

Innovation and Sustainable Development Committee

AGENDA

Notice of Meeting:

An ordinary meeting of the Innovation and Sustainable Development Committee will be held on:

Date: Friday 1 June 2018
Time: 9am
Venue: Council Chamber, Level 2, Civic Offices,
53 Hereford Street, Christchurch

Membership

Chairperson	Councillor Vicki Buck
Deputy Chairperson	Councillor Tim Scandrett
Members	Councillor Mike Davidson
	Councillor Jamie Gough
	Councillor Glenn Livingstone
	Councillor Deon Swiggs
	Councillor Sara Templeton
	Deputy Mayor Andrew Turner

24 May 2018

Principal Advisor

Brendan Anstiss
General Manager Strategy &
Transformation
Tel: 941 8472

Christopher Turner-Bullock
Committee Advisor
941 8233
christopher.turner@ccc.govt.nz
www.ccc.govt.nz

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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INNOVATION AND SUSTAINABLE DEVELOPMENT COMMITTEE - TERMS OF REFERENCE

Chair	Councillor Buck
Membership	Councillor Scandrett (Deputy Chair), Deputy Mayor Turner, Councillor Davidson, Councillor Gough, Councillor Livingstone, Councillor Swiggs, Councillor Templeton
Quorum	Half of the members if the number of members (including vacancies) is even, or a majority of members if the number of members (including vacancies) is odd.
Meeting Cycle	Monthly
Reports To	Council

Responsibilities

The focus of the Innovation and Sustainable Development Committee is driving the concept of innovation, as in the City vision of a “City of Opportunity, where anything is possible” and to do so in ways that may be experimental and different.

The Committee considers and reports to Council on issues and activities relating to:

- Strategies and priorities in relation to innovation and sustainable development.
- Climate change and sustainability initiatives such as electric vehicles, carbon reduction and waste minimisation.
- Economic development initiatives and strategies, including
 - Christchurch Narrative,
 - Antarctic Strategy,
 - Visitors Strategy,
 - Canterbury Economic Development Strategy,
 - Christchurch Economic Development Strategy,
- Relationships with economic development subsidiaries, such as Canterbury Development Corporation, the TEED entity
- Innovative or disruptive strategies and programmes, including Smart Cities programme of work
- Innovative approaches to the delivery of issues that often go across levels of government
- Allocation of funds related to the innovation and sustainability sector, including a new Innovation and Sustainability Fund.
- Council’s Brand and Communications strategies.

Delegations

The Innovation and Sustainable Development Committee has the delegated authority to approve Innovation and Sustainability Grant applications between \$10,001 and \$100,000, in accordance with the Terms Of Reference for the Fund. The following resolution was passed at the Council meeting of 28 September 2017.

42. Innovation and Sustainability Fund Establishment

Council Resolved CNCL/2017/00001

That the Council:

1. Approve the creation of an Innovation and Sustainability Fund ("Fund") for 2017/18 funded by:
 - a. \$400,000 from the Capital Endowment Fund as provided in the 2017/18 Annual Plan; and
 - b. Additional funding from donations in lieu of the Councillors Director Fees as provided for in the Policy for the Appointment of Directors to Council Organisations (adopted 28 September 2017, reference CNCL/2017/00002).
2. Approve the funding in the draft 2018-28 Long Term Plan for future years until 2025:
 - a. \$400,000 per year from the Capital Endowment Fund for the first three years; and
 - b. additional funding from donations in lieu of the Councillors Director Fees as provided for in the Policy for the Appointment of Directors to Council Organisations.
3. Delegate to:
 - a. the Head of Urban Design, Regeneration and Heritage, the delegated authority to approve Innovation and Sustainability Grant applications of up to and including \$10,000 in accordance with the Terms Of Reference for the Fund; and
 - b. the Innovation and Sustainable Development Committee, the delegated authority to approve Innovation and Sustainability Grant applications between \$10,001 and \$100,000, in accordance with the Terms Of Reference for the Fund; and
 - c. the Head of Urban Design, Regeneration and Heritage the delegated authority to determine and carry out the administration requirements for this Fund, and to enter into Funding Agreements with Grant recipients.
4. Approve the Fund's Terms of Reference, as amended by these resolutions (Attachment A of the report).
5. Approve that any unallocated funds remaining at financial year end (30 June annually) will be recognised as committed, but unallocated on the Balance Sheet and added to the total funding available for allocation.

Councillor Buck/Councillor Scandrett

Carried

The Committee delegates to the following forum the responsibility to consider and report back to the Committee:

1. Development Forum - Innovative ways to support the development of the city and suburban centres

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- Part A Matters Requiring a Council Decision
Part B Reports for Information
Part C Decisions Under Delegation
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1. Apologies

At the close of the agenda no apologies had been received.

