

## **Christchurch City Council**

### **AGENDA**

---

#### **Notice of Meeting:**

An ordinary meeting of the Christchurch City Council will be held on:

**Date:** Thursday 14 September 2017  
**Time:** 10am  
**Venue:** Council Chambers, Civic Offices,  
53 Hereford Street, Christchurch

---

#### **Membership**

Chairperson	Mayor Lianne Dalziel
Deputy Chairperson	Deputy Mayor Andrew Turner
Members	Councillor Vicki Buck
	Councillor Jimmy Chen
	Councillor Phil Clearwater
	Councillor Pauline Cotter
	Councillor Mike Davidson
	Councillor David East
	Councillor Anne Galloway
	Councillor Jamie Gough
	Councillor Yani Johanson
	Councillor Aaron Keown
	Councillor Glenn Livingstone
	Councillor Raf Manji
	Councillor Tim Scandrett
	Councillor Deon Swiggs
	Councillor Sara Templeton

---

**8 September 2017**

#### **Principal Advisor**

Dr Karleen Edwards  
Chief Executive  
Tel: 941 8554

Christopher Turner-Bullock  
Committee Advisor  
941 8233

christopher.turner@ccc.govt.nz  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted.  
If you require further information relating to any reports, please contact the person named on the report.

Watch Council meetings live on the web:  
<http://councillive.ccc.govt.nz/live-stream>



## TABLE OF CONTENTS

1.	Apologies.....	5
2.	Declarations of Interest.....	5
3.	Public Participation .....	5
3.1	Public Forum .....	5
3.2	Deputations by Appointment .....	5
4.	Presentation of Petitions.....	5
<b>LINWOOD-CENTRAL-HEATHCOTE COMMUNITY BOARD</b>		
5.	Linwood-Central-Heathcote Community Board Report to Council.....	7
<b>FENDALTON-WAIMAIRI-HAREWOOD COMMUNITY BOARD</b>		
6.	Fendalton-Waimairi-Harewood Community Board Report to Council .....	9
<b>BANKS PENINSULA COMMUNITY BOARD</b>		
7.	Banks Peninsula Community Board Report to Council .....	13
<b>SPREYDON-CASHMERE COMMUNITY BOARD</b>		
8.	Spreydon-Cashmere Community Board Report to Council .....	19
<b>COASTAL-BURWOOD COMMUNITY BOARD</b>		
9.	Coastal-Burwood Community Board Report to Council .....	25
<b>HALSWELL-HORNBY-RICCARTON COMMUNITY BOARD</b>		
10.	Halswell-Hornby-Riccarton Community Board Report to Council .....	31
11.	Waterloo Business Park - Proposed Night Time Restrictions .....	37
<b>PAPANUI-INNES COMMUNITY BOARD</b>		
12.	Papanui-Innes Community Board Report to Council .....	47
13.	Proposed Speed Limit Change Riverlea Estate Drive .....	51
14.	Chief Executive's Report August 2017 .....	69
15.	Mayor's Monthly Report - August 2017 .....	79
<b>INSURANCE COMMITTEE</b>		
16.	Insurance Committee Minutes - 4 September 2017 .....	95
<b>STAFF REPORTS</b>		
17.	Policy for the Appointment and Remuneration of Directors to Council Organisations .....	99
18.	Appointment of Hearings Panel - Lyttelton Historical Museum Society - Request for Gift of Land.....	113

---

19. Resolution to Exclude the Public ..... 116



## **1. Apologies**

At the close of the agenda no apologies had been received.

## **2. Declarations of Interest**

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

## **3. Public Participation**

### **3.1 Public Forum**

A period of up to 30 minutes is available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

### **3.2 Deputations by Appointment**

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared

## **4. Presentation of Petitions**

There were no Presentation of Petitions at the time the agenda was prepared.



## 5. Linwood-Central-Heathcote Community Board Report to Council

Reference: 17/911865

Contact: Shupayi Mpunga shupayi.mpunga@ccc.govt.nz 941 6605

### 1. Purpose of Report

The purpose of this report is to provide the Council with an overview of Part A matters requiring a Council decision and of matters considered by the Community Board arising in August 2017.

### 2. Community Board Recommendations

[That the Council:](#)

1. [Receive the Community Board report.](#)

### 3. Community Board Decisions Under Delegation

The Linwood-Central-Heathcote Community Board held a meeting on 16 August 2017. Key decisions made under delegation were:

- The Board approved:
  - Residents Parking in Caledonian Road.
  - Parking restrictions in:
    - Carlyle Street;
    - Tanner Street;
    - Oliviers Road; and
    - Alterations to the bus stop, taxi strand, and parking restrictions outside of Eastgate Shopping Centre.
  - Street Renewal Project in Griffiths Avenue.
- The Board approved 2017/18 Discretionary Response Funding for:
  - Basketball Coaching in Low Decile Schools by Pioneer Basket Club;
  - Contribution to the Sumner Museum Joinery.

### 4. Part A Recommendations to Council

- 4.1 There were no Part A recommendations from the Board to the Council in August.
- 4.2 The Board have one Part A recommendation to the Infrastructure, Transport and Environment Committee to ask for the Christchurch Coastal Pathway to be considered as part of the Major Cycleway Routes Project to be eligible for New Zealand Transport Agency funding in 2018. The Board's recommendation is to be considered by the Committee at its 13 September 2017.

### 5. Significant Projects and Initiatives *(e.g. major community or infrastructure projects)*

- 5.1 **Matuku Takotako: Sumner Centre** was officially opened on Saturday 19 August 2017. The opening ceremony was held in the main community hall on the mezzanine floor where members of the community and invited guests commemorated the occasion. The Mayor was the Guest of Honour and local resident, Peter Hansen was the Master of the Ceremony. Speeches were given by Councillors Sara Templeton and Yani Johanson on behalf of the Board. A small blessing ceremony was held on Thursday 17 August prior to the opening.

## 6. Significant Community Issues

### Proposed liquor outlet in Phillipstown

- 6.1 The Board heard from the community at its August meeting about a concern in relation to a proposed liquor outlet in an area that the community consider to already sufficiently supplied with outlets. Four members of the community, including from Linwood College, the Phillipstown Community Centre Charitable Trust and Friends of Edmonds Factory Garden spoke about the concern during the Board's public forum. Should an application for a sale of liquor licence be lodged, the Board would support the community view that opposes a new outlet.

## 7. Progress Report Against the Community Board Plan

- 7.1 The Linwood-Central-Heathcote Community Board Plan 2017-2019 was adopted on 16 August 2017. There was a wide variety of community engagement, along with workshops with the Board to agree on priorities for the Boards future decision-making. The Board aligned its priorities with the Council's four community outcomes.

## 8. Community Board Significant Matters of Interest

- 8.1 **Keep New Zealand Beautiful Best Loo Awards** – The Board has submitted an application recommending that the Taylor's Mistake Public Toilets be considered for the Keep New Zealand Beautiful Best Loo Awards 2017.

## Attachments

There are no attachments to this report.

## Signatories

<b>Author</b>	Shupayi Mpunga - Manager Community Governance, Linwood-Central-Heathcote
<b>Approved By</b>	Lester Wolfreys - Head of Community Support, Governance and Partnerships

## 6. Fendalton-Waimairi-Harewood Community Board Report to Council

Reference: 17/441345

Contact: Matt McLintock matt.mclintock@ccc.govt.nz 941 6231

### 1. Purpose of Report

The purpose of this report is to provide the Council with an overview of Part A matters requiring a Council decision and of matters considered by the Community Board arising in August.

### 2. Community Board Recommendations

That the Council:

1. [Receive the Community Board report.](#)

### 3. Community Board Decisions Under Delegation

The Fendalton-Waimairi-Harewood Community Board held meetings on 14 August and 28 August 2017. Key decisions made under delegation were:

- Roydvale Avenue Proposed No Stopping Restrictions – the Board resolved to approve that the stopping of vehicles be prohibited in O'Connor Place near the intersection with Roydvale Avenue.
- Browns Road Proposed No Stopping Restrictions – The Board approve the stopping of vehicles on Browns Road near the intersection with St Albans Street.
- Applications to the 2017/18 Youth Development Fund – The Board has funded a total \$2,625 from its 2017/18 Discretionary Response Fund to 18 young people to attend various events and sporting fixtures around New Zealand and abroad.
- At its Public Forums the Board heard from local residents regarding vehicle access to football club and cricket club playing fields at Bishopdale Park and traffic related issues, including the road layout, cycle width and health and safety, in the Glandovey Road/Idris Road/Straven Road area.

The Board asked that staff investigate:

- the possibility of the installing of a chain and bollard fence staff between the playing fields and the carpark at Bishopdale Park.
- the establishment of a working group to further consider the issues raised in the Glandovey Road/Idris Road/Straven Road area.
- Correspondence from a local resident wishing to use the Plunket Rooms at Bishopdale Mall and from the Chief Executive thanking the Board for its submission on the Council's draft 2017/18 Annual Plan.

### 4. Part A Recommendations to Council

- 4.1 There are no Part A reports being presented to the Council from the Board's 14 and 28 August 2017 meetings.

## 5. Significant Projects and Initiatives *(e.g. major community or infrastructure projects)*

### 5.1 Community Facilities

#### 5.1.1 Mona Vale Driveway - Garden and Heritage Hard Surface

Work began on Monday 14 August 2017 to renew a section of driveway At Mona Vale.

The section of driveway runs between the main entrance on Mona Vale Avenue and the main homestead/café. The work is to be completed prior to the commencement of the Mona Vale Homestead's "summer season" which gets underway in early September 2017.

#### 5.1.2 The Village Church and Community Centre

The official opening of the new church was held on 9 August 2017. This is a wonderful facility and the church is keen to work alongside the Board to promote the building as a multi-use community space.



#### 5.1.3 Abberley Park Playground Upgrade

The Friends of Abberley Park group hosted a Mad Winter Picnic and BBQ at the park on 26 August 2017. This event celebrated the opening of the recently upgraded playground and also involved a community planting exercise, support by the Council's Park Rangers.

The event also included a sausage sizzle and some outdoor games.





## 5.2 Infrastructure Projects Underway

### 5.2.1 Roto Kohatu Reserve - Entrance Upgrade

Work is currently being undertaken to increase the size of the carpark including some landscaping to tidy up the entrance to Roto Kohatu Reserve.

With the Reserve increasing in popularity, there is a need to provide more parking and better facilities for the public.

Work began during the second week of August 2017 and is expected to be completed by mid-October 2017.

### 5.2.2 Groynes - Culvert Replacement and Road Widening

Work on the replacement and upgrade of an existing culvert and the widening of the road access where it crosses the causeway at the entrance to the Groynes Reserve, is planned for a period of 10 weeks, from 11 September 2017.

The existing culvert is in very poor condition with sections of it breaking off and tree roots growing through, creating blockages and further breakdown of the structure.

Widening of the road will allow for two-way traffic, as well as pedestrian access on both sides of the road over the causeway.

Onsite signage is one of the many methods used to advise the public of the upcoming work

## 6. Significant Community Issues

### 6.1 Glandovey Road

#### Status

6.1.1 Concerns have been raised by residents regarding the ongoing traffic issues in the Glandovey/Idris/Straven Roads area including the road layout and width of the cycleway, the health effects on local residents and the effects on the local amenity.

6.1.2 In an area with the highest density of heritage residential buildings in Christchurch, residents asked that the Board consider ways to discourage traffic and truck movements by installing intensive traffic calming measures and a “living street” atmosphere.

#### Action

6.1.3 It was agreed that staff establish a working group to include appropriate Council staff and elected members to further consider the resident’s concerns regarding traffic, amenity, heritage and safety Issues in the Glandovey/Straven/Idris Roads area.

#### Timeline

6.1.4 Ongoing.

### 6.2 Leinster Street and Surrounds

#### Status

6.2.1 Residents have raised concerns regarding the ongoing traffic and parking issues in the Leinster Road area and in particular the parking of heavy vehicles in a residential area.

#### Action Required

6.2.2 Council staff are currently investigating the traffic and parking issues raised by local residents.

**Timeframe**

6.2.3 Ongoing

## 7. Progress Report Against the Community Board Plan

- 7.1 The Fendalton-Waimairi-Harewood 2017-19 Community Board Plan is included in the meeting agenda on 11 September 2017 for adoption by the Board.

Item 6

### Attachments

There are no attachments for this report.

### Signatories

<b>Authors</b>	Kay Rabe - Governance Support Officer Margaret Henderson - Committee Advisor Matthew McLintock - Manager Community Governance, Fendalton-Waimairi-Harewood Maryanne Lomax - Community Development Advisor Lisa Gregory - Community Recreation Advisor Bronwyn Frost - Community Support Officer
<b>Approved By</b>	Matthew McLintock - Manager Community Governance, Fendalton-Waimairi-Harewood Lester Wolfreys - Head of Community Support, Governance and Partnerships



## 7. Banks Peninsula Community Board Report to Council

**Reference:** 17/912011

<b>Contact:</b>	Joan Blatchford	joan.blatchford@ccc.govt.nz	941 5689
	and Penelope	penelope.goldstone@ccc.govt.nz	941 5643
	Goldstone		

### 1. Purpose of Report

The purpose of this report is to provide the Council with an overview of Part A matters requiring a Council decision and of matters considered by the Community Board arising in July and August 2017.

### 2. Community Board Recommendations

[That the Council:](#)

1. [Receive the Community Board report.](#)

### 3. Community Board Decisions Under Delegation

The Banks Peninsula Community Board held meetings on 31 July and 14 August 2017. Key decisions made under delegation were:

- **Banks Peninsula Community Board Plan**

The Board approved its Community Board Plan for 2017-19. This Plan, which reflects the priorities of the community, will guide the Board's strategic decision-making.

- **Akaroa Wharf Issues**

The Board requested that staff provide an update on Akaroa Wharf issues, including any necessary enforcement.

- **Marine, River and Lake Facilities Bylaw**

The Board decided to make a submission on the Council's Proposed Marine, River and Lake Facilities Bylaw 2017. The Board asked that the bylaw prevent encroachment of private structures onto public facilities.

- **Community-Led Place-Making Project in Akaroa**

The Board requested information from staff on the Beach Road foreshore in Akaroa for a community-led place-making project.

- **Akaroa Slipway and Beach**

The Board decided to consider requesting an increase in the Marine Facilities Maintenance Budget through the Long Term Plan so dredging of the Akaroa Slipway can continue. The Board also decided to consider requesting funding for a resource consent to source sand for Akaroa Beach.

### 4. Part A Recommendations to Council

There are no Part A recommendations from the Board included in this agenda for Council consideration.

## 5. Significant Projects and Initiatives *(e.g. major community or infrastructure projects)*

### Akaroa Wharf Upgrade

#### 5.1 Status

- 5.1.1 In July staff had an initial conversation with the Board about the Akaroa Wharf Upgrade project to get feedback before starting the planning process with the community and preparing a scoping document.

#### 5.2 Action Required

- 5.2.1 Staff will get feedback from the community, and prepare a scoping document.

#### 5.3 Timeframe – Spring/Summer 2017

### Flood Mitigation in Little River

#### 5.4 Status

- 5.4.1 In July Environment Canterbury (ECan) briefed the Board on flood mitigation work ECan is undertaking in Little River. The scope of ECan's work includes channel widening and maintenance, which will reduce the incidence of flooding.

#### 5.5 Action Required

- 5.5.1 ECan to continue undertaking flood mitigation work.

#### 5.6 Timeframe – Ongoing

### Urumau Reserve Development Plan

#### 5.7 Status

- 5.7.1 The Council is working with the Lyttelton Reserves Management Committee on a Development Plan for Urumau Reserve.
- 5.7.2 To the east above Lyttelton, in the area of mana whenua Ngati Wheke, Urumau Reserve forms a diverse planted backdrop to the town. Mountain bike and walking tracks cross the reserve, and a poled walking route links to the Port Hills track network. Native planting, passive regeneration, conifer plantation and pest control are key management priorities.

#### 5.8 Action Required

- 5.8.1 The Community Board will consider all feedback and approve a final plan. The Council will then get back to submitters with a summary of consultation, the final plan and details of the decision meeting. Budgets will be put forward in the upcoming draft Long Term Plan for Council consideration.

#### 5.9 Timeframe – Spring 2017

### Summit Road – Proposed Prohibition Times on Road Restrictions

#### 5.10 Status

- 5.10.1 Summit Road is a popular recreational area with ecological significance. It is vulnerable to fires as seen recently, and historically with the burning of the Sign of the Bellbird in 2015. It is in the interest of the city to protect this asset.
- 5.10.2 Concerns have been raised regarding anti-social road use, safety, damage, vandalism, fire and rubbish. Council have been working with Police, Summit Road Protection Authority and the Selwyn District Council to investigate possible solutions.
- 5.10.3 The Council proposed time restrictions that would prohibit vehicles under 3500kg on Summit Road (from Rapaki Road to Gebbies Pass Road) and Worsleys Road (from Summit Road to start of the Track) from 10pm-5am, Thursday to Monday, and public holidays.

5.11 **Action Required**

5.11.1 Consultation closed on 25 August. In October submitters will be notified of the consultation results. Community Boards and the Infrastructure, Transport and Environment Committee will then consider the results and make a recommendation to the Council. In November, the Council will make a decision on this proposal. The project will be implemented in Summer 2018 (subject to Council approval).

5.12 **Timeframe** – Summer 2018

**Little River Village Planning Group**

5.13 **Status**

5.13.1 Out of the *Little River – Big Ideas* Village Plan, and the hard work of the Little River Wairewa Community Trust, a group has formed which is working on ideas central to the village commercial area.

5.13.2 The Little River Village Planning Group has enthusiasm and drive, and is looking to structure itself and decide on exactly what it wants to achieve. The Council has provided \$10,000 in the Annual Plan 2017/18 to support this process.

5.14 **Action Required**

5.14.1 Council governance staff are working with planners and other staff to support this group.

5.15 **Timeframe** – Ongoing

**Okuti Valley Hall**

5.16 **Status**

5.16.1 The local community group that manages the Council-owned hall has saved funding to upgrade the kitchen.

5.17 **Action Required**

5.17.1 The community group is working in partnership with the Council to successfully undertake this upgrade and has received some funding from the Board's Discretionary Response Fund.

**Gaiety Hall in Akaroa**

5.18 **Status**

5.18.1 A committed group of locals in Akaroa are re-energising the Gaiety Trust with a view to being more involved in the managing, running and fundraising for The Gaiety.

5.19 **Action Required**

5.19.1 Council staff are supporting this initiative.

## 6. Progress Report Against the Community Board Plan

6.1 The Board approved its Banks Peninsula Community Board Plan for 2017-19 on 31 July 2017. This Plan, developed by talking with the community, is the Board's vision for Banks Peninsula's future. This Plan will guide:

- The Board's decisions on local activities, projects and facilities
- The Board's input into development of the Council's service levels, budget, policies and strategies
- The Board's advocacy on behalf of Banks Peninsula communities
- How the Board works with others who play a key role in the area

## 6.2 Vision

The Banks Peninsula Community Board will continue to work with the community, organisations, the Papatipu Rūnanga who have mana whenua over areas of Banks Peninsula, the Council and Government to obtain the best outcomes for the community. The Board's focus is on enhancing social, environmental and economic well-being so that Banks Peninsula continues to be a vibrant and invigorating place to live, work and visit.

## 6.3 Outcomes the Board wants to achieve

The Board identified the following five themes in response to issues raised by the community. These themes guided the Board's choice of outcomes it wants to achieve in the next couple of years.

### Community resilience and connectedness

- Our communities are prepared for the impacts and consequences of natural hazards and can respond and recover quickly.
- Local communities are well-connected and supported by easily accessible community facilities.

### Infrastructure

- Core infrastructure is provided, well-maintained and future-proofed.

### Sense of place and heritage

- The cultural, natural and built heritage of Banks Peninsula is acknowledged, valued and enhanced.

### Economic development and tourism

- Visitors to Banks Peninsula enhance the local economy and sustain the natural, social and heritage environments.
- Banks Peninsula is a viable place to live and work.

### Environment

- The Banks Peninsula environment is well-managed, sustained and enhanced.

## 7. Community Board Significant Matters of Interest

### 7.1 Long Term Plan 2018/28

The Council worked closely with each Community Board to develop its Annual Plan for 2017/18. This partnership enabled the Banks Peninsula Community Board to successfully advocate for a variety of projects that our communities are passionate about.

The next step is development of the Long Term Plan for 2018/28. The Board is continuing to engage with and represent the community, and is working in partnership with the Council to advocate for a Long Term Plan that reflects the community's vision and priorities.

## Attachments

There are no attachments for this report.

## Signatories

<b>Authors</b>	Penelope Goldstone - Manager Community Governance, Banks Peninsula/Akaroa Joan Blatchford - Manager Community Governance, Banks Peninsula/Lyttelton
<b>Approved By</b>	Lester Wolfreys - Head of Community Support, Governance and Partnerships



## 8. Spreydon-Cashmere Community Board Report to Council

Reference: 17/890228

Contact: Arohanui Grace arohanui.grace@ccc.govt.nz 941 6663

### 1. Purpose of Report

The purpose of this report is to provide the Council with an overview of Part A matters requiring a Council decision and of matters considered by the Community Board arising in August 2017.

### 2. Community Board Recommendations

That the Council:

1. Receives the Community Board report.

### 3. Community Board Decisions Under Delegation

The Spreydon-Cashmere Community Board held meetings on 1 and 18 August 2017. Key decisions made under delegation were:

- 3.1 Prohibiting the stopping of vehicles on the northern side of Victoria Park Road commencing at a point 15 metres south of its intersection with Longhurst Terrace and extending in a southerly direction for eight metres.
- 3.2 Prohibiting the stopping of vehicles on the northern side of Victoria Park Road, commencing at a point 207 metres south of its intersection with Longhurst Terrace and extending in an easterly direction for 13 metres.
- 3.3 Approving an allocation of \$1,476 from its 2017/18 Discretionary Response Fund towards the Spreydon-Cashmere Give Gear Get Great project
- 3.4 Approving the establishment of the 2017/18 Spreydon-Cashmere Youth Achievement and Development Scheme Fund.
- 3.5 Approving an allocation of \$5,000 from its 2017/18 Discretionary Response Fund towards the Spreydon-Cashmere 2017/18 Youth Development and Achievement Scheme.
- 3.6 Approving the making of a grant of \$350 from its 2017/18 Youth Development and Achievement Scheme to Liliana Braun towards attendance at the Australian All Schools Cross Country Championships in Hobart, Tasmania from the 9 to 16 August 2017.
- 3.7 Approving the establishment of the 2017/18 Spreydon-Cashmere "Off the Ground" Fund and delegating the power to make grants from the fund to the Board Chairperson in consultation with Board members.
- 3.8 Approving an allocation of \$1,000 from its 2017/18 Discretionary Response Fund to the 2017/18 "Off the Ground Fund".

### 4. Part A Recommendations to Council

There were no Part A recommendations from the Board to the Council in August 2017.

## 5. Significant Projects and Initiatives *(e.g. major community or infrastructure projects)*

### 5.1 Vista Place

#### Status

Elected members and staff have been responding for some time to residents in the vicinity of Vista Place regarding their concern about anti-social road use in the street. In particular residents complain that groups of young people park in the turning circle of Vista Place and use the area to drink, use drugs, play loud music and make other noise as well as undertaking wheel spins and burnouts in the street. In addition, there are incidents of people entering resident's properties. Residents have indicated that they find some of the frequent ongoing behaviour intimidating. While incidents are usually at their worst at night during the weekends they do occur during the week also, sometimes even in the afternoons at weekends.

In response to the concerns a meeting of elected members, affected residents, local police, traffic staff and local community governance staff was held. The meeting heard directly from residents and discussed potential measures that can be taken to address the situation.

Following the meeting Traffic staff investigated a number of measures identified and developed a proposal for a road access restriction at night, under the 'Prohibited Times on Roads' Bylaw. Under the proposal the night time no stopping restrictions would apply from 10pm to 5am, seven days a week. Property owners, occupiers and their bona fide visitors will be exempt from the restrictions. Those who infringe risk a \$750 penalty.

The restrictions are proposed for the entire length of Vista Place and Roystone Way.

The proposal was released for public consultation on 9 August 2017 and consultation closed on 25 August 2017.

#### Action

The responses received on the road access restriction proposal will be analysed and considered and a report and recommendation on the proposal will come to the Board to consider.

Residents will continue to report incidents of alleged illegal behaviour to police for investigation.

The opportunity for positive use of the street space to be explored was identified. This can be initiated by residents with the assistance of the local community development adviser.

#### Timeframe

Following consideration of the responses received as a result of consultation a report on the proposed restrictions is planned to come to the Board in October 2017 to consider making a recommendation to the Council.

## 6. Significant Community Issues

### 6.1 Flooding

#### Status

For many residents in the vicinity of the Heathcote/Ōpāwaho River and other waterways the potential for flooding to inundate properties and/or restrict access is an ever present concern.

A community meeting to provide an update on land drainage issues was held on 16 May 2017 to ensure that residents and interest groups were kept informed of land drainage matters, including floodplain management and maintenance and repairs. Residents were given an opportunity to ask questions. The meeting was well attended and the information provided was generally well received.



Flooding once again came to the fore with the extreme weather event and state of emergency over the weekend of 21-23 July that resulted in upwards of 30 homes in the Board area being flooded.

**Action**

Works under the land drainage recovery plan are continuing. Further updates on flooding and drainage matters are to be provided by land drainage staff.

**Timeframe**

A joint board seminar on flooding and drainage matters was held on 1 September.

**6.2 Barrington Mall entrance/exit**

There have, for some time, been ongoing expressions of concern from community members, including the Spreydon Neighbourhood Network, about the safety of the Barrington Street entrance/exit to Barrington Mall. Currently both right and left turning vehicles can enter the Mall from Barrington Street and exit the mall onto Barrington Street. There is also significant pedestrian traffic in the vicinity of the entrance accessing the adjacent Barrington Park and playground, and the Spreydon Library. In addition to reported collisions there have been reports of a number of near misses related to vehicles turning right into or out of the mall.

