

## **Coastal-Burwood Community Board AGENDA**

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### **Notice of Meeting:**

An ordinary meeting of the Coastal-Burwood Community Board will be held on:

**Date:** Tuesday 18 April 2017  
**Time:** 4.30pm  
**Venue:** Boardroom, Corner Beresford and Union Streets,  
New Brighton

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### **Membership**

Chairperson	Kim Money
Deputy Chairperson	Tim Sintes
Members	Tim Baker
	David East
	Glenn Livingstone
	Linda Stewart

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11 April 2017

Jo Wells  
Manager Community Governance, Coastal-Burwood  
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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted.  
If you require further information relating to any reports, please contact the person named on the report.

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Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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## 1. Apologies

An apology was received from Tim Sintes.

## 2. Declarations of Interest

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

## 3. Confirmation of Previous Minutes

That the minutes of the Coastal-Burwood Community Board meeting held on [Monday, 3 April 2017](#) be confirmed (refer page 5).

## 4. Deputations by Appointment

### 4.1 Avonside Girls' High School and Shirley Boys High School – Campus Design

The Principals of Avonside Girls' High School and Shirley Boys High School – Sue Hume and John Laurenson -will speak to the Board and brief them on the design for the rebuild of Avonside Girls' High School and Shirley Boys' High School which will share a 11.5-hectare site at Queen Elizabeth II Park. Also in attendance will be Jo Scott of Great Scott! Communications

### 4.2 Family for Life Trust

Family For Life Trust members Kerry Rutherford and Corey Watkinson, will speak on the report at item nine about a new lease over the Aranui Playground.

## 5. Presentation of Petitions

There were no petitions received at the time the agenda was prepared.



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## Coastal-Burwood Community Board OPEN MINUTES

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**Date:** Monday 3 April 2017  
**Time:** 9am  
**Venue:** Boardroom, Corner Beresford and Union Streets,  
New Brighton

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**Present**

Chairperson	Kim Money
Deputy Chairperson	Tim Sintes
Members	Tim Baker
	David East
	Glenn Livingstone
	Linda Stewart

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3 April 2017

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- 
- Part A**      **Matters Requiring a Council Decision**  
**Part B**      **Reports for Information**  
**Part C**      **Decisions Under Delegation**
- 

The agenda was dealt with in the following order.

## **1. Apologies**

**Part C**

There were no apologies.

## **2. Declarations of Interest**

**Part B**

Glenn Livingstone declared an interest in item 8 of the agenda and took no part in the discussion or decision on that item.

## **3. Confirmation of Previous Minutes**

**Part C**

**Community Board Resolved CBCB/2017/00064**

**Community Board Decision**

That the minutes of the Coastal-Burwood Community Board meeting held on Monday, 20 March 2017 be confirmed.

Linda Stewart/Tim Sintes

Carried

## **4. Deputations by Appointment**

**Part B**

- 4.1** Members of the Parklands @ Play Planning Team, Anita Darnell - Parklands Baptist Church and Queenspark Community Trust and Wayne Eden – Parklands Bowling Club assisted by Jacqui Miller – Community Recreation Advisor, presented feedback and an overview from the Parklands @ Play 2017 event held on Sunday 19<sup>th</sup> February.

The Chairperson thanked the members of the planning team for their deputation and their work on the event.

- 4.2** Members of the I Love New Brighton Planning Team, Martha Baxendale – New Brighton Project, James Ridpath – Youth Alive Trust and Hannah Hill – Eastern Community Sport and Recreation assisted by Jacqui Miller – Community Recreation Advisor presented feedback and an overview of the I Love New Brighton 2017 held on Monday 6<sup>th</sup> February.

The Chairperson thanked the members of the planning team for their deputation and their work on the event.

## 5. Presentation of Petitions

### Part B

There was no presentation of petitions.

## 6. Correspondence

The Board considered an item of correspondence from the Burwood East Residents Association regarding their concern at traffic congestion at peak hours on Travis Road between Parnwell Street and Travis County Drive.

### Staff Recommendations

That the Coastal-Burwood Community Board:

1. Receive the information in the correspondence report dated 03 April 2017

**Community Board Resolved CBCB/2017/00065**

### Community Board

#### Part B

That the Coastal-Burwood Community Board:

1. Receive the information in the correspondence report dated 03 April 2017
2. Request that staff organise a site visit with the New Zealand Transport Agency, Christchurch City Council and members of the Burwood East Residents Association and Coastal-Burwood Community Board to discuss the concerns that the Burwood East Residents Association have about traffic congestion on Travis Road.

Kim Money/Linda Stewart

Carried

## 7. Proposed No Stopping Restrictions Burwood Road

**Community Board Resolved CBCB/2017/00066 Staff Recommendation accepted without change**

### Community Board

#### Part C

That the Coastal-Burwood Community Board:

1. Revoke all existing parking and stopping restrictions on the east side of Burwood Road commencing at its intersection with Mairehau Road and extending in a northerly direction for a distance of 607 metres to its intersection with Rothesay Street.
2. Approve that the stopping of vehicles be prohibited at any time on the east side of Burwood Road commencing at its intersection with Mairehau Road and extending in a northerly direction for a distance of 607 metres to its intersection with Rothesay Street.

Tim Baker/Tim Sintes

Carried

**8. Coastal Burwood Community Board Youth Development Fund 2016-2017 -  
Maia Te Hae, Neveah Pirikahu and Finn Barber**

**Community Board Resolved CBCB/2017/00067 Staff Recommendation accepted without change**

**Community Board**

**Part C**

That the Coastal-Burwood Community Board:

1. Approves a grant of \$250.00 from its 2016/17 Youth Development Fund to Neveah Pirikahu-Waata towards attendance at the National Maori Netball Tournament in Auckland from 14-16 April 2017.
2. Approves a grant of \$250.00 from its 2016/17 Youth Development Fund to Maia Te Hae towards attendance at the National Maori Netball Tournament in Auckland from 14-16 April 2017.
3. Approves a grant of \$200.00 from its 2016/17 Youth Development Fund to Finn Barber towards his attendance at an Outward Bound Course from the 23-30 April 2017.

Tim Baker/David East

Carried

**9. Establishment of a Coastal-Burwood Community Board Youth Development Fund Committee**

The Board considered a report recommending the establishment of a Youth Development Fund Committee.

**Staff Recommendations**

That the Coastal-Burwood Community Board:

1. Consider the establishment of a Coastal-Burwood Community Board Youth Development Fund Committee comprising the six Board members with its Terms of Reference being "to make decisions on behalf of the Coastal-Burwood Community Board on Youth Development Fund applications received during the Board's 2016/19 term for those applications which fall outside of the regular board meeting cycle or there is a urgent need for approval".
2. Appoint a Chairperson and Deputy Chairperson of the Coastal-Burwood Community Board Youth Development Fund Committee.
3. Approve that the Coastal-Burwood Community Board Youth Development Fund Committee be granted delegated authority to make decisions on Youth Development Fund applications on behalf of the Board.
4. Approve that all decisions by the Coastal-Burwood Community Board Youth Development Fund Committee be reported on to the Board for record purposes.
5. Approve the quorum of the Coastal-Burwood Community Board Youth Development Fund Committee.
6. Review and amend as necessary, wording of the Youth Development Fund application form and eligibility criteria.

**Community Board Resolved CBCB/2017/00068**

**Community Board**

**Part C**

That the Coastal-Burwood Community Board:

1. Establish the Coastal-Burwood Community Board Youth Development Fund Committee comprising the six Board members with its Terms of Reference being “to make decisions on behalf of the Coastal-Burwood Community Board on Youth Development Fund applications received during the Board’s 2016/19 term for those applications which fall outside of the regular board meeting cycle or there is a urgent need for approval”.
2. Appoint Kim Money as Chairperson and Tim Sintes as Deputy Chairperson of the Coastal-Burwood Community Board Youth Development Fund Committee.
3. Approve that the Coastal-Burwood Community Board Youth Development Fund Committee be granted delegated authority to make decisions on Youth Development Fund applications on behalf of the Board.
4. Approve that all decisions by the Coastal-Burwood Community Board Youth Development Fund Committee be reported on to the Board for record purposes.
5. Approve the quorum of the Coastal-Burwood Community Board Youth Development Fund Committee as two members.
6. Amend as necessary, wording of the Youth Development Fund application form and eligibility criteria to reflect that the age range is general and, the list of activities is to have “but not limited to” preceding the list.

David East/Tim Sintes

Carried

**10. New Zealand Community Boards Conference 2017 - Board Members'**

**Attendance**

The Board considered a report to confirm members attendance at the New Zealand Community Board’s Conference 2017.

**Staff Recommendations**

That the Coastal-Burwood Community Board:

1. Receive the information in the report.
2. Approve the attendance of nominated Board Members at the New Zealand Community Boards Conference 2017 at the Heritage Centre, Methven from 11-13 May 2017.

**Community Board Resolved CBCB/2017/00069**

**Community Board**

**Part C**

That the Coastal-Burwood Community Board:

1. Receive the information in the report.
2. Approve the attendance of Tim Baker and Kim Money at the New Zealand Community Boards Conference 2017 at the Heritage Centre, Methven from 11-13 May 2017.

Linda Stewart/David East

Carried

## 11. Coastal-Burwood Community Board Area Report

- 11.1 Community Board Planning Workshop** – Staff confirmed that a workshop will be held to develop the Community Board Plan and to seek direction from the Board on other matters.
- 11.2 Estuary Road Sealing** – At the Board's request information was given that the smoothing of a portion of Estuary Road on the trafficable central portion only was based on the criteria of greatest need and financial prudence.
- The Board expressed their frustration that that entire road width in that portion of Estuary Road was not sealed.
- 11.3 Rawhiti Domain** – The Board requested staff to investigate the possibility of a review of the Rawhiti Domain and Thomson Park management plan.
- 11.4 Community Resilience Fund** - The Board expressed their frustration at the delay in the development of a process for applications to be made to the Community Resilience Fund.
- 11.5 Christchurch School of Gymnastics** – The Board was concerned about a perceived delay in finalising the leasing agreement between Council and the Christchurch School of Gymnastics.
- 11.6 Pages Road Bridge Roundabout** – The Board requested staff to investigate if the Pages Road Bridge Roundabout landscaping could be attended to in terms of levelling of tiling and ensuring that only matching tiles are used.
- 11.7 Maintenance Contracts** – The Board requested staff to establish when the Parks Maintenance contracts are due for renewal and the possibility of rationalising contracts to have one covering all maintenance activities in an area, rather than having multiple contractors doing different activities in close proximity.

### Staff Recommendations

#### Part B

That the Coastal-Burwood Community Board:

1. Receive the Area Update.

#### Community Board Resolved CBCB/2017/00070

#### Community Board

#### Part B

That the Coastal-Burwood Community Board:

1. Receive the Area Update.

David East/Glenn Livingstone

Carried

#### Community Board Resolved CBCB/2017/00071

## Community Board

### Part B

That the Coastal-Burwood Community Board:

2. Requests that as the Pages Road Bridge replacement is possibly several years away, the bridge replacement and footpath repairs be disconnected as a project. There is urgency on health and safety grounds in carrying out footpath repairs for the area from the Bridge to Anzac Drive.

David East/Glenn Livingstone

Carried

## Community Board Resolved CBCB/2017/00072

## Community Board

### Part B

That the Coastal-Burwood Community Board:

3. Requests a review of the Tern Street western barrier to enable better access for people to the Estuary, and that minimum roading and footpath repairs be carried out to enable safe access to the Estuary. The Board requests that staff refer to the attached photos and note that Tern Street is one of the main access points to the Estuary and it is a very well used route.

David East/Glenn Livingstone

Carried





**Community Board Resolved CBCB/2017/00073**

**Community Board**

**Part B**

That the Coastal-Burwood Community Board:

4. Requests that with respect to the Christchurch School of Gymnastics:
  - a) Urgency be given to finalising the leasing agreement for the Christchurch School of Gymnastics to remain on the QEII Park site.
  - b) Consideration be given to utilising the existing Christchurch School of Gymnastics building as opposed to demolition.
  - c) That the proceeds of the partial QEII Park land sale to the Ministry of Education, or existing budgets, be considered in part to be used to assist the land remediation required for the new Christchurch School of Gymnastics site on QEII Park.

David East/Glenn Livingstone

Carried

**12. Elected Member Information Exchange**

**Part B**

- 12.1 Youth Forum – The Board requested staff to investigate the establishment of a youth committee, or similar, to enable the Board to better engage with youth.
- 12.2 Urban Development Authority – those Board members who had attended the recent seminar delivered to all Community Board representatives, on the proposal to establish an Urban Development Authority, reported back.
- 12.3 Members agreed that the recent mini bus tour of Dallington and Avondale had been worthwhile in highlighting the lack of community facilities in those areas.
- 12.4 Members who had attended the Coastal Restoration Trust of New Zealand conference in late March on diverse coastal environments appreciated access to scientific information being delivered at a practical level.



### 13. Questions Under Standing Orders

**Part B**

There were no questions under Standing Orders at this meeting.

Meeting concluded at 11.16 am.

CONFIRMED THIS 18 DAY OF April 2016

KIM MONEY  
CHAIRPERSON



## 6. Tree Removal Request 20 Lexington Place

Reference: 17/321747

Contact: Dieter Steinegg Dieter.steinegg@ccc.govt.nz 941 8683

### 1. Purpose and Origin of Report

#### Purpose of Report

- 1.1 The purpose of this report is for the Coastal-Burwood Community Board to either approve or decline the removal of two council owned London Plane trees which are located on the berm outside the property of number 20 Lexington Place, Shirley.

