

## **Banks Peninsula Community Board AGENDA**

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### **Notice of Meeting:**

An ordinary meeting of the Banks Peninsula Community Board will be held on:

**Date:** Monday 31 July 2017  
**Time:** 1pm  
**Venue:** Lyttelton Community Boardroom,  
25 Canterbury Street, Lyttelton

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### **Membership**

Chairperson	Christine Wilson
Deputy Chairperson	Pam Richardson
Members	Felix Dawson
	Janis Haley
	John McLister
	Jed O'Donoghue
	Tori Peden
	Andrew Turner

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**24 July 2017**

Joan Blatchford  
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Part A	Matters Requiring a Council Decision
Part B	Reports for Information
Part C	Decisions Under Delegation

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Karakia Whakamutunga

## Mihi/Karakia Timatanga

### 1. Apologies

At the close of the agenda no apologies had been received.

### 2. Declarations of Interest

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

### 3. Confirmation of Previous Minutes

That the minutes of the Banks Peninsula Community Board meeting held on [Monday, 17 July 2017](#) be confirmed (refer page 5).

### 4. Public Forum

A period of up to 30 minutes is available for people to speak for up to five minutes on any issue that is not the subject of a separate hearings process.

It is intended that the public forum session will be held at this point in the meeting.

### 5. Deputations by Appointment

Deputations may be heard on a matter or matters covered by a report on this agenda and approved by the Chairperson.

There were no deputations by appointment at the time the agenda was prepared.

### 6. Presentation of Petitions

There were no petitions received at the time the agenda was prepared.

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## Banks Peninsula Community Board OPEN MINUTES

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**Date:** Monday 17 July 2017  
**Time:** 1:03pm  
**Venue:** Lyttelton Community Boardroom,  
25 Canterbury Street, Lyttelton

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**Present**

Chairperson	Christine Wilson
Deputy Chairperson	Pam Richardson
Members	Felix Dawson
	Janis Haley
	John McLister
	Jed O'Donoghue
	Tori Peden
	Andrew Turner

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20 July 2017

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- Part A**      **Matters Requiring a Council Decision**  
**Part B**      **Reports for Information**  
**Part C**      **Decisions Under Delegation**
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**Mihi/Karakia Timatanga:** John McLister

The agenda was dealt with in the following order.

## **1. Apologies**

### **Part C**

An apology for early departure was accepted from Andrew Turner who left the meeting at 3.30pm.

## **2. Declarations of Interest**

### **Part B**

John McLister declared an interest in Item 14 – Lyttelton Seafarers Centre, and took no part in the discussion or voting thereon.

## **3. Confirmation of Previous Minutes**

### **Part C**

**Community Board Resolved BKCB/2017/00114**

### **Community Board Decision**

That the minutes of the Banks Peninsula Community Board meeting held on Monday, 26 June 2017 be confirmed, subject to the following change:

Item 5 Add additional deputation information:

*5.5 Victoria Andrews - Property Review Process*

*Victoria Andrews spoke to the Property Review Process report on the agenda (Item 8). She asked that the Council undertake an investigation into the future requirements of the community as part of any review about the BP Meats property in Akaroa.*

Christine Wilson/Pam Richardson

**Carried**

## **4. Public Forum**

### **Part B**

Jules Lee did not attend as scheduled on the agenda.

There were no other public forum presentations.

## **5. Deputations by Appointment**

### **Part B**

**5.1 Orton Bradley Park Board Correspondence – Dick Barnett**

Dick Barnett spoke regarding the correspondence report at Item 7 on the agenda. He requested that the Board support a solution to ensure that the Orton Bradley Park Board had a rotation of membership, as prescribed under the R.O. Bradley Estate Act 1972.

The Board thanked Dick Barnett for his deputation.

(Refer to Item 7.)

## **6. Presentation of Petitions**

### **Part B**

There was no presentation of petitions.

## **7. Correspondence**

### **Staff Recommendations**

That the Banks Peninsula Community Board:

1. Receive the information in the correspondence report dated 17 July 2017

### **Community Board Resolved BKCB/2017/00115**

### **Part B**

That the Banks Peninsula Community Board:

1. Receive the information in the correspondence report dated 17 July 2017
2. Seek advice from staff on the requests made in the correspondence dated 17 July 2017, in particular any opportunities the Board may have to be involved in the Chairperson nomination process.
3. Seek a briefing with the Council to discuss processes for review of the R O Bradley Estate Act 1972.
4. Investigate ways of advertising for the appointments it makes, under delegation, to the Orton Bradley Park Board.

Felix Dawson/Pam Richardson

Carried

## **8. Reserve Management Committees**

### **Staff Recommendations**

That the Banks Peninsula Community Board:

1. Receive the minutes of the following Reserve Management Committee meetings:
  - Allandale Reserves Management Committee Minutes 21 June 2017
  - Cass Bay Reserve Management Committee Minutes 15 June 2017
  - Cass Bay Reserve Management Committee 15 June 2017 Attachment – CCC Tree
  - Cass Bay Reserve Management Committee 15 June 2017 Attachment – Proposed Cass Bay Track

- Cass Bay Reserve Management Committee 15 June 2017 Attachment – Scope and deliverables accessibility
  - Duvauchelle Reserves Management Committee Minutes 15 May 2017
  - Lyttelton Reserve Management Committee Minutes 12 June 2017
2. Approve the secondment of Tracey Adams to the Cass Bay Reserve Management Committee.
  3. Receive the resignations of Andrew Abakhan, Greg Jack and Lizzie Sutcliffe from the Lyttelton Reserve Management Committee.

**Community Board Resolved BKCB/2017/00116**

**Part B**

That the Banks Peninsula Community Board:

1. Receive the minutes of the following Reserve Management Committee meetings:
  - Allandale Reserves Management Committee Minutes 21 June 2017
  - Cass Bay Reserve Management Committee Minutes 15 June 2017
  - Cass Bay Reserve Management Committee 15 June 2017 Attachment – CCC Tree
  - Cass Bay Reserve Management Committee 15 June 2017 Attachment – Proposed Cass Bay Track
  - Cass Bay Reserve Management Committee 15 June 2017 Attachment – Scope and deliverables accessibility
  - Duvauchelle Reserves Management Committee Minutes 15 May 2017
  - Lyttelton Reserve Management Committee Minutes 12 June 2017
2. Approve the secondment of Tracey Adams to the Cass Bay Reserve Management Committee.
3. Receive the resignations of Andrew Abakhan, Greg Jack and Lizzie Sutcliffe from the Lyttelton Reserve Management Committee, and the resignation of Brian Bremner from the Duvauchelle Reserve Management Committee.

Jed O'Donoghue/Janis Haley

Carried

**9. Community Organisations' Reports**

**Community Board Resolved BKCB/2017/00117 (staff recommendation accepted without change)**

**Part B**

That the Banks Peninsula Community Board:

1. Receive the minutes of the Orton Bradley Park Board Meeting held on 28 November 2016
2. Receive the minutes of the Orton Bradley Park Board Meeting held on 13 February 2017
3. Receive the minutes of the Orton Bradley Park Board Meeting held on 3 April 2017
4. Receive the minutes of the Orton Bradley Park Inspection Meeting held on 3 April 2017

Christine Wilson/Janis Haley

Carried



## 10. Akaroa Design and Appearance Advisory Committee 7 June 2017 Minutes

Community Board Resolved BKCB/2017/00118 (staff recommendation accepted without change)

### Part B

That the Banks Peninsula Community Board:

1. Receive the minutes from the meeting of the Akaroa Design and Appearance Advisory Committee held on 7 June 2017.

Pam Richardson/Christine Wilson

Carried

## 11. Akaroa Museum Advisory Committee 28 June 2017 Minutes

Community Board Resolved BKCB/2017/00119 (staff recommendation accepted without change)

### Part B

That the Banks Peninsula Community Board:

1. Receive the minutes from the meeting of the Akaroa Museum Advisory Committee held on 28 June 2017.

Pam Richardson/Andrew Turner

Carried

## 12. Briefings

Briefing on Air Quality Monitoring by Environment Canterbury

### Part B

Teresa Aberkane, Monique Eade and Cat White, from Environment Canterbury briefed the Board on the air quality monitoring that had been carried out on Norwich Quay. They advised that in general the concentrations of dangerous particles were lower than provided guidelines.

