

**Te Hapori o Ōhinehou rāua ko te Ahu Pātiki
Lyttelton-Mt Herbert Community Board
Submissions Committee
AGENDA**

Notice of Meeting:

An ordinary meeting of the Lyttelton-Mt Herbert Community Board Submissions Committee will be held on:

Date: Wednesday 6 July 2016
Time: 11.30am
**Venue: Boardroom, Lyttelton Service Centre,
15 London Street, Lyttelton**

Membership

Members	Denis Aldridge Ann Jolliffe Paula Smith Adrian Te Patu Andrew Turner Christine Wilson
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29 June 2016

Liz Beaven
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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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**LYTTELTON/MT HERBERT COMMUNITY BOARD
SUBMISSIONS COMMITTEE**

At the Lyttelton/Mt Herbert Community Board meeting of 11 December the Board **resolved** to establish a Submissions Committee with the following criteria:

- The minimum membership of three elected members, with a quorum being two, to meet as required.
- The Chairperson is to be elected by the Committee.
- Draft submissions will be forwarded to all Board members for comment prior to submission.
- The Board delegates authority to the Committee to submit submissions on behalf of the Board.

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- Part A Matters Requiring a Council Decision
Part B Reports for Information
Part C Decisions Under Delegation
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1. Election of Chairperson

The Lyttelton-Mt Herbert Community Board Submissions Committee is required to elect a Chairperson for the term of the Committee. The Community Board Advisor will call for nominations at the meeting.

2. Apologies

At the close of the agenda no apologies had been received.

3. Declarations of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

4. Input to the Council's Submission on Proposed National Policy Statement on Urban Development Capacity

At this meeting the Board will formulate its input to the Christchurch City Council's submission on the proposed National Policy Statement on Urban Development Capacity (**circulated separately**).