#### Origin of Report

- 1.2 This report is staff generated in response to a request from the property owner of number 20 Lexington Place, Shirley.

### 2. Significance

- 2.1 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy
  - 2.1.1 The level of significance was determined by a score of 14
  - 2.1.2 The community engagement and consultation outlined in this report reflect the assessment.

### 3. Staff Recommendations

That the Coastal-Burwood Community Board:

1. [Approve the request to remove the two London Plane trees outside number 20 Lexington Place and replace the trees with another species in a more suitable location](#)

### 4. Key Points

- 4.1 This report supports the [Council's Long Term Plan \(2015 - 2025\)](#):
  - 4.1.1 Activity: Roads and Footpaths
    - Level of Service: 16.0.12 Maintain street landscapes\_08 Maintain the Condition of Footpaths
    - Level of Service: 16.0.11 Maintain Street Trees
- 4.2 The following feasible options have been considered:
  - Option 1- Approve the request to remove the two London Plane trees outside number 20 Lexington Place and replace the trees with another species in a more suitable location. (preferred option)
  - Option 2 - Option 2 - Decline the request to remove the two London Plane trees outside number 20 Lexington Place, continue to repair the footpath every 2-3years and potentially the kerb and channel.
- 4.3 Option Summary - Advantages and Disadvantages (Preferred Option)

4.3.1 The advantages of this option include:

- Reduced cost to CCC/ratepayers for future potential damage to the private and/or council infrastructure.
- Resident satisfaction with outcome.
- The surrounding community is supportive of the trees being removed and replaced (four respondents were in support of removing the trees).
- Replanting in a more suitable location will enhance the local area.

4.3.2 The disadvantages of this option include:

- The two London Plane trees are healthy and structurally sound and are not currently a threat to public safety.
- The trees add some amenity value to the local area/community.
- One respondent was in favour of tree retention.
- The removal of healthy trees could set a precedent for all future requests for the removal of healthy trees.

## 5. Context/Background

- 5.1 The former Burwood/Pegasus Community Board received a deputation from Russell Hamilton, resident of number 20 Lexington Place, requesting that the two Council owned London Plane trees outside this address be removed.
- 5.2 The two London Plane trees were planted in 1998 as part of the original subdivision planting. Both trees are considered to be in a fair overall condition, they are a typical example of semi-mature London Plane trees in Christchurch, (see attached tree assessment for full details).
- 5.3 The reasons the residents at number 20 Lexington Place would like the trees removed include:
- The trees have caused and will continue to cause on-going damage to infrastructure (footpath, kerb and channel etc.).
  - The trees have been planted in a narrow berm with insufficient area for the future growth of the trees.
  - The trees have the potential to cause damage to private infrastructure (e.g. driveway and wall).

### Consultation

- 5.4 A letter was delivered to all 25 residents in the street (refer attachment 1). Five responses including the applicant were received, with four people in support of the trees' removal and one person opposed to the removal of the trees.
- 5.5 A summary of the comments from the four people in support of the removal of the trees include; they are way too big for our little cul de sac, leaves constantly fall all year, the debris is affecting private property and is blocking the storm water drain, removal of the trees in question is long overdue, the tree roots are shattering the foot path.
- 5.6 A summary of the comments from the person who opposed the removal of the tree include; the trees are very attractive to our street, they provide shade on hot days.

## 6. Option 1- Approve the request to remove the two London Plane trees outside number 20 Lexington Place (preferred)

### Option Description

- 6.1 Approve the request to remove the two London Plane trees outside number 20 Lexington Place.

### Significance

- 6.2 The level of significance of this option is low which is consistent with section 2 of this report.
- 6.3 Engagement requirements for this level of significance are to engage locally, with affected residents and ratepayers.

### Impact on Mana Whenua

- 6.4 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

### Community Views and Preferences

- 6.5 Residents and rate payers are specifically affected by this option due to amenity value of the two trees and the on-going damage the trees are causing to the footpath. A letter was delivered to the affected properties, five responses were received with four people in support of the tree removal and one person opposed to the removal of the trees.
- 6.6 Alignment with Council Plans and Policies
- 6.7 This option is consistent with Council's Plans and Policies.

### Financial Implications

- 6.8 Cost of Implementation - Tree removal and stump grinding only

Tree removal and stump grinding	\$703.06
<b>Total costs</b>	<b>\$703.06 + GST</b>

- 6.9 Tree planting and maintenance costs –

Tree, tree planting and 3 years maintenance	\$1200.00
<b>Total costs</b>	<b>\$1200.00 + GST</b>

- 6.10 Funding source - Street Tree Maintenance (CAPEX) budget for tree removal and stump grinding. Street Tree Maintenance (CAPEX) budget for replanting. Street Tree Maintenance (OPEX) for 3 years maintenance.

Tree removal and stump grinding	\$703.06
Tree, tree planting and 3 years maintenance	\$1200.00
<b>Total cost to CCC</b>	<b>\$1903.06 +GST</b>

### Legal Implications

- 6.11 The tree is not a protected tree and the arboriculture assessment concludes that it is not a threat to public safety currently. However, an application to prune or remove the tree may be made to

the District Court under The Property Law Act 2007 and the said Court can order the pruning or removal of a tree under the said Act.

### **Risks and Mitigations**

- 6.12 The tree removal, stump grinding and replanting with an appropriate species of tree would need to be undertaken by a qualified and experienced arboricultural contractor. The public would need to be notified of the works prior to commencement of works.

### **Implementation**

- 6.13 Implementation dependencies - The removal of the trees may cause some minor disruption to residents and road users.
- 6.14 Implementation timeframe for tree removals and stump grinding - This could be undertaken at any time, subject to weather, traffic management and public notification.
- 6.15 Implementation timeframe for replacement planting - The replacement planting is preferable during the autumn/winter planting season May to August 2017.

### **Option Summary - Advantages and Disadvantages**

- 6.16 The advantages of this option include:

- Reduced cost to CCC/ratepayers for future potential damage to the private and/or council infrastructure.
- Resident satisfaction with outcome.
- The surrounding community is supportive of the trees being removed and replaced (the majority of respondents were in support of removing the trees).
- Replanting in a more suitable location will enhance the local area.

- 6.17 The disadvantages of this option include:

- The two London Plane trees are healthy and structurally sound and are not currently a threat to public safety.
- The trees add some amenity value to the local area/community.
- One respondent was in favour of retaining the trees.
- The removal of healthy trees could set a precedent for all future requests for the removal of healthy trees.

## **7. Option 2 - Decline the request to remove the two London Plane trees outside number 20 Lexington Place**

### **Option Description**

- 7.1 Decline the request to remove the two London Plane trees outside number 20 Lexington Place.

### **Significance**

- 7.2 The level of significance of this option is low which is consistent with section 2 of this report.
- 7.3 Engagement requirements for this level of significance are to engage locally, with affected residents and ratepayers.

### Impact on Mana Whenua

- 7.4 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

### Community Views and Preferences

- 7.5 Residents and rate payers are specifically affected by this option due to amenity value of the two trees and the on-going damage the trees are causing to the footpath. A letter was delivered to the affected properties, five responses were received with four people in support of the tree removal and one person opposed to the removal of the trees.

- 7.6 Alignment with Council Plans and Policies

- 7.7 This option is consistent with Council's Plans and Policies.

### Financial Implications

- 7.8 Cost of Implementation - Not applicable

- 7.9 Maintenance / Ongoing Costs - The trees are pruned approx. every five years.

- 7.10 Funding source - Street Tree Maintenance (OPEX) budget for continued maintenance and ongoing costs.

### Legal Implications

- 7.11 There may be some future maintenance issues and resident concerns with the trees.

### Risks and Mitigations

- 7.12 If the request to remove the two London Plane trees is declined the trees are highly likely to cause further damage to the footpath and surrounding infrastructure. The trees may also cause future damage to private infrastructure (e.g. driveway and wall).

### Implementation

- 7.13 Implementation dependencies - not applicable.

- 7.14 Implementation timeframe - not applicable.

### Option Summary - Advantages and Disadvantages

- 7.15 The advantages of this option include:

- The two London Plane trees are healthy and structurally sound and are not currently a threat to public safety.
- One respondent was in favour of retention of the trees.
- The trees add some amenity value to the local area/community.

- 7.16 The disadvantages of this option include:

- Damage will occur due to the trees location and proximity to council infrastructure such as footpath and kerb and channel.
- Damage is likely to occur due to the trees location and proximity to private infrastructure such as the driveway and brick wall.
- Increased costs to the ratepayers and CCC as damage occurs.
- The majority of respondents were in support of removing the trees.
- Council may receive continuing requests and complaints regarding the trees.

## Attachments

No.	Title	Page
A <a href="#">↓</a>	20 Lexington Place-Tree Assessment	21
B <a href="#">↓</a>	Attachment 2 Letter to residents re Proposed tree removal - 20 Lexington Plc	29

## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories

<b>Author</b>	Dieter Steinegg - Arborist, Citywide
<b>Approved By</b>	Andrew Rutledge - Head of Parks Mary Richardson - General Manager Customer and Community





Parks Unit  
Arboriculture

20 Lexington Place, Shirley

Tree Assessment

2x *Platanus x acerifolia* – London Plane

March 2017

Report Prepared By: Liz Warner

Consultant Arborist

Christchurch City Council

Item 6

Attachment A

Tree Assessment – 20 Lexington Place, Shirley

**1.0 Executive Summary**

This tree removal request relates to two London Plane trees (*Platanus x acerifolia*), Tree ID's 44826 and 44827. Both trees are located on the Southern side of Lexington Place, Shirley and are growing on the berm outside property number twenty (see Figure 1 below).

Both trees are located within narrow berms, 1.5m in width at their widest points. The trees do not currently impede the road or footpath.

The trees were both assessed by a CCC Consultant Arborist using the CCC approved tree evaluation method and the subject trees both scored 2 (good) for health and 3 (fair) for form giving an overall condition rating for the trees a 3 (fair).

The condition rating score relates to both the health and form/ structure of a tree.

Form includes the structural integrity (the ability to hold together under load) and the shape of the tree.

Health (vigour and vitality) is generally measured through branch growth increments, foliage colour/discolouration, bud size etc.

The overall condition rating for a tree is calculated by taking the highest score from either health or form to give you the overall assessment rating e.g. if a tree scores 2 (good) for health and 4 (poor) for form then the condition rating will be 4 (poor) overall for the tree.

The assessment showed that both trees have caused multiple cracks in the kerb and channel. It also showed significant lifting of the footpaths, (see full details below).

The trees currently show no obvious defects that would affect the structural integrity of the trees therefore they are not currently a threat to public safety or property due to ill health or poor structural integrity.

Both of the trees are approximately 20 years in age and are 8.5-9.5m in height. The assessment found that the subject trees could potentially have a useful life expectancy of at least another 30+ years.

However, the life expectancy of the trees is likely to be reduced by site constraints due to the narrow width of the berm which the trees are located in. I would expect the trees to grow to a height of 16m+ in this location.

Tree Assessment – 20 Lexington Place, Shirley

2.0 Site and Tree Details



Figure 1: Site Map showing approximate location of trees (2016 aerial photograph).



Lexington Place is a cul-de-sac which runs off Fairway Drive in an area called Westhaven, which is located in the North East of Christchurch City. Lexington Place has 26 properties which have access via the cul-de-sac. The trees were planted as part of the new sub-division planting in the year 1998. There were originally six Plane trees and two Silver Birch trees planted in this cul-de-sac. There are now just three Plane trees remaining, one of the original Silver Birch trees and three newly planted Trident Maples.

The three other Plane trees were removed in 2009 due to several reasons one tree was dead, one tree was in decline and one had weak included bark unions.

The other remaining Plane tree located at number 5 Lexington Place is also in a state of decline.



Tree Assessment – 20 Lexington Place, Shirley

Address:	20 Lexington Place
Tree ID:	44827
Tree Species:	<i>Platanus x acerifolia</i>
Common Name:	London Plane
Height:	9.5 metres
Canopy Spread:	10.0 metres
DBH:	0.35 metres
Diameter at Ground Level:	0.60 metres
Age Class:	Semi-Mature
Planting Date:	1998
Health:	2 (Good)
Form:	3 (Fair)
Overall Condition:	3 (Fair)
<p>The tree has been significantly pruned to clear the neighbouring property, leaving the crown somewhat one-sided.</p> <p>The tree is currently clear of the road and footpath and has had pruning in the past to clear the road. All old pruning wounds on the tree appear to have occluded well.</p>	
	
<p>Figure 2: Showing Tree 44827 in February 2017</p>	
	
	
<p>Figure 3: Showing Tree 44827 growing in a narrow berm, with a recent repair to the adjacent footpath.</p> <p>Figure 4: Showing Tree 44827 in August 2012</p>	

March 2017

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Tree Assessment – 20 Lexington Place, Shirley

Address:	20 Lexington Place
Tree ID:	44826
Tree Species:	<i>Platanus x acerifolia</i>
Common Name:	London Plane
Height:	8.6 metres
Canopy Spread:	11.0 metres
DBH:	0.35 metres
Diameter at Ground Level:	0.65 metres
Age Class:	Semi-Mature
Planting Date:	1998
Health:	2 (Good)
Form:	3 (Fair)
Overall Condition:	3 (Fair)

Tree has been significantly pruned to clear the neighbouring property, leaving the crown somewhat one-sided. The tree has also lost several branches in the past, leaving some tears down the stem.

The tree is clear of the road and footpath, tree has had pruning in the past to clear the road. All old wounds on the tree appear to have occluded well.



