

**Finance and Performance Committee**  
**OPEN MINUTES**

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**Date:** Wednesday 6 June 2018  
**Time:** 9.30am  
**Venue:** Council Chambers, Civic Offices,  
53 Hereford Street, Christchurch

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**Present**

Deputy Chairperson	Deputy Mayor Andrew Turner
Members	Councillor Vicki Buck
	Councillor Jimmy Chen
	Mayor Lianne Dalziel
	Councillor Mike Davidson
	Councillor Anne Galloway
	Councillor Yani Johanson
	Councillor Deon Swiggs
	Mr Mike Rondel (Non-Voting Member)

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**5 June 2018**

**Principal Advisor**

Carol Bellette  
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- Part A**      **Matters Requiring a Council Decision**  
**Part B**      **Reports for Information**  
**Part C**      **Decisions Under Delegation**
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The agenda was dealt with in the following order.

## 1. Apologies

Part C

### Committee Resolved FPCM/2018/00024

That the apologies from Councillors Gough and Manji, apologies from Councillor Johanson, Councillor Buck and Mayor Dalziel for lateness and apology for early departure from Councillor Chen be accepted.

Deputy Mayor/Councillor Buck

Carried

## 2. Declarations of Interest

Part B

There were no declarations of interest recorded.

## 3. Confirmation of Previous Minutes

Part C

### Committee Resolved FPCM/2018/00025

#### Committee Decision

That the minutes of the Finance and Performance Committee meeting held on Wednesday, 4 April 2018 be confirmed.

Deputy Mayor/Councillor Davidson

Carried

Mayor Dalziel joined the meeting at 9:35 am.

## 4. Public Forum

Part B

Jan Buckland addressed the Committee regarding the remote rural rates differential.

## 5. Deputations by Appointment

Part B

There were no deputations by appointment.

## 6. Presentation of Petitions

Part B

There was no presentation of petitions.

## 20. Resolution to Include Supplementary Reports

### Committee Resolved FPCM/2018/00026

That the following report be received and considered at the Finance and Performance Committee meeting on Wednesday, 6 June 2018:

#### Public Excluded Items

21. Recycling Options

Deputy Mayor/Mayor

**Carried**

Councillor Buck joined the meeting at 9:41 am.

## 7. Corporate Finance Report for the period ending 31 March 2018

### Committee Decided FPCM/2018/00027

#### Part A

That the Finance and Performance Committee recommends that Council:

1. Receives the information in the report
2. Notes that the Council remains within limit on three major prudential ratios and remains outside the limits on one major prudential ratio.
3. Notes that the Council will return to within the limit for Interest Rate Re-Pricing over time expected to be within 24 months.
4. Ratifies the approach taken to return to within the limit for Interest Rate Re-pricing as discussed in Section 5.3 of the report.

Deputy Mayor/Councillor Chen

**Carried**

Councillor Johanson joined the meeting at 9:50 am.

Councillor Chen left the meeting at 10:02 am.

## 8. Performance Reporting for April 2018

### Committee Comment

During the discussion of this item the Committee discussed the importance of reviewing levels of service in circumstances where a change in legislation, or some other event occurs which renders existing levels of service not fit for purpose. Staff advised that there is already an implicit process available to address this situation whereby management identifies levels of service targets which should be amended and puts these forward in a report to the Finance and Performance Committee. The Committee made a recommendation that the Council formally adopts this process.

The Committee requested that more information be provided regarding the odour complaints referenced on page 28 of the Committee agenda before this report is considered by the Council.

The Committee also discussed the results of the General Resident Satisfaction and Point of Contact Surveys and requested a further report on the matter.

**Committee Resolved FPCM/2018/00028**

**Part C**

That the Finance and Performance Committee:

1. Receives the information in the report.
2. Requests additional information regarding the level of service for odour complaints prior to this report being considered by the Council, including information on location and frequency of complaints and what specific projects will address the issues.
3. Requests additional information regarding the proposed changes to levels of service in relation to the general residents satisfaction and point of contact surveys prior to this report being considered at the Council meeting on 14 June 2018.
4. Requests a report be provided to the next Finance and Performance Committee meeting with proposed actions to respond to the results of the general resident satisfaction and point of contact surveys.

Deputy Mayor/Mayor

**Carried**

**Committee Decided FPCM/2018/00029**

**Part A**

That the Finance and Performance Committee recommends that Council:

5. Receives the information in the report.
6. Approves the revised target related to the Level of Service, reference 9.0.5, for 2017/18: "Inspect at least 75% of all registered food premises once per year".
7. Agree that when there is a change to the environment (for example an event, incident or change to regulatory requirements), in order to maintain fit for purpose levels of service, service plans will be immediately reviewed by staff and proposed changes to levels of service will be referred to the next meeting of the Finance and Performance Committee for recommendation to the Council.

Deputy Mayor/Mayor

**Carried**

**9. Regenerate Christchurch - Performance Report for the Quarter 1 January to 31 March 2018**

**Committee Comment**

Ivan Iafeta and Jason Rivett of Regenerate Christchurch joined the table for this item.

**Committee Decided FPCM/2018/00030**

**Part A**

That the Finance and Performance Committee recommends that Council:

1. Receives the Quarter 3, January to March 2018 performance reporting for Regenerate Christchurch.

Deputy Mayor/Councillor Davidson

**Carried**

## 10. Development Christchurch Ltd - Performance Report May 2018

### Committee Comment

Rob Hall and Steve Clarke of Development Christchurch Limited joined the table for this item.

### Committee Decided FPCM/2018/00031

#### Part A

That the Finance and Performance Committee recommends that Council:

1. Receives Development Christchurch Ltd's performance report dated May 2018.
2. Note the potential for collaboration and combined procurement options for Thompson Park improvements.

Deputy Mayor/Mayor

Carried

## 11 Resolution to Exclude the Public

### Committee Resolved FPCM/2018/00032

#### Part C

That the following people be permitted to remain after the public have been excluded:

- Paul Munro and Leah Scales of Christchurch City Holdings Limited for items 18 and 21
- Craig Downie and Sinead Horgan from EcoCentral Limited for item 21
- Joanna Norris and Robyn Andrews of ChristchurchNZ for item 14
- Rob Hall and Steve Clark of Development Christchurch Limited for item 13

as they have knowledge that is relevant to those items and will assist the Committee.

#### AND

That at 10:56 am. the resolution to exclude the public set out on pages 57 to 59 of the agenda and pages 5 to 6 of the supplementary agenda be adopted.

Deputy Mayor/Councillor Buck

Carried

**The public were re-admitted to the meeting at 1:01pm.**

**Meeting concluded at 1:01pm.**

**CONFIRMED THIS 4<sup>TH</sup> DAY OF JULY 2018**

**COUNCILLOR RAF MANJI  
CHAIRPERSON**