The Board has been working for several years with staff, Spreydon Neighbourhood Network representatives, residents and Mall management, looking at possible changes to the entry/exit to make it safer. Two workshops involving all parties were held last year and it was agreed that preventing a right hand turn out of the Mall on to Barrington Street was an important step in making the entrance and exit from the Mall onto Barrington Street safer.

The changes were identified by participants at the Board's Draft Annual Plan 2017/18 workshop as something that is seen as a priority for funding provision in the 2017/18 Annual Plan. The Board's submission on this year's Annual Plan accordingly sought funding for this project to proceed.

At its meeting on 20 June 2017 the Council Requested staff to investigate improvements to the Barrington Street exit of Barrington Mall in the 2017/18 year, noting that any improvements can be incorporated within existing budgets.

**Action**

Traffic staff have recently gathered pedestrian data that indicates that pedestrian improvements at the Barrington Mall access ranks as a high priority.

Work is underway on developing options for improvements. Concept options discussed with the board may have wider effects on the road network. Traffic effects and other possible options need to be fully assessed before deciding on a preferred option.

Traffic operations are requesting a Project Manager to set up a team and drive work ahead.

**Timeframe**

The project is to be developed this financial year.

## 7. Progress Report Against the Community Board Plan

- 7.1 Development of the Spreydon-Cashmere Community Board Plan is in the final stages. The engagement feedback was considered by the Board at a workshop on 20 July 2017. Further workshops to develop the outcomes, priorities and measures to be included in the plan were held on 28 July and 11 August 2017. The plan has been drafted and will be considered for adoption at the Board meeting on 15 September 2017.

## 8. Community Board Significant Matters of Interest

### 8.1 Pump Station and Distribution Centre sites on Colombo Street

The Board has for some time been aware of community interest in using land adjacent to the South Library. The previous Spreydon/Heathcote Community Board actively advocated for the, at that time empty, Colombo Street store to be made available for community use to help alleviate the shortage of affordable space for community groups in south Christchurch. Although the proposal was publicly reported and canvassed with local groups it did not result in a positive community outcome as the Council's distribution centre subsequently took up occupancy of the building and currently remains in residence.

Most recently the Board has received presentations regarding possible use of the pump station site for a farmers market. Staff advice is that while the site is included in the design for the Mid-Heathcote/Opawaho Linear Park Masterplan developed in 2009 that provides for a large open grassed space, courts, playground and a BMX/pump track the proposal to use this land for a farmers market is not inconsistent with the plan so long as no permanent structures are required.

The latest proposal has provided the Board with a reminder of ongoing community interest in use of this area of land which is well situated adjacent to the South Library and Beckenham Service Centre and motivated the Board to flag this interest to the Council.

### 8.2 Summit Road Closure

Following concerns raised regarding anti-social road use of the Summit Road and issues related to, safety, damage, vandalism, fire and rubbish on the road and adjacent land the Council in conjunction with Selwyn District Council released a proposal to restrict night time road access to Summit Road (between Rapaki Road and Gebbies Pass Road) and Worsleys Road (Summit Road to the start of the Rapaki Track).

The proposed restrictions will prohibit vehicles under 3500kg on that part of the Summit Road between 10pm - 5am, Thursday to Monday, and on public holidays except where the vehicles are used for access to properties by owners, occupiers and their bona fide visitors. Vehicles over 3500kg, cyclists and pedestrians will not be subject to the restrictions. Overnight access for any vehicles will be unrestricted on Mondays, Tuesdays and Wednesdays.

The proposal was released for public consultation on 10 July 2017 and the consultation period ended on 4 August 2017.

Project staff are currently considering the 865 responses received and will prepare a report on the proposal for a Joint Community Boards/Infrastructure, Transport and Environment Committee meeting in October. The joint committee will be asked to make a recommendation on the proposal to the Council to make the final decision.

**8.3 Cashmere/Worsleys/Hoon Hay Roads Intersection improvements**

Proposed intersection improvement works at the Cashmere Road/Hoon Hay Road/Worsleys Road intersection were brought forward by Council due to community concerns around safety for drivers, pedestrians and cyclists at this intersection. The intersection already has high usage, which is anticipated to increase further when the Christchurch Adventure Park re-opens and with the completion of the Cashmere Estate subdivision.

Two proposals were released for public consultation on 31 July 2017. Both of the proposals involve realigning the intersection and the installation of traffic lights, along with additional works in some of the surrounding streets including two new zebra crossings, the relocation of a bus stop, and construction of speed humps. The difference between the two proposals relates to parking and whether parking in the vicinity of the Cracroft Shopping Centre is provided on the north or the south side of the road.

Consultation closed on 28 August. The project team is currently analysing the feedback received and will produce a report to go to the Spreydon-Cashmere Community Board for a recommendation to be considered by the Council in November 2017.

**8.4 Proposed Parking Restrictions: Rapaki Road and Vernon Terrace**

As a result of requests from residents the Council investigated parking congestion issues on Rapaki Road and released a proposal for no stopping areas in the street. Consultation was undertaken during November 2016. Feedback received in response indicated that a wider study area should be investigated to truly understand the dynamics of parking within this vicinity. A parking review and further investigations were subsequently completed. As result of these investigations a revised plan has now been developed with proposed parking restrictions for Rapaki, Vernon, Montgomery and Erewhon Terrace.

The proposal was released for public consultation on 7th August 2017 and the consultation closed on 23 August 2017. Following staff consideration of the submissions a written report will go to Spreydon-Cashmere and Linwood-Central-Heathcote Community Boards for a decision.

**8.5 Support of "Paper Plus Barrington" for Board activities**

The Board wishes to acknowledge its appreciation of the ongoing support for Board activities given by the management of "Paper Plus" Barrington. The shop has for a number of years, in common with other local businesses, very generously provided prizes for recipients of both Community Pride Garden Awards and Community Service and Youth Service Awards. In addition the manager has offered the shop window to display Board notices and has just recently set up a display promoting the "Summer of Fun" programme.

The Board is extremely grateful for the ongoing support of this local business.

## Attachments

There are no attachments to this report.

## Signatories

<b>Authors</b>	Faye Collins - Community Board Advisor Arohanui Grace - Manager Community Governance, Spreydon-Cashmere
<b>Approved By</b>	Lester Wolfreys - Head of Community Support, Governance and Partnerships

## 9. Coastal-Burwood Community Board Report to Council

Reference: 17/852952

Contact: Jo Wells jo.wells@ccc.govt.nz

941 6451

### 1. Purpose of Report

The purpose of this report is to provide the Council with an overview of Part A matters requiring a Council decision and of matters considered by the Community Board arising in August.

### 2. Community Board Recommendations

That the Council:

1. Receive the Community Board report.

### 3. Community Board Decisions Under Delegation

The Coastal-Burwood Community Board held meetings on the 7 and 21 of August 2017. Key decisions made under delegation were:

- The Board appointed Linda Stewart to be a Trustee of the Marshlands Hall Trust.
- The Board approved five new bus stops within the Preston subdivision.
- The Board approved the concept landscape plan, the footbridge removal and path realignment at Horseshoe Lake Reserve and requested that an accessibility audit be carried out as part of the planning process.
- The Board approved the landscape concept plan for a fitness trail at Burwood Park South.

### 4. Part A Recommendations to Council

There are no Part A recommendations from the Board included in this agenda for Council consideration.

### 5. Significant Projects and Initiatives *(e.g. major community or infrastructure projects)*

#### 5.1 New Brighton Beachside Playground

Children from New Brighton Catholic & South New Brighton schools took to the spades on 7 August 2017 for the New Brighton Beachside Playground sod-turning ceremony. Security Fences are now up however the original whale pool area is still in action as is the tiny hut shell and access to the pier. The community BBQ will be relocated for use along the beach.

An information booklet to update New Brighton residents on all of the elements the New Brighton Regeneration Project has been distributed - the booklet may be viewed online at [www.dcl.org.nz](http://www.dcl.org.nz)



August 7 2017 - DCL held the site blessing and sod-turning ceremony for the new Beachside Playground.

## 5.2 QEII Recreation & Sports Centre

With ground remediation work completed in mid-March, using stone columns driven into the ground, contractors are now laying the concrete block walls of the central area of the building.

The structural steel frames for the main pool hall have gone up, and the "dry" parts of the facility – the entrance foyer, fitness/weights/cardio studio, group fitness studio, spin room, meeting rooms and staff offices – have had their foundations poured.

New entrance roads at Bower Avenue and Travis Road have been excavated and filling is currently underway. Completion of the 4573 square metre facility is well on track for completion in mid-2018.

## 5.3 South New Brighton Jetty and Boardwalk Update

The rebuild of the Jetty is now complete and the boardwalk is now over 50% complete (see figures below).

The Car Park work will start from 11 September 2017. It is planned that all works in the area will be completed by Christmas including erosion control around the new jetty.





Before picture of the Jetty



After picture of the Jetty (work completed)



Completed section of the Boardwalk

## 6. Significant Community Issues

### 6.1 Southshore Floodplain Management Short Term Options Report

The Council resolved on the 31 August 2017 to:

- 1. Receive the Southshore Floodplain and Management Short Term Options report with attachments.*
- 2. Approve option 2 to establish emergency works to construction.*
- 3. Refer the remainder of the report to the next Coastal-Burwood Community Board meeting for the Board's comment and request staff report back to the Council meeting 28 September 2017.*

At the time of writing, a report will come to the Coastal-Burwood Community Board to provide feedback on the staff report to the Council meeting on 31 August 2017 (adjourned from the 24 August 2017) on Southshore Floodplain Management Short Term Options (Attachment 1). The Council resolved at that meeting to seek feedback from the Community Board and for staff to report back on this feedback to the Council on 28 September 2017.

## 7. Progress Report Against the Community Board Plan

- 7.1 The final draft of the Coastal-Burwood Community Board Plan was circulated to Board members and it will be finalised once a number of minor changes have been made.



## 8. Community Board Significant Matters of Interest

### 8.1 Long Term Plan 2018/28

The Board is continuing to engage with and represent the community, and is working in partnership with the Council to advocate for a Long Term Plan that reflects the community's vision and priorities.

## Attachments

There are no attachments to this report.

## Signatories

<b>Authors</b>	Katie MacDonald - Community Support Officer Natalie Dally - Community Development Advisor Heather Davies - Community Development Advisor Jacqui Miller - Community Recreation Advisor Peter Croucher - Community Board Advisor Jo Wells - Manager Community Governance, Coastal-Burwood
<b>Approved By</b>	Lester Wolfreys - Head of Community Support, Governance and Partnerships



## 10. Halswell-Hornby-Riccarton Community Board Report to Council

Reference: 17/477081

Contact: Gary Watson      gary.watson@ccc.govt.nz      941 8258

### 1. Purpose of Report

The purpose of this report is to provide the Council with an overview of Part A matters requiring a Council decision, and of matters considered by the Community Board arising in August 2017.

### 2. Community Board Recommendations

That the Council:

1. [Receive the Halswell-Hornby-Riccarton Community Board report for August 2017.](#)

### 3. Community Board Decisions Under Delegation

The Halswell-Hornby-Riccarton Community Board held meetings on 8 August 2017, 12 August 2017 and 22 August 2017. Some key decisions made by the Board under delegation were:

- A loading zone extension on Acheron Drive.
- The granting of easements to convey electric cables over parts of Ngā Puna Wai Reserve.
- Establishment of the 2017-18 Youth Development Fund and the allocation of \$3,000 from its 2017-18 Discretionary Response Fund to the 2017-18 Youth Development Fund.
- Establishment of its 2017-18 Off the Ground Fund and associated criteria.
- The making of a grant of \$1,100 from its 2017-18 Youth Development Fund to 11 students of Villa Maria towards attendance to the Con Brio Choir at the National Big Sing Finale in Auckland.
- The making of a grant of \$300 from its Youth Development Fund to Josh Ting towards his attendance of the Outward Bound *Mind Body Soul* course in Marlborough.
- P120 Parking Restrictions on Waimairi Road and Kirkwood Avenue.
- Approval of its 2017-18 Strengthening Communities Fund grant allocations totalling \$432,015 to 51 applicants.
- The making of a grant of \$1,500 from its 2017-18 Discretionary Response Fund to Link Community Trust towards venue hire and programme costs.

### 4. Part A Recommendations to Council

The following report presenting a Part A recommendation from the Board, is included in this agenda for the Council's consideration:

#### 4.1 Waterloo Business Park – Proposed Night Time Restrictions

The Board's recommendations regarding South Hornby School – Proposed School Speed Zone, Kea Crossing and P3 Parking Restrictions, Augustine Drive/Halswell Road Intersection Improvement - Scheme Design and the Hornby Library, Customer Services and the South West Leisure Centre – Options Report were considered by the Council on 24 August 2017.

## 5. Significant Projects and Initiatives *(e.g. major community or infrastructure projects)*

### Ngā Puna Wai

#### 5.1 Status

- 5.1.1 Construction is underway on Stage 1 of the Ngā Puna Wai Sports Hub following the site works blessing in August 2017.
- 5.1.2 Progress has been impacted due to the rainfall events over the autumn/winter period which has resulted in the ground becoming saturated. Surface drains have been installed to help dry out the land but the expected completion dates have been moved out to account for these delays.
- 5.1.3 The athletics track will now be opening in March 2017 and the hockey pitches in May 2017.



## 6. Significant Community Issues

### Requests for tree removals

#### 6.1 Status

- 6.1.1 The Board continues to receive requests from residents for the removal of trees in residential streets.

#### 6.2 Action Required

- 6.2.1 While the Board is aware of the proposal to develop a Trees and Urban Forest Plan for the city, the Board is interested in the reactivation of the previous elected members Tree Policy Working Party.

#### 6.3 Timeframe

- 6.3.1 The Board's interest has been passed on to the appropriate staff.

### Yaldhurst Memorial Hall

#### 6.4 Status

- 6.4.1 A report outlining future options for the Yaldhurst Memorial Hall was considered by the Halswell-Hornby-Riccarton Community Board at its 23 May 2017 meeting.
- 6.4.2 When the Halswell-Hornby-Riccarton Community Board's report was considered at the Council's 8 June 2017 meeting, a request was made to return this report to the Halswell-Hornby-Riccarton Community Board.

- 6.4.3 Councillor Keown requested that the Fendalton-Waimairi-Harewood Community Board also be involved in any considerations regarding the future of the Yaldhurst Memorial Hall on the basis of the proximity of the hall to the border between the two Community Board areas.

**6.5 Action Required**

- 6.5.1 A joint Halswell-Hornby-Riccarton and Fendalton-Waimairi-Harewood Community Board seminar is being held on 18 September to inform both Boards on the issues. This seminar should be able to provide staff with some direction as to the next steps in the progression of the report or other work regarding the Yaldhurst Memorial Hall.

**Division Street/Riccarton Bus Lounge anti-social behaviour issues**

**6.6 Status**

- 6.6.1 A working party that was initiated by the Halswell-Hornby-Riccarton Community Board has been considering the various issues around the bus lounge and possible solutions.
- 6.6.2 At the same time, elected members and staff have met to investigate whether the proposed Riccarton Road upgrade works and any urban regeneration work could improve the Division Street streetscape, providing a more attractive, safe and useable space. The Issue of antisocial behaviour is currently being monitored by local Police who have been involved with the group looking at new initiatives.

**6.7 Action Required**

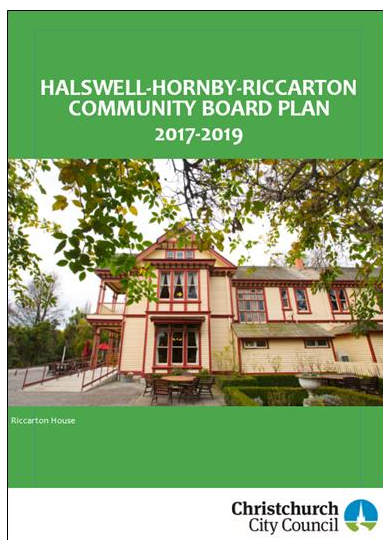
- 6.7.1 A report with recommendations from the working party was considered at the Halswell-Hornby-Riccarton Community Board meeting on 12 September 2017. A subsequent report from the Board is expected to be made to the Council meeting on 10 October 2017.
- 6.7.2 A Crime Prevention Through Environmental Design (CPTED) report is considered necessary to better inform on measures that could improve the safety of the area.

**6.8 Timeframe**

- 6.8.1 Some of the outcomes from the 12 September report to the Halswell-Hornby-Riccarton Community Board are expected to be placed in front of the Council on 10 October 2017 both for information and a decision around ways the Council can support the Community Board to improve this issue.

**7. Progress Report Against the Community Board Plan**

- 7.1 The Halswell-Hornby-Riccarton Community Board Plan 2017-2019 was adopted by the Board on 12 September 2017.
- 7.2 Community engagement conducted throughout the three wards and the feedback received contributed to inform the preparation of the adopted Plan. The Plan is aligned with the Council's recently approved strategic framework and community outcomes.
- 7.3 The Board acknowledges that the Plan will help guide decision making and its representation and advocacy work for the remainder of this term.



## 8. Community Board Significant Matters of Interest

- 8.1 The Breeze Walking Festival, a metropolitan event, is in its 6<sup>th</sup> year and opens on Saturday 30 September and runs to Sunday 15 October 2017 in Christchurch, Selwyn and Waimakariri Districts. Over 50 walks are planned over the 14 days (School holidays). From child-friendly pram strolls to energetic treks for the physically fit, to informative ambles through the central city, the festival caters for all interests and ages. There are three walks in the Halswell-Hornby-Riccarton area including one feature walk being the Pukeko Stomp Treasure Hunt walk for families on Tuesday 10 October at the Halswell Quarry. The festival is organised by the Christchurch City Council Community Recreation Team in partnership with over 50 organisations and groups. To view the festival programme go to [walkingfestival.co.nz](http://walkingfestival.co.nz)
- 8.2 The Board recently undertook site visits throughout its wards to view those Council properties which have been identified for future use(s).
- 8.3 The Council's heritage buildings in the Halswell-Hornby-Riccarton wards will also be visited by the Board in the near future in order to familiarise members about the properties including any restoration plans.
- 8.4 Community Governance staff recently facilitated a meeting with the Ilam/Upper Riccarton community to assist in supporting the local residents' group which has been considering its future. From the well-attended meeting, a steering group of about ten residents have agreed to work together to investigate future ways the group could be effective in the community.

## Attachments

There are no attachments for this report.

## Signatories

<b>Authors</b>	Gary Watson - Manager Community Governance, Halswell-Hornby-Riccarton Marie Byrne - Community Development Advisor Karla Gunby - Community Development Advisor Emily Toase - Community Recreation Advisor Peter Dow - Community Board Advisor Cindy Sheppard - Governance Support Officer Noela Letufuga - Community Support Officer
<b>Approved By</b>	Lester Wolfreys - Head of Community Support, Governance and Partnerships

Item 10





**Report from Halswell-Hornby-Riccarton Community Board – 22 August 2017**

## 11. Waterloo Business Park - Proposed Night Time Restrictions

Reference: 17/924480

Contact: Edwin Tiong edwin.tiong@ccc.govt.nz

941 8188

Item 11

### 1. Halswell-Hornby-Riccarton Community Board Decisions Under Delegation

**Original Staff Recommendation accepted with change)**

#### Part C

That the Halswell-Hornby-Riccarton Community Board resolved to:

1. Approve that the stopping of vehicles be prohibited on the western side of Halswell Junction Road commencing at its intersection with Waterloo Road and extending in a northerly and then north westerly direction to its intersection with Pound Road.
2. Approve that the stopping of vehicles be prohibited on the eastern side of Halswell Junction Road commencing at its intersection with Pound Road and extending in a south easterly and then in a southerly direction to its intersection with Waterloo Road.
3. Approve that the stopping of vehicles be prohibited on the southern side of Waterloo Road commencing at its intersection with Halswell Junction Road and extending in a westerly direction for a distance 104 metres.
4. Approve that a bus stop be installed on the southern side of Waterloo Road commencing at a point 104 metres west of its intersection with Halswell Junction Road and extending in a westerly direction for a distance 15 metres.
5. Approve that the stopping of vehicles be prohibited on the southern side of Waterloo Road commencing at a point 119 metres west of its intersection with Halswell Junction Road and extending in a westerly direction for a distance 315 metres.
6. Approve that the stopping of vehicles be prohibited between the hours of 10pm to 5am Monday to Sunday and any Statutory Holiday on the southern side of Waterloo Road commencing at a point 434 metres west of its intersection with Halswell Junction Road and extending in a westerly direction for a distance 441 metres.
7. Approve that the stopping of vehicles be prohibited on the southern side of Waterloo Road commencing at a point 875 metres west of its intersection with Halswell Junction Road and extending in a westerly direction for a distance 210 metres.
8. Approve that a bus stop be installed on the southern side of Waterloo Road commencing at a point 1085 metres west of its intersection with Halswell Junction Road and extending in a westerly direction for a distance 14 metres.
9. Approve that the stopping of vehicles be prohibited on the southern side of Waterloo Road commencing at a point 1099 metres west of its intersection with Halswell Junction Road and extending in a westerly direction for a distance 434 metres.
10. Approve that the stopping of vehicles be prohibited on the northern side of Waterloo Road commencing at a point 139 metres east of its intersection with the centreline of Barbers Road and extending in an easterly direction for a distance 473 metres.

11. Approve that a bus stop be installed on the northern side of Waterloo Road commencing at a point 612 metres east of its intersection with the centre line of Barbers Road and extending in an easterly direction for a distance 14 metres.
12. Approve that the stopping of vehicles be prohibited on the northern side of Waterloo Road commencing at a point 626 metres east of its intersection with the centre line Barbers Road and extending in an easterly direction for a distance 904 metres.
13. Approve that a bus stop be installed on the northern side of Waterloo Road commencing at a point 1530 metres east of its intersection with the centre line of Barbers Road and extending in an easterly direction for a distance 15 metres.
14. Approve that the stopping of vehicles be prohibited on the northern side of Waterloo Road commencing at a point 1545 metres east of its intersection with the centre line of Barbers Road and extending in an easterly direction for a distance 111 metres to Halswell Junction Road.

## 2. Halswell-Hornby-Riccarton Community Board Recommendation to Council

### Part A

That the Council resolve to:

1. Approve that pursuant to the Christchurch City Council Cruising and Prohibited Times on Roads Bylaw 2014, Part 2, Clause 7, motor vehicles weighing less than 3,500 kilograms are prohibited from being operated from 10pm to 5am on the following roads:
  - a) Doric Way (entire length)
  - b) Commerce Crescent (entire length)
  - c) Innovation Road (entire length)
  - d) Enterprise Avenue (entire length)
  - e) Islington Avenue (entire length)
  - f) Industry Avenue (entire length)

## Attachments

No.	Report Title	Page
1	Waterloo Business Park - Proposed Night Time Restrictions	39

No.	Title	Page
A <a href="#">↓</a>	Waterloo Business Park - Proposed Night Time Restrictions - Plan TG13105302 For Board Approval	46

## Waterloo Business Park - Proposed Night Time Restrictions

Reference: 17/771153

Contact: Edwin Tiong edwin.tiong@ccc.govt.nz

941 8188

### 1. Purpose and Origin of Report

#### Purpose of Report

- 1.1 The purpose of this report is to seek the approval of no stopping restrictions, night time no stopping restrictions and night time access restrictions on streets in Islington's Waterloo Business Park, in accordance with **Attachment A**. The restrictions proposed support the ability of the New Zealand Police take enforcement action on anti-social road use in this area.
- 1.2 The intersection controls and cycle lane will be presented in a future report.
- 1.3 All resolutions referring to Waterloo Road are for the new Waterloo Road alignment completed as part of the subdivision. The road stopping of the old Waterloo Road alignment will occur through a separate process.
- 1.4 Locations where no stopping at all times apply do not remove parking because these relate to cycle lane locations.

#### Origin of Report

- 1.5 This report is staff generated in response to requests from the Waterloo Business Park and the Halswell-Hornby-Riccarton Community Board to advise on options available to control the occurrences of anti-social behaviour.

### 2. Significance

- 2.1 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 2.2 The level of significance was determined by the significance matrix including the relatively small area affected by the proposal in relation to the Christchurch District, the proposal's ability to be reversed and the limited impact on the Council's role to carry out its roles and functions.
- 2.3 The community engagement and consultation outlined in this report reflect the assessment.

### 3. Staff Recommendations

That the Halswell-Hornby-Riccarton Community Board resolve to:

1. Approve that the stopping of vehicles be prohibited on the western side of Halswell Junction Road commencing at its intersection with Waterloo Road and extending in a northerly and then north westerly direction to its intersection with Pound Road.
2. Approve that the stopping of vehicles be prohibited on the eastern side of Halswell Junction Road commencing at its intersection with Pound Road and extending in a south easterly and then in a southerly direction to its intersection with Waterloo Road.
3. Approve that the stopping of vehicles be prohibited on the southern side of Waterloo Road commencing at its intersection with Halswell Junction Road and extending in a westerly direction for a distance 104 metres.
4. Approve that a bus stop be installed on the southern side of Waterloo Road commencing at a point 104 metres west of its intersection with Halswell Junction Road and extending in a westerly direction for a distance 15 metres.

