

Strategy and Finance Committee
OPEN MINUTES

Date: Tuesday 12 July 2016
Time: 1.30pm
Venue: Committee Room 1, Level 2, Civic Offices,
53 Hereford Street, Christchurch

Present

Chairperson	Councillor Raf Manji
Members	Deputy Mayor Vicki Buck
	Councillor Jimmy Chen
	Councillor Phil Clearwater
	Councillor Yani Johanson
	Councillor Andrew Turner

11 July 2016

Principal Advisor

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- Part A** Matters Requiring a Council Decision
Part B Reports for Information
Part C Decisions Under Delegation
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The agenda was dealt with in the following order.

Election of a Chair

Part C

Committee Resolved SFCM/2016/00051

It was resolved on the motion of Councillor Clearwater, seconded by Deputy Mayor Buck that Councillor Turner be appointed Chairperson of the Strategy and Finance Committee meeting on 12 July 2016 in the absence of Councillor Manji.

Councillor Clearwater/Deputy Mayor

Carried

1. Apologies

Part C

Committee Resolved SFCM/2016/00052

It was resolved on the motion of Councillor Clearwater, seconded by Deputy Mayor Buck that the apologies from Mayor Dalziel and Councillor Gough be accepted.

Councillor Clearwater/Deputy Mayor

Carried

2. Declarations of Interest

Part B

There were no declarations of interest recorded.

3. Confirmation of Previous Minutes

Part C

Committee Resolved SFCM/2016/00053

Committee Decision

That the minutes of the Strategy and Finance Committee meeting held on Thursday, 16 June 2016 be confirmed.

Councillor Clearwater/Deputy Mayor

Carried

4. Deputations by Appointment

Part B

- 4.1 Val Carter, Chairperson of the Fendalton/Waimari Community Board, addressed the Committee in support of the Business Improvement District Policy report but requesting that the Community Boards be involved throughout the process.

Following questions from the members the Chairperson thanked Ms Carter for her deputation.

5. Presentation of Petitions

Part B

There was no presentation of petitions.

6. Business Improvement District Policy

Committee Comment

The Committee considered a report seeking its recommendation to the Council that it adopt the Business Improvement Policy and the introduction of a contestable grant fund.

The Committee supported the request from the deputation (Clause 4.1 refers) and asked that the Community Boards work with the Council in leading this policy.

The Committee considered that the requirement regarding the minimum establishment ballot return of 33 percent return and at least 66 percent of votes in favour, be raised to 50 percent return and 66 percent in favour, and that the wording in 10.4 of the policy regarding the minimum targeted rate revenue, be amended to reflect a flexible rate revenue threshold.

Staff Recommendations

1. That the Strategy and Finance Committee:
 - a. Receives this report and the supporting documents including public submissions made to the draft Business Improvement District Policy and proposed contestable grant fund.
 - b. Agrees to recommend to the Council:
 - i. The adoption of the Business Improvement District Policy (Attachment 1)
 - ii. The introduction of a contestable grant fund of \$50,000 from the 2017/18 year
 - iii. That the Chief Executive be delegated authority to approve the Business Improvement District Standard Operations manual, and the criteria for the Business Improvement District Contestable Grant Fund.
 - iv. That the General Manager, Strategy and Transformation, be delegated authority to approve Business Improvement District establishment grants of up to \$15,000.

Committee Recommendation SFCM/2016/00054

Part A

1. That the Council:
 - a. Receive this report and the supporting documents including public submissions made to the draft Business Improvement District Policy and proposed contestable grant fund.
 - b. Note that the policy clause 10.4 Minimum Targeted Rate Revenue is intended to have city-wide appeal and that the wording be changed to reflect a flexible rather than fixed rate revenue threshold.
 - c. Change the ballot to reflect 50% return and 66% in favour.
 - d. Subject to b and c. above:
 - i. Adopt of the Business Improvement District Policy (Attachment 1)
 - ii. Introduce of a contestable grant fund of \$50,000 from the 2017/18 year
 - iii. Delegate authority to the Chief Executive to approve the Business Improvement District Standard Operations manual, and the criteria for the Business Improvement District Contestable Grant Fund.
 - iv. Delegate authority to the General Manager, Strategy and Transformation, to approve Business Improvement District establishment grants of up to \$15,000.

Councillor Turner/Councillor Clearwater

Carried

Councillor Manji arrived at the meeting at 2 pm and assumed the Chair at this point for the remainder of the meeting.

7 Resolution to Exclude the Public
Committee Resolved SFCM/2016/00055

Part C

That at 2.30pm the resolution to exclude the public set out on pages 57 to 58 of the agenda be adopted.

Councillor Turner/Councillor Chen

Carried

The public were re-admitted to the meeting at 2.43pm.

Meeting concluded at 2.43.

CONFIRMED THIS 28TH DAY OF JULY 2016

COUNCILLOR RAF MANJI
CHAIRPERSON