

13. 11. 2014

**AKAROA/WAIREWA COMMUNITY BOARD**

**10 SEPTEMBER 2014**

**Minutes of a meeting of the Akaroa/Wairewa Community Board  
held on Wednesday 10 September 2014 at 9.37am in the  
Little River Service Centre, 4238 Christchurch-Akaroa Road, Little River**

**PRESENT:** Lyndon Graham (Deputy Chairman), Janis Haley,  
Bryan Morgan and Andrew Turner

**APOLOGIES:** An apology for absence was received and accepted from Pam Richardson.

The Board reports that:

**PART B – REPORTS FOR INFORMATION**

**1. DECLARATION OF INTEREST**

Bryan Morgan declared an interest in the Little River/Wairewa Community Trust when discussing Clause 16, Neighbourhood Fund applications, and did not take part in the discussion or voting on this item.

Andrew Turner declared an interest in Clause 10.1, as a member of a Hearings Panel for bylaw review submissions and sat back from the table for consideration of this item.

Andrew Turner took no part in the discussion, or the voting under Clause 10.2 on the Board's resolution not to make a submission to the District Plan Review.

**2. DEPUTATIONS BY APPOINTMENT**

**2.1 STEVE LOWNDES**

Steve Lowndes, on behalf of the Akaroa Civic Trust, addressed the Board on the following matters:

**2.1.1 Akaroa Design and Appearance Advisory Committee**

Mr Lowndes expressed his concern that the Akaroa Design and Appearance Advisory Committee had not been re-established following the commencement of the new triennial term in October 2013. Staff explained that due to statutory timelines around planning consents, other options were being investigated for a group to provide feedback on design and appearance, and that a report would be coming to the Board.

The Board **decided** to ask staff to write to the Akaroa Civic Trust to explain the situation regarding a possible change to the structure of the Akaroa Design and Appearance Advisory Committee.

**2.1.2 Beach Road Parking Proposal**

Mr Lowndes informed the Board that the proposed parking for Beach Road did not appear to provide any parking for those businesses located on the wharf. He also suggested that the buses accommodating the cruise ships should not be permitted to park on Beach Road, but that they be directed to the Akaroa Recreation Ground/slipway area.

The Board noted that parking of the buses adjacent to the Akaroa Recreation Ground could be an option once the new bridges in that area were completed.

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The Board **decided** to ask staff to investigate the option for bus parking at the Akaroa Recreation Ground, following the completion of the new bridges in that area.

2.1.3 Workshop

Mr Lowndes said that the Akaroa Civic Trust still wished to hold a workshop with Councillors and staff, however he felt that this could be arranged once the new District Plan was approved.

2.1.4 Signage in Rural Settings

The Civic Trust was concerned at signage which had recently been erected in the Garden of Tane and Stanley Park. The Trust did not feel that the Council branded black signage suited these local parks and suggested that it should not be a "one size fits all" for things like signage.

2.1.5 Trust Events

- Heritage Week lecture on Monday 27 October 2014 on French Farm building
- Annual General Meeting Saturday 22 November 2014

Mr Lowndes also addressed the Board on the following matters as a resident of Birdlings Flat.

2.1.6 Birdlings Flat Community Facility

Mr Lowndes asked for an update on the community facility at Birdlings Flat and suggested that free Wi-Fi be installed to assist residents living in this low decile community.

An update on progress with the facility was provided, and the Board suggested that free Wi-Fi could be investigated by the local committee that would be managing the facility.

2.1.7 Birdlings Flat Water Supply

Staff were requested to forward updated information on the Birdlings Flat water supply to Mr Lowndes.

**3. PRESENTATION OF PETITIONS**

Nil.

**4. NOTICES OF MOTION**

Nil.

**5. CORRESPONDENCE**

Nil.

**6. AKAROA/WAIREWA SMALL GRANTS FUND ASSESSMENT COMMITTEE – 21 AUGUST 2014**

The minutes of the Akaroa/Wairewa Small Grants Fund Assessment Committee meeting held on Thursday 21 August 2014 were received.

