

**HAGLEY/FERRYMEAD COMMUNITY BOARD
AGENDA**

WEDNESDAY 17 SEPTEMBER 2014

AT 4PM

**IN THE BOARD ROOM,
180 SMITH STREET, LINWOOD, CHRISTCHURCH**

Community Board: Sara Templeton (Chairperson), Alexandra Davids, Joe Davies, Yani Johanson, Paul Lonsdale, Brenda Lowe-Johnson and Islay McLeod.

Community Board Adviser:

Jo Daly
Phone: 941 6601 DDI
Email: jo.daly@ccc.govt.nz

- PART A - MATTERS REQUIRING A COUNCIL DECISION**
- PART B - REPORTS FOR INFORMATION**
- PART C - DELEGATED DECISIONS**

INDEX		PG NO
PART C	1. APOLOGIES	3
PART B	2. DECLARATION OF INTEREST	3
PART C	3. CONFIRMATION OF MINUTES – 3 SEPTEMBER 2014	3
PART B	4. DEPUTATIONS BY APPOINTMENT	3
	4.1 WHITE ELEPHANT TRUST	
	4.2 ROMANIAN ORTHODOX CHURCH	
	4.3 TE WHARE ROIMATA	
PART B	5. PRESENTATION OF PETITIONS	3
PART B	6. NOTICES OF MOTION	3
PART B	7. CORRESPONDENCE	3
	7.1 RESIDENTIAL PARKING RESTRICTION AT 35 MELROSE STREET – MURRAY AND THELMA BRITT	
PART B	8. BRIEFINGS	3
	8.1 SANDILANDS PROJECT	
PART C	9. APPLICATION TO HAGLEY/FERRYMEAD COMMUNITY BOARD 2014/15 DISCRETIONARY RESPONSE FUND – SUMNER REDCLIFFS HISTORICAL SOCIETY INCORPORATED	8
PART C	10. APPLICATION TO HAGLEY/FERRYMEAD COMMUNITY BOARD 2014/15 DISCRETIONARY RESPONSE FUND – SUMNER COMMUNITY RESIDENTS' ASSOCIATION	11
PART C	11. ADOPTION OF SCHEDULE OF MEETINGS FOR THE 2013-2016 COUNCIL TERM	14

For copies of Agendas and Reports – Visit:

www.ccc.govt.nz/thecouncil/meetingsminutes/agendas/index.aspx

17. 9. 2014

- 2 -

PART B	12.	SMALL GRANTS FUND ASSESSMENT COMMITTEE MINUTES – 27 AUGUST 2014	16
PART B	13.	COMMUNITY BOARD ADVISER'S UPDATE	25
PART B	14.	QUESTIONS UNDER STANDING ORDERS	25
PART B	15.	ELECTED MEMBERS' INFORMATION EXCHANGE	25

1. APOLOGIES

2. DECLARATION OF INTEREST

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

3. CONFIRMATION OF MEETING MINUTES – 3 SEPTEMBER 2014

The minutes of the Board's ordinary meeting of 3 September 2014 are **attached**.

STAFF RECOMMENDATION

That the minutes of the Board's ordinary meeting of 3 September 2014 be confirmed.

4. DEPUTATIONS BY APPOINTMENT

4.1 WHITE ELEPHANT TRUST

Nathan Durkin, will update the Board on the activities of the White Elephant Trust and the New Youth Centre at the corner of Phillips and Tuam Streets.

4.2 ROMANIAN ORTHODOX CHURCH

Father Emanuel Crainic, will advise the Board on the Romanian Orthodox Church heritage building at 40 Phillips Street, Phillipstown.

4.3 TE WHARE ROIMATA

Jenny Smith of Te Whare Roimata will update the Board on expenditure to date from the Capital Endowment Fund grant received by the organisation.

5. PRESENTATION OF PETITIONS

6. NOTICES OF MOTION

7. CORRESPONDENCE

7.1. RESIDENTIAL PARKING RESTRICTION AT 35 MELROSE STREET – MURRAY AND THELMA BRITT

Correspondence has been received from Murray and Thelma Britt, requesting yellow "No Parking" lines outside their property at 35 Melrose Street, City Central (separately circulated).

8. BRIEFINGS

8.1. SANDILANDS PROJECT

Nigel Grant, Team Leader Environmental Compliance, will update the Board on the Sandilands project.

HAGLEY/FERRYMEAD COMMUNITY BOARD
3 SEPTEMBER 2014

**Minutes of a meeting of the Hagley/Ferrymead Community Board
held on Wednesday 3 September 2014 at 4pm in the Boardroom,
180 Smith Street, Linwood, Christchurch.**

PRESENT: Sara Templeton (Chairperson), Alexandra Davids, Yani Johanson, and Islay McLeod.

APOLOGIES: Apologies were received and accepted from Jo Davies, Paul Lonsdale and Brenda Lowe-Johnson.

The Board meeting adjourned from 5pm and resumed at 5.09pm.

The Board reports that:

PART B - REPORTS FOR INFORMATION

1. DECLARATION OF INTEREST

Islay McLeod declared an interest in Te Whare Roimata Trust.

