (\$5,000 tagged for lawnmower maintenance)  <b>Staff Assessment</b> The Akaroa Croquet Club has been established as an Incorporated Society since 2013 and provides a community space for croquet enthusiasts across the Peninsula. Since the change in legal status the club has grown from five members to nineteen and is continuing to upgrade its facilities, equipment and professionalism. The club is aiming to become self-sustaining financially through its membership fees, grants from clubs in town and fundraising activities, and is part way to meeting this goal. In order to increase its professionalism and have more links (and opportunities for grants) with equivalent clubs in town, the equipment it uses for games needs to be upgraded so it matches the town equipment in quality. It is proposed to buy two new hoops and a dibber. The club has some funds on hand but this is tagged mainly for maintenance on the special croquet lawn mower and for general maintenance. Staff recommend that the Community Board grant some capacity building money to buy new equipment so that the club can work toward meeting its goal to becoming financially self-sufficient.
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## 2016/17 DRF BANKS PENINSULA DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00056122	<b>Organisation Name</b> Governors Bay Community Association (Inc)	<b>Project Name and Description</b> <b>Community Centre</b> Funding is sought for a Coordinator to set up systems/processes that will enable the new Governors Bay Community Centre to function efficiently and for the benefit of the local and wider communities. In addition, funding is requested towards the cost of curtains, acoustic panelling, and storage to make the Community Centre fully functional.	<b>Project Details</b> Staff: 0 Volunteers: 10 Participants: 1,200 User Fees: Fees charged range between \$2.50 per hour for community groups through to \$60 per hour for commercial activities.	<b>Project Funding</b> <b>CCC Funding History (This Project Only)</b> None  <b>Other Sources of Funding (This Project Only)</b> GBCA - \$3,000 start-up items GBCA - \$4,000 towards curtains, panelling & storage GBCA - \$1,000 towards a \$2,000 projector for the Centre LinC Project - \$1,000 towards a \$2,000 projector for the Centre.	<b>Total Cost</b> \$12,600	<b>Amount Requested</b> \$ 8,600  68% percentage requested  <b>Contribution Sought Towards:</b> Wages - \$3,600 Curtains, Panelling, Storage - \$4,000 Internet - \$1,000	<b>Staff Recommendation</b> <b>\$ 7,000</b> That the Banks Peninsula Community Board makes a grant of \$7,000 to the Governors Bay Community Association for the Governors Bay Community Centre towards Coordinator wages, curtains, acoustic panelling, storage containers and enabling internet.	<b>Priority</b> 2
<b>Organisation Details</b>  Service Base: 52 Main Road, Governors Bay Council Facility: Governors Bay Community Centre; Managing the setup of the centre  Governors Bay Swimming Pool: GBCA pays \$1 to lease the swimming pool from the CCC. The GBCA pays an indemnity and statutory insurance that covers all activities of the GBCA including the  Legal Status: Incorporated Society Established: 8/06/1956 Staff – Paid: 0 Staff – Unpaid: 25 Target groups: General community Annual Volunteer hours: 800  Networks: Member of the Summit Road Society Landcare Group Bird Safe Governors Bay Jetty Restoration Trust Audited accounts: 26/09/2014			<b>Alignment with Council Strategies and Board Objectives</b> <ul style="list-style-type: none"><li>Strengthening Communities Strategy</li><li>Community Board objective:</li><li>Facilities for community activities are well-used by residents</li></ul> <b>Alignment with Council Funding Outcomes</b> <ul style="list-style-type: none"><li>Reduce or overcome barriers</li><li>Community participation and awareness</li><li>Support, develop and promote capacity</li></ul> <b>How Much Will The Project Do? (Measures)</b> <p>The Coordinator will work two days per week doing the initial set-up work to help get the new Community centre running well. After the initial set-up period it is anticipated that the Coordinator will likely work 3 hours per week dealing with the ongoing management of the Centre.</p> <p>The centre is being used on a regular basis by a number of groups including: Youth Group; Yoga Classes; Allandale Reserve Management Committee, Governors Bay Community Association and the local Garden Club. It is also being booked by a number of other people/groups for personal/social activities.</p> <p>The acoustic panelling, curtains, storage containers and installation of internet will make the facility more appealing to a wider group and should increase usage as well as make the Centre more functional for those who already hire the facility.</p> <b>How Will Participants Be Better Off?</b> <p>Appreciative of a well-managed community facility that everyone will know how to book and that meets their needs.</p>			<b>Staff Assessment</b> <p>The original Governors Bay Community Centre was badly affected in the September 2010 earthquake and was subsequently demolished. The new Governors Bay Community Centre opened in December 2016.</p> <p>The Community Centre has always been managed by the Governors Bay Community Association (GBCA) but given the closure for six years the Association is now made up of new volunteers. The current GBCA members are keen to establish good systems and processes for the new Community Centre. In the absence of a Management Committee they have elected to employ a Coordinator to look after the Centre.</p> <p>This is a one-off funding application with a request to fund a Community Centre Coordinator to set up systems and to fund the purchase of some additional items (curtains, acoustic panelling, and storage) to help with functionality of the Community Centre. Once the systems for managing the Community Centre are in place it is expected a coordinator will work for three hours per week maintaining records, the property and CCC/GBCA coordination and income generated from hiring the hall is expected to cover most of this ongoing cost.</p> <p>The Community Centre Coordinator will report to the Community Association and their role includes:</p> <p>(1) Set-up: creating systems and processes for hiring the facility, developing administration, budgeting and reporting processes, enabling a web interface with the GBCA Community website, establishing online banking, creating a website calendar, developing Health &amp; Safety procedures, creating documentation for hirers, establishing standards to ensure facility is properly managed, cleaning the interior, establishing connections with contractors and CCC staff to enable the facility to operate effectively and efficiently.</p> <p>(2) Ongoing Co-ordinator Role: Dealing with hirers, checking the facility after events, management of community centre issues, maintenance of records, budgeting, reporting to the Community Association.</p> <p>This funding will support the management of the facility and make things easier for hirers. The Community Association will fund 50% of the costs of the curtains, acoustic panelling and storage containers.</p>		

**Organisation Description/Objectives:**  
To work with the Christchurch City Council in the development of community amenities, services and facilities and to foster the overall development of the community in Governors Bay.  
To represent the interests or concerns of the Association's members in any discussions with local authorities on the maintenance of the environment.

