

Akaroa Design and Appearance Advisory Committee OPEN MINUTES

Date: Wednesday 30 January 2019
Time: 2.30pm
Venue: Akaroa Boardroom, 78 Rue Lavaud, Akaroa

Present

Chairperson	Pam Richardson - Banks Peninsula Community Board Representative
Members	Janis Haley - Banks Peninsula Community Board Representative Victoria Andrews - Akaroa Civic Trust Representative John Davey – Consultant Dave Margetts – Heritage NZ Milly Woods – Heritage NZ Lynda Wallace - Community Representative
Staff	Maria Adamski – Asset Engineer – Buildings & Heritage (by Virtual Meeting Room) Kent Wilson – Senior Planner (by Virtual Meeting Room) Aliesha Esker – Engagement Advisor (by Skype) Liz Carter – Community Board Advisor Fi Smith – Support Officer

30 January 2019

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- Part A** Matters Requiring a Council Decision
Part B Reports for Information
Part C Decisions Under Delegation
-

The agenda was dealt with in the following order.

1. Apologies

Part C
Committee Decision

Apologies were received and accepted from William Fulton.

2. Declarations of Interest

Part B
There were no declarations of interest recorded.

3. Confirmation of Previous Minutes

Part C
Committee Resolved ADAA/2019/00001

Committee Decision

That the minutes of the Akaroa Design and Appearance Advisory Committee meeting held on Wednesday, 3 October 2018 be confirmed.

Victoria Andrews/Lynda Wallace

Carried

4. Deputations by Appointment

Part B
There were no deputations by appointment.

5. Temporary Toilet Proposal - 82 Beach Road, Akaroa

Committee Comment

Planning staff outlined the rules and conditions in relation to the area where it was proposed to install the temporary toilet block on the Britomart Reserve.

Committee members had a number of concerns with the proposal, including:

- Toilets being highly visual on that site
- Impact on the Akaroa Historic Area
- Proximity of the site to the Akaroa Wharf
- Length of time that it is proposed the toilets would be on site

- Visual impact on other heritage structures on the site
- Intrusion into one of the few green spaces in Akaroa

Staff Recommendations

That the Akaroa Design and Appearance Advisory Committee:

1. Receive the information in the report.
2. Provide comment as appropriate.

Committee Decisions under Delegation

Part C

That the Akaroa Design and Appearance Advisory Committee:

1. Receive the information in the report.
2. Provide the following comments on the proposal:

The visual impact of the toilet block is unacceptable and incompatible with its surroundings where it will have a negative impact on the open green space, the Akaroa Historic Area, the heritage setting and the community.

6. Akaroa Design and Appearance Advisory Committee - Meeting Schedule 2019

Committee Resolved ADAA/2019/00002

Original Staff Recommendation accepted without change.

Part C

That the Akaroa Design and Appearance Advisory Committee:

1. Adopt the following meeting schedule from 13 February to 4 September 2019:

Wednesday 13 February	2.30pm	Akaroa Boardroom
Wednesday 6 March	2.30pm	Akaroa Boardroom
Wednesday 3 April	2.30pm	Akaroa Boardroom
Wednesday 1 May	2.30pm	Akaroa Boardroom
Wednesday 5 June	2.30pm	Akaroa Boardroom
Wednesday 3 July	2.30pm	Akaroa Boardroom
Wednesday 7 August	2.30pm	Akaroa Boardroom
Wednesday 4 September	2.30pm	Akaroa Boardroom

*Note: Meetings will only be held if there are plans or other business to consider.

Victoria Andrews/Janis Haley

Carried

7. Committee Members' Exchange of Information

7.1 Akaroa Character Area Overlay

Part B

The Committee **requested** a copy of the final document showing the Akaroa Character Area Overlay, as per the draft presented to the Committee in June 2017.

7.2 117 Rue Jolie

Part B

The Committee **requested** information on why plans for the remodelling of the dwelling at 117 Rue Jolie, Akaroa were not brought to this Committee for comment.

7.3 Black Cat Signage

Part B

The Committee noted that the signage erected by the Black Cat business was contrary to the recommendations of this Committee, and members **requested** a briefing on the compliance of signage in Akaroa.

Meeting concluded at 3.37pm.

CONFIRMED THIS 6th DAY OF MARCH 2019

**PAM RICHARDSON
CHAIRPERSON**