Figure 5: Showing Tree 44826 in February 2017



Figure 6: Showing Tree 44826 growing in a narrow berm, with a recent repair to the adjacent footpath.



Figure 7: Showing Tree 44826 in August 2012

March 2017

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Tree Assessment – 20 Lexington Place, Shirley

**3.0 Damage Analysis**

The roots of trees establish a wide and spreading growth habit to maximise the water and nutrient uptake to sustain enough energy for the tree to survive. The roots become wide spreading in the search for this source of water and nutrients.

Currently the roots on these two trees are still establishing but as the trees grow the water and nutrient uptake will need to increase so the roots will become wider spreading and larger in size.

Currently both of these trees have a confined root plate (much like being in a pot), as they are constricted on multiple sides of their root plates by the carriageway/kerbing/channel, footpath and driveways. The roots will enlarge to search for the water and nutrients they require as the trees grow.

Tree 44827 is growing in a narrow berm, approximately 1.5m wide, the tree is lifting up the berm immediately adjacent to the trunk by approximately 200mm at the highest point, (see photos below). The tree is growing approximately 0.3m from the edge of the footpath and 0.5m from the back edge of kerb. Tree is located approximately 2.2m distance from private wall of property at 20 Lexington Place, there is currently no evidence of damage to private wall.

There is a crack in the kerb and channel directly adjacent to the tree and multiple other cracks within 4m either side of the tree. There is evidence of recent footpath replacement (September 2016), directly adjacent to the tree, which has been ramped over the roots and is already showing cracks and signs of further root damage. Information received from the footpath maintenance team suggests that the footpath has been replaced here several times on an average 3year cycle.

As the tree continues to grow the trunk will increase in girth and eventually take up the majority of the berm width at this location. It is highly likely that the tree roots will continue to damage the footpath, kerb and channel at this location. It is also possible that the tree roots will eventually cause damage to the private wall at 20 Lexington Place.



Figure 8: Showing base of trunk (Tree 44827) and roots lifting the berm adjacent to tree. Also cracking of kerb and channel immediately adjacent to the tree.

March 2017

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### Tree Assessment – 20 Lexington Place, Shirley

Tree 44826 is also growing in a narrow berm, approximately 1.5m wide, the tree is lifting up the berm immediately adjacent to the trunk by approximately 150mm at the highest point. The tree is growing approximately 0.35m from the edge of the footpath and 0.35m from back edge of kerb and approximately 2.2m from private property.

There is a crack in the kerb and channel directly adjacent to the tree and multiple other cracks within 4m south and 8m north of the tree. There is evidence of recent footpath replacement (September 2016), directly adjacent to the tree, which has been ramped over the roots and is already showing cracks and signs of further root damage. Information received from the footpath maintenance team suggests that the footpath has been replaced here several times on an average 3year cycle.



Figure 9: Showing location of (Tree 44826), in a narrow berm and the roots lifting the berm. Also cracking of kerb and channel immediately adjacent to the tree.

As the tree continues to grow the trunk will increase in girth and eventually take up the majority of the berm width at this location. It is highly likely that the tree roots will continue to damage the footpath, kerb and channel at this location. It is also possible that the tree roots will eventually cause damage to the private driveway at 20 Lexington Place.

March 2017

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Tree Assessment – 20 Lexington Place, Shirley

**4.0 Conclusions**

These two London Plane trees have been planted in berms which are far too narrow to accommodate the future growth of this species to full maturity. The trees will continue to grow in the way described above and due to the constrained location, they are likely to create on-going damage to infrastructure in the long term. Therefore, in the opinion of this author, it would be prudent for the CCC to remove these two trees and replace them with a more suitable species in a different location, preventing future infrastructure repair costs.

**Liz Warner** - *BSc (Hons) Arboriculture*  
**Consultant Arborist**  
**Parks Unit**  
**Christchurch City Council**

March 2017

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22 March 2017

Neighbours of 20 Lexington Place  
Shirley  
Christchurch 8061

Dear Resident,

**Request for Tree Removal – 20 Lexington Place**

This letter is to inform you that the Coastal-Burwood Community Board has received a request from the residents at number 20 Lexington Place, to remove the two London Plane trees which are located outside their property on the berm area.

The trees were estimated to have been planted in 1998 and are both considered to be in a fair condition. They are a fairly typical example of London Plane trees within Christchurch City.

A summary of the reasons for the tree removals request follows:

- The trees have caused and will continue to cause on-going damage to infrastructure (footpath, kerb and channel etc.).
- The trees have been planted in a narrow berm with insufficient area for the future growth of the trees.

As the trees have been assessed as being in a fair condition, a decision to approve/decline the tree removal request will go to the Coastal-Burwood Community Board.

If you would like to comment on this proposal or you would like more information, please contact me on 941 8867 or email [dieter.steinegg@ccc.govt.nz](mailto:dieter.steinegg@ccc.govt.nz) by Wednesday 29<sup>th</sup> March 2017. A follow up letter will be sent out once any decision is made by the Community Board.

Yours sincerely



**Dieter Steinegg**  
Arborist - East  
Parks Unit  
Customer & Community

Please note:

Upon request, we are legally required to make all written or electronic submissions available to the public, including the name and address of the submitter, subject to the provisions of the Local Government Official Information and Meetings Act 1987. If you consider there are compelling reasons why your contact details and/or submissions should be kept confidential, you should contact the Council's Engagement Team Leader, telephone 941 8999.

Civic Offices, 53 Hereford Street, Christchurch, 8011  
PO Box 73010, Christchurch, 8154  
Phone 941 8867, Facsimile: 03 941 8384  
Email: [dieter.steinegg@ccc.govt.nz](mailto:dieter.steinegg@ccc.govt.nz)  
[www.ccc.govt.nz](http://www.ccc.govt.nz)



## 7. Tree Removal Report 1 Wild Dunes Place

Reference: 17/324385

Contact: Dieter Steinegg Dieter.steinegg@ccc.govt.nz 941 8683

### 1. Purpose and Origin of Report

#### Purpose of Report

- 1.1 The purpose of this report is for the Coastal-Burwood Community Board to either approve or decline the removal of two council owned Oriental Plane trees which are located on the berm outside the property of number 1 Wild Dunes Place, Shirley.

#### Origin of Report

- 1.2 This report is staff generated in response to a request from the property owner of number 1 Wild Dune Place, Shirley.

### 2. Significance

- 2.1 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.

- 2.1.1 The level of significance was determined by a score of 14

The community engagement and consultation outlined in this report reflect the assessment.

### 3. Staff Recommendations

That the Coastal-Burwood Community Board:

1. Approve the request to remove the two Oriental Plane trees outside number 1 Wild Dunes Place and replace the trees with another species in a more suitable location.

### 4. Key Points

- 4.1 This report supports the [Council's Long Term Plan \(2015 - 2025\)](#):

4.1.1 Activity: Roads and Footpaths

- Level of Service: 16.0.11 Maintain Street Trees

4.1.2 Activity: Roads and Footpaths

- Level of Service: 16.0.08 Maintain the Condition of Footpaths
- Level of Service: 16.0.11 Maintain Street Trees

- 4.2 The following feasible options have been considered:

- Option 1 - Approve the request to remove the two Oriental Plane trees outside number 1 Wild Dunes Place and replace the trees with another species in a more suitable location. (preferred option)
- Option 2 - Decline the request to remove the two Oriental Plane trees outside number 1 Wild Dunes Place, continue to repair the footpath every 2-3years and potentially the kerb and channel.

#### 4.3 Option Summary - Advantages and Disadvantages (Preferred Option)

##### 4.3.1 The advantages of this option include:

- Reduced cost to CCC/ratepayers for future potential damage to the private and/or council infrastructure.
- Resident satisfaction with outcome.
- The surrounding community is supportive of the trees being removed and replaced (one respondent was in support of removing the trees).
- No respondents were in favour of tree retention.
- Replanting in a more suitable location will enhance the local area.

##### 4.3.2 The disadvantages of this option include:

- The two Oriental Plane trees are healthy and structurally sound and are not currently a threat to public safety.
- The trees add some amenity value to the local area/community.

The removal of healthy trees could set a precedent for all future requests for the removal of healthy trees.

## 5. Context/Background

- 5.1 The former Burwood/Pegasus Community Board received a deputation from Mrs Crow, resident of number 1 Wild Dunes Place, requesting that the two Council owned Oriental Plane trees outside this address be removed.
- 5.2 CCC have received numerous customer service requests from both Mr and Mrs Crow, residents of number 1 Wild Dunes Place, requesting that the two Council owned Oriental Plane trees outside this address be removed, dating back to April 2015.
- 5.3 The two Oriental Plane trees were planted in 2000 as part of the original subdivision planting. Both trees are considered to be in a fair overall condition, they are a typical example of semi-mature Oriental Plane trees in Christchurch, (see attached tree assessment for full details).
- 5.4 The reasons the residents at number 1 Wild Dunes Place would like the trees removed include:
- The trees have caused and will continue to cause on-going damage to infrastructure (footpath, kerb and channel etc.).
  - The tree closest to the driveway of number 1 Wild Dunes Place has caused cracking of the private driveway and has the potential to cause damage to the water toby located in close proximity to the tree.
  - The trees have been planted in a narrow berm with insufficient area for the future growth of the trees.

## Consultation

- 5.5 A letter was delivered to all 10 neighbouring residents (refer attachment 1). One response, other than the applicant, was received in support of the trees removal, and nobody responded that was opposed to the removal of the trees.

- 5.6 A summary of the comment received from the resident who support the removal of the 2 trees include; the trees are causing damage to the kerbing and foot path in the street.

## 6. Option 1 - Approve the request to remove the two Oriental Plane trees outside number 1 Wild Dunes Place (preferred)

### Option Description

- 6.1 Approve the request to remove the two Oriental Plane trees outside number 1 Wild Dunes Place.

### Significance

- 6.2 The level of significance of this option is low which is consistent with section 2 of this report.
- 6.3 Engagement requirements for this level of significance are to engage locally, with affected residents and ratepayers.

### Impact on Mana Whenua

- 6.4 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

### Community Views and Preferences

- 6.5 Residents and rate payers are specifically affected by this option due to amenity value of the two trees and the on-going damage the trees are causing to infrastructure. A letter was delivered to the affected properties, one response was received with two people in support of the trees' removal and nobody responded that was opposed to the removal of the trees'.

### Alignment with Council Plans and Policies

- 6.6 This option is consistent with Council's Plans and Policies.

### Financial Implications

- 6.7 Cost of Implementation - Tree removal and stump grinding only

Tree removal and stump grinding	\$703.06
<b>Total costs</b>	<b>\$703.06 + GST</b>

- 6.8 Tree planting and maintenance costs

Tree, tree planting and 3 years maintenance	\$1200.00
<b>Total costs</b>	<b>\$1200.00 + GST</b>

- 6.9 Funding source - Street Tree Maintenance (CAPEX) budget for tree removal and stump grinding. Street Tree Maintenance (CAPEX) budget for replanting. Street Tree Maintenance (OPEX) for 3 years maintenance.

Tree removal and stump grinding	\$703.06
Tree, tree planting and 3 years maintenance	\$1200.00
<b>Total cost to CCC</b>	<b>\$1903.06 +GST</b>

### Legal Implications

- 6.10 The tree is not a protected tree and the arboriculture assessment concludes that it is not a threat to public safety currently. However, an application to prune or remove the tree may be made to

the District Court under The Property Law Act 2007 and the said Court can order the pruning or removal of a tree under the said Act.

### **Risks and Mitigations**

- 6.11 The tree removal, stump grinding and replanting with an appropriate species of tree would need to be undertaken by a qualified and experienced arboricultural contractor. The public would need to be notified of the works prior to commencement of works.

### **Implementation**

- 6.12 Implementation dependencies - The removal of the trees may cause some minor disruption to residents and road users.
- 6.13 Implementation timeframe for tree removals and stump grinding - This could be undertaken at any time, subject to weather, traffic management and public notification.
- 6.14 Implementation timeframe for replacement planting - The replacement planting is preferable during the autumn/winter planting season May to August 2017.

### **Option Summary - Advantages and Disadvantages**

- 6.15 The advantages of this option include:

- Reduced cost to CCC/ratepayers for future potential damage to the private and council infrastructure (cost details provided below 4.3.2).
- Resident satisfaction with outcome.
- The surrounding community is supportive of the trees being removed and replaced (one respondent was in support of removing the trees).
- No respondents were in favour of tree retention.
- Replanting in a more suitable location will enhance the local area.

- 6.16 The disadvantages of this option include:

- The two Oriental Plane trees are healthy and structurally sound and are not currently a threat to public safety.
- The trees add some amenity value to the local area/community.
- The removal of healthy trees could set a precedent for all future requests for the removal of healthy trees.

## **7. Option 2 - Decline the request to remove the two Oriental Plane trees outside number 1 Wild Dunes Place**

### **Option Description**

- 7.1 Decline the request to remove the two Oriental Plane trees outside number 1 Wild Dunes Place.

### **Significance**

- 7.2 The level of significance of this option is low which is consistent with section 2 of this report.
- 7.3 Engagement requirements for this level of significance are to engage locally, with affected residents and ratepayers.

### **Impact on Mana Whenua**

- 7.4 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

### **Community Views and Preferences**

- 7.5 Residents and rate payers are specifically affected by this option due to amenity value of the two trees and the on-going damage the trees are causing to the footpath. A letter was delivered to the affected properties, one response was received with two people in support of the trees' removal and nobody responded that was opposed to the removal of the trees'.

### **Alignment with Council Plans and Policies**

- 7.6 This option is consistent with Council's Plans and Policies.