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**7. RESERVE MANAGEMENT COMMITTEES**

**7.1 RESERVE MANAGEMENT COMMITTEES ORDINARY MINUTES**

The Board **received** the minutes of the Duvauchelle Reserve Management Committee meeting held on Monday 11 August 2014.

**7.2 RESERVE MANAGEMENT COMMITTEES TRIENNIAL MINUTES**

The Board **received** the minutes of the Robinsons Bay Reserve Management Committee's Triennial meeting held on Thursday 21 March 2014.

Refer Part C Clause 7 for the Board's delegated decision.

**8. COMMUNITY ORGANISATIONS REPORTS**

**8.1 BANKS PENINSULA WATER MANAGEMENT ZONE COMMITTEE – 22 JULY 2014**

The Board **received** the minutes of the Banks Peninsula Water Management Zone Committee meeting held on Tuesday 22 July 2014.

**9. BRIEFINGS**

**9.1 AKAROA WATER SUPPLY UPGRADE**

Council's Engineering Consultant, Rae Stewart of Beca and Project Manager, Marcia Beuth, from Hawkins, briefed the Board on the Akaroa water upgrade, which was presently being undertaken in the Takamatua and Akaroa areas.

**10. COMMUNITY BOARD ADVISER'S UPDATE**

The Board received information from the Community Board Adviser on various matters.

- **Akaroa Moorings**  
The Board was informed that the Akaroa Yacht Club was seeking a letter of support from the Board for the installation of two additional moorings in the Akaroa Harbour.

The Board **decided** to request further information on the proposal for the installation of two additional moorings in the Akaroa Harbour from the Regional Harbourmaster.

**11. ELECTED MEMBERS' INFORMATION EXCHANGE**

Board members received information on various matters.

- **Public Shower - Akaroa Beach**  
The Board **decided** to ask staff if a high pressure "mist" shower, situated on the south end of the Plunket Rooms building at Akaroa beach could be an option, once the new water supply reticulation was installed in Akaroa.
- **Akaroa Cemetery**  
It was **decided** that staff be requested to provide a briefing to the joint Banks Peninsula Community Boards on the lack of plots in local cemeteries.
- **Lighthouse Road/Flea Bay Road**  
The Board **decided** to ask staff to investigate the reinstatement of a sign at the Lighthouse Road/Onuku Road intersection, advising that the road was only suitable for four-wheel drive vehicles, after reports of vehicles experiencing difficulties on the road.

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- **Akaroa Maintenance**

Board members reported that they had received numerous complaints and had also personally noted, that the standard of maintenance in Akaroa appeared to be very low at the moment with the town looking dowdy and un-clean.

The Board **decided** to request staff to accompany members on a walk around the Akaroa township to note problem areas and ascertain what improvements could be made.

**12. QUESTIONS UNDER STANDING ORDERS**

Nil.

**PART C – DELEGATED DECISIONS**

**13. CONFIRMATION OF MEETING MINUTES – 13 AUGUST 2014**

The Board **resolved** that the minutes of its ordinary meeting held on Wednesday 13 August 2014 be confirmed,

**14. APPLICATION TO THE AKAROA/WAIREWA DISCRETIONARY RESPONSE FUND (YOUTH DEVELOPMENT SCHEME) – DION MCGRAIL**

The Board considered a report seeking approval for youth development funding from Dion McGrail to the Akaroa/Wairewa Community Board from it's 2014/15 Discretionary Response Fund.

The Board **resolved** to approve a grant of \$400 from its 2014/15 Discretionary Response Fund to Dion McGrail towards the cost of participating in a Spirit of Adventure voyage.

**15. APPLICATION TO THE AKAROA/WAIREWA DISCRETIONARY RESPONSE FUND (YOUTH DEVELOPMENT SCHEME) – MOSES BYGATE-SMITH**

The Board considered a report seeking approval for youth development funding from Moses Bygate-Smith to the Akaroa/Wairewa Community Board from it's 2014/15 Discretionary Response Fund.