**CCC Funding History**  
None





## 2016/17 DRF BANKS PENINSULA DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00056123	Organisation Name	Project Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Stoddart Cottage Trust	<b>Interpretive Brochures Project 2017</b>  The Stoddart Cottage Trust wish to produce new brochures for visitors to the Cottage now that the venue has undergone earthquake repairs and is to be officially opened in mid-April. One is to be about the artist Margaret Stoddart who was born there and the other is about the historic cottage itself.  Contribution is sought for image fees, layout and printing. Funding is not sought for research, drafting and editing.	\$ 4,236  <b>Requested</b> \$ 3,736 (88% requested)	Printing - \$2,473 Layout - \$1,035 Image fees - \$228	<b>\$ 3,000</b>  That the Banks Peninsula Community Board makes a grant of \$3,000 to the Stoddart Cottage Trust towards brochure layout, colour printing and purchase of images.	<b>2</b>

<b>Organisation Details</b> Service Base: Private address Legal Status: Charitable Trust Established: 16/11/1998 Target Groups: Arts, Heritage Annual Volunteer Hours: 300 Project Participants: 1,000  <b>Alignment with Council Strategies</b> <ul style="list-style-type: none"> <li>Strengthening Communities</li> <li>Board objectives:</li> <li>Cultural heritage is protected, retained and restored.</li> <li>Lyttelton Harbour is destination of choice for visitors from Christchurch and beyond.</li> <li>Local partnership in earthquake recovery, regeneration and ongoing community development.</li> </ul> <b>CCC Funding History</b> Nil	<b>Other Sources of Funding (This Project Only)</b> Nil  <b>Staff Assessment</b> Stoddart Cottage Trust (SCT) has two main aims which are "to administer, maintain, and develop the property known as Stoddart Cottage and the surrounding garden, and to provide other support and assistance consistent with this charitable purpose", and, "the housing and exhibition of historical artefacts and the development and promotion of the cottage as an historical site". The Trust leases this historic facility and garden from the Christchurch City Council.  SCT activities include: promoting the heritage significance of Stoddart Cottage, increasing visitor access to the cottage and enhancing visitor experience through interpretation. The Trust is also looking into a social enterprise which supports local artists and craftspeople, using the cottage as a gallery.  The Trust is seeking ways to have the cottage regularly open to the public every weekend from 10am to 4pm both Saturday and Sunday with volunteers in attendance. To this end the group is planning a schedule of exhibitions by local artists and crafts-people, to change each month. This is to be in addition to routine use of the Cottage for community meetings and events.  Stoddart Cottage is re-opening on 19 April following earthquake repairs. SCT would like to produce two new brochures for visitors to the cottage. One is about the artist Margaret Stoddart who was born there, another is about the story of the cottage itself. In collaboration with the Diamond Harbour and Districts Historical Association they may also revise their existing photocopied Diamond Harbour Heritage Walk brochure as a future project.  The Trust would like this project to be completed and the brochures available as soon as possible as The Trust's main source of income is the subscriptions of the "Friends of Stoddart Cottage".
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## 2016/17 DRF BANKS PENINSULA DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00056132	Organisation Name	Project Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Lyttelton Boat Safety Association	<b>Boat Safety Improvements Lyttelton</b>  Funding is sought for secretarial support to help the Boat Safety Association record and distribute to all interested parties the notes from key meetings about Naval Point. Secretarial support is also required for presentations, submissions or surveys undertaken by the group with the aim of improving boat safety within Lyttelton Harbour.	\$ 581  <b>Requested</b> \$ 581 (100% requested)	Administration costs - \$581	\$ 581  That the Banks Peninsula Community Board makes a grant of \$581 to the Lyttelton Boat Safety Association for the Boat Safety Improvements project towards administration costs.	<b>2</b>

<b>Organisation Details</b> Service Base: N/A Legal Status: Other Established: 25/08/2009 Target Groups: Users of Naval Point public slipway. Annual Volunteer Hours: 780 Project Participants: 5,025  <b>Alignment with Council Strategies</b> <ul style="list-style-type: none"> <li>Strengthening Communities strategy</li> <li>Community Board Objective: Facilities for community activities, including recreation and sport, are repaired, rebuilt, maintained and well-used by all residents.</li> </ul> <b>CCC Funding History</b> \$581 2014/15 - \$581 (Boat Safety - Secretarial Support) DRF \$581 2015/2016 - \$581 (Boat Safety - Secretarial Support) DRF	<b>Other Sources of Funding (This Project Only)</b> None.  <b>Staff Assessment</b> Lyttelton Boat Safety Association aim to establish a safe environment for people from the greater Christchurch area taking part in aquatic activities on Lyttelton Harbour.  Naval Point is the only all tide facility in the area providing a potentially valuable training area for a growing number of young people, 24 hours a day.  Lyttelton Boat Safety Association raised concerns about safety at Naval Point with the Lyttelton/Mt Herbert Community Board in 2013. The Board set up a meeting of all interested parties. This group has continued to meet and look at solutions which would improve safety in the area. Suggestions have been written up and submitted to Council as part of the Annual Plan and to the Lyttelton Port Recovery Plan. In addition, a Christchurch City Council development plan is underway for the Naval Point area and Coastguard and the Naval Point Club are also looking at developing new facilities within the area.  The ongoing nature of this project means that there are still a number of stakeholder meetings either coordinated by or attended by members of the Boat Safety Association. The Association is looking for funding to pay for the time of a professional secretary to record the business of these meetings, circulate this information to all interested parties and help them write up any future submissions.
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## 2016/17 DRF BANKS PENINSULA DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00056129	Organisation Name	Project Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Royal New Zealand Plunket Society Canterbury Area Inc	<b>Lyttel Tumblers</b>  Lyttel Tumblers Lyttelton  This is a pre-school gymnastics programme for local families based at the Lyttelton Recreation Centre.  Contribution is sought towards tutor fees and venue hire.	\$ 2,138  <b>Requested</b>  \$ 1,500 (70% requested)	Tutor fees - \$900 Venue hire - \$600	<b>\$ 1,400</b>  That the Banks Peninsula Community Board makes a grant of \$1,400 to the Royal New Zealand Plunket Society Canterbury Area Inc. for the Lyttel Tumblers programme towards tutor fees and venue hire.	<b>2</b>

<b>Organisation Details</b> Service Base: 5 Twigger St, Christchurch Legal Status: Incorporated Society Established: 24/06/2015 Target Groups: Children/Youth Sport and Recreation Annual Volunteer Hours: 300 Project Participants: 100  <b>Alignment with Council Strategies</b> <input type="checkbox"/> Strengthening Communities Strategy <input type="checkbox"/> Community Board Objective; Facilities...are well used by residents  <b>CCC Funding History</b> 2015/16 - \$5,000 (Plunket Family Centre) SCF 2015/16 - \$5,000 (Parent Education Programme) SCF 2014/15 - \$1,000 (Community Event Equipment) SCF 2014/15 - \$4,000 (Parent Education Programme) SCF 2013/14 - \$5,000 (PEPE Coordinator Wages) SCF 2012/13 - \$3,000 (First Aid Course) SCF 2012/13 - \$5,000 (PEPE Coordinator Wages) SCF	<b>Other Sources of Funding (This Project Only)</b> User fees - \$600 (Projected) Sponsorship - \$500 (Pending) Open day fundraiser - \$100 (Projected)  <b>Staff Assessment</b> Plunket is a national not-for-profit organisation, community owned and governed since 1907. Plunket provide a professional child and family/whanau service and receive government funding for their Well Child/Tamariki Ora Nurses. The Plunket nurses run drop in centres, clinics and provide home visits for new families. Plunket also provides Community Services that are completely locally self-funded and reliant on volunteers. Through Community Services Plunket offer services for rural families for free or at a very low cost and include: Parenting Education (PEPE), Toes and Giggles, Coffee /Support/Parent Groups, Toy Library and Car Seat services.  Lyttel Tumblers has been running for two terms so is relatively new to Lyttelton. It was initiated in 2016 due to the strong indication from the Lyttelton community that there was a need. Lyttel Tumblers has had some input from the Recreation and Sports Unit who helped to provide some pieces of equipment to get the programme underway.  Attendances are steadily increasing as the programme continues to become established. Plunket are planning to host a community fun day later in the year, inviting local businesses and residents to see what Plunket offers in Lyttelton and how residents can access the programmes they offer. Plunket are hoping to potentially gain a local sponsor from this event. This project is based on two ten week terms and funding is sought for tutor fees and venue hire.  Lyttel Tumblers is a pre-school gymnastics programme that uses play and simple activities that encourage participation and enjoyment that assist children to progress at their own rate. The main focus of the project is to develop fundamental movement skills, encourage learning through play and discovery, social interaction for parents and /or their support person and child. A tutor is on hand to provide support and to oversee the programme. There is currently no similar programme being offered in Lyttelton.
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## 11. Applications to the Banks Peninsula 2016/17 Youth Development Fund - Rangi Ruru Girls School Board of Governors Inc.