### **Financial Implications**

- 7.7 Cost of Implementation - Not applicable
- 7.8 Maintenance / Ongoing Costs - The trees are pruned approx. every five years.
- 7.9 Funding source - Street Tree Maintenance (OPEX) budget for continued maintenance and ongoing costs.

### **Legal Implications**

- 7.10 There may be some future maintenance issues and resident concerns with the trees.

### **Risks and Mitigations**

- 7.11 If the request to remove the two Oriental Plane trees is declined the trees are highly likely to cause further damage to the footpath and surrounding infrastructure. The trees are also likely cause further damage to private infrastructure (e.g. driveway).

### **Implementation**

- 7.12 Implementation dependencies - not applicable.
- 7.13 Implementation timeframe - not applicable.

### **Option Summary - Advantages and Disadvantages**

- 7.14 The advantages of this option include:
- The two Oriental Plane trees are healthy and structurally sound and are not currently a threat to public safety.
  - The trees add some amenity value to the local area/community.
- 7.15 The disadvantages of this option include:
- Damage will occur due to the trees location and proximity to council infrastructure such as footpath and kerb and channel.
  - Damage is likely to occur due to the trees location and proximity to private infrastructure such as the driveway and brick wall.
  - Increased costs to the ratepayers and CCC as damage occurs.
  - All respondents were in support of removing the trees.
  - No respondents were in favour of tree retention.
  - Council may receive continuing requests and complaints regarding the trees.



## Attachments

No.	Title	Page
A <a href="#">↓</a>	Tree Assessment Wild Dunes Place	38
B <a href="#">↓</a>	Letter to residents Wild Dune Place	46

## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories

<b>Author</b>	Dieter Steinegg - Arborist, Citywide
<b>Approved By</b>	Andrew Rutledge - Head of Parks Mary Richardson - General Manager Customer and Community



Parks Unit  
Arboriculture

1 Wild Dunes Place, Shirley

Tree Assessment

2x *Platanus orientalis* – Oriental Plane

March 2017

Report Prepared By: Liz Warner

Consultant Arborist

Christchurch City Council

Tree Assessment – 1 Wild Dunes Place, Shirley

**1.0 Executive Summary**

This tree removal request relates to two Oriental Plane Trees (*Platanus orientalis*), Tree ID's 44699 and 44700. Both trees are located on the Northern side of Wild Dunes Place, Shirley and are growing on the berm outside property number one.

Both trees are located within very narrow berms, 1m in width at their widest points. Tree 44699 is growing in a very short stretch of berm (approx. 2.5m in length), located between the driveways of numbers 1 and 3 Wild Dunes Place. This very small berm also includes a stormwater outlet. The trees do not currently impede the road or footpath.

The trees were both assessed by a CCC Consultant Arborist using the CCC approved tree evaluation method and the subject trees both scored 3 (fair) for health and 3 (fair) for form giving an overall condition rating for the trees a 3 (fair).

The condition rating score relates to both the health and form/ structure of a tree.

Form includes the structural integrity (the ability to hold together under load) and the shape of the tree.

Health (vigour and vitality) is generally measured through branch growth increments, foliage colour/discolouration, bud size etc.

The overall condition rating for a tree is calculated by taking the highest score from either health or form to give you the overall assessment rating e.g. if a tree scores 2 (good) for health and 4 (poor) for form then the condition rating will be 4 (poor) overall for the tree.

The assessment showed that both trees have caused multiple cracks in the kerb and channel. It also showed significant lifting of the footpaths and also cracking of the private driveway at 1 Wild Dunes Place, (see full details below).

The trees currently show no obvious defects that would affect the structural integrity of the trees therefore they are not currently a threat to public safety or property due to ill health or poor structural integrity.

Both of the trees are approximately 20 years in age and are 9.5m in height. The assessment found that the subject trees could potentially have a useful life expectancy of at least another 30+ years.

However, the life expectancy of the trees is likely to be reduced by site constraints due to the very narrow width of the berm which the trees are located in. I would expect the trees to grow to a height of 16m+ in this location.

Tree Assessment – 1 Wild Dunes Place, Shirley

2.0 Site and Tree Details

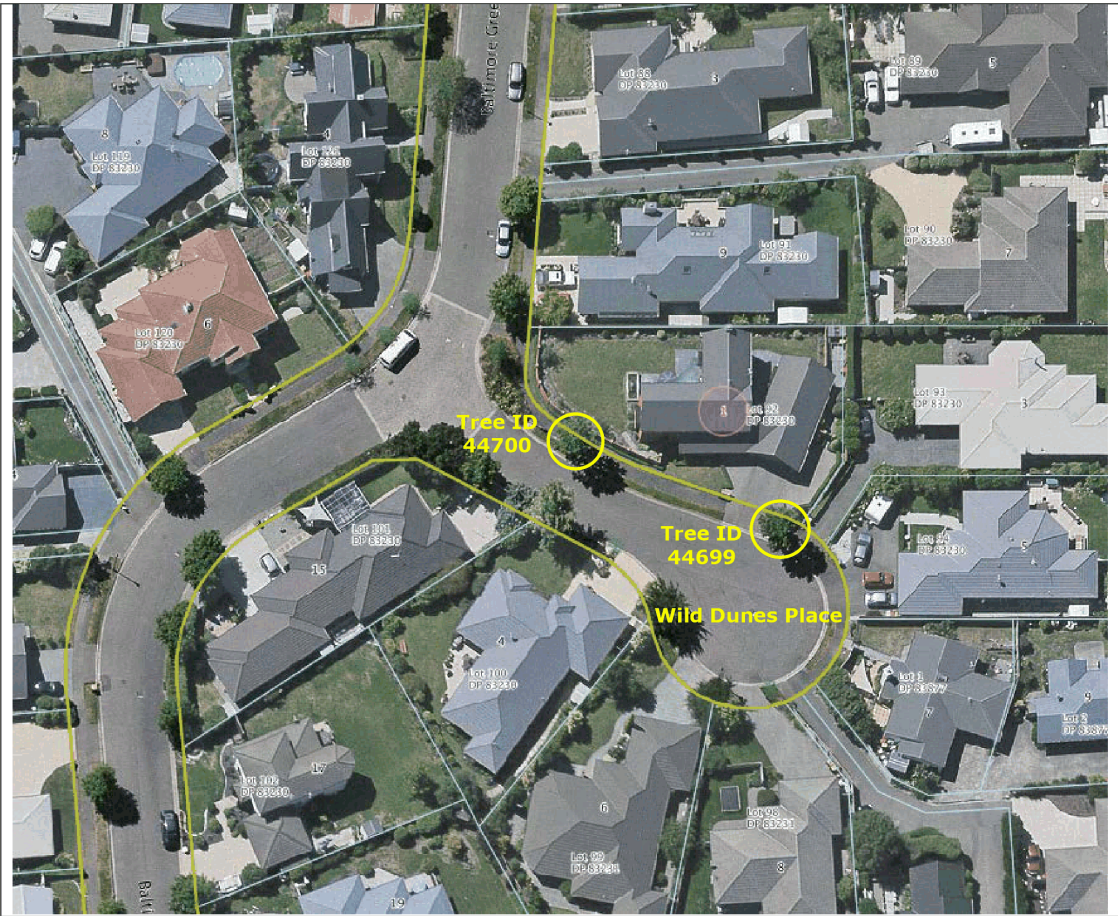


Figure 1: Site Map showing approximate location of trees (2016 aerial photograph).

Wild Dunes Place is a small cul-de-sac which runs off Baltimore Green in an area called Westhaven, which is located in the North East of Christchurch City. Wild Dunes Place has 11 properties which have access via the cul-de-sac. The trees were planted as part of the new sub-division planting in the year 2000. There were originally four Plane trees, one Variegated Elm tree and one Sweetgum planted in this small cul-de-sac. There are now just these two Plane trees, the Variegated Elm and the Sweetgum.

One of the other Plane trees was removed around 2009 after reportedly causing damage to the water toby and also the private driveway at number 8 Wild Dunes Place.

It is unknown when the other Plane tree was removed or the reasoning behind it.



Tree Assessment – 1 Wild Dunes Place, Shirley

Address:	1 Wild Dunes Place
Tree ID:	44700
Tree Species:	<i>Platanus orientalis</i>
Common Name:	Oriental Plane
Height:	9.6 metres
Canopy Spread:	6.5 metres
DBH:	0.25 metres
Diameter at Ground Level:	0.37 metres
Age Class:	Semi-Mature
Planting Date:	2000
Health:	3 (Fair)
Form:	3 (Fair)
Overall Condition:	3 (Fair)
<p>The tree is showing some signs of mild anthracnose in the crown, this is unlikely to have any significant effects on the long-term health of the tree.</p> <p>The tree is currently clear of the road and footpath and has had minor pruning in the past to clear the road. All old pruning wounds on the tree have occluded well.</p>	
	
<p>Figure 3: Showing Tree 44700 growing in a narrow berm, with a recent repair to the adjacent footpath.</p>	


<p>Figure 2: Showing Tree 44700 in February 2017</p>


<p>Figure 4: Showing Tree 44700 in August 2012</p>

March 2017

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Tree Assessment – 1 Wild Dunes Place, Shirley

Address:	1 Wild Dunes Place	
Tree ID:	44699	
Tree Species:	<i>Platanus orientalis</i>	
Common Name:	Oriental Plane	
Height:	9.5 metres	
Canopy Spread:	6.5 metres	
DBH:	0.20 metres	
Diameter at Ground Level:	0.40 metres	
Age Class:	Semi-Mature	
Planting Date:	2000	
Health:	3 (Fair)	
Form:	3 (Fair)	
Overall Condition:	3 (Fair)	
<p>The tree is showing some signs of mild anthracnose and has some minor die-back in the crown.</p> <p>The tree is clear of the road and footpath, tree has had minor pruning in the past to clear the road. All old wounds on the tree have occluded well.</p> <p>The tree has a medium sized girdling root which has sustained some mower damage. The tree also has sustained some form of bark wound to the lower trunk some time ago, which appears to have occluded well.</p>		
		
Figure 6: Showing Tree 44699 significantly lifting the footpath.		Figure 7: Showing Tree 44699 in August 2012

March 2017

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Tree Assessment – 1 Wild Dunes Place, Shirley

**3.0 Damage Analysis**

The roots of trees establish a wide and spreading growth habit to maximise the water and nutrient uptake to sustain enough energy for the tree to survive. The roots become wide spreading in the search for this source of water and nutrients.

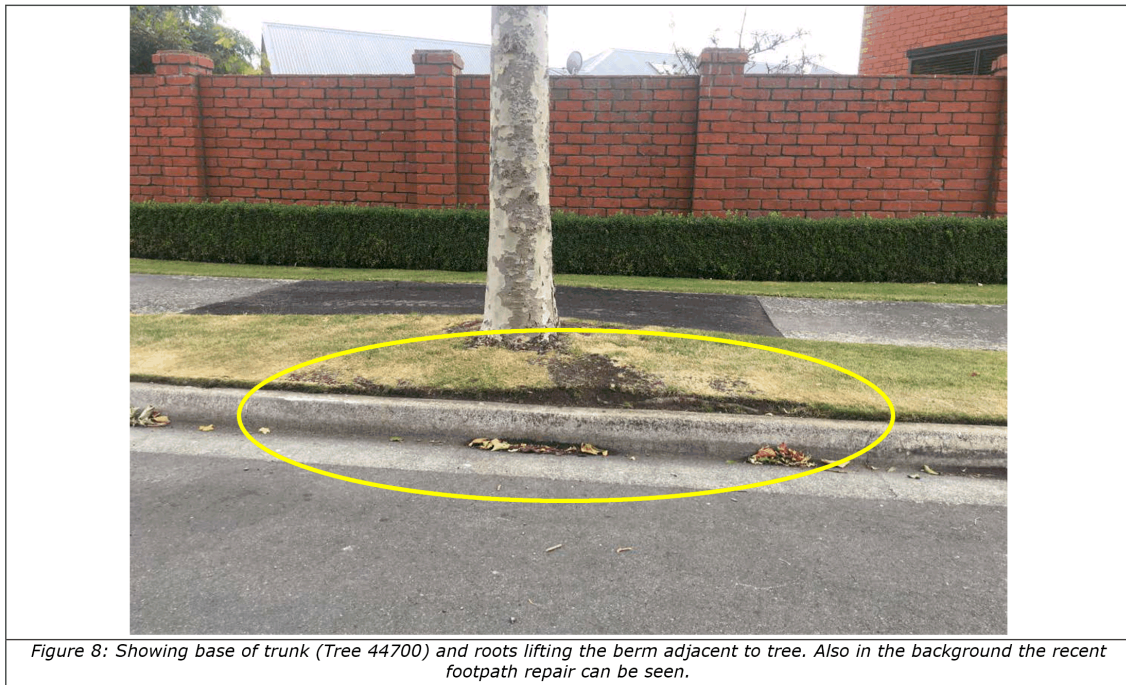
Currently the roots on these two trees are still establishing but as the trees grow the water and nutrient uptake will need to increase so the roots will become wider spreading and larger in size.

Currently both of these trees have a confined root plate (much like being in a pot), as they are constricted on multiple sides of their root plates by the carriageway/kerbing/channel, footpath and driveways. The roots will enlarge to search for the water and nutrients they require as the trees grow.

Tree 44700 is growing in a very narrow berm, approximately 1m wide, the tree is lifting up the berm immediately adjacent to the trunk by approximately 90mm at the highest point, (see photos below). The tree is growing approximately 0.35m from the edge of the footpath and 0.30m from the back edge of kerb. Tree is located approximately 3.1m distance from private wall of property at 1 Wild Dunes Place, there is currently no evidence of damage to private wall.

