

## **AKAROA/WAIREWA COMMUNITY BOARD AGENDA**

**11 JUNE 2014**

**AT 9.30AM**

**IN THE AKAROA SPORTS COMPLEX,  
AKAROA RECREATION GROUND, 28 RUE JOLIE, AKAROA**

**Community Board:** Pam Richardson (Chairman), Maria Bartlett, Lyndon Graham, Janis Haley, Bryan Morgan and Andrew Turner

**Community Board Adviser**

Liz Carter

Phone 941 5682 DDI

Email: [liz.carter@ccc.govt.co.nz](mailto:liz.carter@ccc.govt.co.nz)

**PART A - MATTERS REQUIRING A COUNCIL DECISION**

**PART B - REPORTS FOR INFORMATION**

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**1. APOLOGIES**

**2. DECLARATION OF INTEREST**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

**3. CONFIRMATION OF MEETING MINUTES**

**3.1 Ordinary Board Meeting – 15 May 2014**

The minutes of the Board's ordinary meeting held on Thursday 15 May 2014 are **attached**.

**STAFF RECOMMENDATION**

That the minutes of the Board's ordinary meeting held on Thursday 15 May 2014 be confirmed.

**AKAROA/WAIREWA COMMUNITY BOARD  
15 MAY 2014**

**Minutes of a meeting of the Akaroa/Wairewa Community Board  
held on Thursday 15 May 2014 at 1pm in the  
Little River Service Centre, 4238 Christchurch-Akaroa Road, Little River**

**PRESENT:** Pam Richardson (Chairman), Maria Bartlett, Lyndon Graham and Janis Haley.

**APOLOGIES:** Apologies for absence were received and accepted from Andrew Turner and Bryan Morgan.

**DECLARATION OF INTEREST:** There were no declarations of interest.

The Board reports that:

**PART A – MATTERS REQUIRING A COUNCIL DECISION**

**1. BIRDLINGS FLAT RESERVE – COMMUNITY HALL DEVELOPMENT AND RESERVE NAMING/CHANGE OF PURPOSE**

The Board considered a report to recommend that the Council formalise reserve names, for its approval.

The Board also considered the staff recommendation to change the purpose for which the Birdlings Flat Reserve is classified under the Reserves Act 1977 to enable a community hall building to be located on that park, and to approve the proposed location of the community hall. This matter was dealt with under the Board's delegated decisions. Please refer to Clause 1 (cont'd) in Part C of these minutes.

**STAFF RECOMMENDATION**

It is recommended that the Akaroa/Wairewa Community Board:

- 1.1 Recommend to the Christchurch City Council that it approve the name of Birdlings Flat Community Reserve for the reserve at 157 Poranui Beach Road, and Birdlings Flat Utility Reserve for the reserve at 7 Lake Terrace Road.

**BOARD CONSIDERATION**

The Board agreed that keeping the name of the reserves simple and practical was appropriate.

**BOARD RECOMMENDATION**

The Board **decided** to recommend to the Council that it adopt the staff recommendation outlined in Clause 1.1 above.

**PART B – REPORTS FOR INFORMATION**

**2. DEPUTATIONS BY APPOINTMENT**

**2.1 COMMUNITY ENERGY ACTION CHARITABLE TRUST - CAROLINE SHONE AND JESS FIEBIG**

The scheduled deputation did not attend.

## 2 Cont'd

### 2.2 LITTLE RIVER WAIREWA COMMUNITY TRUST – MARCUS PUENTENER

The scheduled deputation did not attend.

### 2.3 MURRAY ROXBURGH

The scheduled deputation was held over until the June meeting of the Board.

## 3. PRESENTATION OF PETITIONS

Nil.

## 4. NOTICES OF MOTION

Nil.

## 5. CORRESPONDENCE

### 5.1 LITTLE RIVER WAIREWA COMMUNITY TRUST

The Little River Wairewa Community Trust had written to the Board supporting the concept of a locally driven river rating district as a mechanism for managing the process of river bank works in the district.

The Board **decided** to receive the correspondence and refer it to staff to be considered in conjunction with other flooding mitigation measures.

The Board also **requested** that the correspondence be forwarded to the Banks Peninsula Water Management Zone Committee and Environment Canterbury for their information.

## 6. RESERVE MANAGEMENT COMMITTEES

### 6.1 RESERVE MANAGEMENT COMMITTEES ORDINARY MINUTES

#### 6.1.1 Duvauchelle Reserve Management Committee

The Board **decided** to meet with the Duvauchelle Reserve Management Committee to discuss issues regarding the reserve, including the Draft Management Plan for the reserve and the Council process for undertaking capital expenditure projects on reserves.

#### 6.1.2 Stanley Park Reserve Management Committee

The Board supported the Stanley Park Landscape Development Plan and the proposed enhancement of the main Beach Road entrance to the Park, along with other development work planned.

#### 6.1.3 Okains Bay Reserve Management Committee

The Board **decided** to meet with the Okains Bay Reserve Management Committee to discuss topical issues, including the Council process for undertaking capital expenditure projects on reserves.

## 6 Cont'd

The Board **received** the minutes of the following Reserve Management Committee meetings:

- Duvauchelle Reserve Management Committee – 10 March 2014
- Duvauchelle Reserve Management Committee – 14 April 2014
- Stanley Park Reserve Management Committee – 3 April 2014
- Okains Bay Reserve Management Committee – 11 February 2014
- Okains Bay Reserve Management Committee – 8 April 2014.

## 7. COMMUNITY ORGANISATIONS REPORTS

### 7.1 BANKS PENINSULA WATER MANAGEMENT ZONE COMMITTEE – 18 FEBRUARY 2014

### 7.2 BANKS PENINSULA WATER MANAGEMENT ZONE COMMITTEE – 20 MARCH 2014

The Board **received** the minutes of the Banks Peninsula Water Management Zone Committee meetings of Tuesday 18 February 2014 and Tuesday 20 March 2014.