Reference: 17/375405

Contact: Philipa Hay

Philipa.hay@ccc.govt.nz

941 5604

### 1. Purpose and Origin of Report

#### Purpose of Report

- 1.1 The purpose of this report is for the Banks Peninsula Community Board to consider two applications received for the Board's 2016/17 Youth Development Fund.
- 1.2 There is currently \$33,840 remaining in this fund.

#### Origin of Report

- 1.3 This report is staff generated as a result of applications being received.

### 2. Significance

- 2.1 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
  - 2.1.1 The level of significance was determined by the number of people affected and/or with an interest.
  - 2.1.2 Due to the assessment of low significance, no further community engagement and consultation is required.

### 3. Staff Recommendations

That the Banks Peninsula Community Board:

1. Approves a grant of \$600 from its 2016/17 Youth Development Fund to the Rangi Ruru Girls School Board of Governors Inc. towards the costs of Suzanna Rose Davis and Ruby Isabella Blake-Manson (\$300 each) to participate in the Future Problem Solving International Finals in Wisconsin From 3 to 14 June 2017.

### 4. Applicant 1 – Rangi Ruru Girls School Board of Governors Inc.

- 4.1 Rangi Ruru Girls School is seeking funding support to send a team of girls to represent New Zealand at the Future Problem Solving International Finals to be held at the University of Wisconsin from 3 to 14 June 2017.
- 4.2 Two of the girls live in the Banks Peninsula area.
- 4.3 Suzanna Davis, a 16 year old student from Port Levy.
- 4.4 Isabella Manson, a 16 year old student from Charteris Bay.
- 4.5 Future Problem Solving is an internationally recognised competition that encourages creative, innovative and critical thinking under pressure to solve emerging and current global issues. There will be over 2,200 participants attending from countries including the United States, the United Kingdom, Singapore, South Korea and Portugal. The global issue topic for this year's competition is Biosecurity. This topic combines science with social and ethical issues and is particularly prominent in today's news.

- 4.6 Suzanna says her main interest is music. She plays violin, sings in auditioned choirs and has been involved in school productions since Year 6 which enables her to perform in multiple concerts each year and share her music with the community.
- 4.7 Suzanna has received various academic scholarships at primary and secondary level. She has a particular interest in Mathematics and is involved in a tutoring programme for Year 9 and 10 students who are aiming to compete in the Otago Problem Solving and Cantamaths competitions.
- 4.8 She also co-leads the school's Robotics Club helping students of all year groups learn more about programming and creative thinking, and is also involved in Robocup Junior, a nationwide competition where students design and programme robots to compete in various events.
- 4.9 Suzanna has said that attending the Future Problem Solving International Finals when in Year 9 was of great benefit increasing her confidence and providing her with an opportunity to meet others with similar interests from around the world. She believes that this competition will improve her thinking under pressure which will be valuable in her tutoring, benefiting her and those she works with. She aims to evaluate booklets for Future Problem Solving for use nationally this year which will allow her to use her experience for the benefit of others.
- 4.10 Ruby describes herself as hardworking, enthusiastic and intelligent, enjoys being challenged and gives everything her all. Her interests and activities include supporting younger students through the Peer Support programme; she is on the Sustainability Council, is a librarian, is involved in the senior production and has a special interest in football playing in both school and club teams.
- 4.11 Ruby says she is excited that this year's Future Problem Solving topic will combine science and politics - both passions of hers. She is looking forward to broadening her views (and broadening others') by learning about and seeing others teams' perspectives. She sees this opportunity as enabling her to become a more active member in her community and to deal with large issues, helping and motivating others to think and prepare for the future.
- 4.12 The following table provides a breakdown of the costs for each participant:

EXPENSES	Cost (\$)
Airfares	\$2,239
Competition registration	\$850
Travel insurance	\$48
Accommodation	\$466
<b>Total</b>	<b>\$3,603</b>

- 4.13 This is the first time either applicant has applied for funding.

## Attachments

There are no attachments to this report.

## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

### **Signatories**

<b>Author</b>	Philipa Hay - Community Development Advisor
<b>Approved By</b>	Joan Blatchford - Manager Community Governance, Banks Peninsula/Lyttelton



## 12. Application to the Banks Peninsula 2016/17 Youth Development Fund - Hermione Murden

Reference: 17/390758

Contact: Philipa Hay

Philipa.hay@ccc.govtl.nz

941 5604

### 1. Purpose and Origin of Report

#### Purpose of Report

- 1.1 The purpose of this report is for the Banks Peninsula Community Board to consider an application received for the Board's 2016/17 Youth Development Fund.
- 1.2 There is currently \$33840.00 remaining in this fund.

#### Origin of Report

- 1.3 This report is staff generated as a result of an application being received.

### 2. Significance

- 2.1 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
  - 2.1.1 The level of significance was determined by the number of people affected and/or with an interest.
  - 2.1.2 Due to the assessment of low significance, no further community engagement and consultation is required.

### 3. Staff Recommendations

That the Banks Peninsula Community Board:

1. Approves a grant of \$300 from its 2016/17 Youth Development Fund to Hermione Ruby Murden to participate in the Future Problem Solving International Finals in Wisconsin from 3 to 14 June 2017.

### 4. Applicant 1 – Hermione Ruby Murden

- 4.1 Hermione has been chosen to represent New Zealand in the Selwyn House school team to compete in the Junior Division of the Future Problem Solving Finals to be held in La Crosse, Wisconsin in June. She is seeking funding towards attending this competition.
- 4.2 Hermione is a 12 year old student living in Governors Bay, Banks Peninsula.
- 4.3 Future Problem Solving (FPS) is an internationally recognised competition that encourages creative, innovative and critical thinking under pressure to solve emerging and current global issues which for this year will be Biosecurity. Teams are given an underlying problem or scenario and have two hours to gather all the information needed. There will be over 2,200 participants attending from countries including the United States, the United Kingdom, Singapore, South Korea and Portugal. Their aim is to gain a top three placing.
- 4.4 Last year the Selwyn House team won the national competition and were invited to compete in this international competition. Hermione has been involved in FPS for three years. Her team meets for an hour and a half lesson each week in addition to researching various topics, visiting

local experts and listening to visiting speakers. Closer to the competition the team has additional meetings.

