

Waipapa
Papanui-Innes Community Board
AGENDA

Notice of Meeting:

An ordinary meeting of the Waipapa/Papanui-Innes Community Board will be held on:

Date: Friday 7 December 2018
Time: 9am
Venue: Board Room, Papanui Service Centre,
Corner Langdons Road and Restell Street, Papanui

Membership

Chairperson	Ali Jones
Deputy Chairperson	Emma Norrish
Members	Jo Byrne
	Pauline Cotter
	Mike Davidson
	John Stringer

4 December 2018

Christine Lane
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Strategic Framework

The Council's Vision – Christchurch is a city of opportunity for all.

Open to new ideas, new people and new ways of doing things – a city where anything is possible.

Whiria ngā whenu o ngā papa Honoa ki te maurua tāukiuki

Bind together the strands of each mat
And join together with the seams of respect
and reciprocity.

The partnership with Papatipu Rūnanga
reflects mutual understanding and respect,
and a goal of improving the economic,
cultural, environmental and social
wellbeing for all.

Overarching Principle

Partnership – Our
people are our taonga
– to be treasured and
encouraged. By working
together we can create
a city that uses their
skill and talent, where
we can all participate,
and be valued.

Supporting Principles

Accountability	Collaboration
Affordability	Prudent Financial Management
Agility	Stewardship
Equity	Wellbeing and resilience
Innovation	Trust

Community Outcomes

What we want to achieve together as our city evolves

Strong communities

Strong sense of
community
Active participation in
civic life
Safe and healthy
communities
Celebration of our
identity through arts,
culture, heritage and
sport
Valuing the voices of
children and young
people

Liveable city

Vibrant and thriving
central city, suburban
and rural centres
A well connected and
accessible city
Sufficient supply of, and
access to, a range of
housing
21st century garden city
we are proud to live in

Healthy environment

Healthy waterways
High quality drinking
water
Unique landscapes and
indigenous biodiversity
are valued
Sustainable use of
resources

Prosperous economy

Great place for people,
business and investment
An inclusive, equitable
economy with broad-
based prosperity for all
A productive, adaptive
and resilient economic
base
Modern and robust
city infrastructure and
community facilities

Strategic Priorities

Our focus for improvement over the next three years and beyond

Enabling active citizenship and connected
communities

Maximising opportunities to develop a vibrant,
prosperous and sustainable 21st century city

Climate change
leadership

Informed and proactive
approaches to natural
hazard risks

Increasing active, public
and shared transport
opportunities and use

Safe and sustainable
water supply and
improved waterways

Mihi



Tēnā koutou

Kua hui mai nei

Ki tēnei whare ō tātou

Ki te kōrero, ki te whakarongo

i nga kaupapa ō to hapori

Nau mai, haere mai.

Nā reira tēnā koutou katoa

Greetings

to all who have gathered

within our (communal) house

to speak and to listen to the

topics/conversations of your community

Welcome, welcome

Therefore, again I greet all present

Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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1. Apologies

Ali Jones.

2. Declarations of Interest

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes

That the minutes of the Waipapa/Papanui-Innes Community Board meeting held on [Friday, 23 November 2018](#) be confirmed (refer page 6).

4. Public Forum

A period of up to 30 minutes will be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

4.1 Diana Isaac Village Bus Access – Graham Tate

Graham Tate will talk to the Board about bus access for the Diana Isaac Retirement Village residents.

5. Deputations by Appointment

There were no deputations by appointment at the time the agenda was prepared.

6. Presentation of Petitions

There were no petitions received at the time the agenda was prepared.

**Waipapa
Papanui-Innes Community Board
OPEN MINUTES**

Date: Friday 23 November 2018
Time: 9am
Venue: Board Room, Papanui Service Centre,
Corner Langdons Road and Restell Street, Papanui

Present

Chairperson	Ali Jones
Deputy Chairperson	Emma Norrish
Members	Jo Byrne
	Pauline Cotter
	Mike Davidson
	John Stringer

20 November 2018

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- Part A **Matters Requiring a Council Decision**
Part B **Reports for Information**
Part C **Decisions Under Delegation**
-

The agenda was dealt with in the following order.

1. Apologies

Part C
Community Board Decision

There were no apologies.

2. Declarations of Interest

Part B
There were no declarations of interest recorded.

3. Confirmation of Previous Minutes

Part C
Community Board Resolved PICB/2018/00121

Community Board Decision

That the minutes of the Waipapa/Papanui-Innes Community Board meeting held on Friday, 9 November 2018 be confirmed subject to the following amendment:

- 4.3 After questions from members, the Chairperson thanked Jennifer Dalziel for her presentation.

Jo Byrne/Mike Davidson

Carried

4. Public Forum

Part B
4.1 **Courtenay Street – Ingrid Duncan**

Ingrid and Bruce Duncan, previous owners of a house on Courtenay Street, spoke to the Board regarding the halt in progress of road works on Courtenay Street.

After questions from members, the Chairperson thanked Mr and Mrs Duncan for their presentation.

5. Deputations by Appointment

Part B

There were no deputations by appointment.

6. Presentation of Petitions

Part B

There was no presentation of petitions.

7. Application to the Papanui-Innes Community Board's 2018/19 Positive Youth Development Fund - Rosa Joan Vesty

Community Board Resolved PICB/2018/00122 (Original staff recommendation accepted without change)

Part C

That the Waipapa/Papanui-Innes Community Board resolve to:

1. Approve a grant of \$450 from its 2018/19 Positive Youth Development Fund to Rosa Joan Vesty towards the costs of attending the Australian Volleyball Schools Cup in Melbourne 9-14 December 2018.

Emma Norrish/Ali Jones

Carried

8. Application to the Papanui-Innes Community Board's 2018/19 Discretionary Response Fund - Community Focus Trust

Staff Recommendations

That the Waipapa/Papanui-Innes Community Board:

1. Approves a grant of \$5,970 from its 2018/19 Discretionary Response Fund to Community Focus Trust towards the costs of hosting the St Albans Community Day and Park Celebration.

Community Board Resolved PICB/2018/00123

Part C

That the Waipapa/Papanui-Innes Community Board:

1. Lay the application towards the costs of hosting the St Albans Community Day and Park Celebration on the table pending more information from staff and a discussion with the St Albans Residents Association.

Emma Norrish/Mike Davidson

Carried

9. Papanui-Innes Community Board Recess Committee 2018/19

Staff Recommendations

That the Waipapa/Papanui-Innes Community Board:

1. Appoints a Recess Committee comprising the Deputy Board Chairperson and one other member (or their nominee from the Board), to be authorised to exercise the delegated powers of the Papanui-Innes Community Board for the period following its ordinary meeting on 7 December 2018 until the Board resumes normal business in late January/early February 2019.
2. Confirms that should the Deputy Chairperson be unavailable for any reason, then any two available members may form the Recess Committee.
3. Confirms that the application of any such delegation will be reported back to the Board for record purposes.
4. Notes that any meeting of the Recess Committee will be publicised and details forwarded to all Board members.

Community Board Resolved PICB/2018/00124

Part C

That the Waipapa/Papanui-Innes Community Board:

1. Appoints a Recess Committee comprising the Deputy Board Chairperson and at least one other member (or their nominee from the Board) and that all available members be invited, to be authorised to exercise the delegated powers of the Papanui-Innes Community Board for the period following its ordinary meeting on 7 December 2018 until the Board resumes normal business in late January/early February 2019.
2. Confirms that should the Deputy Chairperson be unavailable for any reason, then any two available members may form the Recess Committee.
3. Confirms that the application of any such delegation will be reported back to the Board for record purposes.
4. Request more information from staff on the technicalities around skyping and technological means of communication as it relates specifically to Board members.
5. Notes that any meeting of the Recess Committee will be publicised and details forwarded to all Board members.

Pauline Cotter/Emma Norrish

Carried

10. Waipapa/Papanui-Innes Community Board Area Report - November 2018

Staff Recommendations

That the Waipapa/Papanui-Innes Community Board:

1. Receive the Waipapa/Papanui-Innes Community Board Area Report for November 2018.

Community Board Resolved PICB/2018/00125

Part B

That the Waipapa/Papanui-Innes Community Board:

1. Receive the Waipapa/Papanui-Innes Community Board Area Report for November 2018.
2. Request more information on Our Space, particularly on the Boards ability to submit/provide feedback and delegates authority to the Board chairperson to provide a submission/feedback to the Council on Our Space.

Pauline Cotter/Mike Davidson

Carried

11. Elected Members' Information Exchange

Part B

Board members exchanged information on matters of interest.

Meeting concluded at 10.04am

CONFIRMED THIS 7th DAY OF DECEMBER 2018.

ALI JONES
CHAIRPERSON

7. Belfast Pool - Lease to Belfast School Board of Trustees

Reference: 18/1051687

Presenter(s): Jeff Woodham, Leasing Consultant

1. Purpose and Origin of Report

Purpose of Report

- 1.1 The purpose of this report is for the Waipapa/Papanui-Innes Community Board to approve a lease to Belfast School Board of Trustees for the Belfast community pool facility at 710 Main North Road.

Origin of Report

- 1.2 This report is staff generated at the request of the Aquatic team for the Recreation and Sports Unit.

2. Significance

- 2.1 The decision in this report is low significance in relation to the Christchurch City Council's Significance and Engagement Policy.

2.1.1 The level of significance was determined by officers completing an assessment of significance of a number of factors:

- Number of people affected is relatively low.
- Level of Impact – no disruption or reduction of services and brings increased activity to the reserve.
- Level of community interest is apparent with the Belfast School indicating their desire to continue to manage the swimming pool.

2.1.2 The community engagement and consultation outlined in this report reflect the assessment.

3. Staff Recommendations

That the Waipapa/Papanui-Innes Community Board:

1. Approve the granting of a lease under Section 54(1)(a) of the Reserves Act 1977 to the Belfast School Board of Trustees of the Belfast Community Pool and surrounds shown as area "A" on Drawing RPS 335-03, an area of approximately 1580 square metres described as part of Sec 2 SO 496436 CFR 744652 Recreation Reserve for a period of 15 years broken into three terms of five years at an annual rental of \$1 subject to:
 - a. Public notification under the Reserves Act 1977 being completed and no sustainable objections being received.
2. In the event that there are objections that cannot be satisfied, request staff to make arrangements to convene a Hearings Panel to consider any such objections and make a recommendation back to the Council for a decision.
3. Recommend that the Chief Executive, using the Council's delegated authority from the Minister of Conservation, give consent to grant the lease in accordance with 54(1)(a) of the Reserves Act 1977 as outlined in this report.
4. In the event that there are no unresolved objections, then authorise the Property Consultancy Manager to administer and conclude the terms and conditions of the lease.

4. Key Points

- 4.1 This report supports the [Council's Long Term Plan \(2018 - 2028\)](#):
 - 4.1.1 Activity: Recreation, Sport, Community Arts & Events
 - Level of Service: 7.0.1.1 Provide citizens access to fit-for-purpose recreation and sporting facilities - 8 outdoor pools and 8 paddling pools are open seasonally.
- 4.2 The following feasible options have been considered:
 - Option 1 – Grant a Lease (preferred option)
 - Option 2 – Council operate the swimming pool
- 4.3 Option Summary - Advantages and Disadvantages (Preferred Option)
 - 4.3.1 The advantages of this option include:
 - The pool is kept operational and is promoted for use of the school and community.
 - The use and maintenance of the pool facility is managed in the most cost effective way.
 - Increased use of the pool by the community.
 - Decreased vandalism as the school and local community take pride and ownership in managing the activities.
 - Supports the Council's vision to provide a city where people can participate and have an opportunity to perform and excel in physical recreation and support
 - 4.3.2 The disadvantages of this option include:
 - There are no known disadvantages in supporting this option.
- 4.4 The preferred option supports the Council's vision to provide a city where people can participate and have an opportunity to perform and excel in physical recreation and support.
- 4.5 The preferred option supports the goals in the Physical Recreation and Sport Strategy being:
 - A safe physical environment that encourages participation in recreation and sport.
 - Provides a range of physical recreation and sport activities that are available to its citizens.
 - A range of physical activities are available to all citizens.
 - Physical recreation and sport providers are effective and working together in a co-ordinated manner.

5. Context/Background

The Land

- 5.1 The Belfast Swimming Pool is located at 710 Main North Road, Christchurch and immediately adjacent to the Belfast School.
- 5.2 The land is held by the Council as recreation reserve subject to the Reserves Act 1977.
- 5.3 The plan of the proposed lease area is found in Attachment A to this report.