## 13. Youth Development Report - Banks Peninsula July 2017

Community Board Resolved BKCB/2017/00120 (staff recommendation accepted without change)

### Part C

That the Banks Peninsula Community Board:

1. Approves a grant of \$150 from its 2017/18 Youth Development Fund to Drew Wilson towards an Outward Bound Course in Nelson.
2. Approves a grant of \$300 from its 2017/18 Youth Development Fund to Jack Lopas towards World Under 23 Rowing Championships in Bulgaria.

3. Approves a grant of \$300 from its 2017/18 Youth Development Fund to Ruby Louise Baynes towards the Oceania and Asian Optimist Championships in Hong Kong.
4. Approves a grant of \$900 (\$150 per student) from its 2017/18 Youth Development Fund to Akaroa Area School Board of Trustees towards six students attending the NZ Area Schools Sports Tournament.

Christine Wilson/Janis Haley

**Carried**

## **14. Lyttelton Seafarers Centre**

### **Board Comment**

The Board considered that the proposal to fund the Lyttelton Seafarers Centre through a port levy was in the first instance a local issue, as the Lyttelton community wants to provide welcoming facilities for the visiting seafarers. Board members wished to receive further information on what obligations the Council and other bodies had under the Maritime Labour Convention, and the practicalities of implementing a port levy, before making a recommendation to the Council.

### **Staff Recommendations**

#### **Part C**

That the Banks Peninsula Community Board

1. Revoke parts 1 and 2 of its resolution BKCB/2017/00091 made on 22 May 2017.

#### **Part A**

That the Banks Peninsula Community Board recommend to the Council that it:

1. Seek advice from staff regarding the Council's legal obligations under the Maritime Labour Convention;
2. Seek advice from Christchurch City Holdings Ltd regarding the practicalities of the proposal to implement a port levy for the purposes of supporting the Lyttelton Seafarers Centre;
3. Ask staff to identify possible opportunities for Council land that could be used as a permanent site for the Lyttelton Seafarers Centre, as part of the Property Review Process.

### **Community Board Resolved BKCB/2017/00121**

#### **Part C**

That the Banks Peninsula Community Board

Revoke parts 1 and 2 of its resolution BKCB/2017/00091 made on 22 May 2017;

1. *Seek more information from staff to the Board, so it can determine if it supports a port levy to enable it to make an informed recommendation to the Council;*
2. *Identify possible opportunities for Council land that could be used as a permanent site for the Lyttelton Seafarers centre including under the Property Review process.*

Tori Peden/Jed O'Donoghue

**Carried**

John McLister declared an interest in Item 14 – Lyttelton Seafarers Centre, and took no part in the discussion or voting thereon.

## 15. Banks Peninsula Community Board Area Report

### Staff Recommendations

That the Banks Peninsula Community Board:

1. Receive the Area Update.
2. Request that staff advise on a process to develop an operational policy for remote and rural signage on Banks Peninsula.
3. Consider whether there is a need for extra resource for signage maintenance, education and enforcement following adoption of an operational policy for remote and rural signage on Banks Peninsula.
4. Consider the appointment of a Board member to the Taylors Mistake Baches Working Party.
5. Consider whether a public forum should be held at each meeting of the Board.

### Community Board Resolved BKCB/2017/00122

#### Part B

That the Banks Peninsula Community Board:

1. Receive the Area Update.
2. Request that staff advise on a process to develop an operational policy for remote and rural signage on Banks Peninsula.
3. Consider whether there is a need for extra resource for signage maintenance, education and enforcement following adoption of an operational policy for remote and rural signage on Banks Peninsula.
4. Appoint Felix Dawson to the Taylors Mistake Baches Working Party.
5. Hold a public forum at the beginning of each meeting for up to 30 minutes.

Christine Wilson/Janis Haley

Carried

## 16. Elected Members' Information Exchange

#### Part B

The Board received and noted information from members.

**Karakia Whakamutunga:** John McLister

**Meeting concluded at 04:00pm**

**CONFIRMED THIS 31<sup>st</sup> DAY OF JULY 2017**

**CHRISTINE WILSON**



## 7. Reserve Management Committee

Reference: 17/756027

Contact: Liz Carter

Liz.carter@ccc.govt.nz

03-941-5682

### 1. Purpose of Report

Correspondence has been received from:

Diamond Harbour Management Committee Minutes 26 April 2017
Diamond Harbour Management Committee Minutes 27 June 2017
Duvauchelle Reserves Management Committee Minutes 19 June 2017
Duvauchelle Reserves Management Committee Minutes 17 July 2017

### 2. Staff Recommendations

That the Banks Peninsula Community Board:

1. Receive the minutes of the following Reserve Management Committee meetings:
  - [Diamond Harbour Reserves Management Committee Minutes 26 April 2017](#)
  - [Diamond Harbour Reserves Management Committee Minutes 27 June](#)
  - [Duvauchelle Reserves Management Committee Minutes 19 June 2017](#)
  - [Duvauchelle Reserves Management Committee Minutes 17 July 2017](#)

### Attachments

No.	Title	Page
A <a href="#">↓</a>	<a href="#">Diamond Harbour Reserves Management Committee Minutes 26 April 2017</a>	14
B <a href="#">↓</a>	<a href="#">Diamond Harbour Reserves Management Committee Minutes 27 June 2017</a>	19
C <a href="#">↓</a>	<a href="#">Duvauchelle Reserves Management Committee Minutes 19 June 2017</a>	22
D <a href="#">↓</a>	<a href="#">Duvauchelle Reserves Management Committee Minutes 17 July 2017</a>	24

Minutes for DHRMC meeting held in Te Kete, Diamond Harbour School, 26 April 2017 at 7.30 p.m

Item	Description	Discussion	Move/seconded or Action to be taken
1.	Welcome and apologies	Apologies: Paula Smith, Pete Ozich, Tom Kuenning  Present: Jim Nieman, Dennis Clough, Sarah Pritchett, Andrea Hunt, Richard Suggate, Emma Kinnings, Adrian Heath, Felix Dawson, Thomas Kulpe, Paul Pritchett, Dave Hammond	
2.	Minutes of last meeting	Corrections to last meeting's minutes – one paragraph needs rewording.  Matters Arising: Liaison person is Philippa Hay  Andrea and Emma are progressing the local green waste idea	<i>Thomas Kulpe/Jim Nieman</i>
3.	Reserve Maintenance Schedules	Dennis met with Bridie to get an understanding of the maintenance schedule. The current schedule, including the Cliff Track, had not been reviewed with the DHRMC. Some maintenance was done on the Cliff Track as a result of Richard Suggate. Richard's understanding is that it was a 'one off' upgrade but it will be repeated every 2 years and inbetween the contractor will do minimal maintenance.  Dennis Clough asked for a show of hands regarding whether CCC should be maintaining the Cliff Track and its entrance ways. It was agreed to unanimously and noted that this is especially pertinent in light of the Head to Head walkway development. Lots of areas that have previously been voluntarily worked on are not looking so good now and as voluntary maintenance depends on the energy of particular people it is therefore not always sustainable. The Sam's Gully signage is wrong – the post points to Church Bay and Diamond Harbour but there are no signs that take you to that point. There is also a large pine across gully at bottom of Sam's gully.	<b>Dennis Clough to talk to Liaison Governance person</b>  <b>Sarah to raise at Head to Head meeting re signs in wrong places.</b>

