

Banks Peninsula Community Board
OPEN MINUTES

Date: Monday 13 November 2017
Time: 1pm
Venue: Lyttelton Community Boardroom,
25 Canterbury Street, Lyttelton

Membership

Chairperson	Christine Wilson
Deputy Chairperson	Pam Richardson
Members	Felix Dawson Janis Haley John McLister Jed O'Donoghue Tori Peden Andrew Turner

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- Part A** Matters Requiring a Council Decision
Part B Reports for Information
Part C Decisions Under Delegation
-

Mihi/Karakia Timatanga: John McLister.

The agenda was dealt with in the following order.

1. Apologies

Part C

An apology for early departure was received and accepted for Andrew Turner, who was absent for Items 7-9 and 11-17.

2. Declarations of Interest

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes

Part C

Community Board Resolved BKCB/2017/00137

Community Board Decision

That the minutes, both open and closed, of the Banks Peninsula Community Board meeting held on Monday, 30 October 2017 be confirmed.

Christine Wilson/Pam Richardson

Carried

4. Public Forum

Part B

Lyttelton Seafarers Centre

John McLister, Lyttelton Seafarers Centre, spoke to the Board regarding the importance of providing welfare services to seafarers in Lyttelton. Mr McLister sought support from the Board for:

- Funding to enable the Seafarers Centre to extend its opening hours
- Securing a permanent building for the Seafarers Centre (the Centre is currently in a temporary building until 2021).

The Board **requested** that staff include information on this item on a future Board agenda for discussion.

The Board thanked Mr McLister for his presentation.

5. Deputations by Appointment

Part B

5.1 Charteris Bay Residents Association – Bill Studholme

Bill Studholme, Chairperson of the Charteris Bay Residents Association, gave a presentation to the Board regarding the Memorandum on Charteris Bay Wastewater Connections (attachment to Item 14 in agenda for this meeting).

Community Board Resolved BKCB/2017/00138

Part B

That the Banks Peninsula Community Board:

1. Refer the issues raised in the deputation to staff for an urgent response, with an initial response to the next meeting of the Board, with particular urgency noted regarding:
 - 1.1 Status of global consent offered to gravity fed users in Charteris Bay, in particular those who have already connected
 - 1.2 Low user uptake of the Charteris Bay wastewater system, including resulting gases in the system
 - 1.3 Adequacy of stormwater system in Bayview Road, with particular consideration of the impact of having connected to the water system and consequential increased flows of rainwater
 - 1.4 Unsatisfactory state of repairs to the road following installation of the wastewater scheme
 - 1.5 State of maintenance or repair of the Paradise Beach track with regard to both amenity and public safety
 - 1.6 Wider stormwater considerations relating to Charteris Bay and the southern bays of Lyttelton Harbour in general
2. Thank Mr Studholme for his deputation.

Andrew Turner/Felix Dawson

Carried

6. Presentation of Petitions

Part B

There was no presentation of petitions.

10. Compliance Issues

The Board received a briefing on compliance matters, including freedom camping, from Tracey Weston, Head of Regulatory Compliance and Richard Neale, Team Leader Compliance and Investigations.

Community Board Resolved BKCB/2017/00139

Staff recommendation accepted without change

Part B

That the Banks Peninsula Community Board note the information supplied during the Staff Briefing.

Christine Wilson/Pam Richardson

Carried

Andrew Turner left the meeting at 2.21pm.

9. Ōtākaro Ltd

The Board received a briefing from Albert Brantley, Chief Executive of Ōtākaro Ltd on the delivering of Crown-led anchor projects for the Central City.

Community Board Resolved BKCB/2017/00140

Staff recommendation accepted without change

Part B

That the Banks Peninsula Community Board note the information supplied during the Briefing.

Christine Wilson/Pam Richardson

Carried

11. Site Investigation - Lyttelton Dog Park

Board Comment

The Board noted ongoing issues with owners not picking up after dogs at the Lyttelton Recreation Ground.

The Board **requested** that staff educate dog owners and enforce any infringements of the Council's Dog Control Bylaw.

Community Board Resolved BKCB/2017/00141

Staff recommendation accepted without change

Part C

That the Banks Peninsula Community Board receive the information in the Site Investigation – Lyttelton Dog Park report.