2. DEPUTATIONS BY APPOINTMENT

2.1 MELANI BURCHETT – NGA HAU E WHA

The Board received a deputation from Melani Burchett of Nga Hau E Wha advising the Board of her recent work funded by Canterbury Earthquake Recovery Authority (CERA) within the Avonside and Richmond communities. The work on behalf of Te Runanga o Nga Maata Waka has involved door knocking in those communities to find out what activities residents enjoy participating in and what specific issues are affecting them during the earthquake recovery effort.

The Board **decided** to request staff to coordinate a meeting with Nga Hau E Wha and interested parties on the research presented during the deputation, with the aim of assisting Nga Hau E Wha.

3. PRESENTATION OF PETITIONS

Nil.

4. CORRESPONDENCE

Nil.

5. BRIEFINGS

5.2 CANTERBURY EARTHQUAKE RECOVERY AUTHORITY (CERA) CHRISTCHURCH CENTRAL DEVELOPMENT UNIT

The Board **received** a briefing from Tim Walsh, Senior Adviser and Lizzy Pearson, Planning Manager, of the Canterbury Earthquake Recovery Authority on the Public Realm Network Plan. The purpose of the plan is to provide a guide for design and technical teams to aid in the implementation of funded projects currently undergoing approval at the Council. The Plan outlines research into improvements to city transport, with an emphasis on cycleways and public transport, as well as gathering places and “slow” or “shared streets”.

The Board **decided** to express its concern over the lack of consultation on the Linwood to Central City cycleway route and request an urgent consultation with appropriate Council staff.

5.2 STRENGTHENING COMMUNITIES ADVISER – AROHANUI-GRACE

The Board **received** a briefing from the Strengthening Communities Adviser, Arohanui Grace, on her current projects as well as some background information on her work within the community. Arohanui Grace invited the Board to attend the Ferrymead to Scarborough Forum taking place on 12 November 2014 from 10.30am until 12pm, to discuss the co-creation of this forum between the Community and the Council.

5.3 STRENGTHENING COMMUNITIES ADVISER – SHUPYI MPUNGA

The Board **received** a briefing from the Strengthening Communities Adviser, Shupyi Mpunga on youth work in the Linwood area and an update on new projects. Shupyi Mpunga invited the Board to attend a meeting with several community organisations on 10 September 2014 at 9am to discuss possibilities for a new youth building and youth support activities within Linwood.

The Chairperson thanked all presenters for their briefings.

6. COMMUNITY BOARD ADVISER’S UPDATE

The Board received information from the Community Board Adviser on Board related activities, including the following:

- **DISCRETIONARY RESPONSE FUND AND YOUTH DEVELOPMENT FUND 2014/15**

The Board received an update on current balances and allocations of the Discretionary Response Fund and Youth Development Fund 2014/15.

- **FORMER CROWNE PLAZA SITE – CORNER KILMORE AND DURHAM STREETS**

The Board were advised that staff are currently investigating options for the future use of the former Crowne Plaza site at the corner of Kilmore and Durham Streets and requested comments or observations from all Community Boards.

The Board **decided** to express a strong interest in the former Crowne Plaza site and requested a detailed briefing on the Victoria Square and Avon River Plan from CERA and Christchurch City Development Unit (CCDU).

- **REPORT BACK ON ROUTINE DECISION**

The Board received the first monthly report on the outcome of routine decisions for the purposes of providing assurance to the Board that such matters are being actioned by staff.

ATTACHMENT 1 TO CLAUSE 3

7. QUESTIONS UNDER STANDING ORDERS

Nil.

8. ELECTED MEMBERS' INFORMATION EXCHANGE

• **MEMORIAL TO HARRY WATSON**

The Board **decided** to support the private proposal to create a memorial to Cantanbrian cyclist Harry Watson and request a report as soon as possible with memorial location options within the Hagley/Ferrymead ward.

• **NAMING OF PUBLIC REALM SPACES**

The Board **decided** to support the creation of a policy on the naming of public realm spaces with an emphasis on local names.

• **REMOVAL OF TREES ON COLOMBO STREET**

Discussion took place on a developer's proposal to remove three street trees on Colombo Street, between Cashel and Hereford Streets to allow truck access to a building site. The Board noted that the Council would be making a decision on this and registered the Board's opposition to the removal of any mature trees in this locality.

• **ENTERPRISE PRECINCT AND INNOVATION CAMPUS (EPIC) – SEVEN YEAR EXTENSION REQUEST**

A response from the Mayor to the Chairperson's letter of 30 July 2014 was tabled. This acknowledged the importance of the Enterprise Precinct and Innovation Campus (EPIC) and notes that the Council is currently working towards plans to ensure its longer term retention.

PART C – REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

9. CONFIRMATION OF MEETING MINUTES – 20 AUGUST 2014

The Board **resolved** that the minutes of the Hagley/Ferrymead Community Board ordinary meeting of 20 August 2014 be confirmed.

10. FERRY ROAD AT WILSONS ROAD NORTH – PROPOSED U-TURN PROHIBITION

The Board considered a report to prohibit U-turns on the eastern approach of Ferry Road to its intersection with Moorhouse Avenue and Wilsons Road North.