4.	Ben Coles' Plantings in Reserve - update (Dennis)	Ben's path is in same position as proposed track (more or less) on village plan. CCC was going to weed eat around that but stopped because of the plants and request from RMC so we have been given stakes and plant protectors for the plants for Ben to complete that work.	
5.	2017/18 Submission - progress AP	At the time of the meeting Felix had not been able to access the final copy of the Community Board's submission to the Annual Plan.	.
6.	Nursery Submission progress (Sarah / Richard)	The purpose of the submission was to seek funding to establish a native plant nursery at school and also erect a pagoda. The submission has gone to the CB for Discretionary Fund, via the DHCA. Pete and others have already started work on establishing the nursery and there are plants up at school if people want to pot them.	<b>Dennis to forward Pete's email to whole RMC</b>
7.	Suggestions for other submissions for Discretionary Funding (Dennis)	More funding will be available after June so we can have a think about projects for next round of Discretionary Fund. Tom is keen on a shed and tools. Definitely tools. Perhaps we could use Menzshed? (Weedeaters, grubbers, shovels, yokes for carrying gravel and water). The problem with having our own tools is a potential lack of maintenance of them. An alternative is that Dennis Collins could have tools available for hire instead therefore they are maintained. He already has a post hole digger for hire.	<b>Dennis to discuss idea with our liaison person.</b>  <b>Any ideas for what tools could be handy send to Dennis.</b>
8	Subgroup - Friends of Morgan's Gully (Thomas)	A meeting is being arranged between Dave, Pete, Thomas, Richard and whoever else is interested to finalise a management plan and propose to the CCC that a group of residents take care of the gully and also agree to goals and principles. The meeting will aim to agree on planting areas and principles of management plan and liaison about plants. It is felt that there is a need to get a basic dialogue sorted before inviting wider community. Also need to sort out what the entity is that looks after the gully – ie Friends of, SC of DHCA or RMC etc etc.  Resolution: Richard proposes a motion that the RMC approaches the	<b>Richard to circulate invite to whole RMC.</b>  <b>Dennis to add Emma and Andrea to dropbox membership.</b>  <i>Richard Suggate/Thomas Kulpe.</i>



		Community Board to seek their agreement that the brief of the committee to be extended to include management of Morgan's Gully. This will be taken to DHCA first.	<i>Passed unanimously.</i>
9.	Subgroup - Walkways (Dennis on behalf of Tom)	<p>Tom is keen to develop a track "adoption" model. He has started trying to map out all the tracks that exist and then put together a handbook (like the Appalachian Trail one). The aim is to encourage people to take 'ownership' of parts of the track. This is different from the view resolved above that the CCC should schedule regular maintenance of the track as this "adoption" model can focus on work over and above what the CCC would provide (such as weeding, planting). This system is working in Church Bay already with residents under Tom's guidance taking responsibility for it.</p> <p>Head to Head working group members (Lyttelton RMC, Cass Bay RMC, DH RMC, Church Bay Neighbourhood Association etc) and Tom's idea could align well for this. The proposal doesn't include feeder tracks.</p>	
10	Tim Curran's Talk (Jim)	<p>The meeting on flammability of plants for the wider community is planned for 17th May venue TBC (maybe Rugby Club). \$30 cost of Rugby Club. Alternative venues could be the Fire Station or school. This raises the other issue of having no operational funds. For example we have to pay for rent of Stoddart Cottage now. We have an IOU.</p> <p>Felix reported that Lyttelton RMC did request \$1000 for operational matters. However, the Community Board won't have any funds for admin as this wasn't included in the annual plan. RMCs should consider bringing it to the CB and even for LTP.</p> <p>Future RMC meetings can be at school. Sarah to arrange.</p>	<p><b>Jim to check fire brigade social room?</b></p> <p><b>Sarah to check with school.</b></p> <p><b>Dennis to follow up this issue with Joan Blatchford regarding issue of operational funds.</b></p> <p><b>Look into LTP as a submission. Richard will add it into DHCA submission and make it as a point when he speaks to that submission.</b></p>
11	Predator Free Port Hills Initiative (Adrian)	Dennis, Adrian and Sarah met with Jeremy Agar from Summit Road Society about the Predator Free Port Hills programme which targets	



	/ Sarah)	<p>backyard trapping. Trap.nz is used to capture data. An EOI was posted on the DH FB page and an article is in this month's Herald. A separate FB page has been set up for local trappers.</p> <p>This initiative doesn't cover reserves so is not under the RMC but we need to start thinking about what can be done in reserves. As far as we know Ecan and CCC don't do any trapping in our reserves currently. Could do trap adoption if we put traps in reserves. Near Zealandia in Wellington people have a trapline to look after in their own time. Dave Hammond has 13 possum traps and 3 stoat traps that are available for use.</p>	
12	"Poison on the Track" feedback (Dennis)	<p>CCC reported there was no poison on the track and it was most likely spraying. A pine oil based spray used now, which could also smell strongly. Richard couldn't see sign or any sign of poison. It would be good to discuss with Bridie re spray programme and what they are using, when they are spraying. Not using roundup.</p> <p>Information received after meeting from Bridie: Kiwicare organic herbicide is what is used now and the HSNO classifications after the concentrate has been diluted - which is the spray mix being applied by the contractors - will have a 6.3B (mild skin irritant) and 6.4A (eye irritant) classification. This product is not harmful to either dogs or humans. It will certainly not cause damage to a dog's throat - a dog would have to drink the concentrate and even then it is unlikely to do so. Regarding the dog drinking from puddles, if the product was applied after rainfall when puddles were still present then the spray would be diluted even further to the point of no hazards.</p>	
13	AOB	<p>Paul Pritchett reported back from the Church Bay division. Tom and others are maintaining the track on the Church Bay boundary. Tom met with Charteris Bay Residents Assoc and talked about Head to Head. CBNA was organising a working bee to clear the very flammable tree lucerne but Paul Devlin from CCC instead organised to sort it out for them, which is fantastic. CBNA also applied for 300 natives from Trees for Canterbury but only received 49 trees perhaps because of the Port Hills fires. (It was suggested that 33 trees received for RMC can be given to CBNA). People whose properties border the track will take</p>	

		<p>responsibility for those plants. Head to Head track around Black Point with Geotech work to be done.</p> <p>Richard - the Village Concept Plan is up for feedback (<a href="http://diamondharbour.info/diamond-harbour-village-planning/">http://diamondharbour.info/diamond-harbour-village-planning/</a>). Key changes are to have carpark area behind Godley to connect to cemetery. So no circular road. Tracks suggested be roughly formed, Teddington chip or asphalt. Track between sea and road so get foot traffic off road and then meet with track up to shops.</p> <p><b>Next Meeting: Tuesday 27th June – 7.30 at Te Kete, at school.</b></p>	
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Minutes for DHRMC meeting held in Te Kete, Diamond Harbour School, 27 June 2017 at 7.30 p.m

