

**BURWOOD/PEGASUS COMMUNITY BOARD
AGENDA**

MONDAY 19 MAY 2014

AT 4.30PM

**IN THE BOARDROOM,
CORNER BERESFORD AND UNION STREET,
NEW BRIGHTON**

Community Board: Andrea Cummings (Chairperson), Tim Baker, David East, Glenn Livingstone, Tim Sintes, Linda Stewart and Stan Tawa.

Community Board Adviser
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- PART A - MATTERS REQUIRING A COUNCIL DECISION**
PART B - REPORTS FOR INFORMATION
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1. APOLOGIES

2. DECLARATION OF INTEREST

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

3. CONFIRMATION OF MEETING MINUTES – 5 MAY 2014

The minutes of the Board's ordinary meeting of 5 May 2014 are **attached**.

STAFF RECOMMENDATION

That the minutes of the Board's ordinary meeting be confirmed.

4. DEPUTATIONS BY APPOINTMENT

4.1 MEDIATION SERVICES/RESOLVE CONSULTANCY

Tracey Scott will present information about the Mediation Services/Resolve Consultancy services to the Burwood Pegasus Community Board.

4.2 ENVIRONMENT CANTERBURY (ECAN)

Shannon Boorer from Environment Canterbury will be making a deputation to advise of ECan's bus service review which affects most of the bus routes in the Burwood/Pegasus ward.

4.3 EASTERN VISION STEERING GROUP/AVON-OTAKORO NETWORK

Evan Smith, Programme Manager for the Eastern Vision Steering Group, wishes to update the Board on the work of Eastern Vision and Avon.

5. PRESENTATION OF PETITIONS

6. NOTICES OF MOTION

7. CORRESPONDENCE

8. BRIEFINGS

8.1 CITY HOUSING

Robert Hardie, Operations Team Leader, City Housing will give a short presentation regarding City Housing.

8.2 NEW ZEALAND TRANSPORT AGENCY

Tony Spowart, Traffic and Safety Manager, NZ Transport Agency will address the Board regarding Pedestrian Safety concerns about the intersection at Travis/Burwood Roads.

8.3 CHRISTCHURCH EARTHQUAKE RECOVERY AUTHORITY

Matthew Walters, Relationship Manager, Canterbury Earthquake Recovery Authority (CERA) will update the Board on recent work.

**BURWOOD/PEGASUS COMMUNITY BOARD
5 May 2014**

**Minutes of a meeting of the Burwood/Pegasus Community Board
held on Monday 5 May 2014 at 4.30pm in the Board Room,
Corner Beresford and Union Street, New Brighton, Christchurch.**

PRESENT: Andrea Cummings (Chairperson), Tim Baker, David East, Glenn Livingstone and Tim Sintes.

APOLOGIES: An apology for absence was received and accepted from Stan Tawa and Linda Stewart.

An apology for early departure was received and accepted from Glenn Livingstone who departed at 5:16pm and was absent for Clauses 6, 7, 9, 10 and 11.

The Board reports that:

PART B - REPORTS FOR INFORMATION

1. BURWOOD/PEGASUS SUBMISSION COMMITTEE MINUTES – 14 APRIL 2014

The Board **decided** to receive the minutes of the Submission Committee meeting held on 14 April 2014.

2. DEPUTATIONS BY APPOINTMENT

2.1 COMMUNITY ENERGY ACTION (CEA)

Jess Fiebig and Caroline Shone of Community Energy Action Charitable Trust (CEA) addressed the Board on work they are doing in Canterbury.

CEA is currently running the following charitable programmes in the greater Christchurch area, North Canterbury and some other parts of Canterbury:

- Healthy Homes, a targeted programme for those with medical conditions, children and older people.
- Warm Babies, a targeted programme for families with small children (0-4 years old).
- Elderly Health, a targeted programme for older people.
- Other funding.
- Curtain Bank, providing recycled lined or thermal curtains for Community Services Card holders.
- Energy Advice Service, a free advice service on all home energy issues.

In addition, CEA is working with the Canterbury Earthquake Recovery Authority on the Winter Make it Right programme to provide temporary repairs.

2 Cont'd

2.2 RAWHITI COMMUNITY SPORTS UPDATE

Alan Direen, Consultant, representing Rawhiti Community Sports Incorporated (RCSI) presented a report to the Board on the operation of the organisation, including operation of the community pool at North New Brighton School over the past summer, other current projects and their infrastructure project.

RCSI were seeking from the Board support to enable the organisation to increase sustainable, cost-effective, quality delivery of sport and recreation. This included a request for future assistance to deliver an indoor sport space in the East, based on a sound business case and feasibility studies.

The Board noted that in relation to the operation of the community pool at North New Brighton School, there was a need for the provision of wind shelters and sun shades, acknowledging that this was the organisation's intent.

2.3 KEEP QEII IN THE EAST

Jo Zervos, of Keep QEII in the East, addressed the Board regarding the criteria for the Eastern Recreation and Sport Centre site selection process, as proposed in Clause 10 of these minutes.

Jo Zervos outlined the reasons why her group supported the QEII site; the group's dismay at the drawn out process and the fact that the group would be open to persuasion if another site can be proven to provide the criteria required. The group was not supportive of co-locating the facility adjacent to a school.

The Chairperson thanked all the presenters for their deputations.

3. PRESENTATION OF PETITIONS

Nil.

4. NOTICES OF MOTION

Nil.

5. CORRESPONDENCE

Nil.

6. BRIEFINGS

6.1 GREENSPACE FACILITIES REBUILD

Grant McLeod, Senior Advisor Capital Program (Greenspace) provided information about assets within the Burwood/Pegasus Ward. These comprised two currently closed sites – Clare Park pavilion and South New Brighton park toilets; two other sites have an exemption to remain open – Broad park toilets and change room and Bower park toilets/pavilion. Staff were looking at options for the repair or rebuild of these facilities, with these being dependant upon insurance settlements.

6 Cont'd

6.2 PARKS AND OPEN SPACES

Ross Campbell, Manager Parks Operations, briefed the Board on level or service expectations for parks and open spaces in the Burwood Pegasus Ward. Advice was given that the levels of service for parks and open spaces were consistent throughout the city. A report will be submitted to the Council shortly to propose a new maintenance funding system.

The Board indicated its dissatisfaction with the maintenance of the public toilets within the New Brighton Library in terms of the delay in action, for example with graffiti, after it has been reported. Related to this, was the after-hours use of the Library foyer which provided 24 hour wifi and power outlets. This has reportedly had a negative affect on customer access to the restaurants within the complex.

Mr Campbell agreed to follow up this matter in conjunction with the Chairperson of the New Brighton Business and Landowners Association and also to follow up on matters of maintenance that members had highlighted.

7. COMMUNITY BOARD ADVISER'S UPDATE

The Community Board Adviser gave an update to the Board on matters including:

- Submission to the Draft Long Term Annual Plan to be presented to Council on Wednesday 14 May 2014 at 10:30am.
- Current Consultation Calender.
- Second Appointee to Burwood Resource Recovery Park Community Liaison Group. See Clause 14 of these minutes, for the Board's decision on this matter.

8. QUESTIONS UNDER STANDING ORDERS

Nil.

9. ELECTED MEMBERS' INFORMATION EXCHANGE

- Community Funding review discussion. The Board considered pre-circulated documents setting out the purpose, eligibility criteria and processing timelines for each of the existing Strengthening Communities Grants Programmes.

The Board was asked to give its feedback on the existing funding schemes by answering a survey. This sought views on a variety of issues, including the effectiveness of the current schemes, the timing and frequency of funding rounds, the appropriateness of some current funding categories and the matter of staff delegations. The Board completed the survey.

10. EASTERN RECREATION AND SPORT CENTRE SITE SELECTION PROCESS

The Board considered a report seeking its approval on a process to determine the site of the Eastern Recreation and Sport Centre. The Board noted the 3 April 2014 resolution of the Council's Earthquake Recovery Committee of the Whole which required an interim report on the matter to come back to the Council in May 2014.

The Board indicated its unanimous support for the staff recommendation.

10 Cont'd

The Board **decided** to:

- 10.1 Approve the process and timeline to determine the site of the Eastern Recreation and Sport Centre as detailed in Section 3 of this report.
- 10.2 Request that a copy of the report is presented to the Council as in interim report on the site selection process to date.

11. NEW BRIGHTON LEGACY PROJECT – PROCESS

The Board considered a report detailing a process to be used to identify options for a legacy project in New Brighton, to be led by the Burwood/Pegasus Community Board.

Staff indicated that the existing Community Advisory Group, which had been set up to consider the Draft New Brighton Master Plan, were happy to be involved in identifying options for the legacy project. A meeting of that group was scheduled for 15 May 2014.

The Board agreed that a representative from each of the coastal Residents Associations be invited to the next Community Advisory Group meeting. The invitation to note the need for those representatives to commence canvassing among their networks prior to the meeting to bring ideas, and that there will be further opportunity for canvassing thoughts prior to the second meeting of the Community Advisory Group later in the month.

STAFF RECOMMENDATION

It is recommended that the Burwood/Pegasus Community Board:

- 11.1 Agree to lead a process to identify options for a legacy project in New Brighton, with initial input from a community advisory group.

BOARD DECISION:

The Burwood/Pegasus Community Board **decided** to adopt the staff recommendation and that in addition the Board engage with Council to ascertain a potential source of funding for a legacy project in New Brighton and at what level.

PART C – REPORT ON DELEGATED DECISIONS TAKEN BY THE BOARD

12. DECLARATION OF INTEREST

There were no declarations of interest.

13. CONFIRMATION OF MEETING MINUTES – 22 APRIL 2014

The Board **resolved** that the minutes of the Board's ordinary meeting of 22 April 2014 be confirmed.

14. COMMUNITY ADVISORS UPDATE (CONT'D)

Second Appointee to Burwood Resource Recovery Park Community Liaison Group

Due to the resignation of David East as the Board's representative, the Board **resolved** to appoint Tim Baker as its second representative on the Burwood Resource Recovery Park Community Liaison Group, to replace David East.

19. 5. 2014

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The meeting concluded at 6:21pm.

CONFIRMED THIS 19TH DAY OF MAY 2014

**ANDREA CUMMINGS
CHAIRPERSON**

9. BURWOOD/PEGASUS COMMUNITY BOARD STRENGTHENING COMMUNITIES FUND – KEY LOCAL PROJECTS REPORT 2014/15

		Contact	Contact Details
General Manager responsible:	General Manager, Community Services Group		
Officer responsible:	Strategic Initiatives Manager		
Author	Emma Pavey Funding and Projects Adviser	Y	941 5214

1. PURPOSE AND ORIGIN OF REPORT

- 1.1 The purpose of this report is for the Burwood/Pegasus Community Board to consider whether they wish to recommend Key Local Projects to the Metropolitan Strengthening Communities Fund for 2014/15. This is a staff initiative.

2. EXECUTIVE SUMMARY

- 2.1 In a public excluded workshop, held on 16 April 2014, the Burwood/Pegasus Community Board considered the issue of Key Local Projects for 2014/15.
- 2.2 The Burwood/Pegasus Community Board wish to consider the following projects as a Key Local Project in 2014/15. Attached is a decision matrix that provides information on these projects (refer **Attachment 1**).

