

17. 07. 2014

**AKAROA/WAIREWA COMMUNITY BOARD
15 MAY 2014**

**Minutes of a meeting of the Akaroa/Wairewa Community Board
held on Thursday 15 May 2014 at 1pm in the
Little River Service Centre, 4238 Christchurch-Akaroa Road, Little River**

PRESENT: Pam Richardson (Chairman), Maria Bartlett, Lyndon Graham and Janis Haley.

APOLOGIES: Apologies for absence were received and accepted from Andrew Turner and Bryan Morgan.

DECLARATION OF INTEREST: There were no declarations of interest.

The Board reports that:

PART A – MATTERS REQUIRING A COUNCIL DECISION

1. BIRDLINGS FLAT RESERVE – COMMUNITY HALL DEVELOPMENT AND RESERVE NAMING/CHANGE OF PURPOSE

The Board considered a report to recommend that the Council formalise reserve names, for its approval.

The Board also considered the staff recommendation to change the purpose for which the Birdlings Flat Reserve is classified under the Reserves Act 1977 to enable a community hall building to be located on that park, and to approve the proposed location of the community hall. This matter was dealt with under the Board's delegated decisions. Please refer to Clause 1 (cont'd) in Part C of these minutes.

STAFF RECOMMENDATION

It is recommended that the Akaroa/Wairewa Community Board:

- 1.1 Recommend to the Christchurch City Council that it approve the name of Birdlings Flat Community Reserve for the reserve at 157 Poranui Beach Road, and Birdlings Flat Utility Reserve for the reserve at 7 Lake Terrace Road.

BOARD CONSIDERATION

The Board agreed that keeping the name of the reserves simple and practical was appropriate.

BOARD RECOMMENDATION

The Board **decided** to recommend to the Council that it adopt the staff recommendation outlined in Clause 1.1 above.

PART B – REPORTS FOR INFORMATION

2. DEPUTATIONS BY APPOINTMENT

2.1 COMMUNITY ENERGY ACTION CHARITABLE TRUST - CAROLINE SHONE AND JESS FIEBIG

The scheduled deputation did not attend.

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2.2 LITTLE RIVER WAIREWA COMMUNITY TRUST – MARCUS PUENTENER

The scheduled deputation did not attend.

2.3 MURRAY ROXBURGH

The scheduled deputation was held over until the June meeting of the Board.

3. PRESENTATION OF PETITIONS

Nil.

4. NOTICES OF MOTION

Nil.

5. CORRESPONDENCE

5.1 LITTLE RIVER WAIREWA COMMUNITY TRUST

The Little River Wairewa Community Trust had written to the Board supporting the concept of a locally driven river rating district as a mechanism for managing the process of river bank works in the district.

The Board **decided** to receive the correspondence and refer it to staff to be considered in conjunction with other flooding mitigation measures.

The Board also **requested** that the correspondence be forwarded to the Banks Peninsula Water Management Zone Committee and Environment Canterbury for their information.

6. RESERVE MANAGEMENT COMMITTEES

6.1 RESERVE MANAGEMENT COMMITTEES ORDINARY MINUTES

6.1.1 Duvauchelle Reserve Management Committee

The Board **decided** to meet with the Duvauchelle Reserve Management Committee to discuss issues regarding the reserve, including the Draft Management Plan for the reserve and the Council process for undertaking capital expenditure projects on reserves.

6.1.2 Stanley Park Reserve Management Committee

The Board supported the Stanley Park Landscape Development Plan and the proposed enhancement of the main Beach Road entrance to the Park, along with other development work planned.

6.1.3 Okains Bay Reserve Management Committee

The Board **decided** to meet with the Okains Bay Reserve Management Committee to discuss topical issues, including the Council process for undertaking capital expenditure projects on reserves.

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The Board **received** the minutes of the following Reserve Management Committee meetings:

- Duvauchelle Reserve Management Committee – 10 March 2014
- Duvauchelle Reserve Management Committee – 14 April 2014
- Stanley Park Reserve Management Committee – 3 April 2014
- Okains Bay Reserve Management Committee – 11 February 2014
- Okains Bay Reserve Management Committee – 8 April 2014.

7. COMMUNITY ORGANISATIONS REPORTS

7.1 BANKS PENINSULA WATER MANAGEMENT ZONE COMMITTEE – 18 FEBRUARY 2014

7.2 BANKS PENINSULA WATER MANAGEMENT ZONE COMMITTEE – 20 MARCH 2014

The Board **received** the minutes of the Banks Peninsula Water Management Zone Committee meetings of Tuesday 18 February 2014 and Tuesday 20 March 2014.