5. Approve that the stopping of vehicles be prohibited on the southern side of Waterloo Road commencing at a point 119 metres west of its intersection with Halswell Junction Road and extending in a westerly direction for a distance 315 metres.
6. Approve that the stopping of vehicles be prohibited between the hours of 10pm to 5am Monday to Sunday and any Statutory Holiday on the southern side of Waterloo Road commencing at a point 434 metres west of its intersection with Halswell Junction Road and extending in a westerly direction for a distance 441 metres.
7. Approve that the stopping of vehicles be prohibited on the southern side of Waterloo Road commencing at a point 875 metres west of its intersection with Halswell Junction Road and extending in a westerly direction for a distance 210 metres.
8. Approve that a bus stop be installed on the southern side of Waterloo Road commencing at a point 1085 metres west of its intersection with Halswell Junction Road and extending in a westerly direction for a distance 14 metres.
9. Approve that the stopping of vehicles be prohibited on the southern side of Waterloo Road commencing at a point 1099 metres west of its intersection with Halswell Junction Road and extending in a westerly direction for a distance 434 metres.
10. Approve that the stopping of vehicles be prohibited on the northern side of Waterloo Road commencing at a point 139 metres east of its intersection with the centreline of Barters Road and extending in an easterly direction for a distance 473 metres.
11. Approve that a bus stop be installed on the northern side of Waterloo Road commencing at a point 612 metres east of its intersection with the centre line of Barters Road and extending in an easterly direction for a distance 14 metres.
12. Approve that the stopping of vehicles be prohibited on the northern side of Waterloo Road commencing at a point 626 metres east of its intersection with the centre line Barters Road and extending in an easterly direction for a distance 904 metres.
13. Approve that a bus stop be installed on the northern side of Waterloo Road commencing at a point 1530 metres east of its intersection with the centre line of Barters Road and extending in an easterly direction for a distance 15 metres.
14. Approve that the stopping of vehicles be prohibited on the northern side of Waterloo Road commencing at a point 1545 metres east of its intersection with the centre line of Barters Road and extending in an easterly direction for a distance 111 metres to Halswell Junction Road.

That the Halswell-Hornby-Riccarton Community Board recommend that the Council resolve to:

1. Approve that pursuant to the Christchurch City Council Cruising and Prohibited Times on Roads Bylaw 2014, Part 2, Clause 7, motor vehicles weighing less than 3,500 kilograms are prohibited from being operated from 10pm to 5am on the following roads:
  - a) Doric Way (entire length)
  - b) Commerce Crescent (entire length)
  - c) Innovation Road (entire length)
  - d) Enterprise Avenue (entire length)
  - e) Islington Avenue (entire length)
  - f) Industry Avenue (entire length)

## 4. Key Points

- 4.1 This report supports the [Council's Long Term Plan \(2015 - 2015\)](#)
- a) Activity: Road Operations
- Level of Service: 10.0.1 Provide journey reliability on specific strategic routes
  - Level of Service: 10.0.6 Improve Road Safety: Reduce the number of reported crashes on the network
  - Level of Service: 10.0.33 Reduce risk to customers using the network via a targeted programme of safety improvements at high risk locations
- 4.2 The following feasible options have been considered:
- Option 1 - Install Night Time No Entry and No Stopping Restrictions (preferred option)
  - Option 2 - Do Nothing
- 4.3 Option Summary - Advantages and Disadvantages (Option 1 – Preferred Option)
- a) The advantages of this option include:
- Reduces or removes the anti-social behaviour on and around the recently opened new roads in the Waterloo Business Park.
  - Reduce time spent by the Council and New Zealand Police in dealing with anti-social behaviour on and around the recently opened new roads in the Waterloo Business Park.
  - Give the New Zealand Police the ability to control anti-social behaviour.
  - No need for continuous road repairs and rubbish removal.
- b) The disadvantages of this option include:
- None identified

## 5. Context/Background

- 5.1 Residents and businesses in or around the business park have been experiencing anti-social behaviour at night on the recently opened new roads.
- 5.2 This has included residents being woken by loud noises from go-karts, motorbikes and cars on the public roads, and rubbish left on footpaths, gardens and grassed areas.
- 5.3 Racing and burnouts are common, and empty bottles and cans of alcohol are often found on Monday mornings, according to the Business Park's Project Manager.
- 5.4 The Police have been to this area in response to numerous call outs from the public following illegal activities, as detailed above.
- 5.5 The Business Park has organised security patrols but it is now erecting security cameras to gather further evidence to pass on to the Police.
- 5.6 The new Halswell Junction Road and Waterloo Road are classified as a Collector Road and Minor Arterial respectively. It is therefore more appropriate to install a no stopping and/or night time no stopping restriction on these roads. The police will have the power to stop motorists from gathering on these roads at night which is an effective method of dealing with the problems of anti-social behaviour.

## 6. Option 1 - Install No Entry and No Stopping Restrictions(preferred)

### Option Description

Install a night time access restriction for motor vehicles less than 3,500 kg between the hours of 10pm to 5am Monday to Sunday for the entire length of the following roads:Doric Way (entire length)Commerce Crescent (entire length)Innovation Road (entire length)Enterprise Avenue (entire length)Islington Avenue (entire length)Industry Avenue (entire length)Install no stopping and/or night time no stopping restriction between the hours of 10pm to 5am Monday to Sunday on:New Waterloo Road (between Pound Road and Halswell Junction Road)• Halswell Junction Road (between Pound Road and Waterloo Road)

Where no stopping applies all the time, this is for locations where cycles lanes are present. Night time restricted parking areas are where day time parking is permitted.

### Significance

6.3 The level of significance of this option is low and is consistent with section 2 of this report.

### Impact on Mana Whenua

6.4 This option does not involve a significant decision in relation to land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

### Community Views and Preferences

- 6.5 Waterloo Business Park management, businesses and surrounding residents have become increasingly concerned about anti-social behaviour in the area at night.
- 6.6 The Park's Project Manager has informed the Council that residents have frequently been woken by loud noise from go-karts, motorbikes and cars on the public roads within the park where rubbish has been left on footpaths, gardens and grassed areas.
- 6.7 The Business Park Project Manager has raised the issue with the Halswell-Hornby-Riccarton Community Board Chairperson and with Council staff who have proposed the night-time access and/or no stopping restrictions on the affected roads.
- 6.8 When the Council contacted the Police, a spokesperson said there was clearly ongoing activity but not as extensive as other areas.
- 6.9 Consultation on the night-time restrictions was undertaken from 22 June to 13 July 2017. More than 500 consultation leaflets were delivered or posted to businesses and residents in and around the Waterloo Business Park, Council libraries and service centres. They were also posted and emailed to key stakeholders.
- 6.10 Of the 53 individuals and organisations that responded, 49 (92 per cent) supported the night-time restrictions, with one saying the changes could not happen soon enough.
- 6.11 One family who are leaving the area, said they had been subjected to 'relentless noise from boy racers using the new stretch of Halswell Junction Road as their personal racetrack. Doing burn outs, revving engines or using it to race go-karts at all hours of the day and night'. Construction noise had also been a problem.
- 6.12 Of those who indicated concerns, two had sought, and received, an assurance that the operation of their business would not be affected. One recommended that the restrictions should apply from 9pm to 6am, and referred to noise from a warehouse.
- 6.13 Another submitter is concerned the existing railway crossing and intersection was dangerous and he had seen three truck and trailer units stuck on the railway crossing while trying to turn from Waterloo Road into Halswell Junction Road. The proposed Halswell Junction Road extension

plans, which are currently being developed by the Council, would improve safety and result in 'fewer hoons' as traffic increased.

### Alignment with Council Plans and Policies

6.14 This option is consistent with the Council's Prohibited Times on Roads Policy.

### Financial Implications

6.15 Cost of Implementation – approximately \$10,000 for the installation of signage.

6.16 Maintenance/Ongoing Costs - Covered under the area maintenance contract and effects will be minimal to the overall asset.

6.17 Funding source - Traffic Operations Budget

### Legal Implications

6.18 Part 2, Clause 7 (1) of the Christchurch City Council Cruising and Prohibited Times on Roads Bylaw 2014 provides that *"The Council may by resolution specify any road or part of a road and the days and times during which motor vehicles weighing less than 3,500 kilograms are prohibited from being used on that road or part of that road or roads"*.

6.19 Part 1, Clause 5 of the Christchurch City Council Traffic and Parking Bylaw 2008 provides the Council with the authority to install parking, stopping and standing restrictions by resolution.

6.20 The Community Boards have delegated authority from the Council to exercise the delegations as set out in the Register of Delegations. The list of delegations for the Community Boards includes the resolution of stopping restrictions and traffic control devices.

6.21 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

### Risks and Mitigations

6.22 Not applicable

### Implementation

6.23 Implementation dependencies - Community Board approval

6.24 Implementation timeframe - Approximately eight weeks once the area contractor receives the request.

### Option Summary - Advantages and Disadvantages

6.25 The advantages of this option include:

- Reduces or removes the anti-social behaviour on and around the recently opened new roads in Waterloo Business Park.
- Reduces time spend by the Council and New Zealand Police in dealing with anti-social behaviour on and around the recently opened new roads in the Waterloo Business Park.
- Gives the New Zealand Police the ability to control anti-social behaviour.
- No need for continuous repairs and rubbish removal.

6.26 The disadvantages of this option include:

- None identified

## 7. Option 2 - Do Nothing

### Option Description

7.1 Maintain the status quo in the Waterloo Business Park, do not install night time access and no stopping restrictions.



### Significance

7.2 The level of significance of this option is low and is consistent with section 2 of this report.

### Impact on Mana Whenua

7.3 This option does not involve a significant decision in relation to land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

### Community Views and Preferences

7.4 This option is inconsistent with community requests for improvements to the road environment.

### Alignment with Council Plans and Policies

7.5 This option is inconsistent with the Council's Prohibited Times on Roads Policy. The process set out by the Policy, supports the approval of night time access restrictions as sought under Option 1 of this report.

### Financial Implications

7.6 Cost of Implementation - \$0

7.7 Maintenance/Ongoing Costs – Costs of Repairing damage and cleaning up rubbish.

7.8 Funding source - Not applicable

### Legal Implications

7.9 Not applicable

### Risks and Mitigations

7.10 Further complaints to staff, New Zealand Police, Community Board and the Council.

### Implementation

7.11 Implementation dependencies - Not applicable

7.12 Implementation timeframe - Not applicable

### Option Summary - Advantages and Disadvantages

7.13 The advantages of this option include:

- Has no impact on-street parking.
- No installation cost to the Council.

7.14 The disadvantages of this option include:

- The Council and New Zealand Police still have to deal with issues with no way of stopping anti-social behaviour on and around the recently opened new roads in the Waterloo Business Park.

## Attachments

No.	Title	Page
A	Waterloo Business Park - Proposed Night Time Restrictions - Plan TG13105302 For Board Approval	



## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

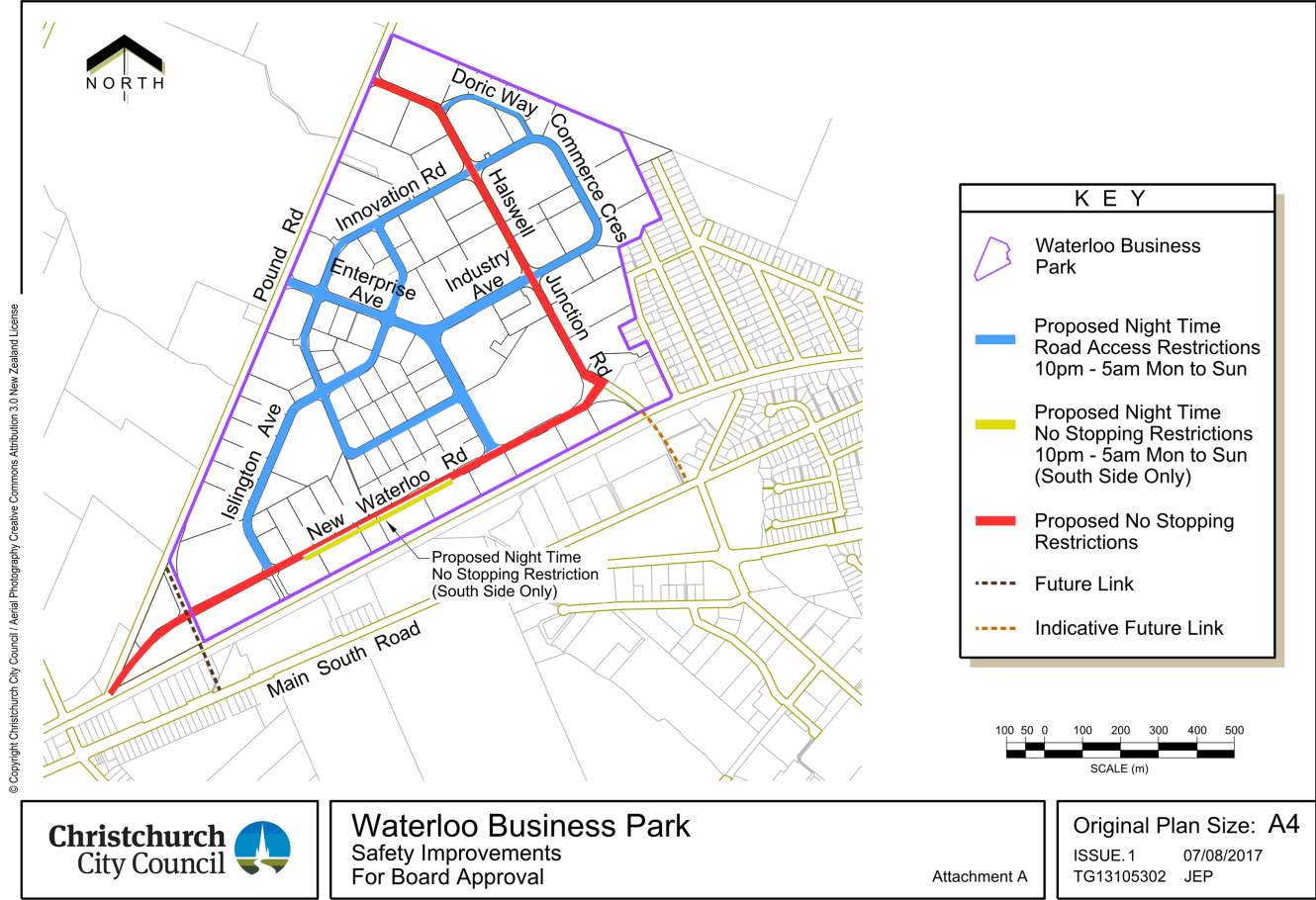
(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories

<b>Authors</b>	Edwin Tiong - Traffic Engineer Jennie Hamilton - Engagement Advisor
<b>Approved By</b>	Ryan Rolston - Team Leader Traffic Operations Aaron Haymes - Manager Operations (Transport)



## 12. Papanui-Innes Community Board Report to Council

Reference: 17/880674

Contact: Matt McLintock matthew.mclintock@ccc.govt.nz 941 6231

### 1. Purpose of Report

The purpose of this report is to provide the Council with an overview of Part A matters requiring a Council decision and of matters considered by the Community Board arising in August 2017.

### 2. Community Board Recommendations

That the Council:

1. Receive the Community Board report.

### 3. Community Board Decisions Under Delegation

The Papanui-Innes Community Board held meetings on 11 and 25 August 2017. Key decisions made under delegation were:

- The Board approved the staff recommendation for the Blair Avenue no stopping restriction to discourage drivers from using a space between driveways that is too short to legally park a vehicle.
- The Board approved the staff recommendation for parking and no stopping restrictions on Loftus Street, Papanui. The no stopping restriction is to provide a larger turning area for truck drivers accessing a commercial carpark. The P60 parking will provide a mixture of parking times on the street to support local businesses.
- The Board approved the relocation of a bus stop outside 438 Papanui Road by 6 metres. This was recommended because the Papanui Medical Centre needed to adjust their entrance location as a result of rebuilding their medical rooms. The existing bus shelter and signage will remain in place. Any costs will be covered by the developer.
- The Board approved an easement to Orion for the right to convey electricity over part of Sheldon Park. This will enable Orion to upgrade the existing cable and lay a new cable through the park. No public notification is needed as the works are below ground and the rights of the public will not be permanently affected.

### 4. Part A Recommendations to Council

The following report presenting Part A recommendations from the Board is included in the Council's agenda of 14 September 2017 for consideration:

- 4.1 Proposed Speed Limit Change Riverlea Estate Drive

### 5. Significant Projects and Initiatives *(e.g. major community or infrastructure projects)*

#### 5.1 MacFarlane Park Update

**Status:** The Working Party is continuing to work towards the relocation of the building gifted by Lions International to MacFarlane Park.

**Action Required:** Negotiations are ongoing.

**Timeframe:** It is estimated that the building will be placed on the grounds in the last quarter of 2017. Subject to resource consent being approved.

## 5.2 St Albans Pavilion and Park Upgrade

**Status:** An engagement meeting with key sports groups that use the St Albans Park was hosted by the Neighbourhood and Sports Parks team working in collaboration with the Papanui-Innes Community Governance team. Representatives from the football, cricket, croquet, bowling clubs and the St Albans Residents Association were present. Representatives communicated what their needs and priorities were around the functions of a new building.

**Action Required:** Design of new Pavilion to meet budget constraints is to be completed. The Board will investigate additional funding options to enable the design to have showers and additional storage included.

The park will have new drainage and a sand carpet installed,

**Timeframe:** It is expected that a report will come to the Board in September 2017. Work on the park is expected to begin in November and building construction in early 2018. To enable the grass surface to establish the park will now be able to be used for club games until June 2018.

## 5.3 Styx River Catchment Working Party

**Status:** The initial Styx River Catchment Working Party was held on Wednesday 2 August 2017. The meeting was chaired by Councillor East with the seven community representatives attending. Elected members from Papanui-Innes and Coastal-Burwood Community Boards plus staff from the Papanui-Innes and Coastal Burwood community governance teams, Land Drainage and Dr Phil Driver acting as a “community liaison” present.

**Action Required:** The Working Party worked through a number of issues with the focus being on action points including weed removal, tree assessment, options for sediment removal and general water management and drainage issues.

**Timeframe:** The next meeting of the Styx River Catchment Working Party will be held on 13 September 2017.

## 6. Significant Community Issues

Nil to report

## 7. Progress Report Against the Community Board Plan

- 7.1 The final draft of the Papanui-Innes Community Board Plan was circulated to Board members and authority given to the Chair to approve this for distribution once minor changes have been made.

## 8. Community Board Significant Matters of Interest

### 8.1 Positive Youth Development Fund – Angus McWilliam

Angus McWilliam attended the 25 August Board meeting to report back on his participation in the Junior Tall Blacks FIBA U19 World Basketball Championships in Cairo, Egypt from 1-8 July 2017. The experience that the team gained playing against other young international teams such as the Korean team pictured below was invaluable. The team finished 11<sup>th</sup> overall in the competition.



### 8.2 Positive Youth Development Fund – Thomas Russel

Thomas Russel reported back to the Board at the 25 August meeting about his participation in the Junior World Rowing Championships held in Lithuania from 23 July to 6 August 2017. Thomas and his three team mates asserted themselves as the second fastest in the world in the junior men's rowing fours with a confident silver medal performance.



### 8.3 Community Funding



The Board received the presentation from Governance Staff regarding the amount of community funding available for the Board to distribute in the 2017/18 year. The Board noted a significant decrease in the funding available for community organisations in the Community Board area for this financial year and felt that this could have a negative effect on communities still struggling to recover from the effects of the earthquakes.

The Board agreed to write to the Mayor expressing their concern.

#### 8.4 The Palms Suburban Interchange Upgrade Project

The Board noted the information distributed for feedback on the preferred option for the Palms Suburban Interchange Upgrade Project. This project aims to upgrade public transport facilities near the Palms Shopping Centre.

The Board expressed their concerns regarding the option chosen for the bus stop located against The Palms building to remain in its current position.

## Attachments

There are no attachments to this report.

## Signatories

<b>Author</b>	Matthew McLintock - Manager Community Governance, Fendalton-Waimairi-Harewood
<b>Approved By</b>	Lester Wolfreys - Head of Community Support, Governance and Partnerships

**Report from Papanui-Innes Community Board – 11 August 2017**

## 13. Proposed Speed Limit Change Riverlea Estate Drive

Reference: 17/880203

Contact: Penny Gray

penny.gray@ccc.govt.nz

941 8999

Item 13

### 1. Papanui-Innes Community Board Recommendation to Council

**Community Board Decided PICB/2017/00001 (Staff Recommendation accepted without change)**

#### Part A

That the Council:

1. Approve that pursuant to Section 5 of the Christchurch City Council Speed Limits Bylaw 2010, speed limits be revoked and set as listed below in clauses 1.a to 1.b and include the resulting changes in the Christchurch City Register of Speed Limits & Speed Limit Maps:
  - a. Revoke the 50 kilometres per hour speed limit of Riverlea Estate Drive from a point 330 metres south of its intersection with Kainga Road to the end of Riverlea Estate Drive.
  - b. Approve that the speed limit of Riverlea Estate Drive be set at 30 kilometres per hour from a point 330 metres south of its intersection with Kainga Road to the end of Riverlea Estate Drive, in accordance with Attachment A.
2. Approve that the speed limit changes listed above in clauses 1.a to 1.b come into force on 29 September 2017.

### Attachments

No.	Report Title	Page
1	Proposed Speed Limit Change Riverlea Estate Drive	52

No.	Title	Page
A <a href="#">↓</a>	Papanui-Innes Ward - Riverlea Estate Proposed Speed Limit Change Plan	62
B <a href="#">↓</a>	Riverlea Estate consultation plan	63
C <a href="#">↓</a>	Riverlea Estate consultation leaflet	64
D <a href="#">↓</a>	Riverlea Estate submission form	66

## Proposed Speed Limit Change Riverlea Estate Drive

Reference: 17/748077

Contact: Penny Gray

penny.gray@ccc.govt.nz

941 8999

### 1. Purpose and Origin of Report

#### Purpose of Report

- 1.1 The purpose of this report is to seek the Papanui-Innes Community Board's recommendation to Council that the speed limit of Riverlea Estate Drive be set at 30km/h, in accordance with **Attachment A**.

#### Origin of Report

- 1.2 This report is staff generated following a request from a resident for traffic calming devices along Riverlea Estate Drive.
- 1.3 Staff agree that this environment lends itself to traffic calming devices. However through the LTP process, Council decided not to fund the local area traffic calming budget. Hence, staff did not consult on this option.
- 1.4 Staff reviewed the speed limit on Riverlea Estate Drive and consulted on a speed limit change which is funded through the traffic operations budget.

### 2. Significance

- 2.1 The decisions in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
  - 2.1.1 The level of significance was determined by assessment of the scale of the impacts and the number of people affected by the preferred option.
  - 2.1.2 The community engagement and consultation outlined in this report reflect the assessment.

### 3. Staff Recommendations

That the Papanui-Innes Community Board recommend that Council:

1. Approve that pursuant to Section 5 of the Christchurch City Council Speed Limits Bylaw 2010, speed limits be revoked and set as listed below in clauses 1.a to 1.b and include the resulting changes in the Christchurch City Register of Speed Limits & Speed Limit Maps:
  - a. Revoke the 50 kilometres per hour speed limit of Riverlea Estate Drive from a point 330 metres south of its intersection with Kainga Road to the end of Riverlea Estate Drive.
  - b. Approve that the speed limit of Riverlea Estate Drive be set at 30 kilometres per hour from a point 330 metres south of its intersection with Kainga Road to the end of Riverlea Estate Drive, in accordance with Attachment A.
2. Approve that the speed limit changes listed above in clauses 1.a to 1.b come into force on 29 September 2017.

### 4. Key Points

- 4.1 This report supports the [Council's Long Term Plan \(2015 - 2015\)](#)



4.1.1 Activity: Road Operations:

- Level of Service: 10.0.6 Improve Road Safety: Reduce the number of reported crashes on the network

4.2 The following feasible options have been considered:

- Option 1 – Change the speed limits of Riverlea Estate Drive to 30km/h
- Option 2 – Install Local Area Traffic Calming
- Option 3 - Do Nothing

4.3 Option Summary - Advantages and Disadvantages (Preferred Option)

4.3.1 The advantages of this option include:

- Sets the speed limit of Riverlea Estate Drive at a level that is appropriate for the nature of the road.

4.3.2 The disadvantages of this option include:

- It does not make any physical changes to the road that would ensure low operating speeds.

## 5. Context/Background

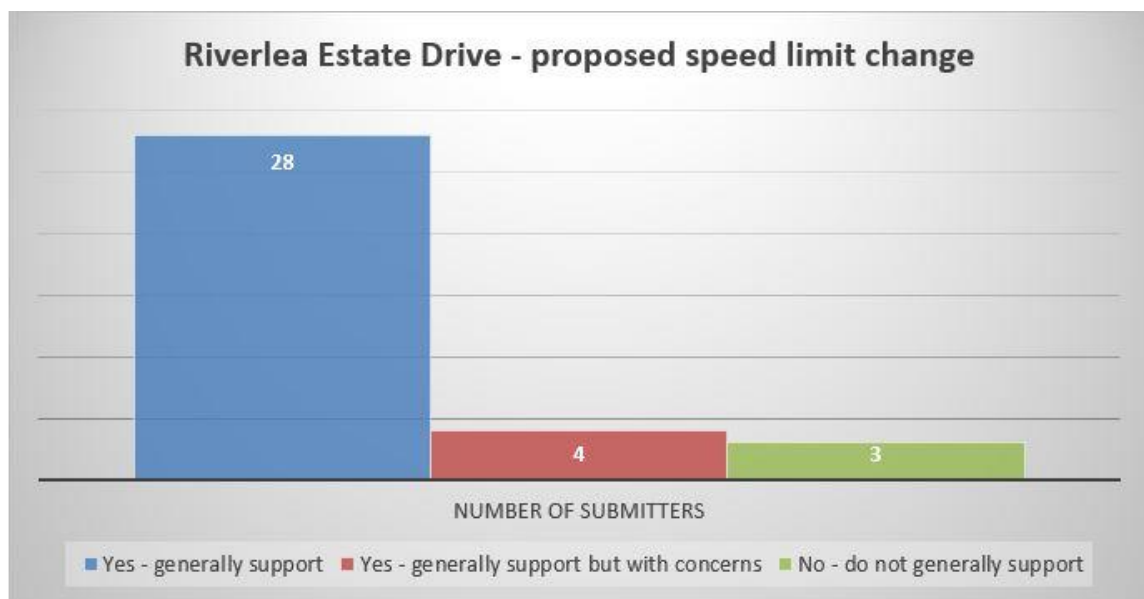
- 5.1 Riverlea Estate Drive is the access road to Riverlea Estate, which is a small riverside settlement. Riverlea Estate Drive also offers access to the Waimakariri River for anglers and rowers. The existing carriageway is 6 metres wide with no footpath or kerb and channel.
- 5.2 The existing 50km/h default urban speed limit does not reflect the nature of this settlement. Pedestrians choose to either walk along the berm or on the road and cars are often parked on the grass berm.
- 5.3 Speed counts were undertaken at three locations on Riverlea Estate Drive. The range for the 85<sup>th</sup> percentile speed was 44.3km/h to 48.6km/h and the range for the mean speed was 35.0km/h to 38.4km/h.
- 5.4 The proposed speed limit of 30km/h will increase the safety for vulnerable road users, such as pedestrians and reduce the risk of a crash in this area. It will also better reflect the speed road users should be travelling at and it will make Riverlea Estate Drive consistent with other riverside and beachside settlements (eg. Pines Beach). This helps make this road self-explaining to road users.
- 5.5 The initial request from a resident was for traffic calming devices to be installed and this is reflected in the consultation, with 8 submitters specifically mentioning installing speed humps. However there is no funding source for local area traffic calming measures in this financial year and therefore a speed limit reduction scheme was progressed.

