

**Te Hapori o Ōhinehou rāua ko te Ahu Pātiki
Lyttelton/Mt Herbert Community Board
AGENDA**

Notice of Meeting:

An ordinary meeting of the Lyttelton/Mt Herbert Community Board will be held on:

Date: Wednesday 2 March 2016
Time: 9.30am
Venue: Boardroom, Lyttelton Service Centre,
15 London Street, Lyttelton

Membership

Chairperson	Paula Smith
Deputy Chairperson	Christine Wilson
Members	Denis Aldridge Ann Jolliffe Adrian Te Patu Andrew Turner

26 February 2016

Liz Beaven
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Note: The reports contained within this agenda are for consideration and should not be construed as Council policy unless and until adopted. If you require further information relating to any reports, please contact the person named on the report.

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Lyttelton/Mt Herbert Community Board Objectives **for the 2013 – 2016 Triennium**

These objectives are agreed by members of the Lyttelton/Mt Herbert Community Board. They are intended to guide decision-making and provide a basis for the Board's advocacy work in this triennium and beyond. These objectives can only be achieved in partnership with others, including community groups, Ngāi Tahu whanaunui, local businesses (including Lyttelton Port of Christchurch), Christchurch City Council and government agencies.

- The challenges and strengths of increasing diversity in our communities are acknowledged and celebrated.
- More and different people are involved in their communities.
- The Board maintains and increases its leadership role as advocate for our communities.
- Local partnership in earthquake recovery, regeneration and ongoing community development.
- The community understands and has confidence in the Board's decision-making.
- The relationship between the community and the port, including Lyttelton Port Company, is improved.
- Protection, retention and restoration of natural and cultural heritage.
- Avoid or mitigate negative effects of port traffic on community well-being.
- Direct public access to the inner harbour and waterfront from Lyttelton town centre.
- Strong physical and social links between harbour-side communities are maintained and enhanced.
- Lyttelton town centre is rebuilt in a way which expresses its unique character.
- All rebuild activity promotes social and economic vibrancy and / or wellbeing.
- Lyttelton Urban Design Advisory Committee is established and operating effectively.
- Arts and creative activities are supported and celebrated.
- Lyttelton Harbour catchment water quality is steadily improving.
- Significant progress on the Head-to-Head Walkway.
- Landscapes are protected and sustainably managed.
- Plans for Diamond Harbour town centre redevelopment are agreed upon and implemented.
- Lyttelton Harbour is a destination of choice for visitors from Christchurch and beyond.
- Lyttelton's status as preferred port of call for cruise ships visiting Canterbury is restored.
- Residents feel safe from natural hazards in all harbour communities.
- There is access to suitable housing for all those who wish to live here.
- Facilities for community activities, including recreation and sport, are repaired, rebuilt, maintained and well-used by all residents.
- For local government and electoral purposes, Banks Peninsula remains intact and has effective representation, reflecting the Peninsula's inherent integrity and particular interests.

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- Part A Matters Requiring a Council Decision
Part B Reports for Information
Part C Decisions Under Delegation
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Karakia Timatanga

1. Apologies

At the close of the agenda no apologies had been received.

2. Declarations of Interest

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

3. Confirmation of Previous Minutes

That the minutes of the Lyttelton/Mt Herbert Community Board meeting held on [Wednesday, 17 February 2016](#) be confirmed (refer page 5).

4. Deputations by Appointment

There were no deputations by appointment at the time the agenda was prepared.

5. Presentation of Petitions

There were no petitions received at the time the agenda was prepared.

Te Hapori o Ōhinehou rāua ko te Ahu Pātiki
Lyttelton/Mt Herbert Community Board
OPEN MINUTES

Date: Wednesday 17 February 2016
Time: 9.30am
Venue: Boardroom, Lyttelton Service Centre,
15 London Street, Lyttelton

Lyttelton/Mt Herbert Community Board Members

Chairperson	Paula Smith
Deputy Chairperson	Christine Wilson
Members	Denis Aldridge
	Ann Jolliffe
	Adrian Te Patu
	Andrew Turner

15 February 2016

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Part A Matters Requiring a Council Decision
Part B Reports for Information
Part C Decisions Under Delegation

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Karakia Timatanga: Member Te Patu.