Name of Group	Year	Name of Project	Amount
Aranui Community Trust Incorporated	2014/15	Coordinators Salary and AFFIRM the Aranui Family Festival	\$40,000
Project Employment and Environmental Enhancement Programme (PEEEP Trust)	2014/15	Staff Salaries	\$35,000
Rawhiti Community Sports Inc	2014/15	Community Sports Coordinator and RCSI Capacity Building	\$15,000
Total Amount Nominated			\$90,000

- 2.3 See list of applications received for Burwood/Pegasus Strengthening Communities Fund 2014/15 (**Attachment 2**).

3. BACKGROUND

- 3.1 In October 2007, the Council adopted the Strengthening Communities Fund operational procedures, which included the process for nominating Key Local Organisations (KLOs), subsequently renamed Key Local Projects (KLPs).
- 3.2 Each Board may nominate (Key Local Projects) in its area that are put forward to the Metropolitan Funding Committee for consideration for metropolitan funding.
- 3.3 The agreed process to determine if a “local” funding application should be processed as a Key Local Project is detailed in a report that was adopted by the Council on 4 October 2007.
- 3.4 The process for considering Key Local Projects is as follows:
- i) Community Boards nominate and priorities their KLPs and make a recommendation to the Metropolitan Funding Committee.
 - ii) The Metropolitan Funding Committee makes decisions on Board recommended Key Local Projects.

9 Cont'd

- iii) Successful KLPs are allocated funding from the Metropolitan Strengthening Communities Fund.
 - iv) Unsuccessful KLPs are returned to the Community Board for consideration under the local Strengthening Communities Fund.
- 3.5 Community Boards are advised that where candidates for Key Local Project funding consideration are successful in receiving funding from the Metropolitan Funding Committee, then there can be no further funding call on the Board for that project.
- 3.6 This is also the case, where a successful candidate is funded to a lower level than has been recommended by the Board. This reflects the "funding constraints" criteria agreed by Council in Appendix F of the 4 October 2007 report which states that "*Groups receiving funding at a Metropolitan level may only receive local level funding if the project is specifically local and no portion of it has been funded at the Metropolitan level*".

4. **COMMENT**

- 4.1 As part of the Strengthening Communities Grants Funding Programme, each Board may nominate Key Local Projects (KLPs) in its area that are put forward to the Metropolitan Funding Committee for consideration for metropolitan funding.
- 4.2 The Metropolitan Funding Committee will make Key Local Project decisions based on affordability and the following priorities:
- Strengthening Communities Strategy Principles and Goals
 - Funding outcomes and priorities as set out in Strengthening Communities Strategy
 - Alignment to local Community Board objectives
 - Projects deliver benefits to the city outside of the local Board area;
 - Key community issues contemplated under Goal 2 of the Strengthening Communities Strategy
- 4.3 In addition, staff recommendations for Key Local Projects are also based on whether the project meets the following criteria:
- The organisation undertaking the project has a proven track record with the Council in providing a high quality level of service
 - Significantly contributes towards the Council's Funding Outcomes and Priorities
 - Demonstrates leadership and innovation
 - Demonstrates best-practice and collaboration
- 4.4 There is no set budget allocation for the KLPs, however any funding contribution towards the nominated KLPs reduces the amount of funding available to meet the requests submitted by the general applicants who have applied to the Metropolitan Strengthening Communities Fund.
- 4.5 For the 2014/15 year, after allowing for a nominated KLP total of approximately \$723,000 across all Community Boards, it is anticipated that the remaining funding pool available to fund general metropolitan applications will be approximately \$1.9 million. There are 187 general applicants seeking funding of \$5.96 million from the expected remaining budget allocation of \$1.9 million, if the Board nominations remain as anticipated.

9 Cont'd

4.6 Previous Key Local Projects for this Community Board are:

Name of Group	Year	Name of Project	Amount
Aranui Community Trust Incorporated	2012/13	Coordinators Salary and AFFIRM the Aranui Family Festival	\$40,000
Project Employment and Environmental Enhancement Programme (PEEEP Trust)	2012/13	Staff Salaries	\$40,000
Aranui Community Trust Incorporated	2013/14	Coordinators Salary and AFFIRM the Aranui Family Festival	\$40,000
Project Employment and Environmental Enhancement Programme (PEEEP Trust)	2013/14	Staff Salaries	\$40,000
Rawhiti Community Sports Inc	2013/14	Community Sports Coordinator and RCSI Capacity Building	\$15,000

4.7 All previous funding for Key Local Projects ended in the 2013/14 funding round. Staff have reviewed all applications to the Strengthening Communities Fund 2014/15 to identify if there are any projects that could be considered for recommendation to the Metropolitan Funding Committee as Key Local Projects for 2014/15.

5. FINANCIAL IMPLICATIONS

5.1 The 2013-16 Three Year Plan and Draft 2014/15 Annual Plan includes \$7.203 million for the 2014/15 Strengthening Communities Programme, including funding for the Metropolitan SCF which incorporates funding for the Key Local Projects. However, this is subject to the final determination of the 2014/15 Annual Plan.

5.2 Current recommendations align with the 2013-16 Three Year Plan page 237 regarding community grants schemes including Board funding.

6. STAFF RECOMMENDATION

6.1 It is recommended that the Burwood/Pegasus Community Board recommends:

6.1.1 The Aranui Community Trust as a Key Local Project and recommends funding of \$40,000 from the Metropolitan Funding Committee with \$30,000 towards the Community Coordinators wages and \$10,000 towards the AFFIRM Festival.

6.1.2 Employment and Environmental Enhancement Programme (PEEEP Trust) as a Key Local Project and recommends funding of \$35,000 from the Metropolitan Funding Committee towards Staff Salaries.

6.1.3 The Rawhiti Community Sports Incorporated as a Key Local Project and recommends funding of \$15,000 from the Metropolitan Funding Committee towards Community Sports Coordinators and Capacity Building project wages.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

2014-15 SCF BURWOOD-PEGASUS DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00051621	Organisation Name	Project Name and Description	Project Details	Project Funding	Total Cost	Amount Requested	Staff Recommendation	Priority
	Aranui Community Trust Incorporated	<p>AFFIRM Festival and Wages</p> <p>Funding is sought toward wages for the Community Coordinator of the Aranui Community Trust (ACTIS). The Coordinator manages seven staff, facilitating coordination, collaboration and information dissemination of services, projects and events in the Aranui community and to service providers and agencies.</p> <p>Funding is also sought towards the Aranui Family Festival (AFFIRM) in December 2014. A day long event focusing on healthy choices, education, employment, training, careers information, cultural affirmation and a safe, fun family day.</p>	<p>Staff: 8</p> <p>Volunteers: 100</p> <p>Number of participants: 8,000</p> <p>User fees: Nil</p>	<p>CCC funding history (this project only)</p> <p>2013/14 - \$40,000 (Coordinator Salary and AFFIRM Festival) KLP</p> <p>2012/13 - \$40,000 (Coordinator Salary and AFFIRM Festival) KLP</p> <p>2011/12 - \$40,000 (Coordinator Salary and AFFIRM Festival) KLP</p> <p>Other sources of funding (this project only)</p> <p>The following applications will be made for AFFIRM:</p> <p>The Trusts Community Foundation - \$15,000</p> <p>Youthtown - \$6,000</p> <p>Lion Foundation - \$5,000</p>	\$156,848	<p>\$40,000</p> <p>26% percentage requested</p> <p>Contribution sought towards:</p> <p>Salary - \$30,000</p> <p>AFFIRM expenses - \$10,000</p>	<p>\$40,000</p> <p>That the Burwood/Pegasus Community Board nominate the Aranui Community Trust as a Key Local Project and recommends funding of \$40,000 from the Metropolitan Funding Committee with \$30,000 towards the Community Coordinators wages and \$10,000 towards the AFFIRM Festival.</p>	1

Organisation Details

Service Base:	37-39 Hampshire Street, Aranui
Council Facility:	N/A
Legal Status:	Incorporated Society
Established:	1/01/2001
Staff – paid:	7
Staff – unpaid:	50
Target groups:	The entire Aranui Community
Annual Volunteer hours:	10400

Networks: HNZC, MSD, Agape Trust, CWC, Crossroads Youth with a Future Trust, NZ Police, CYFS, Aranui High School, Aranui primary Schools, Wainoni Primary School, St James Primary School, Avondale Primary School, MOE, Guldern Harvest, Salvation Army, Sport Canterbury, CDHB, Pacific Trust, CETAS, Youthtown, He Waka Tapu, Family and Community, CCC and others.

Audited accounts: 31/05/2012

Organisation Description/Objectives:

To work with and for the Aranui Community to enhance the community as a good place to live. Coordinating and collaborating with NGO, local and central government and local organisations to better service the community. Engaging with the community to build community capacity.

CCC Funding History

2013/14 - \$40,000 (Coordinator Salary and AFFIRM Festival) KLP
 2012/13 - \$40,000 (Coordinator Salary and AFFIRM Festival) KLP
 2011/12 - \$40,000 (Coordinator Salary and AFFIRM Festival) KLP

Alignment with Council Strategies and Board Objectives

- Strengthening Communities Strategy
- Youth Policy
- Children's Policy

Alignment with Council Funding Outcomes

- Foster collaborative responses
- Reduce or overcome barriers
- Provide community based programmes
- Enhance community & neighbourhood safety
- Increase community engagement
- Community participation and awareness
- Support, develop and promote capacity

How much will the project do? (Measures)

ACTIS will continue to coordinate over 35 community events including AFFIRM in December 2014

The Community Coordinator will oversee seven staff to provide the following services, a community newsletter, Aranui Heartlands Service, a Neighbourhood Nursing service, Partnership Health services, Earthquake Support Coordinators and Support Workers.

The Coordinator will attend up to 40 monthly meetings based on the project, workload, community and organisational needs.

How will participants be better off?

Aranui's social and spiritual health will be enhanced through having access to the services provided.

The Aranui community's knowledge and learning will be developed by ACTIS maintaining and strengthening partnerships with schools and libraries and residents benefit from the partnership with CCC and HCNZ to address issues such as housing.

By organising the annual AFFIRM Festival and other events Aranui residents sense of identity and belonging is enhanced and there are opportunities for community participation. AFFIRM serves to enhance Aranui as a good place to live and to promote the area to the wider Christchurch community including neighbouring suburbs such as New Brighton, Wainoni and Avondale.

Staff Assessment

This project is recommended as a Key Local Project as it demonstrates best practice, collaboration, leadership and innovation. It provides a significant contribution towards Council funding outcomes and priorities.

ACTIS work towards five key result areas being a community that is: socially and spiritually strong, a community full of knowledge and learning, a great physical environment, people who know and fit in Aranui and a community that is healthy.

Key elements of the Community Coordinators role include the coordination of events and services and collaboration with other community organisations. Recent projects include an earthquake response and recovery program through an earthquake support centre with two coordinators facilitating and leading the development of a community emergency response plan on behalf of the Aranui community and surrounding areas. The Coordinator is also on the Leadership Group which is facilitating the community's involvement in and development of the Aranui Campus as part of the Christchurch Education Renewal Plan. ACTIS host many meetings including Aranui Hub meetings for community organisations, agencies and service providers to discuss issues and share information and what they have to offer in the way of programs and responses.

Along with Hub meetings ACTIS host monthly renewal partnership forums with CCC, HNZC, MSD and other forums with over 60 networks and agencies creating avenues of mutual communication, highlighting needs and where possible facilitating collaborative responses to these.

ACTIS employs seven staff with a variety of portfolios including: an Administrator who produces a community newsletter and coordinates the Aranui Heartlands Service; a Neighbourhood Nurse who provides information and support to health services; a Partnership Health Worker and two Earthquake Support Coordinators. The Community Coordinator manages the staff, attends approximately 40 monthly meetings around projects, community and organisational needs, manages government funding contracts and organises the AFFIRM Festival.

