

AKAROA/WAIREWA COMMUNITY BOARD AGENDA

WEDNESDAY 10 SEPTEMBER 2014

AT 9.30AM

**IN THE BOARD ROOM, LITTLE RIVER SERVICE CENTRE
4238 CHRISTCHURCH-AKAROA ROAD, LITTLE RIVER**

Community Board: Pam Richardson (Chairman), Maria Bartlett, Lyndon Graham, Janis Haley, Bryan Morgan and Andrew Turner

Community Board Adviser
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PART A - MATTERS REQUIRING A COUNCIL DECISION

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1. APOLOGIES

2. DECLARATION OF INTEREST

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

3. CONFIRMATION OF MEETING MINUTES

3.1 Ordinary Board Meeting – 13 August 2014

The minutes of the Board's ordinary meeting held on Wednesday 13 August 2014 are **attached**.

STAFF RECOMMENDATION

That the minutes of the Board's ordinary meeting held on Wednesday 13 August 2014 be confirmed.

AKAROA/WAIREWA COMMUNITY BOARD
13 AUGUST 2014

Minutes of a meeting of the Akaroa/Wairewa Community Board
held on Wednesday 13 August 2014 at 9.30am in the Akaroa Sports Complex,
Akaroa Recreation Ground, 28 Rue Jolie, Akaroa

PRESENT: Pam Richardson (Chairman), Maria Bartlett, Lyndon Graham, Janis Haley,
Bryan Morgan and Andrew Turner

APOLOGIES: Nil

The Board reports that:

PART B – REPORTS FOR INFORMATION

1. DECLARATION OF INTEREST

Bryan Morgan declared an interest in Clause 14 regarding the Strengthening Communities Funding allocation to The Little River Wairewa Community Trust and did not take part in the discussion or voting on this item.

Andrew Turner noted his interest in Clause 10.1, as a member of the Hearings Panel for submissions to the Draft Psychoactive Products Retail Locations Policy, and sat back from the table for consideration of this item.

2. DEPUTATIONS BY APPOINTMENT

2.1 JEFF HAMILTON

Jeff Hamilton addressed the Board on problems that he has experienced regarding Hamiltons Road, following the recent storms which had caused a lot of damage to the road.

He outlined issues about the road relating to its status and reported that Council staff had indicated it was not the Council's responsibility to repair the damage. He had proceeded with the bulk of the necessary repairs and paid for the work himself, at a cost of \$20,000.

Mr Hamilton explained that the portion of road in question not only provided access to his property, but was the access for the beginning of the Banks Peninsula Track, as well as access to a Department of Conservation reserve. He acknowledged that the road did have a gate on it, where it entered his property, although it was not locked. He also said that the Council had not maintained the road in the past.

He asked that when situations like this arose, that the Council should be helpful, and offer assistance

The Board **decided** to ask staff if the maintenance category of Hamiltons Road could be reassessed in light of the extended use for the Banks Peninsula Track and access to a Department of Conservation reserve.

The Board further **decided** to ask staff if Mr Hamilton could be reimbursed for his expenditure to repair Hamiltons Road, and if the Council could complete those repairs.

2.2 AKAROA CIVIL DEFENCE

Mark Walker and Robyn Grigg updated the Board on local Civil Defence issues.

2 Cont'd

2.3 STEVEN HAMILTON

Steven Hamilton addressed the Board regarding mobile shop sites in Akaroa. He was seeking a site from which to operate a dolphin swimming business and indicated three sites on the Akaroa waterfront that would be suitable:-

- by the Bruce Terrace bridge on Beach Road by Boat Shed.
- Dalys Wharf area in the vicinity of where the Akaroa Aquatic Club dinghies are stored
- near Drummonds Wharf on Beach Road.

It was pointed out that any mobile shop site in the Akaroa business area would require a change to Council's Trading and Events in Public Places Policy.

The Board **decided** to ask staff for a briefing on the status and future options for the area adjacent to Dalys Wharf presently used by the Akaroa Aquatic Club, as Board members believed the area was under-utilised.

The Board **agreed** that it be suggested to Mr Hamilton that he consider use of the mobile shop site adjacent to the Akaroa Recreation Ground as the site was currently available and could probably be utilised as soon as a licence agreement was put in place.

3. PRESENTATION OF PETITIONS

Nil.

4. NOTICES OF MOTION

Nil.

5. CORRESPONDENCE

Nil.

6. AKAROA MUSEUM ADVISORY COMMITTEE

The minutes of the Akaroa Museum Advisory Committee meeting held on Monday 7 July 2014 were received.

7. RESERVE MANAGEMENT COMMITTEES

7.1 RESERVE MANAGEMENT COMMITTEES ORDINARY MINUTES

The Board **received** the minutes of the following Reserve Management Committee meetings:

- Okains Bay Reserve Management Committee – 12 June 2014
- Duvauchelle Reserve Management Committee – 14 July 2014

8. COMMUNITY ORGANISATIONS REPORTS

8.1 BANKS PENINSULA WATER MANAGEMENT ZONE COMMITTEE – 17 JUNE 2014

The Board **received** the minutes of the Banks Peninsula Water Management Zone Committee meeting held on Tuesday 17 June 2014.

9. BRIEFINGS

Nil.

10. COMMUNITY BOARD ADVISER'S UPDATE

The Board received information from the Community Board Adviser on various matters.

- **Akaroa/Wairewa Code of Conduct**
The Board acknowledged its Code of Conduct as adopted in January 2010 and **decided** to review the document to ensure its current relevance.

11. ELECTED MEMBERS' INFORMATION EXCHANGE

Board members received information on various matters.

- **Duvauchelle Wastewater Proposal**
The question of wastewater disposal on the Akaroa Golf Club was raised, and it was **decided** to ask the Duvauchelle Wastewater Working Party to look at the golf course in its present winter state, as it may prove not to be suitable for land disposal purposes.
- **Little River Rail Trail**
The Board **decided** to ask staff to liaise with New Zealand Transport Agency (NZTA) to discuss the completion of the entrance of the rail trail into Little River, as NZTA may be able to assist with funding.
- **Building Compliance**
The Board **decided** to ask staff if a fact sheet could be produced, to outline the requirements for installing a container, or other temporary accommodation, on a property, to ensure the correct procedures were undertaken, after it was reported to the Board that some people had recently experienced difficulties when trying to establish low cost accommodation options such as these in the Wairewa community.
- **Coastal Erosion – Pigeon Bay**
The Board **decided** to ask staff what steps can be taken to mitigate erosion of foreshores and if any future planning is being undertaken, in response to weather events, king tides and sea level rise.

12. QUESTIONS UNDER STANDING ORDERS

Nil.

PART C – DELEGATED DECISIONS

13. CONFIRMATION OF MEETING MINUTES – 9 JULY 2014

The Board **resolved** that the minutes of its ordinary meeting held on Wednesday 9 July 2014 be confirmed, subject to the following alteration:

Page 5 – Item 9.1, last paragraph – delete Clause 8 and insert Clause 9.

Sentence to read - Refer Part C Clause 9 for the Board's delegated decision.

14. AKAROA/WAIREWA COMMUNITY BOARD 2014/15 STRENGTHENING COMMUNITIES FUND ALLOCATIONS

The Board considered a report to allocate the Akaroa/Wairewa Strengthening Communities Fund for 2014/15.