The Board **resolved** that the turning movement commonly known as a U-turn be prohibited on the eastern approach of Ferry Road to its intersection with Wilson Road North and Moorhouse Avenue.

Note: Staff agreed to notify the property owners located in the vicinity of the Wilson Road North and Moorhouse Avenue intersection of the Board's resolution, prior to implementation. Further, the Board notes the high accident rate at this intersection and that more work is planned as part of the Ferry Road Master Plan.

ATTACHMENT 1 TO CLAUSE 3

11. APPLICATION TO THE HAGLEY/FERRYMEAD COMMUNITY BOARD 2014/15 YOUTH DEVELOPMENT FUND – JOSHUA CORNAH

The Board considered a report for an application for funding from Joshua Cornah to represent New Zealand in the World Youth Climbing Championships in New Caledonia.

The Board **resolved** to approve a grant of \$500 from the Hagley/Ferrymead 2014/15 Youth Development Scheme to Joshua Cornah towards financial assistance to represent New Zealand at the World Youth Climbing Championships in New Caledonia in September 2014.

12. APPLICATION TO THE HAGLEY/FERRYMEAD COMMUNITY BOARD 2014/15 YOUTH DEVELOPMENT FUND – CHRISTCHURCH SCHOOL OF MUSIC

The Board considered a report for an application for funding from Christchurch School of Music to assist a student to perform in an Australian Youth Orchestra Festival in Brisbane.

The Board **resolved** to approve a grant of \$100 from the Hagley/Ferrymead 2014/15 Youth Development Scheme to the Christchurch School of Music on behalf of Breanna Abbott towards participation in the Australian Youth Orchestra Festival to be held in Brisbane, 3 to 8 December 2014.

13. PARKING DELEGATIONS EXTENSION

The Board considered a report requesting that staff be given greater agility in the provision and pricing of on-street parking within the jurisdiction of the Hagley/Ferrymead Community Board. Staff were seeking delegated authority currently held by the Community Board relating to Part 5 of the Traffic and Parking Bylaw 2008.

STAFF RECOMMENDATION

It is recommended that the Hagley/Ferrymead Community Board Delegate to the Chief Operating Officer, the Chief Planning Officer and the Chair of the Environment Committee the powers delegated to them by the Council pertaining to the Traffic and Parking Bylaw 2008 Part 5 (1), (3), (4), (5), for that part of the Central Business District outside of Area A but within the area bounded by Moorhouse Avenue, Fitzgerald Avenue, Hagley Avenue, Rolleston Avenue and Bealey Avenue.

BOARD DECISION

The Board **resolved** to relinquish their parking delegations for metered on-street parking to the Chief Financial Officer and Chief Operating Officer and/or the Chief Planning Officer as they relate to the Central City On-street metered car park pricing and time limits. The addition of Clause 5(4) and Clause 5(4)b of the Council Traffic and Parking Bylaw 2008 needs to be included in the delegation to give effect to the recommendation. The Board requests that this delegation be reviewed in two years time.

The Board Chairperson declared the meeting closed at 6.35pm.

CONFIRMED THIS 17TH DAY OF SEPTEMBER 2014

**SARA TEMPLETON
CHAIRPERSON**

9. APPLICATION TO HAGLEY/FERRYMEAD COMMUNITY BOARD 2014/15 DISCRETIONARY RESPONSE FUND – SUMNER REDCLIFFS HISTORICAL SOCIETY INCORPORATED

		Contact	Contact Details
Executive Leadership Team Responsible:	General Manager, Community Services Group	N	
Officer Responsible:	Community Support Unit Manager	N	
Author	Arohanui Grace, Strengthening Communities Adviser	Y	941 6663

1. PURPOSE AND ORIGIN OF REPORT

1.1 The purpose of this report is for the Hagley/Ferrymead Community Board to consider the application from the Sumner Redcliffs Historical Society Incorporated for Contents Insurance for the amount of \$450 for funding from its 2014/15 Discretionary Response Fund.

2. EXECUTIVE SUMMARY

2.1 Not applicable.

3. BACKGROUND

3.1 The purpose of the Fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.

3.2 At the Council meeting of 22 April 2010, Council resolved to change the criteria and delegations around the local Discretionary Response Fund.

3.3 The change in criteria limited the items that the local Discretionary Response Fund does not cover to only:

3.3.1 Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Boards decisions;

3.3.2 Projects or initiatives that change the scope of a Council project; and

3.3.3 Projects or initiatives that will lead to ongoing operational costs to the Council.

Council also made a note that: *"Community Boards can recommend to the Council for consideration grants under (3.3.2) and (3.3.3)."*

4. COMMENT

4.1 In 2014/15, the total budget available for allocation in the Hagley/Ferrymead Discretionary Response Fund is \$51,197. The Discretionary Response Fund opens each year on 1 July and closes on 30 June the following year, or when all funds are expended.

4.2 Based on the above criteria, the application from Sumner Redcliffs Historical Society Incorporated is eligible for funding.