- 4.5 Hermione enjoys reading and music, singing in the school choir. She plays netball and touch rugby in school teams.
- 4.6 Hermione has been involved in such fundraising activities as sausage sizzles, a Hoyts movie night, Winnie Bagoes family pizza evening, school mufti day, has applied to the New Zealand Royal Society (decision pending) and is personally ironing shirts.
- 4.7 The following table provides a breakdown of the costs for Hermione Murden:

<b>EXPENSES</b>	<b>Cost (\$)</b>
Flights	\$1,710
Competition fees (including food and accommodation)	\$800
Team jacket	\$60
Travel insurance	\$230
Domestic travel (New Zealand and USA)	\$800
Accommodation and meals	\$1,100
<b>Total</b>	<b>\$4,700</b>

- 1.1. This is the first time the applicant has applied for funding.

## **Attachments**

There are no attachments to this report.

## **Confirmation of Statutory Compliance**

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## **Signatories**

<b>Author</b>	Philipa Hay - Community Development Advisor
<b>Approved By</b>	Joan Blatchford - Manager Community Governance, Banks Peninsula/Lyttelton



## 13. Banks Peninsula Community Board Area Report

**Reference:** 17/399545

<b>Contact:</b>	Joan Blatchford and Penelope Goldstone	Joan.Blatchford@ccc.govt.nz Penelope.Goldstone@ccc.govt.nz	941 5643 941 5689
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### 1. Purpose of Report

The purpose of this report is to resource the Community Board to promote a pro-active partnership approach to decision-making between the Council and Community Boards working together to achieve the best outcomes for the city with decisions being made with a good understanding of community views.

### 2. Staff Recommendations

That the Banks Peninsula Community Board:

1. Receive the Area Update.
2. Provide a letter of support to the Little River Wairewa Community Trust for an application it is making to the Rata Foundation for funding.
3. Decide whether it wishes to complete the Council's Future of Heritage Survey.

### 3. Community Board Activities and Forward Planning

#### 3.1 Community Board Plan update against outcomes

- 3.1.1 The new Community Board Plan is under development and will be complete by June.

#### 3.2 Memos/Information reporting back on Community Board matters

##### 3.2.1 Lyttelton Reserve Management Committee

The Committee has reported two further resignations from Mike Brown and Juliet Neill. The Committee resolved not to fill the vacancies. There are still 19 members on this Committee.

##### 3.2.2 Urumau Development Plan

The Council Parks unit has committed to an update of the Urumau Development Plan and is starting this month.

##### 3.2.3 Urupā at Purau

Asset Planning and Management Parks staff have advised that they are waiting on a Cultural Assessment from Mahaanui Kurataiao (MKT) for this project. Staff have asked for the assessment by the end of this financial year so that the project can be re-commenced.

##### 3.2.4 Little River Wairewa Community Trust – Letter of Support

The Trust has asked the Board for a letter of support for an application it is making to the Rata Foundation for funding towards operational costs, wages, projects and programme costs etc.

### 3.3 The provision of strategic, technical and procedural advice to the Community Board

#### 3.3.1 Responsibility for Roadside Vegetation Maintenance

The Council's policies regarding responsibility for maintenance of roadside vegetation are as follows. If you are unsure where responsibility lies, please submit a customer service request at <https://ccc.govt.nz/report> or 941 8999. The Council will then either undertake the work, or advise that this is your responsibility.

- The property owner is responsible to the centre line of the road for any tree that may overhang or have roots that affect the road across the whole frontage of the property.

<https://ccc.govt.nz/assets/Documents/The-Council/Plans-Strategies-Policies-Bylaws/Policies/RoadingPolicy-docs.pdf>

- Trees on Council-owned roadsides privately planted without Council consent in front of private property are the responsibility of the property owner.

<https://ccc.govt.nz/assets/Documents/The-Council/Plans-Strategies-Policies-Bylaws/Policies/Treetrimming-privateplantings-RoadReservesandinFrontofPrivateProperty.pdf>

### 3.4 Board area Consultations/Engagement

#### 3.4.1 Akaroa Pedestrian Safety and Accessibility Improvements

Consultation is open from 18 April to 10 May. The Council would like to receive feedback from the community regarding the proposed pedestrian safety and accessibility upgrades for seven intersections within Akaroa. To provide feedback, please visit the link below.

<https://ccc.govt.nz/the-council/have-your-say/consultations/show/12>

#### 3.4.2 The Future of Heritage Survey

Consultation is open from 20 April to 22 May. The Council is looking at what heritage means to us in Christchurch and Banks Peninsula. The community is invited to provide feedback at a series of drop-in sessions and by completing the survey at the link below.

A report including a summary of feedback and staff recommendations on the best mechanism to protect and celebrate heritage will be presented to the Social and Community Development Committee and Community Board Chairs meetings in July. The report will then be considered by the Council.

**The Board is asked to consider whether it wishes to complete the survey at the link below.** If so, a session will be scheduled at the next Board meeting on 22 May.

<https://ccc.govt.nz/the-council/have-your-say/consultations/show/15>

##### Drop-In Sessions

Saturday 13 May from 10am-12pm at Grubb Cottage, 62 London Street. (Drop-in sessions in Akaroa and Civic Offices were held in late-April/early-May.)

### 3.5 Submission Opportunities

#### 3.5.1 Discussion Document on Establishing Urban Development Authorities

The Ministry of Business, Innovation and Employment released a discussion document proposing to establish new urban development authorities. Consultation is open until 19 May.

The Council will prepare its submission on 11 May. The Board provided input to the Council's submission (**attached**).

### **3.6 Annual Plan and Long Term Plan Matters**

3.6.1 Following consideration of feedback from the community and Reserve Management Committees, the Board provided its submission on the Annual Plan to the Council (**attached**). The Board will speak to its submission at a hearing in mid-May, and the Council will make a decision on the final Annual Plan in June.

### **3.7 Development of Civil Defence Emergency Plans**

Nil to report.

### **3.8 Requests for information from Board meeting on Newsline**

3.8.1 The Board is requested to advise staff of items it wishes to be included on the Council's Newsline, an online source of news and information.

### **3.9 Significant Board matters of interest to raise at Council**

3.9.1 The Board is requested to advise staff of significant matters of interest it wishes to be raised at Council.

## **4. Key Local Projects (KLPs) and Strengthening Communities Funded Projects**

4.1 **Akaroa Resource Collective Trust (ARCT)** – Providing a well-used service in Akaroa. ARCT has become a strong focal point for social services between agencies (Church, Police, Schools, Council) for social issues in Akaroa. They are waiting to hear back from central government about the continuation of Heartlands Funding and also for Council's funding round to open. The future of the Trust is being discussed.

4.2 **Little River Wairewa Community Trust (LRWCT)** – The Trust has built a strong foundation over the past year, employing a new secretary, a financial accountant and has several new Trustees. They are successfully managing the build of the Birdlings Flat Community Centre and are looking at employing a Co-Ordinator for the implementation phase of the Little River – Big Ideas Plan.