### Community Consultation

- 5.6 Consultation on the Riverlea Estate Drive proposed speed limit change was undertaken from 19 June 2017 to 10 July 2017. The submission for asked submitters to indicate whether yes, they generally support the proposal, no they generally do not support the proposal or yes they generally support the proposal but have some concerns.
- 5.7 Approximately 234 consultation leaflets (refer **Attachments B and C**) were hand delivered to properties along Riverlea Estate Drive and the immediately surrounding streets, including 34 absentee land owners. These leaflets were also posted and emailed to 197 key stakeholders. The project was also posted on the Council's "Have your say" webpage.

- 5.8 At the close of the consultation 35 submissions were received with 28 (80%) generally supporting the proposal, 4 (11%) generally supporting the proposal but with some concerns and 3 (9%) not generally supporting the proposal.

Area – generally support	Yes – generally support but with concerns	No – do not generally support	Total
28 (80%)	4 (11%)	3 (9%)	35



- 5.9 All submissions with names and addresses have been provided to the Papanui-Innes Community Board members. All submissions without names and addresses are available publicly online.

## 6. Option 1 – Change the speed limits of Riverlea Estate Drive to 30km/h (preferred)

### Option Description

- 6.1 The preferred option involves lowering the speed limit of Riverlea Estate Drive from 50km/h to 30km/h, as shown on **Attachment**.
- 6.2 Should the Council decide to fund the local area traffic calming budget in the future then it is likely that the addition of speed humps in combination with a reduced speed limit will provide the best solution for Riverlea Estate Drive.

### Significance

- 6.3 The level of significance of this option is low and is consistent with section 2 of this report.

### Impact on Mana Whenua

- 6.4 This option does not involve a significant decision in relation to land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

### Community Views and Preferences

- 6.5 At the close of the consultation 35 submissions were received with 28 (80%) generally supporting the proposal, 4 (11%) generally supporting the proposal but with some concerns and 3 (9%) not generally supporting the proposal.
- 6.6 For those who indicated that they generally supported the proposal to lower the speed limit, the most common comments were about:

Type of comment	Submitter ID #	Number of comments
Including speed bumps	4251, 4238, 3586, 3566, 3459	5
Speed limit was previously 30 km	4238, 3701, 3519, 3518	4
Requesting more items	3586, 3459, 3094	3
Location of signage/road markings	3388, 3387	2
	<b>Total</b>	<b>14</b>

### Themes from those who generally support the proposal

- 6.7 The common themes around supporting the proposal to lower the speed limit relate to including speed bumps, comment around the previous speed limit, requests for other items and the location of the signage/road markings. The project team comments in relation to these are as follows (where relevant).

#### 6.8 Including speed bumps

There were 5 submitters who commented on including speed bumps in the proposal.

"I have had close calls with speeding vehicles I would like to see speed bumps considered in this proposal as they work well in other areas" Submitter #4238.

Speed humps have been considered for the area. There is no funding to install them this financial year.

#### 6.9 Previous speed limit

There were 4 submitters who commented on the limit in this area previously being 30km per hour.

The speed limit around Riverlea Estate Drive used to be 30 km/h..." Submitter #3518.

Riverlea Estate Drive used to be a private road and on a private road you can set your own speed limit. When Council took over this road it came under our urban area designation and therefore had a default speed limit of 50km/h.

#### 6.10 Requests for other items

There were three submitters who requested further items as part of this proposal. These requests included a big speed limit sign at the entrance to Riverlea Estate that also advised of the presence of children in the area, paths (to create separation from the road and front of houses) and kerbing (to assist with flooding).

"The major concern is the lack of separation between the carriageway and the front of homes, particularly if they step out in between cars directly in front of cars which have been witnessed as travelling at a speed unsafe for the area" Submitter #3094

The speed limit sign at the start of the 30km/h limit will be a speed limit threshold sign, which has the speed limit sign on a larger backing board. The words 'Riverlea Estate' will also be written on the sign.

There are no plans to install formed footpaths along Riverlea Estate Drive.

#### 6.11 Location of the signage and road markings

There were 2 submitters who made comments about where the signage should be located.

"The 30 km sign should be painted on the road at the beginning of Riverlea Estate Drive as well as signage" Submitter #3388.

"Would it be possible to have a 30 km/h sign on a post near the corner? Just before the bend by 142 Riverlea Estate Drive they speed around that corner" Submitter #3387.

A 30km/h sign can be painted at the speed limit change point. Instead of additional 30km/h signs we are proposing the painted 30km/h. It is hoped this will make the speed limit more prominent as the markings are actually on the road surface.

#### 6.12 For those who indicated that they generally supported the proposal to lower the speed limit, but had some concerns the most common comments were about:

Type of comment	Submitter ID #	Number of comments
Including speed bumps	3676, 3674	2
Location of signage/road markings	3386	1
Requesting more items	3583	1
	Total	4

#### Themes from those who generally support the proposal, but have some concerns

#### 6.13 The common themes around supporting the proposal to lower the speed limit relate to including speed bumps, location of the signage and requests for more items. The project team comments in relation to these are as follows (where relevant).

#### 6.14 Including speed bumps

There were 2 submitters who commented on including speed bumps in the proposal.

"What would ensure reduced speed is SPEED BUMPS – seems the obvious solution" Submitter #3676.

Please refer to section 6.7 of this report for the project team comments.

#### 6.15 Location of the signage and road markings

There was one submitter who made comments relating to the location of signage and road markings.

"I do not agree with the roads being painted. Signs on entry and exit and maybe at corners would be sufficient" Submitter #3386

The 30km/h painted on the road is to remind drivers of the speed limit, especially when exiting private property without going past a 30km/h sign.

#### 6.16 Requesting more items

There was one submitter who made comments requesting more items which included parking on one side of the road and moving the 80 km signage on Kainga Road.

“Please could we have parking on one side of the road? In the “loop” of R.E. Drive most homes now have 2 vehicles, so there is lots of traffic and not a lot of room on this stretch” Submitter #3583.

Riverlea Estate Drive is an unmarked road and as such parking is permitted on both sides of the road. However, since it is a narrow road, motorists should be aware that they need to park as far to the left as reasonably possible and they need to be parked in such a way that they do not restrict access along the road.

### Themes from those who do not generally support the proposal

- 6.17 The common themes around not generally supporting the proposal to lower the speed limit relate to including speed bumps, changes not required and additional signage. The project team comments in relation to these are as follows (where relevant).

Type of comment	Submitter ID #	Number of comments
Including speed bumps	3129	1
Changes not required	3521	1
Additional signage	3129	1

#### 6.18 Including speed bumps

There was one submitter who commented on including speed bumps in the proposal.

“Would prefer some judder bars instead of 30km restrictions as I doubt that it will make any difference” Submitter #3129.

Please refer to section 6.7 of this report for the project team comments.

#### 6.19 Changes not required

There was one submitter who commented on there not being an issue in this area, except for how cyclists use the area.

“We have lived in the area for a number of years and the only issue I have come across are the cyclists from the rowing club that do not abide by the road rules at all. This would not change with the speed limit reducing, they cover the entire road and cut corners on the wrong side of the road

Cyclists’ behaviour is very hard to control. The speed limit change is not aimed at cyclists using this area but it will help to make it safer for cyclists with motorists required to drive slower. The speed limit change was instigated by residents of Riverlea Estate Drive.

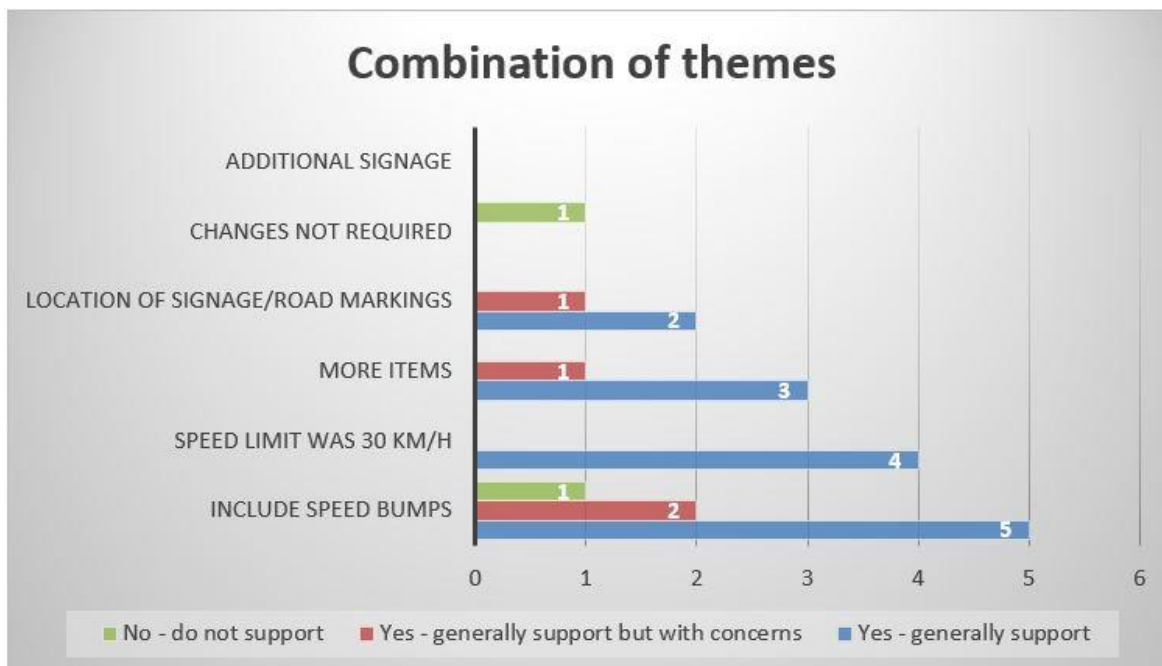
#### 6.20 Additional signage

There was one submitter who made a comment about including additional signage.

“I note there is nothing in this proposal to put 30km/hr on that particular part of the road (access to river) that and a Give Way sign might help” Submitter #3129

The entire length of Riverlea Estate Drive is proposed to be 30km/h. An extra 30km/h road marking can be installed along this section of the road. It is not proposed to install a Give Way control.

- 6.21 The combination of feedback can then be summarised as:



#### Alignment with Council Plans and Policies

6.22 This option is consistent with Council's Plans and Policies.

#### Financial Implications

6.23 Cost of Implementation – Approximately \$2,500

6.24 Maintenance / Ongoing Costs - Covered under the area maintenance contract and effect will be minimal to the overall asset.

6.25 Funding source - Traffic Operations Budget.

#### Legal Implications

6.26 Speed limits must be set in accordance with Land Transport Rule: Setting of Speed Limits 2003 and subsequent amendments.

6.27 Clause 5 of the Christchurch City Council Speed Limits Bylaw 2010 provides Council with the authority to set speed limits by resolution.

6.28 The Council has not delegated its authority to set speed limits.

6.29 The installation of any signs and/or markings associated with traffic control devices must comply with the Land Transport Rule: Traffic Control Devices 2004.

#### Risks and Mitigations

6.30 None identified

#### Implementation

6.31 Implementation dependencies – Council approval.

6.32 Implementation timeframe - Approximately four weeks once the area contractor receives the request.

#### Option Summary - Advantages and Disadvantages

6.33 The advantages of this option include:

- Sets the speed limit of Riverlea Estate Drive at a level that is appropriate for the nature of the road.

6.34 The disadvantages of this option include:

- It does not make any physical changes to the road that would ensure low operating speeds.

## 7. Option 2 – Install Local Area Traffic Calming

### Option Description

- 7.1 Install vertical speed calming devices at strategic locations to ensure a low speed environment.
- 7.2 This option has not been consulted on as because there is no alignment with any existing capital budget. Council decided through the Long Term Plan processes not to fund local area traffic calming schemes (the Neighbourhood Improvement Programme) at the present time. It is however included as an unfunded option within this report due to the alignment with the particular issues and community desire for this treatment.
- 7.3 The location of the devices will have to be carefully managed to avoid the potential for traffic to go around the devices, using the grass berm, due to the existing road layout which does not include a kerb upstand.

### Significance

- 7.4 The level of significance of this option is low and is consistent with section 2 of this report.

### Impact on Mana Whenua

- 7.5 This option does not involve a significant decision in relation to land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

### Community Views and Preferences

- 7.6 This option was first suggested by a resident of the community who also organised a petition.
- 7.7 During the consultation for the speed reduction it was mentioned specifically by eight submitters.
- 7.8 This option is consistent with community requests for speed calming measures in Riverlea Estate Drive.
- 7.9 See sections 6.26-6.29.

### Alignment with Council Plans and Policies

- 7.10 This option is consistent with Council's Plans and Policies.

### Financial Implications

- 7.11 Cost of Implementation – Low cost option of approximately \$20,000 (cost for civil works for supply and installation of 6 speed cushions). Full Neighbourhood Improvement Scheme project costs approximately \$100,000.
- 7.12 Maintenance / Ongoing Costs – Covered under the area maintenance contract.
- 7.13 Funding source – does not align with any existing capital budgets or programmes. Can be reviewed through the 2018-2022 Long Term Plan process.

### Legal Implications

- 7.14 See sections 6.26 to 6.29

### Risks and Mitigations

- 7.15 n/a

### Implementation

- 7.16 Implementation dependencies – n/a



7.17 Implementation timeframe – n/a

#### **Option Summary - Advantages and Disadvantages**

7.18 The advantages of this option include:

- Physically reduces the speed that drivers can travel at over a certain point;
- Makes the reduced speed limit self-enforcing and limits the need for Police enforcement;
- Complementary to a reduced speed limit.
- Supported by community engagement

7.19 The disadvantages of this option include:

- None.

### **8. Option 2 - Do Nothing**

#### **Option Description**

8.1 Retain the existing 50km/h speed limit of Riverlea Estate Drive.

#### **Significance**

8.2 The level of significance of this option is low and is consistent with section 2 of this report.

#### **Impact on Mana Whenua**

8.3 This option does not involve a significant decision in relation to land or a body of water or other elements of intrinsic value, therefore this decision does not specifically impact Ngāi Tahu, their culture and traditions.

#### **Community Views and Preferences**

8.4 This option is inconsistent with community requests for changes to the speed on Riverlea Estate Drive.

8.5 See sections 6.5-6.21.

#### **Alignment with Council Plans and Policies**

8.6 This option is consistent with Council's Plans and Policies.

#### **Financial Implications**

8.7 Cost of Implementation - \$0

8.8 Maintenance / Ongoing Costs – n/a

8.9 Funding source – n/a

#### **Legal Implications**

8.10 See sections 6.26 to 6.29

#### **Risks and Mitigations**

8.11 n/a

#### **Implementation**

8.12 Implementation dependencies – n/a

8.13 Implementation timeframe – n/a

#### **Option Summary - Advantages and Disadvantages**

8.14 The advantages of this option include:

- None identified



8.15 The disadvantages of this option include:

- Does not address speed related safety issues on Riverlea Estate Drive.

## Attachments

No.	Title	Page
A	Papanui-Innes Ward - Riverlea Estate Proposed Speed Limit Change Plan	
B	Riverlea Estate consultation plan	
C	Riverlea Estate consultation leaflet	
D	Riverlea Estate submission form	

## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories

<b>Authors</b>	Penny Gray - Traffic Engineer Tara King - Senior Engagement Advisor
<b>Approved By</b>	Ryan Rolston - Team Leader Traffic Operations Aaron Haymes - Manager Operations (Transport)











## Where

Riverlea Estate Drive is located off Kainga Road. This area is currently used by rowing clubs and has anglers access to the Waimakariri River.

## What happens next

Once the consultation period has closed, the project team will analyse the feedback and produce a staff report which will go to the Papanui-Innes Community Board for a recommendation to Council, who will then make the final decision.

At this stage we are anticipating that a recommendation will be made by the Community Board at their August 2017 meeting. With the final decision being made at the following Council meeting in September 2017. If the proposal is approved the change is expected to take place from October 2017.

All submitters will receive written updates on the project, including details of the staff recommendations and meetings, and how to request to speak at the meeting if they wish to do so.



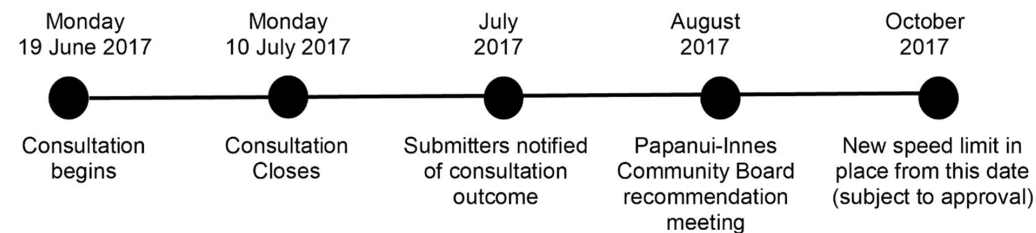
Riverlea Estate Drive, located near the river

## Changing speed limits

The Christchurch City Council Speed Limits Bylaw 2010 allows the Council to set and change speed limits on roads within Christchurch. The authority for the Council to do this is contained in the Land Transport Rule, Setting of Speed Limits 2003 Rule 54001 and the Christchurch City Council Speed Limits Bylaw 2010. For further information on this please visit:

<https://www.ccc.govt.nz/the-council/plans-strategies-policies-and-bylaws/policies/streets-roads-and-pavements-policies/speed-limits-policy/>

## Timeline:



## haveyoursay

[ccc.govt.nz/haveyoursay](http://ccc.govt.nz/haveyoursay)

Any questions?

Tara King  
Senior Engagement Advisor  
Christchurch City Council  
PO Box 73013  
Christchurch 8154  
(03) 941 5938  
[tara.king@ccc.govt.nz](mailto:tara.king@ccc.govt.nz)



## haveyoursay

[ccc.govt.nz/haveyoursay](http://ccc.govt.nz/haveyoursay)

If you'd like to comment on the plan, please go online to: [www.ccc.govt.nz/haveyoursay](http://www.ccc.govt.nz/haveyoursay).

Alternatively, complete the enclosed freepost form.

Please ensure that your comments reach us by **5pm, 10 July 2017**.

Christchurch  
City Council

# Riverlea Estate Drive, Kainga: proposed speed limit change

19 June 2017

## haveyoursay

[ccc.govt.nz/haveyoursay](http://ccc.govt.nz/haveyoursay)

Christchurch  
City Council

## Why

Riverlea Estate Drive is the access road to Riverlea Estate, which is a small riverside settlement. The existing carriageway is 6 metres wide with no footpaths or kerb and channel. Pedestrians choose to either walk along the berm or on the road, cars are often parked on the grass berms and drivers generally drive to these conditions.

The existing 50km/h is the default urban speed limit and does not reflect the nature of this settlement. There is not the usual road infrastructure you would see on a city street and the road does not link into the wider roading network. As a result of this a 50km/h speed limit is not an appropriate speed for Riverlea Estate.

## What

The Council are proposing to reduce the speed limit on Riverlea Estate Drive to 30km/h in the residential area. This will better reflect the speed that road users should be travelling at and it will make Riverlea Estate Drive consistent with other riverside and beachside settlements such as Pines Beach and Waikuku Beach.

The reduced speed limit will increase the safety for vulnerable road users, such as pedestrians, and reduce the risk of a crash in this area.

Please refer to the plan overleaf for more detail on the proposal that you can provide feedback on.



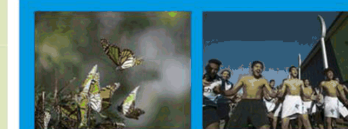
Riverlea Estate Drive

[ccc.govt.nz/haveyoursay](http://ccc.govt.nz/haveyoursay)

Please ensure that your comments reach us by **5pm, 10 July 2017**

## NEWSLINE

Christchurch News & Events



Get the latest Christchurch news and information first

[ccc.govt.nz/newsline](http://ccc.govt.nz/newsline)

Christchurch  
City Council







**haveyoursay**  
www.ccc.govt.nz/haveyoursay



**IF YOU CAN,  
DO IT ONLINE**  
Saves **YOU** time,  
Cuts **OUR** costs

Do you have any comments on the proposed plan?

☐ Yes - I/we support the plan

☐ No - I/we do not generally support the plan

☐ Yes - I/we generally support the plan but have some concerns (please comment)

[illegible]

Name: \* .....  
Address: \* .....  
.....  
.....  
.....  
.....Postcode : \* .....  
Phone: \* .....  
Email: .....

\* indicates required field

**Please note:** Your full name, address and telephone number are required because this information is important for transparency, and for Christchurch City Council's decision-making process. It also means we can update you on progress. Ideally we would like your email address too, if you have one, as this makes it easier for us to stay in touch with you throughout the engagement process.

Your submission, including your name and contact details, will be made available to the decision-making body, for example the Community Board, Committee and/or Council, to help them make an informed decision.

Submissions, **without personal details**, are made available online once the Board, Committee or Council agenda goes live on the Council website.

If requested, Council is legally required to make all written and/or electronic submissions available to the public, including the name and contact details of the submitter, subject to the provisions of the Local Government Official Information and Meetings Act 1987.

If you believe there are compelling reasons why your contact details and/or submission should be kept confidential, please contact the Council's Engagement Manager on (03) 941 8999 or 0800 800 169 (Banks Peninsula residents).

***Please fold with the reply paid portion on the outside,  
seal and return by 5pm, Monday 10 July 2017***

**Christchurch**  
City Council

*If you wish to attach extra paper, please ensure the folded posted item is no thicker than 6mm. Alternatively, you can send your submission in an envelope of any size and address it using "Freepost Authority No. 178"*

fold staple or tape here fold

fold fold

FREEPOST Authority No.178



Attention: Tara King  
Senior Engagement Advisor  
Christchurch City Council  
PO Box 73013  
Christchurch Mail Centre  
Christchurch 8154





## 14. Chief Executive's Report August 2017

Reference: 17/939960

Contact: Karleen Edwards karleen.edwards@ccc.govt.nz 941 8999

### 1. Purpose of Report

- 1.1 This Chief Executive's Report provides a summary of the Council's organisational performance for August 2017.

### 2. Recommendation to Council

That the Council:

1. Receive the report.

### Attachments

No.	Title	Page
A <a href="#">↓</a>	Chief Executive Report to Council August 2017	70

### Signatories

Author	Christopher Turner-Bullock - Committee Advisor
--------	--

## Chief Executive's Report to Elected Members – August 2017

### Chief Executive's Foreword

At the beginning of the month I released the proposed Strategic Framework. The Framework sets out what the Council will prioritise and what it will deliver over the coming three years and beyond. There are 17 Community Outcomes included in the Framework and they describe how we want our communities to be and what we are trying to achieve right across the whole Council work programme. Councillors have endorsed the Strategic Framework as the basis on which the Long Term Plan is to be developed. Members of the Strategic Alignment Steering Group will be meeting with staff right across the Council to talk about what the new Framework means for their work, and they will also be developing a Strategic Priorities implementation plan as part of this process.

On 3 August the Mayor and Councillors agreed to adopt a Living Wage at the rate of \$20.20/hour. There are about 470 Council staff affected by this change, which we are aiming to implement by 31 October this year. Most of the staff affected are casual, part-time or seasonal, working mainly in the Recreation and Sports Unit as Lifeguards, Swim Instructors or Customer Service Assistants. Senior Managers of units with staff impacted have been provided with initial information, and the focus now is on developing the implementation plan.

I was pleased that staff had the opportunity to hear Malcolm Johns, Chief Executive of Christchurch International Airport, speak at a staff forum on 15 August. Malcolm's recounting of the challenges faced by the Airport in the post-quake environment, its journey to becoming a world class facility, and his leadership philosophy of "leading with possibility" delivered an engaging and inspiring session and I have received very positive feedback from staff who attended. I'm sure everyone who heard Malcom speak gained from his insightful comments.

Once again this month we found ourselves on standby for forecast heavy rain in the middle of the month. We were well prepared for the possibility of flooding with pumps ready and communications out early to warn residents in flood-prone areas and those affected by last month's flooding. Although we saw steady rainfall in the city, as the storm developed the rain moved more quickly to the south than forecast, and saved us from more severe rainfall.

Consequently, the city had only minor street flooding, and no reports of any homes flooding. This has to be one of the wettest winters we've experienced in Canterbury for many years.

Our Smart Cities programme team has achieved one of its first milestones – the installation of locally designed and built rubbish bin sensors. The sensors have been installed at the Ferrymead Windsport Park. Although the sensors have been operational for only a short time we already have valuable data and the quality of that data will improve as we start to build trend information. Overflowing rubbish bins may soon be a thing of the past. This is a great example of how we are working with local businesses and our delivery partners to create a sustainable 21st century city and improve our services to Christchurch residents and visitors. Congratulations also to Teresa McCallum and her team for the work involved in organising the Smart Cities Innovation Expo on Thursday 10 August. The event was a great success and was buzzing from start to finish. It is an exciting programme and the Expo showcased some of the cutting edge projects under way in the city. It was wonderful to see how much interest the Expo generated.