4.3 Detailed information on the application and staff comments are included in the Decision Matrix (**Attachment 1**).

5. FINANCIAL IMPLICATIONS

5.1 There is currently \$37,697 in the Board's 2014/15 Discretionary Response Fund.

5.2 Current recommendations align with the 2013-16 Three Year Plan pages 227 regarding community grants schemes including Board funding.

9 Cont'd

6. STAFF RECOMMENDATION

6.1 It is recommended that the Hagley/Ferrymead Community Board:

Approves a grant of \$450 from its 2014/15 Discretionary Response Fund to Sumner Redcliffs Historical Society Incorporated towards Contents Insurance.

17. 9. 2014

- 10 -

2014/15 DRF HAGLEY-FERRYMEAD DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00052646	Organisation Name	Project Name and Description	Total Cost	Contribution Sought Towards	Staff Recommendation	Priority
	Sumner Redcliffs Historical Society Incorporated	<p>Contents Insurance</p> <p>Funding is sought for contents insurance for Museum goods stored in a container in a double garage since 2011.</p>	<p>\$ 850</p> <p>Requested</p> <p>\$ 450</p> <p>(53% requested)</p>	Contents Insurance - \$450	<p>\$ 450</p> <p>That the Hagley/Ferrymead Community Board makes a grant of \$450 to Sumner Redcliffs Historical Society Incorporated towards Contents Insurance.</p>	2

<p>ORGANISATION DETAILS</p> <p>Service Base: 14 Rollin Street, Christchurch</p> <p>Legal Status: Incorporated Society</p> <p>Established: 12/09/1977</p> <p>Target Groups: Sumner Community, School Groups</p> <p>Annual Volunteer Hours: 3,200</p> <p>Project Participants: 4</p> <p>ALIGNMENT WITH COUNCIL STRATEGIES</p> <ul style="list-style-type: none"> Strengthening Communities Heritage Conservation Policy <p>CCC Funding History</p> <p>Nil</p>	<p>Other Sources of Funding (This Project Only)</p> <p>Nil</p> <p>Staff Assessment</p> <p>The museum opened in 1979 and holds archives from 1883, land deeds from 1851 plus many local diaries, photos, paintings, Maori artifacts and World War II records. The Museum was housed in the Sumner Community Centre until 2011, when the building was destroyed in the earthquake.</p> <p>Museum volunteers continue to operate as a fundraising and information group, answering requests for information from ex-Sumner residents and school groups as well as participating in Heritage week.</p> <p>They are unable to operate as a Museum until they have a new display space. However, they are raising funds to buy replacement display cases for when they are able to set up again. Currently the museum contents are being stored in a container and require contents insurance.</p>
--	--

10. APPLICATION TO HAGLEY/FERRYMEAD COMMUNITY BOARD 2014/15 DISCRETIONARY RESPONSE FUND – SUMNER COMMUNITY RESIDENTS' ASSOCIATION

		Contact	Contact Details
Executive Leadership Team Responsible:	General Manager, Community Services Group	N	
Officer Responsible:	Community Support Unit Manager	N	
Author	Arohanui Grace, Strengthening Communities Adviser	Y	941 6663

1. PURPOSE AND ORIGIN OF REPORT

1.1 The purpose of this report is for the Hagley/Ferrymead Community Board to consider the application from the Sumner Community Residents' Association for the Sumner Resources for the amount of \$700 for funding from its 2014/15 Discretionary Response Fund.

2. EXECUTIVE SUMMARY

2.1 Not applicable.

3. BACKGROUND

3.1 The purpose of the Fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.

3.2 At the Council meeting of 22 April 2010, Council resolved to change the criteria and delegations around the local Discretionary Response Fund.

3.3 The change in criteria limited the items that the local Discretionary Response Fund does not cover to only:

3.3.1 Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Boards decisions;

3.3.2 Projects or initiatives that change the scope of a Council project; and

3.3.3 Projects or initiatives that will lead to ongoing operational costs to the Council.

Council also made a note that: *"Community Boards can recommend to the Council for consideration grants under (3.3.2) and (3.3.3)."*

4. COMMENT

4.1 In 2014/15, the total budget available for allocation in the Hagley/Ferrymead Discretionary Response Fund is \$51,197. The Discretionary Response Fund opens each year on 1 July and closes on 30 June the following year, or when all funds are expended.

4.2 Based on the above criteria, the application from Sumner Community Residents' Association is eligible for funding.

4.3 Detailed information on the application and staff comments are included in the Decision Matrix (**Attachment 1**).

5. FINANCIAL IMPLICATIONS

5.1 There is currently \$37,697 in the Board's 2014/15 Discretionary Response Fund.

5.2 Current recommendations align with the 2013-16 Three Year Plan pages 227 regarding community grants schemes including Board funding.

10 Cont'd

6. STAFF RECOMMENDATION

6.1 It is recommended that the Hagley/Ferrymead Community Board:

Approves a grant of \$700 from its 2014/15 Discretionary Response Fund to Sumner Community Residents' Association towards Sumner Resources tools and equipment.