The Board approved the allocations recommended for its 2014/15 Strengthening Communities Fund as follows:

14 Cont'd

Priority One Grants

No.	Organisation	Project	Board Decision
1. 51650	Akaroa Resource Collective Trust	Akaroa Community Building Resilience Project	Note: This request has been approved as a Key Local Project by the Metropolitan Funding Committee
2. 51877	Akaroa/Wairewa Community Board	Christmas Lighting and Decorations	The Akaroa/Wairewa Community Board resolved to grant \$1,000 towards Christmas lighting and decorations.
3. 51878	Akaroa/Wairewa Community Board	Community Service Awards 2015	The Akaroa/Wairewa Community Board resolved to grant \$1,500 towards Community Service Awards 2015.
4. 51873	Akaroa/Wairewa Community Board	ANZAC Day Services	The Akaroa/Wairewa Community Board resolved to grant \$1,600 for ANZAC day services.
5. 51875	Akaroa/Wairewa Community Board	Community Board Newsletter and Other Media	The Akaroa/Wairewa Community Board resolved to grant \$500 for a newsletter, or other media, providing information for residents. (Note: staff recommendation was \$1,000)
6. 51876	Akaroa/Wairewa Community Board	Neighbourhood Week Events	The Akaroa/Wairewa Community Board resolved to grant \$1,000 for Neighbourhood Week events.

Priority Two Grants

7. 51823	Akaroa District Promotions	ADP Events Programme 2014/15	The Akaroa/Wairewa Community Board resolved to grant \$6,000 to Akaroa District Promotions towards the ADP Events programme and volunteer recognition for Cruise Ambassadors. (Note: staff recommendation was \$5,500)
8. 51964	Kaituna Golf Club	Provision and Delivery of Golfing Facilities in Little River District	The Akaroa/Wairewa Community Board resolved to grant \$3,255 to the Kaituna Golf Club towards the provision and delivery of golfing facilities in Little River district for a Honorarium for the Green Keeper.
9. 51889	Little River Craft Station Incorporated	Little River Information Centre	The Akaroa-Wairewa Community Board resolved to grant \$6,010 to the Little River Craft Station Incorporated for the Little River Information Centre towards wages.

14 Cont'd

No.	Organisation	Project	Board Decision
10. 51751	Little River Support Group	Community/School Pool Funding	The Akaroa/Wairewa Community Board resolved to grant \$3,000 to the Little River Support Group towards the summer pool project for wages for the Pool Attendant and equipment
11. 51833	The Little River Wairewa Community Trust	Little River Community Development	The Akaroa/Wairewa Community Board resolved to grant \$6,000 to the Little River Wairewa Community Trust towards the Trust's 2014/15 projects.

6. AKAROA MUSEUM ADVISORY COMMITTEE – (CONT'D)

The Board **resolved** that the following recommendations from the Akaroa Museum Advisory Committee be adopted:

- (a) That Pam Richardson be appointed as the Chairperson of the Akaroa Museum Advisory Committee for the 2013/2016 triennial term.
- (b) That no Deputy Chairperson be appointed, as had been the custom in the past.

10. COMMUNITY BOARD ADVISER'S UPDATE (CONT'D)

10.1 SUBMISSION TO DRAFT PSYCHOACTIVE PRODUCTS RETAIL LOCATIONS POLICY

The Board **resolved** to retrospectively approve its submission to the Draft Psychoactive Products Retail Locations Policy.

10.2 SUBMISSIONS TO DRAFT BYLAWS

The Board **resolved** to give delegated authority to the Chairman to approve the Board's final submissions on the following Proposed Bylaws:

- Cruising and Prohibited Times on Roads Bylaw 2014
- Urban Fire Safety Bylaw 2014
- Traffic and Parking Amendment Bylaw 2014
- Parks and Reserves Bylaw 2014
- Water Supply, Wastewater and Stormwater Bylaw 2014.

10.3 TAKAPUNEKE RESERVE MANAGEMENT PLAN ADVISORY GROUP

The Board **resolved** to appoint Pam Richardson as its representative to the Takapuneke Reserve Management Plan Advisory Group.

The meeting concluded at 12.57pm

CONFIRMED THIS 10TH DAY OF SEPTEMBER 2014

**LYNDON GRAHAM
DEPUTY CHAIRMAN**

4. DEPUTATIONS BY APPOINTMENT

4.1 Steve Lowndes

Steve Lowndes wishes to address the Board on a number of issues, including the Akaroa Design and Appearance Advisory Committee, bus parking, the Akaroa Civic Trust Annual General Meeting and an update on the Birdlings Flat community facility.

5. PRESENTATION OF PETITIONS

6. NOTICES OF MOTION

7. CORRESPONDENCE

8. AKAROA/WAIREWA SMALL GRANTS FUND ASSESSMENT COMMITTEE – 21 AUGUST 2014

AKAROA/WAIREWA COMMUNITY BOARD
21 AUGUST 2014

Minutes of a meeting of the Akaroa/Wairewa Community Board's
Small Grants Fund Assessment Committee
held on Thursday 21 August 2014 at 2pm in the Boardroom,
Little River Service Centre, 4238 Christchurch-Akaroa Road, Little River

PRESENT: Pam Richardson (Chairperson), Kevin Blogg, Lyndon Graham, Janis Haley, Leigh Hickey, Andrew Turner and Jane Westwood.

APOLOGIES: An apology for absence was received and accepted from Maria Bartlett.

The Committee reports that:

PART B – REPORTS FOR INFORMATION

1. DECLARATON OF INTEREST

Committee member Leigh Hickey declared an interest in the application from Akaroa District Promotions and withdrew from voting thereon.

PART C - DELEGATED DECISIONS

2. ELECTION OF A CHAIRPERSON

The Community Board Adviser called for nominations for a Chairperson.

Pam Richardson was nominated by Andrew Turner seconded by Lyndon Graham.

There being no other nominations, Pam Richardson was declared elected as Chairperson of the Akaroa/Wairewa Small Grants Fund Assessment Committee for the 2013-2016 term of the Committee.

3. AKAROA/WAIREWA SMALL GRANTS FUND 2014/15 ALLOCATIONS

The Committee considered a report and its attached matrices which set out applications made to the Akaroa/Wairewa Small Grants Fund for 2014/15.

Detailed information on each applicant's project was presented in a decision matrix attached to the report. The matrix named the organisation applying for the funding and clearly described the individual project applied for. Details of alignment with the Council strategies and Board objectives were provided as well as historical background to projects and applications where applicable.

COMMITTEE DECISION

(a) The Akaroa/Wairewa Small Grants Fund Assessment Committee approved the allocations recommended for its 2014/15 Small Grants Funding as follows:

Priority Two Grants

No.	Group	Project	Committee Decision
1. 52183	Akaroa District Promotions	Custom Built Events Power Box	The Akaroa/Wairewa Small Grants Fund Assessment Committee resolved to grant \$1,000 to Akaroa District Promotions towards a custom built events power box.