2. Declarations of Interest

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes

That the minutes of the Innovation and Sustainable Development Committee meeting held on [Wednesday, 2 May 2018](#) be confirmed (refer page 6).

4. Public Forum

A period of up to 30 minutes may be available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

It is intended that the public forum session will be held at <Approximate Time>

5. Deputations by Appointment

There were no deputations by appointment at the time the agenda was prepared.

6. Petitions

There were no petitions received at the time the agenda was prepared.

Innovation and Sustainable Development Committee OPEN MINUTES

Date: Wednesday 2 May 2018
Time: 9.02am
Venue: Committee Room 1, Level 2, Civic Offices,
53 Hereford Street, Christchurch

Present

Chairperson	Councillor Vicki Buck
Deputy Chairperson	Councillor Tim Scandrett
Members	Councillor Mike Davidson
	Councillor Jamie Gough
	Councillor Glenn Livingstone
	Councillor Deon Swiggs
	Councillor Sara Templeton
	Deputy Mayor Andrew Turner

2 May 2018

Principal Advisor
Brendan Anstiss
General Manager Strategy &
Transformation
Tel: 941 8472

Christopher Turner-Bullock
Committee Advisor
941 8233
christopher.turner@ccc.govt.nz
www.ccc.govt.nz

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- Part A** Matters Requiring a Council Decision
Part B Reports for Information
Part C Decisions Under Delegation
-

The agenda was dealt with in the following order.

1. Apologies

Committee Resolved ISDC/2018/00015

It was resolved on the motion of Councillor Mike Davidson, seconded by Councillor Jamie Gough that the apologies for early departure from Councillor's Gough and Scandrett and the apologies for lateness from Deputy Mayor Turner and Councillor Swiggs be accepted.

Councillor Davidson/Councillor Gough

Carried

2. Declarations of Interest

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes

Part C

Committee Resolved ISDC/2018/00016

That the open minutes of the Innovation and Sustainable Development Committee meeting held on 21 March 2018 and the public excluded minutes of the Innovation and Sustainable Development Committee held on 7 February 2018 and 21 March 2018 be confirmed.

Councillor Gough/Councillor Templeton

Carried

4. Public Forum

Part B

- 4.1 Kyle Sutherland, Ambassador and Treasurer of the Tiny House Society spoke to the Committee regarding a concept for a Tiny House Village.

5. Deputations by Appointment

Part B

There were no deputations by appointment.

6. Presentation of Petitions

Part B

There was no presentation of petitions.

13. Resolution to Include Supplementary Reports

Committee Resolved ISDC/2018/00017

That the report be received and considered at the Innovation and Sustainable Development Committee meeting on Wednesday, 2 May 2018.

Public Excluded Items

14. Christchurch Antarctic Gateway Strategy

Councillor Templeton/Councillor Scandrett

Carried

7. City of Opportunity Project Update

1. The Committee received a verbal update on the City of Opportunity Project Team on their work developing a web based platform for people to locate education opportunities and information.

8. Suburban Centres Biannual Report to end of March 2018

Committee Resolved ISDC/2018/00018

Part C

That the Innovation and Sustainable Development Committee:

1. Receive the report.

Councillor Scandrett/Councillor Templeton

Carried

9 Resolution to Exclude the Public

Committee Resolved ISDC/2018/00019

Part C

That Joanna Norris, Chief Executive and Anna Elphick, Strategy and Performance Manager of ChristchurchNZ remain after the public have been excluded for Item 14 of the public excluded agenda as they have knowledge that is relevant to that item and will assist the Committee.

That at 9.37am the resolution to exclude the public set out on pages 46 to 47 of the agenda and pages 5 to 6 of the supplementary agenda be adopted.

Councillor Buck/Councillor Scandrett

Carried

The public were re-admitted to the meeting at 10.30am at which time the meeting concluded.

CONFIRMED THIS 1ST DAY OF JUNE 2018

COUNCILLOR VICKI BUCK
CHAIRPERSON

7. Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987.

I move that the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7.

Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

- “(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):
- (a) Shall be available to any member of the public who is present; and
 - (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE RELEASED
8	PUBLIC EXCLUDED INNOVATION AND SUSTAINABLE DEVELOPMENT COMMITTEE MINUTES - 2 MAY 2018			REFER TO THE PREVIOUS PUBLIC EXCLUDED REASON IN THE AGENDAS FOR THESE MEETINGS.	
9	INNOVATION AND SUSTAINABILITY FUND	S7(2)(B)(II)	PREJUDICE COMMERCIAL POSITION	POINTS TO BE DISCUSSED ARE COMMERCIALY SENSITIVE	ONCE THERE IS NO LONGER ANY COMMERCIAL SENSITIVITY RELATING TO ANY OF THE APPLICATIONS