

**AKAROA/WAIREWA COMMUNITY BOARD**  
**AKAROA MUSEUM ADVISORY COMMITTEE**  
**AGENDA**

**MONDAY 21 MARCH 2016**

**2.30PM**

**IN THE AKAROA SPORTS COMPLEX, AKAROA RECREATION GROUND**  
**28 RUE JOLIE, AKAROA**

**Committee:** Janis Haley - Akaroa/Wairewa Community Board representative  
David Miller - Friends of the Museum representative (FOAM)  
Kate Clare – Friends of the Museum representative (FOAM)  
Meri Robinson - Ōnuku Rūnanga  
Lyndon Graham - Community representative  
Pam Richardson - Chairman Akaroa/Wairewa Community Board - ex-officio.

**Community Board Adviser**  
Liz Carter  
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**PART A - MATTERS REQUIRING A COUNCIL DECISION**  
**PART B - REPORTS FOR INFORMATION**  
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1. **APOLOGIES**

2. **ELECTION OF CHAIRPERSON**

In accordance with the Local Government Act 2002, in the absence of the Committee Chairperson, the Committee must appoint someone from those present to preside at this meeting.

3. **DECLARATION OF INTEREST**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

4. **MINUTES OF PREVIOUS MEETING – 23 NOVEMBER 2015**

The minutes of the Akaroa Museum Advisory Committee meeting held on Monday 23 November 2015 are **attached** for members' information.

The Akaroa/Wairewa Community Board received these minutes at its meeting held on Wednesday 9 December 2015.

At that meeting the Board **decided** to support the Akaroa Museum Advisory Committee's request to include in its submission to the Annual Plan, a request for \$232,000 towards the Akaroa Museum's rejuvenation, to ensure the opening of all the galleries at the Akaroa Museum, if applications to other funding sources were not successful.

**AKAROA MUSEUM ADVISORY COMMITTEE MEETING – 23 NOVEMBER 2015**

<b>General Manager responsible:</b>	General Manager, Community Services DDI 941 8607
<b>Officer responsible:</b>	Akaroa Museum Director
<b>Author:</b>	Liz Carter, Community Board Adviser

**PURPOSE OF REPORT**

The purpose of this report is to submit the outcomes of the Akaroa Museum Advisory Committee meeting held on Monday 23 November 2015.

The meeting was attended by Committee members, Lyndon Graham, Janis Haley, David Miller and Meri Robinson.

Also in attendance was Lynda Wallace (Museum Director).

In the absence of the Chairman, Pam Richardson, the Community Board Adviser opened the meeting and called for nominations for the Chair.

Meri Robinson nominated Lyndon Graham, seconded by David Miller. There being no further nominations Lyndon Graham was duly appointed Chairman for this meeting.

**1. APOLOGIES**

Apologies for absence were received and accepted from Pam Richardson and Kate Clare.

**2. DECLARATION OF INTEREST**

There were no declarations of interest.

**3. MINUTES OF PREVIOUS MEETING**

The Committee **received** the minutes of the Akaroa Museum Advisory Committee meeting held on Monday 28 September 2015.

**4. MUSEUM DIRECTOR'S UPDATE**

The Committee received information from the Museum Director on Museum related activities and projects which were outlined in the update circulated with the agenda. Topics covered included:

- **Exhibitions** - The Committee **agreed** that the Akaroa/Wairewa Community Board be asked to include in its submission to the Annual Plan a request for \$232,000 towards the Akaroa Museum's rejuvenation to ensure the opening of all the galleries at the Akaroa Museum, if applications to other funding sources were not successful.

- **Policies Review** - It was **agreed** that the review of the Policies be held over until the March 2016 meeting in order that the Museum Director could obtain more information and clarification regarding the adoption process and status of these documents.

It was also **decided** that a workshop be held to discuss the Policies and that the Friends of the Akaroa Museum be invited to give feedback on them.

- **Role of Committee** - It was **agreed** that the discussion paper on The Role of the Akaroa Museum Advisory Committee, presented at the meeting, be held over until the March 2016 meeting to enable members to have more time to read the document and give their comments and feedback on it.

- **Mayor's visit to Akaroa Museum** - It was reported that a visit by the Mayor to the Akaroa Museum on Saturday 21 November 2015 was at the invitation of the Friends of

the Akaroa Museum. Although the visit was an informal event, members commented that it would have been fitting for the Friends to have also invited the Chairman of this Committee.