Another exciting programme is My Council: Three Waters Request for Service. Working closely with customers, staff and contractors, this project is designed to develop and streamline an end-to-end process for interruptions to water supply. Workshops have been conducted, with 290 improvements captured. The next step is to sub-group these ideas into *People*, *Process* and *System* and progress any potential quick wins that will have benefits for citizens and for staff.

An on-line form for new water connections has been developed, a utilities map is in the testing phase and finalising for a new pilot around the process for non-standard new water connections is being conducted.

This is a great achievement and is a key step in the digital transformation of our services.

We're looking at how to make more of the key data we (the Council) hold, available to the public. As a first step, on a trial basis we're releasing the data we collect on house sales. This data, which doesn't contain any private information about individuals, has been available for purchase by commercial companies for some years but, as of last week, it's now available as an open data set, meaning anyone can access, use and share it. Statistics New Zealand has congratulated us for taking the lead and releasing data of this kind to the public, and I'm proud that we're now recognised as a role model for other councils in New Zealand who are thinking about doing the same.

Congratulations to our Public Information and Participation Unit (PIP) for its recent success at the Emergency Management Public Affairs (EMPA NZ) Awards. An entry submitted by Ross Pringle won the EMPA NZ Award for Excellence in Emergency Communication 2017 for the Public Information Management team working on the Kaikōura earthquake. Ross and Kim de Leijer were part of the team (which also included ECan staff) responsible for the excellent communications around informing residents of the situation in Goose Bay. Newsline was also a finalist at the awards for its coverage of the February Port Hills fires. Excellent recognition – well done!

Congratulations also to our Customer Services Team, one of three finalists for this year's Ultimate Local Government Customer Service Centre Award. This is a testament to the hard work of Sarah Numan and her team who are committed to providing excellent service to our residents. "Often residents don't realise that we're available 24 hours every day, and we can be contacted by phone, email or on social media. Helping people out, or at least pointing them in the right direction, is what we do", says Sarah.

We picked a beautiful day to open the new Matuku Takotako: Sumner Centre on Saturday 19 August. Before the weather turned, the community came out in force to attend the event, with local school children singing beautifully during a special performance before the building was officially opened by the Mayor. The facility features a library, museum and community centre against a beautiful backdrop. Congratulations to the staff who delivered the building and got everything up and running. The opening was a huge success and I'm sure the community will treasure this amazing new facility.



Corporate Services

Facilities, Property and Planning

Facilities

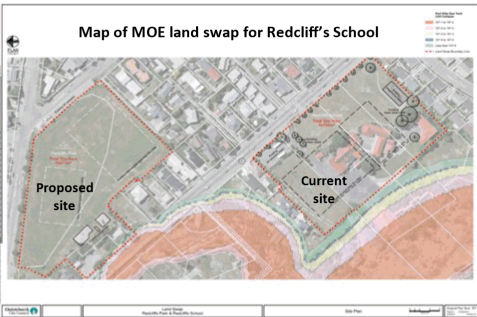
We are grateful to The Kitchen Café for agreeing to adopt a “no smoking” policy in the outdoor seating area on the Worcester Boulevard side of Te Hononga, Civic Offices. The Kitchen Café is run as a separate commercial enterprise and we greatly appreciate their willingness to support our commitment to being a smoke-free workplace. One of our Council Committee Rooms was often affected by cigarette smoke entering the ventilation shafts from the café’s external seating area. The café’s leadership to adopt a no smoking approach will be beneficial to everyone.

Property

Negotiations have commenced for the purchase of a number of properties in the Knights’ Drain retention basin, at the corner of Anzac Drive and Pages Road. The map below shows the area of the properties affected and the sketch shows the proposed design. Further details are available on the CCC website.



The consultation process for the land swap with the Ministry of Education (MOE) for Redcliffs School is complete. In simple terms, this proposal has the MOE developing Redcliffs Park for a new school and the Council taking control of the old school for a park, as per the plan below.



The Property team is in the midst of running two Requests for Proposals (RFP) on Council-owned buildings, in line with Council policy. Both RFPs close in November.

1. A tenant for Rolleston House
2. A tenant for the espresso bar in the New Central Library.



The tenancy process for the Ilex Café in the Botanic Gardens is progressing well with several prospective parties being interviewed. A decision on the successful tenant is imminent.

The repairs to the Sign of the Takahe have been completed and the lease for the previous tenant has recently been surrendered. Council staff are now considering the process to establish future use options for this property.

Technology

The IT Digital Channel Team recently made an improvement to the “Have Your Say” function on the CCC website. A new “Save as Draft” feature has been implemented that will allow citizens to save partially-written submissions and resume completion at a later date. Although a seemingly simple idea, it’s a helpful tool when large responses are being completed on-line.

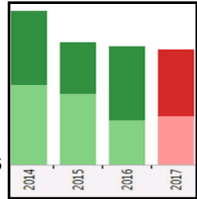
Consenting and Compliance

Building Consents

Managing approvals and inspections for building work valued at \$2.5 billion a year is no mean feat. It’s essential that we have good processes and systems in place and that decisions are made in a consistent way. As an accredited Building Consent Authority (BCA), we must undergo regular routine independent assessments. This month we welcomed back a team from International Accreditation New Zealand (IANZ) to audit how we process building consents, carry out inspections and issue Code Compliance Certificates. Recent changes to regulations meant that staff from the Ministry of Business, Innovation and Employment (MBIE) were also here as observers.

As a result of their visit, IANZ offered the Council BCA continued accreditation and confirmed that all technical decisions were appropriate. Nineteen general non-compliances with the MBIE guidelines were identified, but none was serious. The IANZ team thanked staff for being so welcoming during their “rewarding and enjoyable” visit. The Council’s BCA operates under a continuous improvement model and we can be confident we have the systems and processes to maintain accreditation. The staff in Consenting and Compliance can be rightfully proud of this achievement.

Due to the timing of this report to Council, our data covers July only. The number of building consents granted in July continued to reduce, which is expected and consistent with forecasted figures. Of note, however, the dollar value for building consents granted in July 2017 (\$221 million) is similar to both 2016 (\$229 million) and 2015 (\$236 million).



Estimated value of building consents granted for July 2017 with annual comparisons to 2014. The light red shade is residential (\$93 million) and the darker red is commercial (\$128 million).

Resource Consents

Applications received remained constant in June (318) but dropped to 259 in July. High numbers in May and June follow a similar trend to previous years where higher application numbers are experienced in the lead-up to the end of the financial year.

In both June and July, 97 per cent of applications were processed within the statutory timeframe. While this is below the target of 99 per cent, compliance with statutory timeframes remains high and work is ongoing to achieve improvement.



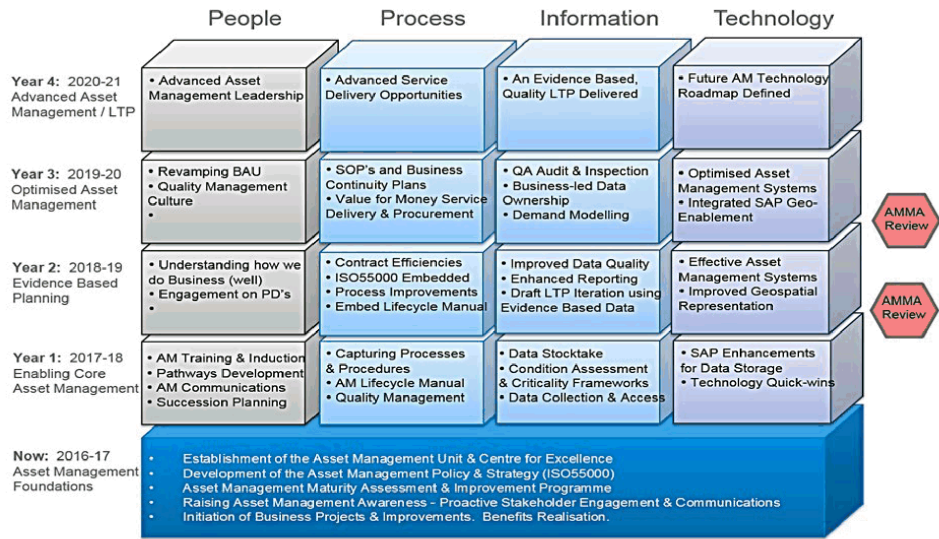


City Services

Asset Management

Advancing Asset Management Programme

The wider Asset Management Improvement Programme will deliver increased Asset Management maturity in all areas of people, process, information and technology, as this building block diagram shows.



The Programme plans to deliver 24 strategic projects during the 2017/18 financial year. In addition to this, a large proportion of tactical continuous improvement activity is planned, focusing on data quality and quality management as part of the “Competency at the Core” theme for this year for the Asset Management teams. Each business unit (Transport, 3 Waters & Waste, Parks and Facilities) will be responsible for progressing the continuous improvement activities that fall within their area and reporting their progress to ensure visibility is maintained.

A monthly progress report for each unit’s continuous improvement activity will be reported through to the Asset Management Governance Board (AMGB) as part of the Advancing Asset Management Improvement Programme. This is a new way of working for the teams and will enable a new level of visibility of progress being made and identification of potential synergies between units.

There are currently 12 projects approved and in-flight. Scoping of planned projects is under way, however full momentum for this confirmation of the revised project prioritisation criteria is due for AMGB endorsement this month.

The Asset Management Unit is reporting quarterly to the Finance and Performance Committee, with the first report—focusing on Transport asset condition and value—being submitted for their September meeting.

Transport

We were pleased to hear that a Council retaining wall on Sumner Road, Lyttelton, won a significant award at the Institute of Public Works Engineering Australasia (IPWEA) Annual Excellence Awards in Perth recently.

The wall was constructed by SCIRT and Fulton Hogan and won the Best Public Works Project (less than \$2million).

The wall was in an inaccessible location below Sumner Road and immediately above the Holcim Cement storage silos and required innovation in the methodology to install approximately 160 soil nails through an existing wall to strengthen and stabilise it, and make it more resilient in the event of future seismic activity.

It was a very technically challenging project which was completed ahead of schedule and under budget.





## City Services continued

### Transport

#### Major Cycleways

##### Heathcote Expressway Route

Both Heathcote Expressway sections have been consulted on and have received the approval of the Infrastructure Transport and Environment Committee to proceed with design and construction. Part of Ferry Road between Fitzgerald and Moorhouse Avenues has been through further consultation on an alternative design and some subsequent investigations are pending being presented for a decision by the Infrastructure Environment and Transport Committee.

##### Quarrymans Trail Route

Having been approved for design and construction, this route is currently in tender, with construction on Section 1 expected to start in late 2017.

##### Rapanui - Shag Rock Route

This project is to be delivered in three sections:

##### Section 1 (Fitzgerald Avenue to Aldwins Road)

Construction is under way and expected to be completed in September 2017.

##### Section 2 (Aldwins Road to Dyers Road)

Route assessment, scheme design and consultation are completed and the route was approved in March 2017 by the Infrastructure Transport and Environment Committee for design and construction.

##### Section 3 (Dyers Road to Ferry Road)

Route assessment, scheme design and consultation are completed and the route was approved in March 2017 by the Infrastructure Transport and Environment Committee for design and construction.

##### Northern Line Route

The route has been approved for design and construction. It is currently in detail design but cannot be undertaken until the leases with KiwiRail are agreed.

##### Riccarton Road Bus Priority Project

Stage Two of the Riccarton Road Upgrade work continues, with Downer completing the sewer and pipes upgrade (for Three Waters) and bus priority works up to Harakeke Street. The construction is entering its final stages and is scheduled for completion in October 2017. Next steps for the bus priority project will be the resealing work and line markings being completed, along with the installation of the Major Cycle Route / pedestrian crossing at the railway line.

### An Accessible City

On-going meetings are being held with representatives of the business and development community to hear and understand their concerns around accessibility and parking. A transport liaison group for the central city has been established, with the first meeting held on 1 August. This group is made up of around 20 business and community representatives from a range of sectors including disabilities, transport, Police, the younger generation, business and developers. These meetings will continue on a monthly basis, with specific meetings held for project status updates and information sharing.

### Road Maintenance

Three new city-wide road maintenance contracts were awarded on 11 August 2017, to start on 1 October 2017. The contracts were awarded to City Care for the Northern area, HEB for the Central area and Higgins for the Southern area. The contracts are awarded for an initial three-year term, with potential extension of a further two years based on suitable performance. The new contracts largely follow the 2016 Ward boundaries. The Banks Peninsula contract area is currently expected to run to term in 2020.

The focus of these new contracts is on a greater level of network ownership by the Contractor, improved proactivity in finding, planning and targeting faults, and an improved customer response. Value, particularly amongst the lump sum works such as potholes, sweeping and litter collection, will be more rigorously monitored to ensure quality and service are provided. Levels of Service remain the same, but performance expectations will be kept in check by closer Council auditing and inspection, with application of payment deductions if expectations are not met.

### Capital Projects Watchlist

#### Christchurch Town Hall

Installation of James Hay Theatre roof steelwork continues, and lower roof strengthening and repair is progressing. Auditorium back of stage house and stage-fit out continue, as does the fit-out across the building. Reinstatement of the marble walls has commenced.

#### New Central Library / Knowledge Centre

Primary steel framework is now in place and the construction programme remains largely on track. Establishment planning continues, and Team Leader role vacancies have been advertised.

### QEII Recreation & Sports Centre

Concrete floor slab to half of the main 25m pool has been poured, as has the floor for the group fitness studio. Installation of stainless steel wall panels for the Learn to Swim pool has been completed and welding the panels together is under way. The roofing over the 'dry' side facilities has been completed and roofing work is almost completed to the pool hall.

### Lichfield Street Car Park

Painting and finishes are well under way on the front façade. The Parking Guidance System has been installed on three floors. Sub-contractors have started their Q&A and snagging. Retail spaces are starting to take shape with floors and walls going in, and a hive of activity fills the Plymouth Lane area.

### Lancaster Park Deconstruction/Demolition

The demolition contractor CERES has been awarded the first part of work to remove seats and erect fencing around the site, and an environmental team has been appointed from AECOM. Work start notices have been provided to residents and businesses in the area. Procurement and media activities are progressing to plan.

### Metro Sports Facility

Early work packages commenced on site in early July and areas of dewatering, sheet piling, stone columns are now completed. Ground remediation and work required to achieve site levels for construction will commence in September and are scheduled to be completed by mid-December. The main building contract works are estimated to commence in January 2018, with completion still targeted for Q1 2020, although this may be amended in the next month when main contract works negotiations conclude. A target completion date will be made public when available.

### Three Waters and Waste

#### Wastewater Treatment Plant

Staff have been working on the development of an 'Integrated Midge Management Plan' to try and tackle the annual issue of midges from the oxidation ponds. It is recognised that there is no simple solution to resolve this problem, however the plan outlines a strategy which will improve the situation over time. The plan is a living document and will be reviewed annually. A core focus of the plan is to collate objective data to aid in evaluating which treatment processes are working. As part of the plan, dosing of the ponds with methoprene will begin in October 2017 and is scheduled to run through until April 2018. A liaison meeting has been held with the local Coastal-Burwood Community Board, and a meeting with the residents was held on Monday 4 September.

## City Services continued

The Wastewater Treatment Plant has been operating really well over the past couple of months, with reactive maintenance activities down and proactive maintenance activities up. The discharge has also been within the required consent parameters. However an algae bloom has been detected in the oxidation ponds as a result of essential by-passing to facilitate the capital delivery programme. The bloom will be monitored and is anticipated to have only a marginal effect on the quality of the effluent. No odour complaints have been received over the same period.

### Asset Management

The successful review of the intervention thresholds for the lateral renewals programme by the Asset Management Team has been completed and has resulted in an increase in pipes requiring no action (53 per cent to 74 per cent), those requiring repair remaining steady around 20 per cent, and those requiring relay/renewal reducing from 28 per cent to 6 per cent. The result of this is a 60 per cent predicted fall in construction costs associated with relay of new laterals from the previous intervention criteria used. This will have a significant effect on the construction programme, as work in each street will be much faster, and more streets can be addressed within the programme budget.

### Project Management

**Riccarton Road Trunk Main** - work is progressing to the project timeframe; all drainage work will be completed by no later than the last week in November. We continue to have fortnightly stakeholder meetings to provide a full update of the work in progress and what is planned for the coming months. This appears to be meeting the needs of most stakeholders.

**Lower Riccarton Interceptor** is behind programme due to material issues which were outside of City Care's control. To try and bring the programme back they have opened up another work front which is working well. Although the programme is behind by approximately nine weeks we are still forecasting the project to come under budget.

**SE Halswell** is on track to be completed in November, on time and within budget.

**Peacocks Gallop** - This project is to relay a section of wastewater line and a new section of water main, and reconfigure the carriageway, including safety barriers. Project duration approximately 24 weeks.

**Potable Water Supply Renewals** - most work for FY 18 has been allocated through to construction and the remaining design works are under way.

### Land Drainage Planning

Several large stormwater flood mitigation and treatment facilities are in the final design stage (e.g. Sutherlands Basin Stormwater Facility and Sparks Road Wetland), with tendering followed by commencement of construction within the next three months and completion prior to next winter.

The Stormwater Planning Team continue to assist the staff who are managing the Council responses to the Port Hills fires. Already committed stormwater treatment projects for new developments in these areas are being integrated into schemes to address the potential sediment in discharges from the burnt areas, thereby making optimal use of these facilities.

### Water and Waste Planning

KiwiRail have verbally advised their intent to upgrade their infrastructure in the Lyttelton Rail Tunnel which may lead to the city looking for an alternate route or pipe renewal.

Significant time has been invested in preparing the draft Infrastructure Strategy, and work has continued categorising water and wastewater projects of the Long Term Plan.

### Solid Waste

Tagging of wheelie bins is now 35 per cent complete, with 165,864 bins now fitted with tags.

Solid Waste has been working with the Major Cycleways Project to ensure safe and effective collection of wheelie bins from cycleways. Depending on the location, collection trucks will either occupy the cycleway or collect bins placed in an area allocated on the road. A stencil of a wheelie bin has been painted onto either the road or kerbside to direct residents to the correct area to present bins for collection.

## Finance & Commercial

The first available financial and non-financial reporting will be September. No reporting is produced for the month of July due to year-end and Annual Report processing. For August, reporting of levels of service has been migrated to a new system and the first set of reports and data will be available from September (first quarter for Council).





## Strategy & Transformation

Following Council endorsement, Regenerate Christchurch and the (then acting) Minister for Greater Christchurch Regeneration have approved the Council's Regeneration Plan for the Cranford area. This is a significant milestone as it is the first Regeneration Plan under the Greater Christchurch Regeneration Act (2016). This allows residential development on a small section of the area that is closest to existing residential developments. Council staff will now work with property owners to give effect to the requirements in the Plan (including a Memorandum of Understanding with the property owners to expedite development) and, in parallel, will update as necessary the statutory documentation (such as the Canterbury Regional Policy Statement and District Plan).

The Crown has also completed its first annual review of the Greater Christchurch Regeneration Act (2016). This was undertaken by Geoff Dangerfield and his report is available on the website of the Department for Prime Minister and Cabinet: <https://www.dPMC.govt.nz/publications/annual-review-greater-christchurch-regeneration-act-2016>

No changes to the Act were recommended; however, a watching brief on the utilisation of the Act is maintained (especially by agencies aside from CCC and Regenerate Christchurch); and, of relevance to CCC, reference to removing the current Order in Council restriction on us making any changes to our District Plan is well articulated. This can apparently occur once the final appeal against the District Plan is settled.

During September, Council staff will report back on the update of the Tonkin and Taylor coastal hazards report (following the 2016 peer review; noting that this was exempted from the District Plan at the time). This update has taken longer than expected; however, it is critical that the report is technically accurate and is supported by the independent expert peer reviewer who has been engaged throughout. Council receiving this report will mean some further amendments to Land Information Management (LIM) notations for property owners in identified zones.

Planning staff have continued to work closely with Regenerate Christchurch on various other regeneration matters, including for the Ōtākaro/Avon River Corridor, Southshore, South New Brighton, and Cathedral Square and surrounds. Council is leading the development of options for how best to address the earthquake related issues in South New Brighton, and Regenerate Christchurch are leading the Southshore and Cathedral Square (and surrounds) developments. In early to mid-September Regenerate Christchurch is expected to release their draft land use assessment studies for the Ōtākaro/Avon River Corridor. A request for Regenerate Christchurch to brief Council has been made.

In late August, Development Christchurch Ltd released their public engagement approach and detailed plan for New Brighton. This included a letter-box drop to New Brighton residents. Preliminary feedback has been that the plan has been well received and that residents are looking forward to the completion of early projects (especially the enhanced whale pool play area) as tangible signs of progress.

Good progress has been made by some property owners of buildings that had been assessed as being a barrier to regeneration. A number of high profile sites now have satisfactory progress under way and/or have addressed the reason for their identification (such as blocking of public accessibility – for example, the former Work and Income New Zealand building on Upper High Street, and the former Scorpio Books on Hereford Street). We are in regular contact with most of the property owners and are supporting them wherever we can. However there remain a small number of sites with no progress and staff are actively looking at how we can expedite remediation of these buildings (or at least mitigate any inconvenience they pose).

Finally, following the Council's approval, staff are now giving effect to the refresh of the Cost Sharing Agreement and, in particular, we have established a joint project team to work with Land Information New Zealand (LINZ) to successfully manage the transfer of property and assets to Council. There is no particular urgency to this process and we will want to ensure good use of the skills and tools available to LINZ is made before properties are transferred to Council. We are already working closely with LINZ on activities and options across all Residential Red Zone properties.

### Social media

#### Trends

We are posting less, but people are engaging with us more. This is positive as it means the posts we are sharing are really resonating. We are posting more 'live' content, as well as video, and this is a key driver behind our high engagement levels. We usually respond within a matter of minutes so residents don't have to wait long for a resolution to their query.

#### Facebook

We had 438 net page likes in total. Overall there were 94 paid, and 516 'organic' likes. 172 people unliked our page, which is to be expected. In the total month we had 165 total posts on Facebook. At the end of the month we had 3,053,202 page

views. 20,529 people engaged with our posts and there were over 15,681 link clicks, mostly either to Newsline or the Council website. 1,172,575 individual people saw our posts (total reach) over the course of the month.

#### Top posts for post engagement:

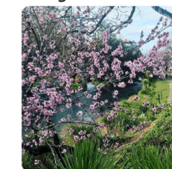
1. **Pre-schoolers can swim for free** in any Council pool from 9am to 3pm on school days starting 1 September. 84,162 people reached, 1,498 reactions (overall sentiment was very positive) and 801 comments.
2. **Dog update** - for more information on the dogs' condition, current adoption status and availability. 74,410 people reached, 944 reactions (314 of these selected the 'sad' emotion, indicating they felt sorry for the dogs, and 169 people 'loved' it. 442 people gave the post the 'thumbs up', and the remainder selected other options. 814 comments.
3. **Science Alive lead children through FREE interactive activities** at five Christchurch City Libraries to stimulate their interest in science. 15,065 people reached, 13 comments and 62 reactions



#### Twitter

At the end of the month we had 12,484 followers. We had 1,551 engagements and 788 link clicks. We gained 65 new followers. We tweeted 81 times, received 223 mentions and 17 direct messages. Our top tweet (measured by engagement levels) was about the Living Wage being adopted. Following this, our emergency update about temporary pumps being moved into the Southshore and Flockton areas received 10 retweets. This reinforces that Twitter is a good channel for breaking news content, which is aligned with our social media strategy.

#### Instagram



Our Instagram account is continuing to grow, with an increase of 179 to make our total followers 3,199. We received 1,208 likes and 20 comments from a total of 13 posts during the month. Our top post was a picture of blossoms, followed by daffodils (to mark Daffodil Day) and a picture of the New Brighton Pier. We

know from past experience that all posts featuring blossoms are very popular and, of course, symbolise the beginning of spring.





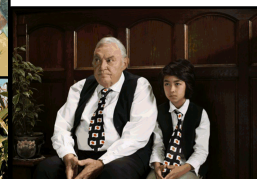
Media Analytics August 2017

Type of media query	Number of queries
CEO	4
City Services	67
Consenting & Compliance	32
Corporate Services	15
Councillor interviews	18
Customer & Community	73
<b>External Total</b>	<b>7</b>
- Christchurch NZ	4
- ECan / Ngāi Tahu / CDHB	0
- Regenerate Christchurch / Development Christchurch	0
- CCHL / Enable / CDC / LPC /	1
Finance & Commercial	5
Mayor's Office	75
Strategy & Transformation	26
<b>Total</b>	<b>362</b>

## Citizens & Community

### Christchurch Art Gallery Te Puna o Waiwhetu

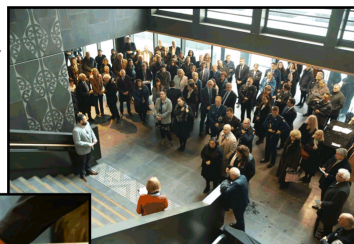
The German Film Festival is on at the Christchurch Art Gallery auditorium on the weekend of 23 - 24 September. This mini-festival, courtesy of the Goethe-Institut, showcases a fine



selection of ten internationally acclaimed films from Germany, Switzerland and Austria, in German with English subtitles. Admission is free – all the details are on the [Art Gallery website](#).

### Civil Defence and Emergency Management (CDEM)

On Thursday 28 July the blessing of the Justice and Emergency Services Precinct took place.



### Ministry of Civil Defence & Emergency Management (MCDEM)

The Ministry is conducting a review of the New Zealand Response Teams, under the Health and Safety at Work Regulations 2016 and the Fire and Emergency New Zealand Act 2017. Discussion on the effects of changes in this legislation will be held at the Co-ordinating Executive Group Chairs' meeting in December.

