

Halswell-Hornby-Riccarton Community Board

AGENDA

Notice of Meeting:

An ordinary meeting of the Halswell-Hornby-Riccarton Community Board will be held on:

Date: Tuesday 14 February 2017
Time: 4.30pm
Venue: Community Room, Upper Riccarton Library,
71 Main South Road, Christchurch

Membership

Chairperson	Mike Mora
Deputy Chairperson	Helen Broughton
Members	Natalie Bryden
	Vicki Buck
	Jimmy Chen
	Catherine Chu
	Anne Galloway
	Ross McFarlane
	Debbie Mora

9 February 2017

Gary Watson
Manager Community Governance, Halswell-Hornby-Riccarton
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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted.
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Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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1. Apologies

At the close of the agenda no apologies had been received.

2. Declarations of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes

That the minutes of the Halswell-Hornby-Riccarton Community Board ordinary meeting held on [Tuesday 13 December 2016](#), be confirmed (refer page 5).

That the minutes of the Halswell-Hornby-Riccarton Community Board extraordinary meeting held on [Tuesday 31 January 2017](#), be confirmed (refer page 20).

4. Deputations by Appointment

- 4.1** Caroline Shone, Chief Executive Officer, Community Energy Action, will address the Board regarding the services the organisation provides to residents.
- 4.2** Anna Beach, a local property owner, has been granted speaking rights to address the Board regarding ongoing parking issues in Gallagher Close, Wigram Skies.
- 4.3** Wendy Payne, local property owner, will address the Board to request the removal of trees at the Quarry Hill Reserve, Kennedys Bush.

5. Presentation of Petitions

There were no petitions received at the time the agenda was prepared.

Halswell-Hornby-Riccarton Community Board OPEN MINUTES

Date: Tuesday 13 December 2016
Time: 4.32pm
Venue: Community Room, Upper Riccarton Library,
71 Main South Road, Christchurch

Present

Chairperson	Mike Mora
Deputy Chairperson	Helen Broughton
Members	Natalie Bryden
	Vicki Buck
	Jimmy Chen
	Catherine Chu
	Anne Galloway
	Ross McFarlane
	Debbie Mora

13 December 2016

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-
- Part A** **Matters Requiring a Council Decision**
Part B **Reports for Information**
Part C **Decisions Under Delegation**
-

The agenda was dealt with in the following order.

1. Apologies

Part C

Community Board Resolved HHRB/2016/00030

That the apologies from Natalie Bryden for absence, Vicki Buck for lateness, and from Jimmy Chen and Anne Galloway for early departure, be received and accepted.

Mike Mora/Anne Galloway

Carried

2. Declarations of Interest

Part B

Ross McFarlane declared an interest regarding the references to Quaifes Road in item 16 (Proposed Halswell Area Speed Limit Changes), and took no part in any related discussion and voting thereon.

3. Confirmation of Previous Minutes

Part C

Community Board Resolved HHRB/2016/00031

That the minutes of the Halswell-Hornby-Riccarton Community Board meeting held on Tuesday 22 November 2016, be confirmed.

Mike Mora/Anne Galloway

Carried

Vicki Buck arrived at 4:34 pm.

4. Deputations by Appointment

Part B

- 4.1** John and Maria Schmetzer, local residents, addressed the Board with a request for two hour parking restrictions on the west side of Waimairi Road from numbers 61 to 73.

Items 6 and 7 of these minutes refers.

After questions from members, the Chairperson thanked Mr and Mrs Schmetzer for their presentation.

- 4.2** Proposed Halswell Area Speed Limit Changes – the following addressed the Board:

- Ngaire Bacon, property owner, Sparks Road
- David Hawke and John Bennett, representing the Halswell Residents' Association

After questions from members, the Chairperson thanked Ngaire Bacon and the Halswell Residents' Association representatives for their respective presentations.

Item 16 (Proposed Halswell Area Speed Limit Changes) of these minutes (Part A), records the Board's recommendation to the Council on this matter.

- 4.3** Jocelyn Silcock and Garth Wilson, representing the Central Riccarton Residents' Association, addressed the Board on a number of local issues in the Riccarton area.

After questions from members, the Chairperson thanked the Central Riccarton Residents' Association representatives for their presentation.

Community Board Resolved HHRB/2016/00032

Part B

The Halswell-Hornby-Riccarton Community Board decided to:

1. Receive the presentation from the Central Riccarton Residents' Association.
2. Refer the issues raised by the deputation to staff for consideration and response back to the Board.

Helen Broughton/Vicki Buck

Carried

Community Board Resolved HHRB/2016/00033

Part B

The Halswell-Hornby-Riccarton Community Board decided to:

3. Request that staff respond back to the Board on the options for playground equipment in the Picton Avenue Reserve.

Helen Broughton/Vicki Buck

Carried

Community Board Resolved HHRB/2016/00034

Part B

4. Request that staff investigate and respond back to the Board on the ideas presented by the Central Riccarton Residents' Association for the Dilworth Reserve.

Helen Broughton/Vicki Buck

Carried

- 4.4** Dave Matheson, local resident, addressed the Board with a request to remove and replace at his expense, the Silver Birch street tree located outside his property in Brigham Drive, Halswell.

After questions from members, the Chairperson thanked Dave Matheson for his deputation.

Community Board Resolved HHRB/2016/00035

Part B

The Halswell-Hornby-Riccarton Community Board decided to:

1. Refer the issues raised by Dave Matheson to staff for consideration and report back to the Board by February 2017.

Helen Broughton/Debbie Mora

Carried

6. Notice of Motion

Community Board Resolved HHRB/2016/00036

Part B

The Halswell-Hornby-Riccarton Community Board decided to accept for consideration, the Notice of Motion from Helen Broughton regarding the matter of parking restrictions on Waimairi Road.

Helen Broughton/Catherine Chu

Carried

Community Board Resolved HHRB/2016/00037

Part B

The Halswell-Hornby-Riccarton Community Board decided to:

1. Support the provision of parking restrictions in the section of Waimairi Road requested by the local residents.
2. Note that the implementation of parking restrictions can be determined by the Community Board.
3. Request that staff report back to the Board by mid February 2017 in relation to 1. above.

Helen Broughton/Catherine Chu

Carried

7. Correspondence

Community Board Resolved HHRB/2016/00038

Part B

The Halswell-Hornby-Riccarton Community Board decided to receive the information in the correspondence report of 13 December 2016.

Helen Broughton/Debbie Mora

Carried

5. Presentation of Petitions

Part B

There was no presentation of petitions.

8. Halswell-Hornby-Riccarton Wards - Proposed Road Names - Various Subdivisions

Community Board Resolved HHRB/2016/00039

Part C

1. That the Halswell-Hornby-Riccarton Community Board resolved to approve the following road names:
 - Shands Road Subdivision
 - a. Headquarters Place
 - b. Depot Street
 - Awatea Road Subdivision
 - a. Dellaca Lane
 - b. Dominico Lane
 - c. Brusio Drive
 - d. Bernina Lane
 - e. Rosa Lane
 - Owaka Road/Carrs Road Subdivision
 - a. Azara Way
 - b. Hosta Lane
2. That the Halswell-Hornby-Riccarton Community Board note for information, the name of Saddleback Green for the road extension in the Kirkwood subdivision.
3. That the Board's preference to retain the name of Colin Laloli Place rather than Laloli Place in the Wigram Skies subdivision, be referred back to the developer for favourable consideration and response.
4. That the Board's preferred name of Schofield Lane (instead of Paree Lane) in the Wilmers Road subdivision, be approved subject to the acceptance of the developer.

Mike Mora/Debbie Mora

Carried

9. Lomax Reserve - Proposed Tree Removal and Replacement

Community Board Resolved HHRB/2016/00040

Community Board Decision under Delegation (Original Staff Recommendation Accepted without Change)

Part C

That the Halswell-Hornby-Riccarton Community Board resolved to approve the submitted landscape plan for the Lomax Reserve involving the removal of two Oak trees and the replanting of three replacement trees.

Mike Mora/Jimmy Chen

Carried

10. Halswell Domain - Proposed Carpark Plan

Community Board Resolved HHRB/2016/00041

Community Board Decision under Delegation (Original Staff Recommendation Accepted without Change)

Part C

That the Halswell-Hornby-Riccarton Community Board resolved to:

1. Approve the submitted Halswell Domain Carpark Plan, including the removal of 24 existing trees on the old boundary line, and the planting of 35 new trees.

Ross McFarlane/Anne Galloway

Carried

11. Paeroa Reserve - Proposed Easements

Community Board Resolved HHRB/2016/00042

Community Board Decision under Delegation (Original Staff Recommendation Accepted without Change)

Part C

That the Halswell-Hornby-Riccarton Community Board resolved to:

1. Approve the proposed works shown on the plans at Attachment A to upgrade the Paeroa Reserve pump station.
2. Approve pursuant to Section 48(1) of the Reserves Act 1977, the granting of easements for the right to convey electricity and for the rights to convey water and drain sewage over the parts of Paeroa Reserve shown on the plans submitted as Attachment A, subject to:
 - a. The consent of the Minister of Conservation, exercised by staff delegation, as set out in 3. below.
 - b. All necessary statutory consents under but not limited to the Resource Management Act and Building Control Act, being obtained.
 - c. No objections being received and upheld in response to the pending public notice for the above ground easements.
3. Recommend that the Chief Executive, using the Council's delegated authority from the Minister of Conservation, consents to the granting of the easements to Orion and Christchurch City Council for the rights to convey electricity and the rights to convey water and drain sewage as outlined above.
4. Authorise the Property Consultancy Manager, should the easements be granted with the consent of the Minister of Conservation, to finalise documentation to implement the easements and works proposed.

Mike Mora/Helen Broughton

Carried

12. Nga Puna Wai Reserve - Proposed Easement

Community Board Resolved HHRB/2016/00043

Community Board Decision under Delegation (Original Staff Recommendation Accepted without Change)

Part C

That the Halswell-Hornby-Riccarton Community Board resolved to:

1. Approve pursuant to Section 48(1)(a) and Section 48(3)(a) and (b) of the Reserves Act 1977, the granting of an easement for the right to drain wastewater over the parts of Nga Puna Wai Reserve shown on the submitted plan as Attachment A, subject to:
 - a. The consent of the Minister of Conservation or her delegate.
 - b. All necessary statutory consents under but not limited to the Resource Management Act and Building Control Act, being obtained.
2. Recommend that the Chief Executive, using the Council's delegated authority from the Minister of Conservation, consents to the granting of the easement to the Christchurch City Council for the right to convey wastewater as outlined in the staff report.
3. Authorise the Property Consultancy Manager, should the easement be granted with the consent of the Minister of Conservation, to finalise documentation to implement the easement.

Helen Broughton/Vicki Buck

Carried

13. 19 Kirk Road - Proposed Bus Passenger Shelter Installation

Community Board Resolved HHRB/2016/00044

Community Board Decision under Delegation (Original Staff Recommendation Accepted without Change)

Part C

That the Halswell-Hornby-Riccarton Community Board resolved to:

1. Receive the information in the staff report.
2. Approve the installation of a bus shelter at the following location:
 - a. 19 Kirk Road.

Mike Mora/Helen Broughton

Carried

14. Hornby and Riccarton Wards - Proposed No Stopping Restrictions

Community Board Resolved HHRB/2016/00045

Community Board Decision under Delegation (Original Staff Recommendation Accepted without Change)

Part C

That the Halswell-Hornby-Riccarton Community Board resolved to:

1. Approve that the stopping of vehicles currently prohibited at any time on the south east side of Greenhurst Street commencing at its intersection with Epsom Road and extending in a north easterly direction for a distance of 19 metres, be revoked.
2. Approve that the stopping of vehicles be prohibited at any time on the south east side of Greenhurst Street commencing at its intersection with Epsom Road and extending in a north easterly direction for a distance of 53 metres.
3. Approve that the stopping of vehicles be prohibited at any time on the north side of Tensing Place commencing at a point 40 metres west of its intersection with Vicki Street and extending in a westerly then in a north westerly direction for a distance of 60 metres.
4. Approve that the stopping of vehicles be prohibited at any time on the south western side of Auburn Avenue commencing at its intersection with Tiora Place and extending in a south easterly direction for a distance of 14 metres.
5. Approve that the stopping of vehicles be prohibited at any time on the south eastern side of Tiora Place commencing at its intersection with Auburn Avenue and extending in a south westerly direction for a distance of 23 metres.
6. Approve that the stopping of vehicles be prohibited at any time on the eastern side of Seton Street commencing at a point 24 metres north of its intersection with Kyle Street and extending in a northerly direction for a distance of 16 metres.
7. Approve that the stopping of vehicles be prohibited at any time on the southern and eastern sides of Brockworth Place commencing at a point 175 metres west of its northern most intersection with Deans Avenue and extending in a westerly and then southerly direction for a distance of 34 metres.
8. Approve that the stopping of vehicles be prohibited at any time on the northern and western sides of Brockworth Place commencing at a point 178 metres west of its northern most intersection with Deans Avenue and extending in a westerly and then southerly direction for a distance of 45 metres.
9. Approve that the stopping of vehicles be prohibited at any time on the northern and eastern sides of Brockworth Place commencing at a point 135 metres west of its southern most intersection with Deans Avenue and extending in a westerly and then northerly direction for a distance of 16 metres.
10. Approve that the stopping of vehicles be prohibited at any time on the northern and western sides of Brockworth Place commencing at a point 49 metres east of the no exit end of Brockworth Place adjacent to the railway line and extending in an easterly and then northerly direction for a distance of 25 metres.
11. Approve that the stopping of vehicles currently prohibited at any time on the south side of Brockworth Place commencing at a point 133 metres west of its southern most intersection with Deans Avenue and extending in a westerly direction for a distance of 25 metres, be revoked.
12. Approve that the stopping of vehicles be prohibited at any time on the southern side of Brockworth Place commencing at a point 133 metres west of its southern most intersection with Deans Avenue and extending in a westerly direction for a distance of 29 metres.