### 7.3 ORTON BRADLEY PARK BOARD – 17 FEBRUARY 2014

The Board **received** the minutes of the Orton Bradley Park Board meeting held on Monday 17 February 2014.

## 8. BRIEFINGS

### 8.1 RITCHIE MOYLE – SENIOR PROJECT MANAGER

The Senior Project Manager briefed the Board on the Facilities Rebuild programme pertaining to Council owned heritage buildings in Akaroa.

The Board **requested** that the reporting process be worked through as quickly as possible to ensure facilities in Akaroa can be reopened promptly.

The Board also **requested** that staff keep the Board informed with regular updates on progress.

### 8.2 ORTON BRADLEY PARK BOARD – BARRY BOWATER

Barry Bowater, the Akaroa/Wairewa Community Board appointed Council representative on the Orton Bradley Park Board, updated members on activities and plans for the Park.

### 8.3 STRENGTHENING COMMUNITIES ADVISER

The Strengthening Communities Adviser updated the Board on progress with the Birdlings Flat Community building and the lease for the Little River Community Trust nursery to be developed behind the Little River Service Centre.

## 9. COMMUNITY BOARD ADVISER'S UPDATE

The Board received information from the Community Board Adviser on various matters.

- **Akaroa Museum Advisory Committee**  
The Board **requested** that staff schedule a date for the first meeting of the Akaroa Museum Advisory Committee for 2014.

## 10. ELECTED MEMBERS' INFORMATION EXCHANGE

Board members received information on various matters.

- **Duvauchelle Footpath**

The Board **decided** to ask staff to inform the Board of steps available to improve the surface of the footpath adjacent to State Highway 75, between Seafield Road and Pawsons Valley Road.

- **Hamiltons Road**

The Board **decided** to ask staff if it is intended to replace the culvert at the top of Hamiltons Road and if so, what the timeline was for that work.

- **Pawsons Valley Road**

Following a presentation showing the extent of the recent flooding in Pawsons Valley Road, the Board **decided** to ask staff if culverts along that road were going to be cleared and whether the small diameter culverts could be replaced with larger ones to assist with stormwater disposal.

The Board also **decided** to ask staff if the new residential developments in Pawsons Valley Road are complying with resource consent conditions in terms of stormwater, as during recent storms events water was observed to be flooding down newly developed driveways straight on to the road and contributing to flooding problems.

The Board **decided** to ask staff for a briefing on the recent storm damage and what plans are in place to maintain and keep all culverts clear in the future.

- **Akaroa Scout Den**

The Board was informed of the history of the Akaroa Scout Den and how the facility had been taken over by a recycling contractor some years ago, through a lease arrangement with the Council. It was reported that the building had now been returned to the Scout Group, but in a very dilapidated state and it would now require a lot of work to make it useable again. The Britomart Scout Group feel that Council has a responsibility to ensure the building is returned back to them in good order with the costs of repair being funded by the Council and the contractor.

The Board **decided** to ask staff for the information on the lease of this building, including responsibilities for maintenance of the facility.

- **Long Bay Road/Christchurch-Akaroa Road Intersection**

The Board was concerned that the activities carried out by roading contractors at the top of Old Coach Road were causing congestion at an already busy intersection and members suggested that consideration should be given to improving the situation. It was also reported that resource consent conditions applied to a nearby olive farm meant that olive trees were planted hard against the boundary resulting in a lack of visibility for right turning traffic.

The Board **decided** to ask staff to work in consultation with the New Zealand Transport Agency to see if the intersection could be made safer by relocating the roadside activities on Old Coach Road and investigating whether site distances could be improved by the removal of olive trees from along the boundary of the adjacent property.

- **Stormwater Drainage**

The Board **decided** to ask staff for information on stormwater disposal, including how urban/residential properties disposed of stormwater if there was no Council system available at the property boundary, and how stormwater is dealt with in the interface between urban and rural land.

## 11. QUESTIONS UNDER STANDING ORDERS

Nil.

## **PART C – DELEGATED DECISIONS**

### **12. CONFIRMATION OF MEETING MINUTES – 17 APRIL 2014**

The Board **resolved** that the minutes of its ordinary meeting held on Thursday 17 April 2014 be confirmed.

### **1. BIRDLINGS FLAT RESERVE – COMMUNITY HALL DEVELOPMENT AND RESERVE NAMING/CHANGE OF PURPOSE (CONT'D)**

The Board considered a report to change the purpose for which the Birdlings Flat Reserve is classified under the Reserves Act 1977 to enable a community hall building to be located on that park, and to approve the proposed location of the community hall.

The Board **resolved** to:

- 1.2 Approve the change of purpose for which the reserve at Lot 2 DP 26174, having an area of approximately 2,266 square metres, is classified from Local Purpose (Utility) Reserve to Local Purpose (Community Buildings) Reserve to enable a community hall building to be located there.
- 1.3 Approve the location of a community hall building on the reserve at 157 Poranui Road.

Refer Part A Clause 1 with reference to 6.3 in Clause 10 of agenda that required a Council decision.

### **13. APPLICATION TO THE AKAROA/WAIREWA DISCRETIONARY RESPONSE FUND (YOUTH DEVELOPMENT SCHEME) – IZZY HOULT, MONICA BROSNHAN, HOLLY BOARDMAN AND HANNA ANDERSON.**

The Board considered a report seeking approval for youth development funding from Izzy Hoult, Monica Brosnahan, Holly Boardman and Hanna Anderson to the Akaroa/Wairewa Community Board from its 2013/14 Discretionary Response Fund.

The Board **resolved** to approve a grant of \$1,836 from its 2013/14 Discretionary Response Fund to Izzy Hoult, Monica Brosnahan, Holly Boardman and Hanna Anderson towards the cost of their travel and accommodation to attend the Ballet Concourse week in Sydney.