## **5. Significant Community Issues**

### **Little River – Flooding**

#### **5.1 Status**

A Rating District was set up in 2015 to undertake flood protection works in the Wairewa Catchment. Environment Canterbury manages this work in conjunction with a local Rating District Liaison Committee.

**5.2 Action**

A meeting was held on 11 April 2017. It was decided at this community meeting to continue on the works as planned for the next year and new community representatives were elected to the Rating District Liaison Committee. Works in the Okana River are being undertaken now.

**5.3 Timeframe – Ongoing**

**Little River – Speed Limit**

**5.4 Status**

Community Consultation was undertaken in December 2017 and it has been agreed with NZTA to lower the speed on the main SH75 through Little River from 70kms to 60kms/hr, along with some changes in adjoining Council roads and parking spots.

**5.5 Action**

The NZTA report is in Wellington being signed off and the Council report (after coming to the Community Board in April) is finalising parking details before final sign off.

**5.6 Timeframe - May 2017**

**Birdlings Flat Water**

**5.7 Status**

After the large rains in April 2017 the bore which supplies water to Birdlings Flat has subsided and needs to be repaired.

**5.8 Action**

Water is being trucked in from Christchurch until the bore can be repaired. A leaflet drop was undertaken and a community meeting will be organised if needed.

**5.9 Timeframe – Ongoing**

**Te Oka and Misty Peaks Management Plans**

**5.10 Status**

Council staff are tasked with writing Management Plans for Te Oka and Misty Peaks Council Reserves.

**5.11 Action**

A small internal Council team has formed to work through the best process for producing the management plans in conjunction with the local community. An initial meeting was held 20 April 2017.

**5.12 Timeframe – 2017/2018**

**Okuti Valley Hall Kitchen Upgrade**

**5.13 Status**

The community committee which runs the hall would like to upgrade the kitchen. There are no budgeted Council funds for this.

**5.14 Action**

The committee met with Council staff who said that although there were no budgeted funds, that the committee could use saved funds to upgrade the kitchen.

The committee understood this and are working towards upgrading the kitchen with plans that have been accepted by Council

**5.15 Timeframe – 2017**

**Naval Point Project**

**5.16 Status**

Meetings have been set up with Naval Point users for 28<sup>th</sup> April and 9<sup>th</sup> 10<sup>th</sup> and 11<sup>th</sup> May. The purpose of these is to confirm and/or update information already provided. A public drop-in session is planned for 18<sup>th</sup> May at 7pm at the Lyttelton Community Board Room.

A survey (in person and on line) is underway to get wider feedback.

Information gathered will then inform what is likely to be a series of options for the development of the area. These options will then come back to the Community Board.

A Council project manager has been appointed to co-ordinate Council's broader interests in the area.

**5.17 Action**

Run the information gathering meetings

**5.18 Timeframe – April/May 2017**

**6. Major Community and/or Infrastructure Projects**

**6.1 Community Facilities**

**6.1.1 Little Akaloa Hall Repair**

The local community is providing a quote to continue repairs to the hall and to enable local contractors to complete the works instead of Council contractors. Council staff are working internally to support this process.

**6.1.2 New Birdlings Flat Community Centre**

The construction of the centre is aiming for completion in April 2017 with an Opening Ceremony pencilled in for 23 June (Winter Solstice)

The Little River Wairewa Community Trust are continuing to successfully project manage the build and allocate the funds. The Birdlings Flat community are setting up a formal Trust to run and manage the building and are currently hearing from experts and other similar groups across the Peninsula.

**6.1.3 Allandale Hall**

The tenders for the repair of the hall closed on 19<sup>th</sup> April so we await a decision on the contractor.

**6.2 Partnerships with the community and organisations**

**6.2.1** Green Prescription programme now established for those needing support to get active and improve health, 19 participants have got started with a physical activity programme.

6.2.2 Kelly Sports have employed a Banks Peninsula Sport Coordinator who will work closely with the schools to look at establishing after school and holiday programmes.

**6.3 Infrastructure projects underway**

Nil to report

**6.4 Events Report Back**

**6.4.1 Facility Reopening Ceremonies in Diamond Harbour**

Two facilities in Diamond Harbour were reopened during April. Stoddart Cottage was reopened on the afternoon of Wednesday 19 April after earthquake repairs had been completed and the Diamond Harbour Memorial Hall complex was reopened the following morning after a major upgrade. Scheduling of the latter event was to enable the local ANZAC commemoration to be held in the facility the following Tuesday (ANZAC Day).

**7. Parks, Sports and Recreation Update (bi-monthly)**

Bi-monthly update will be provided to 12 June meeting.

**8. Community Board funding budget overview and clarification**

- 8.1 **Board Funding Balances** – The Board's Discretionary Response Fund balance as at 8 May 2017 is **attached** for members' information.
- 8.2 **Discretionary Response Fund** applications – Applications from three young people (Youth Development Fund) and five groups have been assessed for consideration and allocation by the Board for the current meeting.

**Attachments**

No.	Title	Page
A <a href="#">↓</a>	Board Input to Council's Submission on Urban Development Authorities Discussion Document	62
B <a href="#">↓</a>	Board Submission on the Council's Annual Plan 2017/18	64
C <a href="#">↓</a>	Board Discretionary Response Fund Balance	71

## Signatories

<b>Authors</b>	<p>Joan Blatchford - Manager Community Governance, Banks Peninsula/Lyttelton</p> <p>Penelope Goldstone - Manager Community Governance, Banks Peninsula/Akaroa</p> <p>Fiona Nicol - Community Development Advisor</p> <p>Liz Carter - Community Board Advisor</p> <p>Trisha Ventom - Community Recreation Advisor</p> <p>Andrea Wild - Community Development Advisor</p> <p>Philipa Hay - Community Development Advisor</p> <p>Grace Le Heux - Community Support Officer</p> <p>Timothy Kibblewhite - Governance Support Officer</p> <p>Amy Hart - Governance Support Officer</p>
<b>Approved By</b>	<p>Joan Blatchford - Manager Community Governance, Banks Peninsula/Lyttelton</p> <p>Penelope Goldstone - Manager Community Governance, Banks Peninsula/Akaroa</p>



Christchurch City Council  
Community Support, Governance & Partnerships Unit

Memorandum

DATE: 6 APRIL 2017

FROM: CHRISTINE WILSON, CHAIRPERSON, BANKS PENINSULA COMMUNITY BOARD

TO: LIBBY ELVIDGE, POLICY ANALYST

CC: PENELOPE GOLDSTONE, AKAROA/WAIREWA COMMUNITY GOVERNANCE MANAGER, AND JOAN BLATCHFORD, LYTTELTON/MT HERBERT COMMUNITY GOVERNANCE MANAGER

SUBJECT: BANKS PENINSULA COMMUNITY BOARD - INPUT INTO CHRISTCHURCH CITY COUNCIL SUBMISSION ON URBAN DEVELOPMENT AUTHORITIES DISCUSSION DOCUMENT

The Banks Peninsula Community Board appreciates the opportunity to provide input into the Christchurch City Council submission to the Ministry of Business, Innovation and Employment on the Urban Development Authorities Discussion Document.

The Board's statutory role is, "to represent, and act as an advocate for, the interests of its community" (Local Government Act 2002, section 52). The Board provides this input in its capacity as a representative of the communities around Banks Peninsula.