Mike Mora/Helen Broughton

Carried

15. Nicholls Road/Rearsby Drive Intersection - Proposed No Stopping Restrictions
Community Board Resolved HHRB/2016/00046

Community Board Decision under Delegation (Original Staff Recommendation Accepted without Change)

Part C

That the Halswell-Hornby-Riccarton Community Board resolved to:

1. Approve that the stopping of vehicles be prohibited at any time on the south western side of Rearsby Drive commencing at its intersection with Nicholls Road and extending in a south easterly direction for a distance of 16 metres.
2. Approve that the stopping of vehicles be prohibited at any time on the north eastern side of Rearsby Drive commencing at its intersection with Nicholls Road and extending in a south easterly direction for a distance of 11 metres.
3. Approve that the stopping of vehicles be prohibited at any time on the south eastern side of Nicholls Road commencing at its intersection with Rearsby Drive and extending in a south westerly direction for a distance of 16 metres.
4. Approve that the stopping of vehicles be prohibited at any time on the south eastern side of Nicholls Road commencing at its intersection with Rearsby Drive and extending in a north easterly direction for a distance of 18 metres.

Ross McFarlane/Mike Mora

Carried

The meeting adjourned at 5.57pm and reconvened at 6.03pm.

Anne Galloway departed the meeting at 6.03pm.

16. Proposed Halswell Area Speed Limit Changes

In its deliberations, the Board also had regard to the deputations made separately by the Halswell Residents' Association and Ngairi Bacon. Item 4.2 of these minutes refers.

The staff member in attendance spoke to the accompanying report and responded to questions from members.

Community Board Decided HHRB/2016/00047

(Original Staff Recommendation Accepted without Change)

Part A

That the Halswell-Hornby-Riccarton Community Board recommends that the Council:

1. Approve that pursuant to Section 5 of the Christchurch City Council Speed Limits Bylaw 2010, speed limits be revoked and set as listed below in clauses 1.1 to 1.18 and include the resulting changes in the Christchurch City Register of Speed Limits and Speed Limit Maps:
 - 1.1 Revoke that the speed limit on Halswell Junction Road be set at 60 kilometres per hour commencing at its intersection with Halswell Road (SH75) and extending in a north westerly direction to a point 121 metres south east of its eastern most intersection with the Christchurch Southern Motorway (SH76).
 - 1.2 Approve that the speed limit on Halswell Junction Road be set at 50 kilometres per hour commencing at its intersection with Halswell Road (SH75) and extending in a north westerly direction to its intersection with Denali Street.
 - 1.3 Approve that the speed limit on Halswell Junction Road be set at 60 kilometres per hour commencing at its intersection with Denali Street and extending in a north westerly direction to a point 121 metres south east of its eastern most intersection with the Christchurch Southern Motorway (SH76).
 - 1.4 Revoke that the speed limit on Wigram Road be set at 60 kilometres per hour, commencing at its intersection with Halswell Junction Road and extending in a north easterly direction for a distance of 70 metres.
 - 1.5 Revoke that the speed limit on Marshs Road be set at 80 kilometres per hour, commencing at a point 380 metres southeast of Main South Road (SH1) and extending in a south easterly direction to a point 100 metres north of Whincops Road.
 - 1.6 Approve that the speed limit on Marshs Road be set at 80 kilometres per hour, commencing at a point 380 metres southeast of the Main South Road (SH1) and extending in a south easterly direction to its intersection with Springs Road.
 - 1.7 Approve that the speed limit on Marshs Road be set at 70 kilometres per hour, commencing at its intersection with Springs Road and extending in a south easterly direction to a point 100 metres north of Whincops Road.
 - 1.8 Revoke that the speed limit on Quaifes Road be set at 80 kilometres per hour, commencing at its intersection with Sabys Road and extending in a north westerly direction to a point 100 metres southeast of Whincops Road.

- 1.9 Approve that the speed limit on Quaifes Road be set at 50 kilometres per hour, commencing at its intersection with Sabys Road and extending in a north westerly direction for a distance of 770 metres.
- 1.10 Approve that the speed limit on Quaifes Road be set at 70 kilometres per hour, commencing at a point 770 metres north west of its intersection with Sabys Road and extending in a north westerly direction to a point 100 metres southeast of Whincops Road.
- 1.11 Revoke that the speed limit on Milns Road be set at 80 kilometres per hour, commencing at its intersection with Sparks Road and extending in a northerly direction for a distance of 30 metres.
- 1.12 Revoke that the speed limit on Sutherlands Road be set at 80 kilometres per hour.
- 1.13 Approve that the speed limit on Sutherlands Road be set at 60 kilometres per hour, commencing at its intersection with Sparks Road and extending in a southerly direction for a distance of 170 metres.
- 1.14 Approve that the speed limit on Sutherlands Road be set at 80 kilometres per hour, commencing at its intersection with Cashmere Road and extending in a northerly direction to a point 170 metres south of Sparks Road.
- 1.15 Revoke that the speed limit on Sparks Road be set at 60 kilometres per hour, commencing at its intersection with Halswell Road (SH75) to a point measured 45 metres east of MacArtney Avenue.
- 1.16 Revoke that the speed limit on Sparks Road be set at 80 kilometres per hour, commencing at a point 45 metres east of MacArtney Avenue and extending in a north easterly direction to a point 50 metres south west of Hendersons Road.
- 1.17 Approve that the speed limit on Sparks Road be set at 60 kilometres per hour, commencing at its intersection with Halswell Road and extending in a north easterly direction for a distance of 980 metres.
- 1.18 Approve that the speed limit on Sparks Road be set at 80 kilometres per hour, commencing at a point 980 metres north east of its intersection with Halswell Road and extending in a north easterly direction to a point 50 metres southwest of Hendersons Road.
2. Approve that the speed limit changes listed in clauses 1.1 to 1.18 above, come into force on 1 April 2017.

Mike Mora/Debbie Mora

Carried

Jimmy Chen departed the meeting at 6.30pm.

**17. Halswell-Hornby-Riccarton Community Board Youth Development Fund
2016/17 - Applications - Simon Lancaster, Nathaniel Ataera and Aimee Ataera
Community Board Resolved HHRB/2016/00048**

**Community Board Decision under Delegation (Original Staff Recommendation Accepted
without Change)**

Part C

That the Halswell-Hornby-Riccarton Community Board resolved to:

1. Approve the making of a grant of \$300 from its 2016/17 Youth Development Fund to Simon Lancaster towards competing in the National Secondary Schools Mixed Touch Tournament in Auckland from 8 to 11 December 2016.
2. Approve the making of a grant of \$500 from its 2016/17 Youth Development Fund to Nathaniel Ataera towards his participation in The Hub tour team travelling to Germany from 17 January to 14 March 2017.
3. Approve the making of a grant of \$500 from its 2016/17 Youth Development Fund to Aimee Ataera towards her participation in The Hub tour team travelling to Germany from 17 January to 14 March 2017.

Mike Mora/Vicki Buck

Carried

**18. Halswell-Hornby-Riccarton Community Board Discretionary Response Fund
2016-17 - Board Applications
Community Board Resolved HHRB/2016/00049**

**Community Board Decision under Delegation (Original Staff Recommendation Accepted
without Change)**

Part C

That the Halswell-Hornby-Riccarton Community Board resolved to :

1. Approve the making of a grant of \$1,200 from its Discretionary Response Fund 2016-17 towards 2017 ANZAC Day expenses.
2. Approves the making of a grant of \$2,500 from its Discretionary Response Fund 2016-17 towards engaging with the community.

Mike Mora/Vicki Buck

Carried

19. Halswell-Hornby-Riccarton Off The Ground Fund 2016-17 - Establishment of Fund

Community Board Resolved HHRB/2016/00050

Community Board Decision under Delegation (Original Staff Recommendation Accepted without Change)

Part C

That the Halswell-Hornby-Riccarton Community Board resolved to:

1. Establish the Halswell-Hornby-Riccarton Off The Ground Fund 2016/17 and its associated criteria.
2. Delegate authority to a minimum of four (4) Halswell-Hornby-Riccarton Community Board members to consider and make decisions (via email) on applications received according to the fund criteria and approve grants up to a maximum of \$400 per application (the majority vote of members replying (by email) within two (2) working days shall form the basis of the decision).
3. Note that staff will advise the Board for information and record purposes on all application decisions.

Vicki Buck/Ross McFarlane

Carried

20. Halswell-Hornby-Riccarton Community Board Recess Committee 2016-17

Community Board Resolved HHRB/2016/00051

Community Board Decision under Delegation (Original Staff Recommendation Accepted without Change)

Part C

That the Halswell-Hornby-Riccarton Community Board resolved to:

1. Appoint a Recess Committee comprising the Board Chairperson or Deputy Chairperson and any two Board members available, to be authorised to exercise the delegated powers of the Halswell-Hornby-Riccarton Community Board for the period following its ordinary meeting on 13 December 2016 up until the Board resumes normal business on 14 February 2017.
2. That the any such delegation exercised by the Board's Recess Committee be reported to the Board for record purposes.
3. Note that any meeting convened of the Recess Committee will be publically notified and details forwarded to all Board members.

Catherine Chu/Ross McFarlane

Carried

21. Halswell-Hornby-Riccarton Community Board Area Report - December 2016

Staff Recommendations

That the Halswell-Hornby-Riccarton Community Board:

1. Receive the Halswell-Hornby-Riccarton Community Board Area Report for December 2016.
2. Resolve to hold its February 2017 meetings on Tuesday 14 and 28 February 2017 at 4.30pm in the Board Room, Fendalton Service Centre, Corner of Jeffreys and Clyde Roads.
3. Resolve to appoint a Board member representative on the following organisation for the 2016/2019 term:
 - a. Hornby Community Care Trust

Community Board Resolved HHRB/2016/00052

Part B

The Halswell-Hornby-Riccarton Community Board decided to:

1. Receive the Halswell-Hornby-Riccarton Community Board Area Report for December 2016.

Mike Mora/Ross McFarlane

Carried

Community Board Resolved HHRB/2016/00053

Part C

The Halswell-Hornby-Riccarton Community Board resolved to:

2. Hold its February 2017 meetings on Tuesday 14 and 28 February 2017 at 4.30pm in the Community Room, Upper Riccarton Library (if available) or the Board Room, Fendalton Service Centre, Corner of Jeffreys and Clyde Roads.

Mike Mora/Helen Broughton

Carried

Community Board Resolved HHRB/2016/00054

Part C

The Halswell-Hornby-Riccarton Community Board resolved to:

3. Appoint Natalie Bryden as the Board representative on the Hornby Community Care Trust for the 2016/2019 term.

Vicki Buck/Ross McFarlane

Carried

Community Board Resolved HHRB/2016/00055

Part C

The Halswell-Hornby-Riccarton Community Board resolved to:

4. Hold an Extraordinary Meeting on Tuesday 31 January 2017 at 4.30pm in the Community Room, Upper Riccarton Library, 71 Main South Road, to consider the Hornby Library, Service Centre and South West Leisure Centre projects.

Vicki Buck requested that her vote be recorded against the above decision.

Mike Mora/Debbie Mora

Carried

Members also agreed that a prior staff briefing regarding the projects, be provided on 24 January 2017.

22. Elected Members Information Exchange

Part B

Board members exchanged information on current matters of interest.

23. Questions Under Standing Orders

Part B

There were no questions under Standing Orders at this meeting.

Meeting concluded at 7.10pm

CONFIRMED THIS 14TH DAY OF FEBRUARY 2017

MIKE MORA
CHAIRPERSON

Halswell-Hornby-Riccarton Community Board EXTRAORDINARY MINUTES

Date: Tuesday 31 January 2017
Time: 4.30pm
Venue: Community Room, Upper Riccarton Library,
71 Main South Road, Christchurch

Present

Chairperson	Mike Mora
Deputy Chairperson	Helen Broughton
Members	Natalie Bryden
	Vicki Buck
	Catherine Chu
	Anne Galloway
	Ross McFarlane
	Debbie Mora

31 January 2017

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- Part A** **Matters Requiring a Council Decision**
Part B **Reports for Information**
Part C **Decisions Under Delegation**
-

The agenda was dealt with in the following order.

1. Apologies

Part C
Community Board Resolved HHRB/2017/00056

That the apology for absence from Jimmy Chen, be accepted.

Mike Mora/Anne Galloway

Carried

2. Declarations of Interest

Part B
There were no declarations of interest recorded.

3. Deputations by Appointment

Part B
There were no deputations by appointment.

4. Consultation On The Location Of Library, Aquatic, Recreational And Customer Service Facilities In South West Christchurch January 2017

The Board considered a report regarding the location and configuration of Library, Leisure Centre, Community and Customer Service facilities in South West Christchurch and to make a recommendation to the Council to commence a community consultation and engagement process.

Staff in attendance spoke to the accompanying report and responded to questions from members.

The Board noted that the two projects are listed separately in the Council's budgets.

While generally supportive of the staff recommendations, the Board agreed to highlight this particular aspect to the Council. Accordingly, a further recommendation from the Board (as below) has been added to the three recommendations from staff.

Staff Recommendations

That the Halswell-Hornby-Riccarton Community Board recommend that the Council:

1. Approve the commencement of a community consultation and engagement process regarding options for the location of co-located (combined) Library, Leisure Centre, Community and Customer Service Facilities in South West Christchurch.
 - a. Specific locations to be identified in community consultation include, Warren Park, Denton Park and Kyle Park.
 - b. The consultation process will provide the community with the opportunity to offer alternative locations.

- c. The consultation process will provide the community with the opportunity to offer feedback on the co-location of facilities.
 - d. The finalised consultation process will be signed off by the Halswell-Hornby-Riccarton Community Board before it is launched.
2. That the broad scope of facilities to be provided are consistent with the 2015/2025 Long Term Plan and the resources set aside in this document for this purpose. However, within this broad envelope the community consultation process will seek community feedback on the form, function and nature of facilities that best meet the current and future needs and aspirations of the community.
3. Note that in order that the overall capital programme that supports this project is affordable to the Council, an ongoing commitment to divest local property that is deemed to be surplus to requirements, is needed.