#### Community Resilience Coordinators

Two staff members attended the 2017 South Island Civil Defence and Emergency Management Conference in Invercargill on 17-18 August. The conference was hosted by Environment Southland and titled 'The Forces of Change'.

Speakers of interest were James Renwick with a sobering presentation on climate change, Dr Lucy Hone discussing psychological resilience, and Taukiri Manawatu from Takahanga Marae in Kaikōura who described the numerous issues faced during the November 2016 Kaikōura -Hurunui event.

#### Local Welfare Planning

During the Local Welfare Committee meeting on 23 August there was a debrief on the welfare response to the July flooding event. Work following on from the flooding event includes the introduction of 'Scoping Rapid Needs Assessment' tools which attempt to streamline the process of registration, information sharing and rapid needs assessment.

#### Plains FM Foreign Language Emergency Messaging

A marketing campaign for this project is currently being implemented. Plains FM are translating the material and the promotion of the project will be rolled out in September.

### CDEM & Rural Fire

#### AirBnB for Disaster Accommodation

In 2016, Auckland Council signed a Memorandum of Understanding with AirBnB for the provision of free accommodation during disasters. The possibility of introducing this to Christchurch, utilising the 300+ AirBnB listings, has been discussed with the Auckland CDEM/AirBnB project manager.

#### School Education Programmes

School educators across Council, Neighbourhood Support and Red Cross are being utilised to distribute education programmes to primary schools across Christchurch. High school-aged student programmes may follow.



Citizens & Community continued

Customer Services

As noted in my Foreword, the Customer Services Team is absolutely thrilled to be one of three finalists in this years 'Ultimate Local Government Customer Service Centre'. The application process included submitting 700 words on the challenges CCC faced, the results we achieved, and a summary of what we have delivered.



My Council Pay

This project is designed to deliver a single source for cash receipting and invoicing, and standardise our business rules across payments, fees, charges and invoices.

We've enabled barcode scanning for infringement notices as part of the Cash Receipting implementation pre-work – a great joint effort between IT, Business and the Project Team.

We are starting to look at all the Council business rules around payments to the Council with the aim of standardising our rules around payments.

Libraries and Information

Matuku Takotako: Sumner Centre

The list of reasons to visit Sumner got a little longer on Saturday 19 August when the new Matuku Takotako: Sumner Centre opened. Built to house Sumner's library, community centre and museum, the striking two-storey centre sits on the corner of Wakefield Avenue and Nayland Street. The large crowd who turned out to celebrate the opening was treated to songs by local school children before the ribbon was cut, the building officially declared open by Mayor Lianne Dalziel, and the community welcomed in.



One of the Council's tasks in the aftermath of the 2011 earthquakes was to support the development of a community-led effort to protect the precious character and qualities of the Sumner Village Centre as it recovered. Planning took place alongside members of the Sumner community and that close involvement is certainly reflected in the Matuku Takotako: Sumner Centre. The centre has a unique look and feel which perfectly reflects the natural environment that it's nestled in and also offers a lot of great features within a very stunning space.

Keeping warm at Linwood Library

During the cold, dark winter evenings of July, Linwood customers and staff kept warm with a series of 'Winter Warmer' activities. These included Tai Chi, Dyna Bands and Belly Dancing. On the last Thursday of July, to complete the series, customers made Mandella Stones, (beach stones used as a canvas to create beautiful artworks made entirely out of dots), drank hot chocolate and listened to music from the local Library musician.

Great to Live Here" Expo



On Friday 21 July, Linwood Library participated in the annual 'Great To Live Here' expo held within the Eastgate Shopping Centre. Staff delivered a session to a group of local teens as part of the Youthtown School Holiday Programme, accessing materials from the local shops and glue guns from around the library network. The challenge

was set to build and operate an animatronic hand. Once the hands had been designed and constructed, the teens then competed against each other to complete a range of activities, using only their animatronic hand.

Parks Unit

Winter planting continues with numerous people attending plantings in Regional Parks including Halswell Quarry, Victoria Park, Charlesworth and Styx Mill.

Spring is giving winter a good nudge and spring flowers and park trees are starting to blossom around the city.

Recreation and Sport

'Botanic D' Lights has been confirmed to go ahead in August 2018. This is fantastic news for the citizens of Christchurch, who have shown in previous years their love for this beautiful and engaging event.

Christchurch welcomed home their Super Rugby winning Crusaders on Tuesday 8 August with a walking parade down Worcester Boulevard, ending in a Civic Welcome outside the Art Gallery. Hundreds turned out to see the team, with the players stopping to sign autographs and take photos with their fans. The Events and Arts Team helped co-ordinate this event alongside the Media Team, Christchurch Traffic Operations Centre, and Canterbury Rugby.

Vbase Events

Vbase staff were busy working on a wide range of events in August. Some of the highlights were:

- 14-18 August Christchurch Primary Schools' Cultural Festival (Horncastle Arena)
- 23 August Cantamath Competition (Horncastle Arena)
- 27 August Bridal Show 2017 (Air Force Museum)
- 27 August Mitre10 Cup Canterbury vs Otago (AMI Stadium)

September is promising to be a busy month with a number of exciting events, including Midnight Oil, WWE Live, and Cirque de Soleil - just to name a few!



## 15. Mayor's Monthly Report - August 2017

Reference: 17/951190

Contact: Jodie Shaw

jodie.shaw@ccc.govt.nz

941 8999

### 1. Purpose and Origin of Report

#### Purpose

The purpose of this report is for the Mayor to report on external activities she undertakes in her city and community leadership role; and to report on outcomes and key decisions of the external bodies she attends on behalf of the Council.

#### Origin

This report is compiled by the Mayor's office.

### 2. Mayors Recommendations

That the Council:

1. [Receive the information in this report.](#)

### Attachments

No.	Title	Page
A <a href="#">↓</a>	Mayor's Monthly Report August	80
B <a href="#">↓</a>	Appendix A Mayor's Report August 2017	82
C <a href="#">↓</a>	Appendix B Mayor's Report August 2017	87

## Mayor's Report to Council – August 2017

### Mayor's Introduction

I attended a number of wonderful events at our Art Gallery.

The first was the release of *Decline and Fall on Savage Street*, the promised fictional sequel to *Villa at the Edge of the Empire—100 Ways to read a City*. I am really looking forward to reading it.

Next was the Len Lye Exhibition—an important homecoming facilitated by the Len Lye Centre in New Plymouth. His inspiration started with a kerosene can in a backyard on Christchurch's Manchester St. Artist Len Lye was a young boy and his father was dying. He was ushered into the backyard while the adults talked. He kicked an old kerosene can, which made a massive crash and flashed as it caught the sunlight. He said of this moment: *"We're all stopped short by wonder sometimes and that's when it first stopped me in its tracks."*

A hastily arranged homecoming parade for Super Rugby Champions, the Crusaders, was next. What a boost to see them back on top of their game.

Then there was the Art for Art fundraiser for the Art Gallery by the Friends of the Gallery. I really appreciate how hard these volunteers work to ensure that there are sufficient funds to provide the city with permanent artworks—like Michael Parekowhai's *On First Looking into Chapman's Homer*, the magnificent bronze bull, which struck such a chord with the city after the earthquake.

And then the Arts Council of NZ Stakeholders forum—the truth is that without their support, I don't think we would have realized the level of support required to get our creative sectors through the challenges post earthquake.

#### ChristchurchNZ

The stakeholder event to introduce ChristchurchNZ signals a major step forward for the city, bringing together Christchurch & Canterbury Tourism (CCT), the Convention Bureau, Canterbury Development Corporation (CDC), International Education, and the Council's Major Events team.

ChristchurchNZ will work to optimise the economic and social opportunities that tourism, major events, city promotion and economic development can bring to Christchurch and Canterbury.

The name not only emphasises ChristchurchNZ as a destination in its own right, but also as the international gateway to Canterbury and the South Island, not to mention Antarctica, a vital part of our past and our future.

#### Honorary Citizenship

Council has introduced a new Award, which stems from a visit to New Orleans when I visited as an MP post-Katrina. I was awarded Honorary Citizenship of St Barnard Parish, not just for turning up, but for the position I held and our shared experience. To me it was much more than a gesture; it was a connection made meaningful by that shared experience.

We have made two awards, one to the Dean of ChristChurch Oxford, Very Rev'd Dr Martyn Perry. This was very much for the position held and our shared history, Christchurch, NZ having been named for ChristChurch Oxford. The second was Consul-General Jin, who has been such an enthusiastic advocate for the relationship between Christchurch (and the South island) with China. The direct flights we now enjoy between Guangzhou and Christchurch will be part of his legacy.

#### Canterbury Multi-Use Arena

The Stadium Trust's pre-feasibility study has landed on a covered multi-use arena (MUA) with a seating capacity of 30,000 as the best option for Christchurch and the wider region. I agree this would be best for Christchurch and best for Canterbury.

The original proposal was announced as part of the blueprint for the central city, but we put it on the back burner in 2015. As a Council we just couldn't commit to the spend when we faced such enormous financial challenges. Our insurance still wasn't settled back then & it wouldn't have been right to commit to a business case without knowing how we could fund it.

The temporary AMI Stadium is on borrowed time. And, without the post-EQ commitment, we cannot guarantee test matches from the home of rugby. It's time to make a decision about our future.

I'm aware that political parties have focused on this in terms of campaign promises, but it's one of several components of the overall challenges we face.

#### Opening of Matuku Takotako Sumner Centre

What an absolute thrill to be able to attend such a fantastic opening event—people poured into the facility, which has brought the library, the museum and the community centre all together under one roof. The children made the day, with performances between all the speeches, which honoured and thanked all those who had contributed to this amazing place.

The Redcliffs Village Library has seen a record number of new enrolments since it opened at the end of last year. I'm sure the new Sumner facilities will see a similar response.



## Mayor's Report to Council – August 2017

### External Meetings

#### **Greater Christchurch Partnership Committee (formerly UDSIC), 4 August 2017 with Crs Phil Clearwater and Sara Templeton**

Presentations were made by Barrier Free NZ & One Voice Te Reo Kotahi. We also discussed the Urban Development Indicators quarterly monitoring report, noting importance of getting indicators right. We also received advice on the Settlement Pattern Review.

#### **Greater Christchurch Public Transport Joint Committee Workshop, 16 August 2017**

The joint committee had its first workshop, which enables us to consider a range of issues in preparation for the next meeting.

#### **Canterbury Mayoral Forum, 25th August 2017—Updates here <http://canterburymayors.org.nz/>**

This month's meeting focused on the Canterbury Water Management Strategy (CWMS) and the CWMS Targets Report 2017 which we signed off for release (available next week <https://www.ecan.govt.nz/your-region/your-environment/water/>), and the National Water Initiatives Paper, Appendix A. The Mayoral Forum also agreed in principle to a region-to-region relationship with Nagano Prefecture in Japan. The details of this are in Appendix B. Finally we will write to all Canterbury MPs after election, advising them about our role & CREDS. We will also provide information to Ministers government has been formed.

#### **CDEM Joint Committee, 25th August 2017**

We had a briefing on the potential impacts of an Alpine Fault rupture. I am arranging for them to present to us—link is here <http://projectaf8.co.nz/>. Project AF8 is modelling a magnitude 8 earthquake rupturing south to north on the Alpine Fault, with a

30% chance of this occurring in next 50yrs. It was a salutary reminder of how we need to be prepared.

#### **Metro Sector, Local Government New Zealand, 18th August 2017**

We were represented at this meeting by Cr Mike Davidson. The election of Mayor Dave Cull (Dunedin), to the role as President of LGNZ, created a vacancy for the Metro Sector on National Council. I was elected and looking forward to the role. I think it is vital that there is a Canterbury voice at the LGNZ decision-making table. The next Metro Sector meeting will be in Christchurch in December.

### Events & Meetings Calendar

- Aug 01—Attend Launch Decline & Fall of Savage St by Fiona Farrell
- Aug 02—Launch of the Rewi Alley biography
- Aug 03—Welcome to Canterbury Sichuan Innovation and Technology Youth Summit
- Aug 04—Greater Christchurch Partnership (UDS)
  - Meet NASA project manager for SOFIA
  - Opening of Len Lye Exhibition of Art Gallery
- Aug 05—Otakaro Orchard Opening Planting Day
- Aug 06—My Year with Helen - Gaylene Preston film
- Aug 07—Opening of the Passchendaele exhibition
  - Crusaders arrival at airport
- Aug 08—Meeting with Kurashiki Inbound Group
  - Crusaders reception
- Aug 10—Official Opening of Pita Te Hori Centre
  - Meet ENGIE Services re energy trends
  - Attend Smart Cities ChCh Innovation Expo
  - Govt announcement Convention Centre
  - Opening of Kilmarnock's new premises
- Aug 10—Attend SCAPE: Women in Art Fundraiser
- Aug 11—CCC & ECan informal Water Forum
- Aug 12—Grand National Steeplechase
  - Civic reception Dean of ChristChurch, Oxford
- Aug 14—Courtesy call from Rear Admiral John Martin, Chief of Navy ONZM
  - 'Support our Kids' visit from Tohoku Japan
  - Nagano Prefecture meeting—ChCh Educated
  - Present at 'Grasshoppers' in Ashburton with Mayor of Ashburton, Donna Favel
- Aug 15—Special screening of 'An Inconvenient Sequel'
- Aug 16—CCHL Board Meeting
  - Public Transport Jt Committee Workshop
- Aug 17—Meet Hila Oren, Tel Aviv Foundation
- Aug 18—Meet Martin O'Malley former Maryland Governor/ Mayor of Baltimore
  - Building Knowledge Speaker Series—Hila Oren
  - Courtesy Call Singapore High Commissioner
  - Art for Art fundraising auction
  - Dalman Architects of Space 20th anniversary
- Aug 19—Opening of Matuku Takotako Sumner Centre
- Aug 21—Opening Fresh Choice City Market
- Aug 22—Stakeholder briefing on MUA pre-feasibility
- Aug 23—Citizenship Ceremony
- Aug 24—Mayoral Forum Workshop at UC campus
  - Launch Canterbury@1.5 Committee for Canty
- Aug 25—Canterbury Mayoral Forum
  - CDEM Joint Committee
- Aug 27—The 'People's Steeple' mega-model launch
- Aug 28—Meet with Manly COO & Player Lewis Brown
- Aug 29—Consul-General Jin's farewell
  - Arts Council of NZ Stakeholders' Forum
- Aug 30—Function with Swedish Speaker of the House
  - ChristchurchNZ Stakeholder Launch
- Aug 31—Guest speaker at NZ Planning institute event

## Canterbury Mayoral Forum

## Item 8.3

Date: 25 August 2017

Presented by: Jill Atkinson, Acting Chief Executive, Environment Canterbury

### CWMS update: National Water Initiatives

#### Purpose

This report updates the Mayoral Forum on a range of topical national water management initiatives that have relevance to Canterbury.

#### Recommendations

That the Canterbury Mayoral Forum:

- 1 **note** the update provided and share this information with member councils.

#### Update on national water initiatives

##### Amendments to the National Policy Statement for Freshwater Management 2014

- 1 On 9 August 2017, the Minister for the Environment gazetted changes to the National Policy Statement for Freshwater Management 2014 (NPS-FM). These changes were proposed as part of the Clean Water 2017 package consultation announcement in February 2017. Environment Canterbury prepared a submission on behalf of the Mayoral Forum. Significant changes are summarised below.

##### *Swimmability*

- 2 'Swimmability' targets (actually called 'targets for proportion of specified lakes and rivers that are suitable for primary contact') are now formally included in the NPS-FM rather than as a separate policy. Regional councils are required to set regional targets which contribute to achievement of national targets.
  - These commit regions to national targets of 80% swimmable by 2030 and 90% swimmable by 2040 (plus improvements in all grades).
  - Canterbury currently sits at 86% swimmable.
- 3 NPS-FM has a statement that regional targets will be set provisionally in March 2018 and finalised in December 2018. Government has been clear that regional targets must show improvement irrespective of whether already at 2030 or 2040 target.

##### *ICOLLs*

- 4 Coastal Lakes and Lagoons (ICOLLs) such as Te Waihora and Wainono are included within the freshwater attribute tables and national bottom lines and therefore it will need to be considered whether Te Waihora and Wainono are added to Appendix 4. Appendix 4 allows objectives to be set temporarily below the national bottom lines.



*Monitoring*

- 5 The NPS-FM has extended monitoring requirements for regional councils. Monitoring plans will be required and need to include:
  - additional surveillance of primary contact sites
  - macroinvertebrates
  - health of indigenous flora and fauna
  - mātauranga Māori.
- 6 The inclusion of monitoring of health of indigenous flora and fauna implies that the Regional Council will be required to do a lot more monitoring than currently; for example, native fish health.

*Economic wellbeing*

- 7 Two new objectives and policies have been introduced which give direction that impacts on economic wellbeing must be considered for water quality and water quantity. The language of these objectives and policies under water quality and water quantity is now the same.

*Maintain or improve overall water quality*

- 8 The NPS-FM 2014 required councils to maintain or improve the overall water quality within a region. The 2017 amendments have provided some clarity on what 'maintaining' means. The key amendment is linked to the banding system that was established in NPS-FM 2014 National Objective Framework. Now for water quality to be 'maintained' it cannot be allowed to slip to a lower band.

*Stock Exclusion*

- 9 Stock exclusion requirements were also proposed in the Clean Water Package in February 2017, but details have not been included in the latest announcement of initiatives.

**Implementation review of the National Policy Statement for Freshwater Management**

- 10 The Ministry for the Environment (MfE) carried out a review looking at how regional councils are progressing towards implementing the NPS-FM. The final version of the review is now publicly available on the MfE website and consists of two reports relevant to Canterbury:
  - *National themes report* – the national themes report compares progress across regional councils. Canterbury is seen as progressing well and as a regional council that has the capability and capacity to deliver. Strong acknowledgment was made on the region's leadership in the area of collaborative engagement and its on-going commitment to this process.
  - *Canterbury-Waitaha Report* – the report states that 'Environment Canterbury has made great progress towards implementing the NPS-FM and improving freshwater management and become a national leader in many respects'.
- 11 The reports provide some recommendations which on the whole were fair and would require relatively minor changes to our approach.

#### Freshwater Improvement Fund

- 12 On 8 August 2017 the Minister for the Environment announced funding approval for freshwater improvement projects under the \$100 million Freshwater Improvement Fund (FIF).
- 13 \$2.7 million has been allocated to Canterbury including two Environment Canterbury projects:
  - \$1.25m for the Whakaora Te Ahuriri
  - \$1.14m for the Waikirikiri/Selwyn River Near River Recharge Project.A Water & Wildlife Habitat Trust Project for Snake Creek Restoration was also allocated funding (\$295,590).
- 14 The next step will be to move into detailed design/budgets and consenting processes.

#### Havelock North

- 15 In response to the Havelock North drinking water contamination and Government Inquiry, Canterbury Local Government Chief Executives proactively established a Canterbury Drinking Water Reference Group (CDWRG), convened by Stefanie Rixecker (Director Science, Environment Canterbury).
- 16 The focus has been preparing submissions on the issues identified in Stage Two of the Government Inquiry into Havelock North Drinking Water. A submission on Stage 2 of the inquiry noted that proposed changes to the current regulations will have impacts in Canterbury and we want to participate in the review to provide an understanding of these.
- 17 We reiterated that we have well-established partnerships and that working on these issues has enhanced relationships and effective action and that we have developed an ongoing work programme.

#### Good Farming Practice

- 18 The Good Farming Practice Governance Group (a national group) has produced a draft Action Plan for the Minister for the Environment on national principles for Good Management Practice. It builds on the 2015 Industry-Agreed Good Management Practices for Water Quality developed by Environment Canterbury in partnership with the Primary Sector. Environment Canterbury's Director of Operations, Nadeine Dommissie, represents Canterbury on this group.
- 19 The Action Plan outlines the need for industry, councils and central government to work together to find ways of measuring and reporting the uptake of good farming practices.

#### Water 2050

- 20 Local Government New Zealand (LGNZ) has launched a new initiative to create a comprehensive framework that brings freshwater issues and water infrastructure into a coherent policy.

- 21 The framework will integrate quality and quantity, standards, rights and allocation, land use, three waters infrastructure, cost and affordability, and funding, while recognising the allocation of iwi rights.
- 22 The framework also recognises that water infrastructure is expensive to construct and upgrade and that the quality of this infrastructure has a direct impact on the quality of our streams, lakes and rivers.
- 23 Part of the framework aims to improve understanding of the cost of infrastructure and how it is paid for.

#### **LGNZ Freshwater Symposium**

- 24 The LGNZ symposium was intended to provide an initial forum for the Water 2050 initiative. The two-day symposium looked at the strategic issues for freshwater management in New Zealand with a particular focus on water quality, quantity and funding.
- 25 Environment Canterbury Chair David Bedford presented an overview of Canterbury's response to meeting challenges around freshwater, with a focus on getting farmers to Good Management Practice.
- 26 A keynote speech from Austin-based New Zealander David Maidment, a specialist in environment and water resources, illustrated an integrated real-time model of hydrology across the United States. He suggested that New Zealand already has a strong integrated approach to data gathering and that a national model of water would not take much resource or effort. We want to stay involved.

#### **3 Waters**

- 27 The Department of Internal Affairs (DIA) is to lead a review of 3 waters services (drinking water, wastewater and storm water, but not irrigation or stock water) to assess whether local government practices and systems oversight are 'fit for purpose'. The review will focus on financial incentives, asset management practices, and compliance and monitoring.
- 28 The review will be conducted through to May 2018. There is a commitment to work closely with local government during this review.

#### **Auditor General – Performance Audit: focus on Water**

- 29 The OAG signalled in its draft 2017-18 Annual Plan its intention to undertake a water-themed audit across a range of water-related topics.
- 30 The first performance audit focuses on whether the Measurement and Reporting of Water Takes Regulations (2010) as applied to irrigation are increasing opportunities for more efficient use of water.
- 31 Informal and formal meetings are being held during July and August 2017.

**Technical Advisory Group – The Water allocation programme**

- 32 The Government is continuing work to develop options for improving New Zealand's freshwater allocation system. This involves looking at potential improvements to the system for allocating the right to take water and the right to discharge contaminants to water.
- 33 The Water Allocation Programme will look at options for water allocation, including costs, benefits and impacts, and will consider overseas approaches. This work builds on the work of the Land and Water Forum and international experience.
- 34 The Government has established a Technical Advisory Group to advise officials on the practical impact of different options. David Caygill has been appointed. The Technical Advisory Group will report back to government at the end of 2017.

## Canterbury Mayoral Forum

## Item 10.1

Date: 25 August 2017

Presented by: Lianne Dalziel, Chair

### Region-to-region MoU with Nagano Prefecture, Japan

#### Purpose

This paper seeks agreement in principle to develop a region-to-region relationship with Nagano Prefecture, Japan, for report back to the Mayoral Forum on 1 December 2017.

#### Recommendations

That the Canterbury Mayoral Forum:

- 1 **agree** in principle to develop a region-to-region relationship with Nagano Prefecture, Japan
- 2 **direct** the secretariat to work with Christchurch Educated and Christchurch City Council staff to draft a Memorandum of Understanding (MOU) with Nagano Prefecture and report back to the Mayoral Forum on 1 December 2017.

#### Background

- 1 Nagano Prefecture (formerly known as Shinshu) is in central Japan, between the Tokyo and Nagoya metropolitan areas. It is the fourth largest region in Japan, with a population (2015) of 2.1 million. It is ranked the happiest region in Japan, and is one of the highest ranked regions for education.
- 2 An MoU between the two regions would formalise and extend the existing relationship, which currently focuses on tertiary alliances, school relationships (including early childhood education and parenting programmes), study tours and teacher exchange.
- 3 There is an opportunity for the relationship to extend to a range of other opportunities, for example, 2019 rugby world cup tours, farm management education and tramping guides/sports instructors exchange programmes.
- 4 Nagano Prefecture and the Canterbury region both have 10 districts, and there are some marked similarities in geography and economic activity.
- 5 Mayors indicated support in principle (via email) for the Chair of the Mayoral Forum to explore the proposal.
- 6 On 14 August 2017, I met with Takeuchi Nobuhiko from the Nagano Prefectural Government, Asst Prof Tetsuhito Sakata from Teikyo University and Tony Oikawa, Japan Market Representative for Christchurch Educated.

#### Alignment with CREDS

- 7 The strong focus on international education aligns well to the Canterbury Regional Economic Development Strategy (CREDS) accelerator project to extend the Job Ready mentoring programme for international students to South Canterbury. This encourages

and support young, skilled migrants who have been educated in New Zealand to settle permanently in our region, augment our labour force and contribute to our communities.