There is a crack in the kerb and channel approximately 2m north of the tree and another crack less than 1m south of the tree. There is evidence of recent footpath replacement (July 2016), directly adjacent to the tree, which has been ramped over the roots and is already showing cracks and signs of further root damage. Information received from the footpath maintenance team suggests that the footpath has been replaced here several times on an average 2year cycle. There is evidence of a significant surface root (50mm width), approximately 4m south of tree, which runs along the edge of footpath.

As the tree continues to grow the trunk will increase in girth and eventually take up the majority of the berm width at this location. It is highly likely that the tree roots will continue to damage the footpath, kerb and channel at this location. It is also possible that the tree roots will eventually cause damage to the private wall at 1 Wild Dunes Place.



March 2017

Page 5 of 8

### Tree Assessment – 1 Wild Dunes Place, Shirley

Tree 44699 is also growing in a very narrow berm, approximately 1m wide, the berm is only 2.5m in length as it sits between two driveways. The tree is lifting up the berm immediately adjacent to the trunk by approximately 90mm at the highest point. The tree is growing approximately 0.40m from the edge of the footpath and 0.35m from back edge of kerb and approximately 2.2m from private property.

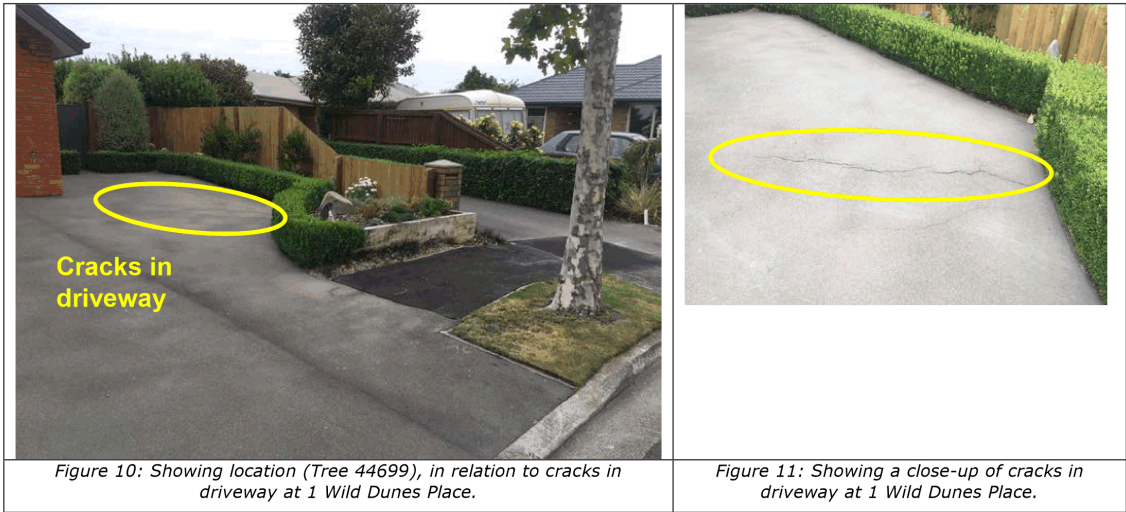
There is a crack in kerb and channel 2m north of the tree in driveway and another crack 0.5m south of the tree at the point of the stormwater outlet. There is evidence of recent footpath replacement (July 2016) adjacent to tree, which has been ramped over the roots and is already showing cracks and signs of further damage. There is also a large crack in the private driveway of number 1 Wild Dunes Place, approximately 1.5m from the corner of the garage and 4m from the trunk of the tree.



Figure 9: Showing location (Tree 44699), in a very small berm, the roots lifting the berm and cracking the kerbing above the stormwater outlet. Also in the background the recent footpath repair can be seen.



Tree Assessment – 1 Wild Dunes Place, Shirley



4.0 Conclusions

These two Oriental Plane trees have been planted in berms which are far too narrow to accommodate the future growth of this species to full maturity. The trees will continue to grow in the way described above and due to the constrained location, they are likely to create on-going damage to infrastructure in the long term. Therefore, in the opinion of this author, it would be prudent for the CCC to remove these two trees and replace them with a more suitable species in a different location, preventing future infrastructure repair costs.

**Liz Warner** - BSc (Hons) Arboriculture  
Consultant Arborist  
Parks Unit  
Christchurch City Council

22 March 2017

Neighbours of 1 Wild Dunes Place  
Shirley  
Christchurch 8061

Dear Resident,

**Request for Tree Removal – 1 Wild Dunes Place**

This letter is to inform you that the Coastal-Burwood Community Board has received a request from the residents at number 1 Wild Dunes Place, to remove the two Oriental Plane trees which are located outside their property on the berm area.

The trees were estimated to have been planted in 2000 and are both considered to be in a fair condition. They are a fairly typical example of Oriental Plane trees within Christchurch City.

A summary of the reasons for the tree removals request follows:

- The trees have caused and will continue to cause on-going damage to infrastructure (footpath, kerb and channel etc.).
- The tree closest to the driveway of number 1 Wild Dunes Plc has caused cracking of the private driveway and has the potential to cause damage to the water toby located in close proximity to the tree.
- The trees have been planted in a narrow berm with insufficient area for the future growth of the trees.

As the trees have been assessed as being in a fair condition, a decision to approve/decline the tree removal request will go to the Coastal-Burwood Community Board.

If you would like to comment on this proposal or you would like more information, please contact me on 941 8867 or email [dieter.steinegg@ccc.govt.nz](mailto:dieter.steinegg@ccc.govt.nz) by Wednesday 29 March 2017. A follow up letter will be sent out once any decision is made by the Community Board.

Yours sincerely



**Dieter Steinegg**  
Arborist - East  
Parks Unit  
Customer & Community

Please note:

Upon request, we are legally required to make all written or electronic submissions available to the public, including the name and address of the submitter, subject to the provisions of the Local Government Official Information and Meetings Act 1987. If you consider there are compelling reasons why your contact details and/or submissions should be kept confidential, you should contact the Council's Engagement Team Leader, telephone 941 8999.

Civic Offices, 53 Hereford Street, Christchurch, 8011  
PO Box 73010, Christchurch, 8154  
Phone 941 8867, Facsimile: 03 941 8384  
Email: [dieter.steinegg@ccc.govt.nz](mailto:dieter.steinegg@ccc.govt.nz)  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

## 8. Bowhill Road Proposed P10 Restriction

Reference: 17/269898

Contact: Wayne Anisy Wayne.anisy@ccc.govt.nz 941-8999

### 1. Purpose and Origin of Report

#### Purpose of Report

- 1.1 The purpose of this report is for the Coastal-Burwood Community Board to approve the installation of a P10 parking area on Bowhill Road as shown on **Attachment A**.

#### Origin of Report

- 1.2 This report is staff generated in response to requests from the business owner at this location.

### 2. Significance

- 2.1 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 2.1.1 The level of significance was determined by assessment of the magnitude of the problem and the number of properties affected by the preferred option.

### 3. Staff Recommendations

That the Coastal-Burwood Community Board:

1. Approve that a P10 parking area be installed on the south side of Bowhill Road commencing at a point 13 metres west of its intersection with Keyes Road and extending in a westerly direction for a distance of 18 metres, this restriction is to apply at any time.

### 4. Key Points

- 4.1 This report supports the [Council's Long Term Plan \(2015 - 2025\)](#):
- 4.1.1 Activity: Parking
- Level of Service: 10.3.8 Optimise operational performance
- 4.2 The following feasible options have been considered:
- Option 1 - Install a P10 parking area (preferred option)
  - Option 2 – Do Nothing
- 4.3 Option Summary - Advantages and Disadvantages (Preferred Option)
- 4.3.1 The advantages of this option include:
- Provides a turnover area for dairy customers to park.
- 4.3.2 The disadvantages of this option include:
- No long term parking is permitted at this location.
- 4.4 <enter text>

### 5. Context/Background

- 5.1 There have been recent requests from the dairy owner on the corner of the Keyes/Bowhill intersection to look into the parking issues being experienced at this location. The current issues

are that vehicles can park with no restriction in the area on Bowhill Road between Keyes Road and Baker Street. There was some available parking on the west side of Keyes Road south of the roundabout, however this has since been removed due to optimisation requirements with the introduction of two approach lanes at the roundabout.

- 5.2 After site investigations it was agreed there were issues with long term parking and the installation of a time limited parking area would be the best solution. On 13/1/17 a letter with the attached plan was dropped into the Diary and number 5 Baker Street highlighting the proposal. There were no objections to this and one letter of support was received back from the Diary owner.
- 5.3 As the proposed option does not affect any other property owners or residents there was no further consultation carried out.

## 6. Option 1 – Install P10 Parking Restrictions (preferred)

### Option Description

- 6.1 Install a P10 parking area on Bowhill Road as shown on **Attachment A**.

### Significance

- 6.2 The level of significance of this option is low and is consistent with section 2 of this report.

### Impact on Mana Whenua

- 6.3 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

### Community Views and Preferences

- 6.4 All immediately affected residents were notified by way of letter drop on 13 January 2017. To date there have no objections to the proposal. One submission in support was received back, this was from the Dairy owner who initially requested that we look into the parking issues.

### Alignment with Council Plans and Policies

- 6.5 This option is consistent with Council's Plans and Policies.

### Financial Implications

- 6.6 Cost of Implementation - \$400
- 6.7 Maintenance / Ongoing Costs - Covered under the area maintenance contract and effect will be minimal to the overall asset.
- 6.8 Funding source - Traffic Operations Budget.

### Legal Implications

- 6.9 Part 1, Clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides Council with the authority to install parking restrictions by resolution.
- 6.10 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping restrictions and traffic control devices.
- 6.11 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

### Risks and Mitigations

- 6.12 Not applicable.

### Implementation

- 6.13 Implementation dependencies - Community Board approval.
- 6.14 Implementation timeframe - Approximately four weeks once the area contractor receives the request.

### Option Summary - Advantages and Disadvantages

- 6.15 The advantages of this option include:
- It will provide turnover for the businesses customers.
- 6.16 The disadvantages of this option include:
- It will remove the option for all day parking.

## 7. Option 2 – Do Nothing

### Option Description

7.1 Retain existing parking and markings.

### Significance

7.2 The level of significance of this option is low and is consistent with section 2 of this report.

### Impact on Mana Whenua

7.3 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

### Community Views and Preferences

7.4 This option is inconsistent with the business owner request for an improved turnover parking area for their customers.

### Alignment with Council Plans and Policies

7.5 This option is consistent with Council's Plans and Policies.

### Financial Implications

7.6 Cost of Implementation - Not applicable

7.7 Maintenance / Ongoing Costs - Not applicable

7.8 Funding source - Not applicable

### Legal Implications

7.9 Not applicable

### Risks and Mitigations

7.10 Not applicable

### Implementation

7.11 Implementation dependencies - Not applicable

7.12 Implementation timeframe - Not applicable

### Option Summary - Advantages and Disadvantages

7.13 The advantages of this option include:

- Unrestricted parking will remain.

7.14 The disadvantages of this option include:

- It does not address the issue of turnover for the business owner.

## Attachments

No.	Title	Page
A <a href="#">↓</a>	Bowhill Road P10 Diagram for Board Report	52

## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
  - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

### Signatories

<b>Author</b>	Wayne Anisy - Traffic Engineer
<b>Approved By</b>	Ryan Rolston - Team Leader Traffic Operations Aaron Haymes - Manager Operations (Transport)







## 9. Deed of Surrender and Deed of Lease to Family For Life Trust at Aranui Playground

Reference: 17/269259

Contact: Kathy Jarden

Kathy.jarden@ccc.govt.nz

941-8203

### 1. Purpose and Origin of Report

#### Purpose of Report

- 1.1 The purpose of this report is for the Coastal-Burwood Community Board to recommend to Council that:
  - 1.1.1 The lease over Aranui Playground with Pacific Trust Canterbury be surrendered; and
  - 1.1.2 A new lease be granted to Family for Life Trust.

#### Origin of Report

- 1.2 This report is staff generated.

### 2. Significance

- 2.1 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
  - 2.1.1 The level of significance was determined by staff evaluation.
  - 2.1.2 The community engagement and consultation outlined in this report reflect the assessment.

### 3. Staff Recommendations

That the Coastal-Burwood Community Board:

1. Recommend that Council agree to surrender the existing lease with Pacific Trust Canterbury over the land at 13 Merrington Crescent, also known as Aranui Playground, 307 Breezes Road; and
2. Recommend that Council agree to grant a new lease to Family For Life Trust over an area of land approximately 1324m<sup>2</sup> located at 13 Merrington Crescent, also known as Aranui Playground at 307 Breezes Road contained in Certificate of Title CB516/289 for a term of 20 years less 1 day for the purpose providing early learning childcare services.

### 4. Key Points

- 4.1 This report supports the [Council's Long Term Plan \(2015 - 2025\)](#):
  - 4.1.1 Activity: Community Facilities
    - Level of Service: 2.0.8 Identify and promote community facilities provided by third parties
- 4.2 The following feasible options have been considered:
  - Option 1 – Grant Surrender of Current Lease and Enter into New Lease (preferred option)
  - Option 2 – Decline Surrender
- 4.3 Option Summary - Advantages and Disadvantages (Preferred Option)

4.3.1 The advantages of this option include:

- Supports Council's Early Childhood Education Policy "promoting equitable access for all children and their families/whanau to quality early childhood education in Christchurch. Priority will be given to the least advantaged and those with special needs or abilities."
- Supports Council's Strengthening Communities Strategy – "strong communities give people a sense of belonging and encourage them to take part in social, cultural, economic and political life. This participation and the support that such communities can offer in times of stress, promote the well-being of individuals and families/whanau."

