

Strategic Capability Committee
OPEN MINUTES

Date: Wednesday 22 November 2017
Time: 1:05pm
Venue: Council Chambers, Civic Offices,
53 Hereford Street, Christchurch

Present

| | |
|--------------------|----------------------------|
| Chairperson | Mayor Lianne Dalziel |
| Deputy Chairperson | Deputy Mayor Andrew Turner |
| Members | Councillor Vicki Buck |
| | Councillor Phil Clearwater |
| | Councillor Pauline Cotter |
| | Councillor David East |
| | Councillor Raf Manji |

21 November 2017

Principal Advisor

Brendan Anstiss
General Manager Strategy &
Transformation
Tel: 941 8472

Christopher Turner-Bullock
Committee Advisor
941 8233
Christopher.Turner@ccc.govt.nz
www.ccc.govt.nz

-
- Part A** Matters Requiring a Council Decision
Part B Reports for Information
Part C Decisions Under Delegation
-

The agenda was dealt with in the following order.

1. Apologies

Part C

Committee Resolved SCCM/2017/00016

That the apology for lateness from Councillor Buck be accepted.

Mayor/Councillor Clearwater

Carried

2. Declarations of Interest

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes

Part C

Committee Resolved SCCM/2017/00017

Committee Decision

That the minutes of the Strategic Capability Committee meeting held on Tuesday, 10 October 2017 be confirmed.

Councillor Clearwater/Deputy Mayor

Carried

4. Deputations by Appointment

Part B

There were no deputations by appointment.

5. Presentation of Petitions

Part B

There was no presentation of petitions.

6. Policy Register Review Results

Committee Comment

The Committee made the following changes to the recommendations:

- Adding clauses 3 and 4 to explicitly approve the removals and reclassifications set out in Attachments B and C, with the exception that the Capital Endowment Fund Policy 2001 should remain on the website.
- Clauses agreeing that stage two of the policy register review will be coordinated with the three year Council Strategy and Policy forward work programme to be approved by the Council during the development of the 2018-28 Long Term Plan, and that a workshop be held with the Council to discuss the proposed consolidations, policy reviews and documents to be contained, in advance of the Council approving the forward work programme.
- A note that the Council will retain a record of revoked policies and policies removed from the website in line with the requirements of the Public Records Act 2005.

Committee Decided SCCM/2017/00018

Part A

That the Strategic Capability Committee recommends that the Council:

1. Notes the review of the Council's policy register which will result in the updating of the register from 250 documents to 202 documents.
2. Approves the revocation of the following policies and their removal from the policy register:
 - a. Bus passenger shelters and seats 1993
 - b. Bus stop locations 1999
 - c. Community van policy 1990
 - d. Kerb and channel renewal 2003
 - e. Kerbside parking limit lines policy 2010
 - f. Notification of information added to LIMs policy 2004
 - g. Out of school programmes policy 1999
 - h. Partnerships with the private sector 2009
 - i. Pensioner housing 2001
 - j. Traffic calming policy 1999
 - k. Traffic safety works on school grounds 1997
 - l. Tree trimming (private planting) 1994
 - m. Use of public streets by private businesses 2003
 - n. Vehicle entrance feature paving treatment 1990.
3. Approves the removal from the Council website of the policies as set out in Attachment B to the report.
4. Approve the policy reclassifications as set out in Attachment C to the report.

5. Agrees that stage two of the Policy Register review be coordinated with the three year Council Strategy and Policy forward work programme that will be approved by the Council during the development of the 2018-28 Long Term Plan.
6. Requests a workshop to discuss the proposed consolidations, policy reviews and documents to be retained (Including Capital Endowment Fund Policy 2001) prior to the Council considering the Council Strategy and Policy forward work programme.
7. Note that documents removed from the Council website, including revoked policies, will be saved in the Council's record management system as superseded documents to enable future referencing as required. This will enable compliance with the Public Records Act 2005 requirements to maintain records.

Mayor/Councillor Clearwater

Carried

7. Central City Regeneration: Tackling Barrier Sites - Project Update.

Committee Decided SCCM/2017/00019

Part A

That the Strategic Capability Committee recommends that the Council:

1. Receive the information in the report
2. Approve the continued use of the framework and toolkit to tackle buildings or sites that are barriers to the regeneration of the Central City.

Deputy Mayor/Councillor Manji

Carried

Meeting concluded at 1:44pm.

CONFIRMED THIS 7TH DAY OF FEBRUARY 2018.

MAYOR LIANNE DALZIEL
CHAIRPERSON