7.3 ORTON BRADLEY PARK BOARD – 17 FEBRUARY 2014

The Board **received** the minutes of the Orton Bradley Park Board meeting held on Monday 17 February 2014.

8. BRIEFINGS

8.1 RITCHIE MOYLE – SENIOR PROJECT MANAGER

The Senior Project Manager briefed the Board on the Facilities Rebuild programme pertaining to Council owned heritage buildings in Akaroa.

The Board **requested** that the reporting process be worked through as quickly as possible to ensure facilities in Akaroa can be reopened promptly.

The Board also **requested** that staff keep the Board informed with regular updates on progress.

8.2 ORTON BRADLEY PARK BOARD – BARRY BOWATER

Barry Bowater, the Akaroa/Wairewa Community Board appointed Council representative on the Orton Bradley Park Board, updated members on activities and plans for the Park.

8.3 STRENGTHENING COMMUNITIES ADVISER

The Strengthening Communities Adviser updated the Board on progress with the Birdlings Flat Community building and the lease for the Little River Community Trust nursery to be developed behind the Little River Service Centre.

9. COMMUNITY BOARD ADVISER'S UPDATE

The Board received information from the Community Board Adviser on various matters.

- **Akaroa Museum Advisory Committee**

The Board **requested** that staff schedule a date for the first meeting of the Akaroa Museum Advisory Committee for 2014.

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10. ELECTED MEMBERS' INFORMATION EXCHANGE

Board members received information on various matters.

- **Duvauchelle Footpath**

The Board **decided** to ask staff to inform the Board of steps available to improve the surface of the footpath adjacent to State Highway 75, between Seafield Road and Pawsons Valley Road.

- **Hamiltons Road**

The Board **decided** to ask staff if it is intended to replace the culvert at the top of Hamiltons Road and if so, what the timeline was for that work.

- **Pawsons Valley Road**

Following a presentation showing the extent of the recent flooding in Pawsons Valley Road, the Board **decided** to ask staff if culverts along that road were going to be cleared and whether the small diameter culverts could be replaced with larger ones to assist with stormwater disposal.

The Board also **decided** to ask staff if the new residential developments in Pawsons Valley Road are complying with resource consent conditions in terms of stormwater, as during recent storms events water was observed to be flooding down newly developed driveways straight on to the road and contributing to flooding problems.

The Board **decided** to ask staff for a briefing on the recent storm damage and what plans are in place to maintain and keep all culverts clear in the future.

- **Akaroa Scout Den**

The Board was informed of the history of the Akaroa Scout Den and how the facility had been taken over by a recycling contractor some years ago, through a lease arrangement with the Council. It was reported that the building had now been returned to the Scout Group, but in a very dilapidated state and it would now require a lot of work to make it useable again. The Britomart Scout Group feel that Council has a responsibility to ensure the building is returned back to them in good order with the costs of repair being funded by the Council and the contractor.

The Board **decided** to ask staff for the information on the lease of this building, including responsibilities for maintenance of the facility.

- **Long Bay Road/Christchurch-Akaroa Road Intersection**

The Board was concerned that the activities carried out by roading contractors at the top of Old Coach Road were causing congestion at an already busy intersection and members suggested that consideration should be given to improving the situation. It was also reported that resource consent conditions applied to a nearby olive farm meant that olive trees were planted hard against the boundary resulting in a lack of visibility for right turning traffic.

The Board **decided** to ask staff to work in consultation with the New Zealand Transport Agency to see if the intersection could be made safer by relocating the roadside activities on Old Coach Road and investigating whether site distances could be improved by the removal of olive trees from along the boundary of the adjacent property.

- **Stormwater Drainage**

The Board **decided** to ask staff for information on stormwater disposal, including how urban/residential properties disposed of stormwater if there was no Council system available at the property boundary, and how stormwater is dealt with in the interface between urban and rural land.

11. QUESTIONS UNDER STANDING ORDERS

Nil.

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PART C – DELEGATED DECISIONS

12. CONFIRMATION OF MEETING MINUTES – 17 APRIL 2014

The Board **resolved** that the minutes of its ordinary meeting held on Thursday 17 April 2014 be confirmed.