### **14. APPLICATION TO AKAROA/WAIREWA COMMUNITY BOARD 2013/14 DISCRETIONARY RESPONSE FUND – LITTLE RIVER WAIREWA COMMUNITY TRUST**

The Board considered an application for funding from its 2013/14 Discretionary Response Fund from the Little River Wairewa Community Trust for \$500 for the Coronation Heritage Garden.

The Board **resolved** to approve a grant of \$500 from its 2013/14 Discretionary Response Fund to the Little River Wairewa Community Trust towards the Coronation Heritage Garden project for plants and mulch.

### **15. AKAROA/WAIREWA COMMUNITY BOARD STRENGTHENING COMMUNITIES FUND – KEY LOCAL PROJECTS 2014/15**

The Board considered a report recommending Key Local Projects to the Metropolitan Strengthening Communities Fund for 2014/15.

The Board **resolved** that the Akaroa Resource Collective Trust project be a Key Local Project and recommends a grant of \$46,000 to be considered by the Metropolitan Funding Committee from the 2014/15 Strengthening Communities Fund.



## 9. COMMUNITY BOARD ADVISER'S UPDATE (CONT'D)

### 9.1 AKAROA MUSEUM ADVISORY COMMITTEE

The Board **resolved** to approve the nominations of David Miller and Kate Clare as the Friends of the Akaroa Museum's representatives on the Akaroa Museum Advisory Committee.

The Board further **resolved** that Lyndon Graham be the Community Representative on the Akaroa Museum Advisory Committee.

### 9.2 LOCAL GOVERNMENT NEW ZEALAND TRAINING – UNDERSTANDING TE AO MAORI

The Board **resolved** that Board members Janis Haley and Lyndon Graham attend the Understanding Te Ao Maori training workshop on Thursday 5 June 2014 and Friday 6 June 2014.

### 9.3 BOARD MEETING DATES

#### 9.3.1 Ordinary Meeting and Board Seminars/Workshops

The Board was informed that because of other Council priorities scheduled for a Thursday, it was necessary for the Board to reschedule its meetings to a more suitable day. It was suggested that seminars/workshops could be held on the same day, following the ordinary meeting.

The Board **resolved** to adopt the following rescheduled meeting dates for ordinary meetings for 2014 to be followed by a seminar/workshop.

<b>Date</b>	<b>Time</b>	<b>Venue</b>
Wednesday 11 June	9.30am	Akaroa Sports Complex
Wednesday 9 July	9.30am	Little River Service Centre
Wednesday 13 August	9.30am	Akaroa Sports Complex
Wednesday 10 September	9.30am	Little River Service Centre
Wednesday 8 October	9.30am	Akaroa Sports Complex
Wednesday 12 November	9.30am	Little River Service Centre
Wednesday 10 December	9.30am	Akaroa Sports Complex

The meeting concluded at 4.30pm.

**CONFIRMED THIS 11TH DAY OF JUNE 2014**

**PAM RICHARDSON  
CHAIRMAN**

#### **4. DEPUTATIONS BY APPOINTMENT**

##### **4.1 Murray Roxburgh**

Murray Roxburgh wishes to address the Board regarding the New Zealand Motor Home Association establishing a camping site locally.

##### **4.2 Lyndon Forrest**

Lyndon Forrest wishes to address the Board regarding the Akaroa Men's Shed project.

#### **5. PRESENTATION OF PETITIONS**

#### **6. NOTICES OF MOTION**

#### **7. CORRESPONDENCE**

##### **7.1 Spokes Canterbury**

**Attached** is a letter from Spokes Canterbury commending the Board for approving funds for the cycleway from Little River to the Hilltop and offering assistance for the project.

##### **STAFF RECOMMENDATION**

That the letter be received.



Spokes Canterbury  
Advocating for Cycling  
P.O. Box 1606  
Christchurch  
[www.spokes.org.nz](http://www.spokes.org.nz)  
[secretary@spokes.org.nz](mailto:secretary@spokes.org.nz)

26 May 2014

The Chair,  
Akaroa/Waiwera Community Board,  
Christchurch City Council,  
PO Box 73 016,  
Christchurch.

**Subject: Off-road cycle way funding**

Dear Madam,

On behalf of the cycling community I wish to commend your board for approving funds to investigate an off road cycleway from Little River to the Hilltop. This facility will open a large tract of the peninsula to riders that find the climb up SH75 difficult and uncomfortable in the presence of motor vehicles.

In combination with the planned cycleways within metropolitan Christchurch and the Christchurch to Little River Rail Trail riding to Akaroa will be considerably safer with this new facility.

If there is any way SPOKES Canterbury can assist in this project please ask.

Yours sincerely,

Don Babe  
Chair, Spokes Canterbury  
[chair@spokes.org.nz](mailto:chair@spokes.org.nz)

## **8. RESERVE MANAGEMENT COMMITTEES**

### **8.1 Reserve Management Committees Ordinary Minutes**

The minutes of the following Reserve Management Committee meetings are attached.

8.1.1 Ataahua Reserve Management Committee – 12 May 2014 (**attached**)

8.1.2 Duvauchelle Reserve Management Committee – 12 May 2014 (**attached**).

The above minutes may still need to be confirmed by the Committees at their next meetings.

#### **STAFF RECOMMENDATION**

That the Board receive the minutes of the following Reserve Management Committee meetings:

- Ataahua Reserve Management Committee – 12 May 2014
- Duvauchelle Reserve Management Committee – 12 May 2014

## .Ataahua Reserve Board Committee Meeting

held on Monday the 12<sup>th</sup> of May in the Hall, 7.30pm.

Present – Kim Neal, Liz Birdling, Chris Gray, Denis de Pass, Karen de Pass  
David Kearns.