The Council has contributed funding towards AFFIRM for the past 11 years as part of its commitment to the Aranui Renewal Partnership and memorandum of understanding with the community, working towards renewal. Annual attendances have ranged from 3,000 - 8,000 people. The Festival focuses on healthy choices, education, employment, training opportunities and careers information in a fun filled family day. Cultural diversity and local talent will be celebrated and children, youth and families affirmed as the community's most important assets. This is the 13th year ACTIS has organised this event.

2014-15 SCF BURWOOD-PEGASUS DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00051656	Organisation Name	Project Name and Description	Project Details	Project Funding	Total Cost	Amount Requested	Staff Recommendation	Priority
	Project Employment and Environmental Enhancement Programme (PEEEP Trust)	Staff Salaries To assist the Trust with the annual wage costs component of the PEEEP Programme.	Staff: 6 Volunteers: 25 Number of participants: 1,500 User fees: N/A	CCC funding history (this project only) 2013/14 - \$40,000 (Staff Salaries) KLP 2012/13 - \$40,000 (Staff Salaries) KLP 2011/12 - \$35,000 (Supervisors Wages) KLP Other sources of funding (this project only) CCC Graffiti - \$15,000 United Way - \$10,000 (Pending) Intend applying to Canterbury Community Trust - \$40,000 Wages and \$20,000 Vehicle	\$242,110	\$49,610 20% percentage requested Contribution sought towards: Wage - \$49,610	\$35,000 That the Burwood/Pegasus Community Board nominate Project Employment and Environmental Enhancement Programme (PEEEP Trust) as a Key Local Project and recommends funding of \$35,000 from the Metropolitan Funding Committee towards Staff Salaries.	1

Organisation Details

Service Base: Based at QEII Park and pay rent.

Council Facility: Yes

Legal Status: Charitable Trust

Established: 1/01/1993

Staff – paid: 6

Staff – unpaid: 25

Target groups: People with mental illness, long term unemployed, not for profit community organisations, individuals needing support to maintain their residence, wider community.

Annual Volunteer hours: 6000

Networks: Community gardens, CCC community swimming pools, CCC Graffiti Office, Terranova Supershed, Whitewings Trust, Catapult Employment Services, ComCare, Single Women as Parents, Job Connect, City Housing, Totara House, Workbridge

Audited accounts: 30/06/2012

Organisation Description/Objectives:
To assist individuals to gain employment through the medium of environmental related work and learning activities.
To help create a sense of individual self-sufficiency through education, training, understanding and acceptance.
To assist in, and advocate for, local community environmental projects and activities

CCC Funding History

2013/14 - \$40,000 (Staff Salaries) KLP
2012/13 - \$40,000 (Staff Salaries) KLP
2012/13 - \$500 (Soup Days) SGF
2011/12 - \$500 (Soup Days) DRF
2011/12 - \$35,000 (Supervisors Wages) KLP
2011/12 - \$5,245 (Earthquake Clean-Up Crew) DRF Metro

Alignment with Council Strategies and Board Objectives

- Alignment with Council Strategies and Board Objectives
- Strengthening Communities Strategy
- The Board will promote local lifelong learning opportunities and recognise achievements.
- The Board will engage with and support local businesses wherever possible

Alignment with Council Funding Outcomes

- Reduce or overcome barriers
- Enhance community & neighbourhood safety
- Support, develop and promote capacity

How much will the project do? (Measures)

100% of participants in the programme will show an increase in skills.

Around 75% of participants who move on from the PEEEP Programme will move on to further training, development or employment.

100% of paid contracts will be completed on time and to the satisfaction of the contractor.

How will participants be better off?

Individual participants will be better off by having improved social and employment/trade skills and qualifications, thereby increasing their likelihood of gaining paid employment.

Not for profit groups will be better off by having their grounds maintained professionally and for the safety of community users for little or no cost.

The community will be better off by having well maintained public areas and private homes enhancing the environment and community for the enjoyment of all.

Staff Assessment

This project is recommended as a Key Local Project due to its reach, significant contribution to the Council funding outcomes, innovation, best practice and value for money. The Project Employment Environmental Enhancement Programme (PEEEP) has a proven track record with the Council. Governance and management structures, good membership and volunteer supports are in place along with positive collaborative partnerships both city wide and locally.

PEEEP was established in 1992 by the Burwood/Pegasus Community Board and local manager of Keep Christchurch Beautiful. The aims of the Trust are for participants to achieve self sufficiency through training leading to employment and to environmentally enhance the community.

Project participants are mainly socially or psychologically disadvantaged. PEEEP provides a structure and environment similar to a work situation where they are taught basic life skills and responsibilities. This project has demonstrated consistent successful outcomes which is particularly significant, as many who come to PEEEP have tried everything else or do not have anywhere else to go. PEEEP supports an average 30 to 50 individuals per year with around a 75% placement success rate for participants moving on to further training or employment. All participants show improved skills and attitudes and have grown and developed personally.

PEEEP employ six staff including a manager, three supervisors and two administration staff. This application is for a proportion of these six salaries.

A core PEEEP service is to provide repairs and maintenance. About 50% of these services are paid contracts and 50% are free services provided to individuals, families and community groups in need.

Over the past 20 years PEEEP has built a proven track record of service and management which has resulted in paid contracts with groups such as the Graffiti Office, QEII and Coast Care.

In the past year PEEEP participants have given 5,520 volunteer hours delivering free services to the community. Trust members have given 440 hours and the auditor 40 hours. A total of 6,000 volunteer hours contribute to the PEEEP project.

2014-15 SCF BURWOOD-PEGASUS DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00051656	Organisation Name	Project Name and Description	Project Details	Project Funding	Total Cost	Amount Requested	Staff Recommendation	Priority
	Project Employment and Environmental Enhancement Programme (PEEEP Trust)	Staff Salaries To assist the Trust with the annual wage costs component of the PEEEP Programme.	Staff: 6 Volunteers: 25 Number of participants: 1,500 User fees: N/A	CCC funding history (this project only) 2013/14 - \$40,000 (Staff Salaries) KLP 2012/13 - \$40,000 (Staff Salaries) KLP 2011/12 - \$35,000 (Supervisors Wages) KLP Other sources of funding (this project only) CCC Graffiti - \$15,000 United Way - \$10,000 (Pending) Intend applying to Canterbury Community Trust - \$40,000 Wages and \$20,000 Vehicle	\$242,110	\$49,610 20% percentage requested Contribution sought towards: Wage - \$49,610	\$35,000 That the Burwood/Pegasus Community Board nominate Project Employment and Environmental Enhancement Programme (PEEEP Trust) as a Key Local Project and recommends funding of \$35,000 from the Metropolitan Funding Committee towards Staff Salaries.	1

Organisation Details

Service Base:	Based at QEII Park and pay rent.
Council Facility:	Yes
Legal Status:	Charitable Trust
Established:	1/01/1993
Staff – paid:	6
Staff – unpaid:	25
Target groups:	People with mental illness, long term unemployed, not for profit community organisations, individuals needing support to maintain their residence, wider community.
Annual Volunteer hours:	6000
Networks:	Community gardens, CCC community swimming pools, CCC Graffiti Office, Terranova Supershed, Whitewings Trust, Catapult Employment Services, ComCare, Single Women as Parents, Job Connect, City Housing, Totara House, Workbridge
Audited accounts:	30/06/2012

Organisation Description/Objectives:

To assist individuals to gain employment through the medium of environmental related work and learning activities.
To help create a sense of individual self-sufficiency through education, training, understanding and acceptance.
To assist in, and advocate for, local community environmental projects and activities

CCC Funding History

2013/14 - \$40,000 (Staff Salaries) KLP
2012/13 - \$40,000 (Staff Salaries) KLP
2012/13 - \$500 (Soup Days) SGF
2011/12 - \$500 (Soup Days) DRF
2011/12 - \$35,000 (Supervisors Wages) KLP
2011/12 - \$5,245 (Earthquake Clean-Up Crew) DRF Metro

Alignment with Council Strategies and Board Objectives

- Alignment with Council Strategies and Board Objectives
- Strengthening Communities Strategy
- The Board will promote local lifelong learning opportunities and recognise achievements.
- The Board will engage with and support local businesses wherever possible

Alignment with Council Funding Outcomes

- Reduce or overcome barriers
- Enhance community & neighbourhood safety
- Support, develop and promote capacity

How much will the project do? (Measures)

100% of participants in the programme will show an increase in skills.

Around 75% of participants who move on from the PEEEP Programme will move on to further training, development or employment.

100% of paid contracts will be completed on time and to the satisfaction of the contractor.

How will participants be better off?

Individual participants will be better off by having improved social and employment/trade skills and qualifications, thereby increasing their likelihood of gaining paid employment.

Not for profit groups will be better off by having their grounds maintained professionally and for the safety of community users for little or no cost.

The community will be better off by having well maintained public areas and private homes enhancing the environment and community for the enjoyment of all.

Staff Assessment

This project is recommended as a Key Local Project due to its reach, significant contribution to the Council funding outcomes, innovation, best practice and value for money. The Project Employment Environmental Enhancement Programme (PEEEP) has a proven track record with the Council. Governance and management structures, good membership and volunteer supports are in place along with positive collaborative partnerships both city wide and locally.

PEEEP was established in 1992 by the Burwood/Pegasus Community Board and local manager of Keep Christchurch Beautiful. The aims of the Trust are for participants to achieve self sufficiency through training leading to employment and to environmentally enhance the community.

Project participants are mainly socially or psychologically disadvantaged. PEEEP provides a structure and environment similar to a work situation where they are taught basic life skills and responsibilities. This project has demonstrated consistent successful outcomes which is particularly significant, as many who come to PEEEP have tried everything else or do not have anywhere else to go. PEEEP supports an average 30 to 50 individuals per year with around a 75% placement success rate for participants moving on to further training or employment. All participants show improved skills and attitudes and have grown and developed personally.

PEEEP employ six staff including a manager, three supervisors and two administration staff. This application is for a proportion of these six salaries.

A core PEEEP service is to provide repairs and maintenance. About 50% of these services are paid contracts and 50% are free services provided to individuals, families and community groups in need.

Over the past 20 years PEEEP has built a proven track record of service and management which has resulted in paid contracts with groups such as the Graffiti Office, QEII and Coast Care.

In the past year PEEEP participants have given 5,520 volunteer hours delivering free services to the community. Trust members have given 440 hours and the auditor 40 hours. A total of 6,000 volunteer hours contribute to the PEEEP project.