3 Cont'd

No.	Group	Project	Committee Decision
2. 52560	Akaroa Men's Shed Trust	Saw Bench and Saw for Men's Shed	The Akaroa/Wairewa Small Grants Fund Assessment Committee resolved to grant \$1,233 to the Akaroa Men's Shed Trust towards a saw bench and a saw. (Note: staff recommendation was \$1,000)
3. 52065	Little River Craft Station Incorporated	Craft at the Station – Kidsfest Holiday Programme	The Akaroa/Wairewa Small Grants Fund Assessment Committee resolved to grant \$1,080 to the Little River Craft Station towards Kidsfest 2015 programmes.
4. 52066	Little River Craft Station Incorporated	Little River Craft Station – Winter Workshops	The Akaroa/Wairewa Small Grants Fund Assessment Committee resolved to grant \$1,000 to the Little River Craft Station towards winter workshops in 2015.
5. 52110	Little River Craft Station Incorporated	Women's Business	The Akaroa/Wairewa Small Grants Fund Assessment Committee resolved to grant \$700 to Little River Craft Station towards the Women's Business for volunteer recognition, venue hire, travel, equipment and materials.
6. 52354	Selwyn Wairewa Youth Trust	Little River Youth Group	The Akaroa/Wairewa Small Grants Fund Assessment Committee resolved to grant \$580 to the Selwyn Wairewa Youth Trust towards volunteer expenses. (Note: staff recommendation was \$346)
7. 52505	The Little River Wairewa Community Trust	Equipment for Little River Gymnastics	The Akaroa/Wairewa Small Grants Fund Assessment Committee resolved to grant \$1,233 to the Little River Wairewa Community Trust towards the Little River Gymnastic Club for portable rings. (Note: staff recommendation was \$1,000)
8. 52521	The Little River Wairewa Community Trust	Pony Club Toilet Upgrade	Note: The application from the Little River Wairewa Community Trust towards the Little River Pony Club toilet repairs had been withdrawn.

- (b) The Small Grants Fund Assessment Committee **resolved** to delegate authority to the Committee Chairman, Pam Richardson and Committee member Lyndon Graham, to confirm the minutes of the meeting.

The meeting concluded at 3pm.

CONFIRMED THIS 29TH DATE OF SEPTEMBER 2014

**PAM RICHARDSON
COMMITTEE CHAIRMAN
SMALL GRANTS FUND ASSESSMENT COMMITTEE**

**LYNDON GRAHAM
COMMITTEE MEMBER**

STAFF RECOMMENDATION

That the minutes of the Akaroa/Wairewa Small Grants Fund Assessment Committee be received.

9. RESERVE MANAGEMENT COMMITTEES

9.1 Reserve Management Committees Ordinary Minutes

The minutes of the following Reserve Management Committee meetings are attached.

9.1.1 Duvauchelle Reserve Management Committee – 11 August 2014 (**attached**)

The above minutes may still need to be confirmed by the Committees at their next meetings.

STAFF RECOMMENDATION

That the Board receive the minutes of the following Reserve Management Committee meetings:

- Duvauchelle Reserve Management Committee – 11 August 2014

**Minutes of the Meeting of the Duvauchelle Reserves Management Committee
Held in the Duvauchelle Holiday Park, on Monday 11th August, 2014 at 7.30pm**

Welcome: Chairman Jacque McAndrew welcomed those present.

Present: Jacque McAndrew, Chris Muirhead, Geoff Carter, Bruce Watts, Brian Bremner
Dawn Turner, Warren Wisneski, Ken & Kaye Bramley in attendance

Apologies: Derek Moir.

Motion: That the apologies be accepted. Geoff / Bruce Carried

Motion: That the July Minutes having been circulated, be taken as read and accepted as a true and correct record.

Chris / Bruce Carried

Matters Arising: Richard Crow cannot do the digging needed for the front entrance up-grading.

Treasurer's Report: The Financial Statement for July and the expenses to date for August.

Motion: That the Financial Statement as presented be accepted and the expenditure approved.

Chris / Dawn Carried

Correspondence:

Inward

Stu O'Farrell Seeking permanent Site
Carter Family acknowledgement

Outward

Merv Chisholm after site relinquished, refund of balance of money paid

Motion: That the inward correspondence be accepted and the outward approved.

Dawn / Jacque Carried

Discussion of correspondence:

Stu O'Farrell to be sent letter telling him of waiting list procedure.

Caretakers Report:

Staynights: Wrights (Site 59) and Pauls (Sites 109, 109A) have not achieved the 13 staynights required for them to retain the right to occupy a permanent site.

Cabin 3 upgrade: Painter finished this week Electrician & Plumber next week. Then the flooring can be laid. Denise Weir's caravan is to be moved from Site 100 to Site 92 then the wooden seats will be put in place.

Trees in Pipers Valley will be dealt with late August early September.

Water leakage in Hall: City Care have repaired the roof to stop the leak evident in the ceiling of the Meeting Room.

Front Entrance development: Peter Thelning be asked to give price for asphaltting the area. He is also to be asked to install the new street-light.

Gopher – Google Search Engine: Kaye outlined the way modern travellers organise their holidays using on-line not books. We should move to this in the future. Bruce will check on web-page content which could help when search engines are used.

Caretakers' Leave: Bereavement 22-24 August, Annual Leave: 20th September to 5th October.

Discussion: The Secretary is to write to Darryl Wright & Steve Paul telling them of the Committee's decision that they should be given notice to relinquish their sites and details of moneys owing.

Health & Safety: No current issues.

CCC Liaison Officer:

Warren gave details of a steel pole suitable for a street light at the front entry. It should be installed when the contractor does the work at the front entry.

Changes within the management structure of CCC could affect the running of our facility.

General Business

- 1 Staynights: Committee members were given copies of a rephrased outline of the proposed simplified Staynight System. Campers will still be required to complete 13 staynights to retain the right to occupy a Permanent Site as well as being required to pay for a minimum of 25 staynights per annum (between 1 July and 30 June). One Staynight is now defined as one night when the site is occupied regardless of how many people are there. The maximum number of people permitted to occupy a site is six people. Details of the simplified Staynight System are to be posted to holders of permanent sites, giving them the opportunity to have input before the final decision is made. The new system would go into operation from 1 July 2015.
- 2 Additional Cabins: Plans for new cabins currently on hold.
- 3 Contact with Community Board: The Secretary is to write asking if they are aware of the state of the Holiday Park's kitchen and the need for development there. If the proposed meeting of Community Board members with DRMC could take place at Duvauchelle then Board members could become aware of our needs.
- 4 Kitchen maintenance: Regardless of alterations being put on hold until all kitchen repairs are completed, maintenance such as painting should continue and appliances replaced as necessary.
- 5 Hall storage shelves: Two second-hand sliding doors are available locally but one more needed. Geoff to follow up.

Meeting closed at 9.20 pm

Next meeting will be held in the Duvauchelle Community Centre 7.30 pm. Monday 8th September 2014

9.1 Reserve Management Committees Triennial Minutes

9.2.1 Robinsons Bay Reserve Management Committee – 21 March 2014

The minutes of the Triennial Election Meeting of the Robinsons Bay Reserve Management Committee are **attached**.