The Swimming Pool

- 5.4 In previous years Belfast School used the pool for their middle and senior school students.

- 5.5 The Council undertook an upgrade of the swimming pool as part of the 2009/2019 LTP and a lease was entered into with the Board of Trustees to manage and operate the pool for the school and local community.
- 5.6 In 2009 the Shirley/Papanui Community Board granted funding under the Strengthening Communities fund to the school to assist in training and setting up systems to enable the school to effectively manage the pool for school and community use.
- 5.7 The Recreation & Sports Unit Aquatics team provides continued operational support to the Board of Trustees.

Previous Lease

- 5.8 The Council granted a lease to the Belfast School Board of Trustees in 2010.
- 5.9 The lease expired on 30 June 2018.
- 5.10 The Belfast School Board of Trustees have previously fulfilled their lease obligations and have successfully managed the pool so that it has been accessible for both the public and the school community.
- 5.11 The Belfast School Board of Trustees are continuing to manage the swimming pool until the decision to grant a new lease is made by the Community Board. The new season is scheduled to commence 17 November 2018.

New Lease

- 5.12 The principal terms and conditions of the lease with the Board of Trustees are summarised as follows and do not depart from the previous lease:

5.12.1 Council Responsibilities:

- Take responsibility for all structural and major maintenance including replacement, renewals and planned maintenance.
- Assist with technical advice free of charge and support in maintaining water quality and appropriate health and safety including all planning and procedures.
- Provide training in pool operation and safety (e.g. mechanical operations, hygiene, water quality, health and safety management and life guarding).
- Step in on a temporary basis to keep pool water quality operational should for any reason the contractor is not able to and requires assistance.
- Carry out in its sole discretion, such pruning and or removal of trees along the pool fenced perimeter as it deems necessary.
- Replace the pool perimeter fencing with Hurricane wire where it deems necessary.
- Decommission the facility post season and maintain throughout the off season provided however the school will continue to accept responsibility for security, minor vandalism (excluding graffiti) ground maintenance and keeping the facility tidy and litter free.

5.12.2 Belfast School Board of Trustees Responsibilities:

- Operate and maintain the pool during the period of commission which includes responsibility for security, fences, ground maintenance (lawn, paving and changing sheds inside enclosure), general tidiness, and minor vandalism.
- Collect and keep revenue from public access key purchases.

- Pay for all chemicals/materials, toilet supplies, blockages, electricity and other consumable supplies and operating expenses.
- Insurance – maintain current public liability insurance to at least \$3M.
- Provide suitable qualified staffing and life guards.
- Provide an annual operating plan at least one month prior to commissioned season.
- Develop operating procedures including a health and safety plan and Emergency Action Plan. The School will include the pool in its Health and Safety policy and include in routine monthly inspection of school property by the groundskeeper and nominated School Board of Trustee member.
- Maintain pool water to NZS 5826 2000 standards and any other standards of hygiene that may be stipulated by Council from time to time.
- Provide Council with a statement of category users and numbers of pool users during the immediate preceding commissioned period.

5.13 For the purposes of the lease the swimming season means in each year during the term for the period between the date determined by the Council in any year from time to time and the following 31 March in the next year.

5.14 It is envisaged that the swimming season will commence anytime from 1 November. The pool will be available to students when the school is open for tuition within this period between the hours of 9am and 5pm.

5.15 The lease term proposed is five years with two rights of renewal of five years each for a total lease period of 15 years provided it is established by Council that there is sufficient need for the pool operation to continue and there is no higher recreational use of the site in the public interest. The renewal is also subject to the Council wishing to continue its provision of a swimming pool at this site.

5.16 The rental will be set at \$1.00 per annum recognising the symbiotic partnership relationship of the agreement.

Delegations

5.17 The Council has delegated to Community Boards the authority to grant leases or licences over reserves pursuant to section 54(1)(a) of the Reserves Act 1977.

5.18 Section 54(1)(a) of the Reserves Act permits the leasing authority to grant a lease for a term not exceeding 33 years, with or without a right of renewal, perpetual or otherwise for the purpose of swimming baths.

Unilateral Dealing

5.19 Normal Council practice at the expiry of a lease is to go through an open, transparent process which would involve publically advertising a Request for Proposal or Request for Tender process on the open market.

5.20 The internal asset owner supports dealing unilaterally with Belfast School Board of Trustees as strong relationships have been fostered between both parties.

5.21 The proximity of the pool lends itself to being managed by the school as the main use of the pool is by the school during the school term. The school has the network of children and families who use the facility and purchase keys for access over the summer months.

Legal Considerations - Dealing Unilaterally

5.22 There are a number of matters that need to be considered when contemplating a unilateral dealing.

- 5.23 The Council must consider and meet the requirements of section 14 of the Local Government Act 2002 (LGA) in particular:
- (1)(a) Conduct its business in an open, transparent, and democratically accountable manner,
 - (1)(f) Undertake any commercial transactions in accordance with sound business practices.
 - (1)(g) Ensure prudent stewardship and the efficient and effective use of its resources in the interests of its district or region, including planning effectively for the future management of its assets.
- 5.24 The Council must ensure that it complies with the relevant policies adopted. In this instance the relevant policy recorded:
- 5.24.1 Property – Leasing Council Property is "where the Council recognises there is only one logical lessee for a public property, the Council will unilaterally deal with that lessee." This includes facilities linked to contracts including but not limited to buildings on parks and reserves and not for profit organisations. (Adopted December 2015)
- 5.25 On this occasion it is open for the Council to grant a lease as there is only one logical lessee as the Belfast School Board of Trustees is uniquely placed to execute this lease by having the resources needed to operate the pool and membership system to best maximise the use of the pool by the public, coupled with a wide reach in terms of communication with the community. The school is also on site and open during business hours meaning the public can have reliable access to the pool operator for any queries.
- 5.26 The granting of a new lease:
- Supports Physical Recreation and Sport Strategy:
 - Helping to build strong families and healthy communities
 - Improves quality of life
 - Reduces self-destructive and anti-social behaviour.
 - Supports Council's Strengthening Communities Strategy by:
 - Helping to build and sustain a sense of local community
 - Ensuring that the community has access to facilities that meets their needs.
 - Increasing participation in the community.
 - Promoting water safety and physical activity.
 - Supports Council's Safer Christchurch Strategy 2016 by:
 - Providing a place where members are valued and respected.
 - Providing a place for members to feel safe and seek solace, giving them a sense of community.
- 5.27 In addition it is useful and supportive to consider the Ministry of Business, Innovation and Employment 'Unsolicited Unique Proposals - How to deal with uninvited bids'; guidance for government entities dated May 2013 that recommends when evaluating an unsolicited proposal it needs to be ensured that there is a sound business case to support the decision to accept the unique unsolicited proposal.
- 5.28 The purpose of the MBIE Guidance on Unsolicited Proposals is to provide a methodology for considering unsolicited proposals in a way that:
- is transparent and fair to everyone;
 - encourages the supplier community to put forward good ideas;

- promotes objectivity; and
- supports decisions based on sound fact and evidence.

5.29 Having given consideration to the above factors, staff are of the view that the proposal benefits the community and outweighs any benefits that may be realised from an open tender process. Previous performance indicates that the school is a reliable and sustainable option to be granted a lease to operate the pool.

Public Advertising

5.30 The land is held as Recreation Reserve, and Sections 119 and 120 of the Reserves Act 1977 apply. The Christchurch City Council as administering authority must publicly advertise the proposal and consider any objections received in writing before making the decision to grant a new lease over the area the Lessee is presently occupying.

5.31 The Council has publicly advertised the proposal to grant a new lease. Submissions close on 10 December 2018. In the event of unresolved submissions, a Reserves Hearing Panel will be convened. The granting of the lease and the recommendation in this report is subject to there being no sustainable objections being received.

Minister of Conservation Consent

5.32 On 12 June 2013, the Minister of Conservation delegated to all territorial authorities his powers, functions and duties where the territorial authority is the administering body of the relevant reserve. These delegations cannot be sub-delegated to a Community Board level.

5.33 In exercising the Minister's delegation, the administering body (i.e. Council) must give consideration to those matters previously applied by the Minister, for example ensuring that:

- The land has been correctly identified;
- The necessary statutory processes have been followed;
- The functions and purposes of the Reserves Act have been taken into account in respect to the classification and purpose of the reserve as required under section 40 of the Act;
- The administering body has considered submissions and objections from affected parties and that, on the basis of the evidence, the decision is a reasonable one;
- Pursuant to the requirements of section 4 of the Conservation Act 1987, the administering body has consulted with and considered the views of tangata whenua or has in some other way been able to make an informed decision.
- Council officers have publically notified the Council's intentions to consider granting a lease for 15 years.
- Council officers are satisfied that the proposed lease complies with the Minister's requirements.

6. Option 1 – Grant a Lease to Belfast School Board of Trustees (preferred)

Option Description

6.1 Grant a lease to Belfast School Board of Trustees for the community pool.

Significance

6.2 The level of significance of this option is low, consistent with section 2 of this report.

6.3 Engagement requirements for this level of significance are not required.

Impact on Mana Whenua

- 6.4 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

- 6.5 The Belfast School students, family and community are specifically affected by this option due to their desire to have a local swimming pool available for students during the school term and local families over the summer months. Their views are supportive of this option.

Alignment with Council Plans and Policies

- 6.6 This option is consistent with Council's Plans and Policies

Financial Implications

- 6.7 Cost of Implementation – preparation of lease agreement and advertising; estimated to be \$750
- 6.8 Maintenance / Ongoing Costs – shared between Council and the Lessee
- 6.9 Funding source – operational budgets

Legal Implications

- 6.10 There is a legal context, issue or implication relevant to this decision.
- 6.11 This report has not been reviewed and approved by the Legal Services Unit
- 6.12 The legal consideration is the Reserves Act 1977. The preparation of the Deed of Lease is a routine matter on which the legal situation is well known and settled.

Risks and Mitigations

- 6.13 There is a risk that the Board of Trustees are no longer able to contribute their time and energy into managing and operating the swimming pool.
- 6.14 Risk: Infrastructure/Operations – caused by lack of availability of willing volunteers to contribute their time due to other personal commitments. This will result in the ability of the Board of Trustees to deliver programmes and services to the community. This will also impact the Council's operational budgets if required to resume responsibilities for managing the swimming pool.
- 6.14.1 Residual risk rating: The residual rating of the risk after the below treatment(s) is implemented will be low.
- 6.14.2 Planned and/or current treatment(s) include Council Aquatic Team staff supporting the Board of Trustees; having regular relationship meetings and providing training to new volunteers.

Implementation

- 6.15 Implementation dependencies - submissions to public advertising and approval of lease
- 6.16 Implementation timeframe – two to four weeks

Option Summary - Advantages and Disadvantages

- 6.17 The advantages of this option include:
- The pool is kept operational and is promoted for use of the school and community.
 - The use and maintenance of the pool facility is managed in the most cost effective way.
 - Increased use of the pool by the community.

- Decreased vandalism as the school and local community take pride and ownership in managing the activities.
- Supports the Council's vision to provide a city where people can participate and have an opportunity to perform and excel in physical recreation and support

6.18 The disadvantages of this option include:

- There are no known disadvantages in supporting this option.

7. Option 2 – Council Manages the Pool

Option Description

7.1 Council's Recreation and Sports Unit Aquatic Team manage the daily operations of the Belfast Pool.

Significance

7.2 The level of significance of this option is low consistent with section 2 of this report.

7.3 Engagement requirements for this level of significance are not required.

Impact on Mana Whenua

7.4 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

7.5 The local Belfast School and community are specifically affected by this option due to the willingness of the Belfast School Board of Trustees to continue to manage and operate the day to day activities at their local swimming pool. Their views would only support this option if they had a guarantee that the pool would not be closed.

Alignment with Council Plans and Policies

7.6 This option is consistent with Council's Plans and Policies.

Financial Implications

7.7 Cost of Implementation – Unknown – Council staff would be required to collect fees, carry out maintenance and distribute pool keys for access to the facilities.

7.8 Maintenance / Ongoing Costs – Unquantified – all staffing and maintenance costs would be absorbed by the Council.

7.9 Funding source – unbudgeted operational budgets

Legal Implications

7.10 There not a legal context, issue or implication relevant to this decision.

7.11 This report not been reviewed and approved by the Legal Services Unit.

Risks and Mitigations

7.12 In not granting the lease the Council may receive negative feedback from the school and local community.

7.13 There is a risk of reputation to the Council and a loss of confidence among small section of the community. There is also a failure to achieve community outcomes and levels of service. This will result in minor short term impact on stakeholder and community confidence.