Apologies – Shelley Searles

Minutes - 20/20 Cricket used grounds,  
Chris Gray sent in map of Land Scaping areas to Stephen Gray.  
Working bee required to cut down trees.  
Concrete block toilets still need a few repairs-  
Clear sheeting for light needs replacing, Drip in mens toilet.

Financial- 31 March Statement \$3001.50.

### General Business-

Chris Gray thanked for fitting the new Dead Lock for Entrance door.

( After last door lock was damaged )

Have had extra keys cut – Chris Gray has 2, Karen de Pass and David Kearns 1 each.

Hedge Trimming. Working Bee to clean up Trimmings on 26<sup>th</sup> February 2014.

Discussion on working Bee to remove nominated Trees prior to CCC planting.

Chris Gray to organise workers. Chris Gray to contact Clint McConchie about the possibility of putting rubbish in the paddock next to the Reserve Grounds.

Fire wood from Trees to be taken home by workers.

Glass broken in Kitchen window, Chris Gray to supply, cut glass and repair.

Chris Gray thanked for all work in getting hall ready for bookings .

( Chris - money from bookings to fund the Dish wash and Toilet paper.)

Outside light on Hall- David Kearns Check out and fix.

Post and Chain – CCC to put up.

Karen de Pass thanked for donating 2 folding trestle tables.

Proposed Playground area – discussion,

David Kearns to discuss with CCC staff a possible plan and costings,

Discussed bike Agility course – May look at it at a later date.

Water for Hall – comes from the house behind the Red Box just before the bridge.

Meeting Closed

14/521001

**Minutes of the Meeting of the Duvauchelle Reserves Management Committee**  
**Held at the Duvauchelle Community Centre, on Monday 12<sup>th</sup> May, 2014 at 7.30pm**

**WELCOME:** Chairperson Jacque McAndrew welcomed those present.

**Present:** Committee Members: Jacque McAndrew, Dawn Turner, Brian Bremner  
 Bruce Watts, Sharon Johnston.; CCC Recreation & Sports: Warren Wisneski

**Apologies:** Committee Members; Chris Muirhead, Derek Moir, Geoff Carter;  
 Akaroa/Wairewa Community Board: Lyndon Graham

**Motion:** That the apologies be accepted. Brian / Bruce Carried

**MINUTES:**

**Motion:** That the April Minutes, having been circulated, be taken as read and accepted as a true and correct record.  
 Jacque / Sharon Carried

**FINANCIAL REPORT:**

The Financial Statement for April and May expenses to date were presented.

**Motion:** That the April Financial Statement as presented be accepted and the May expenses to date be approved.  
 Dawn / Sharon Carried

**CORRESPONDENCE:**

**Inward:**

Community Board	Agenda meeting 15 May 2014
Stuart Ennor	Requesting permission to build decking.
Eleanor Emerson	Application for permanent site

**Outward:**

G & V Hamilton	Paving – yes. Permanent windbreak – no
M. Chisholm	re incident

**Motion:** That the inward correspondence be accepted and outward approved.  
 Dawn / Bruce Carried.

**Discussion of Correspondence:**

Campers must follow the written rules.

Stuart Ennor be asked to provide site plan. Suggest Mrs Emerson apply to be placed on waiting list.

**CARETAKERS' REPORT:**

**Cabin 3 alterations** will start 26 May and will include a fire-wall for not a lot extra. Teldave Electrical has quoted \$1,000 approx. for the electrical work. Nick Gill has yet to provide his price.

**Front Entrance:** Peter Thelning & Bondy (Fulton Hogan) have yet to provide quotes.

**Easter at the Camp:** Adverse weather caused a mud problem with boats getting stuck. Repair to grass areas needed.

**21<sup>st</sup> Birthday Party in the Hall:** Went well. No problems. Carpet was professionally cleaned at no expense to us.

**Pipers Valley Stream:** More streambed erosion is occurring.

**Water Supply:** Our water intake was turned off to ease pressure on the clean fresh water put into the Duvauchelle area supply tank after the pollution of local supply by the Easter storm

**General Election:** Hall required from 5pm Friday 19<sup>th</sup> September plus all day Saturday 20 Sept.

**New Cabins:** Plans from Versatile and AI Homes were discussed. Bruce will continue his enquiries.

**Relieving Staff:** Glen & Rhonda Foote are running the camp and it is intended that they will come again in July when Ken & Kaye use some more of their accumulated leave.

**Health & Safety:** Door lock to be fitted on shower cubicle in Hall to keep cleaning materials away from children.

**CCC LIAISON OFFICER REPORT:**

Still after a street light.

Warren advised the Committee that CCC changes may affect us in the future.

**GENERAL BUSINESS**

**Easter Meeting with Campers** – Campers were reminded of their obligations. Their vote of thanks for the caretakers was carried with acclamation. Problem of widows/widowers managing to complete the required Staynights was raised. Also discussed by the Committee was the confusing terminology used for this. (One Staynight means two people stay one night)

Kaye is to be asked to present a new definition of Staynights at the next meeting.

**Holiday Park sign** on Golf Course fence. The Golf Club do not like it but had not realised Ken had been attending to the picket fence. Discussion will continue.

**Boat Park numbering** – Bruce has re-organised this.

**Condolence** – A card will be sent to campers Ken & Graham Jory

There will be a **Camp Walk for Committee at 4pm on Monday 9<sup>th</sup> June**  
 The meeting will be in the **Duvauchelle Community Centre** at the usual time, 7.30 pm. Monday ~~12<sup>th</sup>~~ <sup>9<sup>th</sup> June</sup> May, 2014

## 9. COMMUNITY ORGANISATIONS REPORTS

### 9.1 BANKS PENINSULA WATER MANAGEMENT ZONE COMMITTEE – 15 APRIL 2014

The minutes of the Banks Peninsula Water Management Zone Committee meeting of 15 April 2014 are **attached**. The attachments to these minutes can be viewed at: *The Council – Meetings, agenda & minutes – schedule, agenda and minutes – April*.