Attachment 2 – Burwood/Pegasus Community Board Strengthening Communities Fund List of Applications 2014/15

APPLICATIONS RECEIVED FOR BURWOOD/PEGASUS STRENGTHENING COMMUNITIES FUND 2014/15

Organisation Name	Project Name	Project Total Cost	Requested Amount
Agape Street Ministries Charitable Trust	After School Clubs	\$22,460	\$7,500
Agape Street Ministries Charitable Trust	Just 4 Kids Holiday Programme	\$36,100	\$8,000
Agape Street Ministries Charitable Trust	Aranui Fun Attack	\$53,885	\$10,000
Aranui Eagles Rugby League Club	Membership for Junior Club	\$3,873	\$3,873
Brighton Gallery Trust	Annual Rent	\$14,637	\$14,500
Burwood Community Church Trust Inc	Burwood Community Care	\$61,458	\$26,108
Burwood Community Church Trust Inc	PYM Youth Project	\$90,342	\$41,298
Burwood Day Care Centre for the Elderly (Inc)	Day Coordinators Wages	\$21,958	\$7,000
Burwood/Pegasus Community Board	Alternative Recreation Ventures	\$2,500	\$2,500
Burwood/Pegasus Community Board	Burwood/Pegasus Community Service Award	\$2,000	\$2,000
Burwood/Pegasus Community Board	Burwood/Pegasus Community Board – "I love ..."	\$4,500	\$4,500
Burwood/Pegasus Community Board	Community Pride Garden Awards 2014	\$1,500	\$1,500
Burwood/Pegasus Community Board	Burwood/Pegasus Youth Development Fund	\$7,500	\$7,500
Burwood/Pegasus Community Board	Neighbourhood Week	\$2,000	\$2,000
Burwood/Pegasus Community Board	Burwood/Pegasus Community Board – Skate Jam	\$3,700	\$3,700
Burwood/Pegasus Community Board	Community Leadership Day and Ongoing Support	\$6,900	\$6,900
Burwood/Pegasus Community Board	Community Engagement	\$6,500	\$6,500
Burwood/Pegasus Community Board	Communicating with our Community	\$4,000	\$4,000
Compassion Trust Budget Advice Service	Budget Advisory Service	\$42,120	\$10,000
Contemporary Circus Trust	Community Circus Classes	\$14,150	\$14,150
Crossroads Youth with a Future	Stay Real Programmes and Drop In	\$107,947	\$25,000
Dallington Community Cottage Trust	Dallington Community Cottage	\$10,395	\$10,395
E Tipu E Rea Early Learning Centre	E Tipu e Rea Early Learning Centre Rent	\$10,672	\$10,672
Family and Community Division (Anglican Care)	Community Youth Development Worker	\$42,750	\$20,000
Kidsfirst Early Learning Centre Aranui	Market Rental Project	\$31,350	\$31,350
Kimihia Adventure Programme Trust	Youth Worker Wages	\$38,000	\$15,000
Majestic Youth Community Trust	24/7 Youth Work in Shirley Boys High School	\$32,094	\$16,509
New Brighton and Districts Historical Society and Museum	Rent	\$14,560	\$14,500
New Brighton Anglican Parish	Te Waka Aroha Vegie Project	\$75,675	\$6,500
New Brighton Community Gardens Trust	Garden Manager Wages	\$33,800	\$15,000
New Brighton Project Inc	Operational Costs and Wages	\$68,797	\$34,258
Ola Taumafai (Strive for Life) Charitable Trust	Ola Taumafai – The Hope Centre	\$79,100	\$62,700
Queenspark Community Trust	Community Liaison Worker	\$18,416	\$18,416
Renew Brighton	Operating Costs	\$89,838	\$13,474

Organisation Name	Project Name	Project Total Cost	Requested Amount
Southshore Residents Association	Southshore Earthquake Recover Coordinator	\$13,000	\$13,000
St Ambrose Church	Wages for Community Worker	\$8,320	\$8,320
Te Kupenga o Aranui	Youth and Social Work Programme	\$42,000	\$27,000
The Salvation Army New Zealand Trust	Budget Advice Service	\$56,750	\$10,000
Wainoni Avonside Community Services Trust	Coordinators Salary	\$46,000	\$14,000
Youth Alive Trust	Community Youth Workers	\$66,456	\$30,456
Grand Total			\$591,020

10. BURWOOD COMMUNITY TRUST INCORPORATED - APPLICATION TO BURWOOD/PEGASUS COMMUNITY BOARD 2013/14 DISCRETIONARY RESPONSE FUND

General Manager responsible:	General Manager, Community Services Group		
Officer responsible:	Community Support Unit Manager		
Author	Mary McClemon, Strengthening Communities Advisor	Y	941 5309

1. PURPOSE AND ORIGIN OF REPORT

1.1 The purpose of this report is for the Burwood/Pegasus Community Board to consider the Burwood Community Church Trust Incorporated application for the Burwood Facility Support project for the amount of \$1,650 for funding from its 2013/14 Discretionary Response Fund.

2. EXECUTIVE SUMMARY

2.1 Not applicable.

3. BACKGROUND

3.1 The purpose of the Fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.

3.2 At the Council meeting of 22 April 2010, Council resolved to change the criteria and delegations around the local Discretionary Response Fund.

3.3 The change in criteria limited the items that the local Discretionary Response Fund does not cover to only:

- (a) Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Boards decisions;
- (b) Projects or initiatives that change the scope of a Council project; and
- (c) Projects or initiatives that will lead to ongoing operational costs to the Council.

Council also made a note that: *"Community Boards can recommend to the Council for consideration grants under (b) and (c)."*

4. COMMENT

4.1 In 2013/14, the total budget available for allocation in the Burwood/Pegasus Discretionary Response Fund is \$51,197. The Discretionary Response Fund opens each year on 1 July and closes on 30 June the following year, or when all funds are expended.

4.2 Based on the above criteria, the application from Burwood Community Church Trust Inc is eligible for funding.

4.3 Detailed information on the application and staff comments are included in the attached Decision Matrix (**Attachment 1**).

10 Cont'd

5. FINANCIAL IMPLICATIONS

- 5.1 There is currently \$15,091 remaining in the Board's 2013/14 Discretionary Response Fund.
- 5.2 Current recommendations align with the 2013-16 Three Year Plan pages 227 regarding community grants schemes including Board funding.

6. STAFF RECOMMENDATION

It is recommended that the Burwood/Pegasus Community Board:

- 6.1 Approves a grant of \$1,650 from its 2013/14 Discretionary Response Fund to Burwood Community Church Trust Inc for the Burwood Facility Support project.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.

2013/14 DRF BURWOOD-PEGASUS DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00052069	Organisation Name	Project Name and Description	Total Cost	Contribution sought towards	Staff Recommendation	Priority
	Burwood Community Church Trust Inc	Burwood Facility Support Contribution is sought for the purchase and installation of a heat pump for the small hall at the Burwood Christian Centre.	\$ 1,650 \$ Requested \$ 1,650 (100% requested)	The purchase and installation of a heat pump - \$1,650	\$ 1,650 That the Burwood/Pegasus Community Board makes a grant of \$1,650 to Burwood Christian Centre Trust Inc towards the purchase and installation of a heat pump.	2

<p>Organisation Details</p> <p>Service Base: 52 Bassett Street, Burwood Legal Status: Incorporated Society Established: 17/05/1988 Target groups: The wider community Annual Volunteer hours: 5,352</p> <p>Number of project participants: 800</p> <p>Alignment with Council Strategies</p> <ul style="list-style-type: none"> Strengthening Communities Strategy Youth Strategy The Board will play an active role in the Burwood/Pegasus ward by acknowledging diverse communities and will contribute to facilitating a vibrant, inclusive and strong community. <p>CCC Funding History</p> <p>2012/13 - \$9,000 (Powerhouse Youth Ministries) SCF 2011/12 - \$9,000 (Powerhouse Youth Ministries) SCF 2010/11 - \$9,000 (Powerhouse Youth Ministries) SCF 2009/10 - \$7,000 (Powerhouse Youth Ministries) SCF 2008/09 - \$4,000 (Powerhouse Youth Ministries) SCF 2008/09 - \$3,500 (Volunteer Costs) SGF</p>	<p>Other Sources of Funding (this project only)</p> <p>Nil</p> <p>Staff Assessment</p> <p>Burwood Community Church Trust Inc (BCCTI) has been operating from Bassett Street serving the local community since 1988. The BCCTI provides a range of community programmes which includes the LiVE Community Centre (drop in), children's and youth work, playgroup and recreational programmes.</p> <p>As well as running a number of community programmes, BCCTI provides facilities for the north east community of Christchurch to use that are accessible and reasonably priced. This includes dance groups, the Burwood East Residents' Association, sports groups, community meetings and events and community groups such as the QE2 Over 50s Group. The north east of Christchurch has lost many of its facilities since the earthquakes, the BCCTI facilities enables local groups to continue to meet and operate.</p> <p>The smaller hall in the centre is the preferred area for the activities to be run as it has more space and a better setting for social projects and meetings to be held. The hall is very difficult to heat especially in the colder weather. The BCCTI installed an extra radiant heating panel before the earthquakes, but it is not generating sufficient power to heat the hall and the running costs are high.</p> <p>As the attendees are finding the hall uncomfortable to use on the colder days BCCTI sought professional advice and have been informed that to heat the hall sufficiently hot air is required rather than radiant heating.</p> <p>BCCTI has been offered the opportunity to purchase a large heat pump and have this installed at a greatly reduced price of \$1,650; the normal price being \$4,623. BCCTI are seeking funding to purchase the heat pump and have this installed in the small hall to make people feel motivated to attend programmes run at the facility knowing they will feel warm and comfortable even in winter. The cold weather can cause people to stay at home and become isolated, by providing a warm and friendly facility it is hoped this will attract more people out of their home and to join in the facilities at the centre.</p> <p>The ongoing costs of running and maintaining the heat pump will be the responsibility of the BCCTI.</p>
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11. NEW BRIGHTON ANGLICAN PARISH - APPLICATION TO BURWOOD/PEGASUS COMMUNITY BOARD 2013/14 DISCRETIONARY RESPONSE FUND

General Manager responsible:	General Manager, Community Services Group		
Officer responsible:	Community Support Unit Manager		
Author	Heather Davies, Strengthening Communities Advisor	Y	941 5314

1. PURPOSE AND ORIGIN OF REPORT

- 1.1 The purpose of this report is for the Burwood/Pegasus Community Board to consider the New Brighton Anglican Parish application for the Puppetry Festival project for the amount of \$5,600 for funding from its 2013/14 Discretionary Response Fund.

2. EXECUTIVE SUMMARY

- 2.1 Not applicable

3. BACKGROUND

- 3.1 The purpose of the Fund is to assist community groups where the project and funding request falls outside other council funding criteria and/or closing dates. This fund is also for emergency funding for unforeseen situations.
- 3.2 At the Council meeting of 22 April 2010, Council resolved to change the criteria and delegations around the local Discretionary Response Fund.
- 3.3 The change in criteria limited the items that the local Discretionary Response Fund does not cover to only:
- (a) Legal challenges or Environment Court challenges against the Council, Council Controlled Organisations or Community Boards decisions;
 - (b) Projects or initiatives that change the scope of a Council project; and
 - (c) Projects or initiatives that will lead to ongoing operational costs to the Council.

Council also made a note that: *"Community Boards can recommend to the Council for consideration grants under (b) and (c)."*

4. COMMENT

- 4.1 In 2013/14, the total budget available for allocation in the Burwood/Pegasus Discretionary Response Fund is \$51,197. The Discretionary Response Fund opens each year on 1 July and closes on 30 June the following year, or when all funds are expended.
- 4.2 Based on the above criteria, the application from New Brighton Anglican Parish is eligible for funding.
- 4.3 Detailed information on the application and staff comments are included in the attached Decision Matrix (**Attachment 1**).

11 Cont'd

5. FINANCIAL IMPLICATIONS

- 5.1 There is currently \$15,091 remaining in the Board's 2013/14 Discretionary Response Fund.
- 5.2 Current recommendations align with the 2013-16 Three Year Plan pages 227 regarding community grants schemes including Board funding.

6. STAFF RECOMMENDATION

It is recommended that the Burwood/Pegasus Community Board:

- 6.1 Approves a grant of \$4,600 from its 2013/14 Discretionary Response Fund to New Brighton Anglican Parish for the Puppetry Festival project.