In Attendance:

Denis Aldridge, Ann Jolliffe, Adrian Te Patu and Andrew Turner.

Nga Mate: The Board stood in silence to remember Linda Grenell, who recently passed away. Linda was a significant member of the Port Levy and wider community, and served the community for many years as a member and past President of the Māori Women's Welfare League.

The agenda was dealt with in the following order.

1. Election of a Chairperson

Election of a Chairperson

Community Board Resolved LMCB/2016/00003

It was resolved on the motion of Member Jolliffe, seconded by Member Te Patu that Member Turner be appointed Chairperson of the Lyttelton/Mt Herbert Community Board meeting held on 17 February 2016.

Member Jolliffe/Member Te Patu

Carried

2. Apologies

Part C

Apologies

Community Board Resolved LMCB/2016/00004

It was resolved on the motion of Member Te Patu, seconded by Member Aldridge that the apologies from Paula Smith and Christine Wilson be accepted.

Member Te Patu/Member Aldridge

Carried

3. Declarations of Interest

Part B

Member Jolliffe and Member Turner declared an interest in Item 13 - Lyttelton Information Centre - Deed of Lease.

Member Aldridge declared an interest in Item 18 - Founders Field Development at Living Springs.

4. Confirmation of Previous Minutes

Part C

Community Board Resolved LMCB/2016/00005

That the minutes of the Lyttelton/Mt Herbert Community Board meeting held on Wednesday, 3 February 2016 be confirmed.

Member Jolliffe/Member Turner

Carried

5. Deputations by Appointment

Part B

- 5.1 Roger Allan, James Ensor and Eden Husband spoke on behalf of Naval Point Boat Security and Safety Association (the Association) regarding boat safety in the Naval Point area.

The Association is investigating the option of installing a pontoon at the Lyttelton marina to mitigate the impact of storm surges on boats.

The Association advised it does not support the proposed location of a yacht swing mooring in the Naval Point area (refer Item 10 - Correspondence - Proposed Application for Yacht Swing Mooring of these minutes), as a breakwater is planned in this location. The Association has no objection to a yacht swing mooring in another location.

The Board suggested that the Association provide this feedback to the correspondent, Maritime Specialist Services.

Community Board Resolved LMCB/2016/00006

Part B

That the Lyttelton/Mt Herbert Community Board:

1. Request that staff update the Board on planned projects to improve boat safety in the Naval Point area, and seek the Board's input into any planned projects.
2. Thank Mr Allan, Mr Ensor and Mr Husband for their deputation.

Member Turner/Member Te Patu

Carried

6. Presentation of Petitions

Part B

There was no Presentation of Petitions.

7. Correspondence - Pedestrian Safety on Norwich Quay, Lyttelton

Staff Recommendations

That the Lyttelton/Mt Herbert Community Board:

1. Receive the information in the correspondence report from E. C. Venes regarding concern with pedestrian safety on Norwich Quay, Lyttelton dated 17 February 2016.

Community Board Resolved LMCB/2016/00007

Community Board Decisions under Delegation

Part B

That the Lyttelton/Mt Herbert Community Board:

1. Receive the information in the correspondence report from E. C. Venes regarding concern with pedestrian safety on Norwich Quay, Lyttelton dated 17 February 2016.

Member Turner/Member Aldridge

Carried

8. Correspondence - Retaining Wall Across Unformed Legal Road, Diamond Harbour

Staff Recommendations

That the Lyttelton/Mt Herbert Community Board:

1. Receive the information in the correspondence report from Tracey Ower and James Dixon regarding a retaining wall across an unformed legal road dated 17 February 2016.

Community Board Resolved LMCB/2016/00008

Community Board Decisions under Delegation

Part B

That the Lyttelton/Mt Herbert Community Board:

1. Receive the information in the correspondence report from Tracey Ower and James Dixon regarding a retaining wall across an unformed legal road dated 17 February 2016.
2. Note that staff are investigating the issues raised in the correspondence, and request that staff provide further information to the Board as available.

Member Turner/Member Te Patu

Carried

9. Correspondence - Development of Naval Point Area

Staff Recommendations

That the Lyttelton/Mt Herbert Community Board:

1. Receive the information in the correspondence report from the Boat Security and Safety Association regarding development of the Naval Point area dated 17 February 2016.