Community Board Decided HHRB/2017/00057

Part A

That the Halswell-Hornby-Riccarton Community Board recommends that the Council:

1. Approve the commencement of a community consultation and engagement process regarding options for the location of co-located (combined) Library, Leisure Centre, Community and Customer Service Facilities in South West Christchurch.
 - a. Specific locations to be identified in community consultation include, Warren Park, Denton Park and Kyle Park.
 - b. The consultation process will provide the community with the opportunity to offer alternative locations.
 - c. The consultation process will provide the community with the opportunity to offer feedback on the co-location of facilities.
 - d. The finalised consultation process will be signed off by the Halswell-Hornby-Riccarton Community before it is launched.
2. That the broad scope of facilities to be provided are consistent with the 2015/2025 Long Term Plan and the resources set aside in this document for this purpose. However, within this broad envelope the community consultation process will seek community feedback on the form, function and nature of facilities that best meet the current and future needs and aspirations of the community.
3. Note that in order that the overall capital programme that supports this project is affordable to the Council, an ongoing commitment to divest local property that is deemed to be surplus to requirements, is needed.
4. Notes that the Council has budgeted for the South West Leisure Centre Project, and the Hornby Library and Service Centre Project separately, as follows:
 - Community Facilities South West Leisure Centre (ID 862).
 - New Hornby Library and Service Centre (ID 1019).

Mike Mora/Helen Broughton

Carried

The Chairperson thanked members and staff for their contributions to now enable the Board's recommendations on the commencement of community consultation and engagement, to be taken to the Council.

Meeting concluded at 5.35pm

CONFIRMED THIS 14TH DAY OF FEBRUARY 2017

MIKE MORA
CHAIRPERSON

6. Oakhampton Reserve - Kiosk Easement – Orion New Zealand Limited

Reference: 16/1383644

Contact: Luke Rees-Thomas luke.reesthomas@ccc.govt.nz

941 8504

1. Purpose and Origin of Report

Purpose of Report

- 1.1 The purpose of this report is for the Halswell-Hornby-Riccarton Community Board to approve two actions in relation to a request from Orion New Zealand Limited (Orion) for easements over Oakhampton Reserve in Hornby:
 - 1.1.1 Authorise a surrender of an existing easement in favour of 'The Central Canterbury Electric Power Board', being 8.19m² in area.
 - 1.1.2 Authorise the granting of a new easement, for the purposes of conveying electricity, in favour of Orion, over Oakhampton Reserve, being an area totalling 5.5m² in area.

Origin of Report

- 1.2 This report is staff generated in response to a request from Orion.

2. Significance

- 2.1 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy:
 - 2.1.1 The level of significance was determined by completing the Significance and Engagement Policy matrix.
 - 2.1.2 The community engagement and consultation outlined in this report reflect the assessment.

3. Staff Recommendations

That the Halswell-Hornby-Riccarton Community Board resolve to approve as administering body, pursuant to Section 48(1) of the Reserves Act 1977:

1. A surrender of the existing easement (created under transfer 553471.1) over CB13K/287 (Oakhampton Reserve), in favour of 'The Central Canterbury Electric Power Board'.
2. The granting of an easement in gross (Right to Convey Electricity), in favour of Orion New Zealand Limited, over CB13K/287 (Oakhampton Reserve), being an area totalling 5.5m².
3. Note that items 1. and 2. above will be subject to the consent of the Minister of Conservation as per Section 48 (1) of the Reserves Act 1977 and in this regard endorse that the Chief Executive, acting under sub delegation from the Council, to exercise the Minister of Conservations consent to the easement, as delegated to the Council from the Minister under the Instrument of Delegation for Territorial Authorities dated 12 June 2013.
4. Delegate authority to the Manager Property Consultancy to conclude all necessary documentation in relation to items 1 and 2 above.

4. Key Points

- 4.1 This report supports the [Council's Long Term Plan \(2015 - 2025\)](#):
 - 4.1.1 Activity: Neighbourhood Parks

- Level of Service: 6.0.5 Cost of maintaining Neighbourhood Parks
- 4.2 The following feasible options have been considered:
- Option 1 – Approve the surrender of existing easement and granting of new easement (preferred option).
 - Option 2 – Decline the surrender of existing easement and granting of new easement.
- 4.3 Option Summary - Advantages and Disadvantages (Preferred Option)
- 4.3.1 The advantages of this option include:
- A modern electrical kiosk is required in this location and will assist the local electrical network.
 - The new easement area is a reduction from the existing area which Orion already hold.
- 4.3.2 The disadvantages of this option include:
- A new Orion kiosk will reside at the park entrance on a permanent basis.
- 4.4 The Community Board holds the appropriate delegations to surrender and grant easements over reserve land.
- 4.5 The Minister of Conservation must also provide consent for the surrender and granting of easements over reserve land. This authority is delegated to the Council from the Minister under the Instrument of Delegation for Territorial Authorities dated 12 June 2013. The Council has sub delegated that decision making ability to the Chief Executive, who will be approached to approve.

5. Context/Background

Oakhampton Reserve

5.1 Land location and status

- 5.1.1 The land in question is contained within CB13K/287 being Lot 23 Deposited Plan 34120.
- 5.1.2 The land is deemed Recreation Reserve and is governed under the Reserves Act 1977
- 5.1.3 Oakhampton Reserve is a relatively small neighbourhood park, which is addressed as 79 Oakhampton Street and runs through to Neill Street.
- 5.1.4 The park includes a centralised children's playground and sealed alleyway along the northern boundary which provides public access between Oakhampton Street and Neill Street.

Existing and new easements required

5.2 Surrender of existing easement

- 5.2.1 There is a sole existing easement located on the property title, in favour of 'The Central Canterbury Electric Power Board' (now Orion) for the purposes of conveying electricity
- 5.2.2 The existing easement area is located at the Neill Street end of the reserve (refer **Attachment A**).
- 5.2.3 There are no Orion owned improvements currently located within the easement boundary.
- 5.2.4 Orion have now approached the Council and requested permission to install a new electrical kiosk on the park (refer example in **Attachment B**). The kiosk unit measures 2.1 metres x 1.95 metres and will be placed as close to the boundary fence as possible. The Council's parks staff see no issue in approving this new installation.

- 5.2.5 The existing easement area does not meet the dimensions required for the new kiosk installation. Therefore, it is necessary to surrender the existing easement and grant a new easement which accurately reflects the improvements that will be placed on the site.
- 5.2.6 Staff now request the Community Board to exercise its delegation in order to approve the surrender of the existing easement.
- 5.3 Granting of new easement
 - 5.3.1 In order for Orion to install its new electricity kiosk, they require the granting of an easement (Right to Convey Electricity) which allows appropriate space for the improvements.
 - 5.3.2 The new kiosk is to be located at the Neill Street end of the reserve, alongside the existing sealed pathway. The easement area required for the new kiosk measures approximately 2.5 metres x 2.2metres (refer to **Attachment C**).
 - 5.3.3 The location of the new kiosk will retain sufficient clearance from the sealed path, so as to not impede the public's access.
 - 5.3.4 Staff now request the Community Board to exercise its delegation and approve the granting of a new easement in favour of Orion New Zealand Limited.

6. Option 1 – Approve surrender of existing easement and granting of new easement (preferred)

Option Description

- 6.1 The Community Board grants a surrender of the existing easement to 'The Central Canterbury Electric Power Board' (now Orion) and grants a new easement to 'Orion New Zealand Limited' over Oakhampton Reserve.

Significance

- 6.2 The level of significance of this option is consistent with section 2 of this report.
- 6.3 Engagement requirements for this level of significance are met as required under Section 48 (3) (a) and (b) of the Reserves Act 1977.

Impact on Mana Whenua

- 6.4 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

- 6.5 The community's views have not been requested under standard Reserves Act notification processes as the reserve is not being materially altered or permanently damaged and the access rights of the public will not be affected.
- 6.6 The owner of the neighbouring property, 60A Neill Street, will be approached by Orion as they will be required to trim the large tree which resides on their land and overhangs the boundary line where the new kiosk is due to be installed.

Alignment with Council Plans and Policies

- 6.7 This option is consistent with the Council's Plans and Policies.

Financial Implications

- 6.8 Cost of Implementation – Staff time
- 6.9 Maintenance/Ongoing Costs – Nil for the Council
- 6.10 Funding source – Existing budgets

Legal Implications

- 6.11 The Council's legal team will be required to process and register the easement on the property title.

Risks and Mitigations

- 6.12 One risk associated with this option is considered minor and unlikely.
- 6.13 There is an uncertain risk in the form of public feedback, regarding the appearance and location of the new kiosk installation. This could result in Council staff fielding enquiries.
- 6.13.1 Treatment: Orion kiosks are a regular fixture on Council administered reserves and this instance is a routine installation.
- 6.13.2 Residual risk rating: the rating of the risk is low.

Implementation

- 6.14 Implementation dependencies - subject to Orion's contractors and works schedule
- 6.15 Implementation timeframe – kiosk installation expected in the period April to June 2017.

Option Summary - Advantages and Disadvantages

6.16 The advantages of this option include:

- A modern electrical kiosk is required in this location and will assist the local electrical network.
- The new easement area is a reduction from the existing area which Orion already hold.

6.17 The disadvantages of this option include:

- A new Orion kiosk will reside at the park entrance on a permanent basis.

7. Option 2 – Decline surrender of existing easement and granting of new easement

Option Description

7.1 The Community Board declines granting a surrender of the existing easement to 'The Central Canterbury Electric Power Board' (now Orion) and declines granting a new easement to 'Orion New Zealand Limited' over Oakhampton Reserve.

Significance

7.2 The level of significance of this option is medium which differs from section 2 of this report due to the need for Orion to install the electrical cabinet which will service the immediate area.

7.3 Engagement requirements for this level of significance are met as required under Section 48 (3) (a) and (b) of the Reserves Act 1977.

Impact on Mana Whenua

7.4 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

7.5 The community's views will not be required under standard Reserves Act notification processes as no action would be taken.

Alignment with Council Plans and Policies

7.6 This option is inconsistent with the Council's Plans and Policies:

7.6.1 Inconsistency – Under normal circumstances, the Council would approve the surrender and granting of electrical easements over reserve land, following consideration of the proposed installations.

7.6.2 Reason for inconsistency – The decision is not consistent with normal Council practice.

7.6.3 Amendment necessary – Elect Option 1 as the Board's chosen course of action.

Financial Implications

7.7 Cost of Implementation - Nil

7.8 Maintenance/Ongoing Costs - Nil

7.9 Funding source – Not applicable

Legal Implications

7.10 Nil, no action is being taken.

Risks and Mitigations

7.11 If this option is chosen, there is a risk the local electricity network will not receive benefit from the new kiosk and site improvements.

7.12 Risk uncertainty is caused by not approving the new easement. This will result in the new kiosk installation not proceeding:

7.12.1 Treatment: Elect Option 1 as the Board's chosen course of action.

7.12.2 Residual risk rating: the rating of the risk is Medium.

Implementation

7.13 Implementation dependencies - Nil, no action is being taken.

7.14 Implementation timeframe – Not applicable.

Option Summary - Advantages and Disadvantages

7.15 The advantages of this option include:

- Nil

7.16 The disadvantages of this option include:

- The new Orion kiosk will not be installed, which would have provided additional support for the local electricity network.

Attachments

No.	Title	Page
A ↓	Oakhampton Reserve - Existing Easement Plan	31
B ↓	Orion Kiosk Example	32
C ↓	Oakhampton Reserve - New Easement Plan - Kiosk Location	33

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Luke Rees-Thomas - Property Consultant
Approved By	Angus Smith - Manager Property Consultancy Andrew Rutledge - Head of Parks Mary Richardson - General Manager Customer and Community

284.495 E
284.500 E
284.495 N
284.425 N

Neill
Legal Road Street

23
DP 34120
CT 13K/287

APPROVED

County Clerk *B. J. Brown*
Registered Proprietor
For Paparua County Council

Deputy Chairman *W. J. B. B. B.*

Schedule of Easements

Electricity	Water	Gas	Drainage
Electricity	Water	Gas	Drainage
Purpose	Purpose	Purpose	Purpose
in 2000	in 2000	in 2000	in 2000

Total Area
Comprised in CT 13K/287

Robt. Eric Fear of CHRISTCHURCH
Righteous Surveyor and holder of an annual practicing certificate
hereby certify that this plan has been made from surveys executed
by me or under my direction that both plan and survey are correct
and have been made in accordance with the regulations under the
Surveyors Act 1960
Dated at CHRISTCHURCH this 18th day
of October 1982 B.E. Signature *RE Fear*

Field Book
Reference Plans
18465
Examined
Approved as to Survey
Deposited this 10th day of February 1983
Ad District Land Registrar

LAND DISTRICT CANTERBURY
SURVEY BLK & DIST. XIII Christchurch
NZMS 261 SHEET No. M 36

Proposed Easement Over
Pt of Lot 23 DP 34120

TERRITORIAL AUTHORITY Paparua County
Surveyed by Miles Gregory & Fear 2821
Scale 1:150 Date September 1982