1. BIRDLINGS FLAT RESERVE – COMMUNITY HALL DEVELOPMENT AND RESERVE NAMING/CHANGE OF PURPOSE (CONT'D)

The Board considered a report to change the purpose for which the Birdlings Flat Reserve is classified under the Reserves Act 1977 to enable a community hall building to be located on that park, and to approve the proposed location of the community hall.

The Board **resolved** to:

1.2 Approve the change of purpose for which the reserve at Lot 2 DP 26174, having an area of approximately 2,266 square metres, is classified from Local Purpose (Utility) Reserve to Local Purpose (Community Buildings) Reserve to enable a community hall building to be located there.

1.3 Approve the location of a community hall building on the reserve at 157 Poranui Road.

Refer Part A Clause 1 with reference to 6.3 in Clause 10 of agenda that required a Council decision.

13. APPLICATION TO THE AKAROA/WAIREWA DISCRETIONARY RESPONSE FUND (YOUTH DEVELOPMENT SCHEME) – IZZY HOULT, MONICA BROSNHAN, HOLLY BOARDMAN AND HANNA ANDERSON.

The Board considered a report seeking approval for youth development funding from Izzy Hoult, Monica Brosnahan, Holly Boardman and Hanna Anderson to the Akaroa/Wairewa Community Board from its 2013/14 Discretionary Response Fund.

The Board **resolved** to approve a grant of \$1,836 from its 2013/14 Discretionary Response Fund to Izzy Hoult, Monica Brosnahan, Holly Boardman and Hanna Anderson towards the cost of their travel and accommodation to attend the Ballet Concourse week in Sydney.

14. APPLICATION TO AKAROA/WAIREWA COMMUNITY BOARD 2013/14 DISCRETIONARY RESPONSE FUND – LITTLE RIVER WAIREWA COMMUNITY TRUST

The Board considered an application for funding from its 2013/14 Discretionary Response Fund from the Little River Wairewa Community Trust for \$500 for the Coronation Heritage Garden.

The Board **resolved** to approve a grant of \$500 from its 2013/14 Discretionary Response Fund to the Little River Wairewa Community Trust towards the Coronation Heritage Garden project for plants and mulch.

15. AKAROA/WAIREWA COMMUNITY BOARD STRENGTHENING COMMUNITIES FUND – KEY LOCAL PROJECTS 2014/15

The Board considered a report recommending Key Local Projects to the Metropolitan Strengthening Communities Fund for 2014/15.

The Board **resolved** that the Akaroa Resource Collective Trust project be a Key Local Project and recommends a grant of \$46,000 to be considered by the Metropolitan Funding Committee from the 2014/15 Strengthening Communities Fund.

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9. COMMUNITY BOARD ADVISER'S UPDATE (CONT'D)

9.1 AKAROA MUSEUM ADVISORY COMMITTEE

The Board **resolved** to approve the nominations of David Miller and Kate Clare as the Friends of the Akaroa Museum's representatives on the Akaroa Museum Advisory Committee.

The Board further **resolved** that Lyndon Graham be the Community Representative on the Akaroa Museum Advisory Committee.

9.2 LOCAL GOVERNMENT NEW ZEALAND TRAINING – UNDERSTANDING TE AO MAORI

The Board **resolved** that Board members Janis Haley and Lyndon Graham attend the Understanding Te Ao Maori training workshop on Thursday 5 June 2014 and Friday 6 June 2014.

9.3 BOARD MEETING DATES

9.3.1 Ordinary Meeting and Board Seminars/Workshops

The Board was informed that because of other Council priorities scheduled for a Thursday, it was necessary for the Board to reschedule its meetings to a more suitable day. It was suggested that seminars/workshops could be held on the same day, following the ordinary meeting.

The Board **resolved** to adopt the following rescheduled meeting dates for ordinary meetings for 2014 to be followed by a seminar/workshop.

Date	Time	Venue
Wednesday 11 June	9.30am	Akaroa Sports Complex
Wednesday 9 July	9.30am	Little River Service Centre
Wednesday 13 August	9.30am	Akaroa Sports Complex
Wednesday 10 September	9.30am	Little River Service Centre
Wednesday 8 October	9.30am	Akaroa Sports Complex
Wednesday 12 November	9.30am	Little River Service Centre
Wednesday 10 December	9.30am	Akaroa Sports Complex

The meeting concluded at 4.30pm.

CONFIRMED THIS 11TH DAY OF JUNE 2014

**PAM RICHARDSON
CHAIRMAN**