	Issue	Comment
1.	<p><b>Territorial Authority (TA) veto</b></p> <p>The TA can veto a proposal to establish an Urban Development Authority (UDA). It should be noted that the veto does not apply to the development plan which contains the detail of the proposal.</p> <p>The UDA must consult on the development plan with the public and the TA among others. In the event of objections these may be submitted to independent commissioners for consideration.</p> <p>However the Minister makes the final determination on the development plan. The plan is not subject to Environment Court approval.</p> <p>Refer pp33-34 of Discussion Document</p>	<p>The TA's ability to veto a proposal to establish a UDA should remain in order to protect local and regional interests while expediting any project as much as possible.</p> <p>However there are limits to the TA veto in that it does not apply to the development plan which contains the detail of the proposal.</p> <p>The Minister makes the final determination on the development plan, which potentially gives too much power to the Minister.</p>
2.	<p><b>Consultation</b></p> <p>Following on from (1) above: Those to be consulted on the development plan as opposed to the proposal are only those directly affected (meaning those in the affected area and adjacent landowners, businesses and relevant iwi).</p> <p>Refer pp32</p>	<p>Consultation obligations scale down dramatically once development proposal is accepted.</p>
3.	<p><b>No definition of 'urban'</b></p> <p>Page 21 of the Discussion Document refers to working within current definitions of urban and rural but then says on page 22 that Greenfield sites could be used if these support urban development.</p>	<p>'Urban' needs definition.</p>

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Banks Peninsula Community Board  
Input into Christchurch City Council Submission on Urban Development Authorities Discussion Document

4.	<b>Development powers</b> Development powers are not limited to just housing. Commercial developments may be considered even with no housing component.  Refer pp 23	Contradicts UDA's purpose which is primarily to meet housing shortage.
5.	<b>UDA development projects</b> The proposal is for the UDA to have the ability to oversee developments in other areas. In other words, one UDA expands to take on more projects.  Refer pp37	Contradicts proposal that UDAs be set up for specific projects.  Raises the prospect of overpowered UDAs running parallel to TA.
6.	<b>Planning and consenting powers</b> The argument that UDAs would streamline planning and consenting (pp17) seems to be contradicted by RMA obligations.  Refer pp59-73	Looks like significant duplication of planning roles.
7.	<b>UDA's Board of Directors</b> The Discussion Document does not specify who appoints the UDA's Board of Directors or when the Board is appointed, i.e. before or after adoption of development proposal.  Refer pp39	Light on detail.
8.	<b>Disestablishment of UDAs</b> If a UDA becomes financially unviable or does not achieve its purpose, another public entity is appointed as the UDA.  Refer pp 43	Who carries the loss when a UDA becomes financially unviable or does not achieve its purpose and is disestablished?
9.	<b>Purchasing land</b> The Discussion Document asks whether UDA's should be able to buy land before a development plan is prepared.  Refer pp44	UDAs should not be able to purchase land before a development plan is prepared as the detail on what will be built is unknown at that stage.
10.	<b>Reserves</b> The proposal is for UDAs to have power to revoke reserve status and reserve management plans with no obligation to consult public.  Refer pp52	Needs some guarantee around provision of reserves where some are revoked.
11.	<b>Development contributions</b> UDAs can charge development contributions. This means the UDA sets up the project then subcontracts the work, creating an additional layer of bureaucracy that is based on profit. The TA is required to collect contributions.  Refer pp82	Will this result in less expensive housing?
12.	<b>Overseas Investment Act</b> Following on from (11) above: The suggestion is that Overseas Investment Act screening provisions may not apply for overseas investors as 'they will on-sell the land within a short time'.  Refer pp 105	Encourages overseas speculation.

Yours sincerely

Christine Wilson  
Chairperson, Banks Peninsula Community Board

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Banks Peninsula Community Board  
Input into Christchurch City Council Submission on Urban Development Authorities Discussion Document

**TO:** Freepost 178  
Annual Plan Submissions  
Christchurch City Council  
PO Box 73017  
Christchurch 8156  
  
Email: [ccc-plan@ccc.govt.nz](mailto:ccc-plan@ccc.govt.nz)

**SUBMISSION ON:** Draft Annual Plan 2017/18

**SUBMISSION BY:** Banks Peninsula Community Board

**CONTACT:** Lyttelton Recreation Centre  
PO Box 73027  
CHRISTCHURCH 8154  
  
Email: [amy.hart@ccc.govt.nz](mailto:amy.hart@ccc.govt.nz)

**DATE:** 27 April 2017

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The Banks Peninsula Community Board appreciates the opportunity to provide a submission to the Christchurch City Council on the Annual Plan 2017/18.

The Board's statutory role is, "to represent, and act as an advocate for, the interests of its community" and "to prepare an annual submission to the territorial authority for expenditure within the community" (Local Government Act 2002, section 52). The Board provides this submission in its capacity as a representative of the communities around Banks Peninsula.

The Board supports all of the capital projects in Banks Peninsula proposed in the Draft Annual Plan (refer **Attachment 1**), with any amendments outlined in the submission points below.

The Board wishes to be heard in support of this submission.

Yours sincerely



**Christine Wilson**  
Chairperson, Banks Peninsula Community Board

Banks Peninsula Community Board  
Submission on Christchurch City Council Draft Annual Plan 2017/18  
28 April 2017  
Page 1 of 7



	ID/ New Project	Project Name	Funding Requested
1	New Project	<p><b>Flood Mitigation for Little River Tennis Courts and Coronation Library</b></p> <p>Two of the priorities in the Little River Community Plan are repair of the tennis courts and historic Coronation Library at Awa-iti Domain, and the top priority of the Awa-iti Reserve Management Committee, a volunteer committee of the Board, is repair of the courts.</p> <p>The two facilities have been closed since the earthquakes, and damaged further by significant flooding in 2014. Before repairs can start, they need to be protected from future flooding. In 2015 Environment Canterbury established a targeted rate for flood protection work in Little River. ECan's work may have mitigated some flooding at the Domain but not to the extent required to repair the two facilities.</p> <p>The Board <b>requests</b> that the Council partner with Environment Canterbury and allocate \$50,000 to investigate options for supplementary work required by the Council to mitigate flooding at Awa-iti Domain. The Board requests that any surplus funds be used to develop a detailed design of the preferred option. Funding to implement flood mitigation and repair the facilities would be requested in the Long Term Plan.</p>	\$50,000
2	ID 421	<p><b>Stanley Park Renewal</b></p> <p>The Long Term Plan allocated annual funding for renewal of Akaroa's Stanley Park, including \$55,443 for 2017/18. The Annual Plan proposes to reduce funding to \$0 for 2017/18, which the Board understands is due to financial considerations.</p> <p>The Stanley Park Reserve Management Committee, a volunteer committee of the Board, has developed a work programme with staff for 2017/18, which is ready to be implemented if funding is available. The Board <b>supports</b> the RMC's submission requesting that funding is reinstated so this valuable work can proceed as planned.</p> <p>The Board is disappointed that this reduction in funding was proposed without consulting the Reserve Management Committee, and requests that the Council consult in the future.</p>	Up to \$55,443
3	New Project	<p><b>Akaroa Visitor Infrastructure Planning</b></p> <p>In recent years the number of visitors to Akaroa has significantly increased with sustained growth in the Asian tourism market and cruise ship industry. For example, over 150,000 passengers visited Akaroa in the 2016/17 cruise season.</p>	\$15,000