File
Number 15-11-65
Inspector

DP45870

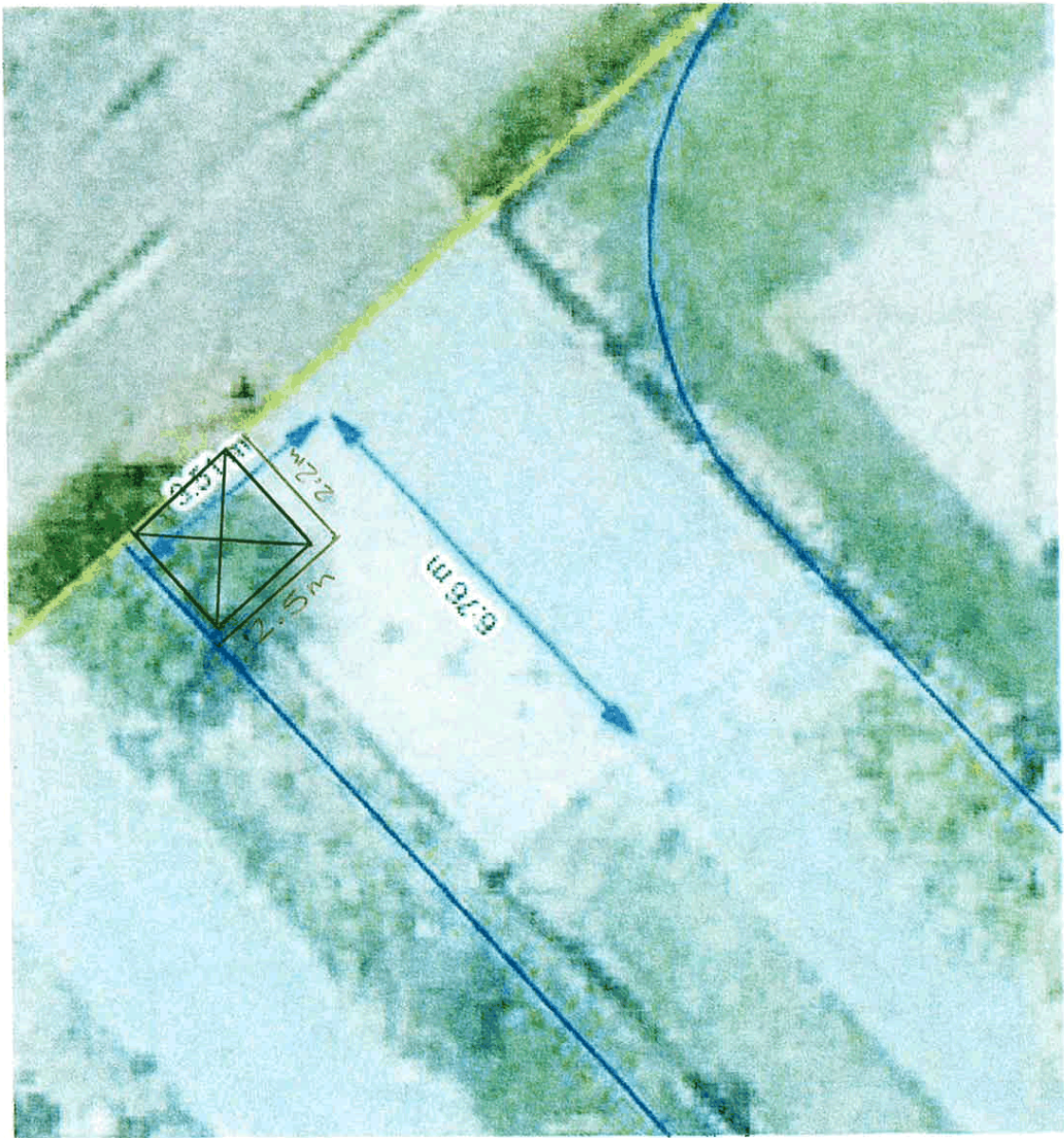
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Item 6

Attachment B



7 Halswell-Hornby-Riccarton Youth Development Fund 2016-17 - Criteria

Reference: 16/1163100

Contact: Marie Byrne marie.byrne@ccc.govt.nz

941 6502

1. Purpose and Origin of Report

Purpose of Report

- 1.1 The purpose of this report is for the Halswell-Hornby-Riccarton Community Board to consider reconfirming the criteria for the Halswell-Hornby-Riccarton Youth Development Fund 2016-17.

Origin of Report

- 1.2 This report is staff generated.

2. Significance

- 2.1 The decision(s) in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 2.1.1 The level of significance was determined by the fact that funding allocations from the Board's Discretionary Response Fund are decisions that the Riccarton/Wigram Community Board has delegated authority to make. Input into funding allocations are not sought from the community.
- 2.1.2 The community engagement and consultation outlined in this report reflect the assessment.

3. Staff Recommendations

That the Halswell-Hornby-Riccarton Community Board resolve to:

1. Adopt the following criteria for the Halswell-Hornby-Riccarton Youth Development Fund 2016-17:
 - a. The Halswell-Hornby-Riccarton Youth Development Fund will enable the Board to consider applications for the following activities:
 - i. Personal Development and Growth - for example, leadership training, career development, Outward Bound, Spirit of Adventure, extra-curricular educational opportunities, social enterprise activities and projects.
 - ii. Representation at Events - applicants will be able to apply for assistance if they have been selected to represent their school, team or community at a local, national or international event or competition. This includes sporting, cultural and community events. Applications from teams will be considered, however teams are required to submit only one application on behalf of the team members requiring funding assistance who reside in the Halswell-Hornby-Riccarton wards.
 - b. The following eligibility criteria must be met:
 - i. Age group 12 to 25 years.
 - ii. Projects must have obvious benefits for the young person, and if possible, the wider community.
 - iii. Only one application per person permitted per year.
 - iv. Applicants should be undertaking other fundraising activities and not relying solely on Community Board support.

- c. Successful applicants will be required to report back to the Community Board on their experiences.

4. Key Points

- 4.1 This report supports the [Council's Long Term Plan \(2015 - 2025\)](#):

- 4.1.1 Activity - Community Grants

- Level of Service - 2.3.4 - Effectively manage and administer all other grant funds under management.

- 4.2 The following feasible options have been considered:

- Option 1 – Confirm the criteria that was set in place for the previous Riccarton/Wigram Community Board Youth Development Fund as the criteria for the Halswell-Hornby-Riccarton Youth Development Fund.
- Option 2 – Make changes to the criteria that was set in place for the previous Riccarton/Wigram Community Board Youth Development Fund to set criteria for the Halswell-Hornby-Riccarton Youth Development Fund.
- Option 3 – Set no criteria

- 4.3 Option Summary - Advantages and Disadvantages (Preferred Option)

- 4.3.1 The advantages of this option include:

- This is the preferred option because it enables a consistency in the criteria for the current financial year for all applicants past, present and in the future.

- 4.3.2 The disadvantages of this option include:

- The Community Board may wish to alter some of the criteria and/or set new criteria.

5. Context/Background

- 5.1 Each year Community Boards have traditionally provided financial assistance to young people in their local community. Under the schemes, the community boards will consider applications for a variety of activities including educational and cultural studies, representation at events, recreation development and capacity building.
- 5.2 Applications open annually on 1 July with each Community Board setting their own criteria according to the needs and priorities of their community within the overall objectives of the Council's Community Outcomes.
- 5.3 The Halswell-Hornby-Riccarton Community Board is invited to consider either reconfirming the criteria of the former Riccarton/Wigram Community Board (Option 1), or make some alterations to the criteria (Option 2), or do nothing (Option 3).

6. Option 1 – Confirmation of previous Riccarton/Wigram Youth Development Fund criteria (preferred)

Option Description

- 6.1 The criteria for the Halswell-Hornby-Riccarton Youth Development Fund can be carried forward from the previous Riccarton/Wigram Community Board's Youth Development Fund criteria as in clauses 6.2 to 6.4 below.
- 6.2 The Halswell-Hornby-Riccarton Youth Development Fund will enable the Board to consider applications for the following activities:
 - 6.2.1 Personal Development and Growth - for example, leadership training, career development, Outward Bound, Spirit of Adventure, extra-curricular educational opportunities, social enterprise activities and projects.
 - 6.2.2 Representation at Events - applicants will be able to apply for assistance if they have been selected to represent their school, team or community at a local, national or international event or competition. This includes sporting, cultural and community events. Applications from teams will be considered, however teams are required to submit only one application on behalf of the team members requiring funding assistance who reside in the Halswell-Hornby-Riccarton wards.
- 6.3 The following eligibility criteria must be met:
 - 6.3.1 Age group 12 to 25 years.
 - 6.3.2 Projects must have obvious benefits for the young person, and if possible the wider community.
 - 6.3.3 Only one application per person permitted per year.
 - 6.3.4 Applicants should be undertaking other fundraising activities and not relying solely on Community Board support.
- 6.4 Successful applicants will be required to report back to the Community Board on their experiences.
- 6.5 Each application will be assessed by the appropriate staff member and presented to the Board in a report for its consideration. The 2014-16 Riccarton/Wigram Youth Development Application Form is shown as **Attachment A**.

Significance

- 6.6 The level of significance of this option is low consistent with section 2 of this report. Engagement requirements for this level of significance are not applicable.

Impact on Mana Whenua

- 6.7 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

- 6.8 Not Applicable.

Alignment with Council Plans and Policies

- 6.9 This option is consistent with the Council's Plans and Policies.

Financial Implications

- 6.9.1 \$7,618 was allocated from the Riccarton/Wigram Community Board's Strengthening Communities Fund and Discretionary Response Fund for 2016-17. The balance of these

funds are available to be transferred over from the Riccarton/Wigram Youth Development Fund 2016/17 to the Halswell-Hornby-Riccarton Youth Development Fund 2016/17.

6.9.2 Maintenance/Ongoing Costs - Nil

6.9.3 Funding source – as above

Legal Implications

6.10 The Halswell-Hornby-Riccarton Community Board has the delegated authority to allocate funding from its 2016/17 Discretionary Response Fund.

Risks and Mitigations

6.11 No risks have been identified arising from this option.

Implementation

6.12 Implementation dependencies - All applications granted funding will need to meet the Discretionary Response Fund criteria which was resolved by the Council. The items that a local Discretionary Response Fund does not cover are:

6.12.1 Activities or initiatives where the primary purpose is to promote religious ministry, political objectives or commercial profit orientated interests

6.12.2 Projects or initiatives that will lead to ongoing operational costs to the Christchurch City Council

6.12.3 Debt servicing or re-financing costs

6.12.4 Stock or capital market investment

6.12.5 Gambling or prize money

6.12.6 Payment of fines or court costs

6.12.7 Payment for IRD penalties or retrospective tax payments

6.13 Implementation timeframe - this will apply for any applications for funding that are received within the balance of the 2016/17 financial year.

Option Summary - Advantages and Disadvantages

6.14 This is the preferred option because it enables consistency for all applicants for funds from both the Riccarton/Wigram and Halswell-Hornby-Riccarton Community Boards in the 2016/17 financial year.

6.15 The disadvantages of this option include:

- The Community Board may wish to make alterations to the criteria. However, the Community Board may wish to signal their intention to more fully review the criteria for implementation in the 2017/18 financial year.

7. Option 2 – Make alterations to the previous criteria

Option Description

7.1 The Halswell-Hornby-Riccarton Community Board may opt when setting the criteria to the Halswell-Hornby-Riccarton Youth Development Fund, to make alterations to the previous criteria set by the Riccarton/Wigram Community Board.

7.2 Changes to the criteria could for example, include the age eligibility, nature of projects/events funded, history of previous applications.

7.3 The Community Board may wish to signal an intention to more fully review the criteria for implementation in the 2017/18 financial year.

Significance

- 7.4 The level of significance of this option is low consistent with section 2 of this report. Engagement requirements for this level of significance are not applicable.

Impact on Mana Whenua

- 7.5 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

- 7.6 Not applicable.

Alignment with Council Plans and Policies

- 7.7 This option is consistent with the Council's Plans and Policies.

Financial Implications

- 7.8 Cost of Implementation - Nil
7.9 Maintenance/Ongoing Costs - Nil
7.10 Funding source - Nil

Legal Implications

- 7.11 No legal implications have been identified arising from this option.

Risks and Mitigations

- 7.12 No risks have been identified arising from this option.

Implementation

- 7.13 Implementation dependencies - Nil
7.14 Implementation timeframe - Nil

Option Summary - Advantages and Disadvantages

- 7.15 This is not the preferred option because confusion and potential inconsistency would exist for those who have already made application to the fund using the previous criteria.

8. Option 3 – Do Nothing

Option Description

- 8.1 The Halswell-Hornby-Riccarton Community Board may choose not to confirm a criteria for the Halswell-Hornby-Riccarton Youth Development Fund.

Significance

- 8.2 The level of significance of this option is low consistent with section 2 of this report. Engagement requirements for this level of significance are not applicable.

Impact on Mana Whenua

- 8.3 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

- 8.4 Not applicable.

Alignment with Council Plans and Policies

- 8.5 This option is consistent with the Council's Plans and Policies.

Financial Implications

- 8.6 Cost of Implementation - Nil
- 8.7 Maintenance/Ongoing Costs - Nil
- 8.8 Funding source - Nil

Legal Implications

- 8.9 No legal implications have been identified arising from this option.

Risks and Mitigations

- 8.10 No risks have been identified arising from this option.

Implementation

- 8.11 Implementation dependencies - Nil
- 8.12 Implementation timeframe - Nil

Option Summary - Advantages and Disadvantages

- 8.13 This is not the preferred option because doing nothing would invalidate the criteria. Groups of young people could still apply to the Discretionary Response Fund, but individuals could not.
- 8.14 The previous Riccarton/Wigram Community Board indicated a preference to provide a Youth Development Fund by providing funds from its 2016/17 Strengthening Communities Fund and 2016/17 Discretionary Response Fund.

Attachments

There are no attachments for this report.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Marie Byrne - Community Development Advisor
Approved By	Matthew McLintock - Community Governance Manager

8. Halswell-Hornby-Riccarton Community Board Youth Development Fund 2016/17 - Applications - Yan Hao Tay and Josephine Mun-Yu Chao

Reference: 16/1498185

Contact: Karla Gunby

karla.gunby@ccc.govt.nz

941 6705

1. Purpose and Origin of Report

Purpose of Report

- 1.1 The purpose of this report is for Halswell-Hornby-Riccarton Community Board to consider two applications received for funding from the Board's 2016/17 Youth Development Fund.
- 1.2 There is currently \$708 remaining in this fund. For the staff recommendations to be adopted, additional funds will need to be transferred from the Board's 2016/17 Discretionary Response Fund to the 2016/17 Youth Development Fund. Staff are therefore recommending the transfer of \$5,000 from the Discretionary Response Fund. At the time of writing this report there is a current balance in the Discretionary Response Fund of \$32,297.

Origin of Report

- 1.3 This report is to assist the Board to consider applications for funding received from Yan Hao Tay and Josephine Chao.

2. Significance

- 2.1 The decision(s) in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
 - 2.1.1 The level of significance was determined by the number of people affected and/or with an interest.
 - 2.1.2 Due to the assessment of low significance, no further community engagement and consultation is required.

3. Staff Recommendations

That the Halswell-Hornby-Riccarton Community Board resolve to:

1. Transfer \$5,000 from its 2016/17 Discretionary Response Fund to the 2016/17 Halswell-Hornby-Riccarton Halswell-Hornby-Riccarton Youth Development Fund.
2. Approve the making of a grant of \$500 from its 2016/17 Youth Development Fund to Yan Hao Tay towards going to Belgrade, Serbia, for the International Geography Olympiad in August 2017.
3. Approve the making of a grant of \$500 from its 2016/17 Youth Development Fund to Josephine Mun-Yu Chao towards travelling to compete in the World Olympic Gymnastics Academy Classic Competition from 17 to 19 February 2017 in Dallas and the Houston National Invitational from 24 to 26 February 2017 in Galveston, U.S.A.

