

**Spreydon/Heathcote Small Grants Fund Assessment
Committee
OPEN MINUTES**

Date: Tuesday 19 July 2016
Time: 5.30pm
Venue: Boardroom, Beckenham Service Centre,
66 Colombo Street, Beckenham

Present

Deputy Chairperson	Karolin Potter
Members	Melanie Coker
	Phil Clearwater
	Helene Mautner
	Tim Scandrett
	Rik Tindall
	Roy Keanelly - Community Representative
	Sofie Hampton - Community Representative
	Adrienne Carmichael - Community Representative
	Ian Cumming – Community Representative

18 July 2016

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- Part A** **Matters Requiring a Council Decision**
Part B **Reports for Information**
Part C **Decisions Under Delegation**
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The agenda was dealt with in the following order.

1. Apologies

Part C

Committee Resolved SHSGF/2016/00001

Apologies for absence were received from Tim Scandrett and Phil Clearwater.

Rik Tindall/Helene Mautner

Carried

2. Declarations of Interest

Part B

Adrienne Carmichael declared an interest in Items 22 to 25, and took no part in the discussion or voting thereon.

Roy Keanelly declared an interest in Items 5,6,13,14,15,17,18,27 and 28, and took no part in the discussion or voting thereon.

3. Election of a Chair

The previously elected Chairperson having subsequently resigned the Board Adviser called for nominations for the position of Chairperson.

Karolin Potter was nominated by Melanie Cokerand seconded by Helene Mautner.

There being no further nominations, Karolin Potter was declared elected as Chairperson of the Spreydon/Heathcote Small Grants Fund Assessment Committee for the remainder of the 2013/16 term.

Karolin Potter assumed the Chair.

4. Spreydon/Heathcote Small Grants Fund Report

Staff Recommendation

That the Spreydon/Heathcote Small Grants Fund Assessment Committee:

1. Approve the 2016/17 Small Grants Fund grants outlined in the following schedule:

No	Organisation Name	Project	Recommendation
1	Anglican Care Community Development	Mothers Community Programme Addington Resources	That the Spreydon/ Heathcote Small Grants Assessment Committee makes a grant of \$3,150 to Anglican Care Community Development towards the Mothers in Community Programme Addington Resources project.
2	Anglican Care Community Development	Mothers Community Programme Resources Sydenham	That the Spreydon/ Heathcote Small Grants Assessment Committee makes a grant of \$3,150 to Anglican Care Community Development towards the Mothers Community Programme Resources Sydenham project.
3	Cashmere Presbyterian Church	The Cashmere Conference	That the Spreydon/ Heathcote Small Grants Assessment Committee makes a grant of \$500 to the Cashmere Presbyterian Church towards the Cashmere Conference project.
4	Church Army NZ - Canterbury Kids Coach	Rowley Community Work with Families	That the Spreydon/ Heathcote Small Grants Assessment Committee makes a grant of \$1,200 to the Church Army NZ - Canterbury Kids Coach towards the Rowley Community Work with Families project.
5	Cross Over Trust	Community Sports Modules	That the Spreydon/ Heathcote Small Grants Fund Assessment Committee makes a grant of \$3,300 to Cross Over Trust towards the Community Sports Modules project.
6	Cross Over Trust	Origin Sports Holiday Programme	That the Spreydon /Heathcote Small Grants Fund Assessment Committee make a grant of \$4,000 to Cross Over Trust towards the Origin Sports Holiday Programme project.