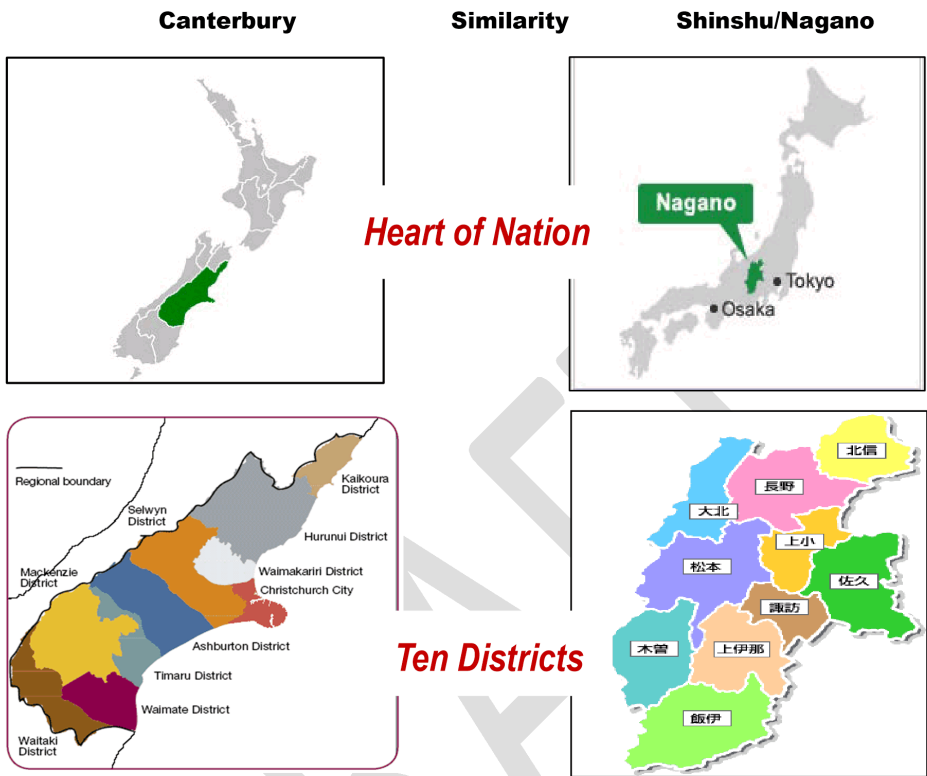
- 8 The expansion of the Sister City concept to a 'cousin-region' arrangement, means that a wider array of offerings is available to both parties. The relationship could potentially extend beyond education, into employment / training exchanges and opportunities in tourism and farming.
- 9 The opposing seasons in both countries increases the potential for work and leisure exchanges in skiing, sports training and tourism. This aligns well with the CREDS Visitor strategy goal of attracting visitors outside the peak summer season.

#### Next steps

- 10 A draft of what a region-to-region relationship might look like, and an initial draft of a potential MOU are attached as Appendix A. This material has been provided by Tony Oikawa as *concept documents to support discussion between the parties*.
- 11 With Mayoral Forum agreement, the secretariat will work with Christchurch Educated and the international team at Christchurch City Council to develop a high-level MOU for Mayors to consider when they meet on 1 December 2017.
- 12 The MOU will be high level and mandate the subsequent development of a project plan and programme of practical actions with the Forum and its member councils.
- 13 If the Mayoral Forum agrees, the Chair could sign an MOU during a planned visit to Japan in March or April 2018.

Appendix A: Concept documents provided by Tony Oikawa KJANZ, August 2017

**Region to Region between Shinshu and Canterbury**



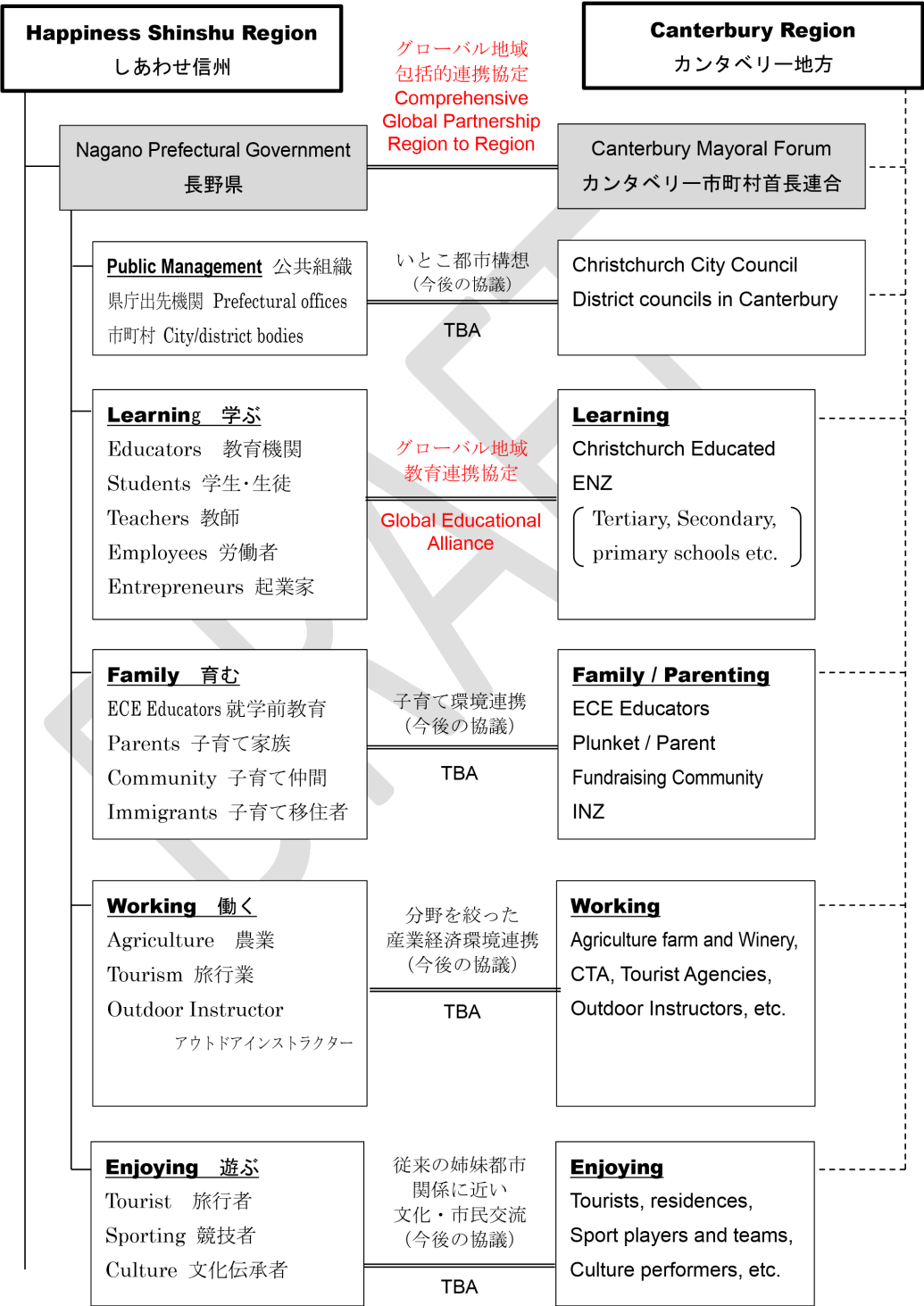
**Potentialities of Global Economic Alliance (To be discussed)**

Kaikoura district	← Sea and lake →	Suwa area
Hurunui district	← Hot springs →	North Shinshu area
Waimakariri district	← Winery →	Matsumoto area
Christchurch City	← Terminal city →	Nagano area
Selwyn district	← Tramping →	South Shinshu area
Ashburton district	← Ski resort →	Taihoku area
Timaru district	← Compact city →	Josho area
Mackenzie district	← Star watching →	Saku area
Waimate district	← Forest & animals →	Kiso area
Waitaki district	← Natural energy →	Kamiina area





The draft of Partnership structure  
between Shinshu and Canterbury as like cousin relationships  
*Updated as of 14<sup>th</sup> August 2017*



## Where and what is Shinshu

Shinshu is the former name of Nagano prefecture and was used until Edo era. Currently, it appears in the slogan for the regions vision - “Shiawase Shinshu” (means the Happiness of Shinshu). It is located in the most central part of Japan, about one and half hours from Tokyo by Shinkansen (super express train). Nagano hosted the Winter Olympics in 1998 and has many popular ski areas in winter; also it has famous training places for rugby teams in summer.

Nationwide statistics indicate that Shinshu has the number one ranking in Japan as the happiest region, the longest average life span, the most popular place to migrate, the largest number of villages, museums per population, production of vegetable, mountains of over 3,000m, day hot springs (onsens), moreover one of the most education-minded region in Japan.

Refer in Japanese <http://www.shiawase-shinshu.jp/data>.

### 1. Public management

Global training for public servant: In Oct/Nov 2015, Mr Kurane, a public servant of Nagano Prefectural Office (NPO) came to Christchurch to study NZ public organization and community. After he returned to Japan, he recommended to Governor Abe to set the new global exchange programme to learn public management system each other.

### 2. Education

75 students will start short courses in Tertiary from 2019: Nagano Prefectural University which will be updated from two-years college in 2018 has just decided to send 75 students to Christchurch to start the regular short-term learning programme collaborated with Lincoln University and Ara Institute of Canterbury, focusing on business, food science/nutrition and English. This is to be continued at least four years.

Over 20 student teachers have learnt at primary school since 2013: Shinshu University has been annually setting the short term training programme of current and training teachers collaborated with University of Canterbury, Merrin School and Halswell School since 2013.

NZ Education Fair in Shinshu in Japan 2015: Christchurch Educated held the fair in Nagano and Matsumoto city in May 2015 and visited ten schools including elementary schools, junior high schools, high schools and university. Seven schools and a university from Christchurch could promote and feature their education and study abroad.

### 3. Family/Parenting

More popular Te Whāriki / ECE visits: Nagano prefecture has just started their original method of ECE named ‘Shinshu Natural Learning’ since 2015. It can be said that Te Whāriki is similar educational philosophy and method with them. We could expect some joint programme between two regions focusing on ECE as well as parenting and women’s environment in family and work

place. They are also interesting in Plunket which has been not existing in Japan yet.

**How to increase regional population (expected):** Nagano prefecture has been faced at decreasing of population since 1980s while there is currently becoming the most popular place to migrant from nationwide among Japanese. We believe that showing more happiness life environment will influence to younger family mind. NPO is keen to learn the system of INZ which is continuously providing better and happier life to immigrants from worldwide.

#### **4. Working/Industries (To be discussed)**

**Rugby World Cup 2019 (expected):** Most Canterbury is keen to watch games of RWC2019 in nation-wide in Japan. It could be planned short trips to Shinshu area in autumn season suitable for tramping and hot springs because it is near metropolitan Tokyo, just one and half hour by train. Also there is some near Nagoya area, third largest city in Japan. We could produce any outbound travel packages with tourism industries, including visiting Nagano. All other ideas in tourism might be one of huge collaboration theme between Canterbury and Shinshu.

**Agriculture/Winery/Fruits (expected):** Nagano prefecture is one of the largest production areas in agriculture such as apples, vegetables and grapes/wines. However, there has been faced in the lack of younger farmers for past several decades. It could be potential of learning the way of agriculture management and export development with Canterbury farmers. Employee exchange, agricultural working holiday, farm business alliance etc would be considerable.

**Tramping guide and sport/outdoor Instructors (expected):** There are hundreds of mountains over 3000m, lakes, rivers, ski areas and sports training fields. For example, many Australian have been employed in Shinshu as ski instructors of winter season. We could plan exchange programme and any events for tramping guides and/or outdoor instructors etc because summer and winter season is opposite.

#### **5. Enjoying/Lifestyle**

**Lifestyle partnerships as like cousin region (mid-long term):** Sister City system has formerly contributed people in the world to connect each other in 20 century on the behaviour of cultural and educational activities. The brand-new 'cousin region' system, new-concepted by me, will aim flexible and global partnership in 21 century, building sustainable, diverse and economical relationships. See the below figure in my idea, between ten districts/areas of Canterbury and Shinshu.



CANTERBURY  
Mayoral Forum

# Memorandum of Understanding

長野県とカンタベリー地方間における覚書

Between

The Nagano Prefectural Government, Japan

and

Canterbury Mayoral Forum, New Zealand

Nagano Prefectural Government in Japan and Canterbury Mayoral Forum in New Zealand (the Parties) agree to sign this memorandum of understanding indicates “Region to Region Global Collaboration” included the many educational, cultural and family life-based bilateral benefits between Shinshu/Nagano in Japan and Canterbury/Christchurch in New Zealand.

長野県とカンタベリー自治体首長連合は、信州／長野県とカンタベリー／クライスとチャーチにおける、教育的、文化的、家族生活様式的な相互の利益を高める為の「地域間グローバル包括連携協定」について覚書を交わすことを両者で合意した。

## I. Region to Region Global Collaboration Goals: 地域間グローバル包括連携協定の目標

- (1) To strengthen friendships, relationships, understanding and appreciation between people in Shinshu/Nagano Prefecture and Canterbury/Christchurch.

双方の地域に暮らす人々の友好関係づくりや相互理解を高めていくことを目標とする。

- (2) To deepen the understanding of and respect for each other's traditional and modern cultures.

双方の地域の伝統的かつ最新の文化に対する理解と尊重を深めていくことを目標とする。

- (3) To develop opportunities for children, students, teachers and parents/families to develop skills which enhance Japan and New Zealand relationships.

子ども、児童・生徒・学生、教師、保護者／家族たちが、二国間の関係をより親密にしてい  
く為の成長機会を、より多く提供していくことを目標とする。

- (4) To cover the collaborative opportunities of tertiary education alliances, school relationships in Early Childhood Education, primary and secondary school, various learning programme (study tours), teacher exchange and other relevant activities.

当該連携協定は、高等教育連携、幼少教育・小中学校義務教育・高校教育における学校間連  
携、各種学びのプログラム、教師交流、その他関連する活動を含むこととする。

## II. Extending other regional projects:

- (1) When a new relationship in these regions is eventually formed, the Parties agree that these will be governed by separate documentation between the other parties.

この二地域間で、新たな直接関係が構築されようとする場合は、当該連携協定覚書とは別の書面をもって、その当事者間どうしで内容を取り決めることに両者は合意する。

**III. General objectives:**

- (1) The Parties agree to work cooperatively and to be following the laws prevailing in the respective countries.

両者は協力的に取り組み、両国の法令に則した行動と最善の対処を行うことを合意する。

- (2) This Memorandum of Understanding will commence on the date the last party signs this document and be in effect for four (4) years.

当該連携協定は、双方のサインが成立した日から4年間有効とする。

- (3) This Memorandum of Understanding can be automatically extended by agreement between the Parties, and may be modified, amended by agreement in writing by the Parties. Either party can give the other party three months' notice in writing should they wish to terminate this agreement.

当該連携協定は、期間満了後に自動的に改正更新され、内容修正等が必要な場合は書面を取り交わすことを両者が合意することもできる。どちらか一方が、3ヶ月前以上の書面による告知によって、合意期間を終了することもできる。

- (4) This document is written in English and in Japanese. Both descriptions have equal validity.

当該書面は英語と日本語で記載され、双方の文面が同等な効用を持つ。

**Signed on behalf of the Parties:** 双方合意のサイン

Nagano Prefectural Government

Canterbury Mayoral Forum

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_, \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_, \_\_\_\_\_

## 16. Insurance Committee Minutes - 4 September 2017

Reference: 17/968747

Contact: Mark Saunders mark.saunders@ccc.govt.nz 941 6436

### 1. Purpose of Report

The Insurance Committee held a meeting on 4 September 2017 and is circulating the Minutes recorded to the Council for its information.

### 2. Recommendation to Council

[That the Council receives the Minutes from the Insurance Committee meeting held 4 September 2017.](#)

### Attachments

No.	Title	Page
<a href="#">A</a>	Minutes Insurance Committee - 4 September 2017	96

### Signatories

Author	Mark Saunders - Committee and Hearings Advisor
--------	--





---

## Insurance Committee OPEN MINUTES

---

**Date:** Monday 4 September 2017  
**Time:** 2:03pm  
**Venue:** Committee Room 1, Level 2, Civic Offices,  
53 Hereford Street, Christchurch

---

**Present**

Chairperson	Mayor Lianne Dalziel
Deputy Chairperson	Councillor Raf Manji
Members	Deputy Mayor Andrew Turner Councillor Mike Davidson

---

4 September 2017

**Principal Advisor**  
Carol Bellette  
General Manager Finance and  
Commercial

Mark Saunders  
Committee and Hearings Advisor  
941 6436  
mark.saunders@ccc.govt.nz  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

To view copies of Agendas and Minutes, visit:  
[www.ccc.govt.nz/Council/meetingminutes/agendas/index](http://www.ccc.govt.nz/Council/meetingminutes/agendas/index)

Insurance Committee  
04 September 2017

Christchurch  
City Council 

- Part A      **Matters Requiring a Council Decision**  
Part B      **Reports for Information**  
Part C      **Decisions Under Delegation**
- 

The agenda was dealt with in the following order.

**1. Apologies**

**Part C**

There were no apologies.

**2. Declarations of Interest**

**Part B**

There were no declarations of interest recorded.

**3. Confirmation of Previous Minutes**

**Part C**

There were no previous minutes for confirmation.

**4 Resolution to Exclude the Public**  
**Committee Resolved INSC/2017/00001**

**Part C**

That Tim Stephens and Sarah Fairbrother of Simpson Grierson and Greg Rozen of Beca remain after the public have been excluded for Item 5 of the public excluded agenda as they have knowledge that is relevant to that item and will assist the Committee.

**AND**

That at 2:04pm the resolution to exclude the public set out on pages 5 to 6 of the agenda be adopted.

Mayor/Councillor Manji

**Carried**

**The public were re-admitted to the meeting at 2:31pm.**

**Meeting concluded at 2:32pm.**

**UNCONFIRMED - TO BE CONFIRMED AT A DATE YET TO BE CONFIRMED**

**MAYOR LIANNE DALZIEL**  
**CHAIRPERSON**

---

Page 2



## 17. Policy for the Appointment and Remuneration of Directors to Council Organisations

Reference: 17/674466

Contact: Ian Thomson [ian.thomson@ccc.govt.nz](mailto:ian.thomson@ccc.govt.nz)

941 8999

### 1. Purpose and Origin of Report

#### Purpose of Report

- 1.1 To enable the Council to receive and consider a new Policy for the Appointment and Remuneration of Directors to Council Organisations.

#### Origin of Report

- 1.2 The report was prepared at the request of the Council, which had indicated its intention to review the current policy.

### 2. Significance

- 2.1 The decisions recommended in this report are of low significance in relation to the Christchurch City Council's Significance and Engagement Policy. Community engagement is not proposed.

### 3. Staff Recommendations

That the Council:

1. Receives the information in the report;
2. Adopts the Policy for the Appointment and Remuneration of Directors to Council Organisations attached to the report, replacing the Council's current policy;
3. Authorises the General Manager Finance and Commercial to approve any changes that may be required before the new policy is published;
4. Resolves that Council Organisations (including Council-controlled Organisations and Council-controlled Trading Organisations) be directed to pay to recipients specified by the Council an amount equivalent to the remuneration payable to elected members appointed to the governing bodies of those organisations.
5. Notes that the initial recipients and the amounts they are to receive will be determined by resolution of the Council following consideration of the information contained in this report.

### 4. Key Points

- 4.1 It is proposed in the draft Policy that the Council establishes a Council Organisation Appointments Panel for the purpose of recommending the appointment of elected members and others to Council Organisations.
- 4.2 The process for the appointment of directors to Christchurch City Holdings Ltd (CCHL) has been given greater clarity, although essentially remains the same as at present.
- 4.3 CCHL continues to be responsible for recommending the appointment of directors to the Council-controlled Organisations (CCOs) it either holds shares in or has oversight of, as well as to any other CCOs at the request of the Council.
- 4.4 It is proposed that Council Organisations be directed to donate to recipients specified by the Council an amount equivalent to the fees payable to elected members appointed to the governing bodies of those organisations.

## 5. Context/Background

- 5.1 The current policy was adopted by the Council in October 2011. Since then, there have been a number of ad hoc additions and alterations made, but no formal review undertaken to determine whether or not the policy was still fit for purpose.
- 5.2 Council staff have discussed aspects of the policy that could be improved upon and retained in a revamped document. They have also proposed a number of changes to the processes used for recommending appointments and remuneration.
- 5.3 In doing so, staff have drawn on their own knowledge and experience, looked at other policies and information relevant to the local government sector, and sought input from CCHL.
- 5.4 The layout of the document has been improved, in an effort to make it more succinct and easier to use. It retains the separation into parts but reduces them to four – Council Organisations, Christchurch City Holdings Ltd, other Council-controlled Organisations and Remuneration.
- 5.5 The result is the attached draft policy for the Council's consideration. The balance of this report contains some commentary on salient points.

### **Council Directors**

- 5.6 CCHL's constitution defines a Council director as being a Council member, Community Board member or an employee of a local authority. For the purposes of the draft policy and this report, elected members appointed to Council Organisations (including Council-controlled Organisations and Council-controlled Trading Organisations) are referred to as Council directors.
- 5.7 Independent directors (non-Council directors) are described by the Auditor-General's office as being appointed to provide commercial and governance expertise, diversity, and an insulating layer between the political activities of the Council and its operational arms. The desirability of engaging commercial expertise in a Council business is often a reason for setting it up as an arms-length entity.
- 5.8 Apart from the Council already deciding that four members of the CCHL board are to be Council directors, the draft makes no distinction between Council directors and independent directors with regard to their eligibility for appointment.
- 5.9 Council directors are currently appointed to Christchurch City Holdings Ltd, ChristchurchNZ Holdings Ltd, ChristchurchNZ Ltd, Vbase Ltd, Civic Building Ltd, and Transwaste Canterbury Ltd. The Chief Executive and GM Finance and Commercial are the sole directors of Tuam Ltd, but this company is now exempt from the requirements for CCOs set out in the LGA 2002.
- 5.10 At present there are no Council directors appointed to its larger trading companies, Orion, Christchurch Airport, Lyttelton Port Company, City Care, Enable, Red Bus and Eco-Central although there is no specific prohibition against this in the current policy.
- 5.11 It is proposed in the new draft policy that elected members will not eligible for appointment unless there are compelling reasons for the Council deciding otherwise, or it is a requirement of an entity's constitution, rules, or specific legislation. There are no such requirements at present.
- 5.12 The Office of the Auditor-General (OAG) considered this issue in 2015 in a report on the governance and accountability of Council-controlled Organisations. The report noted that one of the disadvantages of having elected members on boards was that there is an inherent conflict between a Councillor-director's obligations to the Council (and community) and obligations to the entity to which he or she has been appointed.
- 5.13 The OAG found arguments for and against the appointment of elected members to boards, but concluded that such appointments should be the exception.

- 5.14 The report also noted there is a view that the potential for conflict between a Councillor-director's interests as a Councillor and as a CCO director is reduced where the Councillor is a director of a CCO holding company. The reasoning is that the holding company will be focussed on managing the local authority's investment in its CCOs, rather than on the specific business of each CCO. However, the OAG believes a director of a holding company has a particular need for business acumen and governance experience.

#### **Council Organisation Appointments Panel**

- 5.15 It is proposed in Part One of the attached draft that after each triennial election the Council establishes a Council Organisation Appointments Panel. Members would be the Mayor and Chief Executive (or their nominees) and a Councillor.
- 5.16 The idea behind this is to have a more streamlined approach to appointing elected members (and others if appropriate) to the relatively long list of organisations in which the Council has a minority interest. The outcome sought is an expedited process for making these appointments.
- 5.17 The first task for the Panel would be to consider whether or not there is a benefit to the Council in being represented on the organisation's governing body. Then the Panel would call for expressions of interest from elected members and assess potential appointees against the skills, knowledge, and experience required for each position, as determined by the Panel.

#### **CCHL Appointments**

- 5.18 The process for appointing directors to the board of CCHL essentially remains the same, with an Appointments Committee established after each triennial election or otherwise as required.
- 5.19 The current policy provides that where possible, the committee members would include the CCHL chairperson, a Councillor, a recently retired Councillor, and an external experienced director. Recent experience has shown that identifying and recruiting people from this pool can be difficult.
- 5.20 It is proposed that this be changed and that the committee comprises the Chairperson of the CCHL board, an external commercial director with relevant experience and knowledge, and up to two other members nominated by the Council.
- 5.21 Another change is to clarify the number of Council-directors to be appointed to the CCHL board. Currently the policy states that the Council intends there to be a mix of four Council and four non-Council directors. It then goes on to provide that "the Mayor shall be appointed a director of CCHL ex officio".
- 5.22 There has been some confusion about what exactly this means. CCHL's constitution provides that the size of the board is to be no fewer than three nor more than eight subject to the Council determining otherwise. This is reflected in the draft, which states there are currently eight directors, comprising the Mayor, three Councillors, and four non-Council directors.
- 5.23 This can be varied according to the wishes of the Council from time to time.

#### **Tenure of Appointments**

- 5.24 Under the current policy, the directors of Council-controlled Trading Organisations (including CCHL) will normally be appointed for periods of three years. The usual tenure will be six to nine years, but this is subject to a review of the director's performance after each three year period. Following nine years of service a director may be appointed for a further three years but only in special circumstances.
- 5.25 The new draft notes that directors appointed to CCHL or other Council-controlled Organisations will not generally serve for more than three terms of three years each, unless the Council decides otherwise. Tenure would also be subject to any requirements for the rotation of board members contained in the organisations' constitution, shareholders agreement or rules.



- 5.26 It is proposed the Council retains the practice of appointing directors for three terms plus one (in the case of special circumstances).
- 5.27 The Institute of Directors doesn't recommend an appropriate length of tenure for a director. It notes that a longer term allows a director to gain a deeper understanding of the business, but can also lead to loss of objectivity and enthusiasm. According to the Institute it is not unusual for a director to be appointed for an initial term of three years with a further term of three years in mind.

