

Insurance Committee

AGENDA

Notice of Meeting:

An ordinary meeting of the Insurance Committee will be held on:

Date: Monday 6 November 2017
Time: 3:30pm
Venue: Committee Room 1, Level 2, Civic Offices,
53 Hereford Street, Christchurch

Membership

Chairperson	Mayor Lianne Dalziel
Deputy Chairperson	Raf Manji
Members	Councillor Mike Davidson Deputy Mayor Andrew Turner

1 November 2017

Principal Advisor

Carol Bellette
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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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Insurance Committee - Terms of Reference

Chair	Mayor Dalziel
Membership	Councillor Manji (Deputy Chair), Deputy Mayor Turner and Councillor Davidson
Quorum	Three
Meeting Cycle	Meetings will be held as required

Responsibilities and Delegations

At its meeting on 6 July 2017 the Council resolved that the Insurance Committee has responsibility and authority to:

1. Oversee the conduct and progress of the ongoing review of the Council's 2010/11 insurance portfolio.
2. Make interim decisions on the conduct of that review and associated actions.
3. Work with Council officers and external advisors to determine any further actions.
4. Instruct Council officers and external advisors in the implementation of any further actions.
5. Report back to Council with recommendations on any final resolution of the review and associated actions.

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- Part A Matters Requiring a Council Decision
Part B Reports for Information
Part C Decisions Under Delegation
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1. Apologies

At the close of the agenda no apologies had been received.

2. Declarations of Interest

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes

That the minutes of the Insurance Committee meeting held on [Monday, 4 September 2017](#) be confirmed (refer page 5).

Insurance Committee OPEN MINUTES

Date: Monday 4 September 2017
Time: 2:03pm
Venue: Committee Room 1, Level 2, Civic Offices,
53 Hereford Street, Christchurch

Present

Chairperson	Mayor Lianne Dalziel
Deputy Chairperson	Councillor Raf Manji
Members	Deputy Mayor Andrew Turner Councillor Mike Davidson

4 September 2017

Principal Advisor

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- Part A Matters Requiring a Council Decision
Part B Reports for Information
Part C Decisions Under Delegation
-

The agenda was dealt with in the following order.

1. Apologies

Part C

There were no apologies.

2. Declarations of Interest

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes

Part C

There were no previous minutes for confirmation.

4 Resolution to Exclude the Public

Committee Resolved INSC/2017/00001

Part C

That Tim Stephens and Sarah Fairbrother of Simpson Grierson and Greg Rozen of Beca remain after the public have been excluded for Item 5 of the public excluded agenda as they have knowledge that is relevant to that item and will assist the Committee.

AND

That at 2:04pm the resolution to exclude the public set out on pages 5 to 6 of the agenda be adopted.

Mayor/Councillor Manji

Carried

The public were re-admitted to the meeting at 2:31pm.

Meeting concluded at 2:32pm.

CONFIRMED THIS 6TH DAY OF NOVEMBER 2017

**MAYOR LIANNE DALZIEL
CHAIRPERSON**

4. Resolution to Exclude the Public

Section 48, Local Government Official Information and Meetings Act 1987.

I move that the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7.

Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

- “(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):
- (a) Shall be available to any member of the public who is present; and
 - (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE RELEASED
5	PUBLIC EXCLUDED INSURANCE COMMITTEE MINUTES - 4 SEPTEMBER 2017			REFER TO THE PREVIOUS PUBLIC EXCLUDED REASON IN THE AGENDAS FOR THESE MEETINGS.	
6	BRIEFING ON INSURANCE ISSUES	S7(2)(B)(II), S7(2)(G), S7(2)(I)	PREJUDICE COMMERCIAL POSITION, MAINTAIN LEGAL PROFESSIONAL PRIVILEGE, CONDUCT NEGOTIATIONS	BOUND BY OBLIGATION TO CONFIDENCE.	NOT TO BE RELEASED UNLESS PARTIES AGREE