7.13.1 Residual risk rating: The residual rating of the risk after the below treatment(s) is implemented will be low.

7.13.2 Planned treatment includes having the operational staff in place to provide the services resulting in no loss or impact in having a swimming pool open for the summer season.

Implementation

- 7.14 Implementation dependencies - Resourcing to provide the required staff necessary to operate the swimming pool.
- 7.15 Implementation timeframe – Up to four months to recruit staff or alter current staffing rosters at other facilities.

Option Summary - Advantages and Disadvantages

7.16 The advantages of this option include:

- Council receives revenue from pool keys and hire which can be applied to operational expenditures.

7.17 The disadvantages of this option include:

- Local community has no control and management of their local recreational facilities.
- Community does not have a sense of ownership.
- Impact to current workload of the Council's staff in operating and maintaining the swimming pool.
- Possible loss of provision of services within the community.

Attachments

No.	Title	Page
A ↓	Belfast Pool Lease Plan	20

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Kathy Jarden - Team Leader Leasing Consultancy
Approved By	Angus Smith - Manager Property Consultancy Bruce Rendall - Head of Facilities, Property & Planning Nigel Cox - Acting Head of Recreation & Sports Mary Richardson - General Manager Citizen and Community



A	Appellation updated	JA	11/18
ISSUE	AMENDMENT	SIGNED	DATE

Belfast Pool Lease

 Christchurch City Council TECHNICAL SERVICES & DESIGN	SURVEYED DRAWN S.M.Hurd DATE June 2010	DRAWING NUMBER RPS 335-03 WBS 492/5112	ORIGINAL SHEET SIZE A4	SCALES 1:400
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Attachment A Item 7

8. Modular Pump Track Shirley

Reference: 18/1088898

Presenter(s): Megan Carpenter, Parks Recreation Planner

1. Purpose and Origin of Report

Purpose of Report

- 1.1 The purpose of this report is to inform the Waipapa/Papanui-Innes Community Board of options for the funding and installation of a pump track in Shirley.

Origin of Report

- 1.2 At its meeting on 24 August 2018, the Waipapa/Papanui-Innes Community Board received a petition from Shannon Smith. The Prayer of the Petition is as follows:

"Do you want a Scooter, Skate and Bike Park for Shirley? We want to ask the Christchurch City Council if we can put one in at Macfarlane Park". The petition had 30 names on it (refer **attachment A**).
- 1.3 The Waipapa/Papanui Community Board resolved PICB/2018/00066:

That the Waipapa/Papanui-Innes Community Board refers the petition to the appropriate staff and requests a report with options on the funding and installation of a pump track in Shirley.

2. Significance

- 2.1 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
 - 2.1.1 The level of significance was determined by the criteria noted in the Significance and Engagement Policy 2014.
 - 2.1.2 The community engagement and consultation outlined in this report reflect the assessment.

3. Staff Recommendations

That the Waipapa/Papanui-Innes Community Board:

1. [Receive this information.](#)
2. [Support a 2021 – 2031 Long Term Plan bid for a modular pump track at Shirley Community Reserve.](#)

4. Key Points

- 4.1 This report supports the [Council's Long Term Plan \(2018 - 2028\)](#):
 - 4.1.1 Activity: Parks & Foreshore
 - Level of Service: 6.8.5.0 Satisfaction with the range and quality of recreation opportunities within parks - Resident satisfaction with range and quality of recreation facilities within Parks: = 85%.
- 4.2 The following feasible options have been considered:
 - Option 1 – Shirley Community Reserve (preferred option)
 - Option 2 – Macfarlane Park

- Option 3 – Do not construct a modular pump track in Shirley
- 4.3 Option Summary - Advantages and Disadvantages (Preferred Option)
- 4.3.1 The advantages of this option include:
- This option has suitable separation of at least 40m between the modular pump track and neighbouring residents.
 - Located near compatible activities which include a playground, ½ basketball court, playcentre and Shirley Primary School across the road.
 - Installation of a modular pump track provides opportunity for local residents to be physically active and contribute to their health and wellbeing.
- 4.3.2 The disadvantages of this option include:
- Uncertainty around the rebuild of the Shirley Community Centre and the size of any potential rebuild. The pump track is modular and can be relocated or moved on site to fit in where required.

5. Context/Background

Background

- 5.1 A petition for a pump track in Shirley was received at a Waipapa/Papanui-Innes Community Board meeting on 24 August 2018. The Board requested that staff provide a report with options around the funding and installation of a pump track in Shirley.

Site Selection

- 5.2 The following site selection criteria needs to be considered when selecting a suitable site for a modular pump track, assuming noise generation is similar to a skate park.
- 5.2.1 Crime Prevention Through Environmental Design (CPTED) guidelines are met e.g. natural surveillance of the site (“see and be seen”), clear sightlines through the site and encouraging a sense of ownership.
- 5.2.2 Distance from Neighbours e.g. noise and visual effects. Based on noise assessments completed by acoustic engineers for skate park projects (assumed to be similar to noise from a pump track), the recommended distance between a pump track and residential dwellings is 40m minimum to ensure compliance with the District Plan noise standards.
- 5.2.3 The Council’s Environmental Compliance Team are testing the noise from the modular pump track located on the corner of Brooker Avenue and New Brighton Road, Burwood to give an indication of the separation distance required between a modular pump track and residential properties. Staff will share the results from this initial testing with the Community Board at the meeting on 7 December 2018. Further noise testing from an independent acoustic engineer may be required dependent on these results.
- 5.2.4 Christchurch District Plan Zoning and the need for a resource consent - dependent on the outcome of the noise assessment mentioned in 5.2.3.
- 5.2.5 Proximity of supporting activities such as toilets, carp parking, seating and shade.
- 5.2.6 Impact and compatibility with other user groups and supporting activities e.g. playgrounds and other recreation activities, sports clubs and facilities, local school and community facilities.
- 5.3 The following table provides information around the sites that have been considered in Shirley.

	Shirley Community Reserve	Macfarlane Park, near Emmett Street	Mahars Playground	Westminster Park
CPTED	Suitable surveillance from Shirley Road, Slater Street and Chancellor Street.	Suitable surveillance from Emmett Street.	Suitable surveillance from Mahars Road and Westminster Street.	Limited surveillance into site from Westminster Street.
Acoustic – Distance from neighbours	A separation distance of 40m can be achieved at this site.	A separation of 40m cannot be achieved at this site. Separation is 30m.	A separation distance of 40m can be achieved if the speed ring modular pump track is selected. 40m will not be achieved for the quadragon ring.	Difficult to determine location for pump track with suitable separation due to field layout.
District Plan Zoning	Open Space Community Park.	Open Space Community Park – possible that resource consent is required due to potential noise.	Open Space Community Park – possible that resource consent is required due to potential noise.	Open Space Community Park - possible that resource consent is required due to potential noise.
Proximity of supporting activities	Car parking, tree shade. No toilets onsite.	On-street car parking, tree shade. Toilets near Jebson Street.	On street car parking, tree shade.	Onsite car parking, limited tree shade.
Impact and compatibility of other activities	Playground, ½ basketball court, Shirley Playcentre, Dudley Creek along southern boundary and Shirley Primary School across the road.	There are supporting activities in the wider context of park. The proposed location is beside a sports field.	Playground, Mairehau First Learners across the road.	Playground located at neighbouring park, Fernbrook Playground and Mahars Playground. Mairehau First Learners borders park.
Other notes	No funding for the rebuild of the Shirley Community Centre, however possible site in the future	Full basketball court, playground, flying fox, community garden and community centre at park.	Pump track impacts on open space at park. Westminster Park located across the road.	Future sports fields plan unknown as current drainage issues.

5.4 Sabina Playground and Pagoda Playground were not considered due to their size.

Key Points

- 5.5 The Parks Unit support the development of a pump track in Shirley. They currently have no funding available in the 2018 – 2028 Long Term Plan.
- 5.6 Further detailed site investigation and design would only occur if and when the project is added to the capital programme.
- 5.7 There are two possible site options that are considered suitable for a pump track, Shirley Community Reserve and Macfarlane Park.
- 5.8 Community engagement and approval of a landscape plan that includes the location of the modular pump track would be required.
- 5.9 The Community Board have the delegated authority to approve the landscape plan prior to construction of the pump track.

6. Option 1 – Shirley Community Reserve (preferred)

Option Description

- 6.1 Shirley Community Reserve is a local/community park located at 10 Shirley Road, Shirley.
- 6.2 There is a playground and ½ basketball court located on site, as well as Shirley Playcentre. Dudley Creek runs along the southern boundary of the park and Shirley Primary School is located across the road from the northern boundary of the park.
- 6.3 See image below showing an approximate location for a modular pump track



Site Selection Criteria

- 6.4 CPTED - There is suitable surveillance of the proposed pump track at Shirley Community Reserve from Shirley Road, Slater Street and Chancellor Street.
- 6.5 A separation distance of 40m between residential dwellings and the pump track can be achieved at Shirley Community Reserve. Noise impacts on the Shirley Playcentre will need to be considered.
- 6.6 Shirley Community Reserve is zoned Open Space Community Park in the District Plan. There are eight significant park trees on site. Any proposed works will need to stay outside the drip line of these trees to avoid triggering a resource consent. It is not expected that a resource consent will be required, unless initial noise tests show that a greater separation for noise is required.

- 6.7 Impact and compatibility with other activities –Refer to 6.2 for supporting activities in close proximity. There is suitable car parking on site, as well as tree shade, however there is no toilet on site.

Shirley Community Centre

- 6.8 The Shirley Community Centre was demolished following the Canterbury Earthquakes. There are currently no plans or funding allocated to rebuild the community centre at this site.

- 6.9 In the Council Long Term Plan 2018 – 2028 minutes from a meeting on 22 June 2018, the Council resolved to;

Request staff to complete the Community Facilities Network Plan as soon as practicable; and approves an additional \$170,000 operational expenditure in 2018/19 to expedite this, inform next year's and future years' annual plan. Potential developments include but are not limited to; the Shirley Community Centre, a Multicultural Centre, a Centre for Avondale, Burwood and Dallington area and an Okains Bay Community Centre.

- 6.10 This work is underway but there is no update available on the Shirley Community Centre yet.

- 6.11 The location of the pump track allows space for a potential community centre rebuild onsite.

Significance

- 6.12 The level of significance of this option is low consistent with section 2 of this report.

- 6.13 Engagement requirements for this level of significance will be considered if/when funding is available in the capital programme for this project.

Impact on Mana Whenua

- 6.14 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

- 6.15 Community engagement – when funding is available for a pump track, the Council will be required to engage with the community to ask if they want a modular pump track at Shirley Community Reserve.

Alignment with Council Plans and Policies

- 6.16 This option is consistent with the Council's Plans and Policies

6.16.1 Skateboarding, inline skating, and BMX cycling strategy 2004 – The strategy mentions that demand was likely to be greatest in a few suburbs in Christchurch including Richmond-Shirley and that the construction of St Albans Skate facility has met much of the need.

6.16.2 Children's Policy 1998

6.16.3 Physical Recreation & Sports Strategy 2002

6.16.4 Youth Policy 1998

Financial Implications

- 6.17 Cost of Implementation – Council have received a quote for two different layout modular pump tracks from Park-Life Ltd (August 2018).

6.17.1 Modular Pump track Quadragon – Cost including installation \$71,600 + GST (refer to **attachment B** for information).

- 6.17.2 Modular Pump track Speed Ring – Cost including installation \$57,000 + GST (refer to **attachment C** for information). This is the same pump track that has been installed at the corner of New Brighton Road and Brooker Ave, Burwood.
- 6.18 An independent noise test of the Burwood modular pump track has been estimated at \$1050 + GST. This test will provide operational noise readings from the pump track at various distances so that the Council can determine suitable separation requirements. This will be required if testing by the Council's Environmental Compliance Team suggest similar separation requirements between a pump track and residents as a skate park. The results from the test would determine if a resource consent is required or not.
- 6.19 Maintenance / Ongoing Costs – based on 2018 rates the annual maintenance cost will increase by \$200. This includes a monthly inspection as well as an annual surface clean.
- 6.20 Funding source – Funding would need to be approved for the Shirley Community Reserve Pump Track in the 2021-2031 Long Term Plan before further site investigation, development of a landscape plan and community engagement could proceed for this project.