4. Applicant 1 – Yan Hao Tay

- 4.1 Yan Hao Tay is a 16 year old from Halswell. He attends Burnside High School and has been selected to attend the International Geography Olympiad in Belgrade, Serbia, from 29 July to 14 August 2017. Yan Hao will be one of four representing New Zealand, competing against teams from more than 40 other countries.
- 4.2 In September 2016, 12 students from around New Zealand travelled to Wellington to take part in a Geography Olympiad selection day. These students were the best entries from the nationwide competition for Year 12 Geography students. Yan Hao was selected for the International Team and is the sole South Island representative. He will compete in the team and individual events at the International Olympiad.
- 4.3 Yan Hao hopes to meet other students from around the world with a focus and interest in geography and, on his return, plans to share his knowledge and experiences with peer mentors, teachers and future Olympiad teams.
- 4.4 Yan Hao's other interests include playing football, badminton, the piano, singing and running.
- 4.5 The students have to raise \$4,500 for the trip. Applications have been made to the New Zealand Board of Geography Teachers and the Bishopdale-Burnside Rotary Club for assistance with costs. He also proposes to raise funds by running a movie night at the local cinema, a sausage sizzle in the school and selling raffle tickets.
- 4.6 The following table provides a breakdown of the costs:

EXPENSES	Cost (\$)
Registration	300
Flights	1,800
Uniform	150
Accommodation / Food	2,100
Travel Insurance	150
Total	\$4,500

- 4.7 This is the first time the applicant has applied for funding.

5. Applicant 2 – Josephine Mun-Yu Chao

- 5.1 Josephine Mun-Yu Chao is a 13 year old student from Riccarton who attends the Christchurch School of Gymnastics as part of the Women's Artistic Gymnastics squad.
- 5.2 Josephine is applying for funding to travel with the Women's Artistic Gymnastics squad to compete in the World Olympic Gymnastics Academy Classic Competition from 17 to 19 February 2017 in Dallas, and the Houston National Invitational from 24 to 26 February 2017 in Galveston, U.S.A.
- 5.3 Josephine has been doing gymnastics for ten years. She trains every day except Sunday, amounting to 30 hours a week, before and after school.
- 5.4 The trip will give Josephine the opportunity to perform her best routines in the competitions and she hopes to achieve higher start values and scores. Her long term goal is to attain a gymnastic scholarship with a college in the United States.
- 5.5 The gymnasts have to raise \$3,926 each for the trip. They have raised \$7,300 so far by selling fudge, pasta, wine, chocolate, bacon and running sausage sizzles. The squad has also run a quiz night with a silent auction, a movie screening and has been selling donated products on Trade Me. The squad hope to raise \$10,000 for the trip.

5.6 The following table provides a breakdown of the costs per gymnast:

EXPENSES	Cost (\$)
Airfares	\$2,155
Accommodation	\$471
Transport	\$300
Meals	\$700
Competition Entry Fees	\$300
Total	\$3,926

5.7 This is the first time the applicant has applied for funding.



Attachments

There are no attachments to this report.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Authors	Karla Gunby - Community Development Advisor Emily Toase - Community Recreation Advisor
Approved By	Gary Watson - Manager Community Governance, Halswell-Hornby-Riccarton

9. Halswell-Hornby-Riccarton Community Board Discretionary Response Fund 2016/17 - Application - Upper Riccarton War Memorial Library

Reference: 16/1377839

Contact: Marie Byrne

marie.byrne@ccc.govt.nz

941 6502

1. Purpose and Origin of Report

Purpose of Report

- 1.1 The purpose of this report is for Halswell-Hornby-Riccarton Community to consider an application for funding from its 2015/16 Discretionary Response Fund from the organisation(s) listed below.

Funding Request Number	Organisation	Project Name	Amount Requested
00055914	Upper Riccarton War Memorial Library	Feasibility Study – Library Improvements	\$6,900

Origin of Report

- 1.2 This report is to assist the Community Board consider an application for funding received from the Upper Riccarton War Memorial Library.

2. Significance

- 2.1 The decision(s) in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 2.1.1 The level of significance was determined by the number of people affected and/or with an interest.
- 2.1.2 Due to the assessment of low significance, no further community engagement and consultation is required.

3. Staff Recommendations

That the Halswell-Hornby-Riccarton Community Board resolve to:

1. Approve the making of a grant of \$6,900 from its Discretionary Response Fund 2016-17 to the Upper Riccarton War Memorial Library for the carrying out of a feasibility study into a facility upgrade.

4. Key Points

- 4.1 At the time of writing, the balance of the Discretionary Response Fund is as detailed below.

Total Budget 2016-17	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$35,997	\$0	\$35,997	\$29,097

- 4.2 Based on the current Discretionary Response Fund criteria, the application listed above is eligible for funding.

- 4.3 A Decision Matrix (refer **Attachment A**) provides detailed information about the application. This includes organisational and project details, financial information and a staff assessment.

Attachments

No.	Title	Page
A ↓	Halswell-Hornby-Riccarton Community Board - Discretionary Response Fund 2016-17 - Application - Upper Riccarton Library	47

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Marie Byrne - Community Development Advisor
Approved By	Gary Watson - Manager Community Governance, Coastal-Burwood Lester Wolfreys - Head of Community Support, Governance and Partnerships



2016/17 DRF HALSWELL-HORNBY-RICCARTON DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00055914	Organisation Name Upper Riccarton War Memorial Library	Project Name and Description Feasibility Study - Library Improvements The Upper Riccarton War Memorial Library is seeking funding for a feasibility study that will support applications for funding for facility upgrades.	Project Details Staff: 0 Volunteers: 17 Number of participants: 1,000 User fees: Nil	Project Funding CCC funding history (this project only) Nil Other sources of funding (this project only) Nil	Total Cost \$ 6,900	Amount Requested \$ 6,900 100% percentage requested Contribution sought towards: Feasibility Study - \$6,000	Staff Recommendation \$ 6,900 That the Halswell-Hornby-Riccarton Community Board approves a grant of \$6900 to the Upper Riccarton War Memorial Library for the production of a feasibility study into future facility upgrades.	Priority 1
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Organisation Details	
Service Base:	394 Riccarton Road
Council Facility:	Own building on Council land
Legal Status:	Incorporated Society
Established:	1/01/1960
Staff – paid:	0
Staff – unpaid:	16
Target groups:	Older Adults General Community
Annual Volunteer hours:	1000
Networks:	
Audited accounts:	12/04/2013
Organisation Description/Objectives:	
Provide recreational reading for minimal cost which is accessible to the local community. Providing a focal point of the local community which meets local needs, catering for the particular needs of individual members. Provide the opportunity for the commemoration of war related events that have involved the service of New Zealanders (eg ANZAC Day, Armistice Day)	
CCC Funding History	
2016/17 - \$2,000 (Operating Expenses) SGF	
2015/16 - \$18,000 (Fixing floor level) DRF	
2013/14 - \$750 (Insurance assistance) SGF	

Alignment with Council Strategies and Board Objectives <input type="checkbox"/> Strengthening Communities Strategy <input type="checkbox"/> Ageing Together Policy <input type="checkbox"/> Community Board Objectives 2, 10, 12
Alignment with Council Funding Outcomes <input type="checkbox"/> Reduce or overcome barriers <input type="checkbox"/> Provide community based programmes <input type="checkbox"/> Enhance community & neighbourhood safety <input type="checkbox"/> Community participation and awareness <input type="checkbox"/> Support, develop and promote capacity
How much will the project do? (Measures) Engage an expert to undertake a feasibility study. This will include not only the feasibility of the actual repairs but also organisational feasibility and the need of the services that the library offers. Make applications for funding based on the feasibility study. Continue to open twice weekly for library services Continue to provide ANZAC Day and Remembrance Day Services Continue to provide a community venue for community based organisations
How will participants be better off? There will be an improved library space. Better facilities should encourage more use of the facility, both for library users and community groups which will hopefully lead to an increase in use.

Staff Assessment The Upper Riccarton War Memorial Library is in need of an upgrade, particularly to the kitchen and toilet areas. They are seeking funding assistance towards the costs of a feasibility study that will enable the organisation to apply for funding for this project. Funding organisations such as Lotteries Facilities fund and Rata Foundation have been identified as potential sources. Due to the possible amount that may be needed, a feasibility study will be required to accompany the application. The Library was opened in 1919 to serve both as a memorial to fallen soldiers in World War I and also to provide reading material for the local community. In addition to providing reading material, the library organises services on ANZAC Day and Remembrance Day each year. It is also open for community use, with seven different groups currently using it at various times of the week. The kitchen and toilet area of the library have not been upgraded since the building was opened. In order to provide better facilities for the library and the community group users this upgrade is essential. It is envisaged that better facilities would make the library more attractive for all users and this in turn would make the organisation more sustainable. This option was discussed with Riccarton-Wigram Board members who attended an on-site meeting with library trustees and committee members in August. Not only will this feasibility study address the physical needs of an upgrade, but it should also look at organisational sustainability and community need for the services that the library offers. The feasibility study will be carried out by Sarah Wylie who specialises in qualitative research. Sarah has previously undertaken similar feasibility studies that support organisations in their funding applications. The Library previously received funding from the Riccarton-Wigram Community Board towards the repair of their floor. They intend to apply to other organisations for upgrade costs. They have some funds that have been set aside for the upgrade and those reserves will go towards this.
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10. Halswell-Hornby-Riccarton Community Board Discretionary Response Fund 2016-17 - Applications - Oak Development Trust and Riccarton Bush Trust

Reference: 17/65498

Contact: Marie Byrne

marie.byrne@ccc.govt.nz

941 6502

1. Purpose and Origin of Report

Purpose of Report

- 1.1 The purpose of this report is for the Halswell-Hornby-Riccarton Community Board to consider three applications for funding from their 2016/17 Discretionary Response Fund from the organisations listed below.

Funding Request Number	Organisation	Project Name	Amount Requested
55991	Oak Development Trust	Connect 2017	\$1,450
55992	Oak Development Trust	Riccarton Older Adults Gatherings 2017	\$1,150
55989	Riccarton Bush Trust	Automated External Defibrillator Purchase	\$3,295

Origin of Report

- 1.2 This report is to assist the Community Board to consider applications for funding from the Riccarton Bush Trust and the Oak Development Trust.

2. Significance

- 2.1 The decision(s) in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 2.1.1 The level of significance was determined by the number of people affected and/or with an interest.
- 2.1.2 Due to the assessment of low significance, no further community engagement and consultation is required.

3. Staff Recommendations

That the Halswell-Hornby-Riccarton Community Board resolve to:

1. Approve the making of a grant of \$1,250 to the Oak Development Trust towards the Connect 2017 event.
2. Approve the making a grant of \$1,150 to the Oak Development Trust towards Riccarton Older Adults Gatherings 2017.
3. Approve the making of a grant of \$3,295 to the Riccarton Bush Trust towards the purchase of an automated external defibrillator.

4. Key Points

- 4.1 At the time of writing this report, the balance of the Discretionary Response Fund is as detailed below.

Total Budget 2016/17	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$35,997	\$3,700	\$32,297	\$26,602

- 4.2 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 4.3 The attached Decision Matrices provide detailed information on the applications. This includes organisational details, project details, financial information and a staff assessment.

Attachments

No.	Title	Page
A ↓	Halswell-Hornby-Riccarton Community Board Discretionary Response Fund 2016-17 - Applications Decision Matrices	51

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Authors	Marie Byrne - Community Development Advisor Emily Toase - Community Recreation Advisor
Approved By	Matthew McLintock - Community Governance Manager

2016/17 DRF HALSWELL-HORNBY-RICCARTON DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00055991	Organisation Name	Project Name and Description	Total Cost	Contribution sought towards	Staff Recommendation	Priority
	Oak Development Trust	Connect 2017 Oak Development Trust are seeking funding assistance towards Connect 2017, an annual event which welcomes students into the Riccarton West area.	\$ 1,750 \$ Requested \$ 1,450 (83% requested)	Equipment including portaloos hire - \$500 Administration - \$100 Volunteer Reimbursement - \$100 Marketing and promotion - \$550 Bouncy Castle - \$200	\$ 1,250 That the Halswell-Hornby-Riccarton Community Board approves a grant of \$1,250 to Oak Development Trust towards the Connect 2017 event.	1

Organisation Details

Service Base: 80 Rattray Street
Legal Status: Charitable Trust
Established: 16/12/2010
Target groups: Students, local residents
Annual Volunteer hours: 1,000
Number of project participants: 500

Alignment with Council Strategies

- ☐ Strengthening Communities Strategy
- ☐ Youth Policy

CCC Funding History

2016/17 - \$27,500 (Programme Delivery) KLP
2016/17 - \$2,500 (Community Garden) SGF
2016/17 - \$2,000 (Community Day) SGF
2016/17 - \$400 (Community Farewell) Off The Ground Fund
2015/16 - \$27,500 (Programme Delivery) KLP
2015/16 - \$2,000 (Community Day) DRF
2015/16 - \$1,500 (Connect 2016) DRF
2015/16 - \$1,000 (Older Persons' Gatherings) DRF
2014/15 - \$25,000 (Programme Delivery) KLP
2014/15 - \$2,500 (Community Day) SGF
2014/15 - \$2,100 (Older Persons' Gatherings) SGF
2014/15 - \$1,500 (Welcome to students event) DRF
2013/14 - \$11,000 (Wages) KLP
2013/14 - \$2,000 (Nail Care Clinic) SGF
2013/14 - \$2,000 (Common Ground) SGF Metropolitan

Other Sources of Funding (this project only)

Sport Canterbury - equipment loan
New Zealand Institute of Sport - equipment loan and time
Fire Service - donation of goods and time

Staff Assessment

This project is recommended as Priority One due to its alignment to Council outcomes. Additionally this project is unique in bringing together two sectors of the local community that has previously been in conflict.

The purpose of Connect 2017 is to provide a place where University students new to the area are welcomed by the community. It gives an opportunity for the long term residents to connect with students. This is the third year that this project will be run. Previous events have contributed significantly to greatly improved relationships and communication between local residents and the university students which live in the area for the university year.

Oak Development Trust are the umbrella organisation for this event which involves a collaborative effort with University of Canterbury, New Zealand Institute of Sport, New Zealand Police and Council staff. The University of Canterbury are providing an intern to co-ordinate the organisation.

