

Banks Peninsula Community Board
OPEN MINUTES

Date: Monday 12 December 2016
Time: 1.07pm
Venue: Lyttelton Community Boardroom,
25 Canterbury Street, Lyttelton

Present

Chairperson	Christine Wilson
Deputy Chairperson	Pam Richardson
Members	Felix Dawson
	Janis Haley
	John McLister
	Jed O'Donoghue
	Tori Peden
	Andrew Turner

12 December 2016

Joan Blatchford
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- Part A** **Matters Requiring a Council Decision**
Part B **Reports for Information**
Part C **Decisions Under Delegation**
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Mihi/Karakia Timatanga: John McLister

The agenda was dealt with in the following order.

1. Apologies

Part C

There were no apologies.

2. Declarations of Interest

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes

Part C

Community Board Resolved BKCB/2016/00036

Community Board Decision

That the minutes of the Banks Peninsula Community Board meeting held on Monday, 28 November 2016 be confirmed.

Pam Richardson/Tori Peden

Carried

4. Deputations by Appointment

Part B

4.1 Arthur Collins and Tom Collins - Conflict at Magazine Bay, Lyttelton

Arthur and Tom Collins addressed the Board regarding issues at Magazine Bay, Lyttelton involving conflict between yachties and local teenagers. Tom Collins explained to the Board that swimmers like to jump off a high platform situated in the bay. The platform was behind a barbed wire fence and swimmers therefore have to swim around, and close to, moored yachts to access the platform ladder. This is causing conflict, and has resulted in the police being called on at least one occasion. The deputation asked for the Board's support to help resolve this situation, possibly by moving the gate and fenced off access to the high platform, so it could be accessed from the adjacent jetty. They also suggested that some safety improvements could be made at the same time, for example the installation of a rubber life buoy.

Community Board Resolved BKCB/2016/00037

Part B

That the Banks Peninsula Community Board

1. Ask that staff provide further information including the ownership and leasing arrangement on each side of the existing gate in the mooring area at Magazine Bay and information as to any process and costs for moving the gate as requested in the deputation.
2. That staff ask the Police to carry out some additional monitoring in the Magazine Bay area over the Summer period
3. That Arthur and Tom Collins be thanked for their deputation.

Andrew Turner/Christine Wilson

Carried

4.2 James Ensor – Proposed Boat Safety Project at Naval Point

James Ensor and Roger Allen from the Naval Point Boat Security and Safety Association, addressed the Board on the Association's proposed boat safety project at Naval Point. They noted that there were some 10,000 trailer boat owners in Canterbury and they believed there was not one safe all-weather slipway for them to launch/retrieve boats in the Christchurch district. They advised the Board that they would bring an update on their project back to a meeting early next year when they would be asking for the Board's support through the Long Term Plan process to seek funding for the upgrading of Naval Point facilities.

Community Board Resolved BKCB/2016/00038

Part B

That the Banks Peninsula Community Board receive the information and thank James Ensor and Roger Allen for their deputation.

Chairperson Wilson/Member Haley

Carried

4.3 Marion Hore – Residents Only Parking Space

Marion Hore addressed the Board on the request for a "residents only" parking space for 14 Ticehurst Road, Lyttelton and explained that because of access issues for her disabled husband, there was a need for them to be able to park close to their home.

Further discussion regarding this item was dealt with under Clause 10 of the minutes.

The Board **agreed** that Board member Jed O'Donoghue work with local residents to see if some local understanding could be arranged to assist Mr and Mrs Hore with parking closer to their residence.

Mrs Hore was thanked for her deputation.

4.4 Whakaraupō Carving Centre - Linda Goodwin and Caine Tauwhare

Caine Tauwhare from the Whakaraupō Carving centre sought formal support from the Board for a proposed Pou Project that the Centre is wanting to develop and implement in 2017. He

explained the project would involve the design, making and installation of three pou – on Quail Island, Pirau and Ripapa Island. The Carving Centre would work with the three school communities within the harbour, along with community stakeholders to achieve this. The purpose of the Pou project will be to highlight the significant history of the three locations and to try to give people a sense of belonging to this place.

Community Board Resolved BKCB/2016/00039

Part B

That the Banks Peninsula Community Board:

1. Ask staff to write a letter of support to the Whakaraupō Carving Centre to assist with funding applications for the proposed Pou Project.
2. That Linda Goodwin and Caine Tauwhare be thanked for their deputation.