Legal Implications

- 6.21 There is not a legal context, issue or implication relevant to this decision
- 6.22 This report has not been reviewed and approved by the Legal Services Unit

Risks and Mitigations

- 6.23 There is a risk of an increase in cost for the modular pump track dependent on when/if funding is available.
- 6.23.1 Residual risk rating: The residual rating of the risk after the below treatment is low.
- 6.23.2 Planned treatment: When an indication of funding is available, the Council will need to confirm quotes to ensure that the budget will cover the cost of the supply and installation of the modular pump track. With any planned budgets, the Council should also include contingency funding to cover any increase in costs.

Implementation

- 6.24 Implementation dependencies – There is currently no funding available in the 2018 – 2028 Long Term Plan. When capital funding is available, implementation timeframes can be determined.

Option Summary - Advantages and Disadvantages

- 6.25 The advantages of this option include:
- This option has suitable separation of at least 40m between the modular pump track and neighbouring residents.
 - Located near compatible activities which include a playground, ½ basketball court, playcentre and Shirley Primary School across the road.
 - Installation of a modular pump track provides opportunity for local residents to be physically active and contribute to their health and wellbeing.
- 6.26 The disadvantages of this option include:
- Uncertainty around the rebuild of the Shirley Community Centre and the size of any potential rebuild. The pump track is modular and can be relocated or moved on site to fit in where required.

7. Option 2 – Macfarlane Park

Option Description

- 7.1 Macfarlane Park is a community park located at 17 Acheson Avenue, Shirley. The Park goes over three blocks from Riselaw Street to Jebson Street to Acheson Avenue and to Emmett Street.
- 7.2 There is a flying fox, toilet and the Shirley Community Garden located near Jebson Street and a full basketball court, community centre, Kidsfirst Kindergarten, and playground located near Acheson Avenue. Sports fields are located between Acheson Avenue and Emmett Street.
- 7.3 See image below of Macfarlane Park.



- 7.4 See image below with an approximate location for a pump track at MacFarlane Park, closest to Emmett Street.



Site Selection Criteria

- 7.5 CPTED – There is suitable surveillance of the proposed pump track at Macfarlane Park from Emmett Street.
- 7.6 The recommended separation distance of 40m between residential dwellings and the pump track cannot be achieved at MacFarlane Park. The image above has a separation of 30m, there is potential that this site would not comply with the noise standards of the District Plan.
- 7.7 Macfarlane Park is zoned Open Space Community Park in the District Plan, it is possible that a resource consent will be required for this site depending on noise information received from the Council’s Environmental Compliance Team. Macfarlane Park is also within the Community Housing Redevelopment Mechanism zone.
- 7.8 Impact and compatibility with other activities – there are compatible activities in the wider context of Macfarlane Park, refer 7.2. However, at this site there is tree shade and on-street car parking available but there are no supporting activities or facilities.
- 7.9 Note: A location near Jebson Street beside the flying fox, toilets and Shirley Community Gardens was also considered, however, this has a separation of 25m between residents and the pump

track. Further noise information would be required if this site was preferred over the site near Emmett Street.

Significance

- 7.10 The level of significance of this option is low consistent with section 2 of this report.
- 7.11 Engagement requirements for this level of significance will be considered if/when funding is available in the capital programme for this project.

Impact on Mana Whenua

- 7.12 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

- 7.13 Community engagement – when funding is available for a pump track, the Council will be required to engage with the community to ask if they want a modular pump track at Macfarlane Park.

Alignment with Council Plans and Policies

- 7.14 This option is consistent with Council's Plans and Policies
 - 7.14.1 Skateboarding, inline skating, and BMX cycling strategy 2004 – The strategy mentions that demand was likely to be greatest in a few suburbs in Christchurch including Richmond-Shirley and that the construction of St Albans Skate facility has met much of the need.
 - 7.14.2 Children's Policy 1998
 - 7.14.3 Physical Recreation & Sports Strategy 2002
 - 7.14.4 Youth Policy 1998

Financial Implications

- 7.15 Cost of Implementation – Council have received a quote for two different layout modular pump tracks from Park-Life Ltd (August 2018).
 - 7.15.1 Modular Pump track Quadragon – Cost including installation \$71,600 + GST (refer to **attachment B** for information).
 - 7.15.2 Modular Pump track Speed Ring – Cost including installation \$57,000 + GST (refer to **attachment C** for information). This is the same pump track that has been installed at the corner of New Brighton Road and Brooker Ave, Burwood.
- 7.16 An independent noise test of the Burwood modular pump track has been estimated at \$1050 + GST. This test will provide operational noise from the pump track at various distances so that the Council can determine suitable separation requirements. This will be required if testing from Council's Environmental Compliance Team suggest similar separation between a pump track and residents as a skate park. The results from the test would determine if a resource consent is required or not.
- 7.17 Maintenance / Ongoing Costs – based on 2018 rates the annual maintenance cost will increase by \$200. This includes a monthly inspection as well as an annual surface clean.
- 7.18 Funding source – Funding would need to be approved for the Shirley Community Reserve Pump Track in the 2021-2031 Long Term Plan before further site investigation, development of a landscape plan and community engagement could proceed for this project.

Legal Implications

- 7.19 There is not a legal context, issue or implication relevant to this decision

7.20 This report has not been reviewed and approved by the Legal Services Unit

Risks and Mitigations

7.21 There is a risk of an increase in cost for the modular pump track dependent on when/if funding is available.

7.21.1 Residual risk rating: The residual rating of the risk after the below treatment is low.

7.21.2 Planned treatment: When an indication of funding is available, Council will need to confirm quotes to ensure that the budget will cover the cost of the supply and install of the modular pump track. With any planned budgets, Council should also include contingency funding to cover any increase in costs.

Implementation

7.22 Implementation dependencies – There is currently no funding available in the 2018 – 2028 Long Term Plan. When capital funding is available, implementation timeframes can be determined.

Option Summary - Advantages and Disadvantages

7.23 The advantages of this option include:

- Installation of a modular pump track provides opportunity for local residents to be physically active and contribute to their health and wellbeing.

7.24 The disadvantages of this option include:

- This site does not provide the same separation between the modular pump track and residents as option 1 and depending on noise testing results a resource consent may be required.
- Compatible activities are located further away than option 1.

8. Option 3 – Do not construct a modular pump track in Shirley

Option Description

8.1 A modular pump track would not be constructed in the Shirley area.

Significance

8.2 The level of significance of this option is low consistent with section 2 of this report.

8.3 Engagement would not be required as Council has decided that a modular pump track is not required.

Impact on Mana Whenua

8.4 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

8.5 Community engagement – Not required as it has been decided that a modular pump track is not required.

Alignment with Council Plans and Policies

8.6 This option is consistent with the Council's Plans and Policies

8.6.1 Skateboarding, inline skating, and BMX cycling strategy 2004 – The strategy mentions that demand was likely to be greatest in a few suburbs in Christchurch including Richmond-Shirley and that the construction of St Albans Skate facility has met much of the need.

8.6.2 2018 – 2028 Long Term Plan – no funding has been included in the Long Term Plan, therefore this option is consistent with the current plan.

Financial Implications

- 8.7 Cost of Implementation – Nil.
8.8 Maintenance / Ongoing Costs – Nil.
8.9 Funding source – Nil.

Legal Implications

8.10 Nil.

Risks and Mitigations

- 8.11 Community demand exists for a modular pump track as per the petition received by the Community Board in August 2018. There is a risk that if the Community Board decide to do nothing that the community will continue to demand this type of facility.
- 8.11.1 Residual risk rating: The residual rating of the risk after the below treatment is low.
- 8.11.2 Planned treatment: Council will need to communicate clearly with the community, the reasons why they have decided to not construct a modular pump track in Shirley.

Implementation

8.12 Implementation dependencies – Nil.

Option Summary - Advantages and Disadvantages

- 8.13 The advantages of this option include:
- The project is currently unfunded, so Council would not be required to look into funding for this proposal through the next long term plan.
- 8.14 The disadvantages of this option include:
- This option is not preferred as demand exists in the community for a modular in Shirley.

Attachments

No.	Title	Page
A ↓	Papanui-Innes Community Board - 24 August 2018 - Petition from Shannon Smith, Make It Happen Scooter Skate Bike Park Signatures	33
B ↓	Modular Pump Track - Quadragon	36
C ↓	Modular Pump Track - Speed Ring	37

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Megan Carpenter - Planner Recreation
Approved By	Kate Russell - Acting Head of Parks Mary Richardson - General Manager Citizen and Community

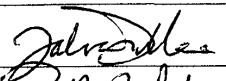
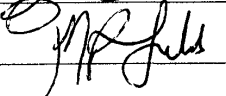
Item 8

Do you want a scooter, skate and bike park for Shirley? We want to ask the Christchurch City Council if we can put one in Macfarlane Park. Please sign below if you support this.

Name	Sign	Address (optional)	Age (optional)	Email and/or Phone if you want to help make this happen (optional)
Theo			8	
jakwari			9	
MAX			11	
Real			9	
Ellie			11	
Evander			8	
Ar:			9	
Dczain			8	
OSCAR			8	
Levi H			8	
tyler			8	
Kahu			9	
Matty			8/9	
Caesar			11	
Jordan			9	

2

Name	Sign	Address (optional)	Age (optional)	Email and/or Phone if you want to help make this happen (optional)
KCIR			10	
Zig			7	
Noah			9	
Julliana			9	
Phu			10	
Jordan			9	
Piet			10	
Bona			10	
Stephen			11	
Alec			10	
James			12	
Isabel			10	
Lalip			6	

Name	Sign	Address (optional)	Age (optional)	Email and/or Phone if you want to help make this happen (optional)
Zahra Ditta				
Miriam Foulds				



Modular Pumptrack Quadragon

1_04

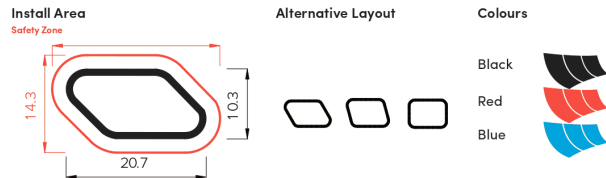
Data Sheet

Design

The Modular Pumptrack system consists of 11 perfectly designed and engineered modules. Combined each configuration offers a perfect progressive riding track for fun on bikes, scooters, skateboards and blades. The Quadragon is a fun set up and has 3 alternative layouts.

Materials

Built in an environment with high quality control standards.
Proprietary reinforced fiberglass non-slip riding surface.
17mm exterior premium European Birch film faced plywood.
European Larch solid timber structure.
Stainless steel galvanised strengthening components.
Stainless steel and zinc anodised hardware.
Ecological resins and paints.
Insect and weather-proofing.
Robust structure for permanent set up or temporary/relocatable.



PARKITECT

park—life

parklife.co.nz



Modular Pumptrack Speed Ring

1_03

Data Sheet

Design

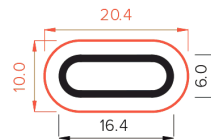
The Modular Pumptrack system consists of 11 perfectly designed and engineered modules. Combined each configuration offers a perfect progressive riding track for fun on bikes, scooters, skateboards and blades. The Speed Ring is addictive, in a good way, as you build up speed on each round. The Speed Ring has 1 alternative configuration. Additional modules can be added to create new configurations.

Materials

Built in an environment with high quality control standards.
Proprietary reinforced fiberglass non-slip riding surface.
17mm exterior premium European Birch film faced plywood.
European Larch solid timber structure.
Stainless steel galvanised strengthening components.
Stainless steel and zinc anodised hardware.
Ecological resins and paints.
Insect and weather-proofing.
Robust structure for permanent set up or temporary/relocatable.



Install Area
Safety Zone



Alternative Layout



Colours



Burwood
Christchurch



9. Fenchurch Street Proposed No Stopping Restrictions

Reference: 18/1205996

Presenter(s): Wayne Anisy - Traffic Engineer

1. Purpose and Origin of Report

Purpose of Report

- 1.1 The purpose of this report is for the Waipapa/Papanui-Innes Community Board to approve the installation of 'No Stopping' restrictions on Fenchurch Street in accordance with **Attachment A**.

Origin of Report

- 1.2 This report is staff generated in response to requests from local residents to improve safety and visibility at the Fenchurch Street Northcote Road intersection.