The Committee **received** the report of the Museum Director.

## 5. FRIENDS OF AKAROA MUSEUM (FOAM) - PRESIDENT'S UPDATE

The Committee received information from the President of the Friends on related activities and projects, which were outlined in the agenda previously circulated.

The following information was noted:

- **Paving Stones** - Members were informed that a project was underway to support the exhibition redevelopment at the Akaroa Museum and it was hoped that \$40,000 could be raised through the sale of engraved paving stones to be placed at the entrance area of the Museum. The paving stones would be engraved with the names of those who purchased a stone.

The Committee **received** the information outlined in the President's report.

## 6. CORRESPONDENCE

Nil.

## 7. COMMUNITY BOARD ADVISER'S UPDATE

### 7.1 COMMITTEE MEETINGS 2016

The Committee **resolved** to adopt the following schedule for its meetings in 2016:

Monday 21 March 2016	2.30pm	Akaroa Sports Complex
Monday 27 June 2016	2.30pm	Akaroa Sports Complex
Monday 26 September	2.30pm	Akaroa Sports Complex

Meri Robinson/David Miller

Carried

## 8. COMMITTEE MEMBERS' EXCHANGE OF INFORMATION

Committee members received information on various matters.

- **New Zealand Memories Magazine** - Members were informed that the Editor of *New Zealand Memories* had written to the Akaroa Museum asking for appropriate material to be published in a 2016 edition of the magazine, relating to the 175<sup>th</sup> Anniversary of Akaroa. The Director reported that she would supply some suitable material.

The meeting closed at 3.50pm

## **5. AKAROA MUSEUM DIRECTOR'S UPDATE**

### **5.1 VISITORS**

#### **5.1.1 Visitor Numbers**

To the end of February, visitor numbers for the year have been comparable to last year, over 14,000 year to date. Cruise ship passengers have been comprising up to 40% of the Museum's total visitor numbers since October 2015, dominating all other visitor categories (refer to origin of visitors chart **attached**).

### **5.2 EXHIBITIONS**

#### **5.2.1 New Exhibition**

*Painted and Carved: the art of John Henry Menzies* is the first of the Museum's new exhibitions to be installed and opened. It will be installed in March and officially opened on Friday 15 April. The exhibition will set a new standard for the Museum; it has been professionally designed by a team of Nelson exhibition designers and curated by the Museum's collections manager, Dan Smith.

The second of the new galleries will be installed before the end of June. It will cover the earlier part of Akaroa's history, from pre-European Maori, to the whalers, the French Navy and the arrival of the French, German and English settlers.

### **5.3 COLLECTIONS**

#### **5.3.1 Godley Gifts**

In January a trustee of the John Robert Godley Memorial Trust, Haydn Rawstron, presented a set of the books known as The Godley Gifts to Akaroa Museum. The set comprises three volumes and includes two facsimile volumes of watercolour sketches made by Edward FitzGerald for his friends the Godleys. FitzGerald made three sketches of Akaroa town, the harbour and the view from the summit. The books are to be shared with the Akaroa Library, although the Museum is to be the primary repository.

#### **5.3.2 Long term loans recalled**

In January over 130 objects, many of which had been on loan to Akaroa Museum since its establishment 50 years ago, were returned to Canterbury Museum. This is part of a process Canterbury Museum is going through to review and inventory historic loans. A new loan request is being negotiated with Canterbury Museum for some of the same objects to be returned for inclusion in the new exhibitions.

#### **5.3.3 Menzies furniture loans in**

The majority of the furniture included in the Menzies exhibition, *Painted and Carved*, is privately owned requiring the Museum to negotiate loans with the owners to enable the inclusion of key pieces. The loans are for an extended period to enable the exhibition to remain on display through next summer. Two large contemporary photographs, of St Luke's church and the Rehutai homestead, are also being borrowed from the photographer, Neil Pardington.

### **5.4 FACILITIES**

#### **5.4.1 Heritage buildings under repair**

All three of the Museum's heritage buildings (Langlois-Eteveneaux cottage, court house and customs house) will be undergoing earthquake repair and strengthening, beginning after Easter. The buildings will be emptied of collections and closed to the public during this period.