4.3.2 The disadvantages of this option include:

- An open park space continues to be occupied by buildings and improvements.

## 5. Context/Background

### The Land and Buildings

- 5.1 The land subject to this report is known as the Aranui Playground with access off Pages Road/Breezes Road and Merrington Crescent. A site plan is shown in Attachment A.
- 5.2 The land being Part Lot 4 and Part Lot 11 DP 3564 Certificate of Title CB516/289 being 3690 square metres more or less and held as fee simple.
- 5.3 Leases over this parcel of land are treated as park in accordance with section 138(2) of the Local Government Act 2002.
- 5.4 In 2014 Canterbury Play Centre Association held the lease with Council over this land and approached Council to assign their lease to Pacific Trust Canterbury. This was approved by the Burwood/Pegasus Community Board on 17 February 2014.
- 5.5 The building is in good condition with Canterbury Play Centre Association carrying out earthquake works including replacing the piles and foundation prior to transferring ownership to Pacific Trust Canterbury.
- 5.6 The current lease expires 31 March 2022.
- 5.7 The building improvements are currently owned by Pacific Trust Canterbury who are in liquidation.
- 5.8 The liquidator has placed the building and improvements up for sale in the open market with any new ground lease subject to Council approval.
- 5.9 The liquidator has entered into a sale and purchase agreement for the buildings and the purchaser is now seeking approval to enter into a new lease.
- 5.10 The liquidator has agreed to surrender the current lease subject to the purchaser being granted a new lease on the land.

### Request for Lease to Family For Life Trust

- 5.11 Family for Life Trust (the "Trust") operates Just Kids Preschool which is a community based preschool. The Trust employs up to 30 staff. A copy of the Trust's written application and philosophies may be found in Attachment B. Ministry of Education reviews and audited financial accounts have also been provided for staff review.
- 5.12 The Trust has operated a preschool at 81 Bickerton Street for the last 15 years licenced for 144 children. The Trust has also purchased a second preschool two years ago at 129 Pages Road licenced for 14 children.
- 5.13 The Trust would like to purchase the buildings at Merrington Crescent (Aranui Playground site) to complement their services as a community preschool giving consideration to a strong Pacifica

theme to encourage participation from that community. This intention has been supported by Ministry of Education personnel familiar with the Wainoni and Aranui communities.

- 5.14 Council officers propose a lease term of five (5) years with three (3) rights of renewal of 5 years each for a total term of 20 years less one day.
- 5.15 The proposed rental is based on current rents to similar organisations occupying parks and reserves. The annual rent would be reviewed three-yearly subject to council rental policies. For the purposes of calculating the annual rental, the leased area comprises 1120m<sup>2</sup> land, and 204m<sup>2</sup> main building and shed. As of 1 April 2017, the current annual rent would be \$294.75 plus GST.

### Delegations

- 5.16 The Community Board does not hold the necessary delegations to give effect to the preferred option of surrendering the current lease and granting a new lease.
- 5.17 Community Boards may grant leases or licences on non-reserve land “for a maximum term of 20 years (less 1 day) to voluntary organisations over parks for the erection of pavilions and other buildings and structures associated with and necessary for the use of the land for outdoor sports games and other recreational activities” (Delegation 5.11).
- 5.18 The term “recreational” activity in this instance does not include early education services such as would be permitted if the park was classified under the Reserves Act for “local purpose community buildings”. As such, a recommendation from the Community Board to the Council is sought.

## 6. Option 1 – Grant Surrender of Current Lease and Enter into New Lease (preferred)

### Option Description

- 6.1 Surrender the current lease to Pacific Trust Canterbury (in Liquidation) and enter into a new lease with Family for Life Trust.

### Significance

- 6.2 The level of significance of this option is low consistent with section 2 of this report.
- 6.3 Engagement requirements for this level of significance are not required however public notification advising of Council’s intention to enter into a lease in accordance with Section 138(2) of the Local Government Act will be carried out.

### Impact on Mana Whenua

- 6.4 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

### Community Views and Preferences

- 6.5 Families in the Aranui/Wainoni area are specifically affected by this option due to cessation of services from this location. Their views are supportive of this proposal. Their views have not been solicited on this issue however staff visits to the site and impromptu discussions with neighbours indicate that they would like these buildings to be utilised. The Trust has prepared a business case supporting the need for further services in this neighbourhood.

### Alignment with Council Plans and Policies

- 6.6 This option is consistent with Council’s Plans and Policies.

### Financial Implications

- 6.7 Cost of Implementation – legal fees to prepare the necessary Deed documents.

- 6.8 Maintenance / Ongoing Costs – no cost to Council
- 6.9 Funding source – not applicable

### Legal Implications

- 6.10 Documents recording the Deed of Surrender and a new Deed of Lease will be prepared by Council's Legal Services Unit.

### Risks and Mitigations

- 6.11 There is a risk that Family for Life Trust ceases to operate and the building is abandoned.
- 6.12 Risk - empty building left on park due to Tenant ceasing to operate.
  - 6.12.1 Treatment: provision in the lease to ensure that the current building owner removes the improvements from the land.
  - 6.12.2 Residual risk rating: the rating of the risk is low.

### Implementation

- 6.13 Implementation dependencies - Recommendation by Community Board and approval by Council to surrender current lease and enter into new lease.
- 6.14 Implementation timeframe – 4 to 6 weeks.

### Option Summary - Advantages and Disadvantages

- 6.15 The advantages of this option include:
  - Supports Council's Early Childhood Education Policy "promoting equitable access for all children and their families/whanau to quality early childhood education in Christchurch. Priority will be given to the least advantaged and those with special needs or abilities."
  - Supports Council's Strengthening Communities Strategy – "strong communities give people a sense of belonging and encourage them to take part in social, cultural, economic and political life. This participation and the support that such communities can offer in times of stress, promote the well-being of individuals and families/whanau."
- 6.16 The disadvantages of this option include:
  - An open park space continues to be occupied by buildings and improvements.

## 7. Option 2 – Decline Surrender

### Option Description

- 7.1 Decline request to surrender current lease.

### Significance

- 7.2 The level of significance of this option is low consistent with section 2 of this report.
- 7.3 Engagement requirements for this level of significance are not required.

### Impact on Mana Whenua

- 7.4 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

### Community Views and Preferences

- 7.5 Residents and ratepayers are specifically affected by this option due to the need for early childhood education services in their area. Their views have not been solicited on this issue however staff visits to the site and impromptu discussions with neighbours indicate that they

would like these buildings to be utilised. The Trust has prepared a business case supporting the need for further services in this neighbourhood.

### **Alignment with Council Plans and Policies**

7.6 This option is inconsistent with Council's Plans and Policies

7.6.1 Inconsistency – does not meet Council Level of Service: 2.0.8 Identify and promote community facilities provided by third parties

7.6.2 Reason for inconsistency – does not support Council policies and strategies

7.6.3 Amendment necessary – amendment to Council policies and strategies

### **Financial Implications**

7.7 Cost of Implementation – Enforcement through the lease to ensure buildings and improvements are removed.

7.8 Maintenance / Ongoing Costs – ongoing park maintenance of a larger open park space

7.9 Funding source – not budgeted; would need to be provided under Parks maintenance contracts.

### **Legal Implications**

7.10 The current lease includes provisions for that the current tenant remove all buildings and improvements from the site.

### **Risks and Mitigations**

7.11 Pacific Trust Canterbury (in Liquidation) abandons the building leaving it for the Council to remove and reinstate the site.

7.12 Risk - financial ability of the liquidator to remove the improvements. This will result in unbudgeted costs to the Council in pursuing removal of the buildings and improvements.

7.12.1 Treatment: approve the surrender of the lease, allowing for the sale of the building to Family for Life Trust and granting of a new lease.

7.12.2 Residual risk rating: the rating of the risk is low.

### **Implementation**

7.13 Implementation dependencies - Council Resolution

7.14 Implementation timeframe – Notification to Pacific Trust Canterbury liquidators and sufficient time to remove improvements – 3-6 months.

### **Option Summary - Advantages and Disadvantages**

7.15 The advantages of this option include:

- Area of open park becomes available to all residents to enjoy.

7.16 The disadvantages of this option include:

- Community desire to have provisions for early childhood education facilities in their neighbourhood.
- Liquidator does not remove improvements leaving cost to Christchurch ratepayers

## Attachments

No.	Title	Page
A <a href="#">↓</a>	Lease Plan - 13 Merrington Crescent	59
B <a href="#">↓</a>	Family For Life Application	60

## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

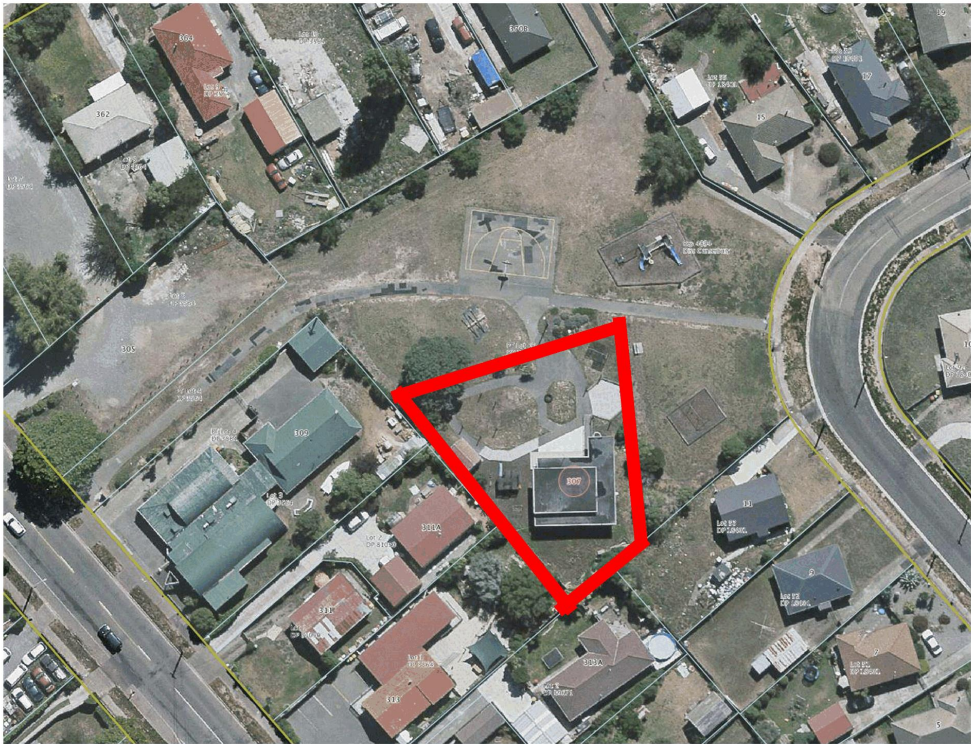
(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories

<b>Author</b>	Kathy Jarden - Team Leader Leasing Consultancy
<b>Approved By</b>	Angus Smith - Manager Property Consultancy Bruce Rendall - Head of Facilities, Property and Planning Andrew Rutledge - Head of Parks Mary Richardson - General Manager Customer and Community



Lease Area – 13 Merrington Crescent



**Jarden, Kathy**

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**Subject:** 13 Merrington St - Lease  
**Attachments:** Just Kids Community Preschool - 23\_07\_2015 \_ Education Review Office.pdf; Gabriel House Kindergarten - 29\_10\_2015 \_ Education Review Office.pdf; Just Kids Community Preschool Philosophy.pdf; Just Kids House Philosophy.pdf; 2015 Families for Life Trust Annual Report - signed back page.pdf; Just Kids Community Preschool Organisation Chart August 2015.pdf

**Record Number:** 17/286015

**From:** Kerry [<mailto:Kerry@celebrationcentre.com>]  
**Sent:** Monday, 6 March 2017 2:24 p.m.  
**To:** Barwood, Lisa  
**Subject:** 13 Merrington St - Lease

Hi Lisa

As discussed on the phone Families for Life Trust have commenced discussions with the receivers to purchase the 13 Merrington St property with the purpose to run a preschool. We understand this to be the permitted activity for the site.

Families for Life Trust are seeking confirmation from the council that the lease would be transferred to us and we would be allowed to continue with the purpose of a Preschool.

We understand the council lease to be \$270 + Gst PA

Families for Life Trust have been running a preschool successfully for over 15 years. Our main preschool which is licenced for 144 children is located at 81 Bickerton St. We have recently purchased a second preschool licenced for 14 children almost two years ago located at 129 Pages Road. This is only 500m down the road from our current Bickerton st site.

Our business plan in simple terms is to implement the current operational structure we have successfully carried out with our remote preschool location at 129 Pages Rd.

We have very active and supportive governance team located at our 81 Bickerton St site. We currently employ upto 30 staff.

I have attached our recent 2015 ERO reviews for your reference and our 2015 financials, 2016 is still being finalised by our accountants.

We have had discussion with key personnel of Ministry of Education familiar with the area and outlined to them our intention for the site of which they are very supportive. We are not concerned about the close proximity of the merrington st site to our existing centres based on current enrolment demand. The MOE are currently looking at increasing Pacifica participation into early childhood education. We would run merrington st as a community preschool, however we will consider a strong Pacifica them to encourage this target group to participate. Both of our current preschools have a strong multi-cultural mix.

We are very keen to see the council process to transfer the lease expedited if possible. The site is currently unoccupied and it is evident that this is attracting undesirable activity around the building. We would be keen to occupy the site as soon as possible.