7	Kereru Sports & Cultural Club Inc	Uniforms	That the Spreydon/ Heathcote Small Grants Fund Assessment Committee makes a grant of \$1,000 to the Kereru Sports & Cultural Club Inc for the Uniforms project.
8	Kereru Sports & Cultural Club Inc	Uniforms	That the Spreydon/ Heathcote Small Grants Assessment Committee makes a grant of \$2,670 to the Kereru Sports and Cultural Club Inc towards Netball Uniforms.
9	Manuka Cottage Addington Community House Inc.	Addington Times	That the Spreydon/ Heathcote Small Grants Assessment Committee makes a grant of \$4,000 to the Manuka Cottage Addington Community House Inc towards the Addington Times project.
10	Manuka Cottage Addington Community House Inc.	Addington Well-being	That the Spreydon/ Heathcote Small Grants Assessment Committee makes a grant of \$500 to the Manuka Cottage Addington Community House Inc towards the Addington Well-being project.
11	Manuka Cottage Addington Community House Inc.	Bits n Bobs	That the Spreydon/ Heathcote Small Grants Assessment Committee makes a grant of \$2,000 to Manuka Cottage Addington Community House Inc towards the Bits n Bobs project.
12	Pioneer Basketball Club	Volunteer Recognition	That the Spreydon/ Heathcote Small Grants Fund Assessment Committee makes a grant of \$2,500 to Pioneer Basketball Club towards their Volunteer Recognition project.
13	Project Esther Trust	Music and Movement	That the Spreydon/ Heathcote Small Grants Fund Assessment Committee makes a grant of \$4,800 to Project Esther Trust towards the Music and Movement project.
14	SHARP Trust	SHARP Staff and Volunteers Training, Upskilling and Recognition	That the Spreydon/ Heathcote Small Grants Fund Assessment Committee makes a grant of \$4,500 to the SHARP Trust towards the SHARP Staff and Volunteer Training Upskilling and Recognition project.

15	SHARP Trust	SHARP Holiday Programme	That the Spreydon/ Heathcote Small Grants Fund Assessment Committee makes a grant of \$4,500 to the SHARP Trust towards the SHARP Holiday Programme project.
16	Southern United Hockey Club Inc	Training and Equipment Project	That the Spreydon/ Heathcote Small Grants Assessment Committee makes a grant of \$2,762 to Southern United Hockey Club Inc towards the Training and Equipment Project.
17	Spreydon Youth Community Trust (SYCT)	Spreydon Youth Community 24-7 YouthWork National Training Hui	That the Spreydon/ Heathcote Small Grants Assessment Committee makes a grant of \$3,000 to the Spreydon Youth Community Trust towards the registration costs of the 24-7 YouthWork National Training project.
18	Spreydon Youth Community Trust (SYCT)	Spreydon Youth Community Programmes	That the Spreydon/ Heathcote Small Grants Assessment Committee makes a grant of \$3,000 to the Spreydon Youth Community Trust towards the Spreydon Youth Community Programmes project.
19	St Martins/Opawa Probus	Bus Trip	That the Spreydon/ Heathcote Small Grants Assessment Committee makes a grant of \$331 to St Martins/Opawa Ladies Probus Club towards the Bus Trip project.
20	St Mary's Anglican Church	Addington Fun Fair and Concert	That the Spreydon/ Heathcote Small Grants Assessment Committee makes a grant of \$2,075 to St Mary's Anglican Church towards the Addington Fun Fair and Concert project.
21	Sydenham Cricket Club Inc	Player Resources - 2016/17 Cricket Season	That the Spreydon/ Heathcote Small Grants Assessment Committee makes a grant of \$2,500 to Sydenham Cricket Club Inc towards the Player Resources - 2016/17 Cricket Season project.

22	Te Whare Roopu o Oterepo - Waltham Community Cottage	Tai Chi Classes	That the Spreydon/ Heathcote Small Grants Fund Assessment Committee makes a grant of \$1,200 to the Te Whare Roopu o Oterepo - Waltham Cottage towards the Tai Chi Classes project.
23	Te Whare Roopu o Oterepo - Waltham Community Cottage	System Support	That the Spreydon/ Heathcote Small Grants Assessment Committee makes a grant of \$1,500 to Te Whare Roopu o Oterepo - Waltham Community Cottage towards the System Support project.
24	Te Whare Roopu o Oterepo - Waltham Community Cottage	Cottage Volunteer Training	That the Spreydon/ Heathcote Small Grants Assessment Committee makes a grant of \$400 to Te Whare Roopu o Oterepo - Waltham Community Cottage towards the Cottage Volunteer Training project.
25	Te Whare Roopu o Oterepo - Waltham Community Cottage	Seniors Group	That the Spreydon/ Heathcote Small Grants Assessment Committee makes a grant of \$900 to Te Whare Roopu o Oterepo - Waltham Community Cottage towards the Seniors Group project.
26	Waltham Out Of School Hours Incorporated	Sponsorship of Children	That the Spreydon/ Heathcote Small Grants Assessment Committee makes a grant of \$4,000 to Waltham Out Of School Hours towards the Sponsorship of Children project.