Item	Description	Discussion	Move/seconded or Action to be taken
1.	Welcome and apologies	Apologies: Paula Smith, Tom Kuenning, Sarah Pritchett, Andrea Hunt, Emma Kinning, Felix Dawson, Paul Pritchett.  Present: Jim Nieman, Dennis Clough, Richard Suggate, Adrian Heath, , Thomas Kulpe, Pete Ozich.	
2.	Minutes of last meeting	Previous minutes accepted  Felix had separately told Dennis that Liaison Person with CCC was Bridie not Philippa Hay.  Dennis has emailed Bridie re getting cliff track on maintenance schedule.  Track signage mistakes should be sorted out and documented as part of exercise to documents tracks around Diamond Harbour for a brochure with Suky of Rod Donald Trust.	<i>Adrian Heath, Richard Suggate</i>  <b>Dennis to follow up</b>
3.	Nursery Submission Progress (Richard / Pete)	Richard reported that this had been approved but was awaiting paperwork. Work has started. There had been some change to plan to avoid shading of greenhouse but that had not caused any issues. There was now 18 sq m of shaded and 18 sq m open. Awaiting Andeas return to gather seedlings.	
4.	Tim Curran's Talk (Jim)	Well attended. Went well. Tim has expressed willingness to repeat talk in summer if required. Dennis has written article for Herald re talk.  Dennis followed up issue of operational funds with Joan Blatchford. Response was recognition of issue but no immediate relief. In the mean time we have an IOU with Stoddart Cottage and have managed to avoid ongoing room costs by using Te Kete for meetings and the Fire Station for	

		the talk.	
5.	Predator Free Port Hills Initiative (Adrian)	Adrian showed traps available. Initiative progressing slowly but currently have 20 traps available for distribution. Adrian and Sarah having to drive initiative themselves more than expected. Producing information sheets soon. Info on traps can be found on <a href="http://www.traps.co.nz">www.traps.co.nz</a> .	
6.	Subgroup - Friends of Morgan's Gully (Richard/Thomas/Pete)	<p>No feedback on resolution to seek CCC agreement that the brief of the committee to be extended to include management of Morgan's Gully. Feeling was that we would not get official agreement.</p> <p>Meeting held to discuss. Pete has produced documents on Vegetation Management and Tracks which have been sent to various people at CCC and ECAN for comment. Thomas is revising his Overall Management Plan for issue.</p>	<p><b>Dennis to check minutes of Community Board and chase with Felix, and if needs be Christine Wilson.</b></p> <p><b>Thomas to circulate to RMC.</b></p>
7.	2017/18 Submission Progress (Richard)	No feedback yet.	<b>Dennis to chase Felix.</b>
8.	Morgan's Gully Planting (Pete)	Planting day went well with approx 600 planted then and at other times. Apparently conflict with sporting events kept number of volunteers down! About 300 - 400 plants to go; mostly coprosmas. Agreed that these should be planted in area below sewerage pipes on eastern side and as fill-ins for dead plantings on western edge. Working bee to be arranged.	<b>Pete to kick off working bee but pass baton on if he has to disappear.</b>
9.	Sam's Gully (Pete)	As per Pete's note, fencing has been erected so that Sam's Gully is now fenced in. General agreement in group on Pete's plans for planting and tracks. This will probably kick off next year but some planting along the school track, which is now fenced off, has already started.	

10.	Review of priorities for the main reserves (Jim)	Briefly discussed – many areas need some care and attention otherwise they could go to bad – banana passionfruit, boneseed and many fallen and tangled pines were noted. Need to revisit 2013 Plan and reappraise what the priorities are for next 2 years and what funding and initiatives are required.	<b>Jim to set up and lead a subgroup and call in any assistance he requires.</b>
11.	AOB	<p>Richard reported that Property Services had allegedly initiated a disposal process for divesting property in Diamond Harbour. This could include Morgan's and Sam's Gullies.</p> <p>Spreadsheet for tracking time on RMC work needs updating. Has slipped into disuse.</p> <p><b>Next Meeting: Tuesday 22 August – 7.30 at Te Kete, at school.</b></p>	<b>Dennis to update.</b>



Minutes of the Meeting of the Duvauchelle Reserves Management Committee  
Held at the Duvauchelle Community Centre, on Monday 19 June 2017, 5.30 pm

**Welcome:** Chairperson Jacque McAndrew welcomed those present.

**Present:**

Committee members: Fiona Barnes, Geoff Carter, Bruce Watts, Polly Hazeldine, Ian Whenmouth

CCC Representative: Colin Jacka

BPCB Representative: Janis Haley

**Apologies:** Kaye & Ken Bramley

**Motion:** That the apologies be accepted.

Moved: Bruce

Seconded: Polly

Carried

**Minutes:** The May 2017 Minutes have been circulated to Committee members.

**Motion:** That the Minutes be taken as read and be accepted as a true and correct record.

Moved: Fiona

Seconded: Jacque

Carried

**Matters Arising:**

The street lights are very bright. Ken to investigate if they can be made less bright, on his return from leave.

**Health & Safety:**

The fire-retardant wall covering (tiles) behind the gas hobs in the kitchen have been fitted and grouted by Bruce. Ian tweaked his back whilst unloading recycling at the Transfer Station. Reports completed and forwarded to CCC.

**Financial Report:**

The cheque book balance has grown due to fortnightly payments, site and boat fees. A transfer of \$ 30,000 will be made to the Council account.

It was discussed that future sales of caravans/sites should include any refund due to the seller in the sale price.

**Motion:** That the Financial Statements as presented be accepted and the expenditure approved.

Moved: Jacque

Seconded: Bruce

Carried

**Correspondence**

**Outward:** Replies to Larry Ross, Allan Esker (relinquishment).

Letter of thanks to Brian Bremner for his contribution to the DRMC.

**Inward:**

Email from Ray Freitag relinquishing site 73.

Gary Webster; notice of wish to release caravan for sale.

Invitation for DRMC chair to attend opening of the Birdlings Flat Community Centre.

**Motion:** That the Inward correspondence be accepted and the Outward be approved

Moved: Bruce

Seconded: Fiona

Carried

**Manager's Report:**

Tod Hazeldine from ProFloor has been held up, so shower block floors are still in progress.

City Care have been to inspect the tennis court hedge and tree on sites 90/91. We are waiting for a quote.

TreeTech are yet to come and inspect.

Bruce Tweedy will come and check spraying requirements when we come back from leave.

The shingle drive needs some attention. (We may be able to access small amounts of excess asphalt from some of JCL's contracts – can Ken investigate?)

Connectics have installed the new lights. If the tennis court lights need to be replaced there will have to be vehicle access. (There was discussion on whether lights were necessary). (To monitor in the meantime, and ?encourage close of play at sunset?)

The small lawn outside the Tourist Flat needs to be paved or decked. Bruce will check out requirements for paving, and seek a price.

Suzi and Jeff have found new employment, but we will keep them on the books. Replacement staff will be required.

**CCC Representative:**

Colin reported that Okains Bay is about to transfer finances to Council. Duvauchelle's experiences will be a useful guide in providing good information about the format of financial reports, and the need to have CC approved contractors.

Caravan wheel lock damaged in workplace incident. Replacement organised.

Colin very busy as he is currently "acting up" for his boss.

**BPCB Representative:**

Janis reported a heavy workload with Annual and Master Plans, but the move to digital information sharing rather than paper is a vast improvement.

**General Business:**

The hedges and trees that need trimming are only a small job, and could be done by a local (Mark Bryant?).

Bruce raised the issue of charging policies for permanent vans at the Akaroa Top Ten. They pay \$ 250.00 per month by automatic payment, but this fee includes 150 stay nights. Is this format something we want to consider?

Can Ken form a checklist for Fire Extinguisher and Working Smoke Alarm for permanent sites, as referred to in rule 21?

There being no other business, the meeting closed at 6.45 pm.

Minutes will be confirmed at the next meeting.

**Next meeting to be held in the Duvauchelle Community Centre at 5.30 pm Monday 17 July 2017.**

Minutes of the Meeting of the Duvauchelle Reserves Management Committee  
Held at the Duvauchelle Community Centre, on Monday 17 July 2017, 5.30 pm

**Welcome:** Chairperson Jacque McAndrew welcomed those present.

**Present:**

Committee members: Fiona Barnes, Geoff carter, Ian Whenmouth, Kaye Bramley, Ken Bramley, Bruce Watts.