We would like to invite you to come down and visit our current sites if you wish and any other persons you think would benefit from seeing our existing operations.

Please advise asap what the process is likely to be to see a successful lease transfer.

Kind regards  
Kerry Rutherford  
Trustee

Families for Life Trust  
81 Bickerton Sreet  
Wainoni  
Christchurch

Mob: 029 297 0607  
Ph: 03 373 8032



### Team Philosophy

Just Kids Preschool is a community based preschool and **family/whānau** are at the forefront of what we do and what we believe in.

We believe that warm, caring, **reciprocal relationships** are the foundation of our work with young children, whānau, our Just Kids teaching family and our community.

We support **open communication** and aim to welcome, include and respond to our children, whānau and community in non-judgmental and **collaborative** ways. This allows us to hear the **aspirations** and **beliefs** of our parents and whānau and for those aspirations to be reflected within our programme.

We acknowledge the **diversity** of our community and aim to work in encouraging ways, which ensure that every child, family and whānau is accepted, included and feels a sense of belonging within our centre. We honour **Te Tiriti o Waitangi** and the **partnerships** and responsibilities inherent within this document. **Te reo** and **Tikanga** practices are woven into our daily programme.

We **respect** and acknowledge that parents and whānau are their child's first teachers and that each child brings with them individuality, **unique** learning characteristics and **culture** from their home. We see all children as capable learners and aim to provide a programme where learning and play is child initiated and the concept of **ako** is encouraged. We believe that **learning is a life long journey** and within our programme we support our children to contribute, participate, explore & experiment in their learning. We believe that to work is to play, to play is to learn and to learn is to live. We ensure that **play** is a fundamental feature of our daily programme.

Our teachers **empower** children to choose, think and take responsibilities for themselves and aspects of their learning. Our teachers consider learning as a **holistic** experience and plan for and assess children's learning using Te Whāriki – The Early Childhood Curriculum. We aim to provide children with the **foundations** that they will need for **successful future learning**.

Our teachers strive to work as a **professional team** who value one and other and the journey of ongoing learning together. We work with **integrity** and aim to review and consistently improve the **quality** of learning experiences and our learning environment for our children, family/whānau, our Just Kids teaching family and community.

Ako – Means to both teach & to learn.

Te Reo – Maori language.

Tikanga – Maori traditional rules & culture.

Holistic – A holistic approach to learning takes into account all of the dimensions of a child's learning & development, and realises that these are interrelated & interconnected.



### Team Philosophy

The passionate and friendly teachers at Just Kids House work hard to provide an environment where children and families have a sense of belonging. Our small group size allows our teachers to build strong, authentic relationships with each child and their families, helping our children to feel nurtured and well cared for.

At Just Kids House, we acknowledge the cultural diversity of our local community, and strive to provide a unique and homely environment with a family feel that is inclusive for all.

Our small learning environment provides a programme that supports children to contribute, participate, explore and experiment in their own learning, and each other's. Our learning environment recognises the value of ako, where children of all ages learn alongside, with and from each other (tuakana – teina).

Our small, dedicated team of teachers are passionate about learning. We are constantly reviewing and improving our teaching practices and environment, to provide the up-most quality care for our children and families.



## 10. Coastal-Burwood Community Board ANZAC Day 2017 Wreath Laying

Reference: 17/325317

Contact: Peter Croucher peter.croucher@ccc.govt.nz 941 5305

### 1. Purpose of Report

- 1.1 The purpose of this report is for the Coastal-Burwood Community Board to consider approving funding for its ANZAC Day 2017 Commemoration wreath laying.

### 2. Origin of Report

- 1.2 This report is staff generated to assist the Board to consider wreath laying events to commemorate ANZAC Day 2017.

### 2. Staff Recommendations

That the Coastal-Burwood Community Board:

1. Resolves to make a grant of \$500 towards the cost of ANZAC Day 2017 wreaths
2. Determines the locations for laying of wreaths and who will represent the Board at those locations.

### 3. Key Points

- 3.1 The former Burwood/Pegasus Community Board had traditionally commemorated ANZAC Day with the laying of a commemorative wreaths funded by the Board.
- 3.2 In the past, wreaths have been laid at the New Brighton, Aranui and Burwood ANZAC ceremonies. In 2016 wreaths were laid at New Brighton and Aranui only. Advice has been received from Waitakiri School that in conjunction with All Saints Church, Burwood, an ANZAC ceremony will be held at the Burwood Monument on the corner of Lake Terrace and New Brighton Roads.
- 3.3 Funding for the wreaths will come from the Board's 2016/17 Discretionary Response Fund which has an available balance of \$42,255.

### Attachments

No.	Title	Page
A <a href="#">↓</a>	Decision Matrix ANZAC Wreaths 2017	66

### Signatories

Author	Peter Croucher - Community Board Advisor
Approved By	Jo Wells - Manager Community Governance, Coastal-Burwood

## 2016/17 DRF COASTAL-BURWOOD DECISION MATRIX

### Priority Rating

One	Meets all eligibility criteria and contributes <b>significantly</b> to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00056131	Organisation Name	Project Name and Description	Total Cost	Contribution sought towards	Staff Recommendation	Priority
	Coastal-Burwood Community Board	<b>ANZAC Day 2017 Wreath Laying</b>  Contribution is sought to fund the cost of two wreaths for ANZAC Day 2017 at a cost of \$350 each. Should the Board decide to purchase three wreaths the cost will be \$500.	\$ 500  <b>\$ Requested</b> \$ 500 (100% requested)	Three ANZAC Wreaths - \$500	<b>\$ 500</b>  That the Coastal-Burwood Community Board resolves to make a grant of \$500 towards the cost of ANZAC Day 2017 Wreaths.	1

<b>Organisation Details</b> Service Base: Shirley Service Centre Legal Status: Territorial Local Authority Established: 1989 Target groups: General Community Annual Volunteer hours: Number of project participants: 50,000  <b>Alignment with Council Strategies</b> <input type="checkbox"/> Strengthening Communities Strategy <input type="checkbox"/> Physical Recreation and Sport Strategy <input type="checkbox"/> Children's Strategy and Policy <input type="checkbox"/> Youth Strategy <input type="checkbox"/> Social Wellbeing Policy <input type="checkbox"/> Events Strategy <input type="checkbox"/> Coastal-Burwood Board Objectives: 7 (The Board will support and encourage residents to participate in local recreation, leisure and cultural activities)  <b>CCC Funding History</b> 2015/2016 – \$500 (ANZAC Wreaths) DRF	<b>Other Sources of Funding (this project only)</b> <b>Staff Assessment</b> ANZAC Day is a national day of recognition that provides an opportunity for soldiers, their whanau together with the community at venues around the ward, to remember and acknowledge the contribution that the armed services have provided during past conflicts. Each year the former Burwood/Pegasus Community Board has purchased wreaths to be laid on ANZAC memorials throughout the ward. There is no other source of funding for this project.
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## 11. Coastal-Burwood Community Board Youth Development Funding Scheme 2016-17 T Tauapai

Reference: 17/331202

Contact: Jacqui Miller

Jacqui.miller@ccc.govt.nz

941 5333

### 1. Purpose and Origin of Report

#### Purpose of Report

- 1.1 The purpose of this report is for the Coastal-Burwood Community Board to consider one application received for the Board's 2016/17 Youth Development Fund.
- 1.2 There is currently \$1,050.00 remaining in this fund.

#### Origin of Report

- 1.3 This report is to assist the Community Board to consider an application for funding from Tanaisjah Tauapai.

### 2. Significance

- 2.1 The decision(s) in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
  - 2.1.1 The level of significance was determined by the number of people affected and/or with an interest.
  - 2.1.2 Due to the assessment of low significance, no further community engagement and consultation is required.

### 3. Staff Recommendations

That the Coastal-Burwood Community Board:

1. Approves a grant of \$300.00 from its 2016/17 Youth Development Fund to Tanaisjah Tauapai towards the New Zealand Hip Hop National Championships from the 26-29 April in Auckland.

### 4. Applicant 1 – Tanaisjah Tauapai

- 4.1 Tanaisjah Tauapai is a 14 year old living in Rookwood Street, New Brighton. She is a year nine student at Burnside High School.
- 4.2 Tanaisjah is a member of the 8 person Reality dance crew who dance at the Swarm Dance Studio in Moorhouse Avenue. The Reality crew won the South Island regional competition on the 11<sup>th</sup> March which qualified them to compete at the National Championships in Auckland from the 26-29 April. The event is also a qualifying event for the World Hip Hop Championships to be held in the United States in August 2017.
- 4.3 Tanaisjah began dancing three years ago at the Swarm Dance Studio and quickly developed into a very talented dancer making it into the best dance crew at Swarm. The Reality crew perform regularly at community events including I Love New Brighton 2017 and also the Linwood Youth Festival Experience (LYFE).
- 4.4 The crew rehearse three times a week throughout the year, which will increase to daily rehearsals before the NZ championships. The crew have undertaken some fundraising activities including



sausage sizzles, entertainment books sales and are looking at other options. They estimate they will raise up to \$150 per crew member

4.5 Tanaisjah also attends Majestic Church youth group and volunteers as a youth leader during their weekly programme.

4.6 The following table provides a breakdown of the costs for Tanaisjah Tauapai:

EXPENSES	Cost (\$)
Registration Fee	35.00
Flights	290.00
Accommodation	120.00
Transport – Van Hire/Petrol	80.00
<b>Total</b>	<b>\$525.00</b>

1.1. This is the first time the applicant has applied for funding.

## Attachments

There are no attachments to this report.

## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories

<b>Author</b>	Jacqui Miller - Community Recreation Advisor
<b>Approved By</b>	Jo Wells - Manager Community Governance, Coastal-Burwood

## 12. Coastal-Burwood Community Board Area Report

Reference: 17/345304

Contact: Jo Wells

jo.wells@ccc.govt.nz

941 6451

### 1. Purpose of Report

The purpose of this report is to resource the Community Board to promote a pro-active partnership approach to decision-making between the Council and Community Boards working together to achieve the best outcomes for the city with decisions being made with a good understanding of community views.

### 2. Staff Recommendations

That the Coastal-Burwood Community Board:

1. Receive the Area Update.
2. Request the Submissions Committee to prepare a draft submission on the Christchurch City Council's Draft Annual Plan 2017/18 and requests that the draft submission be circulated to the Board for comment prior to submission; noting that the Submissions Committee has the delegated authority to submit on the Board's behalf.

### 3. Community Board Activities and Forward Planning

#### 3.1 Community Board Plan update against outcomes

It is anticipated that the Community Board Plan will be reviewed and updated and come into effect from 1 July 2017. A workshop is planned for April.

#### 3.2 Memos/Information reporting back on Community Board matters

3.2.1 The Review of the Tsunami Evacuation in Christchurch City on 14 November 2016 has been provided by email.

##### 3.2.2 Outwards Correspondence

Nil to report at this time.

##### 3.2.3 Estuary Road Resealing

On 3 April 2017 information was given that the smoothing of a portion of Estuary Road on the trafficable central portion only was based on the criteria of greatest need and financial prudence. The Board expressed their frustration that that entire road width in that portion of Estuary Road was not sealed. This matter has been further discussed with staff.

In terms of similar roading treatment in other areas of the city there is an example in Riverlaw Terrace. Not smoothing the parked areas in Estuary Road meant that a much greater section of road could be sealed.

Not "smoothing" the parked areas - where most don't drive over - is common practice on the New Zealand Transport Authority (NZTA) State Highway network.

#### 3.2.4 2017 LGNZ Conference

Local Government New Zealand is holding their 2017 Conference on 23–25 July 2017 in Auckland with the theme of “Creating pathways to 2050: liveable spaces and loveable places”.

The conference is aimed at mayors, chairs, chief executives, councillors and senior management, the programme is **attached** (attachment A) for information.

More information is available at <http://www.lgnz.co.nz/about-lgnz/lgnz-conference-2/>

Board members are invited to signal their interest in attending. If there is interest, staff will prepare a report seeking approval to allocate operational funding for attendance, flights and accommodation.

#### 3.2.5 QEII Park – Memorial Trees and Fitness Track

During the Board Seminar held on 3 April 2017 with staff and representatives of the Ministry of Education, it was agreed to obtain the tree plan as it related to the proposed school’s site. Also, confirmation was sought that a publicly accessible fitness/walking track would still be available on the periphery of the park.

The agenda for the Council meeting on 13 April 2017 is now available on-line and contains this information (item 19 in that agenda).

In summary, the report is to ask Council to amend a resolution made on 23 June 2016 in relation to retaining trees on QEII Park. The fitness/walking trail is to be retained and upgraded.

### 3.3 The provision of strategic technical and procedural advice to the Community Board

3.3.1 Nil to report at this time.

### 3.4 Board area Consultations/Engagement

3.4.1 Draft Annual Plan 2017/18. Copies of the consultation booklet are available at [www.ccc.govt.nz/haveyoursay](http://www.ccc.govt.nz/haveyoursay), at Civic Offices at 53 Hereford Street, Christchurch and all Council libraries and customer service desks.

3.4.2 A leaflet containing general information about the Community Board, the Council and the Community Governance Team has been developed for Residents Associations. This has been done following requests from and consultation with Residents Associations. It is a local resource for Residents’ Associations in the Coastal-Burwood ward.

### 3.5 Submission Opportunities

3.5.1 Draft Annual Plan 2017/18

### 3.6 Annual Plan and Long Term Plan matters

3.6.1 The Submissions Committee is asked to prepare its submission to the Council on the Draft Annual Plan 2017/18.

**3.7 Development of Civil Defence Emergency Plans**

- A workshop to be set up to discuss Board's role in Community preparedness plans.
- The review of the Tsunami Evacuation has now been made available.