**BANKS PENINSULA WATER MANAGEMENT ZONE COMMITTEE  
15 APRIL 2014**

**A meeting of the Banks Peninsula Water Management Zone Committee was held in  
Banks Peninsula Rugby Clubrooms on Tuesday 15 April 2014 at 4pm**

**PRESENT:** Richard Simpson, Community Representative (Chairperson)  
Councillor Andrew Turner, Christchurch City Council  
Donald Couch, Commissioner Environment Canterbury  
Iaeen Cranwell, Te Rūnanga o Wairewa Steve  
Lowndes, Community Representative Pam  
Richardson, Community Representative Pere Tainui,  
Te Rūnanga o Ōnuku  
Kevin Simcock, Community Representative  
Riki Lewis, Te Rūnanga o Koukourarata

**APOLOGIES:** An apology for absence was received and accepted from June Swindells.

Iaeen Cranwell arrived at 4.15pm and was absent for part of clause 1.

An apology for absence was received from Paula Smith.

Pere Tanui departed at 7.45pm and was absent for part of clause 12.

The meeting was opened with a karakia from Peter Ramsden.

**1. CONFIRMATION OF MINUTES – 18 FEBRUARY AND 20 MARCH 2014**

It was **decided** that the minutes of 18 February and 20 March 2014 be approved as a true and accurate record.

*The agenda was dealt with in the following order.*

**2. RESOLUTION TO BE PASSED – SUPPLEMENTARY REPORT**

Approval was sought to submit the following report to the Committee meeting of 15 April 2014:

- **REFRESH COMMUNITY MEMBERS**

The Committee **resolved** that the report be received and considered at the Banks Peninsula Water Management Zone Committee meeting on 15 April 2014.

**3. MATTERS ARISING**

3.1 Okains Bay Water

Local water sampling is still being carried out to inform the water supply plan.

**4. DEPUTATIONS BY APPOINTMENT**

4.1 At this point in the meeting, Ken Sitarz from Poronui was welcomed to the meeting. He indicated that he was interested in discussion of the Wairewa lake levels and the effect on Little River. His email was attached to page 11 of the agenda.



## 5. UPDATE COMMUNITY BOARDS

### 5.1 Akaroa/Wairewa Community Board

Pam Richardson addressed the Committee regarding the recent flooding in Akaroa. The Community Board has requested investigation of issues around the three streams in Akaroa. Tim Ayers reported that he is waiting on an ecologist report from Environment Canterbury before sediment can be removed from stream.

There will be a workshop held at the Banks Peninsula Rugby Clubrooms on 1 May at 7pm regarding Little River flooding issues. Pam suggested it would be good to have a Council planner attend this meeting.

There are 5-6 properties in Pigeon Bay which are interested in connecting to the Pigeon Bay water supply. Anna Veltman, Environment Canterbury, will check what is required for this to happen.

### 5.2 Lyttelton/Mt Herbert Community Board

Richard Simpson referred the Committee to the letter from Paula Smith which was attached to the agenda and also the tabled letter from Bill Studholme (refer **attachment**). These letters documented the kinds of problems occurring all around the Lyttelton Harbour/Whakaraupo catchment in regards to stormwater and drainage issues.

## 6. FLOOD EVENT – LITTLE RIVER 3-5 MARCH

Tim Davie, Environment Canterbury, addressed the Committee regarding the flood event in Little River from 3-5 March 2014. Tim advised that over all the event was a one hundred year event. However, this assessment depended on the interval looked at for the storm, with the following indicative periods noted in Clause 5 Attachment 1 of the agenda.

Graham Harrington, Christchurch City Council, advised that the Met Service has the ability to provide “gauge corrected radar” which potentially could assist in better measurement of rainfall in the region. Measurements of water levels in Little River included:

- 3.6 metres at the Little River Hotel
- 5 metres at Kinloch Road
- 7.5 metres near the rugby clubrooms

Tim Ayers, Christchurch City Council, presented slides of the flooding to the Committee. He also read from a letter to residents in 1997 which outlined the responsibility of landowners to keep the river clear of blockages.

The Committee **recommended** that people attend the workshop regarding the Little River flooding on 1 May at 7pm at the Banks Peninsula Rugby Clubrooms.

## 7. STORMWATER – BANKS PENINSULA CONSENT

The Committee received an update on the Draft Interim Global Stormwater Discharge Permit from Graham Harrington, Christchurch City Council. The Committee was asked to provide feedback on the permit.

The Committee **decided** to delegate Lesley Woudberg to coordinate a small group from the Committee to review the draft permit and provide feedback. Iaeen Cranwell, Kevin Simcock and Pam Richardson declared their interest in being part of this group.

## 8. UPDATES

### 8.1 Regional Committee

Steve Lowndes addressed the Committee regarding the Regional Water Management Committee meeting which was held in Timaru on 8 April 2014. Topics which were addressed included:

- Hunter Downs irrigation scheme
- Update on the Land and Water Regional Plan
- Update on the Zone Implementation Addendums
- Future funding options for the Canterbury Water Management Strategy

### 8.2 Christchurch City Council Significant Ecological Sites

Pam Richardson addressed the Committee regarding the Significant Ecological Sites programme. Investigation around indigenous vegetation is continuing and Christchurch City Council is working with landowners to identify sites. The findings will eventually be included in the District Plan. There was a need identified for an ecologist to be employed to assist in this project. At the moment there is a lack of funding for this position. Paula Smith has written a letter to the Acting CEO, Christchurch City Council, requesting some additional funding as the project ideally should be completed by May 2015.