STAFF RECOMMENDATION

That the Board receive the minutes of the Robinsons Bay Reserve Management Committee's triennial meeting held on Friday 21 March 2014 and that the following persons be approved as members of the Robinsons Bay Reserve Management Committee:

- Richard Lovett (Chairman)
- Sue Lovett (Secretary/Treasurer)
- Lee Robinson - Raywyn Stronach
- Paddy Stronach - Suky Thompson
- Marion Wilson - Pippa Foley

**Minutes of the Robinsons Bay Reserve Committee Triennial Elections 2013
Held at the Duvauchelle Hall 7pm on Friday 21 March 2014**

Present: Richard Lovett (chair) Sue Lovett (sec/treas) Ged Foley, Suky Thompson, Lee Robinson, Raywyn Stronach, Paddy Stronach, Nancy Kennedy, Brian Reid and Marion Wilson

Apologies: Pippa Foley

Minutes 2011 read

Sue/Ged

Financial Opening 1 Jul 2010 \$5481.12 Closing 30 Jun 2013 \$4817.72 Council reports attached.

Sue/Paddy

Chair's Report:

Picnic 2010, Planting 2011

Boundary fencing finished, gates installed, catches & pickets installed.

Post Office painted. Perspex installed.

Wharf closed Lee attending.

Council attending to mowing & track maintenance. Committee paying for spraying of blackberry, gorse, thistles every year or so

Honoraria for sec treasurer declined for 2011/12/13

Labelling CCC Botanist to visit (report attached)

School house installed

Development plan (letter from CCC tabled)

Hi Sue,

Thanks for making the time along with the other members of the committee to meet with me out on site the other day. Below is a break down of what we discussed and the financials for the next few years. If you have any questions or would like extra information before your meeting in November please let me know.

I have been given and will be working from the Robinson Bay Reserve Conceptual Plan and the Robinson Bay Recreation Reserve Management Plan, BPDC 2006 - as we discussed we will also look at the site and ensure that areas are developed to best fit the story.

Involvement/Consultation:

- Robinson Bay Reserve Committee
- Community Board

- NZHPT (if/when required)
- Runanga (if/when required)

FUNDING:

***2014 - \$27, 000**

***2015 - \$27, 000**

- Interpretation design for clearing sites and school house site
- Planting
- Construction / enhancement of clearing sites and school house site

***2016 - \$36, 000**

- Design of car park / access way

*2017 - proposed construction of car park / access way (yet to be confirmed in long term plan)

Designs will take into account the history of the Reserve in a natural/simplistic way.

Scope of Works -

School house site:

- Panel interpretation on internal back wall of structure, *investigate use of large b/w images*
- Clean up material at back of structure

- Construct informal seating on the boundary fence side of the structure
- Landscaping of area in front of structure to maximise views out to the harbour
- Low lying planting along boundary fence line to provide a visual barrier with neighbours

Farm clearing:

- Picnic seating
- Interpretation, *potential use old timber posts as fence*

Sawmilling clearing:

- Interpretation, *edged onto a double handed saw fixed into large fallen log*

Whole of site:

- Ensure all drainage along track is functional
- Obtain a 'go to' plant list for whole of site

Car park / access way:

- Designs
- Construction
- Signage

From here I will begin to look into the interpretation, getting a plant list through to you and making a more detailed plan for the next two years.

Thanks :)

Lizzy Farthing

Junior Project Manager - Greenspaces

Capital Programme Group Christchurch City Council

Elections:

Chair: Richard Lovett

Sec/Treas: Sue Lovett

Committee: Sue nominated all present except N Kennedy who is not NZ resident, plus Pippa Foley.

Ged Foley & Brian Reid declined. All others agreed.

Raywyn/Ged

Suky/Raywyn

Sue/Ged

Committee:

R Lovett, S Lovett, L Robinson, R Stronach, P Stronach, S Thompson, M Wilson, P Foley.

General Business:

Discussion on wharf & expenditure proposed for reserve.

Moved to ask council if any could be allocated to wharf from reserve budget.

Suky/Lee

Meeting closed 8.05 pm.

10. COMMUNITY ORGANISATIONS REPORTS

10.1 BANKS PENINSULA WATER MANAGEMENT ZONE COMMITTEE – 22 JULY 2014

The minutes of the Banks Peninsula Water Management Zone Committee meeting of 22 July 2014 are **attached**. The attachments to these minutes can be viewed at: *The Council – Meetings, agenda & minutes – schedule, agenda and minutes – July*.

STAFF RECOMMENDATION

That the Board receive the minutes of the Banks Peninsula Water Management Zone Committee meeting of 22 July 2014.

**BANKS PENINSULA WATER MANAGEMENT ZONE COMMITTEE
22 JULY 2014**

A meeting of the Banks Peninsula Water Management Zone Committee was held in Harbour View Lounge, Living Springs on Tuesday 22 July 2014 at 4.10pm

- PRESENT:** Richard Simpson, Community Representative (Chairperson)
Donald Couch, Commissioner Environment Canterbury
Steve Lowndes, Community Representative
Pam Richardson, Community Representative
Pere Tainui, Te Rūnanga o Ōnuku
Riki Lewis, Te Rūnanga o Koukourarata
Thomas Kulpe, Community Representative
Claire Findlay, Community Representative
Paula Smith, Community Representative
- APOLOGIES:** An apology for absence was received and accepted from Andrew Turner, Iaeen Cranwell, June Swindells and Kevin Simcock.
- Pam Richardson arrived at 4.55 and was absent for clauses 1-3 and clause 5.

CONFIRMATION OF MINUTES – 17 JUNE 2014

It was **decided** that the minutes of 17 June 2014 be approved as a true and accurate record.

MATTERS ARISING

2.1 Community Drinking Water

Lesley Woudberg reported that information on community drinking water has been discussed with Environment Canterbury Land and Water Regional Plan implementation team. No decisions have been made on future actions.

Pam Richardson and Christchurch City Council have been discussing options for water supplies with the Pigeon Bay community.

2.2 Okains Bay Water

Anna Veltman advised that barometric heights were taken and the Engineer Report commissioned by Canterbury Public Health has gone to the Okains Bay Water Committee.

2.3 Okains Estuary Loop Track

Anna Veltman reported that a small group attended the presentation and feedback session held on 24 June 2014. The group is considering an approach to the Rod Donald Banks Peninsula Trust for walkway funding.

3. DEPUTATIONS BY APPOINTMENT

The Committee received a deputation from Kate Whyte on behalf of the Kaitorete Connection Incorporated (KCI) regarding access issues across Birdlings Flat (refer **attachment**).

4. ELECTION OF CHAIRPERSON AND DEPUTY CHAIRPERSON

The Committee **decided** to adopt voting system B as described in Schedule 7 of the Local Government Act 2002 for use when electing a Chairperson and Deputy Chairperson.

Nominations were called for the position of Chairperson.

Richard Simpson was nominated by Pam Richardson and seconded by Riki Lewis.

There being no further nominations, Richard Simpson was duly elected Chairperson of the Banks Peninsula Water Management Zone Committee.

Nominations were called for the position of Deputy Chairperson.

Steve Lowndes was nominated by Paula Smith and seconded by Pere Tanui.

There being no further nominations, Steve Lowndes was duly elected Deputy Chairperson of the Banks Peninsula Water Management Zone Committee.

5. CWMS COMMUNITY EDUCATION RESOURCE

The Committee received a report from Chrys Horn, Environment Canterbury, regarding community education resource for Wai/Water – Horomaka/Banks Peninsula.

The Committee suggested several topics which could be used with case studies in a new community education resource for Banks Peninsula including:

- Place based – Hinewai Reserve
- Issue based – Sediment (Whakaraupō/Wairewa)
- Rūnanga based – The four rūnanga in Banks Peninsula.

