

**Banks Peninsula Community Board**  
**OPEN MINUTES**

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**Date:** Monday 17 July 2017  
**Time:** 1:03pm  
**Venue:** Lyttelton Community Boardroom,  
25 Canterbury Street, Lyttelton

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**Present**

Chairperson	Christine Wilson
Deputy Chairperson	Pam Richardson
Members	Felix Dawson
	Janis Haley
	John McLister
	Jed O'Donoghue
	Tori Peden
	Andrew Turner

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20 July 2017

Joan Blatchford  
Manager Community Governance, Banks Peninsula/Lyttelton  
941 5643  
joan.blatchford@ccc.govt.nz

Penelope Goldstone  
Manager Community Governance, Banks Peninsula/Akaroa  
941 5689  
Penelope.Goldstone@ccc.govt.nz  
[www.ccc.govt.nz](http://www.ccc.govt.nz)

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- Part A** Matters Requiring a Council Decision  
**Part B** Reports for Information  
**Part C** Decisions Under Delegation
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**Mihi/Karakia Timatanga:** John McLister

The agenda was dealt with in the following order.

**1. Apologies**

**Part C**

An apology for early departure was accepted from Andrew Turner who left the meeting at 3.30pm.

**2. Declarations of Interest**

**Part B**

John McLister declared an interest in Item 14 – Lyttelton Seafarers Centre, and took no part in the discussion or voting thereon.

**3. Confirmation of Previous Minutes**

**Part C**

**Community Board Resolved BKCB/2017/00114**

**Community Board Decision**

That the minutes of the Banks Peninsula Community Board meeting held on Monday, 26 June 2017 be confirmed, subject to the following change:

Item 5 Add additional deputation information:

*5.5 Victoria Andrews - Property Review Process*

*Victoria Andrews spoke to the Property Review Process report on the agenda (Item 8). She asked that the Council undertake an investigation into the future requirements of the community as part of any review about the BP Meats property in Akaroa.*

Christine Wilson/Pam Richardson

**Carried**

**4. Public Forum**

**Part B**

Jules Lee did not attend as scheduled on the agenda.

There were no other public forum presentations.

**5. Deputations by Appointment**

**Part B**

**5.1 Orton Bradley Park Board Correspondence – Dick Barnett**

Dick Barnett spoke regarding the correspondence report at Item 7 on the agenda. He requested that the Board support a solution to ensure that the Orton Bradley Park Board had a rotation of membership, as prescribed under the R.O. Bradley Estate Act 1972.

The Board thanked Dick Barnett for his deputation.

(Refer to Item 7.)

## **6. Presentation of Petitions**

### **Part B**

There was no presentation of petitions.

## **7. Correspondence**

### **Staff Recommendations**

That the Banks Peninsula Community Board:

1. Receive the information in the correspondence report dated 17 July 2017

### **Community Board Resolved BKCB/2017/00115**

### **Part B**

That the Banks Peninsula Community Board:

1. Receive the information in the correspondence report dated 17 July 2017
2. Seek advice from staff on the requests made in the correspondence dated 17 July 2017, in particular any opportunities the Board may have to be involved in the Chairperson nomination process.
3. Seek a briefing with the Council to discuss processes for review of the R O Bradley Estate Act 1972.
4. Investigate ways of advertising for the appointments it makes, under delegation, to the Orton Bradley Park Board.

Felix Dawson/Pam Richardson

**Carried**

## **8. Reserve Management Committees**

### **Staff Recommendations**

That the Banks Peninsula Community Board:

1. Receive the minutes of the following Reserve Management Committee meetings:
  - Allandale Reserves Management Committee Minutes 21 June 2017
  - Cass Bay Reserve Management Committee Minutes 15 June 2017
  - Cass Bay Reserve Management Committee 15 June 2017 Attachment – CCC Tree
  - Cass Bay Reserve Management Committee 15 June 2017 Attachment – Proposed Cass Bay Track

- Cass Bay Reserve Management Committee 15 June 2017 Attachment – Scope and deliverables accessibility
  - Duvauchelle Reserves Management Committee Minutes 15 May 2017
  - Lyttelton Reserve Management Committee Minutes 12 June 2017
2. Approve the secondment of Tracey Adams to the Cass Bay Reserve Management Committee.
  3. Receive the resignations of Andrew Abakhan, Greg Jack and Lizzie Sutcliffe from the Lyttelton Reserve Management Committee.

**Community Board Resolved BKCB/2017/00116**

**Part B**

That the Banks Peninsula Community Board:

1. Receive the minutes of the following Reserve Management Committee meetings:
  - Allandale Reserves Management Committee Minutes 21 June 2017
  - Cass Bay Reserve Management Committee Minutes 15 June 2017
  - Cass Bay Reserve Management Committee 15 June 2017 Attachment – CCC Tree
  - Cass Bay Reserve Management Committee 15 June 2017 Attachment – Proposed Cass Bay Track
  - Cass Bay Reserve Management Committee 15 June 2017 Attachment – Scope and deliverables accessibility
  - Duvauchelle Reserves Management Committee Minutes 15 May 2017
  - Lyttelton Reserve Management Committee Minutes 12 June 2017
2. Approve the secondment of Tracey Adams to the Cass Bay Reserve Management Committee.
3. Receive the resignations of Andrew Abakhan, Greg Jack and Lizzie Sutcliffe from the Lyttelton Reserve Management Committee, and the resignation of Brian Bremner from the Duvauchelle Reserve Management Committee.