CCC Representative : Colin Jacka

BPCB Representative:

**Apologies:** Polly Hazeldine, Janis Haley

**Motion:** That the apologies be accepted.

Moved: Fiona

Seconded: Jacque

Carried

**Minutes:** The June 2017 Minutes have been circulated to Committee members.

**Motion:** That the Minutes be taken as read and be accepted as a true and correct record.

Moved: Geoff

Seconded: Bruce

Carried

**Matters Arising:**

Replacement wheel lock obtained and in place.

Bright street lights – still in progress.

Shower block floors to be done 7 August.

The sale price of caravans/sites should include any refund due to the seller i.e. sale price + refund = price paid.

This leaves refunds to be settled between the seller and buyer, and does not involve the Holiday Park. (Except where someone relinquishes without a buyer).

**Health & Safety:**

City Care were called on 18 June (while Kaye & Ken on leave) to clear a blocked Dump Station. Blocked again on 3 July. Peter Thelning attended and has installed a 300ml pipe with cover to access the inspection plate without having to dig.

**Financial Report:**

\$ 30,000.00 by cheque, transferred to council, but due to processing delays did not show on the End Of Year financial report.

Cheques also written to ADP, and Freitag (Refund).

**Motion:** That the Financial Statements as presented be accepted and the expenditure approved.

Moved:

Seconded:

Carried

**Correspondence**

**Outward:** Birdlings Flat response

**Inward:**

Larry Ross confirming sale of caravan.

Linda Dalton and Steve Finnie – shortage of stay nights achieved. **Dispensation granted.**

Hardwick – termination. **Ian to respond re procedure.**

Amy Hart – meeting with DRMC. **Ian to invite to next meeting on 21 August.**

Kim Swarbrick – replacement marine bylaw. **Passed to Bruce to respond.**

Rebecca Tinker – request to go on waiting list. **Ian to confirm.**

**Motion:** That the Inward correspondence be accepted and the Outward be approved

Moved: Bruce

Seconded: Fiona

Carried

**Manager's Report:**

Site 47 (was Larry Ross) now occupied by Josh Thomas and Laura Mackay.

Site 73 taken by Ivan & Pam Martin, and site 59 by Ross & Julie Camp.

There's another leak in the garage roof for Roger to look at.

The Pavilion needs a repaint, and some timber replaced due to borer.



Drainage between house and Pavilion needs upgrading to prevent pooling in the Pavilion doorway. Roger to have a look.

Roger has provided a quote for the decking behind the tourist flat.

**Motion:**

**That Ken has permission to spend up to \$ 5,000.00 on the purchase of a new deck for the rear of the tourist flat.**

Moved: Bruce                      Seconded: Ian                      Carried

Thanks to Suzi and Ian for looking after the camp while we were on leave.

New relievers needed, though Suzi to stay on as On-Call Casual.

**CCC Representative:**

New ablution block and kitchen going up at Spencer Park, which will hopefully be ready for the Summer. This job is part of the earthquake rebuild of facilities, plus the fact that currently there is a shortage of facilities for the size of the camp.

Still working on websites with IT.

Still working on vehicles.

2 more weeks of being my boss.

**General Business:**

Discussion on Campers' Newsletter.

DHP Broadband very slow, and may need a second line installed. To consult with IT.

Kaye and Ken hoping to take another 2 weeks leave. Will need relief cover.

There being no other business, the meeting closed at 7.00 pm.

Minutes will be confirmed at the next meeting.

**Next meeting to be held in the Duvauchelle Community Centre at 5.30 pm Monday 21 August 2017.**



## 8. Briefing

**Reference:** 17/697448

**Contact:** Liz Carter

[liz.carter@ccc.govt.nz](mailto:liz.carter@ccc.govt.nz)

03-941-5682

### 1. Purpose of Report

The Board will be briefed on the following:

**Subject**

Port Development Update

**Presenter(s)**

John O'Dea  
Development Manager

**Unit/Organisation**

Lyttelton Port Company

### 2. Staff Recommendations

[That the Banks Peninsula Community Board notes the information supplied during the Briefing.](#)

### Attachments

There are no attachments to this report.



## 9. Submission on Proposed Marine, River and Lake Facilities Bylaw 2017

Reference: 17/783607

Contact: Amy Hart

amy.hart@ccc.govt.nz

941 5640

### 1. Purpose of Report

- 1.1 The purpose of this report is for the Banks Peninsula Community Board to approve its submission on the Council's proposed Marine, River and Lake Facilities Bylaw 2017.

### 2. Staff Recommendations

That the Banks Peninsula Community Board:

1. Receive the information in the Submission on Proposed Marine, River and Lake Facilities Bylaw 2017 report.
2. Approve its submission on the Proposed Marine, River and Lake Facilities Bylaw 2017.

### 3. Key Points

- 3.1 The Council is consulting on a proposed replacement bylaw to facilitate the fair and safe use of, and access to, Council marine, river and lake facilities, and to protect them from damage.
- 3.2 The proposed replacement bylaw:
  - covers Council marine, river and lake facilities that provide access to the water or over the water (such as wharves, jetties, boat ramps and associated areas or structures)
  - regulates activities that may occur on, near or around the facilities
  - seeks to balance recreational and commercial use and access
  - aims to prevent damage to the facilities, to protect health and safety, and to reduce nuisance.
- 3.3 Submissions are open from 3 July to 6 August 2017. For more details go to:  
<https://www.ccc.govt.nz/the-council/consultations-and-submissions/haveyoursay/show/49>
- 3.4 The Board discussed its draft comments on the proposed bylaw at its 17 July 2017 seminar. The purpose of this report is for the Board to approve its comments for submission to the Council (draft **attached**).

## Attachments

No.	Title	Page
A <a href="#">↓</a>	Draft Submission on Proposed Marine, River and Lake Facilities Bylaw	31

## Signatories

<b>Author</b>	Amy Hart - Governance Support Officer
<b>Approved By</b>	Penelope Goldstone - Manager Community Governance, Banks Peninsula/Akaroa

Christchurch City Council  
Banks Peninsula Community Board

**TO:** Christchurch City Council  
Email: [marine.bylaw@ccc.govt.nz](mailto:marine.bylaw@ccc.govt.nz)

**SUBMISSION ON:** Proposed Marine, River and Lake Facilities Bylaw 2017

**SUBMISSION BY:** Banks Peninsula Community Board

**ADDRESS:** Lyttelton Recreation Centre  
PO Box 73027  
CHRISTCHURCH 8154  
Email: [amy.hart@ccc.govt.nz](mailto:amy.hart@ccc.govt.nz)

**DATE:** 31 July 2017

The Banks Peninsula Community Board appreciates the opportunity make a submission on the Council's proposed Marine, River and Lake Facilities Bylaw 2017.

The Board's statutory role is, "to represent, and act as an advocate for, the interests of its community" (Local Government Act 2002, section 52). The Board provides this submission in its capacity as a representative of the communities around Banks Peninsula.

For many years there has been a history of encroachment into Akaroa Wharf's public space. To address these concerns and pre-empt future encroachment, the Board requests that the following clause be added to the bylaw.

*Buildings or Structures on Facilities*

- (1) No person may erect or place any thing in, on or over a facility without the prior written permission of an Authorised Officer.*
- (2) Unauthorised buildings or structures in, on or over a facility may be removed at the discretion of an Authorised Officer.*

*Explanatory note: The general principles applying to buildings or structures in, on or over a facility are:*

- ☐ *Building or structure may not unreasonably obstruct or otherwise endanger facility users*
- ☐ *Building or structure should not damage the facility*
- ☐ *Building or structure should be kept in good order*
- ☐ *Building or structure must comply with other regulatory requirements*

The Board does not wish to be heard in support of its submission.

