

## AKAROA MUSEUM ADVISORY COMMITTEE MEETING – 21 MARCH 2016

<b>General Manager responsible:</b>	General Manager, Community Services DDI 941 8607
<b>Officer responsible:</b>	Akaroa Museum Director
<b>Author:</b>	Liz Carter, Community Board Adviser

### PURPOSE OF REPORT

The purpose of this report is to submit the outcomes of the Akaroa Museum Advisory Committee meeting held on Monday 21 March 2016.

The meeting was attended by Committee members, Lyndon Graham, Janis Haley, David Miller and Meri Robinson.

Also in attendance was Lynda Wallace (Museum Director).

In the absence of the Chairman, Pam Richardson, the Governance Support Officer opened the meeting and called for nominations for the Chair to preside at this meeting.

Meri Robinson nominated Lyndon Graham seconded by Janis Haley. There being no further nominations Lyndon Graham was duly appointed Chairman for this meeting.

### 1. APOLOGIES

Apologies for absence were received and accepted from Pam Richardson and Kate Clare.

### 2. DECLARATION OF INTEREST

There were no declarations of interest.

### 3. MINUTES OF PREVIOUS MEETING

The Committee **received** the minutes of the Akaroa Museum Advisory Committee meeting held on Monday 23 November 2015.

It was noted that the Policies Review and the Role of Committee discussion paper would now be held over until the 27 June 2016 meeting of the Committee for discussion.

### 4. MUSEUM DIRECTOR'S UPDATE

The Committee received information from the Museum Director on Museum related activities and projects which were outlined in the update circulated with the agenda. Topics covered included:

- **Funding** - The Committee **agreed** that it wished to support the Akaroa/Wairewa Community Board's submission to the Annual Plan of \$232,000 towards the Akaroa Museum's exhibition re-fit. If required, or appropriate, the Museum Director can provide further background information in support of the submission.

The Museum Director informed the Committee that she had recently had discussions on setting up a trust or foundation, independent of the Museum, to receive bequest or endowment funds to benefit Akaroa Museum. The Committee **agreed** that this proposal was worthy of investigation and that further discussions should be held with the Friends of the Museum.

The Committee was also informed that a local vineyard had offered to donate the proceeds of its grape harvest fundraiser to the Museum, in support of the exhibition redevelopment.

The Museum Director wished to acknowledge the Friends of the Museum's donation of \$20,000 towards the exhibition re-fit programme. The Chairman said he would notify the Akaroa/Wairewa Community Board of this generous donation so that it could pass on its appreciation to the Friends.

The Committee **received** the report of the Museum Director.

**5. FRIENDS OF AKAROA MUSEUM (FOAM) - PRESIDENT'S UPDATE**

The Committee received information from the President of the Friends on related activities and projects, which were outlined in the agenda previously circulated.

The Committee **received** the information outlined in the President's report.

**6. CORRESPONDENCE**

Nil.

**7. COMMUNITY BOARD ADVISER'S UPDATE**

Nil.

**8. COMMITTEE MEMBERS' EXCHANGE OF INFORMATION**

Nil.

The meeting closed at 3.34pm