This is the third year that Connect will be held, this year on Sunday 5 March 2017 at Harrington Park.

The day itself will involve a round-robin type tournament where competitors can enter a team and compete for prizes. Competitions will involve working as a team to complete obstacle courses involving water and other sporting activities. As well as this there will be activities such as a bouncy castle for children and a free sausage sizzle.

2016/17 DRF HALSWELL-HORNBY-RICCARTON DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00055992	Organisation Name	Project Name and Description	Total Cost	Contribution sought towards	Staff Recommendation	Priority
	Oak Development Trust	Riccarton Older Persons Gatherings 2017 Oak Development Trust are seeking funding towards the provision of five events/gatherings for older adults in the Riccarton area.	\$ 2,000 \$ Requested \$ 1,150 (58% requested)	Marketing/Promotional Material - \$350 Administration - \$150 Equipment/Materials - \$200 Entertainment - \$200 Volunteer Reimbursement - \$250	\$ 1,150 That the Halswell-Hornby-Riccarton Community Board approves a grant of \$1,150 to Oak Development Trust towards Riccarton Older Adults Gatherings 2017.	1

Organisation Details

Service Base:
Legal Status: Charitable Trust
Established: 16/12/2010
Target groups: Older Adults
Annual Volunteer hours: 1,000
Number of project participants: 250

Alignment with Council Strategies

- ☐ Strengthening Communities Strategy
- ☐ Ageing Together Policy

CCC Funding History

2016/17 - \$27,500 (Programme Delivery) KLP
2016/17 - \$2,500 (Community Garden) SGF
2016/17 - \$2,000 (Community Day) SGF
2016/17 - \$400 (Community Farewell) Off The Ground Fund
2015/16 - \$27,500 (Programme Delivery) KLP
2015/16 - \$2,000 (Community Day) DRF
2015/16 - \$1,500 (Connect 2016) DRF
2015/16 - \$1,000 (Older Persons' Gatherings) DRF
2014/15 - \$25,000 (Programme Delivery) KLP
2014/15 - \$2,500 (Community Day) SGF
2014/15 - \$2,100 (Older Persons' Gatherings) SGF
2014/15 - \$1,500 (Welcome to students event) DRF
2013/14 - \$11,000 (Wages) KLP
2013/14 - \$2,000 (Nail Care Clinic) SGF
2013/14 - \$2,000 (Common Ground) SGF Metropolitan

Other Sources of Funding (this project only)

Gold Coin Donation - \$250

Staff Assessment

This project is recommended as a Priority One due to its strong alignment with strategies and outcomes. In particular combatting social isolation in older adults, which was highlighted in the Wylie Report on Social Isolation in Older Adults in Canterbury as being of concern with an increasingly ageing population.

Oak Development Trust in conjunction with St James Anglican and local residents along with funding from the Community Board have put on four/five events per year for the older person for the past three years.

The original gatherings came about as a result of feedback from local providers of services and programmes for the elderly as well as elderly themselves. In 2013, community organisations in the ward were invited to run small localised events. Four groups ran events, with Oak Development Trust being one of them. This is now the only of those organisations to continue running these events.

Each event usually attracts approximately 30 people and include some form of entertainment. This has included musical groups entertaining or someone speaking on a topic. One event each year involves the showing of film.

What has been appreciated has been a quiz or short discussion on a topic or each bringing something of the theme of the day to share; interacting as a group. There is an enjoyment in the social interaction that is experienced as well as in the learning that is often part of the event. An afternoon tea of freshly made sandwiches and homemade baking is provided and appreciated.

2016/17 DRF HALSWELL-HORNBY-RICCARTON DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00055989	Organisation Name	Project Name and Description	Total Cost	Contribution sought towards	Staff Recommendation	Priority
	Riccarton Bush Trust	Automated External Defibrillator Purchase Riccarton Bush Trust are seeking funding for the purchase of an automated external defibrillator for Riccarton House and Bush.	\$ 3,295 \$ Requested \$ 3,295 (100% requested)	Automated External Defibrillator - \$3,295	\$ 3,295 That the Halswell-Hornby-Riccarton Community Board approves a grant of \$3,295 to Riccarton Bush Trust towards the purchase of an automated external defibrillator.	1

Organisation Details

Service Base: 16 Kahu Road
Legal Status: Charitable Trust
Established: 1/01/1914
Target groups: General Community
Annual Volunteer hours: 500
Number of project participants: 30,000

Alignment with Council Strategies

- ☐ Strengthening Communities Strategy
- ☐ Ageing Together Policy
- ☐ Social Wellbeing Policy
- ☐ Heritage Values, Vision and Mission Statements Policy
- ☐ Christchurch Visitor Strategy

CCC Funding History

2013/14 - \$54,813 (Electrical Rewire) Capital Endowment Fund
2012/13 - \$11,040 (Supplementary Earthquake Strengthening) Capital Endowment Fund

Other Sources of Funding (this project only)

Nil

Staff Assessment

This project is rated as Priority One due to its strong alignment to funding outcomes, and the health and safety requirement for this in a local facility.

Riccarton House and Bush is a unique heritage site consisting two historic buildings, flanked by open parkland and gardens, bordered by the River Avon and set against extensive native bush forest. This 12 hectare reserve is located just 3.5 km from Christchurch city centre. The Riccarton Bush Trust administers these heritage assets which are all key tourist attractions. They provide venues for a wide variety of events and functions. Everything from the Saturday Farmers Market with up to 3,000 visitors per Saturday; school Education Outside The Classroom visits for the heritage house and bush tours; daily afternoon tours; through to afternoon tea with a variety of groups. There are also annual outdoor events in the grounds attracting upwards of 500 visitors per day for two weeks, such as the Summer Theatre production in February. Although there are on average more elderly visitors, all age groups are represented at all events. Per annum there are many thousands of visitors.

The in-house caterers, Local, and the Trust, have a combined Health and Safety system. First Aid matters are effectively covered with four trained first aiders between the two organisations. However, the requirement for an Automated External Defibrillator (AED) has been identified during an assessment of the potential risks within the site. The high volume of visitors, the aging population and the proximity of first aid responders, has identified the site as high risk. Therefore the need to proactively seek funding to purchase an AED was identified to mitigate this risk. The equipment, once purchased will be located centrally within the house and one of the first aid trained staff will maintain the equipment. Many of the visitors will be within the grounds and the potential for a heart event requiring the AED will be equal inside as well as outside. A water resistant AED model is sought that is capable for use within the Bush and Grounds as well as within the house.

11. New Zealand Community Boards' Executive Committee - Community Board Chairpersons and Deputy Chairpersons Workshop – Attendance

Reference: 17/28631

Contact: Peter Dow

peter.dow@ccc.govt.nz

941 6501

1. Purpose and Origin of Report

Purpose of Report

- 1.1 The purpose of this report is for the Halswell-Hornby-Riccarton Community Board to consider approving the attendance of the Board Chairperson and Deputy Chairperson at the New Zealand Community Boards' Executive Committee (CBEC) Workshop for Chairpersons and Deputies being held in Christchurch on 25 February 2017.

Origin of Report

- 1.2 This report is staff generated arising from an invitation extended from CBEC to the Community Board Chairpersons and Deputies in Christchurch.

2. Significance

- 2.1 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
 - 2.1.1 The level of significance was determined by the low number of people affected and/or with an interest.
 - 2.1.2 Community engagement and consultation is not applicable.

3. Staff Recommendations

That the Halswell-Hornby-Riccarton Community Board decide to:

1. Approve the attendance of Mike Mora and Helen Broughton to the Community Boards Executive Committee Workshop for Board Chairpersons and Deputy Chairpersons to be held in Christchurch on 25 February 2017.
2. Note that the cost of attendance will be met from the Board's 2016-17 operational budget.

4. Key Points

- 4.1 The workshop is being held on Saturday 25 February 2017 from 9.30am to 4.00pm. The cost for each attendee is \$100.
- 4.2 The purpose of the workshop is to provide guidance and advice on such topics as a Code of Conduct, chairing meetings, the new Good Governance Guide for community boards, what makes a good board operate to its maximum effectiveness, how to resolve disputes within a board, understanding standing orders, relationships between boards and councils, a legislative update, conflicts of interest and an update on policy issues impacting on the performance of boards.
- 4.3 Central to these workshops is the opportunity for participants to learn from each other. CBEC has indicated that the intention is to expand networking between boards and sees the workshop as the ideal opportunity for participants to make contacts and networks to assist in their respective roles of Chairperson and Deputy Chairperson.

- 4.4 The cost of \$200 for attendance can be met from the Board's training operational budget which has a current balance of \$3,459.

Attachments

There are no attachments for this report.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Peter Dow - Community Board Advisor
Approved By	Gary Watson - Manager Community Governance, Halswell-Hornby-Riccarton

12. Halswell-Hornby-Riccarton Community Board - Governance Arrangements 2017

Reference: 16/1238266

Contact: Gary Watson gary.watson@ccc.govt.nz

941 8258

1. Purpose and Origin of Report

Purpose of Report

- 1.1 The purpose of this report is for the Halswell-Hornby-Riccarton Community Board to consider approving its governance arrangements for the period from March 2017 to December 2017.

Origin of Report

- 1.2 This report is staff generated to enable the Board to consider its governance structure including the adoption of a meeting schedule until December 2017, and any committees and/or subcommittees it may wish to establish.
- 1.3 The Board will be provided with an opportunity to review these arrangements by December 2017.

2. Significance

- 2.1 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 2.1.1 The level of significance was determined by assessment against the Significance and Engagement Policy criteria.
- 2.1.2 Community engagement and consultation is not applicable.

3. Staff Recommendations

That the Halswell-Hornby-Riccarton Community Board resolve to:

1. Adopt the following dates for its ordinary meetings for the balance of 2017:
- | | | |
|-------------------------|--------|---|
| Tuesday 14 March 2017 | 4.30pm | Upper Riccarton Library, 71 Main South Road |
| Tuesday 28 March 2017 | 4.30pm | Upper Riccarton Library, 71 Main South Road |
| Tuesday 11 April 2017 | 4.30pm | Upper Riccarton Library, 71 Main South Road |
| Wednesday 26 April 2017 | 5.30pm | Board Room, Fendalton Service Centre, Corner Jeffreys and Clyde Roads |
| Tuesday 9 May 2017 | 4.30pm | Upper Riccarton Library, 71 Main South Road |
| Tuesday 23 May 2017 | 4.30pm | Upper Riccarton Library, 71 Main South Road |
| Tuesday 13 June 2017 | 4.30pm | Upper Riccarton Library, 71 Main South Road |
| Tuesday 27 June 2017 | 4.30pm | Upper Riccarton Library, 71 Main South Road |
| Tuesday 11 July 2017 | 4.30pm | Upper Riccarton Library, 71 Main South Road |
| Tuesday 25 July 2017 | 4.30pm | Upper Riccarton Library, 71 Main South Road |
| Tuesday 8 August 2017 | 4.30pm | Upper Riccarton Library, 71 Main South Road |
| Tuesday 22 August 2017 | 4.30pm | Upper Riccarton Library, 71 Main South Road |

- | | | |
|---------------------------|--------|---|
| Tuesday 12 September 2017 | 4.30pm | Upper Riccarton Library, 71 Main South Road |
| Tuesday 26 September 2017 | 4.30pm | Upper Riccarton Library, 71 Main South Road |
| Tuesday 10 October 2017 | 4.30pm | Upper Riccarton Library, 71 Main South Road |
| Tuesday 24 October 2017 | 4.30pm | Upper Riccarton Library, 71 Main South Road |
| Tuesday 14 November 2017 | 4.30pm | Upper Riccarton Library, 71 Main South Road |
| Tuesday 28 November 2017 | 4.30pm | Upper Riccarton Library, 71 Main South Road |
| Tuesday 12 December 2017 | 4.30pm | Upper Riccarton Library, 71 Main South Road |
2. Approve that the second ordinary monthly meeting of the Halswell-Hornby-Riccarton Community Board will be followed by a Seminar and/or Workshop.
 3. Establish a Halswell-Hornby-Riccarton Community Board Submissions Committee, as follows:
 - The Terms of Reference are to respond on behalf of the Halswell-Hornby-Riccarton Community Board to submission opportunities as they arise throughout the present term.
 - Helen Broughton, Natalie Bryden, Catherine Chu, Ross McFarlane, Debbie Mora, Mike Mora be appointed as members to the Submissions Committee.
 - The Committee Chairperson and Deputy Chairperson to be appointed by the Submissions Committee.
 - Where timeframes necessitate such action being required, the Submissions Committee be granted the delegated authority to lodge submissions on behalf of the Halswell-Hornby-Riccarton Community Board.
 - Any submissions made by the Submissions Committee to be reported to the Halswell-Hornby-Riccarton Community Board for record purposes.
 4. Informally connect with local groups and organisations in the Halswell-Hornby-Riccarton wards on matters of mutual interest on the Tuesday of the Council's monthly community week, generally from 4pm to 6pm.

4. Key Points

Meeting Dates

- 4.1 The staff recommendation in this report for the Board's meeting dates through until December 2017 is based on:
 - The holding of two ordinary Board meetings each month.
 - Having regard to the other commitments in the Council's meetings calendar.
 - The avoidance of date clashes with other community board meetings.
- 4.2 It is proposed that the first Board meeting of the month be a business meeting to consider reports with the second meeting in that month being to confirm the previous minutes for forwarding to the Council in a timely manner. Accordingly, as occurred successfully in the previous term, the second meeting would be followed by a seminar and/or workshop which provides an opportunity for members and staff to conduct informal discussions on issues where no decisions are required at that particular stage.
- 4.3 The Council's 'community week' in week three of the monthly meeting calendar provides the full Board with an opportunity to informally connect on matters of mutual interest with local groups and organisations in the Halswell-Hornby-Riccarton wards. It is proposed that the Tuesday of 'community week' be utilised for this purpose, generally from 4pm to 6pm.