FUNDING_POOL DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00052662	Organisation Name	Project Name and Description	Total Cost	Contribution sought towards	Staff Recommendation	Priority
	Sumner Community Residents' Association	Sumner Resources The Sumner Resources program is a pool of resources that includes tools and equipment for community use.	\$ 1,200 \$ Requested \$ 700 (58% requested)	Tools/Equipment - \$700	\$ 700 That the Hagley/Ferrymead Community Board makes a grant of \$700 to the Sumner Community Residents' Association towards Sumner Resources tools and equipment.	2

ORGANISATION DETAILS

Service Base: 57 Nayland Street, Sumner
 Legal Status: Incorporated Society
 Established: 1/01/1900
 Target Groups: Sumner Community Groups
 Annual Volunteer Hours: 5,000
 Project Participants: 500

ALIGNMENT WITH COUNCIL STRATEGIES

- Strengthening Communities

CCC Funding History

2013/14 - \$1,500 (SCRA Support Project) SGF
 2013/14 - \$1,500 (Sumner Village Street Party) SGF
 2013/14 - \$1,000 (The Great Sumner Picnic Event) SGF
 2013/14 - \$3,400 (Jim Diers Inspires the Eastern Suburbs) DRF
 2013/14 - \$11,500 (Community Development Co-ordinator) SCF
 2012/13 - \$3,200 (Sumner Rocks Street Party) DRF
 2012/13 - \$11,500 (Sumner Community Information Project) SCF
 2011/12 - \$2,020 (Sumner Community Street Party) DRF
 2010/11 - \$1,000 (Community Notice Board) DRF

Other Sources of Funding (this project only)

Funds on Hand - \$500 (Sumner Environment Group)

Staff Assessment

The Sumner Resources program is a pool of resources that includes tools and equipment for community use. The Sumner Hub manages and maintains the tools to loan out at no cost to groups such as the Sumner Village Green project, the Sumner Coastcare project and the Van Asch Community Garden group. This eliminates various groups doubling up on resources by each having tools. By pooling the resources used in the community leads to a long term outcome of applying for less funding. Where applicable the tools are also available for other community groups outside Sumner to use.

11. **ADOPTION OF SCHEDULE OF MEETINGS FOR THE 2013 – 2016 COUNCIL TERM**

		Contact	Contact details
General Manager responsible:	Director Office of the Chief Executive	N	
Officer responsible:	Governance and Civic Services Manager	N	
Author:	Peter Croucher	Y	DDI: 941 5305

1. PURPOSE OF REPORT

- 1.1 The purpose of the report is to seek adoption by the Hagley/Ferrymead Community Board of a programme for meetings to the end of the 2013 - 2016 Triennial Term.

2. EXECUTIVE SUMMARY

- 2.1 In order that the business of the Community Board can be conducted in an orderly manner, and to allow for public notification of meetings to be given in compliance with the Local Government Official Information and Meetings Act 1987, it is necessary for the Board to adopt a schedule of meetings.
- 2.2 The programme is based on a timetable already established by the Board for the 2014 year, for meetings to be held on the following basis:
- Board meetings will be held on the first and third Wednesday of each month.
 - Meetings will commence at 4pm.
 - The venue for meetings will be the Boardroom, 180 Smith Street, Linwood, or at community venues to be identified.
 - There will no meetings in January.
- 2.3 Other meeting schedules, such as committees and subcommittees, will be set by the appropriate committee or subcommittee.

3. FINANCIAL IMPLICATIONS

- 3.1 Costs associated with holding meetings are provided for in the 2013 – 16 Three Year Plan.

4. STAFF RECOMMENDATION

- 4.1 It is recommended that the Hagley/Ferrymead Community Board adopt the programme of meetings for the balance of the 2013 – 2016 Council Term as follows:

Meetings to be held in the Board Room at 180 Smith Street (or community venues) at 4pm	
2015	2016
Wednesday 4 February	Wednesday 3 February
Wednesday 18 February	Wednesday 17 February
Wednesday 4 March	Wednesday 2 March
Wednesday 18 March	Wednesday 16 March
Wednesday 1 April	Wednesday 6 April
Wednesday 15 April	Wednesday 20 April
Wednesday 6 May	Wednesday 4 May
Wednesday 20 May	Wednesday 18 May
Wednesday 3 June	Wednesday 1 June
Wednesday 17 June	Wednesday 15 June

4. Cont'd

2015 continued	2016 continued
Wednesday 1 July	Wednesday 6 July
Wednesday 15 July	Wednesday 20 July
Wednesday 5 August	Wednesday 3 August
Wednesday 19 August	Wednesday 17 August
Wednesday 2 September	Wednesday 7 September
Wednesday 16 September	Wednesday 21 September
Wednesday 7 October	End of 2013-16 Term
Wednesday 21 October	
Wednesday 4 November	
Wednesday 18 November	
Wednesday 2 December	
Wednesday 16 December	

- 4.2 That the Board delegate authority to the Hagley/Ferrymead Community Board Adviser to make changes as necessary to meet extraordinary circumstances.