2. Decline the 2016/17 Small Grants Fund applications outlined in the following schedule:

No	Organisation Name	Project	Recommendation
27	South West Baptist Church	South West Light Party	That the Spreydon/ Heathcote Small Grants Assessment Committee declines a grant to the South West Baptist Church towards the South West Light Party project.
28	Spreydon Youth Community Trust (SYCT)	Expenses for Easter Camp 2017	That the Spreydon/ Heathcote Small Grants Fund Assessment Committee declines a grant to the Spreydon Youth Community Trust towards the Expenses for Easter Camp 2017 project.

29	The Girl Guides Association New Zealand Incorporated	Cracroft Guiding Centre Tree Work	That the Spreydon/ Heathcote Small Grants Fund Assessment Committee declines a grant to Girl Guides Association New Zealand Incorporated towards the Cracroft Guiding Centre Tree Work project.
30	Sydenham Community Development Trust	Sydenham Community Development Project	That the Spreydon/ Heathcote Small Grants Assessment Committee declines a grant to the Sydenham Community Development Trust towards the Sydenham Community Development project.

3. Delegate authority to the Committee Chairperson and a member of the Committee to confirm the minutes of the meeting,

Decisions

4.1 Anglican Care Community Development - Mothers Community Programme Addington Resources

4.1 Anglican Care Community Development - Mothers Community Programme Addington Resources

Committee Resolved SHSGF/2016/00002

That the Spreydon/Heathcote Small Grants Assessment Committee resolved to make a grant of \$3,150 from the 2016/17 Spreydon/Heathcote Small Grants Fund to Anglican Care Community Development towards the Mothers in Community Programme Addington Resources project.

Ian Cumming/Helene Mautner

Carried

4.2 Anglican Care Community Development - Mothers Community Programme Resources Sydenham

Committee Resolved SHSGF/2016/00003

That the Spreydon/Heathcote Small Grants Assessment Committee resolved to make a grant of \$3,150 from the 2016/17 Spreydon/Heathcote Small Grants Fund to Anglican Care Community Development towards the Mothers Community Programme Resources Sydenham project.

Ian Cumming/Helene Mautner

Carried

4.3 Cashmere Presbyterian Church - The Cashmere Conference

Committee Resolved SHSGF/2016/00004

That the Spreydon/Heathcote Small Grants Assessment Committee resolved to transfer the Cashmere Presbyterian Church application to the Spreydon/Heathcote Community Board Discretionary Response Fund and approve \$500 towards the Cashmere Conference project.

Ian Cumming/Helene Mautner

Carried

4.4 Church Army NZ - Canterbury Kids Coach - Rowley Community Work with Families

Committee Resolved SHSGF/2016/00005

That the Spreydon/Heathcote Small Grants Assessment Committee resolved to make a grant of \$1,200 from the 2016/17 Spreydon/Heathcote Small Grants Fund to the Church Army NZ - Canterbury Kids Coach towards the Rowley Community Work with Families project.

Melanie Coker/Sofie Hampton

Carried

Roy Keanelly declared an interest in this item, and took no part in the discussion or voting thereon.

4.5 Cross Over Trust - Community Sports Modules

Committee Resolved SHSGF/2016/00006

That the Spreydon/ Heathcote Small Grants Fund Assessment Committee resolved to make a grant of \$3000 from the 2016/17 Spreydon/Heathcote Small Grants Fund to Cross Over Trust towards the Community Sports Modules project.

Melanie Coker/Sofie Hampton

Carried

Roy Keanelly declared an interest in this item, and took no part in the discussion or voting thereon.

4.6 Community Sports Modules - Origin Sports Holiday Programme

Committee Resolved SHSGF/2016/00007

That the Spreydon /Heathcote Small Grants Fund Assessment Committee resolves to make a grant of \$4,000 from the 2016/17 Spreydon/Heathcote Small Grants Fund to Cross Over Trust towards the Origin Sports Holiday Programme project.