Appointment of Committees, Subcommittees and Working Parties

- 4.4 Clause 30 of Schedule 7 of the Local Government Act 2002 provides that community boards may appoint committees, subcommittees or other subordinate decision-making bodies and joint committees that it considers appropriate. A community board also has the power to appoint or discharge any member of a committee. Clause 32(3) of the same schedule provides for community boards to delegate powers to a committee.
- 4.5 Committees appointed by a community board are *“subject in all things to the control of the local authority [read community board], and must carry out all general and special directions of the local authority given in relation to the committee or other body or the affairs of the committee or other body”*.
- 4.6 The criteria for the appointments of committees and/or subcommittees are:
- The minimum number of members of a committee is three, with a quorum being two, one of whom must be an elected member, or the quorum can be a greater number, as determined by the community board.
 - At least one member of a committee must be an elected member (not applicable to subcommittees).
 - An employee of the local authority cannot be a member if they are acting in the course of their employment.
 - The members of a committee or subcommittee may, but need not be, elected community board members.
 - A community board or committee may appoint to a committee or subcommittee a person who is not a member of the community board if, in the opinion of the board, that person has the skills, attributes or knowledge that will assist the work of the committee or subcommittee.
 - A community board may appoint a member of a committee to be the chairperson of the committee, or if a chairperson is not appointed then the power of appointment may be exercised by the committee.

This report proposes establishing a Submissions Committee for the purpose of providing the Board with the opportunity to make submissions during the current term. Such a Committee operated successfully in the previous triennium.

- 4.7 Financial provision for Democracy and Governance is included in the Council’s 2015/25 Long Term Plan.

Attachments

There are no attachments for this report.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Peter Dow - Community Board Advisor
Approved By	Matthew McLintock - Community Governance Manager Lester Wolfreys - Head of Community Support, Governance and Partnerships

13. Halswell-Hornby-Riccarton Community Board Area Report - February 2017

Reference: 17/71034

Contact: Gary Watson gary.watson@ccc.govt.nz

941 8258

1. Purpose of Report

The purpose of this report is to resource the Halswell-Hornby-Riccarton Community Board to promote a pro-active partnership approach to decision-making between the Council and Community Boards.

2. Staff Recommendations

That the Halswell-Hornby-Riccarton Community Board decide to:

1. Receive the Halswell-Hornby-Riccarton Area Report for February 2017.
2. Receive the staff memorandum responding to the deputation made to the Board meeting on 8 November 2016 from the Halswell Residents' Association regarding Vision Zero.
3. Receive and consider the staff memorandum in relation to proposed parking restrictions in Kirkwood Avenue and Waimairi Road.

3. Community Board Activities and Forward Planning

3.1 Community Board Plan update against outcomes

3.1.1 The Halswell-Hornby-Riccarton Community Board has yet to develop its 2017-19 Community Board Plan therefore there is nothing to report at this time.

3.2 Memoranda/Information reporting back on Community Board matters

3.2.1 Halswell Residents' Association

At its meeting on 8 November 2016, the Board decided to refer a proposal presented by the Halswell Residents' Association on Vision Zero to staff for consideration and response back to the Board. The **attached** memorandum from staff refers.

3.2.2 Kirkwood Avenue and Waimairi Road – Proposed Parking Restrictions

At its meetings on 22 November 2016 and 13 December 2016, the Board decided to support the requests presented by local residents for parking restrictions to be applied in Kirkwood Avenue and Waimairi Road and asked that staff respond back to the Board on the matter by mid February 2017. The **attached** memorandum from staff refers.

3.2.3 New Zealand Community Boards' Conference – May 2017

For information, this bi annual conference is being held in Methven on 12 and 13 May 2017.

The programme and registration information will be known soon. Operational funding to attend is available therefore a report will be presented to the Board in due course seeking approval for members' attendance.

3.2.4 Community Board Best Practice Awards 2017

A highlight of the forthcoming Methven Conference will be the presentation of the Community Best Practice Awards for which applications close on 17 March 2017. This year there are three categories for entries (plus a supreme winner), namely:

Leadership - this category is focused on Community Boards which are exercising their leadership mandates in order to make improvement to their communities, such as:

- a successful advocacy campaign resulting in beneficial change,
- partnering with one or more agencies to improve local services, and/or
- utilising local papers or social media to successfully address a local issue.

Enhancing Communities - focuses on projects, programmes or initiatives which have been funded, commissioned or undertaken by a community board which have enhanced the quality of life and/or environment of their community. These projects may have:

- contributed to harmonious relationships and stronger community networks,
- developed local or neighbourhood amenities, and/or
- strengthened local cultural identity.

Engaging Communities - is concerned with community boards that have taken an innovative approach to consultation and engagement, such as:

- engaging with local organisations, for example Maori organisations, Hapu, business associations or community organisations, and/or increasing the participation of groups within their communities that have traditionally been under-represented in local affairs, such as young people and new residents.

The Board is invited to consider a possible project for entering from the previous Board term.

3.3 The provision of strategic technical and procedural advice to the Community Board

3.3.1 Nothing to report.

3.4 Board area Consultations/Engagement

3.4.1 Longhurst/Knights Stream – Proposed Bus Stops – consultation is currently underway through until 20 February 2017. A decision report will be presented to the Board in March 2017.

3.4.2 Aidanfield Drive – Proposed Pedestrian Refuge Island – project information has been circulated to the local community. A decision report will be presented to the Board in March 2017.

3.4.3 Halswell Domain and Knights Stream Sports Park – Skateparks - Concept Designs – consultation is currently underway through until 20 February 2017. A decision report on the concept landscape plans for the two projects will be presented to the Board by May 2017.

3.5 Submission Opportunities

3.5.1 Nothing to report.

3.6 Annual Plan and Long Term Plan matters

3.6.1 The Board provided informal feedback to the Mayor and Councillors in December 2016. The opportunity for further input from the Board was exercised in early February 2017.

3.7 Development of Civil Defence Emergency Plans

3.7.1 This is to be an annual report that will be provided by the Council's Civil Defence and Emergency Management Unit. There is therefore nothing to report at this time.

3.8 Requests for information from Board meeting on Newsline

3.8.1 The Board is asked to consider if there are any matters it wishes to have appearing in the Council's Newline.

3.8.2 Items included in recent Newline issues featuring aspects of interest in the Halswell-Hornby-Riccarton area include:

- Concept plans released for consultation on the two Halswell skate park projects (20 January 2017).
- Summer Theatre 2017 production at Riccarton Bush (12 January 2017).
- Retirement of staff member Bob Pritchard and his work involvement in the naming of many of the city's streets (9 January 2017).

3.9 Significant Board matters of interest to raise at the Council

3.9.1 The Board is asked to consider if there are any matters of interest for the Board Chairperson to raise with the Council.

4. Key Local Projects (KLPs) and Strengthening Communities Funded Projects

- 4.1 Oak Development Trust along with the Riccarton West Community Garden hosted a successful Christmas lunch for many of the community that they usually donate vegetables to during the year. This was received very favourably by those attending.
- 4.2 Oak Development Trust's Common Ground Café will be continuing in 2017 on the first and third Friday of each month. There has been a mix of attendees from different multicultural backgrounds. For the solid base of volunteers, this provides opportunities for personal and career development.
- 4.3 RUR Trust held their end of year get-together for the young mothers and their families that attend the Young 1's and Shufflebumz programme. They are seeing some of the young mothers that attend, move to become volunteer helpers which is a positive.
- 4.4 La Vida Youth Trust's part time 24/7 Co-ordinator Mana Harema, has received extra hours from Life Church to undertake community development work in the Upper Riccarton area.
- 4.5 Canterbury Fijian Social Services Trust women's programme has become so successful that they are seeking a larger space to base their Monday sewing sessions in.
- 4.6 The Halswell Community Project will be working with local community groups and contacts to build the Halswell Liaison Group Network into an effective voice for Halswell.
- 4.7 The Community Governance Team are supporting the Halswell Residents' Association to further progress the Air Crash Memorial in Wigram.
- 4.8 The Hei Hei Broomfield Community Development Trust has a new Older Adults Fitness Class starting this term. The Trust is also engaging an artist to paint some large murals on the side of the building. This project will engage with the local high school.

5. Significant Community Issues

5.1 Perceived anti-social behaviour by youth in the Riccarton area.

- 5.1.1 Status - Complaints continue to be raised about anti-social behaviour predominantly by youth.
- 5.1.2 Action - Police presence in the area continues. Security guards are based in the Bus Lounge on a daily basis. Youth workers and security staff work at de-escalating situations. Trespass notices are taken against transgressing youth at the Bus Lounge and Westfield Mall.
- 5.1.3 Timeframe - Actions above are ongoing. A briefing to Board members from youth workers is being scheduled for early March.

5.2 **Community concern over the applications for new liquor licences.**

- 5.2.1 Status - The application for a new liquor licence at 76 Riccarton Road was a recent application that attracted community concerns. Public notice of all liquor applications are published in either The Press or the Christchurch Star. Notification of the public notice placement is sent to all elected members as well as community groups in the Board's area. This alerts the community to applications received and provides them with the opportunity to lodge objections should they so wish.
- 5.2.2 Action - Objections are able to be lodged against any liquor licence application. Generally a licence application that attracts objections will be subject to a hearing.
- 5.2.3 Timeframe - The hearing for the liquor licence application by PM Liquor Ltd for 76 Riccarton Road was scheduled for 2 February 2017. It attracted 11 objections including one with a 15 signature petition.

6. Major Community and/or Infrastructure Projects

6.1 **Community Facilities**

6.1.1 **Hornby Library, Service Centre and South West Aquatic Facility – new builds**

At an Extraordinary meeting on 31 January 2017, the Board decided on its recommendations to the Council on 9 February 2017 about commencing community consultation and engagement on location options for these facilities in the Hornby area.

- 6.1.2 **Riccarton Community Centre** - The current forecast is for a late 2018 opening. Staff and appointed consultants are currently working through the design phases, which includes reviewing the specific functions required by the facility. Once design is completed, consenting and procurement of a main contractor to construct the building will commence, and it is expected the successful party to start on site late in 2017.

- 6.1.3 **Denton Oval** - Repair and upgrade - the lighting, grandstand and security fencing installation has recently been completed.

- 6.1.4 **Wharenui Pool** - the pool building has been strengthened to 67 per cent of the New Building Standard. Repairs are completed in the three changing rooms so they are now compliant. Minor construction along the west wall and replacement of the fan will be completed in February. Project completion is on schedule for the end of February.

- 6.1.5 **Nga Puna Wai** - Sports Hub (staged) - the civil site works for Stage 1 are scheduled to commence in April 2017.

- 6.1.6 **Halswell Skate and Recreation Parks** – the approved locations in Halswell Domain and Knights Stream Sports Park are currently in the design and community consultation phases. Tendering and construction is scheduled for 2017-18.

6.2 **Partnerships with the community and organisations**

- 6.2.1 The partnership between Hornby Heartlands, Hope House and the Community Governance Team is producing the Hei Hei Newsletter for 2017.
- 6.2.2 Akina and the Community Governance Team are working together on raising the profile of local social enterprises.

6.3 **Infrastructure projects underway**

- 6.3.1 Some of the key Infrastructure projects in the Halswell-Hornby-Riccarton wards are:

- **Riccarton Road - Bus Priority and Infrastructure Upgrade** - Construction is ongoing. Signalisation of the Deans Avenue, Riccarton Avenue, Riccarton Road intersection was completed in November 2016. Work on the Deans Avenue/Harakeke Street/ Clarence Street section of the road is progressing.
- **Major Cycleway Routes** – 13 Major Cycle Routes are progressively being built in the city, connecting suburbs, shopping areas, businesses, schools and sporting destinations.

Routes in the Halswell-Hornby-Riccarton wards are:

- **Quarryman's Trail** - consultation was completed in late 2016 followed by the Council's approval of the detailed design and construction. Work is to commence in 2017. The cycleway will help support the residential growth areas around the south west of the city by connecting Halswell to the Central City via Hoon Hay and Somerfield.
- **Nor'West Arc** - this route is expected to be used primarily by commuters and students and will link Hoon Hay, Middleton, Upper Riccarton, Bryndwr and Papanui and is scheduled for completion in 2018.
- **South Express** – the city's western boundary in Templeton will connect Hornby, Sockburn and Middleton to Riccarton and Addington finishing with a link to the Northern Line Cycleway, Nor'West Arc and the shared paths in South Hagley Park. It is expected the route will be completed in 2019.
- **Uni-Cycle** – this route is under construction and will connect the University of Canterbury with the Central City.
- **Christchurch Southern Motorway, Stage 2 (New Zealand Transport Agency project).** The McConnell Dowell/Downer joint venture commenced site works in October 2016. The construction timeframe for completion of the project is three and a half years.
- **Riccarton Road Intersections and corridor improvements.** The project to improve road safety at Ilam/Middleton/Riccarton intersection is scheduled to commence in 2016-17 with completion in the 2017-18 period.
- **Pound Road Realignment** – work continues on realigning Pound Road with State Highway 1 in Templeton.

6.4 Events Report Back

The Halswell Skate Jam was held on Friday 27 January 2017 and attracted almost 300 people, with over 120 children aged between five and twelve using the skate boards, scooters or inline skates provided by Cheapskates SkateSkool. Attendees and the public had the opportunity to examine and comment on the proposed designs for the new Halswell Skate Park facilities. Event feedback was positive and well received by the attending families.

7 Parks, Sports and Recreation Update (bi-monthly)

7.2 Local Parks Update

7.2.1 To be reported on in March.

7.3 Sports Parks Update

7.3.1 To be reported on in March.

7.4 Capital Works Projects

7.4.1 To be reported on in March.

8 Community Board funding budget overview and clarification

8.2 **Attached** for information, is the monthly status update on the Board's 2016/17 funding.

Attachments

No.	Title	Page
A ↓	Vision Zero - Staff Memorandum	67
B ↓	Kirkwood Avenue and Waimairi Road - Proposed Parking Restrictions - Staff Memorandum	72
C ↓	Halswell-Hornby-Riccarton Community Board 2016-17 - Funding Update - February 2017	74

Signatories

Authors	Karla Gunby - Community Development Advisor Marie Byrne - Community Development Advisor Peter Dow - Community Board Advisor Emily Toase - Community Recreation Advisor
Approved By	Gary Watson - Manager Community Governance, Halswell-Hornby-Riccarton

**Christchurch City Council
City Services Group**

Memo

Vision Zero Road Safety Initiative

Date: 28 December 2017
From: Ryan Rolston
To: Halswell Hornby Riccarton Community Board

Purpose

The purpose of this memo is to provide information to the Halswell-Hornby-Riccarton Community Board regarding the [Vision Zero](#) road safety initiative.