Community Board Resolved LMCB/2016/00009

Community Board Decisions under Delegation

Part B

That the Lyttelton/Mt Herbert Community Board:

1. Receive the information in the correspondence report from the Boat Security and Safety Association regarding development of the Naval Point area dated 17 February 2016.
2. Clarify to the Boat Security and Safety Association that the original letter referred to in this correspondence advised that Denis Mowbray represents the Naval Point Club to the Council, and he also represents the Naval Point Club to other agencies.
3. Advise the Boat Security and Safety Association that if it wishes it may appoint a representative to liaise with the Council and other agencies.

Member Turner/Member Jolliffe

Carried

10. Correspondence - Proposed Application for Yacht Swing Mooring

Staff Recommendations

That the Lyttelton/Mt Herbert Community Board:

1. Receive the information in the correspondence report regarding an application for a resource consent for a yacht swing mooring dated 17 February 2016.
2. Provide feedback, if any, on the proposed new swing mooring outside of the Cass/Corsair Bay current consented swing mooring area.

Community Board Resolved LMCB/2016/00010

Community Board Decisions under Delegation

Part B

That the Lyttelton/Mt Herbert Community Board:

1. Receive the information in the correspondence report regarding an application for a resource consent for a yacht swing mooring dated 17 February 2016.
2. Suggest that Maritime Specialist Services speak with the Boat Security and Safety Association and the Naval Point Club regarding concerns with the proposed location of the yacht swing mooring and its potential conflict with other planned structures in the Naval Point area.

Member Turner/Member Aldridge

Carried

11. Staff Briefing - Update of Funding for Community Projects

Staff Recommendations

That the Lyttelton/Mt Herbert Community Board:

1. Notes the information supplied during the Staff Briefing regarding an update of funding for community projects.

Community Board Resolved LMCB/2016/00011

Community Board Decisions under Delegation

Part B

That the Lyttelton/Mt Herbert Community Board:

1. Notes the information supplied during the Staff Briefing regarding an update of funding for community projects.

Member Turner/Member Te Patu

Carried

12. Staff Briefing - Engagement Plan for the Christchurch City Council Draft Annual Plan 2016/17

Staff Recommendations

That the Lyttelton/Mt Herbert Community Board:

1. Notes the information supplied during the Staff Briefing regarding the engagement plan for the Christchurch City Council Draft Annual Plan 2016/17.

Community Board Resolved LMCB/2016/00012

Community Board Decisions under Delegation

Part B

That the Lyttelton/Mt Herbert Community Board:

1. Notes the information supplied during the Staff Briefing regarding the engagement plan for the Christchurch City Council Draft Annual Plan 2016/17.

Member Turner/Member Te Patu

Carried

13. Lyttelton/Mt Herbert Community Board Youth Development Fund 2015/16 Application - Millicent St. Clare Smith

Staff Recommendations

That the Lyttelton/Mt Herbert Community Board:

1. Make a grant of \$300 from its 2015/16 Youth Development Fund to Millicent Smith towards attending and representing New Zealand at the 2016 International Ice Hockey Federation's World Championships in Ankara, Turkey.

Community Board Resolved LMCB/2016/00013

Community Board Decisions under Delegation

Part C

That the Lyttelton/Mt Herbert Community Board:

1. Make a grant of \$300 from its 2015/16 Youth Development Fund to Millicent Smith towards attending and representing New Zealand at the 2016 International Ice Hockey Federation's World Championships.

Member Turner/Member Jolliffe

Carried

14. Lyttelton Information Centre - Deed of Lease

Board Comment

The Lyttelton/Mt Herbert Community Board considered a report seeking that the Board recommend to the Council that it grant a lease to the Lyttelton Information and Resource Centre Trust for the building located at 20 Oxford Street, Lyttelton.

Staff Recommendations

That the Lyttelton/Mt Herbert Community Board:

1. Recommend that Council grant a lease over that part of the property, excluding the public toilets, at 20 Oxford Street, Lyttelton over an area of approximately 80 square metres, being part of Lot 2 Deposited Plan 307398 on Certificate of Title 28584, for a period up to 10 years to the Lyttelton Information and Resource Centre Trust.
2. Recommend that the annual rent be set at 20% of the current market rental (i.e. 80% discount) as assessed by an independent property valuer.
3. That the Property Consultancy Manager be granted delegated authority to make all decisions necessary at his sole discretion to negotiate, conclude and administer the terms and conditions of the lease.