6. BIODIVERSITY

The Committee received a report from Lesley Woudberg, Environment Canterbury, regarding the Immediate Steps Programme and the cost breakdown of fencing the French Heritage Block (refer **attachment 1**).

The Committee **decided** that the report lie on the table until the committee's strategy for the immediate steps programme is confirmed.

Lesley also tabled an update on the Morgan's Gully Project, fish barrier sites and background information on the French Heritage and Etienne's Bush Covenant (refer **attachment 2**).

7. WAIREWA UPDATE

The Committee received two tabled reports and Tim Davie, Environment Canterbury, briefed the Committee on the reports.

The Committee requested that Tim Davie report back regarding the percentage of *chlorophyll A* in Lake Forsyth/Te Roto o Wairewa as related to the index of water quality.

8. PRONUNCIATION PRACTICE

The Committee engaged in a short practice of Te Reo.

9. CANTERBURY WATER MANAGEMENT STRATEGY STORY

The Committee received a report and presentation on the Canterbury Water Management Strategy (CWMS) from Christine Robb (refer **attachment**).

The Committee suggested that a date be added to future publications of the Zone Implementation Programme and Addendum.

10. WHAKARAUPŌ

The Committee received a report from Lesley Woudberg, Claire Findlay and Thomas Kulpe on the current priorities in Whakaraupō.

The Committee agreed to give some more consideration to the matter and requested a report be brought back to the Committee.

11. GENERAL UPDATES

11.1 Proposed Water Supply, Wastewater and Stormwater Bylaw

The Committee requested that Lesley Woudberg draft a submission on the Christchurch City Council Water Services Bylaw and circulate it to the Committee for approval. Submissions close 15 August 2014.

11.2 Lyttelton Port Company Recovery Plan

The Committee was advised by Paula Smith that information is available on the Port Lyttelton Plan at www.portlytteltonplan.co.nz.

11.3 Christchurch City Council 2014/15 Annual Plan Submission

The Committee received a tabled letter dated 18 July 2014 from Chief Executive, Dr Karleen Edwards which responded to the submission on the Christchurch City Council 2014/15 Annual Plan (refer **attachment**).

11 Cont'd

11.4 Flooding Update

The Committee received an update from Pam Richardson on progress regarding flooding in Banks Peninsula which included the following:

- Flood protection article published in the Akaroa Mail on 18 July
- Article published in the Zone Committee newsletter
- Article published in the Akaroa/Wairewa Community Board newsletter
- Christchurch City Council flood mitigation email

The Committee agreed to send a letter to Dame Margaret Bazley, Environment Canterbury, requesting support for a proposed Little River Flood Issues Working Party (refer **attachment**).

12. FACILITATOR UPDATE

The Committee received an update from Lesley Woudberg.

The Committee **decided** to adopt the proposed schedule for the meetings in the next three months as outlined in the update.

The meeting concluded at 8pm.

CONFIRMED THIS 19TH DAY OF AUGUST 2014

**RICHARD SIMPSON
CHAIRPERSON**

11. APPLICATION TO THE AKAROA/WAIREWA DISCRETIONARY RESPONSE FUND (YOUTH DEVELOPMENT SCHEME) – DION MCGRAIL

		Contact	Contact Details
General Manager responsible:	General Manager, Community Support		
Officer responsible:	Unit Manager, Community Support Unit		
Author:	Penelope Goldstone, Strengthening Communities Adviser	Y	941-5689

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to present a request for Youth Development funding from Dion McGrail to the Akaroa/Wairewa Community Board from it's 2014/15 Discretionary Response Fund.
- 1.2 The request is for a contribution towards the cost of attending a voyage on the Spirit of Adventure.

2. BACKGROUND

- 2.1 The Akaroa/Wairewa Community Board has not established a specific Youth Development Fund, preferring to consider any applications for Youth Development from the Board's Discretionary Response Fund. In 2014/15 the total pool available for allocation for the Discretionary Response Fund is \$12,799.
- 2.2 The purpose of the Youth Development Scheme is to assist 12-20 year old individuals by supporting and providing some financial assistance towards activities which will provide personal development and growth and/or representation at events. These may include programmes such as providing leadership training, career development, extra curricular educational opportunities, and selection to represent a school or community team at a local, national or international event or competition.
- 2.3 Criteria for the Akaroa/Wairewa Youth Development Scheme include:
 - (a) Projects must have obvious benefits for the young person and if possible the wider community;
 - (b) Only one successful application per project per applicant each year
 - (c) Applicants should be undertaking other fundraising activities and not relying solely on Community Board support.

3. COMMENT

- 3.1 Dion is 17 years old, lives with his grandmother in Akaroa and is a Year 12 student at Akaroa Area School. He has lived in Akaroa since the quakes and has integrated well into the school community with full participation in all curricular and extra curricular activities.
- 3.2 The school selected Dion to attend the 10 Day Youth Challenge with the Spirit of Adventure. He is a hardworking and diligent student who is focussed on achieving to his full potential.
- 3.3 During a voyage, trainees will learn much about themselves and their ability to become leaders. Learning about the sea and how to sail a tall ship is simply a by-product of the development programme. The whole voyage is based on experiential learning, or in other words - learning by doing. Trainees will face all sorts of challenges and take part in many activities on the ship, on the water and on shore.
- 3.4 Dion has been actively involved in community activities in his time in Akaroa. He is a volunteer fire fighter with the local fire brigade and also enjoys fishing, hunting and being in the outdoors.
- 3.5 Dion will gain valuable knowledge about himself and his leadership abilities plus learn about working in a team and getting along with others. This experience brings an opportunity for personal growth and development which will contribute to wider community wellbeing.

4. FINANCIAL IMPLICATIONS

- 4.1 There is currently a balance of \$11,879 remaining in the Board's 2014/15 Discretionary Response Fund as at 6 August 2014.
- 4.2 The total cost to Dion for the voyage is \$1,900. The Spirit of Adventure Trust subsidises the travel to the port (usually Auckland).
- 4.3 Dion will be doing raffles to fundraise and he has already been granted \$400 from a local organisation.

5. STAFF RECOMMENDATION

- 5.1 It is recommended that the Akaroa/Wairewa Community Board approves a grant of \$400 from its 2014/15 Discretionary Response Fund to Dion McGrail towards the cost of a Spirit of Adventure voyage.

12. APPLICATION TO THE AKAROA/WAIREWA DISCRETIONARY RESPONSE FUND (YOUTH DEVELOPMENT SCHEME) – MOSES BYGATE-SMITH

		Contact	Contact Details
General Manager responsible:	General Manager, Community Support		.
Officer responsible:	Unit Manager, Community Support Unit		
Author:	Penelope Goldstone, Strengthening Communities Adviser	Y	941-5689

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to present a request for Youth Development funding from Moses Bygate-Smith to the Akaroa/Wairewa Community Board from it's 2014/15 Discretionary Response Fund.
- 1.2 The request is for a contribution towards the cost of Moses' inclusion in the New Zealand Ice Hockey Federation Under 16 Development Team attending the 2014 Chinese Taipei Youth Invitational Tournament from 26 September – 10 October 2014.