Yours sincerely

**Christine Wilson**  
Chairperson, Banks Peninsula Community Board





## 10. Banks Peninsula Community Board Plan 2017-19

Reference: 17/756165

Contact:	Penelope	Penelope.Goldstone@ccc.govt.nz	941 5689
	Goldstone and	Joan.Blatchford@ccc.govt.nz	941 5643
	Joan Blatchford		

### 1. Purpose and Origin of Report

#### Purpose of Report

- 1.1 The purpose of this report is for the Banks Peninsula Community Board to approve the Banks Peninsula Community Board Plan 2017-19.

#### Origin of Report

- 1.2 This report is staff initiated.

### 2. Significance

- 2.1 The decision in this report is of low significance in relation to the Christchurch City Council's Significance and Engagement Policy.

2.1.1 The level of significance was determined by assessing the decision against a variety of criteria, including:

- The number of people affected: Medium significance as the Board Plan only affects the Banks Peninsula Ward
- Level of impact on those affected: Low significance as the Plan's goal is to improve activities and services rather than reduce or remove these
- Possible costs/risks to the Council, ratepayers and wider community: Low significance as there is no cost associated with adopting the Board Plan.

### 3. Staff Recommendations

[That the Banks Peninsula Community Board:](#)

1. [Approve the Banks Peninsula Community Board Plan 2017-19.](#)

### 4. Key Points

- 4.1 The purpose of the Banks Peninsula Community Board Plan (proposed Plan **attached**) is to identify the Board's vision for Banks Peninsula's future and set its strategic priorities for 2017-19.
- 4.2 A one-year Plan will be developed for 2019-20 so a Plan is in place during the election period and while the new Board settles in.
- 4.3 The Community Board Plan will inform the Board's strategic decision-making, and its influence of Council decision-making processes such as the Long Term Plan.

### 5. Context/Background

#### Development of Community Board Plan

- 5.1 The Board identified five priority themes in response to issues raised by the community at Board meetings, community meetings and conversations and through Annual Plan submissions. These themes are:
- Community resilience and connectedness

- Infrastructure
- Sense of place and heritage
- Environment
- Economic development and tourism

5.2 The Board developed the outcomes it would like to achieve under these themes, actions it will take and how it will measure success during six workshop sessions from May to July 2017.

## Attachments

No.	Title	Page
A <a href="#">↓</a>	Proposed Banks Peninsula Community Board Plan 2017-19	35

## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## Signatories

<b>Authors</b>	Penelope Goldstone - Manager Community Governance, Banks Peninsula/Akaroa Joan Blatchford - Manager Community Governance, Banks Peninsula/Lyttelton
<b>Approved By</b>	Penelope Goldstone - Manager Community Governance, Banks Peninsula/Akaroa Joan Blatchford - Manager Community Governance, Banks Peninsula/Lyttelton

# BANKS PENINSULA COMMUNITY BOARD PLAN 2017-2019



## Message from the Chair



**Christine Wilson, Chair**  
Banks Peninsula Community Board

On behalf of the Banks Peninsula Community Board I am proud to present our Community Board Plan for 2017-19. This Plan, developed by talking with our communities over the past year, is our vision for Banks Peninsula's future.

This Community Board Plan will guide:

- our decisions on local activities, projects and facilities
- our input into development of the Council's service levels, budget, policies and strategies
- our advocacy on behalf of our communities
- how we work with others who play a key role in our area

### **Vision and way of working**

Our Board will continue to work with our community, organisations, the Papatipu Rūnanga who have manawhenua over areas of Banks Peninsula, the Council and Government to obtain the best outcomes for our communities. Our focus is on enhancing social, environmental and economic well-being so that Banks Peninsula continues to be a vibrant and invigorating place to live, work and visit.

The Banks Peninsula Community Board generally meets every second Monday.

Meetings are rotated between Lyttelton, Little River and Akaroa. These meetings are open to the public.

Agendas and minutes for each meeting can be found on the Council's website at [www.ccc.govt.nz](http://www.ccc.govt.nz).

If you would like speaking rights at a Board meeting please contact the Community Board Adviser on 941-5682.

### Banks Peninsula Community Board



Board members: Felix Dawson, Tori Peden, Jed O'Donoghue, Pam Richardson (Deputy Chair), Christine Wilson (Chair), John McLister, Andrew Turner (Deputy Mayor), Janis Haley

Community Boards were created by the local government reforms in 1989. Over 100 community boards now operate in both urban and rural areas within local authorities throughout New Zealand. They carry out functions and exercise those powers delegated to them by their councils. Local body elections for Community Board members and Councillors are held every three years.

**The Community Board's main role is to:**

- Represent and act as advocate for the interests of its community.
- Consider and report on all matters referred to it by the Council, or any matter of interest to the Board.
- Maintain an overview of services provided by the Council within the community.
- Prepare an annual submission to the Council for expenditure within the community.
- Communicate with community organisations and special interest groups within the community.

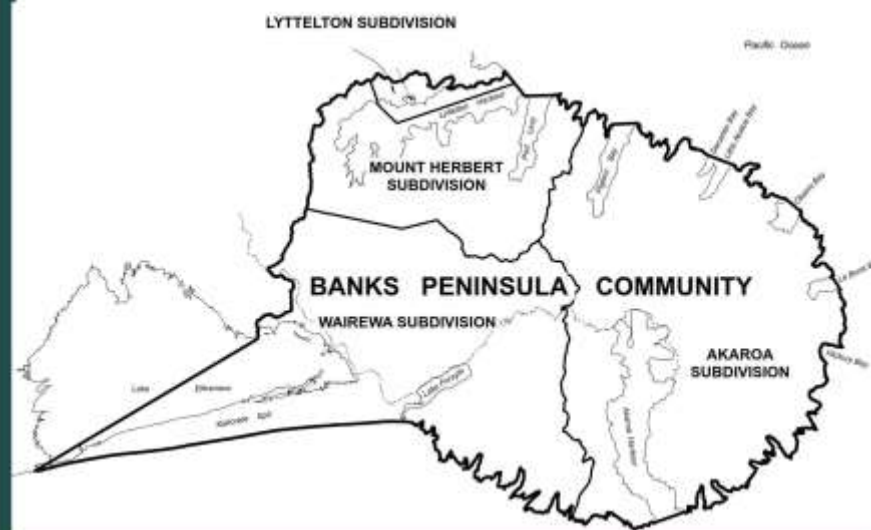


## Banks Peninsula Overview

Our Board represents the Banks Peninsula Ward. Banks Peninsula has four subdivisions, the Lyttelton and Mt Herbert subdivisions, covering the Lyttelton Harbour basin from the summit at Evans Pass around to and including Port Levy, and the Akaroa and Wairewa subdivisions, covering Little River, Akaroa Harbour and the eastern and southern bays.