CHAIRPERSON'S RECOMMENDATION

For Discussion

2013/14 DRF BURWOOD-PEGASUS DECISION MATRIX

Priority Rating

One	Meets all eligibility criteria and contributes significantly to Funding Outcomes and Priorities. Highly recommended for funding.
Two	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities. Recommended for funding.
Three	Meets all eligibility criteria and contributes to Funding Outcomes and Priorities but to a lesser extent than Priority 2 applications. Not recommended for funding.
Four	Meets all eligibility criteria and has minimum contribution to Funding Outcomes and Priorities / Insufficient information provided by applicant (in application and after request from Advisor) / Other funding sources more appropriate. Not recommended for funding.

00052053	Organisation Name	Project Name and Description	Total Cost	Contribution sought towards	Staff Recommendation	Priority
	New Brighton Anglican Parish	<p>Puppetry Festival</p> <p>A three day Puppetry Festival in which children and families will be able to enjoy, at low or no cost, a wide range of puppetry styles and stories and workshop craft activities.</p> <p>The Puppetry Festival is a well established and popular local event, now in its 11th consecutive year.</p>	<p>\$5,600</p> <p>\$ Requested</p> <p>\$5,600</p> <p>(100% requested)</p>	Cost of puppeteers and lighting for the festival - \$5,600	<p>\$4,600</p> <p>That the Burwood/Pegasus Community Board makes a grant of \$4,600 towards the cost of running the Puppetry Festival.</p>	2

<p>ORGANISATION DETAILS</p> <p>Service Base: St Faiths Community Lounge, New Brighton</p> <p>Legal Status: Church</p> <p>Established: 1/01/2003</p> <p>Target groups: Children and Youth</p> <p>Annual Volunteer hours: 260</p> <p>Number of project participants: 600</p> <p>ALIGNMENT WITH COUNCIL STRATEGIES</p> <ul style="list-style-type: none"> Strengthening Communities The Board will support and encourage residents to participate in local recreation, leisure and cultural activities <p>CCC Funding History</p> <p>2011/12 - \$4,500 (Children and Youth Programmes) SGF</p> <p>2012/12 - \$6,000 (Salaries/Programmes) SCF</p> <p>2013/14 - \$4,000 (Children and Youth Programmes) SGF</p> <p>2013/14 - \$6,500 (Veggie Coop) SCF</p>	<p>Other Sources of Funding (this project only)</p> <p>Te Waka Aroha - Travel costs for 2 puppeteers from Auckland and Wellington - \$300</p> <p>NB Anglican Parish - Venue Hire - \$400</p> <p>NB Anglican Parish - Administration, Stationery and Refreshments - Donated</p> <p>Staff Assessment</p> <p>The Festival is a well established and popular local event, now in its 11th consecutive year. It takes place over three days from 11th July to 13th July. It is advertised city-wide in the 'Kidsfest' brochure</p> <p>The 2014 festival programme features 10 different shows, performed at 17 events and three workshops.</p> <p>For many years funding for this event has come from the Canterbury Community Trust. Funding for the 2015 festival will be applied to from this fund. This year due to a changed format each organisation has had to make a single application per calendar year. New Brighton Anglican Parish has already submitted their application for this year so they were unable to apply for funding. The Anglican Church has also resolved not to apply for pub charity funding. The group has been unable to find a possible funder which will make a decision within the necessary time frame.</p> <p>The aims of the Puppetry Festival are; to offer a rich and varied programme of live performances to children in a lower socio-economic area; to promote the art of puppetry; to create a unique opportunity for puppeteers to network and collaborate; to encourage emerging performers.</p>
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12. HAMPSHIRE STREET NEIGHBOURHOOD PARK LANDSCAPING PROPOSAL

		Contact	Contact Details
General Manager responsible:	(Acting) General Manager, City Environment Group	N	
Officer responsible:	(Acting) Unit Manager, Asset and Network Planning	N	
Author:	Megan Carpenter, Recreation Planner	Y	Megan Carpenter, DDI 941 6761

1. PURPOSE AND ORIGIN OF REPORT

- 1.1 This report has been prepared following the Burwood/Pegasus Community Board meeting on Monday 9 December 2013 endorsing public consultation for three landscape concept plans for the residential section at 312 Wainoni Road.
- 1.2 Following further consultation with affected families and the Aranui Community Trust Incorporated Society (ACTIS), adjustments were made to the concept plans including reducing it to two options. The concept plans were presented back to the Community Board on Monday 17 February 2014. Comments were forwarded to staff which resulted in a Crime Prevention Through Environmental Design (CPTED) assessment and some minor changes to the concept plans before they went out for community consultation.
- 1.3 The purpose of this report is to seek the Burwood/Pegasus Community Board approval for:
- 1.3.1 The proposed landscape concept plan for the neighbourhood park located 312 Wainoni Road following community consultation.
- 1.3.2 A new reserve name and for the Board's resolution to be referred to the Council for adoption.
- 1.3.3 The proposed classification of the reserve as a Recreation Reserve under the Reserves Act 1977 and for the Board's resolution to be referred to the Council for adoption.

2. BACKGROUND

- 2.1 The residential section at 312 Wainoni Road was purchased by the Christchurch City Council (CCC) following the conviction of the occupant of one of the houses for the murder of two women and the concealment of their bodies on site. The site has been cleared and lawn has been sown.
- 2.2 Three landscape concept plans were presented to the Burwood/Pegasus Community Board on Monday 9 December 2013 via memo for endorsement before Community Consultation.
- 2.3 Consultation was undertaken via meetings with Tisha Lowry's family and emails and phone calls occurred with a family representative of Rebecca Chamberlain and discussions were held with Rachel Fonotia (Manager – ACTIS). The result was to reduce three landscape concept plans to two.
- 2.4 A memo with two landscape concept plans was presented back to the Community Board on Monday 17 February 2014. Feedback from the Community Board via an Action Memo included concern about the location of the park bench, lighting and it was suggested to seek input from the Council's Crime Prevention Team. Staff emailed a CPTED Assessment to all Board Members and made adjustments as per recommendations.

12 Cont'd

3. COMMENT

Consultation

- 3.1 The landscape concept plan (refer **Attachment 1**) for the site on the corner of Hampshire Street and Wainoni Road has been prepared in consultation with the community and affected stakeholders including families of the victims and ACTIS.
- 3.2 Information was received from the families and other key stakeholders prior to consultation.
- 3.3 Meetings were held with members of Tisha Lowry's family to obtain feedback on design preference. Their preferred landscape plan was Option 1, the following comments were noted:
 - 3.3.1 Shrubs and trees were an important design feature.
 - 3.3.2 Plant species included preference for Kowhai and not to include cabbage trees.
 - 3.3.3 Any form of sculpture would be inappropriate due to potential vandalism.
 - 3.3.4 The family did not want to reference what occurred at this site through any aspects of design; they wanted this space to be somewhere for members of the public to reflect, contemplate and relax.
- 3.4 Staff made contact with Rebecca Chamberlain's family via emailing their family representative. Their preferred landscape plan was Option 2 with the following alterations:
 - 3.4.1 Contemplation area to be constructed of recycled bricks from condemned buildings.
 - 3.4.2 Locate a tree at the centre of the contemplation area. This was not considered due to Christchurch City Council's Infrastructure Design Standards 2010 (IDS).
 - 3.4.3 A seat in the immediate vicinity of the contemplation area.
- 3.5 Both families made mention of a plaque on a park bench. This is outside the scope for this project and will be considered with the families at a later date. They do not want anything that specifically mentions the two women who lost their lives but rather a comment that reflects family violence or violence against women.
- 3.6 ACTIS provided general feedback through the design process, which has been incorporated into the design.
- 3.7 Community Consultation was carried out over a 15 day period from Friday 28 March 2014 until Friday 14 April 2014. Consultation leaflets were delivered to approximately 1340 households and sent to 297 absentee owners. Ninety four key stakeholders were identified and sent a copy. The project was posted on Christchurch City Council's Have Your Say Website.
- 3.8 A drop in public information session was held at the Aranui Community Trust Offices, 37 Hampshire Street on 3 April 2014 between 4.30 pm and 6.30 pm, attended by two residents.

12 Cont'd

- 3.9 During the consultation period 118 submissions were received. Thirty two (27 percent) respondents preferred Option 1 and 79 (67 percent) respondents preferred Option 2. Seven (6 percent) respondents did not select either option.
- 3.10 Nineteen comments were received suggesting an additional park bench. Suggestions were also received to locate a park bench closer to the contemplation area, and in the corner of the park. An extra park bench has been added to the design and will be located in the open grassed area of the park as per CPTED recommendations. The location of the original park bench has also been altered so that it looks over the contemplation area.
- 3.11 Three comments were received mentioning visibility and hiding spots. As per Council Infrastructure Design Standards and CPTED recommendations, all shrubs selected will not exceed a height of one metre and all trees will have their lower limbs trimmed to provide suitable visibility through the reserve.
- 3.12 There were three comments suggesting lighting the reserve. In keeping with standard practice for Council parks, there is no intention to provide lighting in this reserve. Safe walkways exist along Wainoni Road and Hampshire Street which offer a safe alternative to the parks interior walkway.
- 3.13 Three comments were received suggesting play facilities for children. Following feedback from the effected families and ACTIS, it was deemed that play facilities would be inappropriate for this site.
- 3.14 Nine comments were received regarding plant species. This included the location of plants, species to avoid and comments such as native planting for bird food and native plants that thrive in the area. Species to avoid included cabbage trees and silver birch. Both species are not included in the planting plan.
- 3.15 Four comments were received to rebuild social housing on this site. This is outside the scope of this project.
- 3.16 Option 2 has been selected as the preferred concept plan with the changes below following community feedback. This has resulted in the final plan for Board approval.
 - 3.16.1 An additional park bench has been added to the design, located in the open space at the northern end of the reserve. This is the Council's Crime Prevention Team preferred location.
 - 3.16.2 The second park bench has been located directly beside the contemplation area.
 - 3.16.3 The planting list of preferred species has been incorporated into the design.
- 3.17 All other aspects of the park remain unchanged.
- 3.18 A summary letter has been sent to all submitters, together with the plan for board approval, and details of the Board meeting including how to ask for speaking rights.

Reserve Name

- 3.19 *The Council Policy Register: Naming of Reserves and Facilities* states that all reserves vested in or under the control of the Council shall be given an appropriate name. The procedure for the naming of reserves includes referring the proposed name to the Community Board in the first instance, and then to Council for adoption. New reserves are required to be allocated a name before they can be entered into the Council's maintenance contracts.