2. BACKGROUND

- 2.1 The Akaroa/Wairewa Community Board has not established a specific Youth Development Fund, preferring to consider any applications for Youth Development from the Board's Discretionary Response Fund. In 2014/15 the total pool available for allocation for the Discretionary Response Fund is \$12,799.
- 2.2 The purpose of the Youth Development Scheme is to assist 12-20 year old individuals by supporting and providing some financial assistance towards activities which will provide personal development and growth and/or representation at events. These may include programmes such as providing leadership training, career development, extra curricular educational opportunities, and selection to represent a school or community team at a local, national or international event or competition.
- 2.3 Criteria for the Akaroa/Wairewa Youth Development Scheme include:
 - (a) Projects must have obvious benefits for the young person and if possible the wider community.
 - (b) Only one successful application per project per applicant each year.
 - (c) Applicants should be undertaking other fundraising activities and not relying solely on Community Board support.

3. COMMENT

- 3.1 Moses is 15 years old and attends Akaroa Area School. He has played ice hockey from the age of eight and been a representative player from age 12.
- 3.2 He plays all year round which includes up to four sessions per week at the rink in Christchurch which is a significant commitment for him and his family. Sunday games often begin at 6am.
- 3.3 This is his third year playing in the Canterbury Under 16 squad. In addition to this he plays in the high school league and is currently training with the Under 20 squad. He is the Captain/Assistant for the Canterbury Under 16 team.
- 3.4 His future goals include making the Canterbury Under 20 team. Long term, he would like to play for the Red Devils and the Ice Blacks and plans to study Law at University.
- 3.5 He will also be attending the National Athletics Championships in December for 1500 metres running.

4. FINANCIAL IMPLICATIONS

- 4.1 There is currently a balance of \$11,879 remaining in the Board's 2014/15 Discretionary Response Fund; however there is one other application to this meeting of the Board.

- 4.2 The trip will cost a maximum of \$5,000. This includes a travelling uniform, domestic and international flights, food and accommodation.
- 4.3 The NZIHF is hoping to secure funds from other sources to reduce the cost of the trip.
- 4.4 There is currently an application before the Lions Club of Akaroa and Bays Inc - requested \$1,000 (decision unknown).
- 4.5 Moses received funding of \$400 from the Akaroa/Wairewa Community Board's 2012/13 Discretionary Response Fund for a Canadian Ice Hockey Trip.

5. STAFF RECOMMENDATION

- 5.1 It is recommended that the Akaroa/Wairewa Community Board approves a grant of \$300 from its 2014/15 Discretionary Response Fund to Moses Bygate-Smith towards the cost of the Chinese Taipei Ice Hockey trip in September 2014.

13. CONSIDERATION OF APPLICATIONS FOR NEIGHBOURHOOD WEEK FUNDING

		Contact	Contact Details
General Manager responsible:	General Manager, Community Services Group	N	
Officer responsible:	Unit Manager, Community Support Unit	N	
Author:	Penelope Goldstone	Y	941-5689

1. PURPOSE AND ORIGIN OF REPORT

1.1 The purpose of this report is to consider applications for the Akaroa/Wairewa Neighbourhood Week funding 2014.

2. EXECUTIVE SUMMARY

2.1 Not applicable.

3. BACKGROUND

3.1 Local community groups, including residents' associations and neighbourhood support groups have been sent information inviting them to apply for the Neighbourhood Week Funding that has been set aside by the Board.

3.2 Neighbourhood Week is a dedicated week in which individuals and groups are encouraged to get together and get to know one another locally. Neighbourhood Week 2014 is to be held from 24 October – 2 November 2014. Applications for funding closed on 29 August 2014.

3.4 A matrix of applications is **attached**.

4. COMMENT

4.1 All applications are sorted and assessed to ensure that they meet the guidelines for the Neighbourhood Week event, and staff recommends an amount to be allocated to each application.

5. FINANCIAL IMPLICATIONS

5.1 The Akaroa/Wairewa Community Board has set aside \$1,000 from the Strengthening Communities Fund to assist individuals and groups run events. It is not the intention of this funding to totally fund events. Those applying for funding are expected to partially resource events themselves either financially or through supply of materials.

6. STAFF RECOMMENDATION

It is recommended that the Akaroa/Wairewa Community Board consider the applications as set out in the circulated matrix and allocate Neighbourhood Week funds accordingly.

ATTACHMENT TO CLAUSE 13

No.	Contact Name	Organisation	Proposed Activity	Itemised cost of activity	Who is the Activity for?	No. of People	Location	Date	Time	Received funding in the last 2 years?	Total Cost of Activity (\$)	Amount Requested (\$)	Amount Recommended
1	Marcus Puentener	Little River Wairewa Community Trust	A whole community breakfast with games for kids. Pancakes, BBQ and non alcoholic drinks are to be provided. Last year we catered for over 130 locals.	Flour \$30, Milk \$40, Gas for BBQ \$30, Meat and bread \$450, fruit for pancakes and the healthy \$100. Amount of funding requested from Community Board \$650. Organisations contributions: \$300, non-alcoholic juice, coffee and tea. Total cost of event \$950.	The invitation is to the entire Little River Community	150+	Little River Awa-iti Domain, Rugby Clubrooms	Sunday 2 November	11am	yes	\$950	\$650	\$275
2	Sue Mather	Local resident	Street BBQ	Food (meat mainly) \$250. Street's contribution towards the event \$2/pp.	Local residents in our street and side streets.	100	Western Valley Road	Saturday 1 November	12 noon	yes	\$450	\$250	\$175
3	Geoffrey Eric Carter	Head of the Bays Society Inc.	Beach clean up - Robinsons Bay, Duvauchelle, Barrys Bay. Community get together and BBQ to follow.	Sausages, bread, sauce etc. Bags for rubbish. \$250	Residents and bachowners of Robinsons Bay, Duvauchelle and Barrys Bay.	60+	Robinsons Bay, Duvauchelle and Barrys Bay	Saturday 18 October	1pm	no (note: Geoff has had funding as an individual, but Head of the Bays Society has not received funding)	\$250	\$150	\$110
4	Jo Rebekah Cameron	Local resident	Community garage sale and BBQ lunch, games and lollie scramble.	BBQ meat \$80; non alcoholic drinks and lollie scramble \$20; bread, onions, sauce etc \$25; prizes for games \$30. Total \$155. The street will contribute \$50, plus their own advertising and printing, and supply own gas for BBQ.	Everyone in Birdlings Flat is invited	60-80	Lake Terrace Road, Birdlings Flat	Sunday 2 November	10am	yes	\$155	\$100	\$100
5	Lou Sarah Drage	Local resident	Neighbourhood get together/meet new neighbours	drinks (tea, coffee, juice and lemonade) \$35; snacks (crackers, cheese, chips, dips) \$36; BBQ (sausages, bread, onions, tomato sauce) \$76. Neighbours will bring salads, deserts, slices (\$150)	McQueens Valley Road residents	40	McQueens Valley Road	Sunday, 2 November 2014	12 noon	no	\$297.00	\$147	\$70
6	Elizabeth Ann Haylock	Local resident	Street party and get to know neighbours	sausages \$60; bread \$20. Organiser's contribution: sauce, serviettes, stamps, envelope, photocopying (\$40)	All people who own houses and live in Penlington Place	50-60	Stanley Park, Penlington Place entrance	Friday, 24 October 2014	6pm	no	\$120.00	\$80	\$80
7	Ros Service	Wainui Residents Association	Community BBQ and tree planting day	Food (meat, salads, breads, nibbles etc) \$450; Beverages (juice, tea, coffee) \$100; Plates, glasses, napkins \$60; Plants \$300. Association will contribute \$300 towards event.	Residents and bach holders of Wainui	100	Wainui Community Centre	Saturday, 25 October	4pm	no	\$910	\$610	\$190
											\$3,132	\$1,987	\$1,000

14. BRIEFINGS

14.1 COLIN CURRIE – PROJECT MANAGER

The Project Manager will give an update on the Akaroa Water Supply upgrade.