The Committee members **decided** to delegate Lesley Woudberg to write a submission to the Christchurch City Council Draft Annual Plan by 22 April 2014 supporting a request for the employment of an ecologist to work on the Significant Ecological Sites programme.

## 9. REFRESH COMMUNITY MEMBERS

Lesley Woudberg, Environment Canterbury, addressed the Committee regarding a decision on the timing of the refreshing process of community members.

The Committee **decided** to approve the following recommendations:

- Agree to the refreshment of at least 2 community members during April 2014.
- Agree to elect a Chair and Deputy Chair in June 2014 once all new community members have been confirmed and have joined the Committee.

Kevin Simcock addressed the Committee regarding a tabled discussion paper on the Environment Canterbury refresh process (refer **attachment**).

## 10. PRONUNCIATION PRACTICE

The Committee agreed to postpone this item until the next meeting.

## 11. WAIREWA TECHNICAL REPORTS

Tim Davie, Environment Canterbury, addressed the Committee regarding technical reports recently written around the Wairewa Sub-Regional Plan. He provided several copies of the technical reports for the Committee and a summary table was included for the Committee's information.

Kevin Simcock offered to prepare a discussion paper on a proposed monitoring project.

## 12. FACILITATORS UPDATE

Lesley Woudberg addressed the Committee regarding the following items:

- Banks Peninsula Zone Committee priorities (refer **attachment 1**)
- Proposed timetable for Preparation of Wairewa Addendum
- Extension granted for Addendum (refer **attachment 2**)
- Immediate Steps – Update on Te Rapu Stream Restoration (refer **attachment 3**)
- District Plan Review – letter with initial comments (refer **attachment 4**)
- Field Trip planned for 7 May 2014-04-17
- Autumn newsletter items

The meeting concluded at 8.20pm.

**CONFIRMED THIS 17TH DAY OF JUNE 2014**

**RICHARD SIMPSON  
CHAIRPERSON**

## 10. SPORTS NEW ZEALAND RURAL TRAVEL FUND

		Contact	Contact Details
<b>Executive Leadership Team Member responsible:</b>	Acting General Manager Community Services Group		
<b>Officer responsible:</b>	Acting Unit Manager, Recreation & Sports		
<b>Author:</b>	Vaughan Utteridge Sports Liaison Advisor	Y	(03) 941 5392

### 1. PURPOSE AND ORIGIN OF REPORT

- 1.1 The purpose of this report is to allocate funds from 2013/14 Sport NZ Rural Travel Fund within the Banks Peninsula area.

### 2. EXECUTIVE SUMMARY

- 2.1 Sport New Zealand Rural Travel Funds (previously known as the SPARC Rural Travel Fund) are provided to encourage participation in sport by young people living in rural communities. It is open to rural sports clubs and rural school teams in areas that have an average density of population of less than ten people per square kilometre. The fund is for young people aged between five and nineteen years of age for whom travel is a significant barrier to their ability to participate in sport and recreation. The fund is not available for travelling to regional or national events.
- 2.2 A school club team is defined as one participating in regular local sport competitions in weekends, excluding inter-school and intra-school competitions during school time. A sports club is defined as participating in organised, regular sport competition through membership outside school time. 'Local' for Banks Peninsula means travelling to other sub-unions such as Ellesmere, Waihora, Lincoln and further a-field to participate in regular competitions. A full copy of the Guidelines for these grants has been separately circulated.
- 2.3 Sport New Zealand has previously advised that as a result of a recent review, this will be the last year this fund is provided. See correspondence from Sport New Zealand - **Attachment 1**.
- 2.4 This year three applications were received requesting a total of \$10,500.

### 3. BACKGROUND

- 3.1 For the 2013/14 funding round Sport NZ have allocated \$9,500 (excluding GST) for the Banks Peninsula area. Lyttelton and Governors Bay, which have more than ten people per square kilometre, are not included. A balance of \$30 has been carried forward from the 2012/13 year.

### 4. COMMENT

- 4.1 The 2011/12 year was to have been the last year that SPARC was going to allocate the grant to Christchurch City Council, but at the request of the Akaroa/Wairewa Community Board, staff put in a submission to maintain the fund on the basis of the demographics of Banks Peninsula. Sport NZ then agreed to continue it, with 2013/14 being the last year.
- 4.2 Last year four sports clubs applied for and received funds. Four have returned their accountability reports. See Rural Travel Fund Summary - **Attachment 2**.
- 4.3 This year the closing date of grant applications was 28 February 2014.
- 4.2 There are three applications for the 2013-2014 fund - Banks Peninsula Rugby Football Club Inc., Diamond Harbour Rugby Football Club and Banks Peninsula Cricket Sub Association Inc., as detailed on the attached matrix – **Attachment 3**.

5. **FINANCIAL IMPLICATIONS**

5.1 The total amount available to distribute is \$9,530.

6. **STAFF RECOMMENDATION**

It is recommended that the Lyttelton/Mt Herbert Community Board and the Akaroa/Wairewa Community Board:

6.1 Approve the staff recommendations contained in the Application Matrix 2013/14.  
(**Attachment 3**).

6.2 Hold the balance of funds to cover costs of advertising and use if further approaches are made from previous applicants.



25 November 2013

Kim Ransfield  
Facilities Administrator  
Christchurch City Council  
PO Box 237  
Christchurch

Dear Kim

**Sport NZ Rural Travel Fund (RTF) 2014-2015 – Banks Peninsula Ward**

As you will be aware the New Zealand Census of Population and Dwellings was held on Tuesday 5 March 2013. Results of the census [the “usually resident population count 2013”] were released in October and Sport NZ has recently undertaken an analysis of this data which included a recalculation of territorial authorities’ population density. This analysis indicates that the population density for Christchurch City Council, including the Banks Peninsula Ward is 212 meaning that you are no longer eligible for funding via the RTF.