12 Cont'd

- 3.20 Two possible reserves names were suggested from ACTIS and the Lowry Family, they were:
- 3.20.1 Rīpene Mā (White Ribbon) Reserve - Rīpene Mā is the literal Maori translation for 'White Ribbon' and both the Maori and English wording would be included on any park signs. This name has been put forward because the space needs to be meaningful and recognise domestic violence and violence against women. The reserve could become the annual gathering place for communities to unite on White Ribbon Day, November 25 as happened at a candle light vigil on the site in 2009.
 - 3.20.2 Purerehua Reserve - Purerehua means 'butterfly' in Maori. In Maori and many other cultures, the butterfly is a powerful symbol in myth and religion. A symbol of air, transformation and joy, it symbolizes profound change or transformation, as well as the beauty of life's continuous unfolding.
- 3.21 Fifty six (47 percent) respondents choose Rīpene Mā Reserve as their preferred name. The name was suggested by ACTIS and is also supported by the Chamberlain Family. They requested that the reserve have a dual English and Maori name which is not usual practice for reserve names. Therefore it was suggested that the English translation would be incorporated onto any signage, but for Council purposes the reserve would be solely known as Rīpene Mā Reserve if selected.
- 3.22 Comments received from the community included "gives the reserve a much broader appeal than just to the immediate family" and "a reminder of not being violent...this could help to bring people to a better place".
- 3.23 Forty six (39 percent) respondents choose Purerehua Reserve as their preferred name. This name was suggested by the Lowry family and was also supported by Mahaanui Kurataiao Limited as an appropriate image with lots of relevant associations.
- 3.24 Sixteen (14 percent) respondents did not indicate a preference.
- 3.25 Comments received from the community included "I love what a butterfly symbolises and believe that is a fitting name for the park" and "please let this space move on and provide a place of growth to the new life in the community let the past go in respect to the families".
- 3.26 Other suggestions included 'Morama Nui Reserve' (new/big dawn), Rūpeke or Karapinepine Reserve (togetherness) and a combination of both names 'Rīpene Mā Purerehua Reserve'.

Classification of Reserve

- 3.27 Community Boards have authority from the Council to exercise the delegations as set out in the Register of Delegations dated 13 March 2014. The delegations table for the Community Boards under Section 5.1 Declaration of Reserves delegated to all Community Boards states: *Declaration of land as a reserve (Section 14 of the Reserves Act 1977)*.
- 3.28 The Reserves Act 1997, Section 14(1) enable the Council to resolve, to declare the land classified as recreation reserve.
- 3.29 Public notification of the proposed classification to Recreation Reserve was from 25 January to 24 February 2014. There were no submissions received. Therefore, in light of this, it is suggested that there is no need to appoint a commissioner to convene a Hearings Panel.

12 Cont'd

4. FINANCIAL IMPLICATIONS

- 4.1 There is no capital funding allocated in the 2013-16 Three Year Plan to implement the concept plan for this reserve.
- 4.2 This project does fit with the criteria of the Council's Urban Renewal Fund and there is currently \$45,000 allocated to progress this concept plan.
- 4.3 There are no direct financial implications associated with the allocation of reserve names or classification of the reserve which are administrative processes undertaken as an operational expense.

5. STAFF RECOMMENDATION

It is recommended that the Burwood/Pegasus Community Board:

- 5.1 Approve the proposed Hampshire Street landscape concept plan for 312 Wainoni Road, Aranui.
- 5.2 Decide and approve the reserve name and the Board's resolution be referred to the Council for adoption.
- 5.3 Recommend to the Council that it declare under the Reserves Act 1977 Section 14, that the land comprising Lot 42 Deposited Plan 22292, 954 square metres be classified as Recreation Reserve.

CHAIRPERSON'S RECOMMENDATION

That the staff recommendation be adopted.



13. SOUTH NEW BRIGHTON RESERVES DEVELOPMENT PLAN

		Contact	Contact Details
Acting General Manager responsible:	Acting General Manager, City Environment Group		
Officer responsible:	Acting Asset and Network Planning Manager	Y	Ron Clarke, ext 5009
Author:	Kelly Hansen – Senior Recreation Planner - Greenspace		

1. PURPOSE AND ORIGIN OF REPORT

1.1 The purpose of this report is to seek, under delegated authority from the Council, Community Board approval of the amended South New Brighton Reserves Development Plan (refer **Attachment 1**).

1.2 This report has been initiated by staff following community consultation.

2. EXECUTIVE SUMMARY

2.1 A draft South New Brighton Reserves Development Plan was prepared with significant community input and was approved for consultation by the Burwood Pegasus Community Board at their meeting on 15 July 2013. It contains Concept Plans for Blighs Garden, Bridge Reserve, and South New Brighton Park and a prioritised list of development projects. The plan was available for public consultation from 30 August to 8 November 2013.

2.1.1 Consultation on the draft Development Plan occurred simultaneously with consultation on the draft South New Brighton Reserves Management Plan. Twenty submissions were received on the draft Development Plan. Many submissions on the draft Management Plan also included comments relevant to the draft Development Plan and these have been considered also (a total of 29 submissions).

2.1.2 Of the 20 submissions specific to the draft Development Plan, 12 submitters said they supported the plan, 4 submitters had mixed views, and 4 submitters did not support it.

2.1.3 The draft Development Plan has been amended in response to consultation feedback.

3. BACKGROUND

3.1 Blighs Garden, Bridge Reserve, and South New Brighton Park were all significantly impacted by the Canterbury earthquakes. A new Management Plan has been prepared to guide their recovery and ongoing management. The Management Plan was approved by a Hearings Panel on 19 March 2014. The draft Development Plan was prepared and consulted on simultaneously and is consistent with the Management Plan.

13 Cont'd

4. COMMENT

- 4.1 Feedback from consultation has been grouped by subject and is summarised below.
- 4.2 River and Estuary Margin (9 submissions)

The river and estuary margin has been affected by the earthquakes and subsequent storm events and was discussed extensively during The Management Plan process. Rock walls and gabion baskets have failed and erosion is now occurring along parts of the river and estuary margin. Areas that are protected by salt marsh are in much better condition. Where the land has dropped, it is important that the salt marsh is allowed space to migrate inland in response to the new conditions so that it can continue providing shoreline protection and ecological values. The Management Plan policies are to manage the river and estuary margin to facilitate natural environmental processes where possible, and conserve and restore the salt marshes and allow for their inland migration. The Management Plan also provides for hard engineered protection as required around the boat ramps, jetty, stopbanks, and utilities. Submitters raised concerns about erosion control, flood protection, and perceived conflict between environmental and recreational values. There was an agreed desire for erosion control but a lack of knowledge and understanding about different methods of achieving it and submitters wanted more information. Four submitters requested a natural edge while three submitters requested a hard engineered edge. The Development Plan allows for all these things to occur – erosion is mitigated through the restoration and retention of salt marsh, environmental values are protected and enhanced through improved wildlife habitat, the walkway is to be reinstated, flood protection is allowed for through space for stopbanks, the boat ramps, jetty and utilities are protected with hard engineering. Cultural values are also a significant consideration in treatment of the estuary edge.

4.2.1 Flood Protection (5 submissions)

Options for flood protection are still being investigated. It is likely, but not certain, that stopbanks will be constructed south of Bridge Street. North of Bridge Street they are already in place. Both the Management Plan and the Development Plan allow for stopbanks, located inland away from the river and estuary margin where they can be sustained without erosion protection and allow space for natural coastal processes to occur. A shared use track would be constructed on top of the stopbank. Submitters supported stopbanks.

4.2.2 Tracks and Walkways (10 submissions)

The existing Estuary Walkway has had major cracks repaired. However, parts of the walkway have been eroded away along the river and estuary margin, and parts are now regularly flooded during king tides. In Blighs Garden, the track surface has never been completed following work on the underlying stopbank. It is proposed to reinstate the Estuary Walkway, realigning some sections as necessary to avoid flooding and erosion. There was strong support in the submissions to retain the Estuary Walkway as a shared use track with views over the Estuary.

4.2.3 Boardwalk (4 submissions)

The boardwalk at Jellicoe Marsh was damaged in the earthquakes and was to be repaired. One submitter requested the boardwalk be removed to keep people out of an environmentally sensitive area, three people wanted it repaired, and one submitter wanted more boardwalks across salt marsh. However, the boardwalk has subsequently been damaged to a much greater extent from the recent storm event and the practicalities of repairing it need to be revisited. Options for repair, replacement, or removal are to be investigated.

13 Cont'd

4.2.4 Jellicoe Marsh (2 submissions)

The bund that controlled tidal flows in Jellicoe Marsh has been significantly eroded by the earthquakes and subsequent high tides and storm events. It is proposed to let nature take its course and allow the marsh to adjust naturally to the new environmental conditions. Ecological advice is to do nothing and allow the marsh time to respond slowly to the changing conditions. The submitters supported the facilitation of natural environmental processes at Jellicoe Marsh. One requested that the bund around Jellicoe Marsh be removed to improve tidal flows and integrate with red zone land to naturalise the estuary edge. The future of the adjacent red zone land is unknown and we can not integrate it with the reserves at this stage.

4.2.5 Jetty (3 submissions)

Council staff are working through the insurance process with a view to repairing or replacing the jetty in the same location. This was supported by the submitters. There was also a request for a temporary repair in the meantime. However, this has insurance and resourcing implications and is not possible.

4.2.6 Trees/ Planting (14 submissions)

The former pine and macrocarpa woodlands were severely impacted by the earthquakes and have continued to decline in recent storm events. Many of the trees have been removed. The remaining trees are being monitored and will be removed if they become a safety hazard. The new environmental conditions are largely unsuitable for pine and macrocarpa trees and the reserves can no longer sustain woodlands to the same extent as they did previously. It is proposed to replant the reserves with a mix of both exotic woodland and native coastal forest appropriate to the environmental conditions and planting objectives at each specific site. Shade and shelter is also a consideration. This has been confirmed as policy in the Management Plan. Submitters had mixed preferences for planting ranging from a commercial pine plantation to exclusively native planting. Many submitters supported a mix of planting. One submitter requested a food forest with fruit and nut trees.

4.2.7 Community Garden (5 submissions)

Five submitters indicated that they would like to see a community garden in the reserves. This is possible under the Management Plan but has not been indicated in the Development Plan at this stage. It requires an application for a lease by a recognised group and an assessment of potential locations.

4.2.8 Yacht Club (7 submissions)

The Pleasant Point Yacht Club has been allowed for in the Development Plan and indicated near the boat ramp. The exact location and design of any yachting facilities is still to be determined and is progressing through the Council's leasing process. Seven submitters supported the establishment of the yacht club in South New Brighton Park.

13 Cont'd

4.2.9 Buildings/Facilities (4 submissions)

A new community facility has been allowed for in the Development Plan and will be the subject of a separate Council process. The Management Plan promotes a shared use facility. The toilets near the playground have failed their DEE and are likely to be replaced. The exact location of any replacement toilets is still to be determined but they will be within the vicinity of the current toilets and playground. Other buildings suggested by submitters were a new community centre, a multi-use sports hub and community facility, toilets, and restaurant/cafe.

4.2.10 Recreation (6 submissions)

A new bike pump track in South New Brighton Park and some natural play features in Blighs Garden are proposed. New picnic areas are also proposed. Existing recreation opportunities within the reserves are to be retained. The playground is to be upgraded next year. Other suggestions from submitters included dog walking trails, more use of the waterways, sculpture artists, bike hire facilities, information desk, BBQ facilities, picnic tables, places to hold festivals, flying fox, Skateboard Park, park benches, exercise equipment, boot camps, healthy café.

4.2.11 Camping Ground (2 submissions)

Both the Management Plan and Development Plan allow for the continuation of the camping ground. The future of this facility will go through a separate Council process. Two submitters requested it continue and be repaired.

4.2.12 Blighs Garden (2 submissions)

Two submitters specifically mentioned Blighs Garden, supporting proposals to open the entrances and create a picnic area. They also requested that the former croquet club building be used for recreational purposes. Once the Detailed Engineering Evaluation (DEE) is completed on this building, it will be advertised for lease under the Reserves Act 1977.

4.2.13 Culture (4 submissions)

The Management Plan requires consideration of Māori cultural values and consultation with iwi when developing the reserves and this is implicit in all the proposed developments. Cultural references are specifically required in the design of the playground. A proposed interpretation plan would recognise many cultural and heritage values of the reserves. There was support for protection of cultural values from submitters. One submitter also wanted tangata te tiriti recognised.