Community Board Decided LMCB/2016/00014

Part A

That the Lyttelton/Mt Herbert Community Board:

1. Recommend that Council grant a lease over that part of the property, excluding the public toilets, at 20 Oxford Street, Lyttelton over an area of approximately 80 square metres, being part of Lot 2 Deposited Plan 307398 on Certificate of Title 28584, for a period up to 10 years to the Lyttelton Information and Resource Centre Trust.
2. Recommend that the annual rent be set at 20% of the current market rental (i.e. 80% discount) as assessed by an independent property valuer.
3. That the Property Consultancy Manager be granted delegated authority to make all decisions necessary at his sole discretion to negotiate, conclude and administer the terms and conditions of the lease.

Member Jolliffe and Member Turner took no part in the discussion or decision of Item 13 - Lyttelton Information Centre - Deed of Lease owing to a conflict of interest.

Member Te Patu/Member Aldridge

Carried

The Board meeting adjourned at 10.31am and resumed at 10.47am.

15. Committee Report - Lyttelton Recreation Ground Reserve Management Committee

Staff Recommendations

That the Lyttelton/Mt Herbert Community Board:

1. Receive the information in the draft minutes of the Lyttelton Recreation Ground Reserve Management Committee meeting of 16 November 2015.

Community Board Resolved LMCB/2016/00015

Community Board Decisions under Delegation

Part C

That the Lyttelton/Mt Herbert Community Board:

1. Receive the information in the draft minutes of the Lyttelton Recreation Ground Reserve Management Committee meeting of 16 November 2015.

Member Turner/Member Te Patu

Carried

16. Community Organisation Report - Orton Bradley Park Board

Staff Recommendations

That the Lyttelton/Mt Herbert Community Board:

1. Receive the information in the minutes of the Orton Bradley Park Board meeting of 9 November 2015 and the Annual Manager's Report 2014-2015.

Community Board Resolved LMCB/2016/00016

Community Board Decisions under Delegation

Part C

That the Lyttelton/Mt Herbert Community Board:

1. Receive the information in the minutes of the Orton Bradley Park Board meeting of 9 November 2015 and the Annual Manager's Report 2014-2015.

Member Te Patu/Member Aldridge

Carried

17. Lyttelton/Mt Herbert Community Board Area Report

Staff Recommendations

That the Lyttelton/Mt Herbert Community Board:

1. Receive the Lyttelton/Mt Herbert Community Board Area Report.
2. Support the method proposed by Environment Canterbury to consider inclusion of the non-exclusive Safe Swim Zone from Naval Point to the western end of Cass Bay (including Corsair Bay) in Environment Canterbury's Navigation Safety Bylaw.
3. Decide whether the Board wishes to hold a meeting of the Submissions Committee to formulate a submission to the Council on the draft Dog Control Policy and Bylaw.
4. Approve the Board's draft submission to the New Zealand Transport Agency on the draft Christchurch - Lyttelton Motorway Tunnel Bylaw.
5. Consider and advise staff of the streets/roads to be included in the upcoming Speed Limit Review.
6. Provide feedback on the proposed Albion Square Art Information Panel.
7. Decide whether the Board wishes to provide input into the staff feedback to Environment Canterbury on the Canterbury Regional Pest Management Plan Review Discussion Document.

Community Board Resolved LMCB/2016/00017

Community Board Decisions under Delegation

Part C

That the Lyttelton/Mt Herbert Community Board:

1. Receive the Lyttelton/Mt Herbert Community Board Area Report.

Member Turner/Member Jolliffe

Carried

Community Board Resolved LMCB/2016/00018

That the Lyttelton/Mt Herbert Community Board:

2. Support the method proposed by Environment Canterbury to consider inclusion of the non-exclusive Safe Swim Zone from Naval Point to the western end of Cass Bay (including Corsair Bay) in Environment Canterbury's Navigation Safety Bylaw.

