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AKAROA/WAIREWA COMMUNITY BOARD

1 APRIL 2015

**Minutes of a meeting of the Akaroa/Wairewa Community Board
held on Wednesday 1 April 2015 at 9.34am in the Akaroa Sports Complex,
Akaroa Recreation Ground, 28 Rue Jolie, Akaroa**

PRESENT: Pam Richardson (Chairman), Lyndon Graham, Janis Haley and Andrew Turner.

APOLOGIES: Apologies for absence were received from Bryan Morgan and Maria Bartlett and an apology for early departure was received from Andrew Turner who departed the meeting at 12.50pm and was not in attendance for part of Clause 10 and 11.

The Board reports that:

PART B – REPORTS FOR INFORMATION

1. DECLARATION OF INTEREST

Lyndon Graham declared an interest in Part B, Clauses 2.1 and 2.2 (Akaroa Service Centre building) and Andrew Turner declared an interest in Part B, Clause 2.7 (Rod Donald Banks Peninsula Trust) and they did not take part in the discussions on those declared items.

2. DEPUTATIONS BY APPOINTMENT

2.1 MIKE NORRIS

Mike Norris, resident, addressed the Board regarding the Akaroa Service Centre, The Gaiety hall and Council's wharves and jetties. Mr Norris said that these facilities were very important to the community and should be maintained.

The Board **requested** that staff suggest that Mr Norris make a submission to the Council's Long Term Plan for funding to repair and maintain the local wharves and jetties.

2.2 HOLLIE HOLLANDER AND DARRIN RAINBIRD - AKAROA DISTRICT PROMOTIONS

Hollie Hollander and Darrin Rainbird, representing Akaroa District Promotions addressed the Board regarding the Akaroa Service Centre and its future use. They requested that the Council fully support postal and information services in Akaroa by providing accommodation for those services in the Akaroa Service Centre.

The Board noted its concern that it had not yet had an update on the future of the Akaroa Service Centre and **requested** that staff consult with and keep the Board informed regarding the future use of the Akaroa Service Centre building.

2.3 HOLLIE HOLLANDER

Hollie Hollander asked that her update on the 175th Celebrations be held over until the May 2015 meeting of the Board.

2.4 LEIGH HICKEY - AKAROA AREA SCHOOL

Leigh Hickey, Environmental Coordinator for the Akaroa Area School, updated the Board on the Enviro Schools projects and the riparian planting proposed around some local streams.

Ms Hickey also informed members that the school would like to have an improved involvement with the Board and she invited members to talk to the pupils on local government and council processes.

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The Board congratulated the Akaroa Area School on its environmental awareness and the initiative to enhance and protect the environment. It also supported forming a closer relationship with the school and hoped to form stronger links in the future.

2.5 DALE THOMAS

Dale Thomas, President of the Friends of the Gaiety, updated the Board on the progress of repairs to The Gaiety, which were scheduled for completion by September.

The Board acknowledged Mrs Thomas' passion and involvement with The Gaiety and her help in making it an excellent community facility.

2.6 SUKY THOMPSON - GARDEN OF TANE RESERVE MANAGEMENT COMMITTEE

Suky Thompson, Chairman, Garden of Tane Reserve Management Committee, addressed the Board on the Committee's submission to the Long Term Plan. She acknowledged the support of Parks staff for work undertaken in the Garden of Tane, although she felt the Committee should have been consulted in relation to the satisfaction survey, carried out by Council relating to the Garden of Tane as a neighbourhood park. She believed the survey should have been focused over a wider area as the Garden of Tane was used by more than just local people.

Ms Thompson also reported on problems in the Garden with freedom campers, some in tents, and the dumping of green waste.

Ms Thompson asked the Board to support the Garden of Tane Reserve Management Committee's submission to the Council's Long Term Plan, which was requesting a small amount in the budget each year, rather than the differing amounts indicated in the Draft Long Term Plan.

The Board **decided** to support the Garden of Tane Reserve Management Committee's submission to the Long Term Plan.

The Board **requested** that staff be asked to communicate with Reserve Management Committees when undertaking future Activity Management Plans.

The Board **requested** that the comments on the satisfaction survey be passed to the relevant staff.

2.7 ROD DONALD BANKS PENINSULA TRUST - SUKY THOMPSON

Suky Thompson, Trust Manager, Rod Donald Banks Peninsula Trust, addressed the Board on the *Spine of the Lizard* project and asked the Board to support the Trust's submission to the Long Term Plan, being:

- Retain Regional Parks team budget to allow continued track maintenance
- Support for local communities to repair wharves and jetties
- Support *Spine of the Lizard* project as a project in the Long Term Plan, but no additional budget needed.

Ms Thompson also asked the Board to endorse the use of the Christchurch City Council logo on *Spine of the Lizard* documentation to recognise the Council's contribution.