Jed O'Donoghue/Janis Haley

**Carried**

**9. Community Organisations' Reports**

**Community Board Resolved BKCB/2017/00117 (staff recommendation accepted without change)**

**Part B**

That the Banks Peninsula Community Board:

1. Receive the minutes of the Orton Bradley Park Board Meeting held on 28 November 2016
2. Receive the minutes of the Orton Bradley Park Board Meeting held on 13 February 2017
3. Receive the minutes of the Orton Bradley Park Board Meeting held on 3 April 2017
4. Receive the minutes of the Orton Bradley Park Inspection Meeting held on 3 April 2017

Christine Wilson/Janis Haley

**Carried**

## 10. Akaroa Design and Appearance Advisory Committee 7 June 2017 Minutes

Community Board Resolved BKCB/2017/00118 (staff recommendation accepted without change)

### Part B

That the Banks Peninsula Community Board:

1. Receive the minutes from the meeting of the Akaroa Design and Appearance Advisory Committee held on 7 June 2017.

Pam Richardson/Christine Wilson

Carried

## 11. Akaroa Museum Advisory Committee 28 June 2017 Minutes

Community Board Resolved BKCB/2017/00119 (staff recommendation accepted without change)

### Part B

That the Banks Peninsula Community Board:

1. Receive the minutes from the meeting of the Akaroa Museum Advisory Committee held on 28 June 2017.

Pam Richardson/Andrew Turner

Carried

## 12. Briefings

**Briefing on Air Quality Monitoring by Environment Canterbury**

### Part B

Teresa Aberkane, Monique Eade and Cat White, from Environment Canterbury briefed the Board on the air quality monitoring that had been carried out on Norwich Quay. They advised that in general the concentrations of dangerous particles were lower than provided guidelines.

## 13. Youth Development Report - Banks Peninsula July 2017

Community Board Resolved BKCB/2017/00120 (staff recommendation accepted without change)

### Part C

That the Banks Peninsula Community Board:

1. Approves a grant of \$150 from its 2017/18 Youth Development Fund to Drew Wilson towards an Outward Bound Course in Nelson.
2. Approves a grant of \$300 from its 2017/18 Youth Development Fund to Jack Lopas towards World Under 23 Rowing Championships in Bulgaria.

3. Approves a grant of \$300 from its 2017/18 Youth Development Fund to Ruby Louise Baynes towards the Oceania and Asian Optimist Championships in Hong Kong.
4. Approves a grant of \$900 (\$150 per student) from its 2017/18 Youth Development Fund to Akaroa Area School Board of Trustees towards six students attending the NZ Area Schools Sports Tournament.

Christine Wilson/Janis Haley

**Carried**

## **14. Lyttelton Seafarers Centre**

### **Board Comment**

The Board considered that the proposal to fund the Lyttelton Seafarers Centre through a port levy was in the first instance a local issue, as the Lyttelton community wants to provide welcoming facilities for the visiting seafarers. Board members wished to receive further information on what obligations the Council and other bodies had under the Maritime Labour Convention, and the practicalities of implementing a port levy, before making a recommendation to the Council.

### **Staff Recommendations**

#### Part C

That the Banks Peninsula Community Board

1. Revoke parts 1 and 2 of its resolution BKCB/2017/00091 made on 22 May 2017.

#### Part A

That the Banks Peninsula Community Board recommend to the Council that it:

1. Seek advice from staff regarding the Council's legal obligations under the Maritime Labour Convention;
2. Seek advice from Christchurch City Holdings Ltd regarding the practicalities of the proposal to implement a port levy for the purposes of supporting the Lyttelton Seafarers Centre;
3. Ask staff to identify possible opportunities for Council land that could be used as a permanent site for the Lyttelton Seafarers Centre, as part of the Property Review Process.

### **Community Board Resolved BKCB/2017/00121**

#### **Part C**

That the Banks Peninsula Community Board

Revoke parts 1 and 2 of its resolution BKCB/2017/00091 made on 22 May 2017;

1. *Seek more information from staff to the Board, so it can determine if it supports a port levy to enable it to make an informed recommendation to the Council;*
2. *Identify possible opportunities for Council land that could be used as a permanent site for the Lyttelton Seafarers centre including under the Property Review process.*

Tori Peden/Jed O'Donoghue

**Carried**

John McLister declared an interest in Item 14 – Lyttelton Seafarers Centre, and took no part in the discussion or voting thereon.

## 15. Banks Peninsula Community Board Area Report

### Staff Recommendations

That the Banks Peninsula Community Board:

1. Receive the Area Update.
2. Request that staff advise on a process to develop an operational policy for remote and rural signage on Banks Peninsula.
3. Consider whether there is a need for extra resource for signage maintenance, education and enforcement following adoption of an operational policy for remote and rural signage on Banks Peninsula.
4. Consider the appointment of a Board member to the Taylors Mistake Baches Working Party.
5. Consider whether a public forum should be held at each meeting of the Board.

### Community Board Resolved BKCB/2017/00122

#### Part B

That the Banks Peninsula Community Board:

1. Receive the Area Update.
2. Request that staff advise on a process to develop an operational policy for remote and rural signage on Banks Peninsula.
3. Consider whether there is a need for extra resource for signage maintenance, education and enforcement following adoption of an operational policy for remote and rural signage on Banks Peninsula.
4. Appoint Felix Dawson to the Taylors Mistake Baches Working Party.
5. Hold a public forum at the beginning of each meeting for up to 30 minutes.

Christine Wilson/Janis Haley

Carried

## 16. Elected Members' Information Exchange

#### Part B

The Board received and noted information from members.

**Karakia Whakamutunga:** John McLister

**Meeting concluded at 04:00pm**

**CONFIRMED THIS 31<sup>st</sup> DAY OF JULY 2017**

**CHRISTINE WILSON**