Member Turner/Member Te Patu

Carried

Community Board Resolved LMCB/2016/00019

That the Lyttelton/Mt Herbert Community Board:

3. Hold a meeting of the Submissions Committee on 2 March 2016 at 9.45am at the Lyttelton Service Centre, 15 London Street, Lyttelton to formulate a submission to the Council on the draft Dog Control Policy and Bylaw.

Member Turner/Member Jolliffe

Carried

Community Board Resolved LMCB/2016/00020

That the Lyttelton/Mt Herbert Community Board:

4. Approve the Board's draft submission to the New Zealand Transport Agency on the draft Christchurch - Lyttelton Motorway Tunnel Bylaw, with the noted amendments.

Member Turner/Member Aldridge

Carried

Community Board Resolved LMCB/2016/00021

That the Lyttelton/Mt Herbert Community Board:

5. Request that the section of Governors Bay Road between Governors Bay and Ohinetahi and the section of Governors Bay Road around Rapaki and Purau Avenue be included in the upcoming Speed Limit Review.

Member Turner/Member Te Patu

Carried

Community Board Resolved LMCB/2016/00022

That the Lyttelton/Mt Herbert Community Board:

5. Request that staff advise the Board why all artworks in Albion Square are not included on the Albion Square Information Panel, advise the Board regarding the proposed medium of the Panel and proofread content of the Panel.

Member Turner/Member Jolliffe

Carried

Community Board Resolved LMCB/2016/00023

That the Lyttelton/Mt Herbert Community Board:

6. Provide the following input into the staff feedback to Environment Canterbury on the Canterbury Regional Pest Management Plan Review Discussion Document:

The Lyttelton/Mt Herbert Community Board supports coordination of all pest management initiatives, including those of Reserve Management Committees (RMCs) in the Lyttelton/Mt Herbert area. RMCs, which are subcommittees of the Board, have the delegation to manage specific Christchurch City Council reserves. RMCs provide deep local knowledge in identifying pests and coordinating their management.

The RMCs in the Lyttelton/Mt Herbert area are: Allandale Reserve Management Committee, Cass Bay Reserves Management Committee, Diamond Harbour Reserves Management Committee, Lyttelton Recreation Ground Reserve Management Committee and Lyttelton Reserves Management Committee.

Member Turner/Member Te Patu

Carried

18. Elected Member Information Exchange

Part B

Community Board Resolved LMCB/2016/00024

That the Lyttelton/Mt Herbert Community Board:

1. Request that staff urgently arrange workshops with the New Zealand Police and relevant Council Units regarding the ongoing issue of antisocial driving behaviour in Governors Bay and elsewhere on a loop used by boy racers through the Tunnel, around Lyttelton Harbour and over Gebbies Pass.

Member Turner/Member Aldridge

Carried

Community Board Resolved LMCB/2016/00025

That the Lyttelton/Mt Herbert Community Board:

1. Send a letter of support to Living Springs for its application for funding to complete the Founders Field Development at Living Springs.

Member Aldridge took no part in the discussion or decision of this item owing to a conflict of interest.

Member Turner/Member Te Patu

Carried

Community Board Resolved LMCB/2016/00026

That the Lyttelton/Mt Herbert Community Board:

1. Request that staff urgently provide information to the Board regarding the repair and proposed future use of the Headmaster's House at Governors Bay. The purpose of this information is to allow the Board to form a view and make any necessary recommendations to the Council regarding this facility.

Member Turner/Member Aldridge

Carried

19. Questions Under Standing Orders

Part B

There were no questions under standing orders at this meeting.

Karakia Whakamutunga: Member Te Patu.

Meeting concluded at 12.39pm.

CONFIRMED THIS 2nd DAY OF MARCH 2016.

**ANDREW TURNER
CHAIRPERSON**

6. Elected Member Information Exchange

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

7. Question Under Standing Orders

Any member of the local authority may at any meeting of the local authority at the appointed time, put a question to the Chairperson, or through the Chairperson of the local authority to the Chairperson of any standing or special committee, or to any officer of the local authority concerning any matter relevant to the role or functions of the local authority concerning any matter that does not appear on the agenda, nor arises from any committee report or recommendation submitted to that meeting.

Wherever applicable, such questions shall be in writing and handed to the Chairperson prior to the commencement of the meeting at which they are to be asked.