The Board **decided** to support the Rod Donald Banks Peninsula Trust's submission to Council's Long Term Plan and endorse the use of the Council logo on the *Spine of the Lizard* publication.

The Chairman thanked the deputations for attending and speaking to the Board.

3. PRESENTATION OF PETITIONS

Nil.

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4. NOTICES OF MOTION

Nil.

5. CORRESPONDENCE

5.1 AKAROA CIVIC TRUST

The Akaroa Civic Trust has written to the Board expressing its concern regarding the length of time it has taken to determine if the Akaroa Design and Appearance Advisory Committee will be reappointed or if a new urban design panel will be formed as a replacement.

The Board **received** the correspondence and requested that staff reply to the questions raised therein.

6. RESERVE MANAGEMENT COMMITTEES

6.1 RESERVE MANAGEMENT COMMITTEES ORDINARY MINUTES

6.1.1 Stanley Park Reserve Management Committee

The Board **requested** that staff update the Board on the possible resiting of the Weather Station in Stanley Park.

6.1.2 Okains Bay Reserve Management Committee

The Board **decided** to ask the Council to include an allocation in the Long Term Plan for the preparation of a development plan for the Okains Bay Reserve and requested that staff work in consultation with the Committee to develop the plan.

6.1.3 Awa-iti Reserve Management Committee

The Board **agreed** to meet with the Awa-iti Reserve Management Committee to discuss the following issues raised at its 5 February 2015 meeting:

- flooding risk/solution
- loss of income - grazing of School Reserve
- loss of management role, i.e. booking of Awa-iti Domain
- Community Hall protruding on to driveway to school

The Board acknowledged the retirement of Laurie Richards (Stanley Park Reserve Management Committee) and Warwick Harris (Garden of Tane Reserve Management Committee) who were both leaving the area.

The Board **received** the minutes of the following Reserve Management Committee meetings:

- Stanley Park Reserve Management Committee - 5 February 2015
- Okains Bay Reserve Management Committee - 10 February 2015
- Garden of Tane Reserve Management Committee - 17 February 2015
- Awa-iti Reserve Management Committee - 5 February 2015
- Duvauchelle Reserve Management Committee - 9 February 2015

7. COMMUNITY ORGANISATIONS REPORTS

7.1 BANKS PENINSULA WATER MANAGEMENT ZONE COMMITTEE - 17 FEBRUARY 2015

The Board **received** the minutes of the Banks Peninsula Water Management Zone Committee meeting held on Tuesday 17 February 2015.

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8. BRIEFINGS

Nil.

9. COMMUNITY BOARD ADVISER'S UPDATE

The Board received information from the Community Board Adviser on various matters.

- **Akaroa Museum Advisory Committee and Friends of the Akaroa Museum - Long Term Plan Submissions**

That Board **agreed** to support the general principles contained in the submissions of the Akaroa Museum Advisory Committee and the Friends of the Akaroa Museum to the Council's Long Term Plan, through its own submission to the Long Term Plan.

10. ELECTED MEMBERS' INFORMATION EXCHANGE

Board members received information on various matters.

- **Representation Review**

The Board was informed that members would be invited to meet with the Representation Review Working Group to discuss Banks Peninsula in the context of the review.

- **Public Meetings - Long Term Plan**

The Board **agreed** that a notice be placed in the Akaroa Mail to encourage members of the public to put forward submissions to the Long Term Plan.

- **Okains Bay Museum Trust Board**

Members were informed that a hui, called by the Director of the Okains Bay Museum Trust Board, will be held on Sunday 19 April 2015 for the purpose of reviewing the Museum Constitution.

Refer to Part C, Clause 10 for the Board's delegated decision.

- **The Gaiety Hall**

The Board **agreed** to request staff to arrange an inspection of The Gaiety with interested parties.

- **Awa-iti Domain - Tennis/Netball Courts**

Members noted that at the March meeting of the Board, there had been a request for an update from staff on what was happening with those courts.

- **Wairewa Catchment River Rating Scheme Proposal**

Members were updated on a successful public meeting on the river rating scheme proposal.

- **Beach Showers**

The Board was advised that Akaroa District Promotions (ADP) wished to see a shower in the vicinity of the Akaroa Beach and may be willing to undertake the installation of a shower with Council's permission. It was suggested that ADP present a proposal to the Board for consideration.

- **Communication**

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The Board expressed its concern that staff were not keeping the Board informed on issues, and often members of the public appeared to be informed before the Board.

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The Board **agreed** that this issue should be raised by the Chairman at a Chairpersons' and Staff Forum.

- **Rural Fire Party**

The Board **decided** to request that staff initiate a formal lease with the Rural Fire Party to operate out of the Duvauchelle Yard in Pawsons Valley Road.