Background

At its meeting of 8 November 2016 the Halswell Hornby Riccarton Community Board received a deputation from the Halswell Residents' Association seeking that the Council adopt the Vision Zero road safety initiative.

The Halswell-Hornby-Riccarton Community Board decided to:

- ☐ Receive the deputation from David Hawke on behalf of the Halswell Residents' Association.
- ☐ Refer the proposal raised on Vision Zero to staff for consideration and response back to the Board.

The Vision Zero initiative originated in Sweden and has influenced road safety strategies internationally. The literal meaning of the initiative is a vision of zero road related fatalities. Behind the initiative is the concept that people make mistakes, but these don't result in a fatality in a working safe system. Under the safe system, safe road sides, vehicles, speeds and driving behaviour are improved so that a failure in any one element doesn't result in a fatality.

NZ Context

[Safer Journeys](#), NZ's Road Safety Strategy 2010-2020 represented a significant shift in strategy for NZ has was heavily influenced by Vision Zero. It sets the vision of:

"A safe road system increasingly free of death and serious injury"

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The strategy is focused on a safe system approach, with the focus on the elements of the safe system as follows:

Roads and roadsides will be safer because transport and urban planning, and road design will accommodate errors; surfaces will be improved and roadside hazards removed or barriers installed

Speed will be managed to safe levels through more appropriate limits, and there will be smarter self-explaining roads and roadsides that show people what safe speeds mean

Vehicles will increasingly have advanced safety features, including electronic stability control, front and side curtain airbags and head restraints, collision avoidance systems and better maintenance of tyres and brakes

Road users will be alert and aware of the risks and drive or ride to the conditions; there will be more in-vehicle technologies to give drivers safety feedback, ensure alertness and reinforce compliance with the road rules.

Figure 1 is commonly used graphic representation of the safe system from the Safer Journeys document.

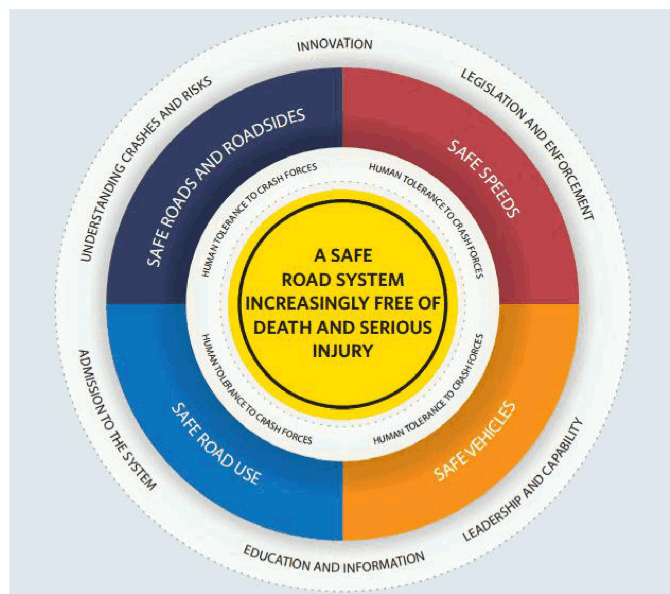


Figure 1 – The Safe System

CCC Initiatives

Christchurch Strategic Transport Plan

[Christchurch Strategic Transport plan](#) sets the strategic direction of transport planning for the City over the next decade. Safer Journeys is official recognised as the national safety strategy framework within the document. Action 2.3.1 'Safer system' involves "Implementing the national Safer Journeys Strategy through safer road use, safer speeds and safer roads and roadsides."

Risk Analysis

The City Council maintains a [mapping system](#) that classifies the risk of corridors and intersections based on the likelihood of high severity crashes. There are a number within the Halswell-Hornby-Riccarton ward:

- ☐ Halswell Road (NZ Transport Agency (NZTA))
- ☐ Springs Road, south of Haswell Junction Road
- ☐ Shands Road, south of Sir James Wattie Drive
- ☐ Yaldhurst Road (NZTA)
- ☐ Riccarton Road
- ☐ Straven Road
- ☐ Main South Road / Chalmers Street intersection (NZTA)
- ☐ Main South Road / Carmen Road / Shands Road intersection (NZTA)
- ☐ Curletts Road / Main South Road intersection (NZTA)
- ☐ Curletts Road / Yaldhurst intersection (NZTA)
- ☐ Blenheim Road / Clarence Street intersection
- ☐ Blenheim Road / Matipo Street intersection
- ☐ Whiteleigh Avenue / Troup Drive intersection
- ☐ Riccarton Road / Ilam Road / Middleton Road intersection
- ☐ Shands Road / Marshs Road intersection (NZTA Southern Motorway)

Road safety improvements through the 2015-25 Long Term Plan were prioritised based on crash risk identified through this system.

Business Case for Investment

In preparation for the 2018-2028 Long Term Plan, Council is developing a business case in collaboration with the NZ Transport Agency (NZTA) for future investment in transport. The business case focuses on three objectives, of which one is to:

Reduce transport related fatalities and serious injuries by 5% per annum

With a focus on fatalities and serious injuries, it is evident that the business case is aligned with the safe system approach of targeting high severity crashes. The business case identifies intersections, vulnerable road users and driver distraction as high risk areas. Staff are currently working through the process of identifying and prioritising packages of works that best achieve the business case objectives.

Road Safety Action Plan

The Road Safety Action Plan (RSAP) is a document that enables a coordinated response to high priority road safety issues for the City. The partners to the road safety action plan are the City Council, NZTA, ACC and the NZ Police. The RSAP focuses on five priority areas:

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- ☐ Intersections
- ☐ Young Drivers
- ☐ Cyclists
- ☐ Motorcyclists
- ☐ Pedestrians

The identification of the five priority areas is from an evidence based approach highlighting these areas as the most influential target areas for the reduction of high severity crashes.

The RSAP lists 26 initiatives that are being carried out by the partners in the current period (June 2016-2017).

Safer Speeds

The NZTA recently published the [Speed Management Guide](#). The Guide is heavily focused on the speed element of the safe system, with “*Over the longer-term, all deaths and serious injuries, especially speed related ones are reduced*” being one of four stated success factors.

The guide states that the NZTA will provide each Road Controlling Authority a draft Speed Management Plan of their network, which will:

- ☐ Show where current travel speeds differ most from the Framework’s safe and appropriate speeds
- ☐ Identify where the greatest benefits from applying speed management will be achieved

The City Council has not received a draft Speed Management Plan from the NZTA at the present time. However, it is understood that the NZTA is undertaking a series of workshops in early 2017, which are envisaged to initiate the Speed management Plan process for Road Controlling Authorities.

Summary

The Vision Zero safety initiative has heavily influenced safety strategies across the globe, including New Zealand. The strategy involves focusing on the eradicating of high severity crashes by improvements to the safe system (safe road sides, vehicles, speeds and drivers).

The Vision Zero initiative is essentially a government level framework that is replicated by the NZ Government through Safer Journeys, which has the vision of “*A safe road system increasingly free of death and serious injury*”.

Council has adopted Safer Journeys officially through the Christchurch Strategic Transport Plan with strong linkages to the Road Safety Action Plan and its investment business case for the 2018/2021 Long Term Plan.

The NZTA’s recently released Speed Management Guide is intended to address speed in high risk locations, and is anticipated to result in the development of a Speed Management Plan for the City in 2017.

Vision Zero is essentially already adopted within New Zealand albeit under different branding. Therefore it is not necessary for Council to adopt Vision Zero as this

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would not alter its current approach to road safety, being already aligned with the safe system principles. Further, two of the key elements of the safe system, being safe vehicles and to a lesser extent safe drivers, are not under the direct influence of Councils, which is why the adoption of Vision Zero is more appropriate at a national level.


Recommendation

That the Halswell Hornby Riccarton Community Board receives this memorandum.



Ryan Rolston
Traffic Engineer

Approval:

Name	Position	Signature	Date
Steffan Thomas	Manager (Transport) Operations		19 January 2017

**Christchurch City Council
City Services Group**

Memo

Notice of Motion

Date: 1 February 2017
From: Edwin Tiong
To: Halswell Hornby Riccarton Community Board

Purpose

The purpose of this memo is to seek direction from the Halswell-Hornby-Riccarton Community Board regarding parking restrictions on Waimairi Road Kirkwood Avenue and the wider Riccarton and Ilam area.

Background

At its meeting of 22 November 2016 the Halswell-Hornby-Riccarton Community Board decided:

1. That the Halswell-Hornby-Riccarton Community Board supports parking restrictions in the section of Kirkwood Avenue between Clyde Road and the St Nicholas Hospital site.
2. That the Halswell-Hornby-Riccarton Community Board notes that implementation of parking restrictions can be determined by the Community Board.
3. That the Halswell-Hornby-Riccarton Community Board requests that staff report back to the Board in regard to 1. above, by mid February 2017.

At its meeting of 13 December 2016 the Halswell-Hornby-Riccarton Community Board decided to

1. Support the provision of parking restrictions in the section of Waimairi Road requested by the local residents.
2. Note that the implementation of parking restrictions can be determined by the Community Board.
3. Request that staff report back to the Board by mid February 2017 in relation to 1. above.

Comment

Unfortunately, due to the time of year and other commitments staff have not been able to progress the above matters at the present time.

Commencing in the first half of 2017, traffic operations will audit all existing parking restrictions within the University parking scheme area. The purpose of the review is to ensure that all parking controls are compliant and consistently applied through the

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areas affected by high parking demands. Part of this review will involve identifying any outstanding street areas where there are high parking demands, but no parking plan is in place. Working with the Board, it is the intent of staff to expand the parking scheme into these few remaining streets.



The wider investigation will encompass both Kirkwood Avenue and Waimairi Road.

Recommendation

That the Halswell Hornby Riccarton Community Board advises staff if it wishes to continue to treat Waimairi Road and Kirkwood Avenue as special cases, or whether the Board would like to progress these streets through the wider review.

Edwin Tiong
Traffic Engineer

Approval:

Name	Position	Signature	Date
Ryan Rolston	Team Leader Traffic Operations		3 February 2017
Aaron Haymes	Manager Operations		3 February 2017

	Riccarton/Wigram Community Board Funding 2016/17		
2016/17	Discretionary Response Fund	Allocated	Funds Remaining
1-Jul	Discretionary Response Fund Allocation	\$20,550	
16-Aug	Allocation from Strengthening Communities Fund	\$5,000	
14-Nov	Discretionary Response Fund Allocation	\$35,997	
	Total Amount	\$61,547	
5-Jul	Allocation to Youth Development Fund	\$3,000	
2-Aug	Allocation to Youth Development Fund	\$3,500	
16-Aug	Halswell MenzShed Acorn Trust towards the purchase of tools and equipment	\$1,000	
16-Aug	Hornby Netball Club towards the purchase of new uniforms	\$1,000	
16-Aug	Hornby Rugby Football Club towards junior player resources for the 2017 season	\$2,500	
16-Aug	Hornby Rugby Football Club towards junior player development	\$2,000	
16-Aug	Templeton Residents' Association towards the entertainment costs for its Community Fun Day	\$1,000	
16-Aug	Templeton Residents' Association towards its administration costs	\$600	
16-Aug	Allocation to the 2016/17 Riccarton/Wigram Off The Ground Fund	\$1,600	
30-Aug	Community Development Network Trust towards venue hire for the Riccarton Primary Schools indoor Sport Competition	\$1,200	
30-Aug	Riccarton/Wigram ward enhancement projects	\$8,150	
13-Dec	Anzac Day Expenses	\$1,200	
13-Dec	Engaging with the Community	\$2,500	
		\$29,250	\$32,297
2016/17	Youth Development Fund	Allocated	Funds Remaining
5-Jul	Discretionary Response Fund Allocation	\$3,000	
19-Jul	Strengthening Communities Fund Allocation	\$4,618	
2-Aug	Discretionary Response Fund Allocation	\$3,500	
	Total Amount	\$11,118	
5-Jul	George Mander towards his attendance at the Australia Law Students' Association Conference in Hobart	\$500	
5-Jul	James Addington towards his attendance at the Aspiring Leaders Forum in Wellington	\$300	
19-Jul	Madison Fewer towards her participation in Christchurch Girls' High School Trip to France	\$500	
16-Aug	Christchurch Girls' High School towards the costs of Akeira Worthington, Amelia Perssons to participate in the Australian Cross Country Championships	\$1,000	
16-Aug	Olympia Hodgson towards participating in the Indo Pacific Trampoline Championships	\$500	
16-Aug	St Thomas Canterbury College towards the costs of participating in the New Zealand Secondary Schools Rugby League National Tournament at Papakura in Auckland	\$1,400	
16-Aug	Halswell School towards 11 pupils to attend the China Group tour	\$1,100	

16-Aug	Hornby High School towards the Community Services Tour to Vietnam	\$1,560	
8-Nov	Nicholas Baker towards attendance at a Global Summer Awareness Programme in Beijing, China	\$500	
8-Nov	Rachel Pullan towards competing in the Green Valley Basketball Tournament in Las Vegas, USA	\$500	
8-Nov	Riccarton High School - Volleyball Schools Cup in Melbourne Australia - Kelsey Butland, Courtney Dyson, Maddie Crose, Jade Jenkins and Mia Jenkins	\$1,250	
13-Dec	Simon Lancaster towards competing in the National Secondary Schools Mixed Touch Tournament in Auckland	\$300	
	Nathaniel Ataera towards participation in The Hub tour team travelling to Germany	\$500	
	Aimee Ataera towards participation in The Hub tour team travelling to Germany	\$500	
		\$10,410	\$708
2016/17	Off the Ground Fund	Allocated	Funds Remaining
16/08/2016	Discretionary Response Fund Allocation	\$1,600	
		\$0	\$1,600

14. Elected Members Information Exchange

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

15. Questions Under Standing Orders

Any member of the local authority may at any meeting of the local authority at the appointed time, put a question to the Chairperson, or through the Chairperson of the local authority to the Chairperson of any standing or special committee, or to any officer of the local authority concerning any matter relevant to the role or functions of the local authority concerning any matter that does not appear on the agenda, nor arises from any committee report or recommendation submitted to that meeting.

Wherever applicable, such questions shall be in writing and handed to the Chairperson prior to the commencement of the meeting at which they are to be asked.