Christine Wilson/Andrew Turner

Carried

4.5 Diana Harrison - Maintenance Issues

Diana Harrison spoke to the Board on maintenance issues in Corsair Bay and Lyttelton West, including blocked gutters, overgrown vegetation on road reserves and overflowing rubbish bins. She believed that the standard of maintenance on many of these items had deteriorated over recent years and she asked that Lyttelton be afforded the same level of maintenance as that of the rest of the city. Ms Harrison said that she had submitted numerous Requests for Service, but the situation remained the same. However, she also reported on a successful meeting she had recently had with the new Park Ranger, so was hopeful of some improvement.

Community Board Resolved BKCB/2016/00040

Part B

That the Banks Peninsula Community Board:

1. Receive the information in the deputation and ask that staff continue to work with Ms Harrison on the issues that she has raised.
2. That Diana Harrison be thanked for her deputation.

Jed O'Donoghue/Andrew Turner

Carried

10. Proposed Residents Only Parking Area 14 Ticehurst Road

Board Comment

The Board was sympathetic to the request from depute Marion Hore, to have an area close to her residence as a dedicated parking space to assist with access for her disabled husband. However the Board noted the application did not qualify under the current policy and members felt that a precedent could be set in an area where on street parking was already scarce and where many homes did not have on-site parking.

Staff Recommendations

That the Banks Peninsula Community Board:

1. Receive the information in this report.
2. Approves that the existing on-street parking arrangements on Ticehurst Road be retained.

Community Board Resolved BKCB/2016/00041

Part C

That the Banks Peninsula Community Board:

1. Receive the information in this report.
2. Approve that the existing on-street parking arrangements on Ticehurst Road be retained
3. Recommend to staff that the application for a residents only parking space for 14 Ticehurst Road, be reconsidered once Council's new Parking Strategy is finalised.

Pam Richardson/Janis Haley

Carried

5. Presentation of Petitions

Part B

There was no presentation of petitions.

6. Correspondence

Staff Recommendations

That the Banks Peninsula Community Board:

1. Receive the information in the correspondence report dated 12 December 2016 from:
 - Victoria Andrews regarding the Akaroa main wharf and loss of open public space;
 - Bryan Tichborne regarding making Rue Balguerie in Akaroa safer;
 - Richard Suggate, Chair, Diamond Harbour Community Association, regarding the Board's priorities for the Christchurch City Council Annual Plan 2017/18.

6.1 Akaroa Main Wharf and Loss of Open Public Space

Ms Andrews had written to the Board expressing her concern regarding the loss of open public space, due to alterations made to the Black Cat offices, on the Akaroa Wharf.

The Board also received a tabled letter from the Akaroa Fishermens' Association expressing its concern that the fisherman's landing on the south side of the wharf was now unable to be used for its original purpose of unloading fish, washing down of boats and as a general maintenance area for fishing boats. Fishermen are now forced to use the pontoons being used by cruise ship tenders and tourists boats, a situation they noted was not ideal.

Community Board Resolved BKCB/2016/00042

Part B

That the Banks Peninsula Community Board ask staff to report to the Board urgently on the issues raised in the correspondence from Victoria Andrews and the Akaroa Fishermens' Association.

Pam Richardson/Christine Wilson

Carried

6.2 Bryan Tichborne

Bryan Tichborne had written to the Board regarding the following matters aimed at making Rue Balguerie safer.

- Lowering the speed limit
- Parking being allowed on only one side of the street
- Making all boat trailers off limits, with appropriate signage

Community Board Resolved BKCB/2016/00043

Part B

That the Banks Peninsula Community Board refer the issues raised in the correspondence from Bryan Tichborne regarding Rue Balguerie, to staff, for investigation and report back to the Board.

Andrew Turner/Jed O'Donoghue

Carried

6.3 Richard Suggate, Diamond Harbour Community Association

The Diamond Harbour Community Association had written to the Board asking for its support for funding to be included in the 2017/18 Annual Plan to assist the development plan for the Diamond Harbour Village Centre and the surrounding Stoddart Point. The Association's priorities being:

- Traffic calming and pedestrian crossing at the upper entrance to the village and associated smoothing of the adjacent corner of Waipapa Avenue.
- Formation of a footpath between the Preserve Café frontage and the Community Hall.
- Signage and maps at the wharf to direct visitors to the village centre, beach and coastal track and signage and maps at the village centre to direct people to the wharf, beach etc.
- Formation of a path from the Stoddart Point carpark road to the Godley House site.

