

**Audit and Risk Management Committee**  
**OPEN MINUTES**

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**Date:** Tuesday 13 February 2018  
**Time:** 1:04pm  
**Venue:** Council Chambers, Level 2, Civic Offices,  
53 Hereford Street, Christchurch

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**Present**

Chair	Ms Sue Sheldon
Deputy Chair	Councillor Raf Manji
Members	Councillor Vicki Buck
	Councillor Phil Clearwater
	Councillor Pauline Cotter
	Mayor Lianne Dalziel
	Councillor David East
	Deputy Mayor Andrew Turner
	Mr Mark Russell
	Mr Michael Rondel

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**13 February 2018**

**Principal Advisor**

Carol Bellette  
General Manager Finance and  
Commercial

Mark Saunders  
Committee and Hearings Advisor  
941 6436  
Mark.Saunders@ccc.govt.nz  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

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- Part A** Matters Requiring a Council Decision  
**Part B** Reports for Information  
**Part C** Decisions Under Delegation
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The agenda was dealt with in the following order.

**1. Apologies**

**Part C**

There were no apologies.

**2. Declarations of Interest**

**Part B**

There were no declarations of interest recorded.

**3. Confirmation of Previous Minutes**

**Part C**

**Committee Resolved ARCM/2018/00001**

**Committee Decision**

That the minutes of the Audit and Risk Management Committee meeting held on Wednesday, 29 November 2017 be confirmed.

Chair Sheldon/Councillor Buck

**Carried**

**4. Public Forum**

**Part B**

There were no public forum presentations.

**5. Deputations by Appointment**

**Part B**

There were no deputations by appointment.

**6. Presentation of Petitions**

**Part B**

There was no presentation of petitions.

**7. Approval of Protected Disclosures Policy**

**Committee Decided ARCM/2018/00002**

**Part A**

That the Audit and Risk Management Committee recommends that the Council:

1. Approve the new Protected Disclosures Policy attached to this report.
2. Amend the wording, and Council officers to whom delegations under the Protected Disclosures Act 2000 are made, as follows:

	Protected Disclosures Act 2000		
Section	Delegation	CEO	Protected Disclosures Officer
All	All of its responsibilities, duties, and powers under this Act (to be exercised in accordance with the procedures in Council's Protected Disclosures policy), except the power to adopt the internal procedures (Policy) under section 11.	✓	✓

Mayor/Deputy Mayor

**Carried**

## **8 Resolution to Exclude the Public**

### **Committee Resolved ARCM/2018/00003**

#### **Part C**

That Richard Hollebon of Ernst Young remain after the public have been excluded for Item 12 of the public excluded agenda, David Seath of Deloitte remain after the public have been excluded for Items 9-15 of the public excluded agenda, and that Andy Burns and Andrew Timlin of Audit New Zealand and Jonathan Salter of Simpson Grierson remain after the public have been excluded for Item 14 of the public excluded agenda, as they have knowledge that is relevant to those items and will assist the Committee.

That at 1:17pm the resolution to exclude the public set out on pages 31 to 33 of the agenda be adopted.

Mr Rondel/Councillor Cotter

**Carried**

**The public were re-admitted to the meeting at 5:18pm.**

**Meeting concluded at 5:19pm.**

**CONFIRMED THIS 30<sup>th</sup> DAY OF MAY 2018**

**SUE SHELDON**  
**CHAIRPERSON**