2. Significance

- 2.1 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
 - 2.1.1 The level of significance was determined by comparing factors relating to this decision against the criteria set out in the Council's Significance and Engagement Policy.
 - 2.1.2 The community engagement and consultation outlined in this report reflect the assessment.

3. Staff Recommendations

That the Waipapa/Papanui-Innes Community Board approves:

1. That under clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017, that the stopping of vehicles be prohibited at any time on the parts of Fenchurch Street as indicated in the plan (dated 08/11/2018) on page 43 of the Agenda for this meeting.
2. That any previous resolutions pertaining to traffic controls made pursuant to any bylaw that are in conflict with the traffic controls described in this report are revoked.
3. That these resolutions take effect when there is evidence that the restrictions described in the staff report are in place.

4. Key Points

- 4.1 This recommendations in this report are consistent with the anticipated outcomes of the Traffic Safety & Efficiency Service Plan in the [Councils Long Term Plan \(2018 - 2028\)](#)
- 4.2 The following feasible options have been considered:
 - Option 1 - Install No Stopping Restrictions on Fenchurch Street in accordance with **Attachment A** (preferred option)
 - Option 2 - Do Nothing
- 4.3 Option Summary - Advantages and Disadvantages (Preferred Option)
 - 4.3.1 The advantages of this option include:
 - Reduces the risk of a crash by improving sightlines at the intersection approach.
 - 4.3.2 The disadvantages of this option include:

- Removes approximately an additional four car parking spaces above what is currently restricted.

5. Context/Background

- 5.1 The Council has received requests from local road users to review the safety issues being experienced on Fenchurch Street at the Northcote Road intersection. Currently the issue is that when vehicles park on both sides of the road it creates a one way situation and due to the close proximity to the Northcote Road intersection safety is compromised for all road users.
- 5.2 Site investigations were carried out and it was noticed that due to the road being 7-7.5 metres in width, when vehicles were parked opposite each other on Fenchurch Street all other traffic approaching Northcote Road or entering from Northcote Road had very little space to take evasive action as there was limited stacking room.
- 5.3 The Fenchurch/Northcote intersection is a give way controlled T-intersection with priority given to Northcote Road. There are currently No Stopping lines installed at this intersection for approximately 10 metres on either side which would allow for two vehicle lengths of stacking room from the intersection limit line. It is proposed to install further No Stopping restrictions on either side of Fenchurch Street to allow extra stacking room when necessary. This is required mainly at peak times as Fenchurch Street is the main entrance/exit point for this residential area due to the banning of right turn movements at the near-by Uxbridge Street intersection.
- 5.4 The proposal is to install a further one vehicle length of No Stopping on the west side of Fenchurch Street and three vehicle lengths on the east side. This will allow for extra stacking room close to the intersection while still obtaining a level of traffic calming for the vehicles entering Fenchurch Street.
- 5.5 Affected property owners were advised of the recommended option by way of a letter drop. There were no objections to this proposal.

6. Option 1 - Install No Stopping Restriction (preferred)

Option Description

- 6.1 Install 'No Stopping' restrictions on Fenchurch Street in accordance with **Attachment A**.

Significance

- 6.2 The level of significance of this option is low and is consistent with section 2 of this report. Engagement requirements for this level of significance includes the consultation with the owner and occupier of any property likely to be injuriously affected by the option.

Impact on Mana Whenua

- 6.3 This option does not involve a significant decision in relation to land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

- 6.4 Affected property owners were advised of the recommended option by way of a letter drop. There were no objections to this proposal.
- 6.5 The Team Leader Parking Compliance supports this option.

Alignment with Council Plans and Policies

- 6.6 This option is consistent with Council's Plans and Policies.

Financial Implications

- 6.7 Cost of Implementation - \$50 for the installation of traffic controls, plus \$750 for consultation and the preparation of this report
- 6.8 Funding source - Traffic Operations Budget.
- 6.9 Maintenance / Ongoing Costs - Covered under the area maintenance contract and effect will be minimal to the overall asset.

Legal Implications

- 6.10 Part 1, Clause 7 of the Christchurch City Council Traffic and Parking Bylaw 2017 provides Council with the authority to install parking restrictions by resolution.
- 6.11 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping restrictions and traffic control devices.
- 6.12 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

Risks and Mitigations

- 6.13 There are no risks associated with this option.

Implementation

- 6.14 Implementation dependencies - Community Board approval.
- 6.15 Implementation timeframe - Approximately four weeks once the area contractor receives the request.

Option Summary - Advantages and Disadvantages

- 6.16 The advantages of this option include:
- Reduces the risk of a crash by improving sightlines at the intersection approach.
- 6.17 The disadvantages of this option include:
- Removes approximately an additional four car parking spaces above what is currently restricted.

7. Option 2 - Do Nothing

Option Description

- 7.1 Retain existing intersection markings and parking.

Significance

- 7.2 The level of significance of this option is low and is consistent with section 2 of this report.

Impact on Mana Whenua

- 7.3 This option does not involve a significant decision in relation to land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

- 7.4 This option is inconsistent with community requests for improvement to the intersection.

Alignment with Council Plans and Policies

- 7.5 This option is consistent with Council's Plans and Policies.

Financial Implications

- 7.6 Cost of Implementation - \$750 for consultation and the preparation of this report
- 7.7 Maintenance / Ongoing Costs - \$0
- 7.8 Funding source – Existing staff budgets.

Legal Implications

- 7.9 There is not a legal context, issue or implication relevant to this option.

Risks and Mitigations

- 7.10 Not applicable.

Implementation

- 7.11 Implementation dependencies - Not applicable.
- 7.12 Implementation timeframe - Not applicable.

Option Summary - Advantages and Disadvantages

- 7.13 The advantages of this option include:

- Has no additional impact on unrestricted street parking.

- 7.14 The disadvantages of this option include:

- It does not address the request to improve visibility and safety at the intersection and therefore the safety risk is not dealt with.

Attachments

No.	Title	Page
A ↓	TG133456 Fenchurch Street No Stopping Diagram for Board Report	43

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.


(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Wayne Anisy - Traffic Engineer
Approved By	Ryan Rolston - Team Leader Traffic Operations



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	<p>Fenchurch Street Proposed No Stopping Restriction For Board Approval</p>	<p>Original Plan Size: A4 ISSUE.1 08/11/2018 TG133456 MJR</p>
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Attachment A

10. Time Capsule or Deposit for the rebuild of the St Albans Community Centre

Reference: 18/1180727

Presenter(s): Elizabeth Hovell, Community Board Advisor

1. Purpose and Origin of Report

Purpose of Report

- 1.1. The purpose of this report is for the Papanui-Innes Community Board to approve the new deposit or time capsule for the St Albans Community Centre, which is scheduled to be rebuilt in 2019.
- 1.2. Time capsules are created to commemorate an event or to capture a moment for the future, to be opened on a particular date. Usually capsules are buried, located in specially-designed building cavities or placed in the walls behind a foundation stone of the building during construction.
- 1.3. A deposit is a collection of items that are deposited into the base or wall of the building when it is being constructed, and is opened when the current building is demolished or pulled down.
- 1.4. The time capsule or deposit can look identical, the only difference is when they are scheduled to be opened. Time Capsules are opened on a specific date for a specific reason (centenary celebration), where a deposit is opened when the building is demolished.

Origin of Report

- 1.5. This report is being prepared to fulfil the Board's request to investigate options in regards to a time capsule or deposit for the rebuilt St Albans Community Centre.
- 1.6. The design team have indicated they need to know the sizes (height, width, length) of the new founding stone, and the two time capsules/deposits by 14 December 2018 to allow this to be incorporated to the design.

2. Significance

- 1.7. The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 1.8. The level of significance was determined by reference to the Council's Significance and Engagement Policy.
- 1.9. The community engagement and consultation outlined in this report reflect the assessment.

4. Staff Recommendations

That the Waipapa/Papanui-Innes Community Board:

1. Proceed with purchasing and planning the contents of a new time capsule to be placed under a new foundation stone and opened 100 years from the completion of the rebuild (planned for 2020).
2. Rebury the previous deposit (discovered in 2011 and opened in 2018) under the original foundation stone dated 1920 to be incorporated into the new building. Note that the new foundation stone will be the same size, being 507mm high by 608mm wide, as the 1920 foundation stone, with the intention that the foundation stones be placed side by side.

3. Purchase a time capsule up to the value of \$4,000 from the Waipapa/Papanui-Innes Community Board's 2018/19 Discretionary Response Fund.
4. Invite relevant community groups to make contributions during the St Albans Park reopening event.
5. Consider the replication of the contents of the existing deposit for the purposes of display at the entrance inside the new building.

4. Key Points

4.1 This report supports the Council's Long Term Plan (2018 - 2028):

3.1.1.1. Activity: Community Development and Facilities

- Level of Service: 4.1.27.2 Community development projects are provided, supported and promoted - Community Board plans are developed and implemented.

4.2 The following feasible options have been considered:

Option 1 Time capsule – reopen on the 100 year anniversary of the building being constructed 2120 (preferred option).

Option 2 Deposit – to open when building is demolished for whatever reason.

Option 3 Do nothing – do not insert a time capsule or deposit into the rebuilt St Albans Community Centre

4.3 **Option Summary** - Advantages and Disadvantages (Preferred Option)

4.3.1 The advantages of this option include:

- A time capsule instead of a deposit would enable the time capsule to be opened as part of the 100 years celebration of the construction of the building.
- Not only could the time capsule be opened but extra contents could be added to the time capsule.
- Allows part of the history relating to the original building to be retained.

4.3.2 The disadvantages of this option include:

- Cost of a time capsule. The range depends on the type of capsule range from \$290 to \$2,295 Australian plus shipping.
- Careful thought to the contents will need to be considered, including how wide to go in the community for items to include in the time capsule.
- Succession planning will need to be considered so that an awareness and record of its existence and location are retained.

5. Context/Background

5.1 The purpose of this report is for the Papanui-Innes Community Board to approve the new deposit or time capsule for the St Albans Community Centre, which is scheduled to be rebuilt starting in 2019.

5.2 The design team have indicated they need to know the sizes (height, width, length) of the new founding stone, and the two time capsules/deposits by 14 December 2018 to allow this to be incorporated into the design.

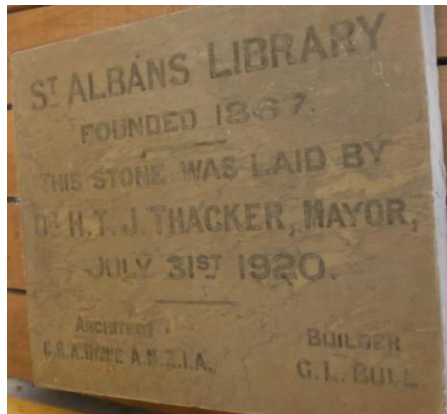
5.3 Initial research indicated that there was no evidence indicating human activity on the site prior to 1900. However, considering the community centre is located in one of the earliest suburbs in Christchurch there is the possibility that pre-1900 human activity occurred.

- 5.4 The former St Albans Library building (1921) is of heritage significance on account of its association with the history of the early St Albans Mutual Improvement Association. The building illustrates the role such societies played in the community and the way Christchurch developed with largely independent communities. The building is connected with the history of the social life of an early Christchurch suburb, and a continued history of volunteer work.



St Albans library pre-earthquakes

- 5.5 The Library is a good, representative example of the Council architects' work at the time and a classically influenced design with a strong street presence.
- 5.6 St Albans library service is one of the earliest suburban library services in Christchurch having started in 1867 on a different site (the central library was founded in 1959) and operating for 76 years.
- 5.7 The previous deposit was placed into the wall of the St Albans Community Centre when the foundation stone was laid by Mayor H.T.J. Thacker on 31 July 1920.



Foundation Stone from 1920 – 507mm high and 608mm wide

- 5.8 The library was renamed the St Albans Community Resource Centre in 1997. The building was recommended for demolition subsequent to it incurring significant structural damage during the earthquake of 22 February 2011.



The deposit hidden in the brickwork

- 5.9 The deposit was salvaged from the St Albans Community Centre in 2011 and was opened on 14 September 2018 by members of the St Albans community. The capsule was opened by the Waipapa/Papanui-Innes Community Board, pupils from the St Albans Primary and St Albans Catholic Schools and community representatives from the St Albans History group, St Albans Residents' Association and St Albans Business Association.
- 5.10 Upon opening the deposit a letter in a sealed bottle and two newspapers were discovered inside. The letter detailed the history of the library and noted the presidents of the St Albans Mutual Improvement Association which managed the library, dating from 1867 to 1920.
- 5.11 Copies of *The Lyttelton Times* and *The Press* from the 1920s were among the artefacts found in the capsule along with the letter.