Community Board Resolved BKCB/2016/00044

Part B

That the Banks Peninsula Community Board receive the correspondence and note the suggestions made by the Diamond Harbour Community Association for discussion as part of the Boards submission to the 2017/18 Annual Plan.

Christine Wilson/Andrew Turner

Carried

7. Reserve Management Committees

Community Board Resolved BKCB/2016/00045

Community Board Decisions under Delegation (Original Staff Recommendation Accepted without Change)

Part B

That the Banks Peninsula Community Board:

1. Receive the minutes of the following Reserve Management Committees:
 - Duvauchelle Reserve Management Committee - 10 October 2016
 - Stanley Park Reserve Management Committee – 3 November 2016

Janis Haley/Felix Dawson

Carried

8. Little River Big Ideas : A Community Plan for Little River and Cooptown

Board Comment

The Board acknowledged the hours of work undertaken by volunteers to ensure the production of the Little River Big Ideas document.

The Board also asked that a special vote of thanks be passed to staff who were involved in producing the document.

Community Board Resolved BKCB/2016/00046

Community Board Decisions under Delegation (Original Staff Recommendation Accepted without Change)

Part C

That the Banks Peninsula Community Board:

1. Endorse the Little River and Cooptown Community Plan and present it to the Council to receive for its information.
2. Note that the Plan is a community owned plan.
3. Note that the Community Plan will serve as a guide to decision making by the community, agencies and authorities, including the Christchurch City Council.

Christine Wilson/Jed O'Donoghue

Carried

9. Governors Bay Community Facility - Deed of Lease

Staff Recommendations

That the Banks Peninsula Community Board:

1. Pursuant to section 61(2A(a) of the Reserves Act 1977, approve the granting of the following two Deeds of Lease to Governors Bay Community Association Incorporated of those parts of the land and buildings situated at 1 Cresswell Avenue, Governors Bay held

as a local purpose (community building) reserve as shown on the plan attached to this report.

- a. The first Deed of Lease will be for a term of three years (with two rights of renewal of three years each) for the purposes of a community centre shown as "C" on the plan attached to this report;
 - b. The second Deed of Lease will be for a term of three years (with two rights of renewal of three years each) for the purposes of a community swimming pool, shown as "A" on the plan attached to this report.
2. Authorises the Property Consultancy Manager to negotiate and agree the terms and conditions of the Deeds of Lease required to give effect to this resolution.

Community Board Resolved BKCB/2016/00047

Part C

That the Banks Peninsula Community Board:

1. Pursuant to section 61(2A(a) of the Reserves Act 1977, approve the granting of the following two Deeds of Lease to Governors Bay Community Association Incorporated of those parts of the land and buildings situated at 1 Cresswell Avenue, Governors Bay held as a local purpose (community building) reserve as shown on the plan attached to the Agenda.
 - a. The first Deed of Lease will be for a term of three years (with two rights of renewal of three years each) for the purposes of a community centre shown as "C" on Plan No. RPS1637 circulated with the agenda.
 - b. The second Deed of Lease will be for a term of three years (with two rights of renewal of three years each) for the purposes of a community swimming pool, shown as "A" on Plan No. RPS1637 circulated with the agenda.
2. Authorises the Property Consultancy Manager in consultation with the Community Governance Manager Lyttelton, to negotiate and agree the terms and conditions of the Deeds of Lease required to give effect to this resolution.

Pam Richardson/John McLister

Carried

11. Banks Peninsula Community Board Banks Peninsula 2016/17 Discretionary Response Fund - Diamond Harbour Community Association - Live at the Point and Sculpture on the Point

Community Board Resolved BKCB/2016/00048

Community Board Decisions under Delegation (Original Staff Recommendation Accepted without Change)

Part C

That the Banks Peninsula Community Board approve a grant of \$3,500 to the Diamond Harbour Community Association towards Live at the Point and Sculpture on the Point.

John McLister/Felix Dawson

Carried

12. Banks Peninsula Community Board Area Report

Community Board Resolved BKCB/2016/00049

Part B

That the Banks Peninsula Community Board Receive the report.