- **Unformed Roads**

The Board **agreed** to request staff to work with Community Boards to develop a policy on unformed roads.

- **State Highway 75 - New Zealand Transport Agency (NZTA)**

The Board **agreed** to ask staff to invite a representative from NZTA to speak to the Board on State Highway safety issues, including Little River Cycleway, narrowness of the Duvauchelle footpath and drop-offs.

11. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C – DELEGATED DECISIONS

12. CONFIRMATION OF MEETING MINUTES – 11 MARCH 2015

The Board **resolved** that the minutes of its ordinary meeting held on Wednesday 11 March 2015 be confirmed, subject to the following addition:

Part B, Clause 2.2 - Victoria Andrews

Include after the first paragraph "and in public use as the Akaroa Service/Information Centre and Postal Service."

13. APPLICATION TO AKAROA/WAIREWA COMMUNITY BOARD 2014/15 DISCRETIONARY RESPONSE FUND

The Board considered applications for funding from its 2014/15 Discretionary Response Fund from Age Concern Canterbury Inc. and Akaroa District Promotions Inc.

Members were informed that the Confident Driving course had been well worth attending last year but due to lack of advertising the numbers attending were down. It was agreed that this course is of benefit to the community, and should be well advertised in the local paper.

STAFF RECOMMENDATION

It is recommended that the Akaroa/Wairewa Community Board:

6.1 Approves a grant of \$310 from its 2014/15 Discretionary Response Fund to Age Concern Canterbury Inc. towards a Confident Driving for Mature Drivers course in Akaroa for materials, travel and volunteer expenses.

6.2 Approves a grant of \$500 from its 2014/15 Discretionary Response Fund to Akaroa District Promotions towards the End of Season Community Bash for band hire.

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BOARD RESOLUTION

The Board **resolved** to:

- 13.1 Approve a grant of \$410 from its 2014/15 Discretionary Response Fund to Age Concern Canterbury Inc. towards a Confident Driving for Mature Drivers course in Akaroa for materials, travel and volunteer expenses, and including \$100 to cover advertising costs in the local paper.
- 13.2 Approve a grant of \$500 from its 2014/15 Discretionary Response Fund to Akaroa District Promotions towards the End of Season Community Bash for band hire.

6. RESERVE MANAGEMENT COMMITTEES - CONTINUED

6.1 GARDEN OF TANE RESERVE MANAGEMENT COMMITTEE

The Board **resolved** to approve Steffan Kraberger as a member of the Garden of Tane Reserve Management Committee.

9. COMMUNITY BOARD ADVISER'S UPDATE - CONTINUED

9.1 BANKS PENINSULA NETBALL CLUB - FUNDING

The Board considered a request for funding from its 2014/15 Discretionary Response Fund from the Banks Peninsula Netball Club to purchase new uniforms for the three junior teams and other coaching items.

The Board **resolved** to approve a grant of \$1,888 from its 2014/15 Discretionary Response Fund to Banks Peninsula Netball Club for the purchase of junior uniforms.

Note: Board members were confident that they had sufficient information to make this allocation from the Discretionary Response Fund in the absence of a full report.

9.2 ANZAC 2015 SERVICE - FUNDING

The Board considered a request for funding from its 2014/15 Discretionary Response Fund from the Akaroa/Wairewa Community Board to assist with the cost of printing the service sheets and bookmarks for the Little River and Akaroa ANZAC Services.

The Board **resolved** to approve a grant of up to \$250 from its 2014/15 Discretionary Response Fund towards the printing of ANZAC Day service sheets and bookmarks.

Note: Board members were confident that they had sufficient information to make this allocation from the Discretionary Response Fund in the absence of a full report.

9.3 MAY BOARD MEETING - CHANGE OF MEETING DATE

The Board **resolved** to approve a change of its meeting schedule to move the 13 May 2015 meeting to Wednesday 6 May 2015 due to a clash with the Council's Long Term Plan Submission Hearings.

9.4 SUBMISSION TO LONG TERM PLAN

The Board **resolved** to give delegated authority to the Chairman to approve the Board's final submission on the Long Term Plan.

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10. ELECTED MEMBERS' INFORMATION EXCHANGE - CONTINUED

10.1 OKAINS BAY MUSEUM TRUST BOARD - COUNCIL REPRESENTATIVE

The Board **resolved** that Councillor Andrew Turner be appointed as the Council's representative on the Okains Bay Museum Trust Board.

Note: The Board **agreed** that Councillor Turner be a member of the Okains Bay Museum Trust Board, but not a Trustee.

10.2 The Gaiety Hall - Liaison Person

The Board **resolved** to appoint Janis Haley as its liaison person to the Friends of the Gaiety.

The meeting concluded at 1.14pm.

CONFIRMED THIS 6th DAY OF MAY 2015

**PAM RICHARDSON
CHAIRMAN**