**Background**

In correspondence to Stephen McArthur (GM Community Services) on 28 August 2007 Sport NZ indicated continued support of your Council’s commitment to Banks Peninsula. Specifically this meant, through the Christchurch City Council, investing Rural Travel Funding for the Banks Peninsula community up to and including the 2010-11 financial year. At the end of that financial year the rural travel funding would cease. However, as a result of the earthquakes, Sport NZ (then SPARC) agreed in a letter to Martin McGregor to retain funding for Christchurch City Council for the 2011-12 financial years.

This was subsequently extended for the period 1 July 2012 – 30 June 2014 and advice provided that a review of this funding would be conducted once the 2013 census was completed.

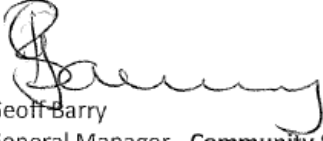
Following this review Sport NZ has made a number of adjustments to the allocation of this fund to eligible territorial authorities. To ensure that a consistent and fair process has been applied, I am writing to advise that investment from Sport NZ for Rural Travel funding for Christchurch City Council for the Banks Peninsula Ward will cease as at June 30 2014.

I would like to take this opportunity to thank Christchurch City Council for their participation in this fund and in particular to the RTF administrators for their work in distributing this investment over a number of years.

You might be interested to know that planning is currently underway for the development of Sport NZ’s 2015-2020 Strategic Plan. This will include a review of all Sport NZ’s investment priorities including the Rural Travel Fund and any decisions regarding the future of this fund will be revisited in 2015.

If you have any questions, please do not hesitate to contact Fiona Ramsay on 04 472 8058 extension 3012 or [fiona.ramsay@sportnz.org.nz](mailto:fiona.ramsay@sportnz.org.nz).

Yours sincerely

A handwritten signature in black ink, appearing to read 'Geoff Barry', written in a cursive style.

Geoff Barry  
General Manager - **Community Sport & Recreation**  
CC – Jane Parfitt – Acting Chief Executive, Christchurch City Council

Rural Travel Fund Summary Report 2012/2013 - Appendix 2



Name of Council



Summary Report

Total number of applications received	4
Total number of successful applications	4
Total amount requested	\$ 9,280.00
Total amount allocated	\$ 9,280.00

Name & Location Of Organisation Applying	Club Or School	Application Approved / Declined	Amount Requested (\$)	Amount Allocated (\$)	Purpose Of Travel Grant	Number of Young People Impacted (Primary & Secondary Aged)			Benefits Of Receiving Funding
						Primary School Aged	Secondary School Aged	Total	
Banks Peninsula Rugby football club Inc	Club	Approved	\$ 5,000.00	\$ 5,000.00	To provide fuel vouchers and fuel for the community vans and buse for training and competition games where travel is outside the Ellesmere area.	52	35	87	Funded a van from Akaroa to practices in little River and a van to bring players from the west of little River. Families who require assistance identified by club Committee.
Tai Tapu Netball Club	Club	Approved	\$ 980.00	\$ 980.00	To assit in car pooling 22 girls who live in Banks Peninsula to club games at Lincoln on Saturdays.	14	8	22	Enabled players from Banks Peninsula to access mainstream competition opportunities by providing transport.
Diamond Harbour Rugby Football Club	Club	Approved	\$ 2,930.00	\$ 2,930.00	Trvel assistance to enable club members( Juniors) to compete in the ERSU competition.	43	2	45	Enabled Junior players to take part in the Ellemere Sub Union competition. Also allowed junior players to combine with other rural clubs to form teams where numbers were low.
Diamond Harbour Cricket Club	Club	Approved	\$400	\$ 400.00	To provide fuel vouchers to parents carpooling and transporting juniors to fixtures in the Ellemere and Malvern areas.	14	5	19	Distributed petrol vouchers to parents carpooling children to competition and training. This provided an opportunity to play sport that otherwise may not have been achievable
								0	
<b>TOTALS:</b>			<b>\$ 9,310.00</b>	<b>\$ 9,310.00</b>		<b>123</b>	<b>50</b>	<b>173</b>	



**ATTACHMENT TO CLAUSE 10 – ATTACHMENT 3**

**SPORT NZ Rural Travel Fund Applications Matrix 2013/2014 BANKS PENINSULA WARDS of the CHRISTCHURCH CITY COUNCIL**

<b>Name of group</b>	<b>Amount requested</b>	<b>Amount allocated last funding round(\$)</b>	<b>Average distance travelled for competitions (km)</b>	<b>Purpose of travel grant</b>	<b>Total members in club</b>	<b>Age 5 - 12</b>	<b>Age 13–19</b>	<b>Decision Rationale</b>	<b>Staff recommendation</b>
Banks Peninsula Rugby Football Club Inc	\$5,000	\$5,000	Vans 90 km Buses 180 km Cars 22 km	To provide fuel vouchers and fuel for the community vans and buses for training and competition games where travel is outside the Ellesmere district	218	64	27	<b>Fund \$4,500.</b> The club's use of community vans for training on Wednesdays has helped the teenage player numbers. Important to keep young players engaged.	That the Akaroa/Wairewa Community Board and the Lyttelton/Mt Herbert Community Board make a grant of \$4,500 from the Sport NZ Rural Travel Fund to the Banks Peninsula Rugby Football club inc.
Banks Peninsula Cricket Sub Association Inc.	\$2,500	\$0	Cars 90 km	For travel costs for parents. Club would like to give the equivalent of 1 tank of petrol (\$100) per player,	35	0	25	<b>Fund \$2,000.</b> 14 trips a years involving 10 vehicles each week.	That the Akaroa/Wairewa Community Board and the Lyttelton/Mt Herbert Community Board make a grant of \$2,000 from the Sport NZ Rural Travel Fund to the Banks Peninsula Cricket Sub Association Inc.
Diamond Harbour Rugby Football Club	\$3,000	\$2,900	35 km practices 90 km competition	To put towards travel costs for parents of players. Teams will travel from Diamond Harbour to Little River, Prebbleton, Rolleston, Yaldhurst, Waihora and Lyttelton.	360 (26 junior)	25	1	<b>Fund \$2,500.</b> Funding assists those in lower socio-economic groups, and those children travelling to join combined teams.	That the Akaroa/Wairewa Community Board and the Lyttelton/Mt Herbert Community Board make a grant of \$2,500 from the Sport NZ Rural Travel Fund to the Diamond Harbour Rugby Football Club
<b>TOTAL</b>	<b>\$10,500</b>	<b>\$7,900</b>							
<b>Available Funds</b>	<b>\$ 9,530</b>							<b>Recommended \$9,000</b>	<b>Balance remaining \$530</b>