Andrew Turner/Pam Richardson

Carried

12.1 Banks Peninsula Youth Development Fund

Board members were informed that in previous years, all areas of the City and Banks Peninsula have provided funding to young people by way of a Youth Development Fund to support local young people for events and training. In the past the Lyttelton/Mt Herbert and the Akaroa/Wairewa Community Boards allocated directly from their Boards' Discretionary Response Funds (DRF), but grants were itemised separately on the monthly DRF allocations list.

Community Board Resolved BKCB/2016/00050

Part B

That the Banks Peninsula Community Board provide funding from its Discretionary Response Fund for a Youth Development Fund and that a decision on criteria and eligibility for that Fund be discussed at the next ordinary meeting of the Board.

Pam Richardson/Christine Wilson

Carried

12.2 Edible Garden Awards

Board members were informed that prior to the Local Body Elections, the Lyttelton/Mt Herbert Community Board allocated funding from its Strengthening Communities Fund for its second triennial Edible Garden Awards to be undertaken in the Lyttelton and Mt Herbert subdivisions.

Part B

It was agreed that staff suggest dates for this event and report back to the Board accordingly.

12.3 Banks Peninsula Community Board Meetings

The Board discussed its proposed meeting schedule through to the end of March 2017.

Community Board Resolved BKCB/2016/00051

Part B

That the Banks Peninsula Community Board adopt the following meeting dates for its ordinary meetings up to 31 March 2017:

Monday	30 January	1pm	Lyttelton	(followed by a seminar)
Monday	13 February	1pm	Akaroa	
Monday	27 February	1pm	Akaroa	(followed by a seminar)
Monday	13 March	1pm	Lyttelton	
Monday	27 March	1pm	Lyttelton	(followed by a seminar)

Andrew Turner/Janis Haley

Carried

12.4 Akaroa Design and Appearance Advisory Committee

Community Board Resolved BKCB/2016/00052

Part B

That the Banks Peninsula Community Board set the first meeting of the Akaroa Design and Appearance Advisory Committee for the 2016/2019 term to be held on Thursday 2 February 2017 at the Akaroa Sports Complex commencing at 2.30pm

Andrew Turner/Pam Richardson

Carried

13. Banks Peninsula Community Board Recess Committee 2016/17

Staff Recommendations

That the Banks Peninsula Community Board:

1. Appoint a Recess Committee comprising the Board Chairperson and Deputy Chairperson (or their nominees from amongst the remaining Board members) plus a minimum of any other two Board members, to be authorised to exercise the delegated powers of the Banks Peninsula Community Board for the period following its ordinary meeting on 12 December 2016 up until the Board resumes normal business on 13 February 2017.
2. Requires that the application of any such delegation be reported back to the Board for record purposes.
3. Notes that any meeting of the Recess Committee will be publicised and details forwarded to all Board members.

Community Board Resolved BKCB/2016/00053

Part C

That the Banks Peninsula Community Board:

1. Appoint a Recess Committee comprising the Board Chairperson and Deputy Chairperson (or their nominees from amongst the remaining Board members) plus a minimum of any other two Board members, to be authorised to exercise the delegated powers of the Banks Peninsula Community Board for the period following its ordinary meeting on 12 December 2016 up until the Board resumes normal business on 30 January 2017.
2. Requires that the application of any such delegation be reported back to the Board for record purposes.
3. Notes that any meeting of the Recess Committee will be publicised and details forwarded to all Board members.

Pam Richardson/Andrew Turner

Carried

14. Elected Member Information Exchange

Part B

14.1 Okains Bay Museum Funding

The Board heard that the Okains Bay Maori and Colonial Museum was seeking a letter of support from the Board to use when seeking funding for the Museum's operations.

Community Board Resolved BKCB/2016/00054

Part B

That the Banks Peninsula Community Board write a letter of support to assist the Okains Bay Maori and Colonial Museum in seeking funding.

Jed O'Donoghue/Felix Dawson

Carried

15. Questions Under Standing Orders

Part B

There were no questions under Standing Orders at this meeting.

Meeting concluded at 4.11pm.

CONFIRMED THIS 30th DAY OF JANUARY 2017.

CHRISTINE WILSON
CHAIRPERSON