12. HAGLEY/FERRYMEAD SMALL GRANTS FUND ASSESSMENT COMMITTEE - 27 AUGUST 2014

The Hagley/Ferrymead Small Grants Fund Assessment Committee met under delegated authority on Wednesday 27 August 2014 to allocate the 2014/15 Small Grants Fund. The minutes of the meeting are **attached** for information.

STAFF RECOMMENDATION

That the report be received.

**HAGLEY/FERRYMEAD SMALL GRANTS FUND ASSESSMENT COMMITTEE
27 AUGUST 2014**

**Minutes of a meeting of the Hagley/Ferrymead Small Grants Fund Assessment Committee
held on Wednesday 27 August 2013 at 4.08pm in the Board Room,
180 Smith Street, Linwood, Christchurch.**

PRESENT: Sara Templeton (Chairperson), Alexandra Davids, Brenda Lowe-Johnson,
Alan Christie and Robin Millar.

APOLOGIES: An apology was received and accepted from Memea Ma'aelopa and
Joe Davies.

The Committee reports that:

PART B – REPORTS FOR INFORMATION

1. DECLARATION OF INTEREST

Members were reminded of the need to stand aside from decision making when a conflict of interest arises between their role as a member and any private or other external interest they might have.

The Chairperson invited members to declare any conflicts of interest. Alan Christie declared a conflict of interest in the Anglican Parish of St Chad's Linwood and took no part in the discussion or voting thereon. Alan Christie also noted his association with Sumner Community Patrol.

Sara Templeton declared a conflict of interest in the Heathcote Valley Community Association application and took no part in the discussion or voting thereon.

PART C – REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

2. ELECTION OF CHAIRPERSON

The Community Board Adviser called for nominations for a Chairperson.

Sara Templeton was nominated by Alexandra Davids and seconded by Alan Christie.

There being no other nominations the Committee **resolved** that Sara Templeton be appointed as the Chairperson of the Hagley/Ferrymead Small Grants Fund Assessment Committee for the 2013-2016 term of the Committee.

Sara Templeton assumed the Chair.

**3. HAGLEY/FERRYMEAD COMMUNITY BOARD SMALL GRANTS FUNDING ALLOCATIONS
2014/15**

The Committee considered a report and matrix presenting 52 applications to the Hagley/Ferrymead Small Grants Fund for 2014/15.

The Committee Chairperson complimented staff on the rigour of the report, assessments and recommendations on applications to the Fund.

3. Cont'd

The Committee **resolved**:

- (a) Allocate the Hagley/Ferrymead Small Grants Fund 2014/15 to the total amount of \$72,529 as follows:

Priority One Grant Applications

No.	Group	Project	Committee Decision
1. 52287	Bromley Community Association Inc	Women's Group	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make a grant of \$500 to the Bromley Community Association Inc towards the Women's Group.
2. 52285	Bromley Community Association Inc	Playgroup	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make a grant of \$750 to the Bromley Community Association Inc towards the Playgroup.
3. 52280	Bromley Community Association Inc	Volunteer Recognition	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make a grant of \$300 to the Bromley Community Association Inc towards volunteer recognition.
4. 52235	Bromley Community Association Inc	Bromley Community Fair	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make a grant of \$1,500 to the Bromley Community Association Inc towards the Bromley Community Fair 2015.
5. 52254	DARE Canterbury Incorporated	DARE Programme Delivery	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make a grant of \$3,000, to DARE Canterbury Incorporated towards Dare To Be You programme delivery
6. 52500	Linwood Avenue Community Corner Trust	Volunteer Expenses	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make a grant of \$800 to Linwood Avenue Community Corner Trust towards volunteer expenses.
7. 52382	Mt Pleasant Memorial Community Centre and Residents' Association Incorporated	Estuary Fest 2015	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make a grant of \$2,000, to Mt Pleasant Memorial Community Centre and Residents' Association Incorporated towards Estuary Fest 2015.
8. 52554	Phillipstown Community Centre Charitable Trust	Phillipstown Festival and Fun Day	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make a grant of \$3,000, to Phillipstown Community Centre Charitable Trust towards holding two community events.

3. Cont'd

No.	Group	Project	Committee Decision
9. 52140	Sumner Bays Union Trust	Projects and Administration	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make a grant of \$5,000, to the Sumner Bays Union Trust towards project and administration costs.
10. 52546	Sumner Community Residents' Association	Sumner Hub	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make a grant of \$2,255 to the Sumner Community Residents' Association towards administration.
11. 52545	Te Mapua Child and Youth Trust	Warriors After School Programme	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make a grant of \$1,500 to Te Mapua Child and Youth Trust towards the Warriors After School Programme costs.
12. 52587	Te Whare Roimata Trust	Linwood Community Arts Programme	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make a grant of \$3,500 to Te Whare Roimata Trust towards the Linwood Community Arts Programme.
13. 52380	Te Whare Taonga O Nga Iwi Katoa Linwood Resource Centre Trust	Community Gardens	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make a grant of \$3,000, to Te Whare Taonga O Nga Iwi Katoa Linwood Resource Centre Trust towards the Community Garden.
14. 52375	Te Whare Taonga O Nga Iwi Katoa Linwood Resource Centre Trust	Operational Costs	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make a grant of \$3,000, to Te Whare Taonga O Nga Iwi Katoa Linwood Resource Centre Trust towards Operational Costs.
15. 52085	Woolston Combined Probus Club	Bus Hire	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make a grant of \$500 to the Woolston Combined Probus Club towards bus hire for the older adult outings.
16. 52436	Woolston Community Association Inc	Co-ordinator and Administrative Wages	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make a grant of \$3,580 to the Woolston Community Association Inc towards the Co-ordinators wages.
17. 52433	Woolston Community Association Inc.	Woolston Gala	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make a grant of \$2,000, to Woolston Community Association Inc towards the Woolston Gala 2015.
18. 52431	Woolston Community Association Inc.	Programme Expenses	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make a grant of \$2,500 to the Woolston Community Association Inc towards Programme Expenses.