15. COMMUNITY BOARD ADVISERS UPDATE

15.1 BOARD FUNDING BALANCES

A copy of the Board's 2014/2015 funding balances as at 10 September 2014 is **attached** for members' information.

15.2 SUBMISSIONS TO PROPOSED BYLAWS

A copy of the Board's submissions to the following Proposed Bylaws are **attached** for members' retrospective approval.

- 15.2.1 Water Supply, Wastewater and Stormwater Bylaw 2014
- 15.2.2 Parks and Reserves Bylaw 2014
- 15.2.3 Traffic and Parking Amendment Bylaw 2014
- 15.2.4 Cruising and Prohibited Times on Roads Bylaw 2014
- 15.2.5 Urban Fire Safety Bylaw 2014

STAFF RECOMMENDATION

That the Board retrospectively approve its submissions to the above Bylaws.

Codes	Akaroa/Wairewa Discretionary Response Fund		Board Approval
	Discretionary Response Fund - 2014/2015 allocation	12,799.00	
	Carried Forward 2012/2013 projects that did not proceed (EQ related)	0	
	Total 2014/2015	12,799.00	
461/124/9/	Allocations made		
1	Little River Craft Station Inc. – Kidsfest Holiday Craft Programme	920.00	9/7/2014
2	Youth Development Fund – Dion McGrail - pending	400.00	10/9/2014
3	Youth Development Fund – Moses Bygate-Smith - pending	300.00	10/9/2014
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13			
	Discretionary Response Funds Allocated	1,620.00	
	TOTAL: Akaroa/Wairewa Discretionary Response Fund Unallocated	11,179.00	
	Youth Development Fund - Opening Balance allocation from SCF	0	
	Allocations made		
1	Dion McGrail – contribution towards a Spirit of Adventure voyage – pending	400.00	10/9/2014
2	Moses Bygate-Smith – to participate in the 2014 Chinese Taipei Youth Invitational Tournament Ice hockey Trip – pending	300.00	10/9/2014
3			
4			
	Youth Development Fund Total Allocation	700.00	

SUBMISSION TO:	Christchurch City Council
ON:	Water Supply, Wastewater and Stormwater Bylaw 2014
FROM:	Akaroa/Wairewa Community Board
CONTACT:	Pam Richardson Chairman Akaroa/Wairewa Community Board Phone: 03 3046825

INTRODUCTION

The Akaroa-Wairewa Community Board (the Board) appreciates the opportunity to make this submission.

The Board believes there is a strong need for the Council to communicate the provisions of this bylaw to the community and raise the profile of the three waters bylaw, using brochures FAQ sheets etc.

Our water supplies will continue to be constrained as a result of the nature of the Banks Peninsula water supplies and the environment. It is important that we use water wisely and efficiently including devices and appliances in new homes and commercial buildings that provide the use of stored water for other uses e.g. gardening, washing vehicles etc. We also acknowledge that our storage systems will need to be affordable and sustainable.

The Board wishes to make comment and/or suggestions on the following specific issues:

Monitoring

The Board requests that the Council provide resources for ongoing monitoring to ensure compliance with the requirements of this bylaw, particularly in relation to stormwater disposal, and restricted water supplies.

Interpretation – Bank

Page 6

The Board suggests that a diagram is provided to clearly explain what this definition means, as the “shoulder” of the waterway is not a common phrase.

Interpretation – Rural-Residential Definition

Page 6

The Board seeks clarification as to the meaning of “rural residential properties” under the interpretation section. Does it have the same meaning as rural residential in the Banks Peninsula section of the District Plan? The Board notes that the term “rural residential” appears in several places throughout the bylaw, without any definition as to what the term means.

Under the interpretation for “Ordinary Use”, rural residential is excluded. Does this mean that residential properties in a rural area will be charged a commercial rate for their water supply?

The Board would be concerned if it was proposed to charge on a per unit basis for water, as this could have serious implications for low income households.

Part 1: Water Supply, Clause 4 (e) Objectives

Page 8

The Board would like the following clause added under this section:

(g) Work with communities with substandard drinking water, to develop potable water supplies with legalised access.

The Board supports the introduction of the requirement for all new premises constructed within the Council water supply areas of Akaroa, Duvauchelle, Takamatua, Wainui, Pigeon Bay, Little River and Birdlings Flat to have a tank or facility with a minimum capacity of 5000 litres for the purpose of collecting and storing rainwater for non-potable purposes.

The Board would like to see the community encouraged to install such storage where appropriate in present situations, not only for new premises, and to possibly encourage groups of properties to get together to provide shared storage. This may be better done by way of policy, or through the Water Supply Strategy.

The Board also suggests that the Council encourage people to have storage higher than the minimum of 5,000 litres, and to allow underground storage, where appropriate. This would provide valuable water storage for fire fighting purposes, as many of our Peninsula water supplies do not include high pressure fire hydrants.

Restricted Water Supplies

The Board is aware of a previous requirement for the properties connected to restricted water supplies on Banks Peninsula, to have a minimum 1800 litre storage tank to store the supplied water in case of failures in the system. This requirement does not appear to be included in the bylaw, and the Board seeks clarification as to whether it is still applicable.

This clause currently states:

(e) Define the obligations of the Council, installers, owners and the public in matters related to the discharge of stormwater and management of stormwater systems.

The Board wishes to see it amended to read:

*(e) Define the obligations of the Council, installers, owners and the public in matters related to the discharge of stormwater and management of stormwater systems, **including the education of property owners on the legal discharge of their stormwater.***

The Board believes that the Council needs to encourage and enforce improved stormwater disposal. Stormwater drains should not be interfered with and there should be monitoring of the systems. Banks Peninsula has issues with hill areas. Property owners do need to understand their responsibilities, especially in areas where there is no defined stormwater system.

The Board notes that there is nothing included in the bylaw regarding stormwater in the rural areas, where there are a number of issues. There is a need for some information and advice for people to be made aware of their responsibilities. The Board suggests that the Council could prepare an information sheet outlining landowners and residents obligations.

The Board strongly endorses this section and again suggests that the Council make people aware of their obligations to maintain and keep clear, private stormwater systems and waterways.

The Board also notes that there is no mention under this section of suitable capacity, upgrades and maintenance of Council stormwater systems. Obligations and responsibilities for stormwater systems need to be clear for both private and public infrastructure.

Land Drainage Areas

The Board would like to see a map attached to the bylaw showing all the current Land Drainage Areas administered by the Council.

The Board **wishes to speak** in support of its submission.