Melanie Coker/Sofie Hampton

Carried

Roy Keanelly declared an interest in this item, and took no part in the discussion or voting thereon.

4.7 Kereru Sports & Cultural Club Inc - Uniforms

Committee Resolved SHSGF/2016/00008

That the Spreydon/ Heathcote Small Grants Fund Assessment Committee resolved to make a grant of \$1,500 from the 2016/17 Spreydon/Heathcote Small Grants Fund to the Kereru Sports & Cultural Club Inc for the Uniforms project.

Helene Mautner/Rik Tindall

Carried

4.8 Kereru Sports & Cultural Club Inc - Uniforms

Committee Resolved SHSGF/2016/00009

That the Spreydon/ Heathcote Small Grants Assessment Committee resolved to make a grant of \$2,670 from the 2016/17 Spreydon/Heathcote Small Grants Fund to the Kereru Sports and Cultural Club Inc towards Netball Uniforms.

Helene Mautner/Rik Tindall

Carried

4.9 Manuka Cottage Addington Community House Inc. - Addington Times

Committee Resolved SHSGF/2016/00010

That the Spreydon/ Heathcote Small Grants Assessment Committee resolved to make a grant of \$4,000 from the 2016/17 Spreydon/Heathcote Small Grants Fund to the Manuka Cottage Addington Community House Inc towards the Addington Times project.

Helene Mautner/Rik Tindall

Carried

4.10 Manuka Cottage Addington Community House Inc. - Addington Well-being

Committee Resolved SHSGF/2016/00011

That the Spreydon/ Heathcote Small Grants Assessment Committee resolved to make a grant of \$500 from the 2016/17 Spreydon/Heathcote Small Grants Fund to the Manuka Cottage Addington Community House Inc towards the Addington Well-being project.

Helene Mautner/Rik Tindall

Carried

4.11 Manuka Cottage Addington Community House Inc. - Bits n Bobs

Committee Resolved SHSGF/2016/00012

That the Spreydon/ Heathcote Small Grants Assessment Committee resolved to make a grant of \$2,000 from the 2016/17 Spreydon/Heathcote Small Grants Fund to Manuka Cottage Addington Community House Inc. towards the Bits n Bobs project.

Helene Mautner/Rik Tindall

Carried

4.12 Pioneer Basketball Club - Volunteer Recognition

Committee Resolved SHSGF/2016/00013

That the Spreydon/ Heathcote Small Grants Fund Assessment Committee resolved to make a grant of \$2,500 from the 2016/17 Spreydon/Heathcote Small Grants Fund to Pioneer Basketball Club towards its Volunteer Recognition project.

Helene Mautner/Rik Tindall

Carried

4.13 Project Esther Trust - Music and Movement

Committee Resolved SHSGF/2016/00014

That the Spreydon/ Heathcote Small Grants Fund Assessment Committee resolved to make a grant of \$4,800 from the 2016/17 Spreydon/Heathcote Small Grants Fund to Project Esther Trust towards the Music and Movement project.

Adrienne Carmichael/Sofie Hampton

Carried

Roy Keanelly declared an interest in this item, and took no part in the discussion or voting thereon.

4.14 SHARP Trust - SHARP Staff and Volunteers Training, Upskilling and Recognition

Committee Resolved SHSGF/2016/00015

That the Spreydon/ Heathcote Small Grants Fund Assessment Committee resolved to make a grant of \$4,500 from the 2016/17 Spreydon/Heathcote Small Grants Fund to the SHARP Trust towards the SHARP Staff and Volunteer Training Upskilling and Recognition project.

Adrienne Carmichael/Sofie Hampton

Carried

Roy Keanelly declared an interest in this item, and took no part in the discussion or voting thereon.

4.15 SHARP Trust - SHARP Holiday Programme

Committee Resolved SHSGF/2016/00016

That the Spreydon/ Heathcote Small Grants Fund Assessment Committee resolved to make a grant of \$4,500 from the 2016/17 Spreydon/Heathcote Small Grants Fund to the SHARP Trust towards the SHARP Holiday Programme project.