4.2.14 Drainage (3 submissions)

A stormwater basin is under construction in Blighs Garden. Another stormwater basin is proposed in South New Brighton Park if required to collect water that is blocked by the proposed stopbank from flowing out to the river. Submitters supported the basins. One submitter requested that the new stormwater basin be designed to replicate dune slack wetlands. This can be considered at detailed design stage if it is required. There were also suggestions from submitters to use the reserves for stormwater treatment. This is not consistent with the purpose of the reserves and has not been included in the Development Plan.

13 Cont'd

4.2.15 Signage (3 submissions)

A signage plan is to be prepared for the reserves. One submitter requested signage requiring clean up after dogs, one submitter wanted signage to be minimised, and one submitter requested more signage to promote the Council's Smoke free policy.

4.2.16 Vehicle Access (2 submissions)

Vehicle access in the reserves is proposed to be reinstated similar to how it was prior to the earthquakes. Access around the yachting facilities may be controlled with a locked gate. A new car park is proposed at Jellicoe Street to service the sports fields. Submitters wanted to see vehicle access controlled. One submitter supported the proposed new car park and another opposed it.

4.2.17 Dog/ Predator control (1 submission)

One submitter wanted increased predator control and suggested fencing some areas to exclude dogs. This has not been included in the Development Plan.

4.2.18 Safety (4 submissions)

Crime Prevention through Environmental Design (CPTED) principles are to be applied to development of the reserves. This was supported by submitters.

4.2.19 Red zone land (3 submissions)

Submitters requested that adjacent red zone land be integrated into the reserves. The future of the red zone land is unknown and we can not integrate it with the reserves at this stage.

4.2.20 Timeframes and Funding (5 submissions)

The Development Plan includes a list of projects that have been prioritised according to the order in which they are likely to happen. Implementation of any of the projects is subject to the availability of funding through the Council's budget processes. Submitters were concerned at the lack of funding and wanted to see the reserves redeveloped quickly.

5. FINANCIAL IMPLICATIONS

- 5.1 Many aspects of the Development Plan will be funded through earthquake repair budget, insurance, asset renewal budgets, flood protection budgets, and the facilities rebuild programme. There is also some planting money still available from Auckland Council, approximately \$70,000 to be spent this year. Projects that are not yet funded will be costed and submitted to the Long Term Plan process, including landscaping, bike track, picnic areas, car park, signage, and furniture. External funding will also be sought for these projects.

6. STAFF RECOMMENDATION

It is recommended that the Community Board, under delegated authority from the Council:

- 6.1 Approve the South New Brighton Reserves Development Plan.

CHAIRPERSON'S RECOMMENDATION

For discussion.

South New Brighton Reserves Development Plan

Blighs Garden, Bridge Reserve, South New Brighton Park



April 2014

1 INTRODUCTION

This Development Plan presents concept plans for Blighs Garden, Bridge Reserve, and South New Brighton Park and prioritises possible development projects. It aims to guide the recovery and development of the reserves to achieve the objectives and policies of the South New Brighton Reserves Management Plan 2014. This Development Plan may be reviewed at any time without reviewing the entire Management Plan. Any new Development Plan is subject to Community Board approval.

Adoption of this Development Plan by the Christchurch City Council does not constitute a commitment by the Council to implement any of these projects. Each proposed project will be considered and prioritised through the Council's budget processes alongside other possible projects.

Some funding is indicated in the Christchurch City Council's Three Year Plan 2013-16 for implementation of this Development Plan. Additional funding will be required to complete implementation.

2 RECREATION ZONES

The reserves have been divided into tranquil zones, active zones, conservation zones and a camp zone to provide diverse experiences that meet the widest range of preferences and cater for the largest number of people. The zones are illustrated in Figure 1 and described in Table 1.

Tranquil zones are quiet areas with low levels of development where people can experience nature. Active zones are highly developed, busy areas for organised sport, recreation, and community activities. Conservation zones are areas where the natural environment takes precedence over human activity. The camp zone is an area set aside for a campground.

Reserve development is to comply with these recreation zones. All built recreation, sport or community activity facilities are to be concentrated within the active zones and the camp zone. Recreation facilities within the tranquil zones are to be enhanced and added to only to offer opportunities consistent with quiet appreciation of the environment or facilitation of movement of people through the area, e.g. seating, bird hides, interpretation, art, shared use tracks.

The design, location and construction of any facilities must be sensitive to tanagata whenua values.

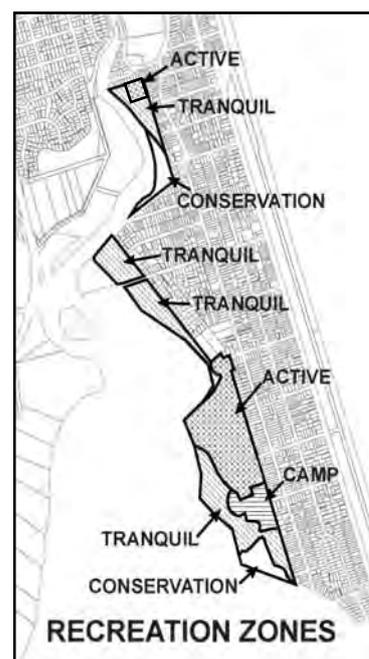


Figure 1 Recreation Zones

Table 1. Recreation zones, settings, activities, and experiences

Zone	Setting Characteristics	Key Activities	Experiences
Tranquil	<ul style="list-style-type: none"> Mixture of vegetation types including native coastal forest, exotic trees, and salt marsh Limited facility provision, e.g. tracks, seats and wildlife viewing facilities Main track is shared use and fully accessible for people of all abilities, some less formal secondary tracks available also Infrequent contact with other people Directions and interpretation information Dog use, to be kept out of wetland areas Zoned Conservation 1 with some Open Space 2 	<ul style="list-style-type: none"> Walking Jogging Exercising dogs Cycling Experiencing nature Enjoying views Cultural heritage appreciation Cultural practices Natural play Relaxing Picnicking 	<ul style="list-style-type: none"> Enjoying access to a wide variety of outdoor environments within a single area close to home Enjoying nature and the scenery Enjoying getting some physical exercise Reducing tension and escaping every day responsibilities for a while Enjoying some physical rest Enjoying family togetherness Enjoying being with friends and meeting new people with similar interests Enjoying tranquillity and solitude and escaping from noise and crowds of people Outdoor learning, exploration, learning about nature and the geography of the area Introspection and contemplation, thinking about spiritual values Nostalgia, bringing back pleasant memories Developing skills and abilities Doing something creative Teaching or leading others Enjoying some risk taking adventure Experiencing cultural practices and kaitiakitanga through restoration of indigenous biodiversity and mahinga kai.
Active	<ul style="list-style-type: none"> Mixture of vegetation types including open grass areas, exotic woodland trees, some native coastal forest Diverse range of recreation, sport and community facilities Facilities available for people of all ages and abilities Mix of busy periods with people always in view and quiet times Information signage provided Controlled vehicle access Dog use Zoned Open Space 2 with Conservation 1A along the water's edge 	<ul style="list-style-type: none"> Playing Picnics, BBQs Sports Community events and activities Walking Jogging Exercising dogs Cycling Relaxing Cultural heritage appreciation Cultural practices 	
Conservation	<ul style="list-style-type: none"> Salt marsh Estuary Walkway Infrequent contact with other people moving through the area Interpretation information Leashed dogs only on tracks outside of salt marsh Zoned Conservation 1A 	<ul style="list-style-type: none"> Experiencing nature Walking Jogging Cycling Exercising dogs Enjoying views Cultural heritage appreciation Cultural practices 	
Camp	<ul style="list-style-type: none"> Close to residential area Coastal park setting with a variety of planting Formalised grounds and facilities High level of facility provision Accessible to people of all ages and abilities In sight of other people most of the time Information signage and personnel on site Management controls promoted and enforced User fees charged Zoned Open Space 2 	<ul style="list-style-type: none"> Camping and associated recreation activities Children's play Reserve access 	

3 CONCEPT PLANS

The concept plans presented in this section are indicative only and illustrate the proposed development of the reserves in a very general manner. The exact size and location of various items will be determined at the detailed design stage. Further consultation may occur at this stage.

3.1 Blighs Garden

The remaining pine and macrocarpa trees are being monitored and managed on a case by case basis and will continue to be removed as they fail. Replacement planting will be native coastal forest suitable to the changing conditions. Some exotic trees are also indicated on the plan.

The former croquet club building is currently vacant and awaiting a Detailed Engineering Evaluation (DEE). If it is safe to occupy, it will be advertised for lease under the Reserves Act 1977. If it fails the DEE, options for repair or removal will be investigated.

The area around the croquet club building is proposed as a picnic area. Some natural play features will be incorporated into the reserve.

Land to the north of Blighs Garden has been red zoned. The future of this land is not yet known.



Figure 2 Blighs Garden Concept Plan

19. 5. 2014

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3.2 Bridge Reserve

On the north side of Bridge Street a new stormwater basin is being constructed. The area west of the stopbank is now regularly flooded at high tide. The existing track and bridge through this area will eventually be removed and the area will be left to naturalise.

The south side of Bridge Street has been cleared of trees. It is proposed to replant this area with native coastal forest. Some exotic trees are indicated along the river and estuary margin as roosting sites for birds. A new picnic area and entrance is proposed adjacent to Bridge Street.

Some sections of the existing Estuary Walkway now get flooded during king tides. It is proposed to realign the track to avoid flooding.

Investigations into flood protection requirements are still to be completed. It is likely, but not certain, that a new stopbank will be constructed south of Bridge Street at a distance from the river and estuary margin where it can be sustained without erosion protection and to allow space for inland migration of salt marsh. A shared use track is proposed to be built on top of the stopbank.



Figure 3 Bridge Reserve Concept Plan

3.3 South New Brighton Park

The South New Brighton Community Centre has been demolished. A transitional community centre is currently located on the site of the previous community centre. Long term plans for a permanent community centre are still to be determined. The South New Brighton Bowls Club has gone out of business and their buildings are to be demolished. The combined area has been tagged as a site for any future community facility.

The playground fort was burnt down in 2013. Renewal of the playground is planned for 2014/15 and is to incorporate cultural references to tangata whenua and the wider community history. The toilets near the playground have failed their DEE and are currently closed. Options for repair or replacement are to be investigated and is subject to the insurance process. Any replacement toilets will be located in the same vicinity as the existing toilets, with the exact location still to be determined.

A new bike pump track is proposed near the existing playground.

Much of the woodland has been removed from the reserve. Stone pines have been replanted near the basketball court. Exotic woodland is proposed in the area between the playground and Jellicoe Street where remaining trees are soon to be removed. The area west of the playground has also had trees removed and is to be replanted in 2014 with native coastal forest and some exotic trees.

Dangerous trees along the river and estuary margin have been removed and the remaining trees will continue to be monitored and managed on a case by case basis. Replacement planting will be native coastal forest, and some exotic trees will be retained as bird roosting sites. This area is particularly important for cultural values and mahinga kai.

As with Bridge Reserve, investigations into flood protection requirements are still to be completed. It is likely, but not certain, that a new stopbank will be constructed through South New Brighton Park at a distance from the river and estuary margin where it can be sustained without erosion protection and to allow space for natural environmental processes to occur along the estuary margin. A shared use track is proposed to be built on top of the stopbank. Water draining from residential areas and the reserve will be blocked by the stopbank. Therefore a stormwater basin has been indicated opposite Jellicoe St to collect this water if necessary.