Banks Peninsula Community Board  
Submission on Christchurch City Council Draft Annual Plan 2017/18  
28 April 2017  
Page 2 of 7

	ID/ New Project	Project Name	Funding Requested
		These high visitor numbers have strained Akaroa's infrastructure, including ageing toilet blocks and rubbish bins. The Board <b>requests</b> that \$15,000 is allocated for planning for upgrades to Akaroa's infrastructure. Funding for implementation would be requested in the Long Term Plan.	
4	ID 81	<p><b>Wainui Sewer Reticulation and Wastewater Treatment Plant</b></p> <p>During consultation on this project in 2015, the Council received numerous submissions from the Wainui community and local Rūnanga advising that ageing septic systems in Wainui are contaminating rivers, underground streams and Akaroa Harbour with sewage. The Council decided to start this project in 2018, and allocated \$4.08 million in 2018/19 and \$4.105 million in 2019/20.</p> <p>The Annual Plan proposes to delay this project until 2023/24 and 2024/25, which the Board understands is due to financial considerations. There is a high community expectation that this project should start as planned in 2018. The Board <b>requests</b> that the Council reinstate funding for 2018/19 and 2019/20.</p>	<p><b>\$4.08 million</b> for 2018/19 <b>\$4.105 million</b> for 2019/20</p>
<p><b>COMMUNITY BOARD PROPOSALS</b></p> <p>The Board appreciates that the Council included the following projects proposed by the Board in the Draft Annual Plan. The Board supports inclusion of these in the final Annual Plan.</p>			
5	ID 41147	<p><b>Banks Peninsula Reserve Management Plan</b></p> <p>Council staff would work with Reserve Management Committees to develop a Banks Peninsula Reserve Management Plan, which would set out objectives and corresponding policies to guide work on each reserve. The Board <b>requests</b> that \$50,000 is allocated to this project. Funding for implementation would be requested in the Long Term Plan.</p>	<b>\$50,000</b>
6	ID 41147	<p><b>Diamond Harbour Track and Signage</b></p> <p>The Board supports the Diamond Harbour Community Association's submission for this project, and <b>requests</b> that \$10,000 is allocated.</p>	<b>\$10,000</b>

	ID/ New Project	Project Name	Funding Requested
		This project, a priority in the Diamond Harbour Village Plan, would develop a path from the Stoddart Point car park road to the Godley House site, which would enable off road access to the town centre for those arriving from the wharf or lower car park, and install signage. The community would partner with the Council by providing labour.	
7	ID 41147	<b>Stoddart Point Reserve Track and Signage</b> The Board supports the Diamond Harbour Reserve Management Committee's submission for this project, and <b>requests</b> that \$20,000 is allocated. This project, a priority in the Diamond Harbour Village Plan, would develop a walking track from the village centre to the Coastal Cliff Track and install signage, as there is currently no direct track. The community would partner with the Council by providing labour.	\$20,000
8	ID 41147	<b>Okains Bay – Potable Water Study</b> There is a high community expectation that the Council should provide potable water for the Okains Bay community. The Board <b>requests</b> that \$30,000 is allocated for a comprehensive feasibility study to identify and cost options for this project. Funding for implementation would be requested in the Long Term Plan.	\$30,000

## Projects in Banks Peninsula Ward

Christchurch City  
Draft Annual Plan  
**2017  
2018**  
Consultation  
20 March – 18 April 2017  
Christchurch Ōtautahi

The Draft Annual Plan figures include:

- Year-end budget carry forward (where projects have not used all the allotted budget in the previous financial year)
- Individual projects created from approved programme level budgets with no change to the overall budget (e.g. renewal or growth programme budgets allocated to individual delivery projects or packages)
- Decisions made by Council after the previous annual planning processes
- Proposed Annual Plan changes (amounts and timing) as summarised in the consultation document and Draft Annual Plan document
- Adjustment for inflation (2 per cent).

BANKS PENINSULA – Change to the budget set in the Long Term Plan	Budget in Draft Annual Plan for 2017/18	Budget in Draft Annual Plan for 2018/19	Budget in Draft Annual Plan for 2019/20	Current LTP budget 2017/18	Current LTP budget 2018/19	Current LTP budget 2019/20
WW Wainui Sewer Retic & WWTP	0	0	0	0	4,282,000	4,411,000
WS Extension to Charteris Bay	66,000	0	0	67,000	0	0
Inner Harbour Road Improvement (Lyttelton to Diamond Harbour)	541,000	553,000	0	543,000	553,000	0
Lyttelton Marina Environs Development	416,000	400,000	0	418,000	343,000	0
Banks Peninsula Stormwater Renewals	0	0	288,000	313,000	331,000	330,000
Head to Head Walkway	153,000	206,000	162,000	334,000	23,000	375,000
Stanley Park Renewal	0	57,000	251,000	57,000	58,000	251,000
Okains Bay Renewal	43,000	44,000	46,000	43,000	45,000	46,000
Lyttelton Brick Bannels	0	0	0	638,000	654,000	0
WW New Akaroa Wastewater Treatment Plant	418,000	5,542,000	9,859,000	14,969,000	16,739,000	0
WW Lyttelton Harbour WWTP	8,323,000	12,356,000	12,260,000	8,356,000	12,481,000	12,261,000
Takapuneke Reserve Renewals	23,000	23,000	24,000	23,000	23,000	24,000
New Retaining Wall at 270 Wainui Main Road	0	243,000	0	0	0	0
Akaroa Museum R&R Roofing Package	5,000	0	0	5,000	11,000	6,000
Akaroa Museum Heritage Buildings Conservation and Interpretation Roofing Package	2,000	0	0	2,000	6,000	2,000
Banks Peninsula Track Renewals	57,000	0	0	57,000	89,000	91,000