Adrienne Carmichael/Sofie Hampton

Carried

Roy Keanelly declared an interest in this item, and took no part in the discussion or voting thereon.

4.16 Southern United Hockey Club Inc - Training and Equipment Project

Committee Resolved SHSGF/2016/00017

That the Spreydon/ Heathcote Small Grants Assessment Committee resolved to make a grant of \$2,762 from the 2016/17 Spreydon/Heathcote Small Grants Fund to Southern United Hockey Club Inc towards the Training and Equipment Project.

Ian Cumming/Roy Keanelly

Carried

4.17 Spreydon Youth Community Trust (SYCT) - Spreydon Youth Community 24-7 YouthWork National Training Hui

Committee Resolved SHSGF/2016/00018

That the Spreydon/ Heathcote Small Grants Assessment Committee resolved to make a grant of \$2,500 from the 2016/17 Spreydon/Heathcote Small Grants Fund to the Spreydon Youth Community Trust towards the registration costs of the 24-7 YouthWork National Training project.

Rik Tindall/Melanie Coker

Carried

Roy Keanelly declared an interest in this item, and took no part in the discussion or voting thereon.

4.18 Spreydon Youth Community Trust (SYCT) - Spreydon Youth Community Programmes

Committee Resolved SHSGF/2016/00019

That the Spreydon/ Heathcote Small Grants Assessment Committee resolved to make a grant of \$3,300 from the 2016/17 Spreydon/Heathcote Small Grants Fund to the Spreydon Youth Community Trust towards the Spreydon Youth Community Programmes project.

Rik Tindall/Melanie Coker

Carried

Roy Keanelly declared an interest in this item, and took no part in the discussion or voting thereon.

4.19 St Martins/Opawa Probus - Bus Trip

Committee Resolved SHSGF/2016/00020

That the Spreydon/ Heathcote Small Grants Assessment Committee resolved to make a grant of \$331 from the 2016/17 Spreydon/Heathcote Small Grants Fund to St Martins/Opawa Ladies Probus Club towards the Bus Trip project.

Roy Keanelly/Helene Mautner

Carried

4.20 St Mary's Anglican Church - Addington Fun Fair and Concert

Committee Resolved SHSGF/2016/00021

That the Spreydon/ Heathcote Small Grants Assessment Committee resolved to make a grant of \$2,075 from the 2016/17 Spreydon/Heathcote Small Grants Fund to St Mary's Anglican Church towards the Addington Fun Fair and Concert project.

Roy Keanelly/Helene Mautner

Carried

4.21 Sydenham Cricket Club Inc - Sydenham Cricket Club Inc

Committee Resolved SHSGF/2016/00022

That the Spreydon/ Heathcote Small Grants Assessment Committee resolved to make a grant of \$2,500 from the 2016/17 Spreydon/Heathcote Small Grants Fund to Sydenham Cricket Club Inc towards the Player Resources - 2016/17 Cricket Season project.

Roy Keanelly/Helene Mautner

Carried

4.22 Te Whare Roopu o Oterepo - Waltham Community Cottage - Tai Chi Classes

Committee Resolved SHSGF/2016/00023

That the Spreydon/ Heathcote Small Grants Fund Assessment Committee resolved to make a grant of \$1,200 from the 2016/17 Spreydon/Heathcote Small Grants Fund to the Te Whare Roopu o Oterepo - Waltham Cottage towards the Tai Chi Classes project.

Sofie Hampton/Rik Tindall

Carried

Adrienne Carmichael declared an interest in this item, and took no part in the discussion or voting thereon.

4.23 Te Whare Roopu o Oterepo - Waltham Community Cottage - System Support

Committee Resolved SHSGF/2016/00024

That the Spreydon/ Heathcote Small Grants Assessment Committee resolved to make a grant of \$2,000 from the 2016/17 Spreydon/Heathcote Small Grants Fund to Te Whare Roopu o Oterepo - Waltham Community Cottage towards the System Support project.

Sofie Hampton/Rik Tindall

Carried

Adrienne Carmichael declared an interest in this item, and took no part in the discussion or voting thereon.