**3.8 Requests for information from Board meeting on Newsline**

3.8.1 Members are invited to consider items for inclusion in Newsline.

**3.9 Significant Board matters of interest to raise at Council**

Board members are requested to highlight significant matters from the meeting to be raised by the Chair at the next Council Meeting (Community Board reports) on Thursday 11 May.

**4. Key Local Projects (KLPs) and Strengthening Communities Funded Projects**

The three Community Board, 'Key Local Projects' are Aranui Community Trust Incorporated (ACTIS), People Empowerment Environmental Enhancement Project (PEEEP) previously known as Project Employment Environmental Enhancement Project and Rawhiti Community Sports Incorporated. The three groups will be doing deputations to the Board on 1 May.

**5. Significant Community Issues**

**5.1 Repair of the South Brighton Boardwalk**

A report is due to come to the Community Board on 1 May 2017. The report will have some estimates and options presented.

**6. Major Community and/or Infrastructure Projects**

**6.1 Community Facilities**

Staff are meeting with A-Town Boxing Gym Club regarding options for the facility they utilise to be repaired. The Club have expressed interest to either lease or purchase the building from Council and to manage the repairs and improvements for the building. A report will come to the Board once options are established.

**6.2 Partnerships with the community and organisations**

6.2.1 Consultation via a public information leaflet on the Burwood Park Fitness Trail has gone out to stakeholders and interested parties and is due to close 21 April 2017.

6.2.2 Development Christchurch Limited (DCL) has announced their 'Land Development Strategy' about the transfer of underutilised land from CCC to DCL. This includes three development sites on Beresford St. The Council consultation is only about the issue of transferring land to DCL (owned by CCC) and not about the future use. DCL will continue work to identify the highest and best uses for these sites and, taking into account community views through engagement, take steps towards the development of these sites as part of the New Brighton Regeneration Project.

The wider outcome to DCL holding a portfolio of Council land will assist us in delivering additional work in New Brighton as part of the regeneration project.

**6.3 Infrastructure projects underway**

Repair of the South Brighton Jetty is underway.

**6.4 Events Report Back**

Nil to report at this time.

## 7. Parks, Sports and Recreation Update (bi-monthly)

### 7.1 Local Parks Update

Report bi-monthly.

## 8. Community Board funding budget overview and clarification

8.1 The Board's funding update is attached, please refer to (attachment B).

### Attachments

No.	Title	Page
A <a href="#">↓</a>	LGNZ Conference Programme 2017	73
B <a href="#">↓</a>	2016-19 Coastal-Burwood Board Funding Update	77

### Signatories

<b>Authors</b>	Katie MacDonald - Community Support Officer Jo Wells - Manager Community Governance, Coastal-Burwood Natalie Dally - Community Development Advisor Heather Davies - Community Development Advisor Jacqui Miller - Community Recreation Advisor Peter Croucher - Community Board Advisor
<b>Approved By</b>	Jo Wells - Manager Community Governance, Coastal-Burwood

## Programme

*This is a preliminary programme, current as at 21 February 2017. It is subject to minor changes.*

### Sunday 23 July

#### Registration desk open

9.30am - Level 4, SKYCITY Convention Centre

6.00pm Barista coffee available from midday

*Kindly sponsored by Fonterra*

#### Council hosted tours

- 10.00am - ☐ Auckland's Tupuna Maunga
- 12.30pm ☐ Toi o Tamaki: behind the scenes
- ☐ New Lynn: urban regeneration in a growing city

*Ticketed event. For further information [click here](#)*

1.00pm - **Mayors Taskforce for Jobs AGM**

2.30pm *Members only*

1.00pm - **Regional Sector meeting**

2.30pm *Members only*

1.00pm - **Young Elected Members meeting**

2.30pm *Members only*

#### Powhiri and opening ceremony

3.00pm **Lawrence Yule**, President, LGNZ

**Phil Goff**, Mayor, Auckland Council

*Followed by a photo of all Mayors and Chairs*

4.00pm **Afternoon tea amongst the exhibition**

**Opening address: Pathway to the prosperity of our communities**

4.30pm **Lawrence Yule**, President, LGNZ

4.45pm **Government's address**

**Opening keynote: Building communities from the ground up: strengthening local democracy and engagement**

5.00pm How engaging communities in shaping the look, function and feel of the places in which they live can build a strong sense of local pride, identity and connection.

**Rt Hon Dame Patsy Reddy**, Governor-General of New Zealand

#### Simpson Grierson welcome reception

6.00pm SKYCITY Convention Centre

*For more information [click here](#)*



## Monday 24 July

- 7.30am **Registration desk open**  
Barista coffee available  
*Kindly sponsored by Fonterra*
- 7.00am **Transpower breakfast session with Billie Jordan**  
*Ticketed event. For further information [click here](#)*  
SKYCITY Convention Centre
- 8.30am **Community faces: how people are shaping the future**  
A future vision on how people will shape our communities in the coming decades as a result of New Zealand's growing diversity. This touching session features personal stories from members of the [Cook Islands Development Agency](#) of New Zealand and the [Roots Collective](#) on how they are changing lives in their community.
- 9.15am **Building tomorrow's places 2050: the role of technology**  
Looking at the role of technology in our communities and how smart technology can be integrated to create smart, liveable places. Learn about the practical technology trials underway to understand why New Zealand is a world leader in the implementation of Smart City technology.  
**Dr David Warburton**, Chief Executive, Auckland Transport  
**Mayor Lianne Dalziel**, Mayor, Christchurch City Council  
*Kindly sponsored by PwC*
- 10.00am **Andrew Little**, Leader of the Opposition
- 10.15am **Morning tea amongst the exhibition**  
**Creating tomorrow's places 2050**  
Attracting inward investment to boost local economy. Three councils share best practice examples and stories of how their approach has opened the door to investment, strengthening the resilience of their local economy.  
Case study one: [Rocket Lab - world innovation in Wairoa](#)
- 10.45am **Mayor Craig Little**, Wairoa District Council  
Case study two: [Opotiki's Aquaculture Harbour Project: a platform for sustainable economic growth](#)  
**Mayor John Forbes**, Opotiki District Council  
Case study three: [Leading innovation and entrepreneurship in the capital](#)  
**Chris Whelan**, Chief Executive, Wellington Regional Economic Development Agency
- 11.30am **Presentation of Minister of Local Government's EXCELLENCE Award for Outstanding Contribution to Local Government**  
**Liveable spaces and loveable places: community infrastructure**
- 11.40am Looking at the worlds most liveable cities: Creating cities that will continue to improve quality of life for our communities through liveable spaces and loveable places.
- 12.20pm **Marama Fox**, Co-leader of Maori Party
- 12.35pm **Lunch amongst the exhibition**  
**Sustainable development 2050: inspired action to build great communities**
- 1.30pm Bringing together policy, practice and research to inform our council leaders on how they can champion change to create and sustain liveable spaces and

loveable places. A highly inspiring presentation on delivering a vision for our cities and towns.  
**Sir Bob Harvey**, Champion for Auckland, Auckland Council  
**Ludo Campbell-Reid**, Design Champion and General Manager, Auckland Design Office, Auckland Council  
**Viv Heslop**, former Sustainability Lead, Panuku Development Auckland  
2.15pm **Rt Hon Winston Peters**, Leader of NZ First  
2.30pm **Afternoon tea amongst the exhibition**  
**Interactive sessions** (delegates select either one city walking tour or two workshops)

**Interactive workshops (at the venue)**  
Delivering excellence and engaging communities to deliver sustainable outcomes  
1. Managing uncertainty and impacts of climate change to meet your communities' 2050 objectives  
2. Better economic development  
3. Cross district collaboration – how regions and districts are breaking down silos and working together to deliver excellence for communities  
3.00 - 5.00pm 4. Meeting community expectations and delivering on the Government's objectives for water quality

**City walking tours (offsite)**

City Rail Link  
Auckland Waterfront  
Auckland Governance

*For further information on interactive sessions please [click here](#)*  
**Fulton Hogan conference dinner and LGNZ EXCELLENCE Awards**  
6.45pm SKYCITY Convention Centre  
*For more information please [click here](#)*

## Tuesday 25 July

**Registration desk open**  
8.00am Barista coffee available  
*Kindly sponsored by Fonterra*  
**Looking after tomorrow's places 2050: meeting our nation's water needs**  
Managing community expectations and delivering the Government's objectives for freshwater water quality is a challenge facing all of New Zealand. The primary sector and urban infrastructure are key areas for focus but equally we need to have strong conversations with our community on costs and plans to deliver.  
8.45am Session chair: **Mark Sainsbury**  
**Stuart Crosby**, Bay of Plenty Regional Councillor  
**Rahui Papa**, Te Arataura Chairman, Waikato Tainui and a representative of the Iwi Chairs Forum  
**Ken Taylor**, Director, National Science Challenge, Out Land and Water

- 9.30am **Metiria Turei**, Co-leader of the Green Party  
**Closing keynote: Future proofing our communities**  
This compelling international speaker brings the conference themes together and presents views on why we must be future-ready and how we can lead our communities in a period of unprecedented technological, environmental, and demographic change.  
We no longer have the luxury of stability- change is constant and the velocity is only intensifying. It's critical that we understand the major trends that are impacting on the way that we connect, engage, work and lead so we can continue to meet the needs of our communities. This presentation will unpack these trends and look at the behaviours and strategies leaders can employ in order to drive change that delivers results in the face of this constantly changing landscape.
- 9.45am **Holly Ransom**, futurist and global strategist  
*Kindly sponsored by Chorus*
- 10.30am **Conference closing address**
- 10.45am **Closing morning tea**  
**Local Government New Zealand AGM**
- 11.15am *Members only*  
*Registration to attend the AGM is made directly with LGNZ*
- 1.45pm - **AGM light luncheon**
- 2.15pm *Members only*

Updated as at	Coastal-Burwood Community Board Funds 2016/17		
3-Apr-17	Coastal-Burwood Discretionary Response Fund	Allocation 2016/17	Board Approval
	Discretionary Response Fund Budget 2015/2016	14,382.00	
	Amount transferred to Youth Development Fund	4,000	
	Remainder for allocation in Discretionary Response Fund	10,382	
	<b>Youth Development Fund - Opening Balance allocation</b>	<b>8,000.00</b>	
	Solomon Faitaua-Nanai	250.00	18-Jul-16
	Tyreice Tuliau	250.00	18-Jul-16
	Malia Faitaua-Nanai	250.00	18-Jul-16
	Johanna Church	500.00	18-Jul-16
	Kurtis Jolly	500.00	18-Jul-16
	Brooke Whitman	250.00	18-Jul-16
	Rebecca Norris	500.00	18-Jul-16
	Sean Aklita Takai	500.00	18-Jul-16
	Jai Oakley	150.00	18-Jul-16
	James Millar	150.00	18-Jul-16
	Dara O'Malley	150.00	18-Jul-16
	Myka Black	150.00	18-Jul-16
	St Thomas of Canterbury (Sua Aiiloilo and Amani Khoi)	400.00	1-Aug-16
	Ruby Kitchen	500.00	20-Dec-16
	Timothy Carey	450.00	20-Mar-17
	Reece Falck	450.00	20-Mar-17
	O'Shay Rayner	300.00	20-Mar-17
	Kowahi Williams	250.00	20-Mar-17
	Kyla Bartlett	250.00	20-Mar-17
	Maia Te Hae	250.00	3-Apr-17
	Neveah Pirikahu	250.00	3-Apr-17
	Finn Barber	250.00	3-Apr-17
	<b>Youth Development Fund BALANCE</b>	<b>1,050.00</b>	
	<b>Discretionary Response Fund - Total Allocation</b>	<b>14,382.00</b>	
	Avon-Otakaro Inc - Matariki in the Zone (approved last financial year but not paid until 29 July 2016)	5,031.00	16-May-16
	Establish Youth Development Fund (transfer to YDF)	4,000.00	18-Jul-16
	Pleasant Point Yacht Club Inc	3,730.00	1-Aug-16
	South Brighton Residents Association	1,621.00	15-Aug-16
	<b>Allocation (First Tranche)</b>	<b>-25,104.00</b>	
	Aranui Community Trust Inc	7,000.00	15-Nov-16
	QEII Swim Club	5,000.00	15-Nov-16
	Duke Festival of Surfing	4,000.00	5-Dec-16
	The Jam Youth Event	1,600.00	20-Dec-16
	\$2 Pool Project	7,500.00	20-Dec-16
	<b>Allocation (Second Tranche)</b>	<b>-47,420.00</b>	
	Avon-Otakaro Inc - Poppies Over Gallipoli ANZAC Garden Project	4,168.30	20-Feb-17
	Coastal Restoration Trust of NZ	1,000.00	6-Mar-17
	<b>Discretionary Response Fund BALANCE</b>	<b>42,255.70</b>	
	<b>Total Balance of unallocated DRF/YDF</b>	<b>43,305.70</b>	

## 13. Elected Member Information Exchange

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This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

## 14. Question Under Standing Orders

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Any member of the local authority may at any meeting of the local authority at the appointed time, put a question to the Chairperson, or through the Chairperson of the local authority to the Chairperson of any standing or special committee, or to any officer of the local authority concerning any matter relevant to the role or functions of the local authority concerning any matter that does not appear on the agenda, nor arises from any committee report or recommendation submitted to that meeting.

Wherever applicable, such questions shall be in writing and handed to the Chairperson prior to the commencement of the meeting at which they are to be asked.