3. Cont'd

Priority Two Grant Applications

No.	Group	Project	Committee Decision
19. 52535	Anglican Parish of St Chads Linwood	Administration Costs	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make a grant of \$2,500 to the Anglican Parish of St Chads Linwood towards administration costs.
20. 52485	Avon Loop Planning Association	Community Cottage Operating Costs	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make a grant of \$1,800 to the Avon Loop Planning Association for Community Cottage Operating Costs.
21. 52289	Bromley Community Association Inc	Computer Tuition	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make a grant of \$800 to Bromley Community Association Inc. towards Computer Tuition
22. 52527	Christchurch Estuary Association	Meeting Room Rent	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make a grant of \$220 to the Christchurch Estuary Association towards Meeting Room Rent.
23. 52274	Community Watch City - Sumner Incorporated	Administration Costs	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make a grant of \$500 to the Community Watch City - Sumner Incorporated towards administration costs.
24. 52381	Elim Early Learning Trust	Activity Resources	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make a grant of \$750 to Elim Early Learning Trust towards equipment and material resources.
25. 52060	Heathcote-Mt Pleasant Anglican Parish	Community Luncheon Programme	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make a grant of \$500 to the Heathcote/Mt Pleasant Anglican Parish towards the Community Luncheon programme. Note: The staff recommendation included venue hire.
26. 52506	Linwood Avenue Community Corner Trust	Youth Space	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make a grant of \$350 to Linwood Avenue Community Corner Trust towards the Youth Space.
27. 52504	Linwood Avenue Community Corner Trust	Music and Movement	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make a grant of \$150 to Linwood Avenue Community Corner Trust towards Music and Movement.

3. Cont'd

No.	Group	Project	Committee Decision
28. 52503	Linwood Avenue Community Corner Trust	All Saints Disco	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make grant of \$250 to Linwood Avenue Community Corner Trust towards the All Saints Disco family event.
29. 52502	Linwood Avenue Community Corner Trust	Children's Day 2015	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make grant of \$450 to Linwood Avenue Community Corner Trust towards a Children's Day 2015 activity costs.
30. 52501	Linwood Avenue Community Corner Trust	Craft Group	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make grant of \$300 to the Linwood Avenue Community Corner Trust towards craft group materials.
31. 52499	Linwood Avenue Community Corner Trust	Kitchen Garden	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make grant of \$390 to Linwood Avenue Community Corner Trust towards the kitchen garden.
32. 52386	Mt Pleasant Memorial Community Centre and Residents' Association Incorporated	Mt Pleasant Temporary Community Centre Portable Toilet Hire	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make grant of \$2,572 to the Mt Pleasant Memorial Community Centre and Residents' Association Incorporated towards the Mt Pleasant Temporary Community Centre Portable Toilet hire.
33. 52356	New Beginnings Preschool Incorporated	Indoor Play Resources	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make grant of \$2,000, to New Beginnings Preschool Incorporated towards indoor play resources.
34. 52457	PowerZone Christchurch Trust	After School and Holiday Programmes Resources	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make grant of \$750 to PowerZone Christchurch Trust towards after school and holiday programmes resources.
35. 52451	Shoreline Youth Trust	Activities for Van Asch Deaf Education Centre Youth	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make grant of \$1,000, to Shoreline Trust towards the activities for Van Asch Deaf Education Centre youth.

3. Cont'd

No.	Group	Project	Committee Decision
36. 52366	Shoreline Youth Trust	Youth Camp	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make grant of \$1,000, to Shoreline Youth Trust towards Youth Camp expenses.
37. 52556	Sumner Community Residents' Association	Sumner Village Street Party	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make grant of \$1,000, to Sumner Community Residents' Association towards the Sumner Village Street Party.
38. 52553	Sumner Community Residents' Association	The Great Sumner Picnic	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make grant of \$750 to Sumner Community Residents' Association towards the Great Sumner Picnic.
39. 0052107	Sumner Rugby Football Club	First Aid Kits	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make grant of \$300 to Sumner Rugby Football Club towards replenishing the First Aid Kits for the Junior teams.
40. 52300	Sumner Senior Citizens Club	Bus Transport	That the Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make grant of \$500 to the Sumner Senior Citizens Club towards bus transport.
41. 52544	Te Mapua Child and Youth Trust	Mana Mentoring Programme	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make grant of \$2,000, to Te Mapua Child and Youth Trust towards the Mana Mentoring Programme.
42. 52590	Te Whare Roimata Trust	Gold Coin Cafe	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make grant of \$3,000, to Te Whare Roimata Trust towards the Gold Coin Cafe excluding travel.
43. 52430	Te Whare Taonga O Nga Iwi Katoa Linwood Resource Centre Trust	Community Programmes	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make grant of \$1,000, to Te Whare Taonga O Nga Iwi Katoa Linwood Resource Centre Trust towards Community Programmes.
44. 52394	Te Whare Taonga O Nga Iwi Katoa Linwood Resource Centre Trust	Volunteer Costs	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make grant of \$1,000, to Te Whare Taonga O Nga Iwi Katoa Linwood Resource Centre Trust towards Volunteer Costs.