Pam Richardson
Chairman
Akaroa-Wairewa Community Board

15 August 2014

Community Board contact:

Liz Carter
Akaroa Service Centre
Community Board Adviser
P.O. Box 73028
Christchurch
Phone: (03) 9415682
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SUBMISSION TO: Christchurch City Council

ON: **Parks and Reserves Bylaw 2014**

FROM: Akaroa/Wairewa Community Board

CONTACT: Pam Richardson
Chairman
Akaroa/Wairewa Community Board
Phone: 03 3046825

INTRODUCTION

The Akaroa-Wairewa Community Board (the Board) appreciates the opportunity to make this submission.

The Board wishes to make comment and/or suggestions on the following specific issues:

Policy for Events on Reserves

The Board would like the Council to consider introducing a policy to cover events on reserves.

Currently the rules and regulations around organised events on reserves do not appear to differentiate between small events and very large events. The Board's experience with this, is that some of the smaller events have been cancelled by organisers who are unable to provide the level of administrative and financial resources to fulfil all the requirements.

It seems that these rules have developed over a period of time, but have never been incorporated into a formal policy. The Board submits that a policy should be developed in conjunction with the people who organise events, so that the process is clear and fair for everyone.

Whilst the Board recognises the need for rules and guidelines to ensure public safety, and appreciates the Council's liability in allowing events on reserves, it should not appear that the Council is imposing bureaucratic hurdles on people who are wanting to hold small, simple events.

Interpretation - Foreshore

Page 6

In the proposed bylaw, the interpretation for "Foreshore" is

Foreshore means the land edging the sea, estuaries and rivers that is regularly submerged and exposed by the sea's tidal ebb and flow, that is, the area between the line of mean high water springs level and the mean low water springs level.

The Board seeks clarification as to how that definition sits with the "common marine and coastal area" as defined in the Marine and Coastal Area (Takutai Moana) Act 2011, and what agency is responsible for control of that area.

There often appears to be confusion over what bylaw, regulation etc covers the area of land above Mean High Water Springs (MHWS) and before the commencement of land clearly identified as being reserve, legal road, private land etc.

The Board submits that if the area above MHWS is to be controlled by the Council, then the definition of "Foreshore" needs to be expanded to reflect this, and policies developed to control activities and events that occur within that area.

As an example, there is an area of the Akaroa Beach that is between MHWS and the legal road (Beach Road). Is that covered by the provisions of this bylaw?

The Board supports the following clause under the Interpretation section:

Authorised Officer

(c) includes reserve committee members appointed by Community Boards.

The Board believes this reflects the level of involvement and day-to-day interaction that Reserve Management Committee members have with people using local reserves and the need for those members to be able to encourage compliance with the Parks and Reserves Bylaw.

The Board **wishes to speak** in support of its submission.



Pam Richardson
Chairman
Akaroa-Wairewa Community Board

15 August 2014

Community Board contact:

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SUBMISSION TO:	Christchurch City Council
ON:	Proposed Traffic and Parking Amendment Bylaw 2014
FROM:	Akaroa/Wairewa Community Board
CONTACT:	Pam Richardson Chairman Akaroa/Wairewa Community Board Phone: 03 3046825

INTRODUCTION

The Akaroa-Wairewa Community Board (the Board) appreciates the opportunity to make this submission.

The Board wishes to make comment and/or suggestions on the following specific issues:

Rural Roads

The Board wishes to signal that it wants the Council to investigate the a “shared” model for rural roads when the Traffic and Parking Bylaw is next fully reviewed.

Wheeled Recreational Devices

The Board notes that the term “wheeled recreational device” is used in various places throughout the amended bylaw. There does not appear to be a definition of what is included in this category. For example are skateboards classed as wheeled recreational devices?

Stopping and Standing Provisions

The Board requests that the Council considers stopping and standing provisions in the bylaw, in relation to freedom camping.

The Board is currently asking staff to enforce certain provisions in various bylaws in relation to freedom camping, particularly in Akaroa, and it appears that the provisions relating to stopping and standing are not comprehensive enough to provide the right controls.

The Board **wishes to speak** in support of its submission.



Pam Richardson
Chairman
Akaroa-Wairewa Community Board

15 August 2014

Community Board contact:
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Email: liz.carter@ccc.govt.nz

SUBMISSION TO: Christchurch City Council
ON: **Proposed Cruising and Prohibited Times on Roads Bylaw 2014**
FROM: Akaroa/Wairewa Community Board
CONTACT: Pam Richardson
Chairman
Akaroa/Wairewa Community Board
Phone: 03 3046825

INTRODUCTION

The Akaroa-Wairewa Community Board (the Board) appreciates the opportunity to make this submission.

The Board wishes to make comment and/or suggestions on the following specific issues:

Clause 7 (3) – RESOLUTIONS TO PROHIBIT CARS ON ROADS AT CERTAIN TIMES

Clause 7(3) of the proposed bylaw states:

Before making a resolution under clause 7(1) (or the amendment or revocation of a resolution under clause 7(2) the Council **will consider the views and preferences of persons affected by the decision**, which may include.....

The Board submits that Community Boards should be included in the list of affected persons/agencies, and requests that the following be added to the clause

- (f) the local Community Board

General

The Board endorses the rest of the proposed Bylaw.

The Board does **not wish** to speak in support of its submission.



Pam Richardson
Chairman
Akaroa-Wairewa Community Board

15 August 2014

Community Board contact:

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P.O. Box 73028
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SUBMISSION TO: Christchurch City Council

ON: **Proposed Urban Fire Safety Bylaw 2014**

FROM: Akaroa/Wairewa Community Board

CONTACT: Pam Richardson
Chairman
Akaroa/Wairewa Community Board
Phone: 03 3046825

INTRODUCTION

The Akaroa-Wairewa Community Board (the Board) appreciates the opportunity to make this submission.

The Board wishes to make comment and/or suggestions on the following specific issues:

Rural / Urban Interface

The Board notes that the only parts of the Akaroa/Wairewa area that are affected by this bylaw are the townships of Akaroa and Little River. The balance of the Akaroa/Wairewa community is controlled under the Forest & Rural Fires Act 1977.

The Board is concerned at the apparent difference in controls between the rural area and the urban area's. In the rural areas, when a Prohibited Season is in place, pursuant to the Forest & Rural Fires Act, *"the lighting of fires in the open air is prohibited"*.

Under the proposed provisions in the bylaw, even if a prohibition is in force, a person may use a *"barbeque, pizza oven or make a hangi"* or *"set on fire any fireworks"* in one of the urban areas.

The Board would be concerned if a Prohibited Season was in force in the rural areas and in the urban areas, (under different legislation) but the conditions were quite different and fires could be lit immediately adjacent to the rural area. Fireworks in particular would be a concern as they could drift into the rural area.

Maps

The Board suggests that maps that are relevant to the proposed bylaw should be included in the document.

Fact Sheets

The Board is aware that there is considerable confusion in the community around fire restrictions and prohibitions, particularly as there is a number of different authorities involved in administering fire regulations – e.g. Christchurch City Council, Environment Canterbury, Department of Conservation.

The Board suggests that a "Fact Sheet" outlining the different fire districts and relevant restrictions would be invaluable to residents in our communities.

The Board **does** wish to speak in support of its submission.



Pam Richardson
Chairman
Akaroa-Wairewa Community Board

15 August 2014

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16. ELECTED MEMBERS INFORMATION EXCHANGE

17. QUESTIONS UNDER STANDING ORDERS