**STAFF RECOMMENDATION:**

It is recommended that the Akaroa/Wairewa Community Board approves a grant of \$300 from its 2014/15 Discretionary Response Fund to Moses Bygate-Smith towards the cost of the Chinese Tapiel Ice Hockey trip in September 2014.

**BOARD RECOMMENDATION:**

The Board **resolved** to approve a grant of \$500 from its 2014/15 Discretionary Response Fund to Moses Bygate-Smith towards the cost of the Chinese Tapiel Ice Hockey trip in September 2014.

**16. CONSIDERATION OF APPLICATIONS FOR NEIGHBOURHOOD WEEK FUNDING**

The Board considered a report on applications for Neighbourhood Week funding. The Strengthening Communities Adviser informed the Board that a late application for Neighbourhood Week funding had been received from Akaroa Heartlands.

The Board **resolved** to consider the late application from Akaroa Heartlands for Neighbourhood Week funding for a Whanau gathering at Mt. Vernon.

The Board **resolved**

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- (a) To approve the allocation of Neighbourhood Week funding as follows:

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Group	Activity	Amount Allocated
Little River Wairewa Community Trust	Community Breakfast	\$275
Western Valley Road Local Residents	Street BBQ	\$175
Head of the Bays Society Inc.	Beach Clean-up – Community BBQ	\$110
Lake Terrace Road Local Residents	BBQ Lunch	\$100
McQueens Valley Road Local Residents	Get Together – Meet new neighbours	\$70
Penlington Place Local Residents	Street Party	\$80
Wainui Residents Association	Community BBQ/tree Planting	\$190

- (b) To decline the Neighbourhood Week application from Akaroa Heartlands for a Whanau gathering as the Board felt it did not fit within the criteria.

The Board **resolved** that a \$250 grant be approved from the Akaroa/Wairewa Community Board's Discretionary Response Fund to Akaroa Heartlands for a Whanau gathering.

Note: Board members were confident that they had sufficient information to make this decision in the absence of a full report.

**7. RESERVE MANAGEMENT COMMITTEES (CONT'D)**

**7.1 RESERVE MANAGEMENT COMMITTEES TRIENNIAL MINUTES (CONT'D)**

7.1.1 Robinsons Bay Reserve Management Committee

The Board **resolved** to approve the following persons as members of the Robinsons Bay Reserve Management Committee:

- Richard Lovett (Chairman)
- Sue Lovett (Secretary/Treasurer)
- Lee Robinson
- Paddy Stronach
- Marion Wilson
- Raywyn Stronach
- Suky Thompson
- Pippa Foley

**10. COMMUNITY BOARD ADVISERS UPDATE (CONT'D)**

**10.1 SUBMISSIONS TO PROPOSED BYLAWS**

- Water Supply, Wastewater and Stormwater Bylaw 2014
- Parks and Reserves Bylaw 2014
- Traffic and Parking Amendment Bylaw 2014
- Cruising and Prohibited Times on Roads Bylaw 2014
- Urban Fire Safety Bylaw 2014

**STAFF RECOMMENDATION**

That the Board retrospectively approve its submissions to the above Bylaws.

**BOARD RECOMMENDATION**

The Board **resolved** to retrospectively approve its submissions to the 2014 Bylaw Review process subject to clarification of the wording for the additional water storage on Banks Peninsula properties under the Water Supply, Wastewater and Stormwater Bylaw 2014.

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10. Cont'd

10.2 DISTRICT PLAN – BOARDS' SUBMISSIONS

The Board was informed some Community Boards were going to lobby the Council to allow Boards to make a submission to the District Plan Review.

The Board **resolved** it would not make a submission to the District Plan Review, as members believed they did not have any greater or lesser interest in the process than any member of the public or other group, but members would actively encourage their communities to make submissions.

The meeting concluded at 12.15pm

**CONFIRMED THIS 8<sup>TH</sup> DAY OF OCTOBER 2014**

**PAM RICHARDSON  
CHAIRMAN**