Jed O'Donoghue/Pam Richardson

Carried

7. Reserve Management Committee

Community Board Resolved BKCB/2017/00142

Staff recommendation accepted without change

Part B

That the Banks Peninsula Community Board:

1. Receive the minutes of the following Reserve Management Committee meetings:
 - Cass Bay Reserves Management Committee Minutes - 5 October 2017
 - Lyttelton Reserves Management Committee Minutes - 09 October 2017
 - Awa-iti Reserve Management Committee Minutes - 10 October 2017

Felix Dawson/Janis Haley

Carried

8. Correspondence

Staff Recommendations

That the Banks Peninsula Community Board:

1. Receive the information in the Correspondence report.

Community Board Resolved BKCB/2017/00143

Part B

That the Banks Peninsula Community Board:

1. Receive the information in the Correspondence report.
2. Support the correspondent undertaking a survey on the community transport project.

Felix Dawson/Christine Wilson

Carried

12. Bayleys Road / Poranui Beach Road Give Way Control

Community Board Resolved BKCB/2017/00144

Staff recommendations accepted without change

Part C

That the Banks Peninsula Community Board:

1. Approve the new line markings at the intersection of Bayleys Road and Poranui Beach Road in accordance with **Attachment A**.
2. Approve that a Give Way control be placed against Bayleys Road at its intersection with Poranui Beach Road.

Tori Peden/Pam Richardson

Carried

13. Banks Peninsula Community Board Discretionary Response Fund Applications - Little River Craft Station, Banks Peninsula Presbyterian Church

Community Board Resolved BKCB/2017/00145

Staff recommendations accepted without change

Part C

That the Banks Peninsula Community Board:

1. Make a grant of \$3,318 to the Little River Craft Station Inc. towards Information for Visitors website.
2. Make a grant of \$1,000 to the Banks Peninsula Presbyterian Church towards the Banks Peninsula Community Lunches and Community Garden project.

Pam Richardson/Christine Wilson

Carried

14. Banks Peninsula Community Board Area Report

Staff Recommendations

That the Banks Peninsula Community Board:

1. Receive the Area Update.
2. Consider whether to appoint Richard Suggate as the Diamond Harbour Community Association's representative on the Head to Head Walkway Working Party.
3. Consider whether to make a submission on the draft Takapūneke Reserve Management Plan.

Community Board Resolved BKCB/2017/00146

Part B

That the Banks Peninsula Community Board:

1. Receive the Area Update.
2. Approve the appointment of Richard Suggate as the Diamond Harbour Community Association's representative on the Head to Head Walkway Working Party.
3. Request staff to prepare a draft submission on the draft Takapūneke Reserve Management Plan, supporting the plan.

Christine Wilson/Felix Dawson

Carried

15. Elected Members' Information Exchange

Part B

The Board received and noted information from members.

15.1 Rural Road Signage

The Board was advised that tourists are driving on unsealed rural roads that are unsuitable for large vehicles, including Harmans Track and the Port Levy-Pigeon Bay Road, because GPS systems are indicating those roads as the shortest route to some destinations.

The Board **requested** that staff investigate the installation of signage notifying drivers that these roads are not suitable for large vehicles or ones which are not four wheel drive.

15.2 Diamond Harbour Park

It was reported that there was an ongoing issue with overflowing rubbish bins and overgrown grass in the park above the ferry wharf in Diamond Harbour which was unsightly, in what is the main entrance into the town. It was suggested that having a locally based contractor may help to alleviate these issues.

The Board **requested** that staff arrange for grass mowing and bin emptying in the park above the Diamond Harbour ferry wharf.

15.3 Bridge Repair – Le Bons Bay Road

The Board was advised that railings have collapsed on an historic road bridge in Le Bons Bay.

The Board **requested** that staff investigate and arrange repairs as required to the bridge at the beach settlement on Le Bons Bay Road.

15.4 Campervan Dump Stations

The Board **requested** that staff research information on an offer by the New Zealand Motor Caravan Association to fund the installation of campervan dump stations around the Peninsula, and report back to the Board.

15.5 Council's Commitment to Net Carbon Neutrality

The Board **requested** that staff provide a briefing to update the Board on the Council's recent commitment to net carbon neutrality.

15.6 Council's Branding and Communications Strategy

The Board **requested** that staff provide a briefing to update the Board on the Council's draft Branding and Communications Strategy.

16 Resolution to Exclude the Public

Community Board Resolved BKCB/2017/00147

Part C

That at 3.48pm the resolution to exclude the public set out on pages 69 to 70 of the agenda be adopted.

Christine Wilson/Pam Richardson

Carried

The public were re-admitted to the meeting at 4.39pm.

Meeting concluded at 4.39pm.

CONFIRMED THIS 27th DAY OF NOVEMBER 2017.

CHRISTINE WILSON
CHAIRPERSON