For more information on our Board, including contact details and meeting agendas and minutes, go to:

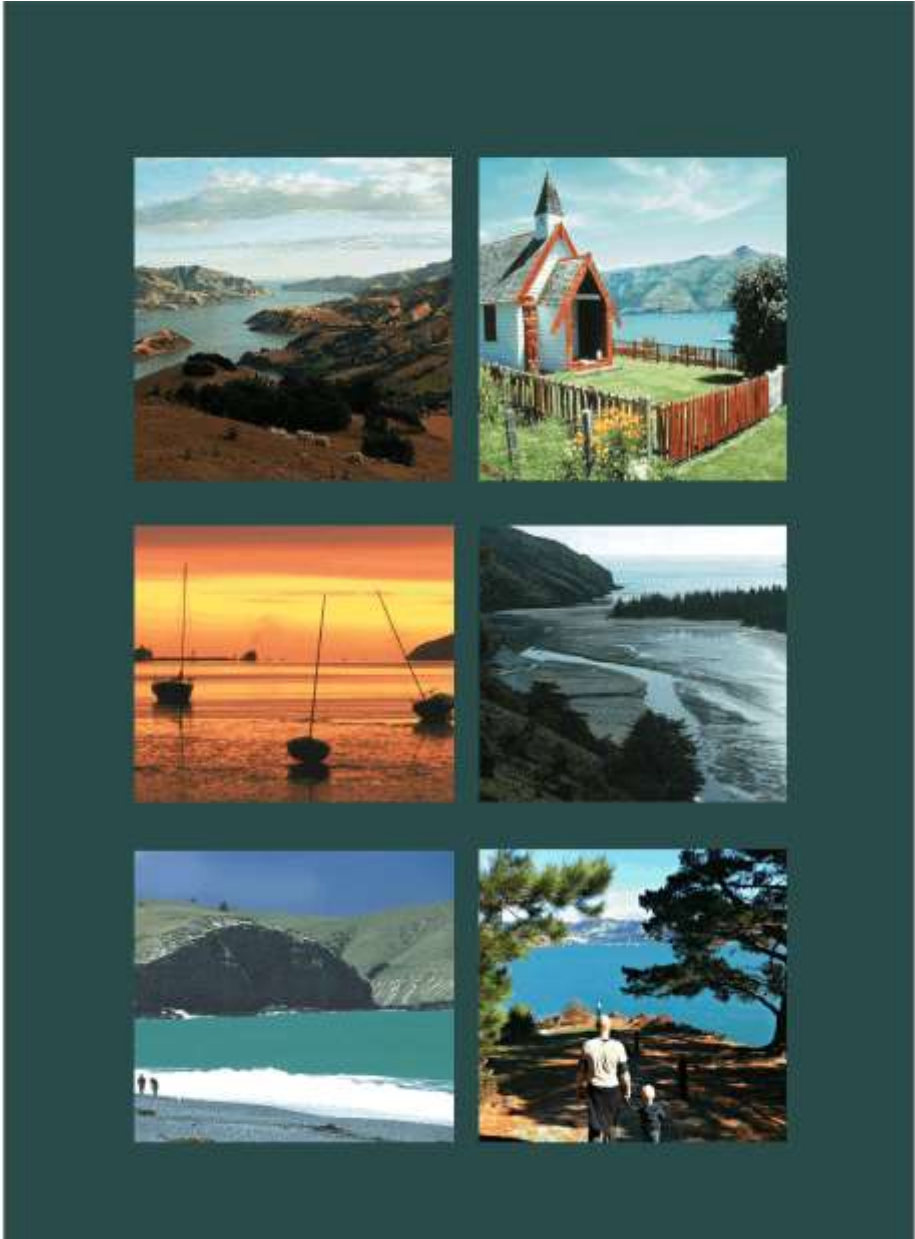
<https://www.ccc.govt.nz/the-council/community-boards/banks-peninsula>



### Key facts

- 8,760 residents, with approximately 1,500 businesses employing 2,600 people.
- Papatipu Rūnanga have manawhenua over areas of Banks Peninsula and act as kaitiaki. For more details go to: <http://ngaitahu.iwi.nz/mahaanui-iwi-management-plan>









### What our communities have told us

The following five priority area themes have been identified by our Community Board in response to issues raised by our communities. These themes have guided our choice of outcomes that we want to achieve in the next couple of years.

Themes from our communities	Outcomes we want to achieve
COMMUNITY RESILIENCE AND CONNECTEDNESS	Our communities are prepared for the impacts and consequences of natural hazards and can respond.
	Local communities are well-connected and supported by easily accessible community facilities.
INFRASTRUCTURE	Core infrastructure is provided, well-maintained and future-proofed.
SENSE OF PLACE AND HERITAGE	The cultural, natural and built heritage of Banks Peninsula is acknowledged, valued and enhanced.
ECONOMIC DEVELOPMENT AND TOURISM	Visitors to Banks Peninsula enhance the local economy and sustain and natural, social and heritage environments.
	Banks Peninsula is a viable place to live and work.
ENVIRONMENT	The Banks Peninsula environment is well-managed, sustained and enhanced.

## Banks Peninsula Community Board Outcomes

**Our communities are prepared for the impacts and consequences of natural hazards and can respond and recover quickly.**

### **Why we want this**

- Banks Peninsula communities can easily become isolated from Christchurch and each other.

### **What the Board will do**

1. Support communities to develop local Community Resilience/Response Plans.
2. Support and encourage communities to work with the Council and other agencies to plan how to respond to natural hazards.
3. Understand emergency service arrangements on Banks Peninsula.

### **We will measure our success by**

1. People feel that they know what to do and where to go for information and support following an emergency.
2. Local communities are involved in response, mitigation and future planning around natural hazards.
3. The Board is briefed by emergency services.

Natural hazards include: coastal, flood, land instability, waterway management, rock fall, fire, earthquake, weather events.

**Community Resilience and Connectedness**

## Banks Peninsula Community Board Outcomes

### Local communities are well-connected and supported by easily accessible community facilities

#### Why we want this

- Well-connected people help build strong and supportive communities, which promote resilience.
- Facilities such as Service Centres, Libraries and Recreation and Community Centres provide networking opportunities.
- Banks Peninsula settlements need to be well served by a range of facilities within reasonable proximity as many are remote and easily isolated from Christchurch and each other.
- Improved technology infrastructure (e.g. fibre) also enables well-connected local communities.

#### What the Board will do

1. Support and promote local events.
2. Provide funding and/or support to community-led initiatives.
3. Advocate for Council facilities and services to be provided appropriate to local needs.
4. Advocate for improved technology infrastructure.

#### We will measure our success by

1. Community events and gatherings are held and/or supported.
2. Community funding is allocated to identified priorities.
3. Council facilities and services meet local need.
4. Infrastructure is in place to facilitate use of technology.

## Community Resilience and Connectedness

## Banks Peninsula Community Board Outcomes

### Core infrastructure is provided, well maintained and future –proofed

#### Why we want this

- We need culturally and environmentally appropriate infrastructure for well functioning communities and good quality of life.
- We need frequent maintenance due to geography and high number of weather events.
- Communities have expressed concern that maintenance standards are not always met.
- Local contractors can have quicker response times and more familiarity with local areas.

#### What the Board will do

1. Advocate that appropriate service levels are set.
2. Advocate for service level reporting and monitoring to come to the Community Board.
3. Identify priorities for new or upgraded infrastructure in conjunction with staff.
4. Advocate for a change in Council procurement processes to facilitate use of local contractors.

#### We will measure our success by

1. Appropriate infrastructure service levels are set.
2. Service level reports are provided to the Community Board 6-monthly
3. Priority infrastructure projects are included in the Council's budget (Annual/Long Term Plan).
4. Local contracts are awarded.

Infrastructure includes: roads, footpaths, tracks, wharves, jetties, community facilities, recreation centres, pools, sports fields, public transport, playgrounds, wastewater, storm water, drinking water, cemeteries, signage.

## Infrastructure

## Banks Peninsula Community Board Outcomes

**The cultural, natural and built heritage of Banks Peninsula is acknowledged, valued and enhanced**

### Why we want this

- The unique character of each of our communities creates a sense of place that forms part of our identity.
- Of particular importance are our invigorating landscapes, tangata whenua's taonga, local stories, buildings and memorials.
- It is important to look after this heritage so we can pass on our shared identity to future generations.

### What the Board will do

1. Support staff and our communities to work together to identify cultural, natural and built heritage values/sites/places of significance.
2. Consider alternative uses for heritage buildings in conjunction with staff.
3. Develop relationships with key stakeholders involved in cultural and natural heritage, including local iwi.
4. Advocate for the continuation of the Lyttelton Design Review Panel following an 18 month trial period and share the lessons with other local panels/committees.

