

Audit and Risk Management Committee
OPEN MINUTES

Date: Wednesday 29 November 2017
Time: 8.33am
Venue: Council Chambers, Level 2, Civic Offices,
53 Hereford Street, Christchurch

Present

Chair	Ms Sue Sheldon
Deputy Chair	Councillor Raf Manji
Members	Mayor Lianne Dalziel
	Deputy Mayor Andrew Turner
	Councillor Vicki Buck
	Councillor Phil Clearwater
	Councillor Pauline Cotter
	Councillor David East
	Mr Mark Russell
	Mr Michael Rondel

29 November 2017

Principal Advisor

Carol Bellette
General Manager Finance and
Commercial

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Committee Advisor
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- Part A** **Matters Requiring a Council Decision**
Part B **Reports for Information**
Part C **Decisions Under Delegation**
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The agenda was dealt with in the following order.

1. Apologies

Part C

There were no apologies.

2. Declarations of Interest

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes

Part C

Committee Resolved ARCM/2017/00014

Committee Decision

That the minutes of the Audit and Risk Management Committee meeting held on Tuesday, 3 October 2017, be confirmed.

Chair Sheldon/Deputy Mayor

Carried

4. Public Forum

Part B

There were no public forum presentations.

5. Deputations by Appointment

Part B

There were no deputations by appointment.

6. Presentation of Petitions

Part B

There was no presentation of petitions.

7. Asset Management Improvement Programme Update

Committee Comment

1. The Committee received the information in the report and, noting the technical nature of the language in the report, requested that staff prepare a plain-English summary to carry forward into a planned workshop for Councillors.

2. The Committee made recommendations to Council regarding requesting further reporting on the asset management improvement programme.

Staff Recommendations

That the Audit and Risk Management Committee:

1. Receive the information in this report.

Committee Resolved ARCM/2017/00015

Part C

That the Audit and Risk Management Committee:

1. Receive the information in this report.
2. Request staff to prepare a plain-English summary of the information in the report.

Chair Sheldon/Councillor Clearwater

Carried

Committee Decided ARCM/2017/00016

Part A

That the Council:

1. Request that staff report on the asset management improvement programme to the Finance and Performance Committee on a six-monthly basis.
2. Request that there is reporting to the Audit and Risk Management Committee following the July risk maturity assessment.

Chair Sheldon/Councillor Clearwater

Carried

8. Audit New Zealand Management Report for the year ended 30 June 2017

Committee Comment

1. The Committee accepted the staff recommendations without change.
- 2.

Staff Recommendations

That the Audit and Risk Management Committee:

1. Consider the recommendations made by Audit New Zealand in the Management Report and management's response to these; and
2. Recommend to Council that it receive the Audit New Zealand Management Report for the year ended 30 June 2017.

Committee Resolved ARCM/2017/00017

Part C

That the Audit and Risk Management Committee:

1. Consider the recommendations made by Audit New Zealand in the Management Report and management's response to these; and
2. Recommend to Council that it receive the Audit New Zealand Management Report for the year ended 30 June 2017.

Mr Rondel/Councillor Cotter

Carried

Committee Decided ARCM/2017/00018

Part A

That the Council:

1. Receive the Audit New Zealand Management Report for the year ended 30 June 2017.

Mr Rondel/Councillor Cotter

Carried

9 Resolution to Exclude the Public

Committee Resolved ARCM/2017/00019

Part C

That David Seath and Aloysius Teh of Deloitte, and Andrew Timlin and Andy Burns of Audit New Zealand, remain after the public have been excluded for Item 12 of the public excluded agenda as they have knowledge that is relevant to that item and will assist the Committee.

That at 9:45am the resolution to exclude the public set out on pages 41 to 42 of the agenda be adopted.

Chair Sheldon/Councillor East

Carried

The public were re-admitted to the meeting at 11:50am.

Meeting concluded at 11:51am.

CONFIRMED THIS 13TH DAY OF FEBRUARY 2018

SUE SHELDON
CHAIR