#### **Remuneration**

- 5.28 Part Four of the attached draft provides for the remuneration of people appointed to the governing bodies of Council Organisations. It acknowledges the view expressed by the majority of Councillors that remuneration levels will reflect the element of public service involved.
- 5.29 Since 2016 the Council has resolved that an equivalent amount to the fees payable to the Council directors of CCHL will be paid instead to two charitable organisations, Imagination Station and the Mayor's Welfare Fund. This year the Council voted for the payments being divided equally between those two organisations.
- 5.30 The attached draft proposes this being a policy of the Council and extended to include all Council directors appointed to Council Organisations (including Council-controlled Organisations and Council-controlled Trading Organisations). Those organisations would be directed to donate an amount equivalent to the remuneration payable to their Council directors to recipients specified by the Council from time to time, to be paid as at 30 June each year.
- 5.31 The draft currently provides that recipients would be charitable organisations established for the purpose of benefitting the community (or a particular sector within it) or funds administered by the Council for the benefit of ratepayers, such as the Mayor's Welfare Fund and the Innovation Fund. There are a number of options available for determining which recipients should benefit.
- 5.32 One is that the organisations concerned could be directed to make the payments to recipients specified by the Council.
- 5.33 Another is for the direction to be made after each Council director has been given the opportunity to nominate the recipient he or she wishes to benefit.
- 5.34 Currently the Council Organisations that would be subject to a direction are CCHL, ChristchurchNZ Holdings Ltd, ChristchurchNZ Ltd, and Transwaste Canterbury Ltd.
- 5.35 Vbase Ltd, Tuam Ltd, and Civic Building Ltd all have Council directors appointed to their boards, but they do not currently receive any remuneration, although that may change in respect of Vbase. The remuneration for Council directors appointed to ChristchurchNZ Holdings and ChristchurchNZ is amalgamated so that only one amount is payable.
- 5.36 The most recent information from CCHL is that the last amount shared equally between the Mayor's Welfare Fund and the Imagination Station was \$143,402 (the total annual remuneration payable to the four Council directors). In respect of Transwaste Canterbury, the annual remuneration payable is \$25,427 (one Council director) and for ChristchurchNZ/ChristchurchNZ Holdings, \$70,000 (for two Council directors).
- 5.37 The Council will need to decide whether or not it adopts the policy and, if it does, how it wishes to distribute the available funds.
- 5.38 One option could be to pool the total amount payable and allocate it to (say) three recipients with them each receiving 30%. Alternatively the Council could agree that the two Funds it administers, the Mayor's Welfare Fund and the Innovation Fund are allocated 50% of the total amount and the remaining 50% distributed to one or more agreed recipients.

- 5.39 Donations to a number of charities would mean smaller amounts of money being spread over a wider group of beneficiaries. More meaningful outcomes might be possible with donations to a smaller number of recipients only, whether charitable or for Council activities or services.
- 5.40 Whichever approach is preferred, the Council will also need to consider how the distribution of funds is implemented and the resources required to administer it. Directions could be given annually or following each triennial election.

### Conclusion

- 5.41 The matters referred to in this report are those the author believes may be of particular interest to the Mayor and Councillors. It is not a comprehensive sample of the provisions contained in the attached draft and any questions and/or comments about those are welcomed.
- 5.42 It is worth reiterating the context in which the policy has been prepared. The LGA 2002 requires the Council to appoint a person to be a director of a Council Organisation only if the person has, in the opinion of the Council, the required skills, knowledge, and experience to guide the organisation and contribute to the achievement of its objectives.
- 5.43 For the purpose of achieving that outcome, the Act requires the Council to adopt a policy that sets out transparent processes for identifying and considering the skills, knowledge, and experience required for the job. The objective is the appointment of the best person for each role based on merit.
- 5.44 Staff believe the draft provides a clear and effective basis for achieving this.

## Attachments

No.	Title	Page
A <a href="#">↓</a>	Policy for the Appointment and Remuneration of Directors to Council Organisations	104

## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories

<b>Author</b>	Ian Thomson - Senior Legal Advisor, Governance
<b>Approved By</b>	Carol Bellette - General Manager Finance and Commercial (CFO) Karleen Edwards - Chief Executive

## CHRISTCHURCH CITY COUNCIL

### POLICY FOR THE APPOINTMENT AND REMUNERATION OF DIRECTORS TO COUNCIL ORGANISATIONS

#### 1. PURPOSE

- 1.1. The Council will appoint a person to be a director of a Council Organisation only if the person has, in the opinion of the Council, the required skills, knowledge, and experience to guide the organisation and contribute to the achievement of its objectives (s.57(2) Local Government Act 2002).
- 1.2. For the purpose of achieving that outcome, and as required by the Act, this policy sets out objectives and transparent processes for:
  - (a) identifying and considering the skills, knowledge, and experience required of directors of Council Organisations;
  - (b) appointing directors to Council Organisations;
  - (c) setting remuneration levels;

#### 2. OBJECTIVE

- 2.1. The Council's objective, through the implementation of this policy, is the appointment of the best person for each role, based on merit.

#### 3. DEFINITIONS

- 3.1. S. 6 of the LGA 2002 contains statutory definitions that are relevant to the policy, and which are summarised below:

(a) **Council Organisation**

A Company in which the Council holds or controls shares, or has the right to appoint 1 or more directors.

An entity in which the Council controls 1 or more of the votes at any meeting of the members or controlling body of the entity, or the right to appoint 1 or more of the trustees, directors, or managers (however described) of the entity.

The control of shares or votes, or the right of appointment may be direct or indirect (i.e. through the Council's interest in another company or entity).

(b) **Council-controlled Organisation**

A Company in which the Council holds or controls 50% or more of the shares, or has the right to appoint half or more of the directors.

An entity in which the Council controls 50% or more of the votes at any meeting of the members or controlling body of the entity, or the right to appoint half or more of the trustees, directors, or managers (however described) of the entity.

The control of shares or votes, or the right of appointment, may be direct or indirect (i.e. through the Council's interest in another company or entity).

(c) **Council-controlled Trading Organisation**

A Council-controlled Organisation which operates a trading undertaking for the purpose of making a profit.

(d) **Entity**

For the purposes of the LGA 2002 (and this policy) an entity may be any partnership, trust, arrangement for the sharing of profits, union of interest, co-operation, joint venture, or other similar arrangement. It does not include a company, committee, or joint committee of the Council.

If a Council Organisation is not a company, references relating to that entity are further defined as follows:

- (i) equity securities include any form of voting rights;
- (ii) the directors and the board include trustees, managers, members, or office holders (however described);
- (iii) shareholders include any partners, joint venture partners, members, or other persons holding equity securities; and
- (iv) the constitution includes any rules or other documents constituting the organisation or governing its activities;

(e) **Organisations that are not Council-controlled Organisations**

S.6(4) of the LGA 2002 lists a number of entities that are not Council-controlled Organisations, even though 50% of their shares may be held or controlled by a local authority. These include an energy company within the meaning of the Energy Companies Act 1992 and a port company within the meaning of the Port Companies Act 1988.

Orion New Zealand Ltd is an energy company, and Lyttelton Port Company Ltd is a port company. The Council, through CCHL, holds all or the majority of shares in these two companies.

**4. OTHER RELEVANT LEGISLATION**

- 4.1. In addition to this policy, the appointment and re-appointment of directors to Council Organisations are governed by their respective constitutions, trust deeds or, in some cases specific legislation. In the event of a conflict, the regulatory requirements of those documents take precedence over this policy.

- 4.2. Where Council Organisations are jointly owned with other entities governance arrangements may be established through shareholder agreements or other documentation. These also take precedence over this policy.

## 5. POLICY STRUCTURE

- 5.1. There are four parts to the policy:

- Part One: appointments to Council Organisations that are not Council-controlled Organisations;
- Part Two: appointments to Christchurch City Holdings Ltd (CCHL);
- Part Three: appointments to other Council-controlled Organisations;
- Part Four: remuneration;

## 6. PART ONE - APPOINTMENTS TO COUNCIL ORGANISATIONS

- 6.1. The Council has a minority interest in numerous Council Organisations. This may have been sought by the Council, or requested by the organisation. In some cases, the Council's involvement may be a statutory requirement or provided for in the organisation's founding document (such as a trust deed, rules, or constitution).
- 6.2. As soon as practicable after each local body triennial election, the Council will establish a panel, to be known as the Council Organisation Appointments Panel, for the purpose of recommending elected members and others to Council Organisations. Members of the Panel will be a Councillor, a Community Board member and the Chief Executive (or his or her nominee).
- 6.3. Before considering an appointment, the Panel will determine whether there is a benefit to the Council being represented on the governing body of the organisation.
- 6.4. The Panel will call for expressions of interest from all elected members, including Community Board members if the Panel considers this appropriate. Potential appointees will be assessed against the skills, knowledge, and experience the Panel has determined are required for each position.
- 6.5. The Panel will report its recommendations to the Council to enable appointments to be made in a timely manner.
- 6.6. Council officers, in their capacity as employees of the Council, may be appointed to a Council Organisation, with the approval of the Chief Executive. This will usually be for the purpose of ensuring the Council's interests are monitored and managed.
- 6.7. Officer appointments will be deemed to be part of that officer's normal duties and will lapse on completion of his or her employment with the Council, or earlier at the direction of the Chief Executive.

**7. PART TWO – APPOINTMENTS TO CHRISTCHURCH CITY HOLDINGS LTD (CCHL)**

**Background**

- 7.1. CCHL's constitution contains a number of provisions relating to the appointment of directors.
- 7.2. For example, the size of the board may not be fewer than three nor more than eight, subject to the Council determining otherwise. Currently the Council has decided there should be eight, comprising the Mayor, three Councillors, and four Non-Council directors.
- 7.3. A Council director is defined as a Council member, Community Board member, or an employee of a Local Authority.
- 7.4. The Council is entitled to appoint and remove any person as a director. At least two members of the board must be Non-Council directors.
- 7.5. The constitution also requires Council directors of CCHL to retire on a date specified by the Council, but which must be within three months of each local body triennial election. Of the four Non-Council directors, two are required to retire annually in accordance with CCHL's rotations policy.
- 7.6. All retiring directors are deemed to be re-appointed, unless the Council has given notice that re-appointment is not to be assumed, another person has been appointed to the vacated office, or that the vacated office is not to be filled for the time being.
- 7.7. CCHL directors will not generally be appointed for more than three terms of three years each, subject to the requirements referred to in paragraphs 7.5 and 7.6 above.
- 7.8. Directors may be removed from office at any time by notice in writing by the Council, as shareholder. Without limitation, the Council may give such notice if it believes a director
  - (a) No longer has the confidence of the CCHL board;
  - (b) Has breached ethical standards in circumstances where the Council believes the breach reflects badly on CCHL or the Council;
  - (c) Has not acted in the best interests of the company;
  - (d) Has breached an obligation of confidentiality imposed on directors, including speaking publicly on board matters without the board's authority.
  - (e) Has breached the principles of collective responsibility.

**Appointments Committee**

- 7.9. As soon as practicable after each local body triennial election, or as otherwise required, the Council will establish an Appointments Committee for the purpose of recommending the appointment of directors to CCHL (Council and Non-Council directors). The members of the committee will comprise the chairperson of the CCHL



board, an external commercial advisor with relevant experience and knowledge, and up to two other members nominated by the Council.

- 7.10. Any recommendation made must be the unanimous decision of the committee.

#### **Appointments process**

- 7.11. The Appointments Committee will assess the skills, knowledge and experience required for appointment as a director of the CCHL board (both independent and Council directors), taking into account such other factors as:

- (a) encouraging diversity;
- (b) the Council's objectives for CCHL (described in its Statement of Intent);
- (c) CCHL's relationship with the Council, as CCHL's sole shareholder;
- (d) succession planning;

- 7.12. In addition, there are a number of core competencies expected of all appointees, including:

- (a) sound judgement and decision-making;
- (b) a public service ethos;
- (c) a high standard of personal integrity;
- (d) commercial and governance experience;
- (e) clear communication skills and an ability to debate in a reasoned manner;
- (f) effective teamwork and collaboration;
- (g) ability to think strategically;
- (h) risk assessment and contingency management;
- (i) commitment to the principles of good corporate citizenship;
- (j) understanding of the wider interests of the Council, as a publicly accountable shareholder.

- 7.13. The committee will prepare a list of possible candidates to be interviewed. In preparing the list, the committee will use a number of resources including, but not exclusively, public advertising, a data base of potential candidates maintained by CCHL, personal recommendations and self-referrals, identifying individuals with the required skills and competencies, and a specialist consultant.

- 7.14. Where a candidate is being re-appointed or has previously been a director on the board of another Council-controlled Organisation, the committee may choose not to interview that person but will first discuss the matter with the relevant board Chairperson. The process for considering re-appointment will be as set out in paragraphs 8.16 – 8.19 of this policy.

- 7.15. The Appointments Committee will report to the Council on the outcome of the appointments process and the committee's recommendations. The Council will be the final decision-maker.
- 7.16. The Council expects all participants in the appointment process to undertake the work required of them in a timely manner.

#### **Succession Planning**

- 7.17. These provisions are specifically for the position of Chairperson of the CCHL board.
- 7.18. A director appointed as Chairperson in their third three year term may serve in that role for a maximum of six years, unless the Council decides otherwise.
- 7.19. The Appointments Committee will be responsible for managing the succession planning process, which may (but not necessarily) be initiated by the board. This must commence at least six months before the settling-in period referred to below, and one year before the proposed retirement of the current Chairperson.
- 7.20. The process may be initiated by the board, and will include discussions with the Chairperson, assessing the skills, knowledge and expertise required for the role, and identifying any board members who may be possible candidates.
- 7.21. If the proposed candidate is new to the board there must be time for a settling-in period of at least one year before that person can be nominated for the role of Chairperson.
- 7.22. The qualities expected of the Chairperson include (but not exclusively) the ability to develop and maintain a sound relationship with the Council based on mutual trust and confidence and a close but independent working relationship with CCHL's Chief Executive, and to use the collective skills of the board and executive team for the purpose of achieving the Council's objectives for CCHL (described in its Statement of Intent).
- 7.23. The Chairperson must also be able to lead and encourage full participation in board decision-making, ensure the timeliness and relevance of information, assume the role of spokesperson for CCHL, and have a reputation for integrity and credibility within the business community.

### **8. PART THREE – APPOINTMENTS TO OTHER COUNCIL-CONTROLLED ORGANISATIONS**

#### **Background**

- 8.1. CCHL or the Council holds all, or a majority of, the shares in Christchurch International Airport Ltd, City Care Ltd, Enable Services Ltd, Red Bus Ltd, Eco-Central Ltd, and Civic Building Ltd. These are Council-controlled Trading Organisations.
- 8.2. CCHL or the Council holds all of the shares in ChristchurchNZ Holdings Ltd, Vbase Ltd, ChristchurchNZ Ltd, Development Christchurch Ltd, and Tuam Ltd. These are

Council-controlled Organisations not engaged in trading for the purpose of making a profit.

- 8.3. CCHL also owns all, or a majority of, the shares in Lyttelton Port Company Ltd and Orion New Zealand Ltd which, as explained earlier, are not defined as Council-controlled Organisations in the LGA 2002. They are, however, treated as Council-controlled Trading Organisations for the purposes of this policy.
- 8.4. CCHL has responsibility for the appointment of directors to all of the organisations set out in paragraphs 8.1, 8.2, and 8.3.
- 8.5. Transwaste Canterbury Ltd was established as a joint venture company by private interests and five local authorities (including the Council) to develop, own and operate the Kate Valley regional landfill. It is a Council-controlled Trading Organisation but appointments to the board of Transwaste Canterbury are made and managed through the Canterbury Regional Landfill Joint Committee.
- 8.6. The Council recommends that appointments made by the joint committee follow a similar appointments process to that described in this Part Three, including the engagement of CCHL's Governance and Appointments Committee to manage the appointments process and to make recommendations.
- 8.7. The Central Plains Water Trust is a Council-controlled Organisation, but appointments are made and managed through the Central Plains Joint Committee established by the Council and Selwyn District Council. This policy does not apply to those appointments.
- 8.8. The Council has the right to appoint half or more of the members of governing bodies of other Council-controlled Organisations, such as Riccarton Bush Trust, World Buskers Festival Trust, Rod Donald Banks Peninsula Trust, and Christchurch Agency for Energy Trust. These appointments are made and managed in accordance with each organisation's constitution, shareholders agreement, specific legislation, or rules.
- 8.9. The Council may ask CCHL to undertake the appointments process in respect of these organisations, and any other Council-controlled Organisations not referred to in this policy or established after the policy has been adopted. Any process undertaken by CCHL will comply with the provisions of this Part Three.
- 8.10. Appointments to the governing bodies of Council-controlled Organisations will generally be for no more than three terms of three years each, unless the Council decides otherwise. Appointees are also subject to any requirements for the rotation of members contained in the organisations' constitution, shareholders agreement, or rules.
- 8.9. Where CCHL owns all or the majority of shares in a Council-controlled Organisation, CCHL will be responsible for exercising its rights as shareholder in respect of the removal of directors from the boards of those organisations. In doing so, CCHL will have regard to the matters contained in paragraph 7.8 of Part Two of this policy, as well as the views and preferences of the Council.

#### **Governance and Appointments Committee**

- 8.11. CCHL will establish a Governance and Appointments Committee to recommend the appointments for which CCHL is responsible. The membership and terms of reference of the committee will be determined by CCHL.

#### **Appointments Process**

- 8.12. CCHL is to ensure that the appointments process will be the same as that for the appointment of directors to CCHL. This will include an assessment of the skills, knowledge and experience required for each board and take into account the factors referred to in Part Two.
- 8.13. Elected members are not eligible for appointment unless there are compelling reasons for the Council deciding otherwise, or it is a requirement of an entity's constitution, rules, or specific legislation.
- 8.14. The Governance and Appointments Committee will report its recommendations to the CCHL board, which will then seek the approval of the Council before confirming the nominations for appointment with the governing body of each organisation. How the appointments are made will be subject to the entity's constitution, shareholders' agreement, or rules.
- 8.15. Should appointments be required to Council-controlled Organisations not referred to in this policy, or established after the policy has been adopted, the Council may engage CCHL to conduct the appointments process in accordance with the provisions of this Part Three.
- 8.16. A current director whose term of office is about to expire may be entitled to seek re-appointment. If CCHL is responsible for appointments to that organisation, the re-appointments process will begin with the chairperson of the CCHL board consulting the chairperson of the organisation.
- 8.17. The matters discussed will include, without limitation, whether the skills of the incumbent add value to the work of the governing body or other skills are needed, the director's length of tenure, and/or succession planning.
- 8.18. The outcome of the discussion will be reported to the Governance and Appointments Committee which will form a view on whether or not to recommend re-appointment.
- 8.19. The CCHL board may approve a recommendation to re-appoint without further reference to the Council. If re-appointment is not approved, then CCHL will undertake an appointments process for the director's position in accordance with this Part Three.

#### **9. PART FOUR – REMUNERATION**

- 9.1. CCHL is responsible for approving remuneration levels for the directors appointed to the Council-controlled Organisations and Council-controlled Trading Organisations referred to in paragraphs 8.1, 8.2, and 8.3 of Part Two of this policy.
- 9.2. For that purpose CCHL will undertake a review of remuneration levels for appointees as soon as practicable after each local body triennial election, or more frequently if

CCHL considers it necessary. The review will cover all members of each board (elected members and independents), including CCHL.

- 9.3. CCHL will also be responsible for reviewing and approving any changes to remuneration levels that may be required should the Council decide that a Council-controlled Organisation has become a Council-controlled Trading Organisation. The review will be carried out in accordance with this Part Four.
- 9.4. CCHL will commission an independent consultant to benchmark the level of fees paid. This will include reference to organisations that are comparable to each Council-controlled Organisation (whether trading for a profit or not), and the annual Institute of Directors' Fees Survey.
- 9.5. The review will take into account factors such as the need to attract and retain appropriately qualified people, the external market for comparable positions, and the objectives of each organisation.
- 9.6. Also to be considered will be the size and scale of the organisation, its complexity and scope, the level of accountability, and the type of expertise and specialisation needed. CCHL will ensure it understands the role and responsibilities of each board of directors appointed to the organisations CCHL monitors.
- 9.7. An important principle for the Council is that the remuneration of members of the governing body of a Council-controlled Organisation will reflect the fact there is an element of public service involved. The Council will therefore expect fees to be set at or below the average for comparable private sector entities.
- 9.8. CCHL will apply this principle in the context of ensuring strong governance outcomes through attracting and retaining high quality appointees, and remuneration levels that recognise the public service element identified by the Council.
- 9.9. The information obtained by CCHL in the course of its review will be presented to the CCHL board for consideration and approval. CCHL will then confirm the remuneration levels to be set for each organisation it monitors, to be implemented in accordance with the organisation's constitution, shareholders' agreement, or rules.
- 9.10. To recognise the element of public service referred to earlier the Council has resolved that elected members appointed to all Council Organisations (including Council-controlled Organisations and Council-controlled Trading Organisations) will not receive the remuneration they might otherwise be entitled to.
- 9.11. Instead, those organisations will be directed to donate an equivalent amount to recipients specified by the Council from time to time, to be paid as at 30 June each year. The recipients will be charitable organisations established for the purpose of benefitting the community (or a particular sector within it) or funds administered by the Council for the benefit of ratepayers, such as the Mayor's Welfare Fund and the Innovation Fund.
- 9.12. Any Council staff member appointed to the governing body of a Council Organisation or Council-controlled Organisation will not be entitled to any remuneration



## 18. Appointment of Hearings Panel - Lyttelton Historical Museum Society - Request for Gift of Land

Reference: 17/974371

Contact: Dan Egerton dan.egerton@ccc.govt.nz

941 8477

### 1. Purpose and Origin of Report

#### Purpose of Report

- 1.1 The purpose of this report is for the Council to appoint a hearings panel to hear submissions received following the public consultation undertaken pursuant to section 138 of the Local Government Act 2002 in regards to the proposed gift of land at 33-35 London Street.

#### Origin of Report

- 1.2 This report is staff generated.

### 2. Significance

- 2.1 The decision(s) in this report low significance in relation to the Christchurch City Council's Significance and Engagement Policy.
- 2.1.1 The level of significance was determined by significance matrix.

### 3. Staff Recommendations

[That the Council:](#)

1. [Appoint a Hearings Panel to hear and consider the submissions received from the section 138 of Local Government Act 2002 consultation relating to the request for gift of land at 33-35 London Street, Lyttelton and request that the Hearings Panel report back to the Council.](#)

### 4. Key Points

- 4.1 In August 2016 the Lyttelton Historical Museum Society made a deputation to Council requesting that Council gift 33-35 London Street, Lyttelton, to the society for the purposes of a museum.
- 4.2 Subsequently Council staff worked with the Museum Society in regards to the land.
- 4.3 As part of this process a report was written in April 2017 to the Banks Peninsula Community Board, and subsequently ratified by the Council which supported the proposal, subject to the outcome of a public consultation process pursuant to section 138 of the Local Government Act 2002.
- 4.4 The submission period has now closed.
- 4.5 Consideration was given to reporting this directly to Council, however as there are four parties who wish to be heard it is appropriate to appoint a hearings panel. There may be further persons who wish to be heard once letters are sent to the submitters.

### 5. Context/Background

#### Background

- 5.1 The Council previously resolved that the Council:

1. *Supports, in principle, a proposal to gift the property at 33 -35 London Street Lyttelton to the Lyttelton Historic Museum Society as generally outlined in option one in the body of the report; and*
  2. *Approve and request staff to commence as soon as possible the proposed consultation process detailed in Attachment B of the report for the proposal to dispose of 33 -35 London Street by way of gift to the Lyttelton Historic Museum Society.*
  3. *Request Council staff to provide a further report to Council following completion of the consultation process with a view to then considering whether to proceed with the proposed gift of the land to the Lyttelton Historic Museum Society, or not.*
- 
- 5.2 The recommendation and subsequent resolution did not specifically include authorisation for a hearings panel. Under Council delegations, hearing panels can only be appointed by Council resolution.
  - 5.3 Following the end of the submission period, four parties have indicated a wish to be heard on the matter.
  - 5.4 The Banks Peninsula Community Board are unable to act as the Hearings Panel as they have made the following resolution at their meeting on 15 August 2017 and would now have a conflict of interest if they were to consider the submissions received.
    - That the Banks Peninsula Community Board resolve that the Chairperson make a deputation to the Council to express the Board's support for the gifting of land to the Lyttelton Historical Museum Society when the report on this matter is considered by the Council.
  - 5.5 Authority to appoint the membership of a hearings panel has been delegated to staff.
  - 5.6 A report detailing the background, and all submissions, will be provided to the Hearings Panel for them to consider. The Hearings Panel will then make a recommendation to the Council for a final decision.

## Attachments

There are no attachments to this report.

## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories

<b>Author</b>	Dan Egerton - Property Consultant
<b>Approved By</b>	Angus Smith - Manager Property Consultancy Bruce Rendall - Head of Facilities, Property and Planning Anne Columbus - General Manager Corporate Services

## 19. Resolution to Exclude the Public

*Section 48, Local Government Official Information and Meetings Act 1987.*

I move that the public be excluded from the following parts of the proceedings of this meeting, namely items listed overleaf.

Reason for passing this resolution: good reason to withhold exists under section 7.

Specific grounds under section 48(1) for the passing of this resolution: Section 48(1)(a)

### Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

“(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):

- (a) Shall be available to any member of the public who is present; and
- (b) Shall form part of the minutes of the local authority.”

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM NO.	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	SECTION	SUBCLAUSE AND REASON UNDER THE ACT	PLAIN ENGLISH REASON	WHEN REPORTS CAN BE RELEASED
20	DEVELOPMENT CHRISTCHURCH LTD - FURTHER UPDATE	S7(2)(B)(II), S7(2)(F)(II), S7(2)(H)	PREJUDICE COMMERCIAL POSITION, PROTECTION FROM IMPROPER PRESSURE OR HARASSMENT, COMMERCIAL ACTIVITIES	NEGOTIATIONS FOR A COMMERCIAL FINANCING INSTRUMENT ARE LIKELY TO FOLLOW DECISIONS MADE IN THIS PAPER	AT THE APPROVAL OF THE GENERAL MANAGER, FINANCE AND COMMERCIAL
21	BRIEFING ON INSURANCE ISSUES	S7(2)(B)(II), S7(2)(G), S7(2)(I)	PREJUDICE COMMERCIAL POSITION, MAINTAIN LEGAL PROFESSIONAL PRIVILEGE, CONDUCT NEGOTIATIONS	BOUND BY OBLIGATION TO CONFIDENCE.	NOT TO BE RELEASED UNLESS PARTIES AGREE.
22	PUBLIC EXCLUDED INSURANCE COMMITTEE MINUTES - 4 SEPTEMBER 2017			REFER TO THE PREVIOUS PUBLIC EXCLUDED REASON IN THE AGENDAS FOR THESE MEETINGS.	