### We will measure our success by

1. Hosting an annual workshop for community members, staff and the Board to discuss and identify locally significant heritage and cultural values, sites and places of significance.
2. Currently empty heritage buildings are utilised.
3. Community Board representatives regularly attend meetings of cultural and natural heritage organisations on Banks Peninsula.
4. Lyttelton Design Review Panel continues to be involved in local planning decisions.
5. Community funding is allocated to identified heritage priorities.

**Sense of Place and Heritage**



## Banks Peninsula Community Board Outcomes

**Visitors to Banks Peninsula enhance the local economy and sustain our natural, social and heritage environments**

### **Why we want this**

- Communities have expressed concern about the impact of visitors on local communities and the natural environment.
- For visitors, communities and businesses to have a good experience, access to key infrastructure and services is needed.

### **What the Board will do**

1. Work with communities and local organisations to identify outcomes of a Banks Peninsula Visitor Plan.
2. Advocate for development of a Banks Peninsula Visitor Plan under the Christchurch Visitor Strategy.
3. Work with Akaroa District Promotions and Lyttelton Information Centre/Harbour Business Association to identify ways to take advantage of and be resilient to any changes to the cruise ship industry in Akaroa and Lyttelton.
4. Develop relationships with organisations providing services to visitors.
5. Advocate for inclusion of Banks Peninsula in Christchurch NZ's work.

### **We will measure our success by**

1. Visitor Plan outcomes identified.
2. Banks Peninsula Visitor Plan developed
3. Cruise Ship passengers and locals have a good experience.
4. Community Board representatives regularly attend meetings of Visitor Service organisations on Banks Peninsula.
5. Banks Peninsula is included in Christchurch NZ's promotional activities.

**Economic Development and Tourism**

## Banks Peninsula Community Board Outcomes

### Banks Peninsula is a viable place to live and work

#### Why we want this

- People want to continue to live and work here so they can be part of our communities and experience our unique environment.
- Communities and businesses need access to key infrastructure and services to be able to live and work on Banks Peninsula.

#### What the Board will do

1. Support initiatives identified by staff and Development Christchurch Limited to catalyse private investment in Lyttelton.
2. Provide funding and/or support to local Social Enterprise initiatives.
3. Support local Business Associations.
4. Advocate for provision of appropriate and affordable housing.

#### We will measure our success by

1. More private investment in Lyttelton.
2. Community funding is allocated to identified priorities.
3. Community Board representatives regularly attend meetings of local Business Associations.
4. Banks Peninsula is included in the Council and Ōtautahi Community Housing Trust's long term planning for social housing.

## Economic Development and Tourism

## Banks Peninsula Community Board Outcomes

**The Banks Peninsula environment is well-managed, sustained and enhanced**

### Why we want this

- With its stunning landscapes, sites of ecological significance, extensive coastlines, native bush and birds, Banks Peninsula is a unique high-value area that locals and visitors enjoy and recreate in.
- This unique environment creates a sense of place that forms part of our identity.

### What the Board will do

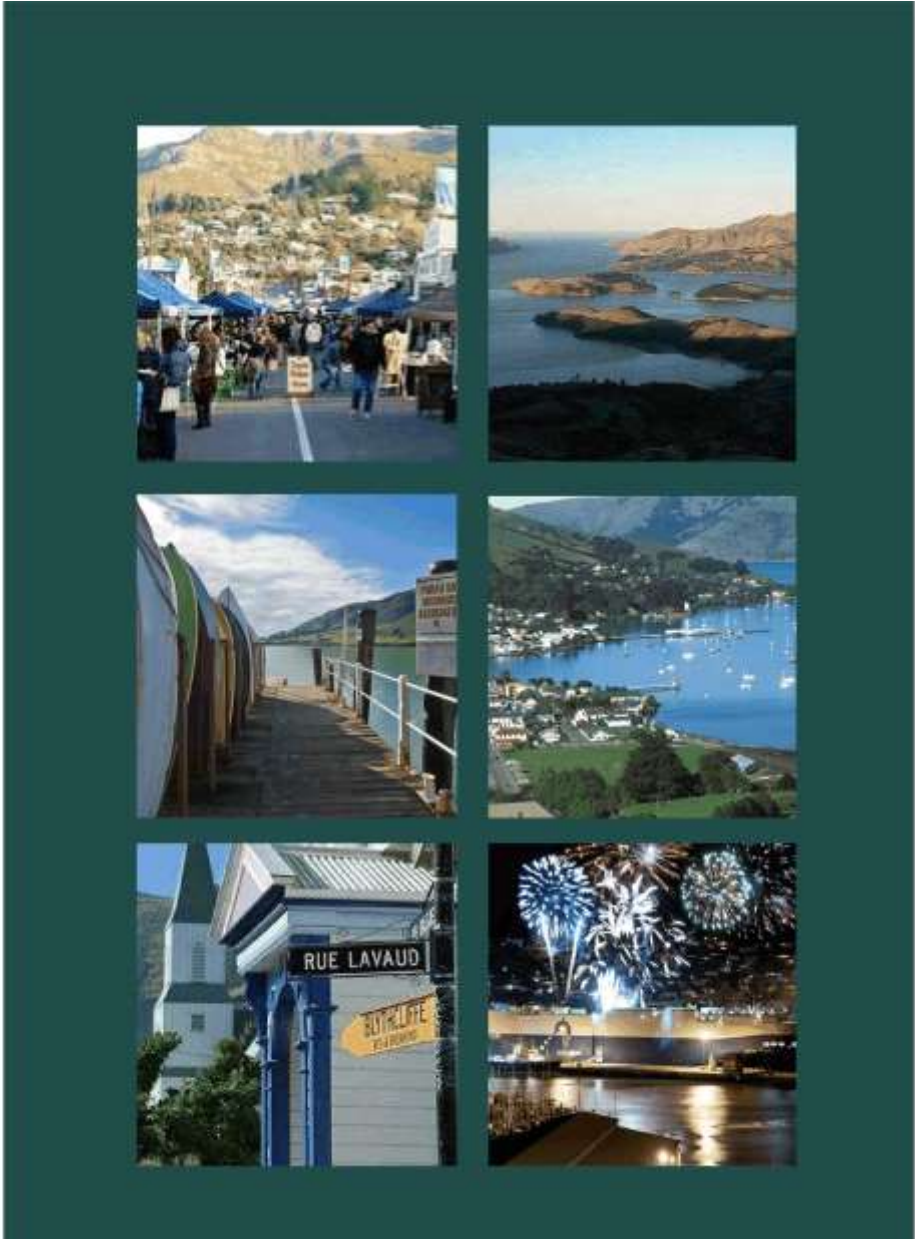
1. Support Reserve Management Committees to undertake work and make decisions on projects in conjunction with staff.
2. Advocate that appropriate environmental service levels are set.
3. Advocate for service level reporting and monitoring to come to the Community Board.
4. Provide funding and/or support to projects that enhance the natural environment.
5. Develop a strategy for working with Papatipu Rūnanga, who as kaitiaki are committed to protecting health of the land, water, mahinga kai and biodiversity.
6. Continue to build relationships with environmental organisations and participate in environmental planning forums.

### We will measure our success by

1. Reserve Management Committees' priority projects are included in the Council's budget (Annual/Long Term Plan).
2. Appropriate environmental service levels are set.
3. Service level reports are provided to the Community Board 6-monthly.
4. Funding is allocated to identified environmental priorities.
5. Strategy for working with Papatipu Rūnanga developed.
6. Community Board representatives regularly attend meetings of environmental organisations on Banks Peninsula.

**Environment**





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## 11. Elected Members' Information Exchange

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This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.