The contents of the deposit

- 5.12 On 7 November 2018 the Papanui-Innes Community Board attended a seminar presented by the Council's Asset Engineer from the Buildings and Heritage Team who provided information on options available and questions to consider when deciding on a new deposit or time capsule for the rebuilt St Albans Centre.
- 5.13 The Board considered that a replica of the contents of the existing deposit would be suitable to be displayed at the entrance inside the building.

6. Option 1 – Time Capsule – opened in 100 years in 2120 (preferred)

Option Description

- 6.1 Undertaking to do a time capsule instead of a deposit would enable the time capsule to be opened as part of the 100 years celebration of the construction of the building. Not only could the time capsule be opened but extra contents could be added to the time capsule, while still allowing part of the history relating to the original building to be retained.

Significance

- 6.2 The level of significance of this option is low consistent with section 2 of this report.

Impact on Mana Whenua

- 6.3 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

- 6.4 The St Albans Community are specifically affected by this option due to proximity to the building site. Their views are that a deposit or time capsule should be included into the new building.

Financial Implications

- 6.5 Cost of Implementation -\$290-\$2295 Aus plus shipping just for the metal time capsule.



This does not take into account the foundation stone or staff time organising the time capsule and its content. Council officers have advised that the metal option is best in terms of longevity of the contents.

- 6.6 Maintenance / Ongoing Costs - nil
6.7 Funding source – Discretionary Response Fund

Legal Implications

- 6.8 There is not a legal context, issue or implication relevant to this decision
6.9 This report has not been reviewed and approved by the Legal Services Unit

Implementation

- 6.10 Implementation dependencies - the design team need to know by 14th December 2018 so they can incorporate the Boards' decision into the design.

Option Summary - Advantages and Disadvantages

- 6.11 The advantages of this option include:
- A time capsule instead of a deposit would enable the time capsule to be opened as part of the 100 years celebration of the construction of the building.

- Not only could the time capsule be opened but extra contents could be added to the time capsule.
- Allows part of the history relating to the original building to be retained.

6.12 The disadvantages of this option include:

- Cost of a time capsule. The range depends on the type of capsule range from \$290 to \$2,295 Australian plus shipping.
- Careful thought to the contents will need to be considered, including how wide to go in the community for items to include in the time capsule.
- Succession planning will need to be considered so that those who inherit the capsule are aware of its existence and location.

7. Option 2 – Deposit – opened when building is demolished

Option Description

7.1 The Community Board can decide on a deposit that will be opened when the building is demolished.

Significance

7.2 The level of significance of this option is low consistent with section 2 of this report.

Impact on Mana Whenua

7.3 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

7.4 The St Albans Community are specifically affected by this option due to proximity to the building site. Their views are that a deposit or time capsule should be included into the new building.

Financial Implications

7.5 Cost of Implementation -\$290-\$2295 Aus plus shipping just for the metal time capsule.



This does not take into account the foundation stone or staff time organising the time capsule and its content. Council officers have advised that the metal option is best in terms of longevity of the contents.

- 7.8 Maintenance / Ongoing Costs - nil
- 7.9 Funding source – Discretionary Response Fund

Legal Implications

7.10 There is not a legal context, issue or implication relevant to this decision

7.11 This report has not been reviewed and approved by the Legal Services Unit

Implementation

7.12 Implementation dependencies - the design team need to know by 14th December 2018 so they can incorporate the Boards' decision into the design.

Option Summary - Advantages and Disadvantages

7.13 The advantages of this option include:

- A deposit could stay buried for over 100 years if the building remained beyond this, or much less than 100 years if Christchurch suffered another catastrophic event.
- Allows part of the history relating to the original building to be retained in perpetuity.

7.14 The disadvantages of this option include:

- Cost of a time capsule. The range depends on the type of capsule range from \$290 to \$2,295 Australian plus shipping.
- Careful thought to the contents will need to be considered, including how wide to go in the community for items to include in the time capsule.
- Succession planning will need to be considered so that those who inherit the capsule are wear of its existence and location.

8. Option 3 – Do nothing

Option Description

8.1 This option would involve the community board not reburial the existing deposit or choosing to not do a time capsule or deposit for the rebuild of the St Albans Community Centre scheduled to start in 2019.

Significance

8.2 The level of significance of this option is low consistent with section 2 of this report.

Impact on Mana Whenua

8.3 This option does not involve a significant decision in relation to ancestral land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

Community Views and Preferences

8.4 The St Albans Community are specifically affected by this option due to proximity to the building site. Their views are that a deposit or time capsule should be included into the new building.

Financial Implications

8.5 Cost of Implementation -nil



This does not take into account the foundation stone or staff time organising the time capsule and its content. Council officers have advised that the metal option is best in terms of longevity of the contents.

8.6 Maintenance / Ongoing Costs - nil

8.7 Funding source – not applicable

Legal Implications

8.8 There is not a legal context, issue or implication relevant to this decision

8.9 This report has not been reviewed and approved by the Legal Services Unit

Implementation

8.10 Implementation dependencies - the design team need to know by 14th December 2018 so they can incorporate the Boards' decision into the design.

Financial Implications

8.11 Cost of Implementation – no cost going forward

8.12 Maintenance / Ongoing Costs - nil

8.13 Funding source – not applicable

Option Summary - Advantages and Disadvantages

8.14 The advantages of this option include:

- No cost going forward

8.15 The disadvantages of this option include:

- Loss of history and chance to be part of history in the future.

Attachments

There are no attachments to this report.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Elizabeth Hovell - Community Board Advisor
Approved By	Christine Lane - Manager Community Governance, Papanui-Innes John Filsell - Head of Community Support, Governance and Partnerships

11. Papanui-Innes Community Board Meeting Arrangements for 2019

Reference: 18/1210835

Presenter(s): Elizabeth Hovell, Community Board Advisor

1. Purpose and Origin of Report

Purpose of Report

- 1.1 The purpose of this report is for the Waipapa/Papanui-Innes Community Board to approve a meeting schedule for the period 1 January 2019 to 31 December 2019.

Origin of Report

- 1.2 This report is staff generated to allow the Waipapa/Papanui-Innes Community Board to set in place its meeting arrangements by adopting a meeting schedule for the 2019 calendar year.

2. Significance

- 2.1 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
 - 2.1.1 The level of significance was determined by assessment against the Significance and Engagement Policy criteria.
 - 2.1.2 The community engagement and consultation outlined in this report reflect the assessment.

3. Staff Recommendations

That the Waipapa/Papanui-Innes Community Board:

1. Adopt the following Meeting Schedule for 2019:

Friday 8 February
Friday 22 February
Friday 8 March
Friday 22 March
Friday 12 April
Friday 10 May
Friday 24 May
Friday 14 June
Friday 28 June
Friday 12 July (*subject to change due to Recess Week*)
Friday 26 July (*subject to change due to Recess Week*)
Friday 9 August
Friday 23 August
Friday 13 September

Provisional Meeting Dates for the 2019-2022 Electoral Term

Friday 25 October (*Inaugural Meeting – subject to change*)
Friday 8 November
Friday 22 November
Friday 6 December

4. Key Points

Meeting Schedule

- 4.1 The staff recommendation in this report, for the Board to adopt a meeting schedule through to December 2019, has been developed based on a number of factors:
- Informal feedback from Board members
 - The holding of two Board meetings per month where possible
 - Consideration of other commitments on the Council calendar, e.g. Council meetings and its Committees. Some dates may be subject to change should they cause any major clashes with the Council/Committee schedule, particularly around annual plan or recess week.
 - A desire to avoid day/time clashes with other Community Board meetings.
- 4.2 It is proposed that the venue for Board meetings be the Papanui Board Room, Papanui Library and Service Centre, corner of Langdons Road and Restell Street and that the meeting time be 9:00am.
- 4.3 It is intended that each meeting of the Board be a full business meeting. The meeting may be followed by a short seminar/workshop. Seminars provide an opportunity for Board members and staff to hold informal discussions or receive information on issues where no decisions are required at that time.
- 4.4 It is proposed that a separate seminar/workshop be held on the third Wednesday of each month, February through to November 2019, in Community Week where possible, at 9:00am or at a time to be agreed by the Board.
- 4.5 The Waipapa/Papanui-Innes Community Board's meeting schedule for 2020 will be assessed later in 2019 and will reflect any necessary changes that may come about as a result of the new electoral term and/or review of delegations to community boards.

Attachments

There are no attachments to this report.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Elizabeth Hovell - Community Board Advisor
Approved By	Christine Lane - Manager Community Governance, Papanui-Innes

12. Application to the Waipapa/Papanui-Innes Community Board's 2018/19 Discretionary Response Fund - Richmond Residents' and Business Association and Delta Community Support Trust

Reference: 18/1179857

Presenter(s): Stacey Holbrough Community Development Adviser

1. Purpose and Origin of Report

Purpose of Report

- 1.1 The purpose of this report is for the Waipapa/Papanui-Innes Community Board to consider an application for funding from its 2018/19 Discretionary Response Fund from the organisations listed below:

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00058695	Richmond Residents' and Business Association	Establishment and running cost	\$9,965	\$3,000
00058697	Delta Community Support Trust	Community Advocacy	\$7,152	\$3,000

- 1.2 There is currently a balance of \$38,708 remaining in the fund.

Origin of Report

- 1.3 This report is staff generated as a result of applications being received.

2. Significance

- 2.1 The decision(s) in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 2.1.1 The level of significance was determined by the number of people affected and/or with an interest.
- 2.1.2 Due to the assessment of low significance, no further community engagement and consultation is required.

3. Staff Recommendations

That the Waipapa/Papanui-Innes Community Board:

- Approves a grant of \$3,000 from its 2018/19 Discretionary Response Fund to Richmond Residents' and Business Association towards establishment and running costs.
- Approves a grant of \$3,000 from its 2018/19 Discretionary Response Fund to Delta Community Support Trust towards Community Advocacy.

4. Key Points

- 4.1 At the time of writing, the balance of the 2018/19 Discretionary Response Fund is as below.

Total Budget 2017/18	Granted To Date	Available for allocation	Balance If Staff Recommendation adopted
\$91,958	\$53,250	\$38,708	\$32,708

- 4.2 Based on the current Discretionary Response Fund criteria, the applications listed above are eligible for funding.
- 4.3 The attached Decision Matrices provide detailed information for the applications. This includes organisational details, project details, financial information and a staff assessment.

Attachments

No.	Title	Page
A ↓	Papanui-Innes Community Board Decision Matrix - Richmond Residents and Business Association	59
B ↓	Papanui-Innes Community Board Decision Matrix - Delta Community Support Trust	60

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Stacey Holbrough - Community Development Advisor
Approved By	Christine Lane - Manager Community Governance, Papanui-Innes

2018/19 DRF PAPANUI-INNES DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00058695	Organisation Name	Name and Description	Funding History	Request Budget	Staff Recommendation	Priority
	Richmond Residents and Business Association	<p>Establishment and running costs</p> <p>This is a split application 40% Papanui-Innes and 60% Linwood-Central-Heathcote Community Boards.</p> <p>The Richmond Residents and Business Association (RR&BA) was established in May 2018 by a volunteer group of local residents and business owners to provide a voice for the Richmond area. Funding is sought towards a website, membership database and running costs.</p>	<p>Other Sources of Funding</p> <p>Donations from members Fundraising</p>	<p>Total Cost</p> <p>\$10,465</p> <p>Requested Amount</p> <p>\$ 9,965</p> <p>95% percentage requested</p> <p>Contribution Sought Towards:</p> <p>Website - \$2,500 Administration - \$1,545 Meeting costs - \$1,020 Marketing communication - \$1,500 Incorporated Society audit fees - \$2,500 Insurance - \$800</p>	<p>\$ 3,000</p> <p>That the Waipapa/Papanui-Innes Community Board resolves to approve the making of a grant of \$3,000 from its 2018-19 Discretionary Response Fund to the Richmond Residents and Business Association towards establishing a website, membership database and running costs.</p>	2

Organisation Details:

Service Base:	
Legal Status:	Other
Established:	23/05/2018
Staff – Paid:	0
Volunteers:	10
Annual Volunteer Hours:	120
Participants:	4,000
Target Groups:	Richmond residents and businesses
Networks:	

Organisation Description/Objectives:

Provide a singular, effective point of contact and assertive voice for the residents and businesses of Richmond.