## 11. BRIEFINGS

### 11.1 STRENGTHENING COMMUNITIES ADVISER

Sue Grimwood will brief the Board on community profiles.

## 12. COMMUNITY BOARD ADVISERS UPDATE

### 12.1 BOARD FUNDING BALANCES

A copy of the Board's 2013/2014 funding balances as at 11 June 2014 is **attached** for members' information.

### 12.2 MEN'S SHED - AKAROA

At its meeting on 19 December 2013, the Community Board appointed a Working Party to *"meet with representatives of the Men's Shed Group and staff, to progress a location for the Men's Shed"*.

The Working Party met with Lyndon Forrest and Tom MacFarlane from the Men's Shed group on 26 March 2014, and identified the BP Meats property in Rue Lavaud as a suitable temporary site for the group to erect its garages.

#### **STAFF RECOMMENDATION**

That the Board request staff to report back on the feasibility and process for a lease to be arranged with the Akaroa Men's Shed Group, to allow them to temporarily erect two 6 metre x 6 metre garages on the southeast side of the BP Meats property.

ATTACHMENT TO CLAUSE 12.1

Codes	Akaroa/Wairewa Discretionary Response Fund		Board Approval
	<b>Discretionary Response Fund - 2013/2014 allocation</b>	<b>12,799.00</b>	
	<b>Carried Forward 2012/2013 projects that did not proceed (EQ related)</b>	<b>0</b>	
	<b>Total 2013/2014</b>	<b>12,799.00</b>	
461/124/9/	<b>Allocations made</b>		
1	<b>Little River Craft Station Inc. – Kitsfeast Holiday Programme –</b>	800.00	17/7/2013
2	<b>Akaroa District Promotions Inc. – Earthquake Relief Assistance</b>	500.00	17/7/2013
3	<b>Okuti Valley Recreation and Sports Club – Little River Trap Library</b>	1,500.00	18/9/2013
4	<b>Youth Development Fund – Matthew Bayley</b>	500.00	18/9/2013
5	<b>Little River Wairewa Community Trust – Volunteer Nurses</b>	2,100.00	18/09/13
6	<b>Duvauchelle Agricultural and Pastoral Association Inc. – 100<sup>th</sup> Show Celebrations</b>	2,000.00	18/09/13
7	<b>Akaroa Arts and Craft Group – Christmas Banners</b>	213.00	21/11/13
8	<b>Youth Development Fund – Tiahla Skinner – Declined</b>	0	21/11/13
9	<b>Garden of Tane – Administration and Equipment</b>	1,850.00	20/2/14
10	<b>Te Raranga (Canterbury Post-EQ Churches Forum – Printing of Postcards – Declined</b>	0	20/2/14
11	<b>Youth Development Fund – Demelza Dalglish</b>	1,000.00	20/2/14
12	<b>Youth Development Fund - Issy Hoult, Monica Brosnahan, Holly Boardman and Hanna Anderson</b>	1,836.00	15/5/14
13	<b>Little River Wairewa Community Trust - Coronation Heritage Park Plants and Mulch</b>	500.00	15/5/14
	<b>Discretionary Response Funds Allocated</b>	<b>12,799.00</b>	
	<b>TOTAL: Akaroa/Wairewa Discretionary Response Fund Unallocated</b>	<b>0</b>	

	<b>Youth Development Fund - Opening Balance allocation from SCF</b>	<b>0</b>	
	<b>Allocations made</b>		
1	<b>Matthew Bayley - to participate in the New Caledonian National Optimist Championship</b>	500.00	18/9/13
2	<b>Tiahla Skinner – contribution towards a custom made surfboard – Declined</b>	0	21/11/13
3	<b>Demelza Dalglish – Costs towards British Ballet Organization Examination Advanced Two</b>	1,000.00	20/2/14
4	<b>Issy Hoult, Monica Brosnahan, Holly Boardman and Hanna Anderson – to attend Ballet Concourse week in Sydney</b>	1,836.00	15/4/14
	<b>Youth Development Fund Total Allocation</b>	<b>3,336.00</b>	

	<b>Akaroa/Wairewa Reserves Fund</b>	<b>21,743.00</b>	
461/128/9	<b>Allocations made</b>		
1	<b>Okains Bay Maori and Colonial Museum - Insurance Costs</b>	<b>4,000.00</b>	17/4/2013
2	<b>Little River Wairewa Community Trust – Relocation of Living Streams Nursery Project</b>	<b>4,000.00</b>	20/3/2014
3	<b>Little River Wairewa Community Trust – Okuti Valley – Reserve Road – French Peak Road walking and biking track development</b>	<b>13,743.00</b>	20/3/2014
4			
	<b>Akaroa/Wairewa Reserves Fund Allocated</b>	<b>21,743.00</b>	
	<b>Akaroa/Wairewa Reserves Fund Balance Unallocated</b>	<b>0</b>	

**13. ELECTED MEMBERS INFORMATION EXCHANGE**

**14. QUESTIONS UNDER STANDING ORDERS**