#### **5.4.2 Building repair and strengthening**

Some minor works associated with the building repair and strengthening remain to be completed. One is the construction of a screening/security fence around the external HVAC plant on the court house grounds which will be completed at the same time as the repair work to the court house.

#### **5.4.3 Climate control system**

Six months after installation, the new climate control system is settling down and being fine-tuned to be able to maintain a steady internal environment in terms of temperature and relative humidity.

### **5.5 OTHER**

#### **5.5.1 Fundraising**

Although the final element of the Museum's rejuvenation, the design and installation of new exhibitions, is underway, a funding shortfall remains. Total cost of the exhibition project is \$375,000 but only a third of the funding is in hand. An application made last year to the WWI Environment and Heritage Committee of Lottery Grants Board was unsuccessful, leaving the project with a shortfall of approximately \$250,000.

Internal unit and group budgets for this current financial year are unlikely to be able to cover the shortfall and consequently a request is being made through the annual plan process for further council funding. This request is being supported by the Akaroa Wairewa Community Board and the Friends of Akaroa Museum.

#### **5.5.2 Role and function of the Akaroa Museum Advisory Committee**

An updated version of the paper presented at the November meeting of the AMAC on the role of the committee will be separately circulated for members to familiarise themselves with prior to consideration and discussion at the June 2016 meeting.

### **5.6 EVENTS AND COLLABORATIONS**

#### **5.6.1 Friends of Akaroa Museum (FOAM)**

The Friends continues to support the Museum in many ways, but particularly by energetically fundraising for museum projects. In January FOAM donated \$20,000 towards the exhibition re-fit project and has committed to further fundraising by way of the paving stones project. This fundraiser offers the community an opportunity to have their family or business names engraved on a paving stone to be set into the steps at the entrance to the Museum.

#### **5.6.2 Akaroa School Hui**

At the school principal's invitation, the Director participated in a panel discussion about community resources available to teachers for learning experiences outside the classroom.