Alignment with Council Strategies and Board Objectives

- Strengthening Communities Strategy

Alignment with Council Funding Outcomes

- Support, develop and promote capacity
- Community participation and awareness
- Increase community engagement
- Reduce or overcome barriers
- Foster collaborative responses

How Much Will The Project Do? (Measures)

The RR&BA is working with the community on:

Road issues as a result of earthquake repairs and flooding mitigation works

Proposed urban development in the Richmond Village area

District planning and urban design issues

Residential Red Zone development including a proposal for a city to sea Heritage Trail

Act as a conduit for information, consultation and partnership with the Council.

How Will Participants Be Better Off?

Having an easy to access, single point of contact to raise issues and opportunities that can then be communicated to Council/s and other agencies.

By actively identifying, planning and executing projects that promote community development and engagement in the Richmond area. The Richmond Residents and Business Association objective is to "get things done".

Staff Assessment

The Richmond Residents and Business Association was formed in May 2018. The Association formed due to community concerns about roading issues related to earthquake repairs, flood mitigation works and concerns about the state of the Richmond Village commercial area.

The Association has proved very effective in voicing community concerns, bringing people together and working towards achievable solutions.

Richmond Residents and Business Association has worked with the Papanui-Innes Community Board and Council staff in hosting a joint community meeting to discuss Richmond roading issues. This collaborative model worked well and has had positive community outcomes.

The Association has also been involved in practical responses to improving the Richmond Village commercial area, exploring ways in which the Council's Enliven Places funding might be applied in the area, investigating the feasibility of a city to sea heritage trail and gathering and responding to residents' concerns about some residential developments in the area.

In a relatively short period of time the Association has proved to be highly competent in a number of areas including conducting and analysing community surveys, promoting and hosting public meetings, working with a range of Council staff, initiating and assisting with the planning of new initiatives, cooperating with other community organisations in the area.

The Richmond Residents and Business Association have established themselves as an Incorporated Society. The Association does not intend to charge a membership fee initially in order to build up a solid membership base and establish its credibility, this may change in future years to address sustainability.

The Linwood-Central-Heathcote staff recommendation is: \$4,000.

2018/19 DRF PAPANUI-INNES DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00058697	Organisation Name	Name and Description	Funding History	Request Budget	Staff Recommendation	Priority
	Delta Community Support Trust	<p>Community Advocacy</p> <p>This is split application 50% Papanui-Innes 45% Linwood-Central-Heathcote Community Boards.</p> <p>Delta Community Support Trust delivers community based services including budget advice, community meals, community garden, programmes for the disadvantaged and marginalised and those people who experience mental health issues and/or a disability.</p> <p>Funding is sought to increase the hours of their Community Development Worker due to the demand for community advocacy and support.</p>	<p>2018/19 - \$30,000 (Operational Costs) SCF Metro</p> <p>2018/19 - \$25,000 (Evergreen Club and Friendship Link) CRPF</p> <p>2017/18- \$25,000 (Evergreen Club and Friendship Link) CRPF</p> <p>2017/18 - \$22,500 (Community Development) SCF Metro</p> <p>2016/17 - \$3,000 (Refugee and Migrant Work) SCF S-P</p> <p>2016/17 - \$3,000 (Community Garden) SGF S-P</p> <p>2016/17 - \$35,000 (Operations) SCF Metro</p> <p>Other Sources of Funding</p>	<p>Total Cost</p> <p>\$ 9,152</p> <p>Requested Amount</p> <p>\$ 7,152</p> <p>78% percentage requested</p> <p>Contribution Sought Towards:</p> <p>Salaries and wages - \$5,720</p> <p>Training/Upskilling - \$500</p> <p>Telephone/Internet - \$51</p> <p>Rent/Venue Hire - \$114</p> <p>Administration - \$767</p>	<p>\$ 3,000</p> <p>That the Waipapa/Papanui-Innes Community Board resolves to approve the making of a grant of \$3,000 from its 2018-19 Discretionary Response Fund to Delta Community Support Trust towards salary for their Community Development Worker.</p>	2

Organisation Details:

Service Base: 105 North Avon Road, Richmond.

Legal Status: Charitable Trust

Established: 1/04/1995

Staff – Paid: 25

Volunteers: 45

Annual Volunteer Hours: 4843

Participants: 100

Target Groups:

Networks: Richmond Community Action Network, CCC Shirley liaison meeting, NZ Budget Advisors Network, Food Bank Forum, Adult Community Education Aotearoa, SEWN.

Organisation Description/Objectives:

Delta is a Christian Community Development and Social Services Agency that builds caring communities in Richmond, surrounding suburbs and greater Christchurch. Out of the love of Christ they seek to meet the mental, physical, social, cultural and spiritual needs of their community.

Alignment with Council Strategies and Board Objectives

- Strengthening Communities Strategy
- Alignment with Council Funding Outcomes**
- Support, develop and promote capacity
 - Increase community engagement
 - Enhance community and neighbourhood safety
 - Reduce or overcome barriers

How Much Will The Project Do? (Measures)

Will provide advocacy for 100+ people.

Will provide 240 hours of service.

How Will Participants Be Better Off?

The 100 people who engage in this service will gain access to services they would not otherwise have been able to, including: appropriate Work and Income payments, appropriate levels of housing quality, access to health, education and immigration services, and connection with groups who can help upon exiting prison.

Staff Assessment

Delta Community Support Trust (Delta) delivers a range of community based services, including: budget advice, community meals, community garden, empowerment courses, counselling and life skills services, cultural support and a food bank.

Delta provides programmes that break down social isolation, promote social inclusion and provide a feeling of ownership, place and community for all people. The membership is predominately benefit recipient renters, social housing tenants, the elderly living alone and those who experience an intellectual and/or mental health diagnosis. Delta is a meeting place for the most vulnerable.

Delta's Community Development programme provides an extensive range of services including: low cost community meals, drop in café, budget advice, personal advocacy and support, counselling and life skills courses, food bank, budget advice, a community garden and gardening tutoring, cultural work (ESOL and international playgroup), and wider community development work through the Richmond Community Action Network and other collaborations.

Over the last three years Delta reports seeing a rising demand for community advocacy. This is accessing assistance for people struggling to engage with private landlords and government agencies (Work and Income New Zealand, Housing New Zealand) and also the health, education, corrections and immigration; enabling clients to get the services they need. Although there are people in these agencies focused on making the system accessible, Delta often find the people they work with are simply not engaging.

Delta establishes and builds ongoing relationships, connections and trust with people, this enables them to be able to help and support people using their services to engage with agencies they need to.

To address the increase in demand Delta employed a staff member three extra hours a week to work specifically on community advocacy. Delta is seeking funding for an additional two hours a week for their community advocacy work.

The Linwood-Central-Heathcote staff recommendation is: \$3,000.

13. Application to the Waipapa/Papanui-Innes Community Board's 2018/19 Discretionary Response Fund - Community Focus Trust

Reference: 18/1276141

Presenter(s): Helen Miles Community Recreation Advisor

1. Purpose and Origin of Report

Purpose of Report

- 1.1 The purpose of this report is for the Waipapa/Papanui-Innes Community Board to consider an application for funding from its 2018/19 Discretionary Response Fund from the organisation below.

Funding Request Number	Organisation	Project Name	Amount Requested	Amount Recommended
00058681	Community Focus Trust	St Albans Community Day and Park Celebration	\$5970	\$5970

- 1.2 There is currently a balance of \$38,708 remaining in the fund.

Origin of Report

- 1.3 This report is staff generated as a result of an application being received and was laid on the table at the Board's meeting of 9 November 2018.

2. Significance

- 2.1 The decision(s) in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 2.1.1 The level of significance was determined by the number of people affected and/or with an interest.
- 2.1.2 Due to the assessment of low significance, no further community engagement and consultation is required.

3. Staff Recommendations

That the Waipapa/Papanui-Innes Community Board:

- Approves a grant of \$5,970 from its 2018/19 Discretionary Response Fund to Community Focus Trust towards the costs of hosting the St Albans Community Day and Park Celebration.

4. Key Points

- 4.1 At the time of writing, the balance of the 49,708 Discretionary Response Fund is as below.

Total Budget 2018/19	Granted To Date	Available for allocation	Balance If Staff Recommendations adopted
\$84,958	\$46,250	\$38,708	\$32,738

- 4.2 Based on the current Discretionary Response Fund criteria, the application listed above is eligible for funding.

- 4.3 The attached Decision Matrix provides detailed information for the application. This includes organisational details, project details, financial information and a staff assessment.

Attachments

No.	Title	Page
A ↓	Papanui-Innes Decision Matrix DRF 2018-19 - Community Focus Trust	63

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Signatories

Author	Helen Miles - Community Recreation Advisor
Approved By	Christine Lane - Manager Community Governance, Papanui-Innes

2018/19 DRF PAPANUI-INNES DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00058681	Organisation Name	Name and Description	Funding History	Request Budget	Staff Recommendation	Priority
	Community Focus Trust	<p>St Albans Community Day and Park Opening Celebration</p> <p>A Fun Free Community event to celebrate the opening of the park and St Albans area. The event will provide an opportunity for the St Albans Community groups to promote their activities and services to the wider community. Stage performances throughout the day will highlight the talents of the local community. The event will provide a chance for people to connect, have fun and find out what is available in their community.</p>	<p>2018/19 - \$7,000 (St Albans Community Development project) SCF P-I 2017/18 - \$5,000 (St Albans Community Development project) SCF P-I</p> <p>Other Sources of Funding Nil</p>	<p>Total Cost \$ 5,970</p> <p>Requested Amount \$ 5,970 100% percentage requested</p> <p>Contribution Sought Towards: Marketing - signage, leaflet drop, Facebook ad - \$800 Activities - Bouncy castles, sports, face painting, stone carving, petting zoo, pedalmania, performers koha - \$3,000 Electricity - \$1,000 First Aid - \$400 BBQ supplies - \$130 Rubbish Bins - \$350 Toilets - \$190 Photographer - \$100</p>	<p>\$ 5,970</p> <p>That the Papanui-Innes Community Board resolve to approve the making of a grant of \$5,970 from its 2018-19 Discretionary Response Fund to Community Focus Trust towards the costs of running St Albans Community Day and Park Opening Celebration.</p>	2

Organisation Details:

Service Base:	Empower Church, Springfield Road
Legal Status:	Charitable Trust
Established:	21/03/2016
Staff – Paid:	1
Volunteers:	20
Annual Volunteer Hours:	1980
Participants:	500
Target Groups:	Residents of St Albans Community
Networks:	

Organisation Description/Objectives:

Our Vision is to focus on the needs within the community and beyond that provides direction and the resources to meet these practical, emotional, social and spiritual needs.

To empower those in the community to become part of the wider community where they can interact with others, through the services and projects we provide.

Alignment with Council Strategies and Board Objectives

- Strengthening Communities Strategy
- Events Policy Framework
- Physical Recreation and Sport Strategy
- Children's Strategy
- Youth Strategy
- Papanui-Innes Community Board Priorities: Support through advocacy and funding a range of social and recreational projects with a focus on Children, youth, elderly and volunteer

Alignment with Council Funding Outcomes

- Support, develop and promote capacity
- Community participation and awareness
- Increase community engagement
- Enhance community and neighbourhood safety
- Provide community based programmes
- Foster collaborative responses

How Much Will The Project Do? (Measures)

This event will be run by the Community Focus Trust in conjunction with other organisations, including the Papanui-Innes Community Board.

How Will Participants Be Better Off?

This event will bring a connection and a sense of community to those who come along. We are wanting to establish a community event that will be held yearly, something that the community can be proud of and make it their own, establishing more community connections within the St Albans area.

Staff Assessment

The aim of the Community event is to celebrate St Albans communities' strengths and the upgrade of the park. The event hopes to improve the wellbeing, connectedness and a sense of belonging. The event will provide free entertainment highlighting the local talents and activities for children, youth and families. The event will give groups and organisations the opportunities to promote their services.

The Community event will be organised and managed by a Community committee with the Community Focus Trust taking the lead. Local community, sporting, educational, cultural, and residential organisations will be asked to be involved in the committee and/or the event. Depending on the success of this event the Trust would like to see this become an annual event. An annual event advances social inclusion and connection within the area, and gets people out and about in their community and takes a community recreation approach targeting grass roots participation.