*Continued on the next page*

Christchurch  
City Council





BANKS PENINSULA, cont'd	Budget in Draft Annual Plan for 2017/18	Budget in Draft Annual Plan for 2018/19	Budget in Draft Annual Plan for 2019/20	Current LTP budget 2017/18	Current LTP budget 2018/19	Current LTP budget 2019/20
Akaroa Wharf Renewal	0	29,000	119,000	28,000	116,000	4,776,000
Garden of Tane Renewals	50,000	51,000	53,000	50,000	52,000	53,000
Akaroa Weighbridge	10,000	0	0	N/A	N/A	N/A
Akaroa Court House	31,000	0	0	0	0	0
Kukupa Hostel	0	43,000	330,000	0	43,000	330,000
Little River Coronation Library	0	0	0	167,000	554,000	0
Lyttelton Clock Tower	36,000	0	0	0	0	0
Sign of the Kiwi	163,000	0	0	0	0	0
Summer Road Zone 3A Roading	2,040,000	0	1,077,000	0	0	0
Summer Road Zone 3B Haul Road	3,753,000	0	1,615,000	4,126,000	0	0
Summer Road Zone 3B Risk Mitigation	9,071,000	15,637,000	10,768,000	33,994,000	0	0
Summer Road Zone 3B Roading	2,829,000	0	1,077,000	3,865,000	0	0
Governors Bay Wharf Renewal	0	532,000	0	0	353,000	0
WW Banks Peninsula WWTP Asset Reactive Renewals	65,000	0	0	65,000	78,000	69,000
Port Levy toilet block renewal	16,000	182,000	0	16,000	184,000	0
Purau foreshore and reserves project	0	239,000	0	0	223,000	0
Whero Ave WW Retic - Diamond Harbour	689,000	1,108,000	0	1,044,000	0	0
Delivery package for Marine structures in Outer bays, Lyttelton Harbour and Akaroa Harbour renewals	621,000	0	0	585,000	0	0
WS Mains Renewal - Godley Quay	1,030,000	0	0	1,034,000	0	0
WS Mains Renewal - Quarry Reservoir Pumping Main	184,000	0	0	184,000	0	0
WW Mains Renewal - Akaroa Foreshore North (Beach Rd and Rue Jolie)	82,000	1,230,000	323,000	82,000	1,553,000	0
Canterbury Creek, 83 Canterbury Street - inlet arrangement improvement	10,000	36,000	0	0	0	0
Corsair Bay Drain, 44 Park Terrace - Inlet arrangement improvements (Construction)	32,000	38,000	0	0	0	0
Bayview Place Drain, 98 Governors Bay Road - Inlet Arrangement Improvements	31,000	36,000	0	0	0	0
Pipers Stream, 9-11 Seaford Rd, Duvauchelle - Erosion Control	10,000	36,000	0	0	0	0
2a Waipapa Ave, Stoddart Point, Diamond Harbour - SW Pipe Renewal	77,000	57,000	0	0	0	0
Pump Station 601 Drain, 28 Cressy Terrace - Inlet Arrangement Improvement and pipe renewal	66,000	0	0	0	0	0
Okana River Lower Tributaries SW Network Condition & Performance Assessment	26,000	52,000	0	0	0	0
WS Mains Renewal - Governors Bay Rd and Sumner Rd - Lyttelton	32,000	1,095,000	0	N/A	N/A	N/A
Banks Peninsula Track Renewals Programme	0	77,000	80,000	57,000	89,000	91,000
Akaroa Museum R&R Roof and Equipment Programme	0	10,000	5,000	5,000	11,000	6,000

Continued on the next page

BANKS PENINSULA, cont'd	Budget in Draft Annual Plan for 2017/18	Budget in Draft Annual Plan for 2018/19	Budget in Draft Annual Plan for 2019/20	Current LTP budget 2017/18	Current LTP budget 2018/19	Current LTP budget 2019/20
Governors Bay Community Centre & Pool Reserve - Play and Recreation Facilities (New)	170,000	0	0	N/A	N/A	N/A
Voelas Playground (New)	10,000	102,000	0	N/A	N/A	N/A
Akaroa Museum Heritage Buildings Conservation and Interpretation Programme	0	5,000	2,000	2,000	6,000	2,000
<b>BANKS PENINSULA TOTAL</b>	<b>31,181,000</b>	<b>40,059,000</b>	<b>38,339,000</b>	<b>71,129,000</b>	<b>38,894,000</b>	<b>23,134,000</b>

**BANKS PENINSULA – Projects not due to start within the next three years**

Intersection Improvement: Simeon / Godley Quay  
WW Duvauchelle Treatment and Disposal Upgrade  
Kirk reserve Netball Court Renewal  
Former Council Stables  
WS Land Purchase for Catchment Protection

**Community Board proposals**

In addition to those listed above, these additional projects are included in the proposed Annual Plan as special Community Board proposals.

Banks Peninsula Projects	
Diamond Harbour – track & signage	\$20,000
Diamond Harbour Assoc Funding	\$10,000
Banks Peninsula Reserve Management Plan (incl Urumuau Reserve)	\$50,000
Okains Bay – Potable Water Study	\$30,000
<b>TOTAL</b>	<b>\$110,000</b>

Note: the following projects are already covered under existing budgets – Campervan Dumping Station Study, Akaroa Seawall Repairs, Parks Development.

Banks Peninsula Discretionary Response Fund 2016/17		Board Approval
<b>BUDGET</b>	<b>\$48,340.00</b>	
<b>Youth Development Fund</b>		
<i>Allocations made</i>		
<b>Brianna Dalglish</b> - Outward Bound Course	\$500.00	13/02/2017
<b>Rangi Ruru Girls School Board of Governors</b> - Future Problem Solving International Finals	\$600.00	Pending 8/05/2017
<b>Hermione Murden</b> - Future Problem Solving International Finals	\$300.00	Pending 8/05/2017
<b>Youth Development Scheme Balance</b>	<b>\$1,400.00</b>	
<b>Discretionary Response Fund</b>		
<i>Allocations made</i>		
<b>Diamond Harbour Community Association</b> - Live at the Point and Sculpture on the Point	\$3,500.00	12/12/2016
<b>Ann Toomey</b> - Commemorative Plaque for Collett's Corner	\$500.00	13/02/2017
<b>Project Lyttelton</b> - Community Garden and Camera Replacement Project	\$2,000.00	13/02/2017
<b>Akaroa District Promotions</b> - Events Coordinator & Cruising Out Party	\$3,000.00	13/03/2017
<b>Duvauchelle School Board of Trustees</b> - Community Swimming & Water Safety Lessons for Children and Upkeep of School Pool	\$1,500.00	13/03/2017
<b>Royal New Zealand Plunket Society Canterbury</b> - Lining & Insulation for Little River Toy Library	\$1,500.00	13/03/2017
<b>Te Mata Hapuku Community Hall Committee</b> - Heat Pump	\$2,000.00	10/04/2017
<b>Akaroa Croquet Club</b> - Two New Sets of Croquet Hoops & Dibber	\$1,500.00	Pending 8/05/2017
<b>Governors Bay Community Association</b> - Community Centre	\$7,000.00	Pending 8/05/2017
<b>Stoddart Cottage Trust</b> - Interpretive Brochures	\$3,000.00	Pending 8/05/2017
<b>Lyttelton Boat Safety Association</b> - Boat Safety Improvements Project	\$581.00	Pending 8/05/2017
<b>Royal New Zealand Plunket Society Canterbury</b> - Tutor Fees & Venue Hire	\$1,400.00	Pending 8/05/2017
<b>Discretionary Response Fund Allocated</b>	<b>\$27,481.00</b>	
<b>TOTAL: Discretionary Response Fund Unallocated</b>	<b>\$19,459.00</b>	

## 14. Elected Member Information Exchange

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This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

## 15. Question Under Standing Orders

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Any member of the local authority may at any meeting of the local authority at the appointed time, put a question to the Chairperson, or through the Chairperson of the local authority to the Chairperson of any standing or special committee, or to any officer of the local authority concerning any matter relevant to the role or functions of the local authority concerning any matter that does not appear on the agenda, nor arises from any committee report or recommendation submitted to that meeting.

Wherever applicable, such questions shall be in writing and handed to the Chairperson prior to the commencement of the meeting at which they are to be asked.