3. Cont'd

No.	Group	Project	Committee Decision
45. 52388	Te Whare Taonga O Nga Iwi Katoa Linwood Resource Centre Trust	Girls' Groups	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make grant of \$1,000, to Te Whare Taonga O Nga Iwi Katoa Linwood Resource Centre Trust towards Girls Groups.
46. 52155	Woolston Boxing Club Incorporated	Volunteer Recognition	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make grant of \$500 to Woolston Boxing Club Incorporated towards Volunteer Recognition.
47. 52226	Woolston Development Project Inc	Women's Support/Recreation Group	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make grant of \$1,000 to the Woolston Development Project Inc towards the Women's Support/Recreation Group
48. 52189	Woolston Development Project Inc	Programme Resources	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make grant of \$1,500 to the Woolston Development Project Inc towards Programme Resources.
49. 52222	Woolston Development Project Inc	Family Events	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make grant of \$850 to Woolston Development Project Inc towards Family Events.
50. 51615	Woolston Development Project Inc	Volunteer Expenses	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to make grant of \$3,412 to Woolston Development Project Inc towards Family Events.

Priority Three Grant Applications

No.	Group	Project	Committee Decision
51. 52548	Heathcote Valley Community Association	Heathcote Village Garden	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to decline a grant to the Heathcote Valley Community Association towards purchasing a lawn mower.
52. 52471	Kimihia Adventure Programme Trust	Camp	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to decline a grant to Kimihia Adventure Programme for their camp.
53. 52646	Sumner Redcliffs Historical Society Incorporated	Contents Insurance	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to decline a grant to the Sumner Redcliffs Historical Society Incorporated towards contents insurance.

3. Cont'd

No.	Group	Project	Committee Decision
54. 52114	Youthtown Christchurch	Learner Licence Ipads	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to decline a grant to Youthtown Christchurch towards the purchase of Ipads for Learner Licence applicants.

Priority Four Grant Applications

No.	Group	Project	Committee Decision
55. 52278	Kimihia Adventure Programme Trust	Administration Costs	The Hagley/Ferrymead Small Grants Fund Assessment Committee resolved to decline a grant to Kimihia Adventure Programme Trust for Administration Costs.

- (b) On the motion of Sara Templeton seconded by Alan Christie, to delegate authority to the Committee Chairperson and Robin Millar to confirm the minutes of the meeting.

The meeting concluded at 4.28pm.

CONFIRMED THIS 17TH DAY OF SEPTEMBER 2014

**SARA TEMPLETON
CHAIRPERSON**

**ROBIN MILLAR
COMMITTEE MEMBER**

13. COMMUNITY BOARD ADVISER'S UPDATE

13.1 DISCRETIONARY RESPONSE FUND AND YOUTH DEVELOPMENT FUND 2014/15

The current balances and allocations of the Hagley/Ferrymead Community Board 2014/15 Discretionary Response Fund and Youth Development Fund, as of 11 September 2014, before any decisions at this meeting, are **attached**.

14. QUESTIONS UNDER STANDING ORDERS

15. ELECTED MEMBERS' INFORMATION EXCHANGE

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

ATTACHMENT TO CLAUSE 13

Hagley/Ferrymead Discretionary Response Fund 2014/15 Updated on 11 September 2014		Allocation	Board Decision
Budget 2014/15		\$51,197.00	
Discretionary Response Fund - Total Allocation		\$51,197.00	
Funds Allocated to Youth Development Fund		\$10,000.00	02/07/14
Neighbourhood Week for 2014/15		\$3,500.00	06/08/14
Funds transferred from YDS		\$0.00	
Funds Transferred from Neighbourhood Week		\$0.00	
Discretionary Response Fund Balance		\$37,697.00	
Youth Development Fund - Opening Balance allocation - 2 July 2014		\$10,000.00	
Blaise Turnbull - United Nations Youth Pacific Project		\$400.00	16/07/14
Joshua Cornah - World Youth Climbing Championships		\$500.00	03/09/14
Christchurch School of Music (Breanna Abbott)		\$100.00	03/09/14
Transfer remaining funds to DRF			
Youth Development Fund Balance		\$9,000.00	
TOTAL: Hagley/Ferrymead Discretionary Response Fund Unallocated (including YDS)		\$46,697.00	

(Note: Amounts in red denote recommendation in staff report)