14. Waipapa/Papanui-Innes Community Board Area Report - November 2018

Reference: 18/1245154

Presenter(s): Christine Lane, Community Governance Manager

1. Purpose of Report

This report provides information on initiatives and issues current within the Community Board area, to provide the Board with a strategic overview and inform sound decision making.

2. Staff Recommendations

That the Waipapa/Papanui-Innes Community Board:

1. [Receive the Waipapa/Papanui-Innes Community Board Area Report for November 2018.](#)

3. Community Board Activities and Forward Planning

3.1 Memos/Information/Advice to the Board

3.1.1 Information sent to the Board:

- Cloud Ocean Water Message (*circulated 21 November 2018*)
- CNC Alliance: Belfast Road Detour (*circulated 26 November 2018*)
- Safe Roads (NZTA) Addition of Safety Features to QEII Drive between Innes Road and Burwood (*circulated 27 November 2018*)
- Works Notice: Highfield wastewater and watermain (*circulated 29 November 2018*)
- CNC Alliance: Safe Roads Project QEII (*circulated 3 December 2018*)

4. Significant Council Projects in the Board Area

4.1 Strengthening Community Fund Projects

4.1.1 The Santa Claus Workshop Charitable Trust

The “elves” at the Santa Claus Workshop have once again produced the most amazing wooden toys. They brought in samples to the office of the toys they have made over the past year and they hit their target of making over 1,000 toys for this Christmas which is a sterling effort.

The toys are distributed to local organisations who run Christmas events for disadvantaged families and are given to the children at these functions. Our grateful thanks go to the “elves” who work so hard throughout the year.



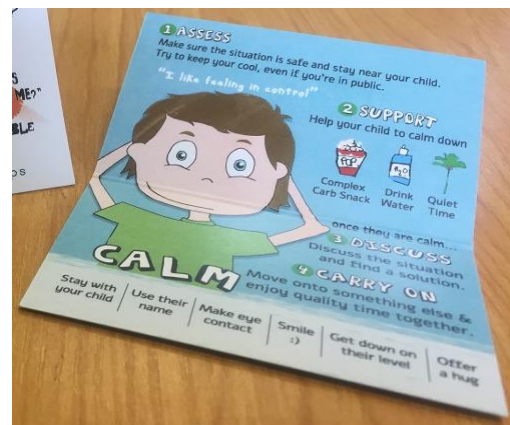
4.1.2 Neighbourhood Trust – The Liberty Project

The Liberty Project Webinars were launched at a function on 13 November 2018. This project is based on comparative research examining biological issues within children following the earthquakes, the resulting behaviours and strategies on how to deal with it, by Canterbury University associate professor, Dr Kathleen Liberty, with assistance from Christchurch teachers Liz McNaughton and Brie Liberty.

Well-known comedian, Dai Henwood, is recording voice-overs for the six 90 second webinars titled *Stress Inside Out*, an animation project produced by the Neighbourhood Trust to help people understand that the behaviours due to post-earthquake stress are not the fault of the children or their parents. The Webinars use chatty, everyday language and imagery to show how the accumulation of stress can lead to bursting point and practical suggestions to diffuse or deal with the resulting behaviours.

The project exemplified collaboration with the Neighbourhood Trust and the Papanui Youth Development Trust creating and producing the Webinars and the Papanui-Innes Community Board, Ministry of Social Development and the Tindall Foundation co-funding this initiative.

The Webinars will be available online through Facebook and in schools in November.



4.1.3 Te Ora Hou – Te Po Whakanui

On Monday 26 November 2018, Te Ora Hou held Te Po Whakanui, their end of year celebration. This was a heart-warming evening celebrating the achievements and journeys of young people utilising Te Ora Hou services.



4.2 Other partnerships with the community and organisations

4.2.1 Edible Gardens 2019

Preparations for Edible Gardens 2019 continue. Venue options are being investigated and staff have negotiated the support of two sponsors for this event.

4.2.2 Belfast Community Network

Belfast Community Network (BCN) have had some issues this year with their vegetable garden so staff have worked with our partners and have been able to supply BCN with four veggie boxes which are to be planted out with veggies next week. These veggies supply local whanau and the BCN “Simply Lunch” group.

There is a lot of work to do but BCN volunteers are up for the challenge and are very grateful.



4.2.3 Shirley Village Project

Local staff are working with the Shirley Village collaborative on the completion of an emergency event plan. This plan will be an evolving document that incorporates the Shirley community needs (centred on the MacFarlane Park community facility).

4.2.4 Papanui Business Network

Staff continue to work with the business network around needs that emerge from their network meetings. Staff have encouraged two members to come to the Board’s public forum session regarding matters that have been raised at their meetings.

4.2.5 Papanui Bush – Bridgestone Reserve

Staff met with Papanui High School, the local Rotary chapter and the Papanui Heritage group about the mural and the proposed notice board. Staff are also working internally on Papanui heritage items that need enhancement if they are to be presented in a notice board.

Due to the prior commitments of all the groups involved, the enhancement element of this project is taking longer than expected. Papanui High envision that they will be able to have students working on a mural in Terms one and two 2019.

4.2.6 Edgware Village Beautification Project

The Edgware Village Beautification Project was carried out by the local community on Saturday 1 December. Staff attended along with volunteers from the Community Focus Trust, SARA and New Horizons Rotary.

There were approximately 30 volunteers in total primarily from the Community Focus Trust. SARA organised the plants for the project as well as their placement for the best effect, and Community Focus Trust provided the volunteers to carry out the project showing how effective community collaboration can be for implementing projects.

This event was a major success and the results can be seen in the photos below.



4.3 Community Facilities (updates and future plans)

4.3.1 Redwood Plunket Rooms

The exterior work has commenced on the building and it is hoped that the facility will be nearing completion mid-December. Staff are meeting with the community group regarding the community taking over this space on 9 December 2018 and the different options. The Northcote volunteers are very excited about this space and the potential it holds for the community.

4.3.2 10 Shirley Road

Staff are working with the Parks team around the placement of a picnic table on the site. The Board also received a report today around the Pump track option for this site as a temporary fixture while future aspirations are worked through within the community for its eventual use.

4.3.3 St Albans Community Facility

The facility plans are currently with the project manager. It is expected that the detailed design work should be completed late January 2019.

Staff have had no uptake from current working party members around the continuation of the working party. However SARA have expressed an interest in any further plans for 130 Caledonian Road.

4.3.4 St Albans Park

St Albans Park remediation is progressing well and 50% of the sand surface is in place. The drainage has worked perfectly during all the rain and has allowed the works to continue quite quickly after rainy days. Completion date refers to the physical works

which will be followed by a three month growing period for the grass. Fences will not come down until the turf is strong enough for some light use.

Optimistic	Realistic	Pessimistic
December 2018	January 2018	February 2019



Turf Sand being spread, 22 November



Sand spreading on the Eastern side of the park

4.3.5 280 Westminster Street

Staff are meeting with the Parks team on how they would like to proceed with the 280 Westminster site. It is likely that the Parks team will come and speak to the Board early in 2019.

5. Significant Community Issues, Events and Projects in the Board Area

5.1 The Council Staff Star Awards 2018

The Waipapa/Papanui-Innes Community Governance Team were nominated for the Council's staff Star Awards 2018 in the Team "Integrity" category. At the Awards ceremony the team were surprised and delighted to be announced as the winners.

We see it as a 'win' for the Community Support, Governance and Partnership Unit which works very hard to build reciprocal relationships with residents and local communities in Christchurch and Banks Peninsula while carrying out the essential functions of governance.



5.2 Events Report Back

5.2.1 Papanui/Shirley Joint Interagency Network Meeting

The end of year interagency meeting was a great success with our local organisations coming along to the Chapel Street Centre on 13 November to listen to each other’s organisational achievements for the year.

There were 30 organisations represented at the meeting. The Board’s Deputy Chair, Emma Norrish, thanked the community for their efforts and Cr Davidson spoke regarding the Annual Plan 2019/20.



6. Parks, Sports and Recreation Update (bi-monthly)

6.1 The next bi-monthly Parks, Sports and Recreation Update will be February 2019.

7. Community Board Funding Update

7.1 The 2018/19 financial year’s Positive Youth Development and Discretionary Response Funds Balance Sheet update is attached (refer **Attachment A**).

Attachments

No.	Title	Page
A ↓	DRF and PYDF 2018-19 Funds Balance Sheet	71

Signatories

Authors	Lyssa Aves - Governance Support Officer Stacey Holbrough - Community Development Advisor Elizabeth Hovell - Community Board Advisor Christine Lane - Manager Community Governance, Papanui-Innes Helen Miles - Community Recreation Advisor Dane Moir - Community Development Advisor Sharon Munro - Community Support Officer
Approved By	John Filsell - Head of Community Support, Governance and Partnerships

Papanui-Innes Community Board
2018/19 Discretionary Response and Positive Youth Development Funds Allocations

Papanui-Innes Discretionary Response Fund Project/Service/Description/Group	Allocation 2017/18	Board Approval
Balance of PYDF/DRF Carried Forward from 2017/18 Funding Year	\$ 18,846	
Discretionary Response Fund Budget Allocation 2018/19 (unallocated from SCF)	\$ 73,112	
Total	\$ 91,958	
Opening Amount Transferred to Positive Youth Development Fund 2018/19	\$ 7,000	
Balance for Allocation in Discretionary Response Fund	\$ 84,958	
POSITIVE YOUTH DEVELOPMENT FUND (PYDF) - Opening Transfer from DRF	\$ 7,000	
Taiko Torepe-Ormsby (2018 State Teams Age Short Course Swimming Championships, Canberra, Australia 2-5 Oct 18)	\$ 400	14-Sep-18
Anna Dabkowski (2018 AIMS Games Championship, Tauranga)	\$ 100	14-Sep-18
Jorja McCaughan (2018 NZCAF Shools Aerobic National Championships, Wellington)	\$ 150	14-Sep-18
Jennifer Trieu (New Zealand Rhythmic Gymnastics Nationals, Tauranga, 1-6 Oct 2018)	\$ 200	28-Sep-18
Kate Davies (competitions/training camps for Athletics New Zealand Jumps Future Squad Nov 18-Feb 19)	\$ 250	9-Nov-18
Anna Lee School of Dance for Alexandra Swan (She Shines On Dance Tour, New York and Orlando, USA Apr 19)	\$ 450	9-Nov-18
Rosa Vesty (Australian Volleyball Schools Cup, Melbourne 9-14 Dec 18)	\$ 450	23-Nov-18
POSITIVE YOUTH DEVELOPMENT FUND Balance	\$ 5,000	
PYDF granted to date	\$ 2,000	
DISCRETIONARY RESPONSE FUND (DRF) - Initial Amount	\$ 84,958	
Villa Maria College for Hannah Warner (NZ Choral Federation Big Sing Competition, Wellington 30 Aug-1 Sep 18)	\$ 125	10-Aug-18
Villa Maria College for Laura Warner (NZ Choral Federation Big Sing Competition, Wellington 30 Aug-1 Sep 18)	\$ 125	10-Aug-18
Belfast Community Network (Northwest Collective)	\$ 3,000	24-Aug-18
Canterbury Cook Islands Sports Assn Inc (Rent costs)	\$ 4,000	24-Aug-18
Papanui Softball Club (Replacement of equipment)	\$ 1,000	24-Aug-18
St Albans Residents Association - SARA (Towards Rental of Premises)	\$ 7,500	14-Sep-18
Neighbourhood Week 2018 (costs of neighbourhood/community celebrations)	\$ 3,000	14-Sep-18
Papanui-Innes Community Board's Edible Garden Awards 2019	\$ 3,000	28-Sep-18
Papanui-Innes Community Board's Youth Recreation Project	\$ 7,000	28-Sep-18
Papanui-Innes Community Board's Community Pride Garden Awards 2019	\$ 3,000	28-Sep-18
Papanui-Innes Community Board's Community Service Awards 2019	\$ 3,500	28-Sep-18
St Albans Residents Association - SARA (Edgware Village Beautification Programme)	\$ 7,000	9-Nov-18
Shirley Community Trust (Summer holiday programme)	\$ 4,000	9-Nov-18
Community Focus Trust (Hosting St Albans Community Day and Park celebration) \$5,970 LAID ON TABLE	\$ -	23-Nov-18
DISCRETIONARY RESPONSE FUND Balance	\$ 38,708	
DRF granted to date	\$ 46,250	

HPRM: 18/919399

Opened 1-Jul-18
Updated 23-Nov-18

15. Elected Members' Information Exchange

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.