The car park near the jetty is damaged and is threatened by flooding. Once the insurance process has been completed, it is proposed to redevelop the car park and create informal picnic areas around the river and estuary margin. The existing boat ramps and jetty are to be repaired or replaced.

The Pleasant Point Yacht Club is investigating options for establishing yachting facilities south of the existing boat ramp. The details of this are still to be determined. The club currently has temporary boat storage facilities on site.

Rock walls and gabion baskets along the river and estuary margin have failed and been overwhelmed. The area around the jetty, boat ramps and yachting facility is still to be investigated and is likely to be protected with a hard engineered option such as gabion baskets or a rock wall. Options for the treatment of the river and estuary margin between the yachting facilities and Jellicoe Marsh are still to be investigated. Environmental, cultural, economic, recreation, and landscape outcomes all need to be considered.

The boardwalk at Jellicoe Marsh has been significantly damaged by the earthquakes and by recent storm events. Options for repair, replacement, or removal of this facility are still to be investigated. If it is feasible to repair the boardwalk, it is likely to be spring/summer 2014 before this can be resourced. The bund around Jellicoe Marsh has been eroded. It is proposed to allow natural processes to continue and to allow the marsh to slowly respond to the changing conditions.

A new car park is proposed at the end of Jellicoe Street to service the sports fields. No change is proposed to the existing facilities in this area.

The future of the camping ground is still to be determined. No change is proposed at this stage.

Land to the south east of South New Brighton Park has been red zoned. The future of this land is not yet known.

19. 5. 2014

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Figure 4 South New Brighton Park Concept Plan

4 PRIORITISED DEVELOPMENT PROJECTS

Table 2 prioritises the development projects indicated in the concept plans. Priorities relate to the relative timeframe for implementing the projects, rather than the level of importance. The timing of the projects will be highly dependant on the availability of resources.

Table 2. Proposed development projects and staging

Project	Description	Priority
Woodlands	Remove unsafe trees as required to reopen the reserves to public access	High
Planting	Replant felled areas in accordance with the concept plans.	High
Tracks	Repair existing Estuary Walkway and realign away from water's edge where necessary.	High
Car parks	Repair and upgrade the driveways and parking areas in South New Brighton Park from Beatty Street to the jetty and boat ramp to fix earthquake damage, protect against flooding and to discourage inappropriate use. Install design features such as bollards to prevent motor vehicle access to the mudflats near the jetty. Enhance with informal picnic facilities and landscaping near the estuary edge.	High
Jetty and boat ramps	Repair or rebuild existing jetty and boat ramps in South New Brighton Park subject to Council's rebuild priorities and insurance.	High
Playground	Renew the playground in South New Brighton Park.	High
Toilets	Renew public toilet facilities in South New Brighton Park.	High
Cultural Heritage	Consult and work with Ngāi Tahu to identify and establish a place of significance to them in South New Brighton Park (e.g. through native planting, artwork and interpretation), provide for access to mahinga kai, and determine an appropriate Māori name for the reserves.	High
Jellicoe Marsh boardwalk	Repair, replace or remove existing boardwalk, track, and bridge at northern end	Medium
South New Brighton Park picnic areas	Landscaping of new picnic areas (depending on tree safety)	Medium
Bridge Reserve entrance	Landscape entrance and picnic area on south side of Bridge Street	Medium
Bike track	Develop a pump track for bikes in South New Brighton Park.	Medium
Blighs Garden picnic area	Redevelop the area around the former croquet club in Blighs Garden as an informal picnic area. Remove the hedge and improve the entrance to Union Street. Create some natural play features.	Medium
Signage and Interpretation	Prepare and implement a Signage Plan and an Interpretation Plan for the reserves, including appropriate artwork and interpretation, signage and information.	Medium

Project	Description	Priority
Entrances	Enhance all the reserve entrances with signage, landscape planting, and paths linked to the main track to make them more welcoming, accessible, attractive, and safe. Ensure clear views into the reserve and remove unnecessary barriers.	Medium
Furniture and facilities	Upgrade and add to facilities in the reserves, e.g. barbecue facilities, seating, picnic tables, shelters, drinking fountains, rubbish bins.	Medium
Access	Investigate improved access to South New Brighton Park from Seafield Place through South New Brighton School.	Low
South New Brighton Park shared use facility	Construction of potential shared use facility as permanent replacement for current transitional community facility, or to accommodate other potential reserve users.	Low
Bridge Reserve walkway	Removal of track on eastern side of the stopbank in Bridge Reserve north that is now regularly flooded at high tide.	Low
Evans Ave entrance	Improve entrance to Blighs Garden at Evans Ave. This will depend on final stopbank alignment and future use of the red zone.	Low
Orienteering	Work with Peninsula and Plains Orienteers to establish an orienteering course in the South New Brighton reserves.	Low
Jellicoe Street carpark	Construct a new permanent car park at the Jellicoe Street entrance to South New Brighton Park.	Low
Road Stopping	Stop the road along the estuary edge from Bridge Street to Ebbtide Street if required and incorporate the land into South New Brighton Park as local purpose (esplanade) reserve.	Low
Stop bank	Raise and/or realign existing stopbank from Evans Ave to Bridge Street as required and reinstate shared use track on top of it.	As required
Stop bank	Construct a new stopbank from Bridge Street to Ebbtide Street if required and install a shared use track on top of it.	As required
South New Brighton Park stormwater basin	Potential stormwater basin if required to drain areas behind the proposed stopbank	As required
Campground	Investigate options for continuation of South New Brighton Motor Camp.	To be considered in the Council's Facilities Rebuild Programme

14. PROFESSIONAL DEVELOPMENT TRAINING – BOARD MEMBER ATTENDANCE

General Manager responsible:	Acting Chief Executive , 03 941 8554
Officer responsible:	Governance and Civic Services Manager
Author:	Peter Croucher, Community Board Advisor

1. PURPOSE AND ORIGIN OF REPORT

- 1.1 The purpose of the report is for the Burwood/Pegasus Community Board to consider and approve attendance at professional development courses being run in Christchurch on 29 and 30 May 2014.
- 1.2 This report was requested by those Board members who showed an interest in attending.

2. BACKGROUND

- 2.1 Gay Pavelka is offering professional development training courses for a half and full day on the topics of “Negotiating Agreements” (full day) and “Skills for Talking Assertively and Collaboratively” (half day) as shown in **Attachment 1**.
- 2.2 The trainer has worked with councils involved in contentious situations and is experienced in mediation and in facilitating discussions aimed at gaining agreement on public issues within organisations.

3. FINANCIAL IMPLICATIONS

- 3.1 The cost for attendance the full day training session is \$500 (excluding GST) and \$250 (excluding GST) for the half-day training session. Costs can be met from the Board’s 2013/14 operational budget. Currently there is an unallocated budget of \$4,474 in the Board’s budget for training and conferences.

4. STAFF RECOMMENDATION

- 4.1 It is recommended that the Burwood/Pegasus Community Board approve funding for the attendance of interested members at the professional development courses offered by Gay Pavelka and being held in Christchurch on 29 and 30 May 2014.

CHAIRPERSON’S RECOMMENDATION

That the staff recommendation be adopted.

TRAINER: Gay Pavelka, Millers Road, RD 2, Christchurch, Ph (03) 3297 847, pavelka@xtra.co.nz, www.endispute.co.nz

CHRISTCHURCH TRAINING

NEGOTIATING AGREEMENTS Thursday 29 May 2014 - full day

SKILLS FOR COLLABORATIVE, CONSTRUCTIVE DISCUSSIONS Friday 30 May 2014 - 1/2 day

Register for either one or both training sessions.

Where: Brevet Lounge, Air force Museum, Wigram

Both training sessions provide opportunities for practical application of techniques relevant to cases you are dealing with. Maximum of 12 participants per session

NEGOTIATING AGREEMENTS

Thursday 29 May 9 - 4.45 pm

Gather useful information that will make a difference - avoid the polarising traps - A way of thinking strategically and gathering information that helps you problem-solve.

Have negotiation influence and display integrity - Communication that builds negotiation relationships and seeks to increase points to negotiate.

Apply negotiation steps and see the results - Apply the skills and process, receive feedback and identify what you did that influenced other negotiators.

Confirm what works in the real world - Identify what approaches make a difference and how to transfer the approaches into your work.

Apply the skills after the training - Overcoming blocks to applying the skills

If you are developing 'one-off' agreements, part of ongoing project management, seeking agreements with professionals, NGO's or communities this course provides you with a problem-solving framework and essential skills that encourage agreement building.

Cost \$500 & GST = \$ 575.00 lunch included

SKILLS FOR TALKING ASSERTIVELY AND COLLABORATIVELY

Friday 30 May 2014 9 am - 12.30 pm

Frame questions - How to frame questions to encourage open-mindedness, open up the possibilities for understanding one another in discussions and ensure mutually beneficial information can be gathered.

Speak persuasively - Use approaches that encourage people to listen to you and be open to persuasion even when there may be an atmosphere of doubt and historical conflict.

Create a state of open-mindedness - How to create an atmosphere that will encourage acceptance of new information and a willingness to consider new ideas rather than arguing fixed, disputed ideas.

This half day interactive training session is particularly useful for people involved in discussions aimed at achieving mutual gain and for talking with people holding diverse or conflicting points of view.

Cost \$250 & GST = \$287.50

Registration form attached - Maximum of 12 people per course

The trainer, Gay Pavelka, has worked with business, councils, government departments and community organisations involved in contentious situations and resource management since 1987. She is experienced in mediation and in facilitating discussions aimed at gaining agreement on public issue and resolving issues within organisations. The training uses approaches that have proven to be effective in New Zealand.

15. COMMUNITY BOARD ADVISER'S UPDATE

16. QUESTIONS UNDER STANDING ORDERS

17. ELECTED MEMBERS' INFORMATION EXCHANGE

This item provides an opportunity for Board Members to update each other on recent events and/or issues of relevance and interest to the Board.

18. RESOLUTION TO EXCLUDE THE PUBLIC

Refer to **attached**.

MONDAY 19 MAY 2014

BURWOOD/PEGASUS COMMUNITY BOARD

RESOLUTION TO EXCLUDE THE PUBLIC

Section 48, Local Government Official Information and Meetings Act 1987.

I move that the public be excluded from the following parts of the proceedings of this meeting, namely item 18.

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

	GENERAL SUBJECT OF EACH MATTER TO BE CONSIDERED	REASON FOR PASSING THIS RESOLUTION IN RELATION TO EACH MATTER	GROUND(S) UNDER SECTION 48(1) FOR THE PASSING OF THIS RESOLUTION
PART C	18. CONSIDERATION OF COMMUNITY SERVICE AWARDS) GOOD REASON TO WITHHOLD EXISTS UNDER SECTION 7	SECTION 7(2)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Section 6 or Section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

ITEM	REASON UNDER ACT	SECTION	PLAIN ENGLISH REASON	WHEN REPORT CAN BE RELEASED
18.	Protection of privacy of natural persons.	7.2(a)	Nominees and nominator details are listed in the report matrix.	Report of Board meeting with successful nominees can be released immediately.

Chairperson’s Recommendation: That the foregoing motion be adopted.

Note

Section 48(4) of the Local Government Official Information and Meetings Act 1987 provides as follows:

- “(4) Every resolution to exclude the public shall be put at a time when the meeting is open to the public, and the text of that resolution (or copies thereof):
- (a) Shall be available to any member of the public who is present; and
 - (b) Shall form part of the minutes of the local authority.”