**4.24 Te Whare Roopu o Oterepo - Waltham Community Cottage - Cottage Volunteer Training
Committee Resolved SHSGF/2016/00025**

That the Spreydon/ Heathcote Small Grants Assessment Committee resolved to make a grant of \$400 from the 2016/17 Spreydon/Heathcote Small Grants Fund to Te Whare Roopu o Oterepo - Waltham Community Cottage towards the Cottage Volunteer Training project.

Sofie Hampton/Rik Tindall

Carried

Adrienne Carmichael declared an interest in this item, and took no part in the discussion or voting thereon.

**4.25 Te Whare Roopu o Oterepo - Waltham Community Cottage - Seniors Group
Committee Resolved SHSGF/2016/00026**

That the Spreydon/ Heathcote Small Grants Assessment Committee resolved to make a grant of \$900 from the 2016/17 Spreydon/Heathcote Small Grants Fund to Te Whare Roopu o Oterepo - Waltham Community Cottage towards the Seniors Group project.

Sofie Hampton/Rik Tindall

Carried

Adrienne Carmichael declared an interest in this item, and took no part in the discussion or voting thereon.

**4.26 Waltham Out Of School Hours Incorporated - Sponsorship of Children
Committee Resolved SHSGF/2016/00027**

That the Spreydon/ Heathcote Small Grants Assessment Committee resolved to make a grant of \$4,000 from the 2016/17 Spreydon/Heathcote Small Grants Fund to Waltham Out Of School Hours towards the Sponsorship of Children project.

Adrienne Carmichael/Roy Keanelly

Carried

**4.27 South West Baptist Church - South West Light Party
Committee Resolved SHSGF/2016/00028**

That the Spreydon/Heathcote Small Grants Fund Assessment Committee resolved to decline to make a grant from the 2016/17 Spreydon/Heathcote Small Grants Fund to the South West Baptist Church towards the South West Light Party project.

Adrienne Carmichael/Ian Cumming

Carried

Roy Keanelly declared an interest in this item, and took no part in the discussion or voting thereon.

4.28 Spreydon Youth Community Trust (SYCT)- Expenses for Easter Camp 2017

Committee Resolved SHSGF/2016/00029

That the Spreydon/ Heathcote Small Grants Fund Assessment Committee resolved to decline to make a grant from the 2016/17 Spreydon/Heathcote Small Grants Fund to the Spreydon Youth Community Trust towards the Expenses for Easter Camp 2017 project.

Adrienne Carmichael/Ian Cumming

Carried

Roy Keanelly declared an interest in this item, and took no part in the discussion or voting thereon.

4.29 The Girl Guides Association New Zealand Incorporated - Cracroft Guiding Centre Tree Work

Committee Resolved SHSGF/2016/00030

That the Spreydon/ Heathcote Small Grants Fund Assessment Committee resolved to decline to make a grant from the 2016/17 Spreydon/Heathcote Small Grants Fund to Girl Guides Association New Zealand Incorporated towards the Cracroft Guiding Centre Tree Work project.

Helene Mautner/Rik Tindall

Carried

4.30 Sydenham Community Development Trust - Sydenham Community Development Project

Committee Resolved SHSGF/2016/00031

That the Spreydon/ Heathcote Small Grants Assessment Committee resolved to decline to make a grant from the 2016/17 Spreydon/Heathcote Small Grants Fund to the Sydenham Community Development Trust towards the Sydenham Community Development project.

Helene Mautner/Rik Tindall

Carried

4.31 Delegation of Authority to Committee Chairperson and member of the Committee to confirm the minutes of the meeting.

Committee Resolved SHSGF/2016/00032

That the Spreydon/ Heathcote Small Grants Assessment Committee resolved to delegate to the Committee Chairperson and a member of the Committee authority to confirm the minutes of the meeting.

Ian Cumming/Roy Keanelly

Carried

Meeting concluded at 7.04pm.

CONFIRMED THIS 8TH DAY OF AUGUST 2016

**KAROLIN POTTER
CHAIRPERSON**

**MELANIE COKER
MEMBER**