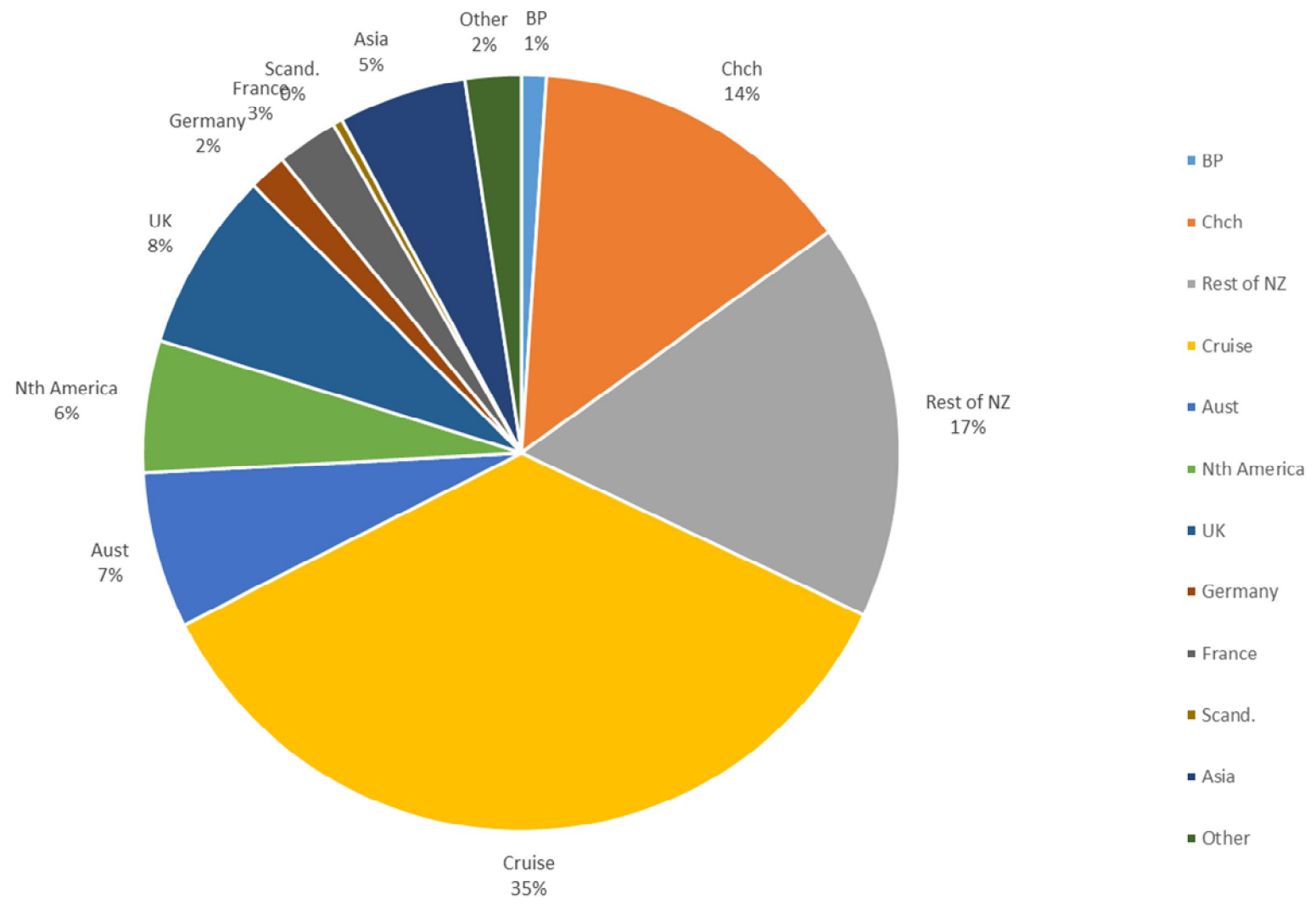
#### **5.6.3 Upcoming Events**

Friday 1 April 2016	-	opening of The Gaiety with the Oddfellows Ball
Friday 15 April 2016	-	opening of exhibition <i>Painted and Carved: the art of JH Menzies</i> , 4.30 pm

### **STAFF RECOMMENDATION**

That the Museum Director's update be received.

Akaroa Museum origin of visitors,  
Oct 2015 - Feb 2016



## **6. FRIENDS OF AKAROA MUSEUM (FOAM) - PRESIDENT'S UPDATE**

### **6.1 ACTIVITIES AND EVENTS**

#### **6.1.1 Antiques Fair, January 2016**

On Saturday 2 and Sunday 3 January 2016, FOAM organised and implemented its annual Antiques Fair, held in the Akaroa School Gymnasium. The Fair was a great success and we are especially thankful to Liz Haylock and Nigel Harrison – and all the stall-holders and FOAM volunteers - for their efforts in making it so. We are planning the next fair to be held in The Gaiety in January 2017.

#### **6.1.2 Rejuvenation of the Museum**

In January 2016, FOAM delivered \$20,000 to the Museum as FOAM's contribution to the new exhibitions. We are actively looking at ways of increasing our contributions in the coming year.

#### **6.1.3 Paving Stones.**

In order to support the exhibition redevelopment, FOAM has organised the sale of engraved paving stones. The engraved stones will be placed at the entrance area of the Museum in the coming months. To date, FOAM has received firm orders for 34 stones, bringing an expected income from them, after expenses, to \$7,000. Stones with engraved names cost \$300 for families, and \$500 for businesses. The project will continue for the foreseeable future and we are aiming for up to 200 stones being sold. We will soon be approaching local business to encourage their participation, and the Lions Club and/or the Men's Shed for support in having the stones laid.

#### **6.1.4 Friends' 50th Birthday.**

Fifty years ago, on 21 June 1965, "The Friends of Akaroa Museum Association" held its first meeting. The Association was actually known as "The Friends of Langlois-Eteveneaux House and Museum Association". The current Friends plan to celebrate the 50<sup>th</sup> birthday of the Association, and its accomplishments, in June, possibly with an evening of Readings and definitely with champagne!

As always, we remain extremely grateful to the Museum Director and her team for their outstanding work and example in keeping our Museum active and so relevant to our community. We look forward to the excitement of the JH Menzies exhibition opening, not least because it marks the start of the new Museum era. We will remain as active supporters of all efforts to keep our Museum at the forefront of Peninsula community activities, and in support of its complete rejuvenation.

**Dr David Miller**  
**President, FOAM**

### **STAFF RECOMMENDATION**

That the Friends of the Akaroa Museum President's update be received.



**7. CORRESPONDENCE**

Nil.

**8. COMMUNITY BOARD ADVISER'S UPDATE**

**9. COMMITTEE MEMBERS EXCHANGE OF INFORMATION**